The Corporation of the City of Sault Ste. Marie

Regular Meeting of City Council ;

Revised Agenda

Monday, November 9, 2026

5:00 pm

Council Chambers and Video Conference

As a courtesy, meetings are available for viewing on the City's YouTube channel
https://www.youtube.com/user/SaultSteMarieOntario

Pages

1. **Land Acknowledgement**

   I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

2. **Adoption of Minutes**

   Mover Councillor L. Dufour

   Seconder Councillor C. Gardi
   Resolved that the Minutes of the Regular Council Meeting of September 21, 2026 be approved.

3. **Questions and Information Arising Out of the Minutes and not Otherwise on the Agenda**

4. **Declaration of Pecuniary Interest**

5. **Approve Agenda as Presented**

   Mover Councillor L. Vezeau-Allen

   Seconder Councillor M. Scott
   Resolved that the Agenda for November 9, 2026 City Council Meeting as presented be approved.

6. Presentations

7. Communications and Routine Reports of City Departments, Boards and Committees – Consent Agenda

8. Reports of City Departments, Boards and Committees

8.1 Administration

8.2 Corporate Services

8.3 Community Development and Enterprise Services

8.3.1 Appointment of Municipal Building Inspectors

5 - 8

A report of the Chief Building Official is attached for the consideration of Council.

Mover Councillor L. Vezeau-Allen

Seconder Councillor M. Scott
Resolved that By-law 2026-151 being a by-law to appoint Inspectors under the *Building Code Act, 1992* and Municipal Law Enforcement Officers under the *Police Services Act* be passed in open Council this 9th day of November, 2026.

8.4 Public Works and Engineering Services

8.5 Fire Services

8.6 Legal

8.7 Planning

8.8 Boards and Committees

9. Unfinished Business, Notice of Motions and Resolutions Placed on Agenda by Members of Council

9.1 Renaming of Foster Drive

Mover Councillor S. Kinach

Seconder Councillor A. Caputo
Whereas Sergeant William Merrifield, VC, MM was a Canadian soldier and recipient of both the Military Medal and the Victoria Cross, the highest military decoration awarded for extraordinary bravery in the presence of the enemy; and

Whereas Sergeant Merrifield, VC, MM enlisted in the Canadian Expeditionary Force in September 1914 and served with distinction throughout the First World War, receiving the Military Medal for his bravery during the Battle of Passchendaele in November 1917; and

Whereas on October 1, 1918, during an attack near Abancourt, France, Sergeant Merrifield, VC, MM's platoon was pinned down by intense enemy machine-gun fire from two positions, and Merrifield, acting alone, advanced from shell-hole to shell-hole to eliminate the first position before continuing, despite being wounded, to eliminate the second; and

Whereas Sergeant Merrifield, VC, MM refused evacuation despite his injuries and continued leading his platoon until he was wounded a second time, more severely, demonstrating what his official Victoria Cross citation described as the "highest qualities of valour and leadership"; and

Whereas the Battle of Passchendaele, during which Sergeant Merrifield, VC, MM earned his Military Medal, stands as one of the defining moments in Canada's military history, where Canadian soldiers demonstrated extraordinary courage and sacrifice under some of the most difficult conditions of the First World War, helping forge a distinct Canadian national identity on the world stage; and

Whereas following the war, Sergeant Merrifield, VC, MM made Sault Ste. Marie his home, raised his family in our community, and worked for the Algoma Central Railway, becoming an important part of our city's history and its proud tradition of military service; and

Whereas November 11 marks Remembrance Day, when Canadians honour those who served and sacrificed in defence of our country, our freedoms, and the values we hold dear; and

Whereas the renaming of one of Sault Ste. Marie's most prominent civic streets, on which City Hall is located, presents a meaningful opportunity to permanently honour Sergeant Merrifield, VC, MM's extraordinary courage, sacrifice, and connection to our community;

Now Therefore Be It Resolved that the Council of the City of Sault Ste. Marie direct that Foster Drive be renamed Merrifield, VC, MM Way and that staff take the steps necessary to effect this change, without the need for further authorizations by staff or Council, other than approval of the by-law effecting said change.

9.1.1 Royal Canadian Legion Branch 25 Letter of Support 9 - 9

9.1.2 Correspondence Received – Merrifield Family *10 - 10*

10. Committee of the Whole for the Purpose of Such Matters as are Referred to it by the Council by Resolution

11. Adoption of Report of the Committee of the Whole

12. Consideration and Passing of By-laws

12.1 By-laws before Council to be passed which do not require more than a simple majority

12.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority

12.2.1 By-law 2026-155 – Renaming Foster Drive *11 - 11*

Mover Councillor S. Kinach

Seconder Councillor A. Caputo
Resolved that By-law 2026-155 being a by-law to rename Foster Drive as Merrifield Way be read a first and second time this 9th day of November, 2026.

12.3 By-laws before Council for THIRD reading which do not require more than a simple majority

13. Questions By, New Business From, or Addresses by Members of Council Concerning Matters Not Otherwise on the Agenda

Comments from members of Council

14. Closed Session

15. Adjournment

Mover Councillor L. Dufour

Seconder Councillor C. Gardi
Resolved that this Council now adjourn.

The Corporation of the
City of Sault Ste. Marie

C O U N C I L R E P O R T

November 9, 2026

TO:	Mayor Matthew Shoemaker and Members of City Council
AUTHOR:	Francois Couture Chief Building Official
DEPARTMENT:	Public Works and Engineering Services
RE:	Appointment of Municipal Building Inspectors

Purpose
The purpose of this report is to recommend the appointment of Paul Marttinen and Mohammad Amini as Building Inspectors.

Background
Paul Marttinen and Mohammad Amini were the successful candidates in the City's recent recruitment process for the Building Inspector positions.

Analysis
The appointment of Paul Marttinen and Mohammad Amini will help ensure the City has the necessary staffing resources to deliver timely and effective building inspection services to residents, contractors, and the development community.

Having a full complement of Building Division staff will support operational capacity, improve service delivery, and assist the city in meeting its legislated responsibilities under the *Building Code Act, 1992*, and the *Ontario Building Code*.

The appointment will be subject to the employee meeting the applicable qualification and registration requirements established under provincial legislation.

Financial Implications
The salary for the Building Inspectors role is consistent with the budgeted amount for these positions. No additional financial impact is anticipated as a result of these appointments

Strategic Plan / Policy Impact / Climate Impact
Within the Corporate Strategic Plan the focus area of Service Delivery is being met by the delivery of excellent customer service. The Building Inspector positions are in place to allow the City of Sault Ste. Marie to have an efficient approach to Building Inspections.

Recommendation
It is recommended that Council approve the following actions:

That council hereby appoints Paul Marttinen and Mohammad Amini as Building Inspectors pursuant to the Building Code Act, 1992;

The relevant By-Law 2026-151 is listed under Agenda item 12 and will be read with all by-laws under that item.

Respectfully submitted,

Francois Couture
Chief Building Official
705.541.7335
f.couture@cityssm.on.ca

SCHEDULE "A"

A. Appointments

Francois Couture (Chief Building Official)

Frank Bentrovato (Manager of Building & By-Law)

Alex Rousselle (Building Inspector)

Jason Cleminson (Building Inspector)

Cheyenne DeChamplain (Building Inspector)

Sai Kiran Chipalthurthi (Building Inspector)

Mohammad Amini (Building Inspector)

Paul Marttinen (Building Inspector)

CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2026-151

APPOINTMENTS: A by-law to appoint Inspectors under the *Building Code Act, 1992* and Municipal Law Enforcement Officers under the *Police Services Act.*

THE COUNCIL of The Corporation of the City of Sault Ste. Marie pursuant to the *Building Code Act*, 1992 and of the *Police Services Act,* R.S.O. 1990, **ENACTS** as follows:

1. **SCHEDULE "A" TO BY-LAW 2012-168 AMENDED**

Schedule "A" to By-law 2012-168 is hereby repealed and replaced with Schedule "A" attached to this by-law.

2. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 9th day of November, 2026.

MAYOR – MATTHEW SHOEMAKER

CITY CLERK – RACHEL TYCZINSKI

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Branch 25
Sault Ste. Marie

Royal Canadian Legion
Branch 25 Sault Ste. Marie
96 Great Northern Road
Sault Ste. Marie, Ontario
P6B 4Y5

Phone: 705-945-8721
Email: rclbranch25@gmail.com

November 5, 2026

His Worship Mayor Matthew Shoemaker
and Members of City Council
City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, ON P6A 5X6

Subject: Letter of Support for Renaming Foster Drive to Merrifield VC, MM Way

Mayor Shoemaker and Members of Council,

It is a distinct privilege to provide this letter of support on behalf of the Royal Canadian Legion Branch 25 regarding the proposed motion to rename Foster Drive to Merrifield VC, MM Way.

Sergeant William Merrifield, VC, MM, is an exemplar of exceptional valour, having been awarded both the Military Medal and the Victoria Cross—the highest and most prestigious recognition for gallantry in the face of the enemy. The historical documentation within the motion vividly illustrates the extraordinary circumstances under which Sgt. Merrifield demonstrated these profound acts of bravery.

The core mission of the Royal Canadian Legion is to support Veterans and their families while preserving the memory of their service. As a community, we share a collective duty to honour their sacrifices. The immense bravery demonstrated by Veterans like Sgt. Merrifield represents the absolute pinnacle of self-sacrifice.

The Victoria Cross is an exceptionally rare distinction; many recipients did not survive the valiant actions that earned them the medal, and only a select few throughout history have ever received it.

Branch 25 Legion, representing our 1,280 local members, strongly supports this motion. We deeply appreciate the powerful message that honouring Sgt. Merrifield's legacy sends to our community. It stands as a lasting testament that Sault Ste. Marie does remember them and will always continue to remember them.

In comradeship,

Pierre Breckenridge

Maj (Ret'd) Pierre Breckenridge, CD, OMC
President & Poppy Chair
Royal Canadian Legion, Branch 25

LETTER ON BEHALF OF MERRIFIELD FAMILY

Letter of Support

On behalf of the family of William Merrifield, VC, MM, I want to thank the City of Sault Ste. Marie and Mayor Matthew Shoemaker, who drafting and championing this motion, for this consideration in remembering my grandfather with such a significant memorial, and for recognizing the life he built here after the war.

Born in England in 1890, William came to Canada as a boy, worked the railways, settled in Sault Ste. Marie, and enlisted from this city in 1914 with the Canadian Expeditionary Force. At Passchendaele he earned the Military Medal, and on 1 October 1918 near Abancourt, during the Battle of the Canal du Nord, he single-handedly attacked two German machine-gun posts while wounded, refused evacuation, and continued leading his platoon until wounded again, an act of valour for which King George V bestowed him the Victoria Cross.

The First World War marked Canada's coming of age as a nation, as our soldiers proved themselves on the Western Front, secured a separate place at the peace table, and forged a shared identity through shared sacrifice, and William Merrifield's story is one local expression of that larger meaning. Being from a family with roots in Korah and Steelton, I am happy that I stayed here all my life, and I hope the city will be happy with this decision. The Merrifield family is deeply humbled by it.

Lest we forget.

Thank you again from the bottom of my heart.

Katy Merrifield
Granddaughter of William Merrifield, VC, MM
Sault Ste. Marie, Ontario

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO 2026-155

STREETS: A by-law to rename Foster Drive described as PIN 31540-0058 being PCL 9105 SEC AWS; PT WATER LT IN FRONT OF LT 6-16 S/S BAY ST PL TOWN PLOT OF SAULT STE. MARIE PT 1-9 1R3723, PT 77 1R1806; SAULT STE. MARIE to Merrifield Way.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, pursuant to Section 27(1) of the *Municipal Act, 2001,* c. 25 **ENACTS** as follows:

1. **RENAMING FOSTER DRIVE**

Foster Drive described PIN 31540-0058 being PCL 9105 SEC AWS; PT WATER LT IN FRONT OF LT 6-16 S/S BAY ST PL TOWN PLOT OF SAULT STE. MARIE PT 1-9 1R3723, PT 77 1R1806; SAULT STE. MARIE to Merrifield Way.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ the **FIRST** and **SECOND** time in open Council this 9th day of November, 2026.

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MAYOR – MATTHEW SHOEMAKER

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CITY CLERK – RACHEL TYCZINSKI

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