The Corporation of the City of Sault Ste. Marie
Municipal Heritage Committee
Agenda

Wednesday, November 4, 2026

12:00 pm - 1:00 pm

Thompson Room, Civic Centre

As a courtesy, meetings are available for viewing on the City's YouTube channel
https://www.youtube.com/user/SaultSteMarieOntario

Pages

1. Land Acknowledgement

I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

2. Adoption of Minutes 4 - 9

Mover _____

Seconder _____

Resolved that Minutes of Municipal Heritage Committee meeting of June 3, September 9 and October 7, 2026 be approved.

3. Declaration of Pecuniary Interest

4. Adoption of Agenda

Mover _____

Seconder _____

Resolved that the Agenda for Municipal Heritage Committee meeting for October 7, 2026 as presented be approved.

5. Business Arising

5.1 10 Kensington Terrace - Designated Property Grant 10 - 12

5.2 Heritage Register

Research to be completed on priority properties, Pulp Tower, Board Mill, 3 Summit Ave. Metis Cultural Centre (formerly St. John's Church)

6. Sub-committee / Task Force Updates

6.1 Doors Open

13 - 14

Update on the event.

6.2 Heritage Trees

A meeting will be scheduled for mid to late November

7. New Business

7.1 Heritage Property Tax Rebate Program

15 - 46

Mover _____

Seconder _____

Resolved that the Sault Ste. Marie Municipal Heritage Committee recommend to City Council that the Designated Heritage Property Tax Rebates for the 2025 tax year be paid to the qualified owners of designated heritage properties enrolled in the program;

1. 69 Church Street – Provincial Air Hanger
2. 875 Queen Street East – Insect Pathology Lab
3. 864 Queen Street – Algonquin Hotel
4. 119 Woodward Avenue
5. 10 Kensington Terrace – Unit #1
6. 10 Kensington Terrace – Unit #2
7. 10 Kensington Terrace – Unit #3
8. 115 Upton Road – 1902 Family Residence
9. 193 Pim Street Wellington Square Townhouses
10. 36 Herrick Street
11. 358-366 Queen Street East - Barnes-Fawcett Blocks
12. 99 Huron Street – Yard Locker
13. 83 Huron Street – Machine Shop
14. 1048 Queen Street – Eastbourne
15. 54 Summit Avenue
16. 143 McGregor Avenue
17. 911 Wellington East

and further that an inspection report and letter be sent to the property owners outlining the recommendations.

7.2 Heritage Week 2027

Discussion on planning ideas for Heritage Week 2027

8. Correspondence

9. Next Meeting

December 2, 2026 at noon

10. Adjournment

Mover _____

Seconder _____
Resolved that this Committee now adjourn.

The Corporation of the City of Sault Ste. Marie

Municipal Heritage Committee

Minutes

Wednesday, September 9, 2026 at 12:00 pm
Biggings Room, Civic Centre

Present:	J. van Haaften, L. Joyal
Absent:	A. White, S. Spina, H. Ellis, V. Ferlaino
Officials:	V. McLeod, S. Marchese

Meeting adjourned due to lack of quorum.

The Corporation of the City of Sault Ste. Marie

Municipal Heritage Committee

Minutes

Wednesday, June 3, 2026 at 1:00 pm
Biggings Room, Civic Centre

Present:	A. White, J. van Haaften, L. Joyal, H. Ellis
Absent:	S. Spina, V. Ferlaino
Officials:	V. McLeod, S. Marchese, E. Diamond

1. Land Acknowledgement

2. Adoption of Minutes

Moved by: L. Joyal
Seconded by: H. Ellis

Resolved that Minutes of Municipal Heritage Committee meeting of April 1, 2026 be approved.

Carried

3. Declaration of Pecuniary Interest

4. Adoption of Agenda

Moved by: L. Joyal
Seconded by: H. Ellis

Resolved that the Agenda for Municipal Heritage Committee meeting for June 3, 2026 as amended with the addition of ECNHS Website presentation be approved.

Carried

5. Business Arising

Agenda item 5.1 moved to the end of the agenda.

5.2 Heritage Property Tax Rebate - Application 911 Wellington

Moved by: H. Ellis
Seconded by: L. Joyal

Resolved that the Sault Ste. Marie Municipal Heritage Committee recommend the request by Billy Wilson, owner of 911 Wellington Street East to be enrolled in the heritage property tax rebate program, and that a report be prepared requesting approval by City Council.

Carried

5.3 Heritage Property Tax Rebate Inspections

Moved by: L. Joyal
Seconded by: H. Ellis

Resolved that the Municipal Heritage Committee appoint J. van Haaften and A. White along with City Staff to inspect the properties enrolled in the Heritage Property Tax Rebate Program be approved.

Carried

5.4 Heritage Property Tax Rebate - 1048 Queen St

Moved by: A. White
Seconded by: L. Joyal

Resolved that the Sault Ste. Marie Municipal Heritage Committee recommend the request by Travis McLean and Jennifer Hollingshead owners of 1048 Queen Street East to be enrolled in the heritage property tax rebate program, and that a report be prepared requesting approval by City Council.

Carried

6. Sub-committee / Task Force Updates

6.1 Heritage Booklet

Once the text is finalized photos will be added into the document. H. Ellis will send a link to view the current layout and text.

6.2 Heritage Trees

Sault College students assessed a few trees. Additional work is still required.

6.3 Doors Open 2026

Planning for the Doors Open event taking place on September 26, 2026 is progressing.

7. New Business

7.1 10 Kensington Terrace - Heritage Permit

Moved by: A. White
Seconded by: H. Ellis

Resolved that the Sault Ste. Marie Municipal Heritage Committee approve the replacement of the exterior door to the storage room at the rear of 10 Kensington Terrace.

Carried

7.2 Designated Property Grant - 10 Kensington Terrace

Moved by: A. White
Seconded by: L. Joyal

Resolved that the Sault Ste. Marie Municipal Heritage Committee recommend a designated heritage property grant in the amount of $3000 for the repointing of the chimney at 10 Kensington Terrace; and further that payment be rendered upon submission of the paid contractor’s invoices and final approval of the project by the Sault Ste. Marie Municipal Heritage Committee be approved.

Carried

7.5 Algonquin Hotel - Designated Property Grant

7.3 Heritage Register

J. van Haaften and A. White will begin researching select properties that scored high that are on the heritage register.

5. Business Arising

5.1 City Meat Market request for Designation

Moved by: L. Joyal
Seconded by: A. White

Resolved that the Sault Ste. Marie Municipal Heritage Committee does not recommend City Meat Market for designation and further that the Municipal Heritage Committee prepare an application for the Community Development Award for 2027.

Carried

7. New Business

7.4 Heritage Award

Moved by: L. Joyal
Seconded by: A. White

Resolved that the Cultural Vitality Committee proceed into closed session to debate the merits of the applications of nominees of the Municipal Heritage Award; and

Further be it resolved that should the said closed session be adjourned, the Committee may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (personal matters about an identifiable individual – section 239(3)(b) Municipal Act)."

Carried

9. Next Meeting

10. Adjournment

Moved by: H. Ellis
Seconded by: L. Joyal
Resolved that this Committee now adjourn.

Carried

The Corporation of the City of Sault Ste. Marie

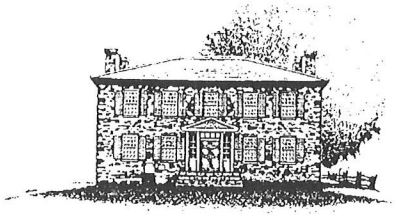
Municipal Heritage Committee

Minutes

Wednesday, October 7, 2026 at 12:00 pm
ZOOM, Civic Centre

Present:	J. van Haaften, L. Joyal, A. White
Absent:	S. Spina, H. Ellis, V. Ferlaino
Officials:	V. McLeod

Meeting adjourned due to lack of quorum.



Sault Ste. Marie Municipal Heritage Committee

APPLICATION FOR A DESIGNATED PROPERTY GRANT

To be completed by the applicant and returned to the Sault Ste. Marie Municipal Heritage Committee, c/o the Manager Recreation & Culture.

Note: In order to be eligible for this grant, properties must be within the City of Sault Ste. Marie and designated under The Ontario Heritage Act, 1975. **For specific criteria refer to the document "Guidelines for the Application of a Designated Property Grant."**

1. Applicant

Name	Telephone (include area code)
Algoma Condo. Corp. #6 (Unit 1 MacPhee, Unit 2 Cavanagh, Unit 3 Pirie)	
Address	**Postal Code**
10 Kensington Terrace Sault Ste. Marie	P6A 3J7

2. Property for which application is being made:
same

3. Have you previously received a Designated Property Grant for this property?

☑ Yes ☐ No (If "Yes, give date and amount)

Date	Amount
Oct 03 2024	$15,000

4. Provide a description of the project and cost breakdown. Include details such as materials to be used, sizes, mortar mixes, etc. Enclose all drawings, project photos and/or other material necessary for a complete understanding of the proposed work (use additional sheets as required). Please include any available historic photographs.

Description		Cost
repointing problem mortar joints particularly on chimney and wall which is currently leaking		6520.17
	HST	847.62
	Total	7367.79

5. List all sources and amounts of funding requested for project

		Amount
Heritage Grant Amount		$ 4912
Other Level of Government Funding		$ —
Private Funds		$ 2455.79

I certify that to the best of my knowledge the information provided in this application for a Designated Property Grant is accurate and complete.

Applicant Paul Pirie **Date** May 19 2026

Nothing contained in this application relieves the applicant from obtaining required Municipal Permits. All work must be carried out in accordance with the requirements of the Ontario Building Code, Municipal By-laws and the City of Sault Ste. Marie Purchasing Policy.

To be completed by the applicant and returned to the Sault Ste. Marie Municipal Heritage Committee c/o the Manager of Recreation and Culture

Personal information on the Application for a Designated Property Grant is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 M.C.M. 56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the Sault Ste. Marie Municipal Heritage Committee, c/o the Manager of Recreation & Culture Division.

jb/lacac/forms/application for a designated property grant 2009

Snell Stone Masonry
705-257-0548
75 Tamarack Ave
Sault Ste. Marie ON P6A5K9

Prepared For
Dennis Cavanaugh
10 Kensington Terrace
Sault Ste Marie ON P6A 3J7

Estimate Date
2026/05/18

Estimate Number
0000357

Description	Rate	Qty	Line Total
Repointing (Heritage) Removal of existing mortar joints. Repointing with historically appropriate mortar.	$6,520.17 +HST	1	$6,520.17

Subtotal	6,520.17
HST (13%) #808716153RT0001	847.62
Estimate Total (CAD)	$7,367.79

Notes
50% deposit required to schedule project in 2026 construction season
Acceptable methods of payment: Cheque, e-transfer (snellstonemasonry@outlook.com)

Terms
NET 30 DAYS FROM INVOICE DATE - Interest charged on BALANCE DUE at 2.4% per month (28.8% per annum)

Estimate valid for 30 days



Photo: Stonework completed on the chimney at 10 Kensington Terrace.

2026 Doors Open Committee Evaluation

Submitted by: Jami van Haaften and Virginia McLeod

Total Visitation: 2229

Total budget (excluding salaries): $1800

Total volunteer hours: 126

- On the day – 66
- Admin/Social media - 40
- Graphic design - 20

Top 5 most-visited sites (and their visitation numbers)

Ermatinger Old Stone House & Clergue Blockhouse (Ermatinger Clergue National Historic Site)	1500
Art Gallery of Algoma	146
Bishophurst	126
Ontario Forest Research Institute	116
Memorial Tower	104

Successes

- The Royal Canadian Legion had a tour bus from Saskatchewan pull in off the highway, with 50 visitors.
- Bishophurst repeated a very popular Pet Blessing Ceremony during the afternoon.
- Host sites are keen to repeat this as an annual event, and full of new ideas to improve curb-side appeal.
- Willing expert volunteers – art historian and architect
- Ermatinger Clergue NHS had their Fall Rendezvous event on the same weekend, and their attendance was over 1500.

Challenges

- Two sites were unable to participate during last week, so we had to update our map on social media and delay printing of brochure.
- Keeping Doors Open social media accounts active year-round, by sharing event notices and news from our host sites and local heritage properties.

General Comments

- Last year we decided to make this an annual event allowed us to build off of materials that were previously created
- I appreciate the enthusiasm of our host sites.
- By tying our event in with Ontario Culture Days it adds a layer of event planning, as some of our host sites schedule special talks, tours and promotions.

Doors Open Sault Ste. Marie Visitor Survey 2026

Total respondents: 49

Key Insights

- 67% of respondents attended a Doors Open event for the first time. Most plan to visit 1-3 sites (58%), with 38% planning 4-6 sites.
- Most travel in pairs (56% with 2 adults), and only a few with children

The main reason for visiting:

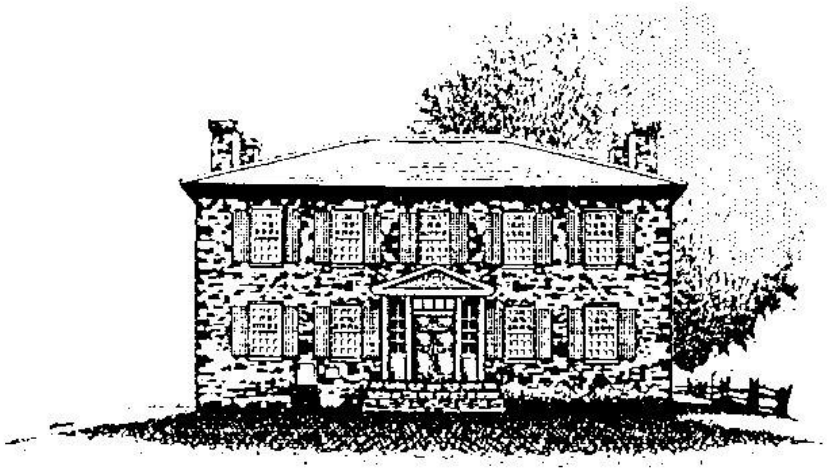
- 65% live in the community
- 19% attended specifically for Doors Open.

Top spending categories:

- Food/beverages (49%)
- Vehicle fuel/parking (12%)
- Shopping (9%)
- 20% plan to spend nothing, while 43% plan to spend $20-$49.99.

General

- Most heard about the event through 'Other' sources (36%), online ads (19%), and social media (17%).
- 96% were completely satisfied with the event, and 94% are very likely to recommend
- Open-ended feedback themes include volunteer/staff roles, tour experiences, and event communication.



Sault Ste. Marie Municipal Heritage Committee
Designated Heritage Property Tax Rebate Program
2026 Annual Property Inspection

Date of Inspection: September 2, 2026

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69 Church Street – Provincial Air Hanger

2026 Inspector Notes

- Roof leaking – Bushplane plans to replace HVAC and roof replacement is pending until they have funding for the full project.
- Power washing and painting is ongoing.
- Vent repaired on east side and grill installed.
- Owners would like to restore the mural on the building.
- Window pane replacement is ongoing – 160 window panes last year
- West wall has been power washed and painted up to tree, and power washed beyond tree.

2025 Inspector's Notes

- Walls have been power washed – will be painted
- Monitor crack in south wall – noted in 2024
- 160 windows panes have been replaced – ongoing
- Vent behind dumpster (photo)
- Hanging piece – baby pigeon (photo) – will fix
- Paint on metal (photo)
- Mortar mixture discussion – past wall (photo)
- Purvis is responsible for old Provincial Hanger while tenant Bushplane is responsible for south end of building



Photo: South side crack in brickwork


Photo: Close up of crack in brickwork – south side – second storey.

PhoLots of painting done in back area



Photo: Location of mural which property owners would like to restore.





Vent repaired on east side and grill installed.



Photo: New staircase on east wall



Photo: West wall painted and window pane replacement.

875 Queen Street East – Insect Pathology Lab

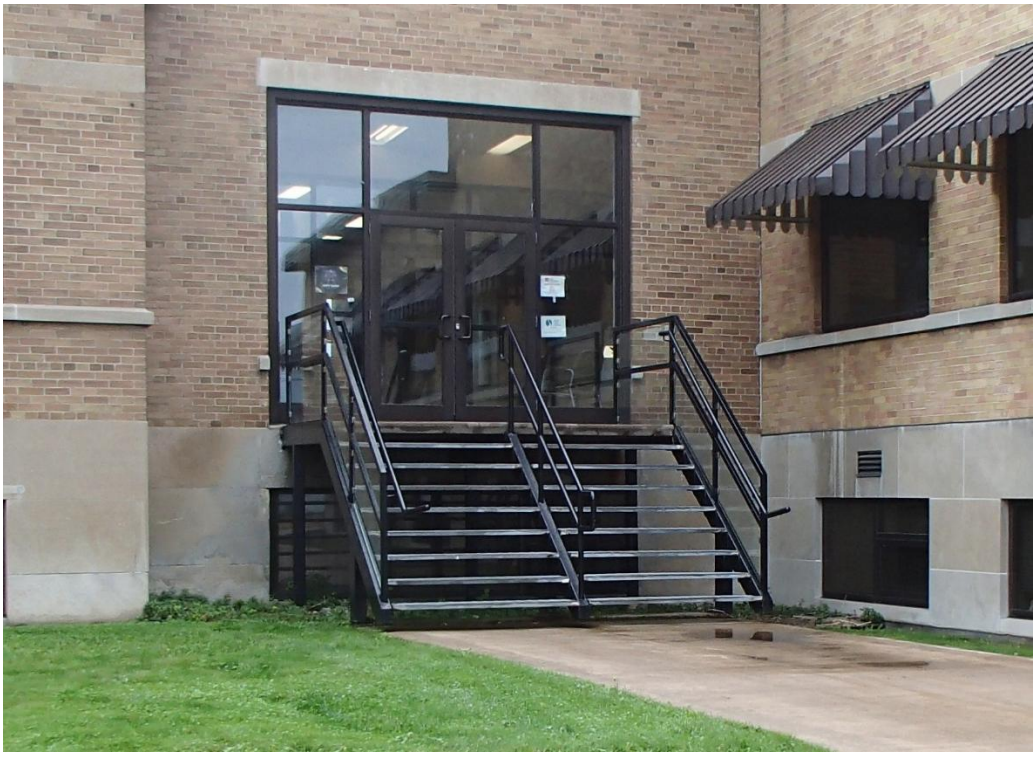
2026 Inspector Notes

- Repaired drains over Queen Street entrance
- Brickwork and mortar repairs have been completed.
- Work on concrete ramp and stairs
- Repaired sills and trim
- Straightened south stairs- more work planned on railing

2025 Inspector's Notes

- Spalling – monitor south and north walls
- Front canopy (photos)
- Damages suggest water issues – noted in 2024
- Stairs – south – rail height not to code
- Paint on front railing and soffit not done well
- South stairs (photo)
- Owner wants to close in stairs to ground level – Asking how to do in order to maintain heritage integrity

- Soffit repairs: Paint from soffit dripping down brick and entry door soffit to be fixed (water damage)
- Fix trim: south aluminum window and east facing windows (basement)



864 Queen Street – Algonquin Hotel

2026 Inspectors Notes

- Vertical crack at south side entrance
-

2025 Inspector's Notes

- Broken bricks in spring (photo) – gap – NW corner at roofline
- Vertical cracks above windows on south wall (photos)
- Contractor in October will replace membrane on east side to prevent spalling

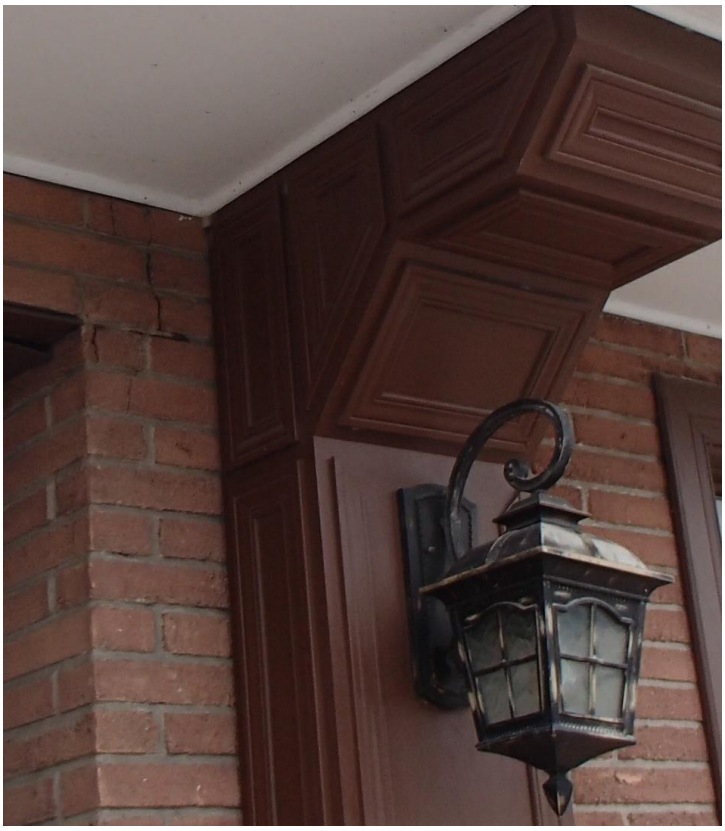


Photo: Windows on south wall have vertical crack



Photo: Windows on south wall have vertical crack.





Photo: West wall – brick repair has been completed

119 Woodward

2026 Inspectors Notes
- Cracked concrete lintels
- Soffits have Tyvek covering eaves on south side - concern this is obstructing the air flow in the attic.
- Vegetation growing out of gutter on south side

2025 Inspector's Notes
- Some masonry repair completed
- Soffit west wall (photo) – falling off

2024
- Foundation stones around back door
- North and west sides have cracked stones and missing mortar
- Moss growing on windows and foundation on north side
- Basement window on south side has cracking in stone work
- Multiple air conditioning units are poorly placed in windows.
- Hanging wires and air conditioners on make-shift platforms
- Vegetation growing out of gutter on south side
- Wire hanging down from roof on south side
- Chimney severely spalling/cracking
- Columns on porch have and around windows and doors have cracked stones
- No change to mortar holes by window
- Cracked concrete lintels
- Moss in basement window sill
- Front porch needs repairs



Photo: Soffits now have Tyvek covering eaves on south side - concern this is obstructing the air flow in the attic.





Photo: Front porch


Photo: Concrete lintels on south side are cracked



Photo: Chimney

10 Kensington Terrace - Upton House

2026Inspector's Notes

- Chimney repair completed
- Veranda in excellent condition, pressure washed, sanded and repainted – deck, rails, posts and ceiling
-



Photo: The chimney work is complete



Photo: Veranda



115 Upton Road – 1902 Family Residence

2026 Inspectors Notes
- No issues noted

2025 Inspector's Notes
- No issues
- Attic window cracked
- Lots of painting completed

2025 Homeowner's Notes
- Repaired front steps
- Painted veranda
- Contractor visited last summer
    - Stated no concerns regarding foundation stone on west side/north
    - Eaves trough canopy in past lid not recommended
    - Gutter repair not necessary
- Corbel facing Queen St needs to be replaced
- Chipped paint on Queen St side needs to be repaired
- Finish painting on upper porch and columns
- Cornice on Queen St side needs to be replaced

193 Pim Street Wellington Square Townhouses

2026 Inspector's Notes
- No issues reported

2025 Inspector's Notes
- No issues

2025 Homeowner's Notes
- Painted the porch
- Washed windows
- Fixed fence and back step
- Cleaned gutters, replaced broken rain spout
- Trimmed bushes
- Spalling brick needs to be repaired (awaiting stonemason)
- Landscaping
    - Needs new bushes, flowers
    - Remove dead plants
- Stained glass needs to be maintained

2024
- Motar missing on wall north side and around windows on east side
- Holes above basement window on east side should be filled
- Grout work could be done on brick (minor)
- Cracked brick under octagon window

36 Herrick Street

2026 Inspector's Notes
- No issues reported

2025 Inspector's Notes
- Front stairs remain an issue
-

2025 Homeowner's Notes
- Touched up paint
- Performed general maintenance and thorough cleaning of brickwork and roof line
- Capped rotting wood with tin on back porch roof (north)
- Fixed peeling and hanging shingles
- Performed moderate landscaping to front and back gardens

2024
- Spalling in bricks near roof above windows on south side / front
- Spalling and mortar missing on north side/back wall
- Drain from air conditioning unit on east side should be moved out from the wall
- Spalling on chimney, mostly north side
- Lower front steps need repairs
- Fix / patch below cornice / moulding
- Stairs need to be fixed

358-366 Queen Street East - Barnes-Fawcett Blocks

2026 Inspector's Notes
- No issues reported

2025 Inspector's Notes
- Broken window #366
- Stone cracked outside
- Algoma bicycles tripping hazard (photo)
- Wires still hanging (photo #362 and #366)



Photo: Crack in stone tiles outside entrance



Photo: Cracked cement along front edge

99 Huron Street – Yard Locker

2026 Inspector Notes

- This building remains vacant.
- Windows have been boarded up.
- Masonry work completed in 2025 to help preserve and stabilize the structure



2025 Inspector's Notes

- Fascia Yard Locker
- Stonework Yard Locker. – ongoing work
- Replace shingles on Yard Locker roof – ¾ in plywood membrane

83 Huron Street – Machine Shop

2026 Inspectors Notes

- Ongoing masonry restoration and maintenance work
- Mortar repointing work has progressed to the second storey.
- Issue reported in 2026 with birds accessing structure on south side has been fixed

2025 Inspector's Notes

- Sills – repairs ongoing
- Fascia Yard Locker

2025 Property Owner Notes

- The past year the Machine Shop has continued several roof repairs that were imperative to the preservation of the heritage brick and mortar of the building itself. This was done early winter of 2023 & 2024.
- Completed Phase 1 of Masonry repairs
    - Mobilize work site
    - Remove and replace damaged stone around windows and arches
    - Remove and replace damaged mortar joints
    - This work will all take place on east elevation building
- Need to complete Phase 2: Mill Steakhouse building repairs – North and East side
    - Mobilize work site
    - Repairing/replacing damaged stone recovery of lost elements, damage restoration, crack sealing, injections
    - Active reinforcements
    -
- Phase 3 (years 2-3)
    - Mobilize work site
    - Remove damaged mortar joints and replace with new
    - Remove old caulking around windows and replace with new caulking
    - This work will take place on east/north elevation





1048 Queen Street – Eastbourne

2026 Inspectors Notes
- Issues with brick on west wall chimney appear to be superficial

2025 Inspector's Notes
- No issues reported

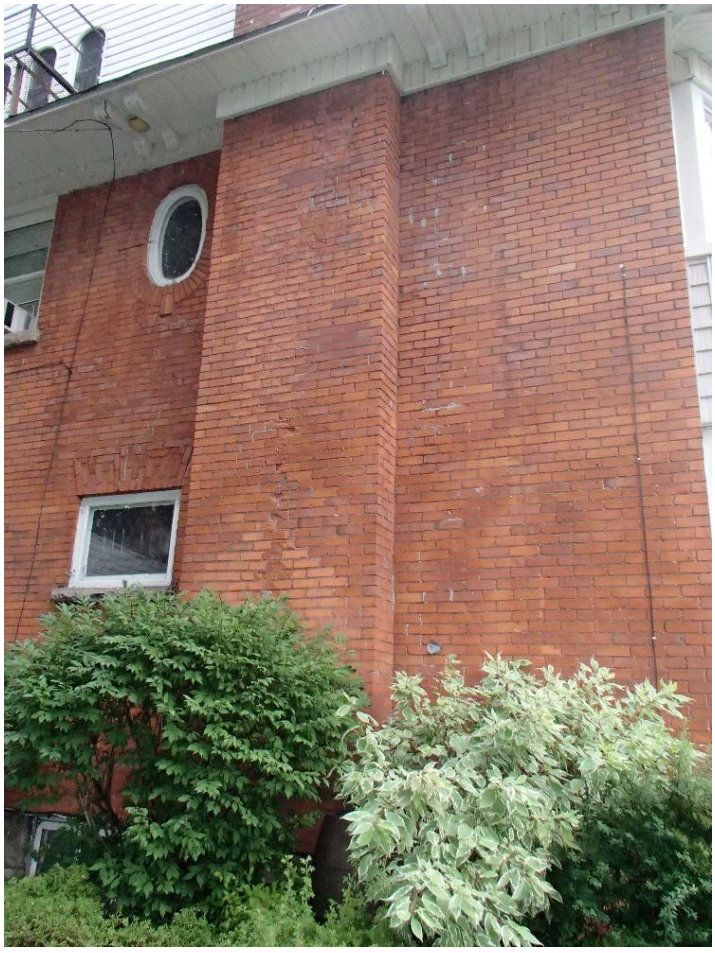


Photo: Chimney

54 Summit Avenue

2026 Inspectors Notes
- No issues reported

2025 Inspector's Notes
- No issues

143 McGregor Avenue

2026 Inspectors Notes

- Front porch, deck and posts noted in 2025 remain

2025 Inspector's Notes

- Monitor brick (photos)
- Minor rotting deck boards, Column base – paint



Photo: Porch Column



Photo: Front Porch


Photo: Front Porch

2026 Inspectors Notes

- This is a newly added property
- Stucco work is outstanding. Trellis features are attractive.



Photo: Front of house garage



Photo: Chimney



Photo: Front Porch



Photo: East Side