



THE CORPORATION OF THE CITY OF SAULT STE. MARIE, CITY CLERK'S DEPARTMENT  
99 FOSTER DRIVE, RONALD A. IRWIN, CIVIC CENTRE, SAULT STE. MARIE, ONTARIO P6A 5X6  
**PEDDLER AND FOOD VENDING LICENCE APPLICATION**

1. APPLICANT

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Date of Birth \_\_\_\_\_ Phone Number \_\_\_\_\_  
Year Month Day

2. Have you resided in Sault Ste. Marie for the past 12 months? \_\_\_\_\_ (Y/N) PROPERTY: Own or Rent (please circle)

A. ADDRESS: \_\_\_\_\_

**B. PROOF OF OWNERSHIP OR RENTAL AGREEMENT REQUIRED**

3. NAME OF BUSINESS \_\_\_\_\_

4. BUSINESS ADDRESS \_\_\_\_\_

5. ALL PRINCIPAL OFFICERS OR PARTNERS

| Name  | Address | Phone Number | Date of Birth |
|-------|---------|--------------|---------------|
| _____ | _____   | _____        | Yr Mo Day     |
| _____ | _____   | _____        | Yr Mo Day     |

6. Have you or do you presently operate a business in this City? If so, state nature and details \_\_\_\_\_

7. State other municipalities in Ontario in which the applicant has operated a business during the year preceding the date of this application.

8. Description of refreshments/food/goods, wares or merchandise to be sold. \_\_\_\_\_

9. Proposed location of sale of refreshments/food/goods, wares or merchandise. \_\_\_\_\_

10. Period of operation (licensee must comply with the Retail Business Holidays Act, R.S.O. 1980 Chapter 453 as amended):

11. Is there any fuel burning equipment involved? ☐ Yes OR ☐ No If Yes-require TSSA approval.

12. VEHICLE PEDDLER INFORMATION:

Make of Vehicle \_\_\_\_\_ Model \_\_\_\_\_

Licence Plate # \_\_\_\_\_ Serial # of Vehicle \_\_\_\_\_

**I hereby certify that the above information is true and correct to the best of my knowledge. I authorize the City Clerk's Department or its Police Department to make such inquiries as they deem necessary to confirm the information provided above.**

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

**NOTE: Peddler and Food Vending licence must be POSTED in a conspicuous place and available for inspection upon request.**

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**(for office use only)**

Certificates of Approval must be attached hereto from the following departments as checked below before the licence can be issued.

**\*Peddler licences require Police Department approval from owner's home based municipality and COI.**

☒ Algoma Health Unit ☒ Building Division-if stationary ☒ Community Services Dept.-depending on location

☒ Police Department ☒ TSSA ☒ Fire Extinguishers Tag 2A10BC and Class K

☒ Other-Certificate of Liability Insurance (COI)

**\*Please note that proof of liability insurance in the amount of at least \$2,000,000 naming the City of Sault Ste. Marie as an additionally named insured must also accompany your application.**

TYPE OF LICENCE TO BE ISSUED:

FEE (Must be paid by Cash/Debit/Cheque)

\_\_\_\_\_ \$ \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE OF ISSUE: \_\_\_\_\_