



The Corporation of the City of Sault Ste. Marie  
Municipal Heritage Committee  
Agenda

Wednesday, September 9, 2026

12:00 pm - 1:00 pm

Biggings Room, Civic Centre

As a courtesy, meetings are available for viewing on the City's YouTube channel  
<https://www.youtube.com/user/SaultSteMarieOntario>

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Pages

1. **Land Acknowledgement**

I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

2. **Adoption of Minutes**

3 - 6

Mover \_\_\_\_\_

Seconder \_\_\_\_\_

Resolved that Minutes of Municipal Heritage Committee meeting of June 3, 2026 be approved.

3. **Declaration of Pecuniary Interest**

4. **Adoption of Agenda**

Mover \_\_\_\_\_

Seconder \_\_\_\_\_

Resolved that the Agenda for Municipal Heritage Committee meeting for September 8, 2026 as presented be approved.

5. **Business Arising**

5.1 **10 Kensington Terrace - Designated Property Grant**

7 - 9

Mover \_\_\_\_\_

Seconder \_\_\_\_\_

Resolved that the Municipal Heritage Committee approved the designated property grant for 10 Kensington Terrace in the amount of \$3,000.

## **5.2 Heritage Register**

Research to be completed on priority properties, Pulp Tower, Board Mill, 3 Summit Ave., Metis Cultural Centre (Formerly St. John's Church).

## **6. Sub-committee / Task Force Updates**

### **6.1 Doors Open**

Update regarding the planning of the Doors Open event taking place September 26, 2026

### **6.2 Heritage Trees**

A meeting will be scheduled for mid October

## **7. New Business**

## **8. Correspondence**

## **9. Next Meeting**

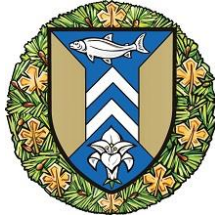
October 7, 2026

## **10. Adjournment**

Mover \_\_\_\_\_

Seconder \_\_\_\_\_

Resolved that this Committee now adjourn.



## **The Corporation of the City of Sault Ste. Marie**

### **Municipal Heritage Committee**

#### **Minutes**

Wednesday, June 3, 2026 at 1:00 pm  
Biggings Room, Civic Centre

Present: A. White, J. van Haaften, L. Joyal, H. Ellis  
Absent: S. Spina, V. Ferlaine  
Officials: V. McLeod, S. Marchese, E. Diamond

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#### **1. Land Acknowledgement**

#### **2. Adoption of Minutes**

Moved by: L. Joyal

Seconded by: H. Ellis

Resolved that Minutes of Municipal Heritage Committee meeting of April 1, 2026 be approved.

**Carried**

#### **3. Declaration of Pecuniary Interest**

#### **4. Adoption of Agenda**

Moved by: L. Joyal

Seconded by: H. Ellis

Resolved that the Agenda for Municipal Heritage Committee meeting for June 3, 2026 as amended with the addition of ECNHS Website presentation be approved.

**Carried**

#### **5. Business Arising**

Agenda item 5.1 moved to the end of the agenda.

## **5.2 Heritage Property Tax Rebate - Application 911 Wellington**

Moved by: H. Ellis

Seconded by: L. Joyal

Resolved that the Sault Ste. Marie Municipal Heritage Committee recommend the request by Billy Wilson, owner of 911 Wellington Street East to be enrolled in the heritage property tax rebate program, and that a report be prepared requesting approval by City Council.

**Carried**

## **5.3 Heritage Property Tax Rebate Inspections**

Moved by: L. Joyal

Seconded by: H. Ellis

Resolved that the Municipal Heritage Committee appoint J. van Haaften and A. White along with City Staff to inspect the properties enrolled in the Heritage Property Tax Rebate Program be approved.

**Carried**

## **5.4 Heritage Property Tax Rebate - 1048 Queen St**

Moved by: A. White

Seconded by: L. Joyal

Resolved that the Sault Ste. Marie Municipal Heritage Committee recommend the request by Travis McLean and Jennifer Hollingshead owners of 1048 Queen Street East to be enrolled in the heritage property tax rebate program, and that a report be prepared requesting approval by City Council.

**Carried**

## **6. Sub-committee / Task Force Updates**

### **6.1 Heritage Booklet**

Once the text is finalized photos will be added into the document. H. Ellis will send a link to view the current layout and text.

### **6.2 Heritage Trees**

Sault College students assessed a few trees. Additional work is still required.

### **6.3 Doors Open 2026**

Planning for the Doors Open event taking place on September 26, 2026 is progressing.

## **7. New Business**

### **7.1 10 Kensington Terrace - Heritage Permit**

Moved by: A. White

Seconded by: H. Ellis

Resolved that the Sault Ste. Marie Municipal Heritage Committee approve the replacement of the exterior door to the storage room at the rear of 10 Kensington Terrace.

**Carried**

### **7.2 Designated Property Grant - 10 Kensington Terrace**

Moved by: A. White

Seconded by: L. Joyal

Resolved that the Sault Ste. Marie Municipal Heritage Committee recommend a designated heritage property grant in the amount of \$3000 for the repointing of the chimney at 10 Kensington Terrace; and further that payment be rendered upon submission of the paid contractor's invoices and final approval of the project by the Sault Ste. Marie Municipal Heritage Committee be approved.

**Carried**

### **7.5 Algonquin Hotel - Designated Property Grant**

### **7.3 Heritage Register**

J. van Haaften and A. White will begin researching select properties that scored high that are on the heritage register.

## **5. Business Arising**

### **5.1 City Meat Market request for Designation**

Moved by: L. Joyal

Seconded by: A. White

Resolved that the Sault Ste. Marie Municipal Heritage Committee does not recommend City Meat Market for designation and further that the Municipal Heritage Committee prepare an application for the Community Development Award for 2027.

**Carried**

**7. New Business**

**7.4 Heritage Award**

Moved by: L. Joyal

Seconded by: A. White

Resolved that the Cultural Vitality Committee proceed into closed session to debate the merits of the applications of nominees of the Municipal Heritage Award; and

Further be it resolved that should the said closed session be adjourned, the Committee may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (personal matters about an identifiable individual – section 239(3)(b) Municipal Act).”

**Carried**

**9. Next Meeting**

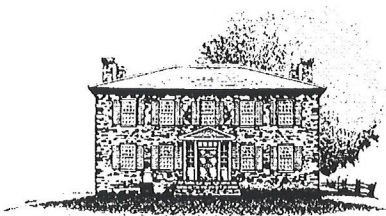
**10. Adjournment**

Moved by: H. Ellis

Seconded by: L. Joyal

Resolved that this Committee now adjourn.

**Carried**



## Sault Ste. Marie Municipal Heritage Committee

### POST PROJECT REPORT

| 1. Background             | Day | Month | Year | 2. Property Address   |
|---------------------------|-----|-------|------|-----------------------|
| Application Received..... | 19  | 05    | 2026 | 10 Kensington Terrace |
| M.H.C. Approved.....      | 3   | 06    | 2026 |                       |
| Project Completion.....   | 22  | 06    | 2026 |                       |
| Grant Payment .....       |     |       |      |                       |

3. Provide a brief project description and list eligible costs. Include details such as materials used, sizes, mortar mixes, etc.

| Description                                                                                                                                                                                         | Costs      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| due to deterioration of mortar on chimney and outside wall, the project was to remove existing mortar joints and repoint with historically appropriate mortar, per Snell Stone Masonry invoice #164 |            |
|                                                                                                                                                                                                     | \$ 7367.19 |

4. Amount of Grant paid (normally to a maximum of \$3, 000.00.....) \$ 3,000.00

5. Comments

Pre-repair photos of chimney are not available but the need for this work to be done has been noted on the 2025 Inspection Report

6. Attachments

- (a) Photos of project (not Polaroids), both before the work was undertaken and after completion.
- (b) Copy of paid invoices.



Snell Stone Masonry  
705-257-0548  
75 Tamarack Ave  
Sault Ste. Marie ON P6A5K9

Billed To  
Dennis Cavanaugh  
10 Kensington Terrace  
Sault Ste Marie ON P6A 3J7

Date of Issue  
2026/06/15  
  
Due Date  
2026/07/15

Invoice Number  
0000164

Amount Due (CAD)  
**\$0.00**

| Description                                                                                                  | Rate               | Qty | Line Total |
|--------------------------------------------------------------------------------------------------------------|--------------------|-----|------------|
| Repointing (Heritage)<br>Removal of existing mortar joints. Repointing with historically appropriate mortar. | \$6,520.17<br>+HST | 1   | \$6,520.17 |

|                  |          |
|------------------|----------|
| Subtotal         | 6,520.17 |
| HST (13%)        | 847.62   |
| #808716153RT0001 |          |
| Total            | 7,367.79 |
| Amount Paid      | 7,367.79 |
| Amount Due (CAD) | \$0.00   |

Notes

50% deposit required to schedule project in 2026 construction season  
Acceptable methods of payment: Cheque, e-transfer (snellstonemasonry@outlook.com)

