



**SAULT
STE. MARIE**

Job Vacancies

Position: Canteen Attendant
Job Posting: CD019-110-2026
Department: CDES
Division: Community Centres
Status: Part Time

Wage Range: \$16.60 / \$17.60 per hour
Job Class: 1*1 / 1*2
Shifts: up to 30 hours / week
Posted: July 10, 2026
Closes: July 31, 2026

The Canteen Attendant position is being advertised in anticipation of staffing requirements for the GFL Memorial Gardens Fall 2026 season. Successful candidates may anticipate start dates in late August or early September, depending on operational requirements.

Primary Duties and Accountabilities, include but are not limited to:

- Serve customers in a polite and courteous manner
- Receive and process payments and balance cash
- Prepare cash reports; e.g. summary, bank deposit
- Set up and stock inventory appropriately
- Comply with nutrition and sanitation regulations and safety standards
- Assigned work areas clean at all times
- Answer telephone and respond to inquiries
- Complete end of evening/closing procedures
- Order and receive stock
- Availability on weekends and evenings
- Perform other related duties as required

Qualifications:

- Experience in a related discipline; e.g. food service, cash, is preferred
- Computer literacy, experience with POS
- Cash handling skills
- Positive attitude and excellent communication skills
- Ability to keep organized in a fast paced environment
- Attention to cleanliness and safety
- Safe Food Handling is an asset

To apply for this exciting opportunity, please provide a resume highlighting your qualifications to:

Email human.resources@cityssm.on.ca
Subject line CD019-110-2026 Canteen Attendant

- ❖ The Corporation of the City of Sault Ste. Marie is an inclusive employer. Accommodation is available in accordance with the Ontario Human Rights Code and the Integrated Accessibility Standards Regulation, Part III, Employment Standards..
- ❖ In accordance with the Municipal Freedom of Information & Protection of Privacy Act, all information is collected under the authority of the Municipal Act, 2001, and will only be used during the selection process for the subject posting.



www.saultstemarie.ca/jobs