



The Corporation of the City of Sault Ste. Marie
Parks and Recreation Advisory Committee
Agenda

Tuesday, June 16, 2026
4:30 pm - 5:30 pm
Video Conference (Closed)

As a courtesy, meetings are available for viewing on the City's YouTube channel
<https://www.youtube.com/user/SaultSteMarieOntario>

Pages

1. **Land Acknowledgement**

I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

2. **Adoption of Minutes**

3 - 5

Mover _____

Seconded _____

Resolved that Minutes of Parks and Recreation Advisory Committee meeting of May 12, 2026 be approved.

3. **Declaration of Pecuniary Interest**

4. **Adoption of Agenda**

Mover _____

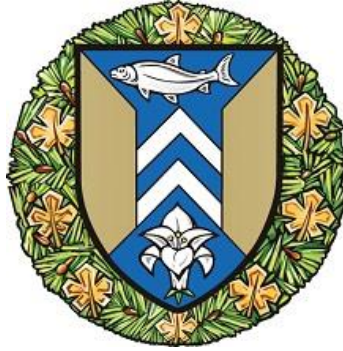
Seconded _____

Resolved that the Agenda for Parks and Recreation Advisory Committee meeting for June 16, 2026 as presented be approved.

5. **Business Arising**

6. **Sub-committee / Task Force Updates**

- 6.1 **Bellevue Park Revitalization Plan Update**
7. **New Business**
- 7.1 **Financial Assistance: National Gymnastic Championships** 6 - 9
- 7.2 **Financial Assistance: World Masters Weightlifting Championships 2026-Barber** 10 - 11
- 7.3 **Financial Assistance: World Masters Weightlifting Championships 2026-Coulter** 12 - 13
- 7.4 **Sports Hall of Fame - Rubric** 14 - 18
- Mover _____
- Seconded _____
- Resolved that the Parks and Recreation Advisory Committee approve the Sports Hall of Fame rubrics for scoring nominees during the selection process.
8. **Correspondence**
9. **Next Meeting**
- September 1, 2026
10. **Sports Hall of Fame Selection**
- Closed Session
- Winner to be announced in the Fall 2026
- Mover _____
- Seconded _____
- "Resolved that the Parks and Recreation Advisory Committee proceed into closed session to debate the merits of the nominees of the Sport Hall of Fame; and Further be it resolved that should the said closed session be adjourned, the Committee may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (personal matters about an identifiable individual - section 239(3)(b) Municipal Act)."
11. **Adjournment**
- Mover _____
- Seconded _____
- Resolved that this Committee now adjourn.



The Corporation of the City of Sault Ste. Marie
Parks and Recreation Advisory Committee
Minutes

Tuesday, May 12, 2026
4:30 pm
Video Conference (Closed)

Present: J. Flood, T. McClelland, G. Young, Councillor L. Dufour, J. Mogg,
A. Gallo, L. Derrer, S. Morin
Absent: P. Christian
Officials: A. Booth, V. McLeod

1. Land Acknowledgement

2. Adoption of Minutes

Moved by: J. Mogg

Seconded by: L. Derrer

Resolved that Minutes of Parks and Recreation Advisory Committee meeting of April 7, 2026 be approved.

Carried

3. Declaration of Pecuniary Interest

None noted.

4. Adoption of Agenda

Moved by: A. Gallo

Seconded by: T. McClelland

Resolved that the Agenda for Parks and Recreation Advisory Committee meeting for May 12, 2026 as presented be approved.

Carried

5. Business Arising

5.1 Park Development Updates

Wishart Park and Wilcox Park will have the rubber surfacing installed in June.

Manitou Park is looking at an end of May installation for the playground equipment.

Manzo Park sensory play equipment is targeted for a fall installation.

Ball field lighting and solar lighting projects are in progress.

6. Sub-committee / Task Force Updates

6.1 Bellevue Park Revitalization Plan Update

A draft of survey questions will be circulated to the committee for feedback.

7. New Business

7.1 Upcoming Events

Algoma Public Health created videos to promote cycling.

Look at possibility of providing additional Try a Sport activities through the year.

7.3 Sports Hall of Fame Selections

Moved by: J. Mogg

Seconded by: T. McClelland

"Resolved that the Parks and Recreation Advisory Committee proceed into closed session to debate the merits of the nominees of the Sport Hall of Fame; and Further be it resolved that should the said closed session be adjourned, the Committee may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (personal matters about an identifiable individual - section 239(3)(b) Municipal Act)."

Carried

8. Correspondence

Deferred.

9. Next Meeting

10. Adjournment

When writing grants, staff review capital funding that is secured through the budget process as well as additional grants acquired. In this case a number of parks related projects were bundled in order to leverage the additional NOHSC funding.

Moved by: Councillor L. Dufour

Seconded by: T. McClelland

Resolved that this Committee now adjourn.

Carried

7. New Business

7.2 NOHSC Grant Update

When putting in an application, capital funding is reviewed as well as additional grants that can be stacked in order to leverage the funding. A proposal is put forward with anticipated budget for the projects. A number of parks related projects were bundled in order to leverage the NOHSC funding.

Chair



**Request For Financial Assistance For
National/International Sports Competitions
Application Form**

Please Print

Name and Address of Applicant/Main Contact for Correspondence and Payment:

Name: Elizabeth Deschamps

Address: [REDACTED] Postal Code: [REDACTED]

Phone: (H) _____ (C) [REDACTED] (W) _____

Email: [REDACTED] Cheque Payable to: Elizabeth Deschamps

Athlete(s): (if different from applicant) Attach team list to application form if applicable. (athletes only)

Name: Reagan Deschamps

Address: [REDACTED] Postal Code: [REDACTED]

Name of Team or Club (if applicable): [REDACTED]

Name of National or International Sporting Competition:

NGA National Gymnastics Competition

Date(s) of Competition: June 4-9 2026 Location of Competition: Orlando Florida

Name of Sports Governing Body: NGA

Assistance Requested (See Policy for application limits):

\$ 900.00

Have you previously requested financial assistance from the City? ☒ No ☐ Yes

Amount \$ If yes, please indicate the year(s):

Please specify, as accurately as possible, how the financial assistance will be used if approved.

It will be used to help with the competition fees and travel costs associated with attending a national level competition.

Notes

- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
- Funding for sports teams will be payable to the coordinating group, sport association or financial representative.
- **Two signatures are required.** Applications submitted with only one signature will not be accepted.
- Applications received after the date of the competition will not be accepted.
- Please append correspondence (email or letter) that confirms individual or team eligibility as a Northern Ontario, Ontario or Canadian representative from the applicable sport governing body. **Applications will not be processed or approved without proof of eligibility.**

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE 2026 05 21
Year Month Day

<u>Elizabeth Deschamps</u>		<u>Ellell Jace</u>	<u>[REDACTED]</u>
Name (Applicant)	Title (If applicable)	Signature	Phone Number
<u>Kim O'Brien</u>		<u>Kim O'Brien</u>	<u>[REDACTED]</u>
Name (Club Official)	Title	Signature	Phone Number

Please Return This Form To:

Recreation and Culture Division, Community Services Department, Civic Centre,
99 Foster Drive,
Sault Ste. Marie, ON P6A 5X6
csd@cityssm.on.ca

For additional information: Please call 759-5310 between 8:30 a.m. to 4:30 p.m., Monday to Friday.

The information requested above is being collected pursuant to the Municipal Act and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information collected will be strictly used to determine eligibility for a financial assistance grant to attend a national or international sporting competition as defined in the Financial Assistance Policy. For more information or if you have any questions regarding its collection and use please contact the Recreation and Culture Division of the Community Services Department at 705-759-5310.



**Request For Financial Assistance For
National/International Sports Competitions
Application Form**

Please Print

Name and Address of Applicant/Main Contact for Correspondence and Payment:

Name: Kim O'Brien

Address: [REDACTED] Postal Code: [REDACTED]

Phone: (H) [REDACTED] (C) [REDACTED] (W) [REDACTED]

Email: [REDACTED] Cheque Payable to: Kim O'Brien

Athlete(s): (if different from applicant) Attach team list to application form if applicable. (athletes only)

Name: Peyton O'Brien

Address: [REDACTED] Postal Code: [REDACTED]

Name of Team or Club (if applicable): Sault Ste Marie Gymnastics Club

Name of National or International Sporting Competition:

NGA: National Gymnastics Championships

Date(s) of Competition: June 8-12, 2024 Location of Competition: Orlando, FL

Name of Sports Governing Body: National Gymnastics Association

Assistance Requested (See Policy for application limits): \$ 300

Have you previously requested financial assistance from the City? ☒ No ☐ Yes

Amount \$ _____ If yes, please indicate the year(s): _____

Please specify, as accurately as possible, how the financial assistance will be used if approved.

Help pay for meet fees, travel, membership

Notes

- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
 - Funding for sports teams will be payable to the coordinating group, sport association or financial representative.
 - **Two signatures are required.** Applications submitted with only one signature will not be accepted.
 - Applications received after the date of the competition will not be accepted.
 - Please append correspondence (email or letter) that confirms individual or team eligibility as a Northern Ontario, Ontario or Canadian representative from the applicable sport governing body.
- Applications will not be processed or approved without proof of eligibility.**

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE: 2020 05 25
Year Month Day

<u>Kim OBrien</u>	<u>Head Coach</u>	<u>Kim OBrien</u>	
Name (Applicant)	Title (If applicable)	Signature	Phone Number
<u>Michael Lemieux</u>		<u>Michael Lemieux</u>	
Name (Club Official)	Title	Signature	Phone Number

Please Return This Form To:

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99 Foster Drive,
Sault Ste. Marie, ON P6A 5X6
csd@cityssm.on.ca

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**Request For Financial Assistance For
National/International Sports Competitions
Application Form**

Please Print

Name and Address of Applicant/Main Contact for Correspondence and Payment:

Name: Patricia Barber

Address: [Redacted] Postal Code: [Redacted]

Phone: (H) [Redacted] (C) [Redacted] (W) [Redacted]

Email: [Redacted] Cheque Payable to: Patricia Barber

Athlete(s): (if different from applicant) Attach team list to application form if applicable. (athletes only)

Name: [Redacted]

Address: [Redacted] Postal Code: [Redacted]

Name of Team or Club (if applicable): [Redacted]

Name of National or International Sporting Competition:

World Masters Weightlifting Championships 2026

Date(s) of Competition: Sept. 17th to 24th Location of Competition: Athens Greece

Name of Sports Governing Body: International Masters Weightlifting Association(IMWA)

Assistance Requested (See Policy for application limits): \$300

Have you previously requested financial assistance from the City? ☐ No ☐ Yes

Amount \$ N/A If yes, please indicate the year(s): N/A

Please specify, as accurately as possible, how the financial assistance will be used if approved.

The cost to register for this event was \$300 in Canadian funds. This assistance will cover that cost.

Notes

- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
- Funding for sports teams will be payable to the coordinating group, sport association or financial representative.
- **Two signatures are required.** Applications submitted with only one signature will not be accepted.
- Applications received after the date of the competition will not be accepted.
- Please append correspondence (email or letter) that confirms individual or team eligibility as a Northern Ontario, Ontario or Canadian representative from the applicable sport governing body. **Applications will not be processed or approved without proof of eligibility.**

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE: 2026 06 15
 Year Month Day

Patricia Barber		Patricia Barber	
Name (Applicant)	Title (If applicable)	Signature	Phone Number
Name (Club Official)	Title	Signature	Phone Number

Please Return This Form To:

Recreation and Culture Division, Community Services Department, Civic Centre,
 99 Foster Drive,
 Sault Ste. Marie, ON P6A 5X6
csd@cityssm.on.ca

For additional information: Please call 759-5310 between 8:30 a.m. to 4:30 p.m., Monday to Friday.

The information requested above is being collected pursuant to the Municipal Act and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information collected will be strictly used to determine eligibility for a financial assistance grant to attend a national or international sporting competition as defined in the Financial Assistance Policy. For more information or if you have any questions regarding its collection and use please contact the Recreation and Culture Division of the Community Services Department at 705-759-5310.



**Request For Financial Assistance for Miscellaneous
National/International Competitions
Application Form**

Please Print

Name and Address of Applicant: Correspondence will be directed to this name and address.

Name: Shelby Coulter

Address: [Redacted]

Postal Code: [Redacted] Email: [Redacted]

Phone: (C) [Redacted] (H) [Redacted] (W) [Redacted]

Name and Address of Athlete(s): (if different from applicant) Attach team list to application form if applicable. (competitors only)

Name: _____

Address: _____ Postal Code _____

Name of Team/Club (if applicable): _____

Name of National or International Sporting Competition:

World Masters Weightlifting Championships 2026 (Athens Greece)

Date(s) of Competition: September 17-24th

Location of Competition: Athens Greece

Name of Governing Body International Masters Weightlifting Association (IMWA)

Please append correspondence (email or letter) that confirms individual or team eligibility as a Northern Ontario, Ontario or Canadian representative from the applicable governing body. Applications Will Not Be Processed Or Approved Without Proof of Eligibility.

Amount Requested: (See Policy for application limits) \$ \$300

Please specify, as accurately as possible, how the financial assistance will be used if approved.

\$300.00 equates to dollar for dollar coverage of event registration costs (attached)

Have you previously requested financial assistance from the City?

No no Yes _____ Amount \$ n/a

If yes, please indicate the year(s): _____

If this application for funding is approved, the payment cheque should be payable to:

-
- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
 - Funding for sports teams will be payable to the coordinating group, sport association or financial representative.

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE: 2026 06 15
Year Month Day

Shelby Coulter

Name
(Applicant)

Title
(If applicable)


Signature


Phone Number

Name

(Club Official)

Title

Signature

Phone Number

- Two signatures are required. Applications submitted with only one signature will not be accepted.
- Applications received after the date of the competition will not be accepted.

Please Return This Form To:

Recreation and Culture Division, Community Services Department, Civic Centre,
99 Foster Drive,
Sault Ste. Marie, ON P6A 5X6
csd@cityssm.on.ca

For additional information: Please call 759-5310 between 8:30 a.m. to 4:30 p.m., Monday to Friday.

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Sports Hall of Fame

Athlete Evaluation Criteria

Competitive Achievements	Multiple major competitive distinctions in provincial, national, or international levels.	Significant competitive success such as major titles or medals, strong rankings.	Credible competitive results such as regional or provincial placements.	Limited evidence of competitive achievement beyond participation.	
	10 point	7 points	5 points	2 points	/10
Level of Competition	Competed at the highest level (national or international). Competitions are prestigious and difficult to enter.	Competed at regional, or advanced professional levels. Competitions were well-regarded and rigorous.	Competed at local, institutional, or mid-tier levels. Competition is respectable but not highly selective.	Competed in small or narrowly defined pools. . Competition has minimal external recognition.	
	10 point	7 points	5 points	2 points	/10
Longevity and Consistency	Demonstrated excellence over many years/seasons, exceeding typical long-term performance standards.	Maintained high-level performance over multiple years/seasons, showing a clear pattern of consistent excellence.	Demonstrated solid performance through the years/seasons, with some variability.	Performance shows inconsistency across seasons/years.	
	10 points	7 points	5 points	2 points	/10
Leadership and Sportmanship	Demonstrates exceptional leadership; consistently models integrity, fairness, and respect. Serves as a role model on and off the field.	Shows strong leadership and good sportsmanship with occasional minor lapses. Generally respected by peers.	Demonstrates basic leadership qualities; sportsmanship is adequate but not exemplary.	Limited leadership; inconsistent or poor sportsmanship.	
	10 points	7 points	5 points	2 points	/10

Legacy and Influence	Made a lasting, transformative impact on their sport, team, or community; influence extends beyond their active years.	Has made a meaningful and positive impact; influence is noticeable and respected.	Some influence or contributions, but impact is moderate or limited in scope.	Minimal lasting influence; contributions are short-term or not widely recognized.	
	10 points	7 points	5 points	2 points	/10
Community Connection	Deeply engaged with the community; consistently contributes time, leadership, or service; widely recognized for positive involvement.	Regularly participates in community activities; shows meaningful engagement.	Some involvement in community events or service, but participation is occasional.	Minimal or no community involvement.	
	10 points	7 points	5 points	2 points	/10
Nominee's Name: _____				Total Score:	/60

Sports Hall of Fame

Builder Evaluation Criteria

Impact on the Sport	Introduced innovations or initiatives that resulted in lasting improvements to the structure, popularity, accessibility, or safety of the sport or organization.	Significant contributions to the growth or organization of the sport, demonstrating a visible and lasting impact.	Moderate contributions including participation in initiatives that supported the growth or organization of the sport.	Limited or no measurable impact	
	20 Point	14 point	10 points	4 points	/20
Leadership and Vision	Exceptional leadership by driving significant initiatives, demonstrating visionary ideas.	Strong leadership through a clear and positive influence on decision-making processes and resulting outcomes.	Adequate Leadership in roles that contributed to the growth of sport.	Minimal evidence of leadership or strategic vision.	
	20 point	14 points	10 points	4 points	/20
Longevity and Consistency	Long-term contributions over decades, with a lasting impact on the sport or organization.	Significant contributions over an extended period.	Short-term contributions with notable impact.	Limited or inconsistent contributions.	
	10 points	7 points	5 points	2 points	/10
Advocacy and Community Engagement	Played a pivotal role in advocating for inclusivity, diversity, and community outreach within the sport, contributing to a more accessible environment.	Regularly supported and actively engaged with the sports community, contributing to its ongoing development and connection.	Occasionally participated in advocacy or community-focused activities that contributed to the sport.	Minimal or no evidence of community or advocacy involvement.	
	10 points	7 points	5 points	2 points	/10
Nominee's Name: _____				Total Score:	/60

Sports Hall of Fame

Coach Evaluation Criteria

Competitive Success	Consistent top-tier results; championships win, qualify for elite events.	Frequent competitive success; placing well, show strong season results, and demonstrate clear competitive strength.	Results are mixed; athletes or teams show potential and occasional strong performances but inconsistent high-level success.	Few notable competitive results; rarely place or advance, with minimal measurable competitive success.	
	10 point	7 points	5 points	2 points	/10
Athlete Development	Athletes show significant long-term improvement; many advance to higher competitive levels, earn recognition, or achieve personal milestones due to the nominee's guidance.	Athletes demonstrate steady growth and skill progression; some advance to higher levels or achieve notable improvements.	Athletes show some improvement, but growth is inconsistent or limited; advancement occurs occasionally.	Little evidence of athlete growth; development strategies are unclear, inconsistent, or ineffective.	
	10 point	7 points	5 points	2 points	/10
Longevity and Consistency	Many years of sustained, high-quality coaching; demonstrates unwavering commitment, reliability, and long-term impact on the program or community.	Several years of consistent coaching involvement with reliable performance and meaningful commitment.	Some years of involvement, but with gaps, variability, or limited long-term impact.	Minimal duration of service or inconsistent engagement; limited evidence of sustained contribution.	
	10 points	7 points	5 points	2 points	/10

Mentorship and Character development	Actively develops athletes' character; consistently models and teaches sportsmanship, discipline, confidence, and respect; has a clear positive impact on personal growth.	Regularly promotes positive values; athletes show noticeable improvement in character and behavior.	Some character development occurs, but efforts are inconsistent or limited in impact.	Little evidence of intentional character development; limited influence on athlete behavior or values.	
	10 points	7 points	5 points	2 points	/10
Community Contribution	Plays a major role in community sport development; contributions have a clear, lasting impact.	Regularly participates in community sport activities; provides meaningful support through events or volunteer work.	Occasional involvement in community sport efforts; impact is present but limited.	Rarely participates in community sport activities.	
	10 points	7 points	5 points	2 points	/10
Technical Leadership	Demonstrates expert-level coaching knowledge; delivers high-quality instruction; builds strong, well-structured programs; consistently introduces innovative methods that elevate athlete and team performance.	Shows solid coaching expertise; instruction is effective and organized; program structure is reliable; occasionally incorporates new or improved methods.	Coaching knowledge is sufficient but not advanced; instruction and program structure are functional.	Instructional quality is inconsistent; program structure is weak; minimal evidence of innovation or technical expertise.	
	10 points	7 points	5 points	2 points	/10
Nominee's Name: _____				Total Score:	/60