

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2025-153

FINANCE: A by-law to establish user fees and service charges.

WHEREAS Section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that despite any Act, a municipality and local board may pass by-laws imposing fees or charges on any class of persons, for services or activities provided or done by on behalf of it, and, for the use of its property including property under its control;

AND WHEREAS it is deemed necessary to charge user fees and service charges;

NOW THEREFORE the Council of the Corporation of the City of Sault Ste. Marie hereby pursuant to Section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended **ENACTS** as follows:

1. **USER FEES ADOPTED**

That Council does confirm and ratify the user fees and service charges described in Schedules “A” to “I” attached to and forming part of this By-law and are outlined as follows:

Schedule A - Clerk’s Department

[Amended by By-law 2026-26]

Schedule B - Community Development & Enterprise Services Department

[Amended by By-law 2025-168]

Schedule C - Engineering Department

Schedule D - Planning Department

Schedule E - Building Services Department

Schedule F - Finance Department

Schedule G - Fire Services

Schedule H - Legal Department

Schedule I - Public Works Department

2. **BY-LAW 2024-159 REPEALED**

By-law 2024-159 is hereby repealed.

3. **EFFECTIVE DATE**

This By-law is effective on January 1, 2026.

PASSED in open Council this 3rd day of November, 2025.

“Matthew Shoemaker”

MAYOR – MATTHEW SHOEMAKER

“Rachel Tyczinski”

CLERK – RACHEL TYCZINSKI

CORPORATION OF THE CITY OF SAULT STE. MARIE
USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "A"
CLERK'S DEPARTMENT

<i>Services Offered</i>	<i>2025 Fee</i>	<i>2026 Fee</i>	<i>GST/HST Included or Added</i>
MARRIAGE LICENCES			
- Sale of Marriage Licenses - per license	\$150.00	\$155.00	Exempt
OTHER			
- Photocopying - per page	\$0.50	\$0.50	Included
LOTTERY LICENCES			
- Raffle under \$50,000 value	\$10.00 or 3% of prize value	\$10.00 or 3% of prize value	Exempt
- Raffle over \$50,000 value	to province	to province	Exempt
- Bingo - prize under \$5,500	\$10.00 or 3% of prize value	\$10.00 or 3% of prize value	Exempt
- Bingo - prize over \$5,500	to province	to province	Exempt
- Bazaar (maximum 3 wheels)	\$10.00/wheel	\$10.00/wheel	Exempt
- Nevada Tickets	3% of prize value	3% of prize value	Exempt
SHORT TERM RENTAL LICENSING FEE (THREE-YEAR)			
- Lost licence fee	\$510.00	\$525.00	Exempt
	\$20.00	\$25.00	Exempt
GENERAL LICENCES			
Pawnbroker – annual	\$315.00	\$325.00	Exempt
Pawnbroker – additional late fee	\$155.00	\$160.00	Exempt
Pawnbroker– lost licence fee	\$20.00	\$25.00	Exempt
Pawnbroker – re-inspection fee	\$110.00	\$115.00	Exempt
Plumber – Master – annual	\$35.00	\$50.00	Exempt
Plumber – Master – additional late fee	\$15.00	\$25.00	Exempt
Plumber – Master – lost licence fee	\$20.00	\$25.00	Exempt
Adult Entertainment Parlour – Owner / Operator – annual	\$2,270.00	\$2,335.00	Exempt
Adult Entertainment Parlour – Burlesque Attendant – annual	\$120.00	\$125.00	Exempt
Adult Entertainment Parlour – Owner / Operator – additional late fee	\$1,135.00	\$1,165.00	Exempt
Adult Entertainment Parlour – Burlesque Attendant – additional late fee	\$56.00	\$60.00	Exempt
Adult Entertainment Parlour – lost licence fee	\$20.00	\$25.00	Exempt
Adult Entertainment Parlour – re-inspection fee	\$110.00	\$115.00	Exempt
Amusement Arcade – annual	\$320.00	\$330.00	Exempt
Transfer of Ownership of Licence for Amusement Arcade	\$60.00	\$62.00	Exempt
Amusement Arcade – additional late fee	\$160.00	\$165.00	Exempt
Amusement Arcade – lost licence fee	\$20.00	\$25.00	Exempt
Amusement Arcade – re-inspection fee	\$110.00	\$115.00	Exempt
Vehicle for Hire Driver – initial	\$40.00	\$40.00	Exempt
Vehicle for Hire Driver – renewal	\$25.00	\$25.00	Exempt
Vehicle for Hire Driver – replacement	\$15.00	\$15.00	Exempt
Owner – initial (includes 1 vehicle)	\$400.00	\$400.00	Exempt
Owner – renewal	\$100.00	\$100.00	Exempt
Owner – replacement	\$15.00	\$15.00	Exempt
Vehicle for Hire – initial additional vehicle to fleet	\$100.00	\$100.00	Exempt
Vehicle for Hire – renewal per vehicle	\$50.00	\$50.00	Exempt
Vehicle for Hire – replacement licence	\$15.00	\$15.00	Exempt
Broker – initial (includes 1 vehicle)	\$400.00	\$400.00	Exempt
Broker – renewal per vehicle	\$100.00	\$100.00	Exempt
Broker – replacement	\$15.00	\$15.00	Exempt
Hotel Shuttle Bus Owner – initial	\$200.00	\$200.00	Exempt
Hotel Shuttle Bus Owner – renewal per vehicle	\$50.00	\$50.00	Exempt
Hotel Shuttle Bus Owner – replacement	\$15.00	\$15.00	Exempt
Rideshare Owner – initial (includes 1 vehicle)	\$400.00	\$400.00	Exempt
Rideshare Owner – renewal	\$100.00	\$100.00	Exempt
Rideshare Owner – replacement	\$15.00	\$15.00	Exempt
Rideshare Driver for Hire – initial	\$40.00	\$40.00	Exempt
Rideshare Driver for Hire – renewal	\$25.00	\$25.00	Exempt
Rideshare Driver for Hire – replacement	\$15.00	\$15.00	Exempt
Rideshare vehicle – initial	\$100.00	\$100.00	Exempt
Rideshare vehicle – renewal	\$50.00	\$50.00	Exempt

CORPORATION OF THE CITY OF SAULT STE. MARIE
USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "A"
CLERK'S DEPARTMENT

<i>Services Offered</i>	<i>2025 Fee</i>	<i>2026 Fee</i>	<i>GST/HST Included or Added</i>
Rideshare vehicle – replacement	\$25.00	\$25.00	Exempt
Payday Loan annual licensing fee	\$1,115.00	\$1,145.00	Exempt
Payday Loan – additional late licence fee	\$550.00	\$565.00	Exempt
Payday Loan re-inspection fee	\$110.00	\$115.00	Exempt
Payday Loan lost licence fee	\$20.00	\$25.00	Exempt
Food Vendor and Peddler – re-inspection fee	\$110.00	\$115.00	Exempt
Food Vendor and Peddler – lost licence fee	\$20.00	\$25.00	Exempt
PART III - FOOD VENDOR - RESIDENT			
Class 1 – Stationary day sales (maximum of 7 day licence)	\$85.00	\$87.00	Exempt
Class 2 – Stationary temporary sales (maximum of 3 month licence)	\$165.00	\$170.00	Exempt
Class 3 – Mobile day sales (maximum of 7 day licence)	\$85.00	\$87.00	Exempt
Class 4 – Mobile temporary sales (maximum of 3 month licence)	\$165.00	\$170.00	Exempt
Class 5 – Ice cream or hotdog cart (seasonal)	\$270.00	\$280.00	Exempt
Class 6 - Annual Sales (valid only in the calendar year issued)	\$305.00	\$315.00	Exempt
PART III - FOOD VENDOR - RESIDENT - ADDITIONAL LATE FEES/PENALTY	\$155.00	\$160.00	Exempt
PART III - FOOD VENDOR - NON-RESIDENT			
Class 1 – Stationary day sales (maximum of 7 day licence)	\$165.00	\$170.00	Exempt
Class 2 – Stationary temporary sales (maximum of 3 month licence)	\$335.00	\$345.00	Exempt
Class 3 – Mobile day sales (maximum of 7 day licence)	\$165.00	\$170.00	Exempt
Class 4 – Mobile temporary sales (maximum of 3 month licence)	\$335.00	\$345.00	Exempt
Class 5 – Ice-cream or hotdog cart (seasonal)	\$335.00	\$345.00	Exempt
PART III - FOOD VENDOR - NON-RESIDENT - ADDITIONAL LATE FEES/PENALTY	\$155.00	\$160.00	Exempt
PART IV – PEDDLER – NON-RESIDENT			
Class 1 – Stationary day sales (maximum of 7 day licence)	\$165.00	\$170.00	Exempt
Class 2 – Stationary temporary sales (maximum of 3 month licence)	\$335.00	\$345.00	Exempt
Class 3 – Door-to-door day sales (maximum of 7 day licence)	\$165.00	\$170.00	Exempt
Class 4 – Door-to-door temporary sales (maximum of 3 month licence)	\$335.00	\$345.00	Exempt
Class 5 – Door-to-door temporary sales - Agent (maximum of 3 month licence)	Nil	\$35.00	Exempt
PART IV – PEDDLER – NON-RESIDENT – ADDITIONAL LATE FEES/PENALTY	\$155.00	\$160.00	Exempt

NOTE: Licence fees for taxis, limousines, etc. are governed by Police Services By-law 154 but administered by the Clerk's Department.

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
BONDAR PAVILION			
- Full Day Rental - Non Profit Group	\$234.51	\$238.94	Added
- Part Day Rental - Non Profit Group	\$150.44	\$154.87	Added
- Full Day Rental - Commercial	\$902.65	\$929.20	Added
- Part Day Rental - Commercial	\$469.03	\$482.30	Added
- Wedding Receptions	\$1,163.72	\$1,194.69	Added
- Wedding Ceremony Only - Base Fee	\$300.88	\$309.73	Added
- Wedding Ceremony and Reception	\$1,557.52	\$1,601.77	Added
- Clean Up - Minor	\$76.99	\$78.76	Added
- Clean Up - Major	\$300.88	\$309.73	Added
- Barriers	\$1.55	\$1.55	Added
- Tables	\$5.31	\$5.53	Added
- Chairs	\$0.66	\$0.66	Added
- Sound System (per day)	\$42.92	\$44.03	Added
- Kitchen (per day)	\$68.14	\$69.91	Added
- Supervision of Volunteers (per hour)	\$23.23	\$23.89	Added
- Alcohol event admin fee per event per day	\$38.94	\$40.04	Added
- Facility Booking - per booking	\$38.94	\$40.04	Added
- Waste Removal (Additional Bin)	\$207.96	\$212.39	Added
- Electrical Surcharge per day (film productions) connected to special events panel - per day	\$107.96	\$110.62	Added
MARINA FEES			
- Fuels	Road Price + \$ 0.05	Road Price + \$ 0.05	Included
- Sewage Pumpouts - per service (single tank)	\$13.27	\$13.72	Added
- Cruise Ship Dockage Fee - rate per meter	\$7.08	\$7.30	Added
- Cruise Ship Pumpout fee - rate per cubic meter	\$3.32	\$3.32	Added
- Cruise Ship set-up fee	\$185.84	\$190.27	Added
- Bondar - Slip Rental - Daily - per foot	\$1.99	\$1.99	Added
- Bondar - Slip Rental - Weekly - per foot	\$9.73	\$9.96	Added
- Bondar - Slip Rental - Monthly - per foot	\$27.43	\$28.10	Added
- Bondar Dock - Ship/Barge Dockage (per metre) - per day	\$1.77	\$1.77	Added
- Bellevue - Slip Rental - Weekly - Non Serviced per foot	\$6.19	\$6.42	Added
- Bellevue - Slip Rental - Weekly - Serviced per foot	\$7.96	\$8.19	Added
- Bellevue - Slip Rental - Bi-Monthly - Non Serviced per foot	\$26.55	\$27.21	Added
- Bellevue - Slip Rental - Bi-Monthly - Serviced per foot	\$30.09	\$30.97	Added
- Bellevue - Slip Rental - Monthly - Non Serviced per foot	\$17.70	\$18.14	Added
- Bellevue - Slip Rental - Monthly - Serviced per foot	\$21.24	\$21.90	Added
- Bellevue - Slip Rental - Seasonal - Non Serviced per foot	\$34.51	\$35.40	Added
- Bellevue - Slip Rental - Seasonal - Serviced per foot	\$39.82	\$40.93	Added
- Bellevue - Slip Rental - Daily - Serviced per foot	\$1.99	\$1.99	Added
- Bellevue - Slip Rental - Daily - Non Serviced per foot	\$1.55	\$1.55	Added
- Winter Storage - Monthly per foot	\$1.99	\$1.99	Added
- Slip Cancellation Fee	\$29.00	\$29.75	Included

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
- September Special	50% fee discount	50% fee discount	Added
- Launch Ramp Fee - Daily	\$7.00	\$7.00	Included
- Launch Ramp Fee - Seasonal	\$70.00	\$70.00	Included
Bike Rentals			
- Hourly	\$7.00	\$7.25	Included
- Half Day (4 hours)	\$16.00	\$16.50	Included
- Full Day (8 hours)	\$27.00	\$27.75	Included
SENIORS 55+ PROGRAMMING			
- Supervision (outside normal operating hours) - per hour	\$23.23	\$23.89	Added
- Main Hall - Half day rental	\$62.00	\$64.00	Included
- Main Hall - Full Day Rental	\$140.00	\$145.00	Included
- Meeting Room - Full Day rental (55+)	\$115.00	\$115.00	Included
- Community Room Rental per hour	\$19.47	\$19.91	Added
- Kitchen (per use)	\$35.00	\$36.00	Included
- AV Equipment (Laptop/Projector/Screen) - per use	\$22.00	\$22.50	Included
- Drop-In Fee (per visit per general program)	\$2.50	\$2.50	Included
- Drop-In Card 25 visits - 25% off Regular Admission	\$47.00	\$47.00	Included
- Drop-In Card 10 visits - 15% off Regular Admission	\$21.25	\$21.25	Included
- Coffee/Tea Pot 10 cup	\$14.00	\$14.00	Included
- Coffee/Tea Airpot 25 cup	\$20.00	\$20.00	Included
- Coffee Urn 50 cup	\$28.00	\$28.75	Included
- Coffee Urn 100 cup	\$56.00	\$58.00	Included
ARENA FEES (John Rhodes/Northern Community Centre)			
- Ice/Complex Rentals - per hour - Adult	\$215.00	\$220.00	Included
- Ice/Complex Rentals - per hour - Youth	\$195.00	\$200.00	Included
- Ice/Complex Rentals - per hour - Youth Organized	\$175.00	\$180.00	Included
- Ice/Complex Rentals - per hour - Non Ice (Lacrosse)	\$105.00	\$105.00	Included
- Rental of NCC or Rhodes Centre - each pad / per day	\$1,175.00	\$1,210.00	Included
- Rental of NCC Meeting Room - per hour	\$22.00	\$23.75	Included
- Ice Skating - Admission - Adult	\$4.75	\$5.00	Included
- Ice Skating - Admission - Student	\$4.25	\$4.25	Included
- Ice Skating - Admission - Senior	\$4.25	\$4.25	Included
- Ice Skating - Admission - Child	\$3.50	\$3.50	Included
ARENA FEES (GFL Memorial Gardens)			
- Ice Rentals - per hour - Adult	\$230.00	\$235.00	Included
- Ice Rentals - per hour - Youth	\$205.00	\$210.00	Included
- Ice Rentals - per hour - Youth Organized	\$185.00	\$190.00	Included
- GFL Memorial Gardens Angelo Bumbacco Room - Full Day	\$220.00	\$225.00	Included
- GFL Memorial Gardens Multi Purpose Room - hourly rate	\$34.75	\$35.75	Included
- GFL Memorial Gardens Multi Purpose Room - Full Day	\$150.00	\$155.00	Included

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
POOL FEES			
- Public Swim Admission - Adult	\$5.53	\$5.75	Added
- Public Swim Admission - Senior	\$4.20	\$4.42	Added
- Public Swim Admission - Child	\$3.76	\$3.76	Added
- Public Swim Admission - Group	\$15.04	\$15.49	Added
- Swim Card 10 Visits 15 % off Reg Admission - Adult	\$47.12	\$48.67	Added
- Swim Card 25 Visits 25% off Reg Admission - Adult	\$103.76	\$106.19	Added
- Swim Card 10 Visits 15 % off Reg Admission - Senior	\$35.84	\$36.95	Added
- Swim Card 25 Visits 25% off Reg Admission - Senior	\$78.76	\$80.53	Added
- Swim Card 10 Visits 15 % off Reg Admission - Child	\$32.08	\$32.96	Added
- Swim Card 25 Visits 25% off Reg Admission - Child	\$70.58	\$72.57	Added
- Pool Rental - per hour - Competitive Teams	\$60.62	\$61.95	Added
- Pool Rental - per hour - School Boards	\$96.00	\$99.00	Exempt
- Private Pool Rental - per hour - Public - includes lifeguards	\$269.91	\$278.76	Added
- Public Lessons - per lesson + surcharge	\$9.25	\$9.50	Exempt
- Non-Resident Public Lessons - per lesson + surcharge	\$10.75	\$11.00	Exempt
- John Rhodes meeting room rental (per hour)	\$20.35	\$21.02	Added
- John Rhodes meeting room rental daily rates	\$165.00	\$155.00	Included
- Lifeguard Fee (per hour)	\$20.13	\$20.80	Added
NORTHERN COMMUNITY CENTRE			
- Single Turf Field Rental Per Hour-Prime Time	\$150.44	\$154.87	Added
- Single Turf Field Rental Per Hour-Non-Prime Time	\$92.04	\$92.92	Added
- Off Season Tournament rate per hour	\$92.04	\$92.92	Added
- Coaching/Referring Clinics	\$115.04	\$119.47	Added
- Single turf prime-time rental per hour - organized SASA	\$132.74	\$137.17	Added
- Multi-Use Space Rental per hour	\$84.07	\$86.73	Added
- Community Room Rental per hour	\$19.47	\$21.02	Added
ATHLETIC FIELDS			
- Athletic Field Booking per evening - Adult	\$77.88	\$79.65	Added
- Athletic Field Booking per evening - Youth/Highschool	\$38.72	\$39.82	Added
- Athletic Field Tournament Rate per field per day	\$49.78	\$51.33	Added
- Cricket - per field per day	\$309.73	\$318.58	Added
- Elementary School - Track and Field Meet	\$163.72	\$176.99	Added
- Highschool Track and Field Meet	\$309.73	\$345.13	Added
- Steeler Football - per game	\$619.47	\$637.17	Added
- Fall Off-Peak - Queen E., B Field per evening/day	\$38.72	\$39.82	Added
- Fall Off-Peak - Rocky DiPietro Field hourly	\$20.35	\$21.02	Added
- Highschool/ College Football - per game	\$451.33	\$464.60	Added
- Sabercats Football - per game	\$309.73	\$318.58	Added
- Soo Minor Football - per day game fee (QE "B")	\$154.87	\$159.29	Added
- Soo Minor Football - Rocky DiPietro Field per day	\$309.73	\$318.58	Added
- Speed Skating Club - per competition	\$774.34	\$796.46	Added
- Ultimate Frisbee - per field per night	\$38.72	\$39.82	Added
- Soccer Queen E. Mini Complex League Play per night	\$77.88	\$79.65	Added

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
- Soccer Queen E. Mini Complex Weekend Tournament	\$154.87	\$159.29	Added
- Soccer Tom Tipton Weekend Game Day		\$159.29	Added
- Dressing Room Rental per event	\$38.72	\$39.82	Added
- Public Address System - per event	\$38.72	\$39.82	Added
- Beer Garden - per event per day	\$40.93	\$42.04	Added
- Sport field lining - special request	\$371.68	\$380.53	Added
- Special Event Booking - Event more than 500 people	\$752.21	\$774.34	Added
- Special Event Booking - Event more than 200 people	\$376.11	\$384.96	Added
- Special Event - Garbage Pick-up and Recycling	\$287.61	\$296.46	Added
- Athletic Field Lighting Fee per booking		\$13.27	Added
BELLEVUE PARK			
- Facility Booking - per booking	\$38.94	\$40.04	Added
- Special Event Booking - Event more than 250 people	\$738.94	\$761.06	Added
- Special Event Booking - Event less than 250 people	\$371.68	\$380.53	Added
- Bandshell part day	\$150.44	\$154.87	Added
- Bandshell full day	\$238.94	\$247.79	Added
- Supervision	\$24.34	\$25.00	Added
- Sound System (per day)	\$38.72	\$39.82	Added
- Premier Flower Bed Design (Seasonal) Bay and Pim Street Beds	\$176.99	\$181.42	Added
Street Closures and Licence to Occupy City Property			
- Neighbourhood/Non-Profit Charitable Street Closure		\$25.00	Included
- Road Closure Permit Event/Festival		\$200.00	Included
- Late Application Fee		\$50.00	Included
- Orange Barricades (Additional)		\$3.00	Included
PLAZA			
- Clean Up - Minor	\$76.99	\$78.76	Added
- Clean Up - Major	\$300.88	\$309.73	Added
- Barriers	\$1.55	\$1.55	Added
- Tables	\$5.53	\$5.75	Added
- Chairs	\$0.66	\$0.66	Added
- Sound System (per day)	\$42.92	\$44.03	Added
- Supervision of Volunteers (per hour)	\$23.23	\$23.89	Added
- Facility Booking - per booking	\$38.94	\$40.04	Added
- Waste Removal (Additional Bin)	\$207.96	\$212.39	Added
- Electrical Surcharge per day (film productions) connected to special events panel - per day	\$110.62	\$115.04	Added
- Alcohol event admin fee per event per day	\$38.94	\$40.04	Added
Municipal Heritage Committee			
- Request for Heritage Status Letter	\$50.44	\$52.21	Added
- Heritage Easement Agreement Registration	\$123.89	\$128.32	Added

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
HISTORIC SITES BOARD			
ADMISSIONS:			
- Admission - Adult	\$15.00	\$16.00	Included
- Admission - Senior	\$12.00	\$13.00	Included
- Admission - Youth	\$9.00	\$10.00	Included
- Admission - Child 5 to 12	\$5.00	\$6.00	Included
- Admission - Children 5 & under	\$0.00	\$0.00	Included
- Admission - Family	\$40.00	\$40.00	Included
- Admission - Group Rate (10 or more)	\$13.00	\$13.00	Included
- Bus Tours with box lunch & learning tour	\$40.00	\$45.00	Included
EDUCATIONAL TOURS:			
- 2 hour tours	\$6.00	\$6.00	Exempt
- 3 hour tours (lunch included)	\$10.00	\$10.00	Exempt
- After hours - Brownies/Scouts	\$10.00	\$10.00	Exempt
- Brownie/Guide sleepover badge program	\$85.00	\$85.00	Exempt
- Workshops - fees & supplies	\$30.00	\$35.00	Included
- Outreach programs (minimum 2 hour fee) & kit	\$105.00	\$125.00	Exempt
- Virtual Curriculum Engagement - 1 hour session & kit	\$105.00	\$125.00	Exempt
EVENTS:			
- Bracelet Days - Adults	\$10.00	\$10.00	Included
- Bracelet Days - Youth	\$5.00	\$5.00	Included
- Heritage Tea (desserts & tea)	\$18.00	\$20.00	Included
- Heritage Fridays by the Fire (soup, biscuit, desserts, beverage)	\$20.00	\$21.00	Included
- Heritage High Tea (fancy sandwiches & desserts, beverage) ie.: Lilac & lavender - 3 course	\$35.00	\$36.00	Included
- Virtual & Curbside Tea kits - small	\$20.00	\$25.00	Included
- Virtual & Curbside Tea kits - medium	\$40.00	\$40.00	Included
- Virtual & Curbside Tea kits - large	\$60.00	\$60.00	Included
- Heritage Culinary Lunch (soup, main, dessert, beverage)	\$30.00	\$30.00	Included
- Heritage Culinary Dinner (apps, soup, main, dessert, beverage, demo)	\$50.00	\$55.00	Included
- Heritage Cocktail & Appetizers (usually for a show)	\$30.00	\$30.00	Included
- Heritage Dinner menu, theatrical, & program (group rate)	\$70.00	\$75.00	Included
- Evening in the Summer Kitchen	\$60.00	\$65.00	Included
- Birthday Parties (up to 10 people) (hearth baking, games, craft)	\$150.00	\$175.00	Included
- Extra attendees for Birthday Party	\$10.00	\$13.00	Included
- Extra hour time usage of site for birthday (per hour)	\$50.00	\$50.00	Included
- Extra food, craft, beverage, and/or activity (each)	\$10.00	\$12.00	Included

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
WALKWAY ENGRAVING BRICKS (trust fund - capital fundraising)	\$75.00	\$75.00	Included
RESEARCH FEES:			
- Individual research fee - daily	\$30.00	\$30.00	Included
- Individual research fee - yearly	\$125.00	\$125.00	Included
- Reproduction fees, photocopying	\$1.00	\$1.00	Included
- Reproduction fees, digital for exhibit or education (for each)	\$30.00	\$30.00	Included
- Reproduction fees, digital for other uses (following copyright laws)	\$125.00	\$125.00	Included
SITE USE:			
- Summer Kitchen/Theatre Only/Grounds (rental of a space)			
- Basic Rental - Not for Profit - half day	\$250.00	\$280.00	Included
- Basic Rental - Not for Profit - 8 hour day	\$350.00	\$390.00	Included
- Basic Rental - Commercial - half day	\$500.00	\$565.00	Included
- Basic Rental - Commercial - up to 8 hours	\$950.00	\$1,000.00	Included
- Wedding Ceremony and/or Photographs	\$400.00	\$475.00	Included
- Wedding Ceremony and Rehearsal	\$600.00	\$650.00	Included
- Wedding Ceremony only	\$300.00	\$350.00	Included
- Wedding Photographs only/professional photography request	\$225.00	\$250.00	Included
- Bartender fees - licence		\$150.00	Included
- Basic rental Film Crew - Daily ** This is for Complete Site Rental **	\$1,500.00	\$2,000.00	Included
- Supervisory Fees - hourly for after hours	\$55.00	\$55.00	Included
- Theatre for meeting added, if Heritage menu ordered	\$125.00	\$150.00	Included
ADDITIONAL FEES:			
- Non refundable deposit on Site Rentals, Events, Weddings, etc. ** Applicable to total invoice**	\$100.00	\$100.00	Included
- Non refundable deposit for Commercial bookings (i.e. film companies) ** Applicable to total invoice**	\$300.00	\$300.00	Included
- Cleaning Fees	\$85.00	\$100.00	Included
- Tables - per table (after the original 36 on site)	\$5.00	\$5.50	Included
- Chairs - per chair (after what is available on site)	\$2.00	\$2.50	Included
- Waste Disposal	\$350.00	\$375.00	Included
- AV equipment	\$50.00	\$60.00	Included
- Security fees - once tents are set up on lawn (hourly)	\$40.00	\$50.00	Included
- Auxillary Kitchen for caterer	\$250.00	\$300.00	Included
- Damage fees will apply depending on damage to the site and cost of repair	\$100.00	\$150.00	Included

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
Refreshments:			
- Coffee, Tea, Water & all condiments (environmental cups, cream & stir)	\$40.00	\$45.00	Included
- Coffee Big Urn & cups, cream, stir & water	\$55.00	\$55.00	Included
- Coffee, Muffins, Fruit - only for meetings booked - per person	\$18.00	\$20.00	Included
CIVIC CENTRE - MEETING ROOMS (Full Day)			
Council Chambers	\$289.00	\$289.00	Included
Russ Ramsay Board Room	\$112.00	\$112.00	Included
Biggings Meeting Room	\$114.00	\$114.00	Included
Thompson Meeting Room	\$114.00	\$114.00	Included
Plummer Meeting Room	\$57.00	\$57.00	Included
Korah Meeting Room	\$57.00	\$57.00	Included
Tarentorus Meeting Room	\$57.00	\$57.00	Included
Steelton Meeting Room	\$57.00	\$57.00	Included

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
TRANSIT CASH FARES			
- Adults, Seniors, & Youth	\$3.50	\$3.50	Exempt
- Students	N/A	N/A	Exempt
- Children (12 and under free when with an adult)	Free	Free	Exempt
TRANSIT BUS PASSES			
- Monthly Pass - Adult	\$79.00	\$81.00	Exempt
- Monthly Pass - School Board	\$54.00	\$56.00	Exempt
- Monthly Pass - Senior	\$67.00	\$69.00	Exempt
- Monthly Pass - Youth	\$34.25	\$35.25	Exempt
- Punch Pass - 20 Rides	\$55.00	\$57.00	Exempt
- Senior Multi 6 Ride Pass (60 years and over)	\$12.00	\$12.25	Exempt
- Senior Multi 12 Ride Pass (60 years and over)	\$24.00	\$24.75	Exempt
- Community Living Algoma	\$62.00	\$64.00	Exempt
- Single Bus Pass	\$3.50	\$3.50	Exempt
- Semester Pass (one semester)	\$215.00	\$220.00	Exempt
SOCIAL EQUITY PASSES			
- Monthly Pass - Adult	\$39.25	\$40.25	Exempt
- Monthly Pass - Youth	\$17.00	\$17.50	Exempt
- Monthly Pass - Adult - 3 months	\$115.00	\$120.00	Exempt
- Monthly Pass - Youth - 3 months	\$51.00	\$52.00	Exempt
TRANSIT SMART CARD REPLACEMENT - per card	\$5.00	\$5.00	Exempt
TRANSIT CHARTERS - LOCAL			
- Weekdays per hour (minimum 2 hour)	\$185.84	\$190.27	Added
- Sundays per hour (minimum 2 hour)	\$185.84	\$190.27	Added
- Statutory Holidays per hour (minimum 1 hour)	\$203.54	\$207.96	Added
TRANSIT BUS ADVERTISING			
- Governed by Agreement			
COMMUNITY BUS CASH FARES			
- Cash Fare	\$3.50	\$3.50	Exempt
- Punch Pass - 20 Rides	\$54.00	\$56.00	Exempt
PARA BUS FARES			
- Cash Fare	\$3.50	\$3.50	Exempt
- Ambulatory Cash Fare	\$3.50	\$3.50	Exempt
- Attendant Cash Fare	\$3.50	\$3.50	Exempt
- 40 Ride Pass	\$94.00	\$97.00	Exempt
- Out of Zone	\$17.00	\$17.50	Exempt

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
PARKING METERS			
- Queenstown Area per hour	\$1.75	\$1.75	Included
- City Centre Area per hour	\$1.75	\$1.75	Included
HOODING OF PARKING METERS			
- Single Meter per day	\$6.25	\$6.25	Included
- Double Meter per day	\$12.50	\$12.50	Included
PARKING LOTS			
- Rental - Monthly	\$54.00	\$56.00	Included
- Yearly Rate - Non Refundable	\$550.00	\$565.00	Included
- Daily Rate	\$6.00	\$6.25	Included
HOLIDAY PARKING			
- 2 Week Downtown Holiday Parking	\$0.00	\$0.00	Included

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
CEMETERY			
Graves			
Adult			
1 grave lot – minimum 4.0' x 10.0'	\$1,632.74	\$1,676.99	Added
Child (5 years and under)	\$175.00	\$175.00	Added
Child (6-10 years)	\$424.78	\$438.05	Added
Care and maintenance fund – lots on which care and maintenance charges have not been paid. This only pertains to lots purchased prior to January 1, 1955. This is a one-time charge (per lot).	\$290.00	\$290.00	Added
Cremation Graves (Urn Garden and Cremation Ranges, New Greenwood & Holy Sepulchre)			
1 grave (2.0' x 4.0')	\$823.01	\$845.13	Added
Columbaria - all cemeteries (includes interment fees)			
Single niche (one urn/container)	\$1,199.12	\$1,721.24	Added
Companion niche (two urns/containers)	\$1,942.48	\$2,969.03	Added
Mausoleum crypts (includes entombment fees)			
Row 1 (single)	\$13,176.99	\$13,544.25	Added
Rows 2 & 3 (single)	\$15,513.27	\$15,946.90	Added
Row 4 (single)	\$12,517.70	\$12,867.26	Added
Row 1 (companion)	\$22,252.21	\$22,876.11	Added
Rows 2 & 3 (companion)	\$26,212.39	\$26,946.90	Added
Row 4 (companion)	\$21,163.72	\$21,756.64	Added
Interment Charges			
Adult - casket	\$1,615.04	\$1,659.29	Added
Child (5 years and under) - casket	\$0.00	\$0.00	
Child (6-10 years) - casket	\$703.54	\$721.24	Added
Cremated remains			
Adult	\$473.45	\$486.73	Added
Child (5 years and under)	\$0.00	\$0.00	
Child (6-10 years)	\$234.51	\$238.94	Added
Entombment in mausoleum	\$1,066.37	\$1,097.35	Added
Cremation			
Adult	\$592.92	\$566.37	Added
Child (5 years and under)	\$0.00	\$0.00	
Child (6-10 years)	\$340.71	\$327.43	Added

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
Disinterment Charges			
Another gravesite in a municipal gravesite			
Adult	\$2,876.11	\$2,955.75	Added
From single depth to double depth	\$3,119.47	\$3,207.96	Added
Child (5 years and under)	\$734.51	\$756.64	Added
Child (6-10 years)	\$1,225.66	\$1,261.06	Added
Cremated remains	\$482.30	\$495.58	Added
Niche to niche	\$265.49	\$274.34	Added
Same gravesite or removal from a municipal cemetery			
Adult	\$2,022.12	\$2,079.65	Added
Child (5 years and under)	\$411.50	\$424.78	Added
Child (6-10 years)	\$827.43	\$849.56	Added
Cremated remains	\$261.06	\$269.91	Added
Niche to niche	\$234.51	\$238.94	Added
Mausoleum adult, disinterment & removal from Sault	\$1,836.28	\$1,889.38	Added
From inground burial to mausoleum	\$4,163.72	\$4,278.76	Added
Extra charge for a container and shipment of a removal from a Sault Ste. Marie cemetery to another location shall be the responsibility of the deceased person's legal representative.			
Double depth disinterments are not permitted.			
Additional Miscellaneous Charges			
<i>Saturday Interment Surcharge</i>			
Casket	\$469.03	\$482.30	Added
Cremated remains	\$318.58	\$327.43	Added
Niche plate, brass casting (including installation)	\$300.88	\$309.73	Added
Removal of mausoleum crypt plate for additional engraving and/or ornamentation installation.	\$128.32	\$132.74	Added
Removal of columbarium niche plate plate for additional engraving and/or ornamentation installation.	\$59.29	\$61.06	Added
Mailing of cremated remains			
Inside Canada (insured)	\$94.69	\$97.35	Added
To USA (insured)	\$115.04	\$119.47	Added
Outside Canada or USA (insured)	\$247.79	\$256.64	Added
Removal of trees or shrubs from lots – per tree	\$94.69	\$97.35	Added
Transfer fee	\$59.29	\$61.06	Added
Rental of temporary storage facility (flat rate)	\$212.39	\$216.81	Added
Monument cleaning	\$63.72	\$65.49	Added
Tree trimming - per tree	\$63.72	\$65.49	Added

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "B"

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
Flat marker less than 1,116.3 sq m (173 sq in)	\$0.00	\$0.00	
Flat marker over 1,116.3 sq m (173 sq in)	\$100.00	\$100.00	Added
Upright monument measuring more than 1.22 m (4 ft) or less in height or length, including base	\$200.00	\$200.00	Added
Upright monument measuring more than 1.22 m (4 ft) either in height or length, including base	\$400.00	\$400.00	Added
Commemorative Tree & Plaque	\$588.50	\$606.19	Added

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "C"

ENGINEERING DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
SEWER CONNECTIONS			
- 100 mm diameter lateral per connection	\$4,735.00	\$4,870.00	Exempt
- 150 mm diameter lateral per connection	\$5,150.00	\$5,295.00	Exempt
- Additional Connection Charges	\$2,455.00	\$2,525.00	Exempt
- Class A Pavement - Additional Charge	\$2,995.00	\$3,080.00	Exempt
- Class B Pavement or Surface Treatment- Additional Charge	\$2,515.00	\$2,585.00	Exempt
- Curb and Gutter - Additional Charge	\$1,375.00	\$1,415.00	Exempt
- Concrete Sidewalk - Additional Charge	\$1,680.00	\$1,725.00	Exempt
- Oversized Excavation for Separate Utilities	\$2,455.00	\$2,525.00	Exempt
- Class A Pavement for Separate Utilities - Additional Charge	\$1,800.00	\$1,850.00	Exempt
- Class B Pavement for Separate Utilities - Additional Charge	\$1,560.00	\$1,605.00	Exempt
- Curb and Gutter for Separate Utilities- Additional Charge	\$780.00	\$800.00	Exempt
- Concrete Sidewalk for Separate Utilities - Additional Charge	\$965.00	\$990.00	Exempt
- CCTV Mainline Sewer Inspection - per hour	\$240.00	\$245.00	Included
CULVERTS			
- Single Driveway - per driveway	\$3,590.00	\$3,690.00	Exempt
- Double Entrance Driveway - per driveway	\$5,985.00	\$6,155.00	Exempt
<i>Additional Charges</i>			
- Culvert Couplings - per coupling	\$300.00	\$310.00	Included
- Additional Culvert length - per meter	\$1,195.00	\$1,230.00	Included
DIGITAL DATA FEES			
- Info Light (Vector) customized to user needs	\$115.00	\$120.00	Included
- Full data Extract	\$300.00	\$310.00	Included
- Raster Image	\$155.00	\$160.00	Included
- Customized Hardcopy/pdf Mapping Products - 11" x 17"	\$30.00	\$30.00	Included
- Customized Hardcopy/pdf Mapping Products - large format	\$58.00	\$60.00	Included
- Plan and Profile Drawings - per sheet	\$11.00	\$11.00	Included
- Lawyer Requests for Sanitary/Lateral Services	\$30.00	\$30.00	Included
MUNICIPAL CONSENT FEE			
- Permit Application Fee	\$57.52	\$59.29	Added
PAVEMENT DEGRADATION FEE (cost per square metre of road cut)			
- Roads Reconstructed or Resurfaced in the past 0-10 years	\$23.89	\$24.56	Added
- Roads Reconstructed or Resurfaced in the past 11-20 years	\$17.70	\$18.14	Added
- Roads Reconstructed or Resurfaced in the past 21-25 years	\$11.50	\$11.73	Added

CORPORATION OF THE CITY OF SAULT STE. MARIE
USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "D"
PLANNING DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>		<i>GST/HST Included or Added</i>
REZONING FEES				
- Official Plan Amendment	\$2,555.00	\$2,625.00	/amendment	Exempt
- Rezoning Application Fee	\$2,555.00	\$2,625.00	/application	Exempt
- Combined Official Plan & Rezoning Application	\$3,900.00	\$4,010.00	/application	Exempt
- Removal of a Holding Provision	\$400.00	\$410.00	/removal	Exempt
- Subdivision/Condominium Approval Fee	\$4,870.00	\$5,005.00	/application	Exempt
- Condominium Conversion Fee	\$3,775.00	\$3,880.00	/application	Exempt
- Signs - Minor Amendment	\$400.00	\$410.00	/sign	Exempt
- Deferred Application	\$90.00	\$93.00	/application	Exempt
- Deferred Application if new Notice is Required	\$370.00	\$380.00	/application	Exempt
- Preparation of a Subdivision Agreement	\$4,995.00	\$5,135.00	/application	Exempt
- Staff Attendance at LPAT Hearings	\$620.00	\$635.00	/hearing day	Exempt
- Telecommunication Tower Review	\$610.00	\$625.00	/review	Exempt
- Patio Agreement Application	\$290.00	\$300.00	/application	Exempt
- Site Plan Control (New Agreement)	\$1,045.00	\$1,250.00	/application	Exempt
- Site Plan Control (Amendment to Existing Agreement)	\$400.00	\$750.00	/application	Exempt
- Site Plan Control (Waiver)	\$0.00	\$410.00	/application	Exempt
COMMITTEE OF ADJUSTMENT FEES				
- Minor Variance Application (Single Unit Residential)	\$610.00	\$625.00	/application	Exempt
- Minor Variance Application (Multiple Unit <50 RA /R1 Zone)	\$850.00	\$875.00	/application	Exempt
- All Other Zones	\$990.00	\$1,020.00	/application	Exempt
- Fence in All Zones	\$490.00	\$505.00	/application	Exempt
- Deferred Minor Variance Application	\$90.00	\$93.00	/application	Exempt
- Consent Application (Base fee)	\$715.00	\$735.00	/application	Exempt
- Consent Application (Plus per lot/Lot Addition)	\$475.00	\$490.00	plus per lot	Exempt
- Consent Application (Plus - per easement)	\$360.00	\$370.00	plus per easement	Exempt
- Final Consent Application	\$240.00	\$245.00	/deed	Exempt
- Deferred Application Fee - No New Notice	\$90.00	\$93.00	/application	Exempt
- Deferred Application Fee if New Notice Required	1/2 Application Fee	1/2 Application Fee		Exempt
- Special Hearing	\$560.00 + Application Fee	\$560.00 + Application Fee		Exempt
- Appeal (Minister of Finance)	Flat fee established by MOF	Flat fee established by MOF		Exempt
- Appeal (Sault Ste. Marie)	\$168.14	\$172.57		Added
PROPERTY STANDARDS				
- Appeal Fee - Single Residential Unit in any zone	\$580.00	\$595.00	/application	Exempt
- Appeal Fee - Less than 5 dwelling units or any other matters in RA and R1 Zones	\$850.00	\$875.00	/application	Exempt
- Appeal Fee - All other matters	\$990.00	\$1,020.00	/application	Exempt
- Records Retrieval/Decision Search	\$89.38	\$92.92		Added

CORPORATION OF THE CITY OF SAULT STE. MARIE
USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "E"
BUILDING SERVICES DEPARTMENT

1. Permit fee shall be based on the formula given below unless otherwise specified in this schedule or a fixed fee (ff) will apply.

Permit fee - SI x A

Where SI = Service Index for class of proposed work

A = floor area in m² of work involved

2. A minimum fee of \$140.00 shall be charged for all work or if not described below as a Fixed Fee (FF).

3. For Building Classifications that are not described in sections 5 - 9 permit fees shall be based on the value of the proposed construction as determined by the Chief Building Official at a rate of 1% of the determined construction value.

4. Additional fees for construction without a permit will be based on percentage of the equivalent permit fee. Where construction has commenced, the fee shall be an additional 25%.
 Where framing has commenced the fee shall be an additional 50%.

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>Service Index (SI)</i>	<i>GST/HST Included or Added</i>
BUILDING / BY-LAW ENFORCEMENT				
Administration fee (up to \$525.00)	\$119.47	\$123.89	+ HST	Added
Administration fee (over \$525.00)	25% of cost	25% of cost	+ HST	Added
Short term rental file review	\$135.00	\$140.00		Included
Short term rental on-site inspection fee	\$135.00	\$140.00		Included
New Construction / Alterations and Renovations:			\$ x 1m ² unless otherwise indicated	
Group A – (assembly occupancies)				
School, churches – New Construction	\$34.75	\$35.75		Exempt
Restaurants – New Construction	\$34.75	\$35.75		Exempt
All other assembly – New Construction	\$34.75	\$35.75		Exempt
Alterations and Renovations (includes decks & roof structures)	\$9.50	\$9.50		Exempt
Air supported structure	\$9.50	\$9.50		Exempt
Emergency lighting	\$370.00	\$380.00	ff per storey	Exempt
Fire alarms	\$370.00	\$380.00	ff per storey	Exempt
Parking garage repairs	\$6.75	\$7.00		Exempt
Portable classrooms foundations	\$9.50	\$9.50		Exempt
Residing, re-roofing	\$1.50	\$1.50		Exempt
Sprinkler, standpipes	\$370.00	\$380.00	ff plus \$0.65/m ²	Exempt
Tents - less than 225m ²	\$135.00	\$140.00	ff	Exempt
Tents - greater than 225m ²	\$450.00	\$465.00	ff	Exempt
Window / Door replacement	\$5.25	\$5.25	/opening + \$140.00 ff	Exempt
Group B - (institutional occupancies)				
All types – New Construction	\$34.75	\$35.75		Exempt
Alterations and Renovations (includes decks & roof structures)	\$9.50	\$9.50		Exempt
Emergency lighting	\$370.00	\$380.00	ff per storey	Exempt
Fire alarms	\$370.00	\$380.00	ff per storey	Exempt
Parking garage repairs	\$6.75	\$7.00		Exempt
Residing, re-roofing	\$1.50	\$1.50		Exempt
Sprinkler, standpipes	\$370.00	\$370.00	ff plus \$0.65/m ²	Exempt
Window/door replacement	\$5.50	\$5.50	/opening + \$140.00 ff	Exempt
Group C – (residential occupancies)				
Single Dwelling (SFD, townhouse, semi, duplex) – New Construction	\$28.50	\$29.25		Exempt
Single Dwelling Modular Units – New Construction	\$24.75	\$25.50		Exempt
All other multiple units – New Construction	\$23.00	\$23.75		Exempt
Hotels, motels – New Construction	\$30.50	\$31.25		Exempt
Alterations and Renovations (includes decks & roof structures)	\$7.75	\$8.00		Exempt
Balcony repairs	\$135.00	\$140.00	ff + \$9.50/unit	Exempt
Basement finishing	\$7.00	\$7.25		Exempt
Basement new under existing dwelling	\$7.75	\$8.00		Exempt
Canopy, carport	\$14.00	\$14.50		Exempt
Emergency lighting	\$370.00	\$380.00	ff per storey	Exempt
Fire alarms	\$370.00	\$380.00	ff per storey	Exempt
Foundation water / damp proofing & tile, pools, fencing, residing, reroofing, deck				
Single Family Dwelling up to a 4 plex (including accessory buildings)	\$135.00	\$140.00	ff	Exempt
All others	\$1.50	\$1.50	m ²	Exempt
Attached garage and accessory buildings	\$7.00	\$7.25		Exempt
Detached garage	\$7.00	\$7.25		Exempt
Shed < 25 m ²	\$135.00	\$140.00		Exempt
Sprinkler, standpipes	\$370.00	\$380.00	ff plus \$0.65/m ²	Exempt
Window / Door replacement				
Single Family Dwelling up to a 4 plex (including accessory buildings)	\$135.00	\$140.00	ff	Exempt
All others	\$5.50	\$5.50	/opening + \$140.00 ff	Exempt

Services Offered	2025 Current Fee	2026 Proposed Fee	Service Index (SI)	GST/HST Included or Added
Group D – (business & personal services occupancies)				
Offices and all others – shell only – New Construction	\$26.00	\$26.00		Exempt
Interior tenant finishing – New Construction	\$7.25	\$7.50		Exempt
Alterations and Renovations (includes decks & roof structures)	\$7.75	\$8.00		Exempt
Emergency lighting	\$370.00	\$380.00	ff per storey	Exempt
Fire alarms	\$370.00	\$380.00	ff per storey	Exempt
Parking garage repairs	\$6.75	\$7.00		Exempt
Residing, re-roofing	\$1.50	\$1.50		Exempt
Sprinkler, standpipes	\$370.00	\$380.00	ff plus \$0.65/m ²	Exempt
Window / Door replacement	\$5.50	\$5.50	/opening + \$140.00 ff	Exempt
Group E – (mercantile occupancies)				
Retail store shell, department store, supermarkets, all other Group E – New Constructor	\$19.75	\$20.25		Exempt
Interior tenant finishing	\$7.25	\$7.50		Exempt
Alterations and Renovations (includes decks & roof structures)	\$7.75	\$8.00		Exempt
Emergency lighting	\$370.00	\$380.00	ff per storey	Exempt
Fire alarms	\$370.00	\$380.00	ff per storey	Exempt
Parking garage repairs	\$6.75	\$7.00		Exempt
Residing, re-roofing	\$1.50	\$1.50		Exempt
Sprinkler, standpipes	\$370.00	\$380.00	ff plus \$0.65/m ²	Exempt
Window/door replacement	\$5.50	\$5.50	/opening + \$140.00 ff	Exempt
Group F – (industries occupancies)				
Industrial building shell less than 7500 m ² – New Constructor	\$15.25	\$15.75		Exempt
Industrial building shell greater than 7500 m ² – New Constructor	\$12.50	\$12.50		Exempt
Pre Manufactured Personal Storage Buildings (single storey with direct exterior access to each unit - no interior corridors)	\$9.50	\$9.50		Exempt
Parking garage – New Construction	\$10.00	\$10.25		Exempt
All other F occupancies – New Construction	\$15.25	\$15.75		Exempt
Interior tenant finishing	\$7.25	\$7.50		Exempt
Alterations and Renovations (includes decks & roof structures)	\$7.75	\$8.00		Exempt
Emergency lighting	\$370.00	\$380.00	ff per storey	Exempt
Fire alarms	\$370.00	\$380.00	ff per storey	Exempt
Farm buildings	\$6.75	\$7.00		Exempt
Industrial Equipment Foundations	1% of construction value	1% of construction value		Exempt
Parking garage repairs	\$6.75	\$7.00		Exempt
Residing, re-roofing	\$1.50	\$1.50		Exempt
Sprinkler, standpipes	\$370.00	\$380.00	ff plus \$0.65/m ²	Exempt
Window / Door replacement	\$5.50	\$5.50	/opening + \$140.00 ff	Exempt
Demolition				
Single Family Dwelling up to a 4 plex (including accessory buildings)	\$135.00	\$140.00	ff	Exempt
All other Part 9 Buildings	\$285.00	\$295.00	ff	Exempt
Part 3 Buildings	\$135.00	\$140.00	ff plus \$0.65/m ²	Exempt
Designated Structures OBC Subsection 1.3.1.1.				
Crane runway	\$1,080.00	\$1,110.00	ff/structure	Exempt
Exterior tanks	\$1,080.00	\$1,110.00	ff/structure	Exempt
Outdoor pool and spa	\$36.00	\$37.00		Exempt
Wind power towers	\$1,080.00	\$1,110.00	ff/structure	Exempt
All other structures	\$495.00	\$510.00	ff/structure	Exempt
Standalone Mechanical				
New ductwork or piping	\$22.25	\$22.75	per diffuser, radiator, or unit	Exempt
Group C residential Single Family Dwelling (unit and ductwork)	\$210.00	\$215.00	ff	Exempt
New unit	\$210.00	\$215.00	/unit	Exempt
Special mechanical system (exhaust hoods, solar panels etc.)	\$450.00	\$465.00	ff	Exempt
Plumbing & drainage	\$20.75	\$21.25	/fixture	Exempt
Water Distribution Piping (including fire stopping)	\$365.00	\$375.00	ff plus \$0.65/m ²	Exempt
Sewer installation & capping (single residential unit)	\$135.00	\$140.00	ff	Exempt
Site services (water, sewer servicing for all other buildings) \$	\$450.00	\$465.00	ff	Exempt
Oil & Grit Interceptor	135.00	\$140.00	ff	Exempt
Additional Charges				
Occupancy permit	\$23.00	\$23.75	ff/unit	Exempt
Conditional permit	10% of applicable building permit fees (\$210.00 ff min)	10% of applicable building permit fees (\$210.00 ff min)		Exempt
Change of use permit	\$460.00	\$475.00	ff	Exempt
Foundation for Portable Structures	\$9.50	\$9.50		Exempt
Permit renewal/transfer	\$235.00	\$240.00	ff	Exempt
Moving permit	\$135.00	\$140.00	ff	Exempt
Inspection (Building and By-Law)		\$280.00	ff	Exempt
Missed Inspection		\$280.00	ff	Exempt
Re-inspection	\$135.00	\$140.00	ff	Exempt
Sign permit (as regulated by Sign By-Law 2005-166)	\$135.00	\$140.00	ff each	Exempt
Portable signs	\$135.00	\$140.00	ff each	Exempt
Culvert as determined by Pubic Works Department				
Curb or sidewalk depression	\$135.00	\$140.00	ff	Exempt
Certificate of zoning conformity Single Family Dwelling	\$137.17	\$141.59	ff + HST	Added
Certificate of zoning conformity Other	\$269.91	\$278.76	ff + HST	Added
File Inquiry and plans inquiry Single Family Dwelling	\$137.17	\$141.59	/SFD + HST	Added
Other	\$269.91	\$278.76	/others + HST	Added
Removal of work order/certificate	\$200.00	\$205.00	ff	Exempt
Removal of Order (Building Code)	\$200.00	\$205.00	ff	Exempt
Liquor License Application - all data provided by applicant	\$137.17	\$141.59	ff + HST	Added
Liquor License Application - no data provided by applicant	\$654.87	\$672.57	ff + HST	Added
Alternative Solution Proposal (per application)	\$745.00	\$765.00	ff	Exempt

CORPORATION OF THE CITY OF SAULT STE. MARIE
USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "F"
FINANCE DEPARTMENT

<i>Services Offered</i>	2025 Current Fee	2026 Proposed Fee	GST/HST Included or Added
PENALTIES & INTEREST ON TAXES			
- On the first day after the due date	1.25%/month	1.25%/month	Exempt
- On the first day of each month that the taxes remain unpaic			
- On January 1 of the following year and each month thereafter			
LIBRARY ACCOUNTING FEES			
- Accounting/data processing fees - Library Board	\$13,895.00	\$14,310.00	Exempt
INTEREST - ACCOUNTS RECEIVABLE			
- On all accounts more than 30 days old	1.25%/month	1.25%/month	Exempt
TAX CERTIFICATES			
- Tax certificate (Certified Statement of Tax Account Status)	\$65.00	\$65.00	Exempt
TAX ACCOUNT TITLE SEARCHES			
- Title searches for property in arrears	\$75.00	\$75.00	Exempt
TAX ARREARS NOTICES			
- Fee for each tax arrears notice issued	\$5.00	\$5.00	Exempt
TAX SEARCHES & CONFIRMATIONS			
- Confirmation - previous years per property per year	\$10.00	\$10.00	Exempt
- Multiple tax balances per property (bank searches)	\$5.00	\$5.00	Exempt
OFFICIAL PROPERTY TAX RECEIPT/TAX BILL REPRINT			
- Fee for official receipt for income tax purposes (per account/per year)	\$10.00	\$10.00	Exempt
MULTI PROPERTY TAX STATUS INQUIRY			
- For providing system generated account information for Property Account Managers/Agents and owners with multiple properties (5+) in the form of multiple tax statements or compiled listing (Payment in Advance)	\$10.00	\$10.00	Exempt
TAX SALE PREPARATION AND REGISTRATION OF CERTIFICATE	\$300.00	\$300.00	Exempt
TAX SALE TITLE AND SHERIFF'S SEARCH	\$275.00	\$275.00	Exempt
NOTICE OF REGISTRATION (FARM DEBT NOTICE)	\$50.00	\$50.00	Exempt
NOTICE OF SALE - FIRST NOTICE/FINAL NOTICE	\$75.00	\$75.00	Exempt
- Fee is for each notice			
TAX SALE PREPARATION AND REGISTRATION OF CANCELLATION CERTIFICATE	\$200.00	\$200.00	Exempt
TAX SALE PREPARTATION AND REGISTRATION OF DEED OR VESTING	\$200.00	\$200.00	Exempt
TAX SALE - ADVERTISING COSTS	\$225.00	\$225.00	Exempt
TAX SALE - PAYMENT INTO COURT	\$300.00	\$300.00	Exempt

CORPORATION OF THE CITY OF SAULT STE. MARIE
USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "F"
FINANCE DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
TAX SALE - CONDUCTING TAX SALE	\$400.00	\$400.00	Exempt
TAX SALE - PAYMENT OF EXCESS OUT OF COURT AFTER 1 YEAR	\$0.00	\$0.00	Exempt
TAX SALE - PREPARATION OF EXTENSION AGREEMENT	\$250.00	\$250.00	Exempt
TAX SALE - EXTRACT OF EXTENSION AGREEMENT - Fee is per page	\$2.75	\$2.75	Exempt
PAYROLL GARNISHEE - Fee for garnishee of payroll cheque per pay per cheque (where applicable)	\$10.00	\$10.00	Exempt
NSF CHEQUE FEE - Fee for a cheque being returned per cheque	\$40.00	\$40.00	Exempt

CORPORATION OF THE CITY OF SAULT STE. MARIE
USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "G"

FIRE SERVICES

<i>Services Offered</i>	2025 Current Fee	2026 Proposed Fee	GST/HST Included or Added
FILE SEARCHES			
- File Search	\$77.88	\$79.65	Added
- Rush Fee - 72 hours or less	\$52.21	\$53.98	Added
INSPECTION CHARGES			
- Residential Building - upto 4 dwelling units	\$137.17	\$141.59	Added
- Residential Building - 5 or more dwelling units	\$137.17 + \$50 per storey	\$141.59 + \$50 per storey	Added
- Industrial, Mercantile, Office Space, Assembly - less than 3000sq ft	\$137.17	\$141.59	Added
- Industrial, Mercantile, Office Space, Assembly - 3000 sq ft to 4999 sq ft	\$212.39	\$216.81	Added
- Industrial, Mercantile, Office Space, Assembly - greater than 5000 sq ft	\$287.61	\$296.46	Added
- AGCO Liquor License	\$137.17	\$141.59	Added
- Daycare	\$137.17	\$141.59	Added
- Boarding, Rooming, Lodging House	\$137.17	\$141.59	Added
- Group Home	\$137.17	\$141.59	Added
- Short term rental file review and on-site inspection fee	\$137.17	\$141.59	Added
- Rush Fee - 72 hours or less	\$52.21	\$53.98	Added
Re-inspection Fees:			
- 1st Re-inspection Fee	\$0.00	\$0.00	
- Subsequent Inspection fee	\$100.00	\$101.77	Added
AIR BOTTLE REFILLS			
- Refill per bottle	\$7.52	\$7.74	Added
TRAINING			
- Fire Extinguisher Training (30 person maximum)	\$132.74	\$137.17	Added
BURNING PERMITS			
- Burning Permit - 4 year	\$64.00	\$66.00	Exempt
- Burning Permit - 1 year	\$32.00	\$33.00	Exempt
PROPANE FACILITY RSMP REVIEWS			
- Level 1 Facility <= 5k water gallons - all RSMPs	\$274.34	\$283.19	Added
- Level 2 Facility >5k water gallons - initial review	\$646.02	\$663.72	Added
- Level 2 Facility >5k water gallons - renewal	\$398.23	\$411.50	Added
APPROVALS			
- Approvals - Fireworks - Consumer/Family	\$85.84	\$88.50	Added
- Approvals - Fireworks - Exhibition	\$287.61	\$296.46	Added
- Rush Fee - 72 hours or less	\$52.21	\$53.98	Added
COST RECOVERY FEES - current MTO rate will be applied			
Fire Department Specific Response Fees			
Any Cost Recovery Fees as provided for in the Cost Recovery Fire Services By-law and Schedule "G" herein of the City's User Fee & Service Charges By-law for Fire Services attendance at a property for which the property owner has Fire Department insurance coverage.			
Specialized Emergency Response Requests from External Agencies			
- per truck per hour		Current MTO rate	Added

CORPORATION OF THE CITY OF SAULT STE. MARIE
USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "G"

FIRE SERVICES

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
False Alarms			
Nuisance False Alarm Fee, Working on System – Not Notified Alarm Fee, Malicious False Alarm Fee			
Malfunction, System Maintenance - not notified, Malicious			
- 1st Call Recovery Fee - no charge	\$0.00	\$0.00	
- 2nd Call Recovery Fee - per truck per call	Current MTO rate	Current MTO rate	Added
- 3rd Call Recovery Fee - per truck per call	Current MTO rate	Current MTO rate	Added
- 4 or more calls - # of calls x per truck per call	Current MTO rate	Current MTO rate	Added
Natural Gas Leaks - caused by no locate			
- per truck per call	Current MTO rate	Current MTO rate	Added
Grow Operation/ Clandestine Labs			
Compliance Inspection Fee and any Fees/Expenses set out Section 8 of City's Cost Recovery By-Law Fire Services, as amended			
- per truck per call	Current MTO rate	Current MTO rate	Added
- plus any additional costs incurred			Added
Open Air Burning Violation			
Unapproved burning - truck response	Current MTO rate	Current MTO rate	Added
Miscellaneous			
Indemnification Technology	Recovery as per Indemnification Technology (Fire Marque)	Recovery as per Indemnification Technology (Fire Marque)	Added
Amount Invoiced to the City by a third party	Costs Incurred	Costs Incurred	Added
All Cost Recovery Fees are subject to an Administration Fee - 10% of costs billed.			

CORPORATION OF THE CITY OF SAULT STE. MARIE

USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "H"

LEGAL DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>		<i>GST/HST Included or Added</i>	<i>By-Law or Resolution Reference</i>
RENTAL AGREEMENTS COVERED BY SPECIFIC BY-LAWS					
S. & T. Electrical Contractors Limited (AG39)	\$200.00	\$200.00	/month	Added	2013-104
Lyon's Building Centre (Lyons Avenue & Wellington) (L-14)	\$85.00	\$85.00	/month	Added	3807
Hydro One (AG38)	\$250.00	\$250.00	/year	Added	Resolution
Rogers - 363 Second Line West (at Third Avenue) (AG79)	\$900.00	\$900.00	/month	Added	2009-203
Bell Mobility Cathcart Street - West Street (AG67)	\$6,800.00	\$6,800.00	/year	Added	2007-24
Bell Mobility Part 57 Des Chenes Drive (AG131)	\$5,500.00	\$5,500.00	/year	Added	2014-32
Bell Mobility - Site W3952 - GFL Memorial Gardens (AG145)	\$3,500.00	\$3,500.00	/year	Added	2015-182
Bell Mobility - Pine Street	\$6,100.00	\$6,100.00	/year	Added	2022-172
Rogers Communications Inc. - 638 Cathcart Street (AG132)	\$847.00	\$847.00	/month	Added	2014-58
POA rent - Civic Centre	\$4,714.50	\$4,714.50	/month	Added	No agreement
Sault Ste. Marie Innovation Centre rent - Civic Centre	\$6,265.39	\$6,265.39	/month	Added	Agreement
Superior 7 Signs - 331 Queen Street East (AG65)	\$900.00	\$900.00	/year	Added	Agreement
Algo Signs - 723 Great Northern Road (2 signs) (AG48)	\$2,400.00	\$2,400.00	/year	Added	2001-195
Superior 7 Advertising Ltd. - Sign - Lake Street (AG50)	\$950.00	\$950.00	/year	Added	2002-80
Sault Ste. Marie Model Aircraft Radio Control Club (AG73)	\$400.00	\$400.00	/year	Added	2018-31
Kevin Belsito (AG150)	\$500.00	\$500.00	/year	Added	2015-133
ANNUAL ENCROACHMENTS					
Kelly - Cuglietta Retail Inc. (274 North Street)	\$25.00	\$25.00	/year	Added	4263
Lyon's Building - 625 Queen Street East (Feifel, Marta Rose)	\$25.00	\$25.00	/year	Added	3945
Cambrian Nissan - 460-468 Pim Street	\$25.00	\$25.00	/year	Added	83-265
Flomor Automotive - 53,59 Great Northern Road & 7 Champlain	\$25.00	\$25.00	/year	Added	
Skyline Retail Real Estate Holdings Inc. - 31 Trunk Road (EN)	\$100.00	\$100.00	/year	Added	2018-141
Gugula, Smedley, Barban (123 East Street)	\$25.00	\$25.00	/year	Added	77-335
Pozzo, Doreen Elizabeth (2 Strand Avenue)	\$20.00	\$20.00	/year	Added	3685
Dusanj, Manjit and Gurwinder & Jaswinder (622 Albert Street West)	\$50.00	\$50.00	/year	Added	2021-18
D'Arpino, Aldo & Hornak, Helen (31 Lothian Ave)	\$250.00	\$250.00	/year	Added	2021-18
LICENCE AGREEMENTS					
Perkovich, Jo-Anne - 1784 Queen Street East	\$100.00	\$100.00	/year	Included	2021-19
Edwards, Stephen - 1354 Queen Street East - retaining wall	\$100.00	\$100.00	/year	Included	2021-19

CORPORATION OF THE CITY OF SAULT STE. MARIE
 USER FEE & SERVICE CHARGES - BY-LAW 2025-153 - Schedule "I"
PUBLIC WORKS DEPARTMENT

<i>Services Offered</i>	<i>2025 Current Fee</i>	<i>2026 Proposed Fee</i>	<i>GST/HST Included or Added</i>
SEWER RODDING			
- Calls during regular hours	\$176.99	\$181.42	Added
- Calls outside regular hours	\$353.98	\$362.83	Added
- CCTV Lateral Inspection	\$250.00	\$255.00	Included
LANDFILL FEES			
- Tipping Fee per tonne	\$92.00	\$92.00	Exempt
- Gate Fee	\$13.25	\$13.25	Exempt
- Out of town (Prince/Rankin) Tipping Fee per tonne	\$120.00	\$120.00	Exempt
- Asbestos per bag following MOE Regulations (up to 4 bags)	\$60.00	\$60.00	Exempt
- Asbestos bulk load - MOE Regulations per tonne after 4 bags	\$240.00	\$240.00	Exempt
- Bio-Medical Waste per tonne per MOE Guideline	\$240.00	\$240.00	Exempt
- Refrigerator/Freezer Disposal (untagged)	\$30.00	\$30.00	Exempt
- Non Hazardous Industrial Solid Waste (for cover material)	\$46.25	\$46.25	Exempt
- Non Hazardous Industrial Solid Waste (non useable)	\$92.00	\$92.00	Exempt
- Residential pick up excess bag tag	\$2.50	\$2.50	Exempt
- Asbestos processing flat fee for bulk load (after 4 bags) Commercial	\$180.00	\$180.00	Exempt
- Container Washing (pressure washer not supplied)	\$78.00	\$78.00	Exempt
- 240 Litre Waste Cart Replacement Purchase (65 gallon) delivery NOT included	\$114.00	\$114.00	Exempt
- 360 Litre Waste Cart Replacement Purchase (95 gallon) delivery NOT included	\$132.00	\$132.00	Exempt