



Where you belong.

Community Safety & Well-Being Coordinator

(temporary-approximately 2.5 years)

Wage Range: \$81,037

Job Posting: 027-032-2026

Department: CDES

Division: Tourism & Community Development

Hours: 35 hours/week

Status: Temporary Full Time

Posted: May 12, 2026

Closing Date: May 24, 2026, at 4:30pm

Where you belong.

Help coordinate Sault Ste. Marie's Community Safety and Well-Being Plan and strengthen cross-sector collaboration to build a safe, healthy, and inclusive community.

Reporting to the Director of Tourism and Community Development, the Community Safety and Well-Being (CSWB) Coordinator supports the ongoing implementation of the City's Community Safety and Well-Being Plan. The Coordinator organizes inter-agency efforts, leads community engagement, and monitors results to ensure progress across plan priorities.

What You'll Lead & Deliver

Primary Focus Areas

Data Analysis, Evaluation, and Reporting

- Lead implementation of the CSWB Plan by establishing goals, timelines, working groups, and measurable outcomes.
- Coordinate and support the Executive Leadership Table and related task forces, including work plans, risk assessments, and evaluation frameworks.
- Conduct research and monitor policy trends relevant to public safety, equity, health, and social inclusion.
- Track performance indicators and communicate progress to stakeholders and the public.
- Align work across priorities and act as a central point of coordination to sustain momentum and facilitate communication across plan elements.

Communications, Public Information, and Council Updates

- Provide administrative support and act as the primary contact for CSWB Plan-related inquiries.
- Prepare reports and presentations for City Council, senior leadership, and community stakeholders.
- Attend and participate in City Council meetings as required.
- Work with internal and external partners to develop public awareness/education campaigns and communication strategies.
- Support coordinated, integrated responses by mobilizing community resources and services.

Engagement and Network Development

- Build and maintain relationships with local, regional, and provincial partners and decision-makers to strengthen collaboration and shared accountability.
- Collaborate with City departments, local service providers, Indigenous communities, and community partners to address systemic issues related to safety and well-being.



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Where you belong.

- Support the CSWB Executive Leadership Table and multi-sector partners (municipality, police, healthcare, education, social services, and others).
- Facilitate community consultations, public meetings, and engagement strategies across diverse sectors.
- Share information and connect partners as needed to support CSWB Plan goals and objectives.

Funding and Special Projects

- Assist partners with funding proposals for submission to governments and other funders, as required.
 - Provide input and forecasting for divisional business planning and budgeting; ensure initiatives remain within approved budgets.
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What You Bring

Required Qualifications:

- 2-year College diploma in Social Work, Community Development, Social Sciences, Public Administration, or a related field.
- Minimum three (3) years of progressive experience in social work, community engagement, or program coordination.
- Valid Class “G” Driver’s Licence.
- Proficiency with Microsoft Office (Excel, Word, Outlook, PowerPoint).
- Strong organizational, analytical, and communication skills.
- Experience in facilitation, stakeholder engagement, and strategic planning.

Preferred Qualifications:

- University degree in Social Work, Community Development, Social Sciences, Public Administration, or a related field.
 - Five (5) years of experience in social work, community engagement, or program coordination.
 - Certificate in Project Management.
 - Proven ability to lead multi-sector collaboration and build strong relationships with diverse partners.
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Ready to Make an Impact? Apply Today!

Submit your cover letter and resume highlighting your qualifications to:

Email: human.resources@cityssm.on.ca

Subject Line: 027-032-2026 Community Safety & Well Being Coordinator

Our Commitment to Inclusion

The Corporation of the City of Sault Ste. Marie is an inclusive employer. Accommodation is available in accordance with the Ontario Human Rights Code and the Integrated Accessibility Standards Regulation, Part III, Employment Standards.

Privacy Notice

Information collected is in accordance with the Municipal Freedom of Information & Protection of Privacy Act and will be used solely for the selection process related to this posting.



Where you belong.

Why Choose Sault Ste. Marie?

Build Your Career Where Nature Meets Opportunity

Sault Ste. Marie isn't just a place to work—it's a place to thrive. Nestled between Lake Superior and Lake Huron, the Soo offers the perfect blend of career growth, lifestyle balance, and natural beauty.

Big-City Career, Small-City Lifestyle

Work on municipal projects without the congestion, long commutes, or big-city barriers. Here, your work has a direct impact as you can see the results of your efforts in the community every day.

An Outdoor Paradise

If you love the outdoors, it doesn't get better than this. Enjoy:

- Endless hiking, biking, and paddling trails
- World-class fishing and boating
- Skiing, snowmobiling, and winter adventures right in your backyard
- Access to Lake Superior's rugged shoreline—one of Canada's natural gems

Affordable, Comfortable Living

Sault Ste. Marie offers significantly more affordable housing compared to major Ontario cities. That means more space, more comfort, and more financial freedom, whether you're raising a family or looking to invest in your future.

A Welcoming, Growing Community

The Soo is known for its friendly people, strong sense of community, and steady economic growth. With expanding sectors such as clean energy, tech, public infrastructure, and healthcare, it's a city on the rise.

A Place to Advance Your Career

With meaningful municipal projects, supportive leadership, and chances to innovate, the City of Sault Ste. Marie provides unique opportunities to:

- Lead major initiatives
 - Influence long-term strategies
 - Shape the future for generations
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What The Corporation of the City of Sault Ste. Marie Offers Its Employees

When you join the City of Sault Ste. Marie, you're not just starting a job, you're becoming part of a supportive, community-driven corporation that values its people. We take pride in creating a workplace where employees can grow, contribute, and feel valued every step of the way.

Competitive Compensation & Benefits

- Comprehensive benefits
- OMERS pension plan with employer contributions
- Competitive wages aligned with responsibility and experience
- Paid vacation, Wellness Days and personal leave provisions

Professional Growth & Career Development

- Access to ongoing training, certifications, and professional development
- Opportunities for advancement within a diverse municipal organization
- Support for development

Healthy Work-Life Balance

- Predictable hours and supportive scheduling
- Focus on employee well-being and mental health
- Policies that promote a balanced and sustainable lifestyle

A Community-Focused Culture

- Pride in public service and community improvement
- Opportunities to engage with residents, agencies, and stakeholders
- Work that supports sustainability, municipal responsibility, and innovation

