



**SAULT
STE. MARIE**

Temporary Opportunity

(approximately 8 months)

Position: Labour / Operator
Job Posting: 039-047-2026
Department: CDES
Division: Cemeteries
Status: Temporary Full Time

Wage Range: \$28.97 / \$32.21
Job Class: 1 / 8
Shifts: 40 hours / week, Shift Work
Posted: April 24, 2026
Closes: May 1, 2026, 4:30pm

The Labour / Operator – Cemeteries will perform labour as assigned in and about the Cemetery and operate the Cremator.

Primary Duties & Accountabilities include but are not limited to:

- Assist with interments, disinterments and pallbearing.
- Dig and fill small graves manually; including cremation & infant graves.
- Perform mausoleum interments (working inside crypt involved).
- Cut and trim grass, hedges, trees, etc.
- Operate cremator equipment; perform cremations, process remains, perform burials, etc.
- Operate backhoe (for grave digging & general maintenance), tractors, trucks, mowers, etc.
- Shovel and clear walkways, lawn maintenance; e.g. plant grass.
- Load and unload sand, loam, fertilizer, grass seed, etc..
- Operate basic tools such as shovels, rakes, compactor, lawnmower (push & riding), rotovator, spreader, etc.
- Provide manual labour assistance on various tasks and assignments; including some janitorial work.
- Weekend work, as required.
- Perform other related duties as required.

Qualifications:

- Valid Class DZ Licence, with an excellent driving record (drivers abstract will be requested)
- Demonstrated competence with backhoe operation; operating skill will be tested and evaluated
- Must be physically able to perform the work, including but not limited to:
 - use hands and fingers to handle, feel or operate objects, tools or controls, and reach with hands and arms
 - stand, walk, sit, climb, balance, stoop, kneel, crouch, and crawl
 - repetitive bending / lifting (heavy)
- Ability to work effectively and efficiently as a team member in a fast paced environment
- Ability to organize time effectively to perform the duties of the position
- Ability to meet and interact with people in a pleasant, professional, responsible and reassuring manner
- Ability to read, write and communicate to perform the duties of the position

To apply for this exciting opportunity, please provide a cover letter and resume highlighting your qualifications to:

Email human.resources@cityssm.on.ca
Subject line 039-047-2026 Labour / Operator-Cemeteries

This position is covered by a collective agreement, CUPE Local 3 - CSG. Applications from outside the bargaining unit are welcome, but can only be considered if the position is not filled from within the bargaining unit.

- ❖ *The Corporation of the City of Sault Ste. Marie is an inclusive employer. Accommodation is available in accordance with the Ontario Human Rights Code and the Integrated Accessibility Standards Regulation, Part III, Employment Standards.*
- ❖ *In accordance with the Municipal Freedom of Information & Protection of Privacy Act, all information is collected under the authority of the Municipal Act, 2001, and will only be used during the selection process for the subject posting.*

www.saultstemarie.ca/jobs