

**Agenda
Doors Open Sub-Committee
April 16, 2026 at Noon
Video Conference**

**Meetings may be viewed live on the City's Youtube channel
<https://www.youtube.com/user/SaultSteMarieOntario>**

1) Land Acknowledgement

I acknowledge, with respect, that we are in the Robinson-Huron Treaty that the land on which we are gathered is the traditional territory of the Anishinaabe and, known as Baawating. Baawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

2) Approval of the Minutes

Resolved that the minutes of January 28, 2026, meeting of the Doors Open Subcommittee be approved.

3) Declaration of Pecuniary Interests

4) Approval of the Agenda

Resolved that the Agenda of April 16, 2026 for the Doors Open sub-committee be approved.

5) Business Arising

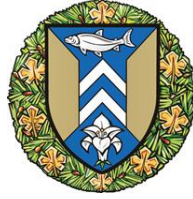
- i) City SSM Social Media Strategy and Doors Open
 - a. Social Media
 - b. Flyers – Timeline for review and approvals
- ii) Review Locations and ideas for new additions
 - a. Update on Locations Confirmed
 - b. Information Night – Possible Speakers
 - c. Video Tours
- iii) Volunteers
 - a. Social Media – Call for Volunteers
 - b. Volunteer and stakeholder engagement meeting

6) Next Meeting

To be determined

7) Adjournment

Resolved that we adjourn.



**Agenda
Doors Open Sub-Committee
January 28 , 2025 at Noon
Video Conference**

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Present: J. Van Haaften, H. Ellis, A. White, L. Joyal, V. Ferlaino
Staff: V. McLeod, A. Moore

8) Land Acknowledgement

I acknowledge, with respect, that we are in the Robinson-Huron Treaty that the land on which we are gathered is the traditional territory of the Anishinaabe and, known as Baawating. Baawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

9) Approval of the Minutes

Moved By: J. van Haaften
Seconded By: H. Ellis

Resolved that the minutes of September 16, 2025, meeting of the Doors Open Subcommittee be approved as amended.

Carried

10) Declaration of Pecuniary Interests

None Noted

11) Approval of the Agenda

Moved By: L. Joyal
Seconded By: V. Ferlaino

Resolved that the Agenda of January 28, 2026 for the Doors Open sub-committee be approved.

Carried

12) Business Arising

iv) Set Dates for 2026 Event

The event will be held on Saturday September 26, 2026.

v) Locations and ideas for new additions

a. The following were suggestions received from the public and committee members as sites for consideration in 2026.

- Parks Canada: Action: Virginia to send letter
- City Hall (7th floor)
- Healing Lodge in Garden River and Community Hall
- Windsor Hotel (Meeting room at top floor)
- Power Generation Plant
- Algoma Steel
- Tenaris
- Museum
- Courthouse
- Church at Mockingbird Farm
- Memorial Tower
- Private Homeowners – Action Virginia to send a letter to owners

When sending the letters and reaching out to last years locations and potential new sites we should include stats and information about the successes from 2025 event and the link to the Doors Open Website.

b. Possible partnership with planned event - garden tour idea
The Sault Ste. Marie Horticulture Society has their 100th anniversary this year and is planning a number of events. The sub-committee will support their garden tour initiative by helping promote.

vi) Volunteers

a. Volunteer and stakeholder engagement meeting

- i. A virtual information session would be helpful for volunteers to review roles, responsibilities etc.
- ii. A separate session could be hosted for the sites
- iii. A wrap up session following the event should be organized to obtain feedback and thank the participating sites and volunteers.

b. Highschool Volunteers

- i. If we are hoping to secure volunteers from the high school information should be sent in May/early June to the schools so they have all the details in advance.
- ii.

vii) Liability for private homeowners

viii) Social Media

- a. H. Ellis will post a call out for volunteers and a create a poll asking followers “What sites would you like to see in 2026”.
- b. We should consider have a few volunteers dedicated to creating social media content.
- c. Creating a series of podcasts would generate interactive content and we could look at interview representatives from different locations.
- d. A. Moore and V. Ferlaino will work on graphics so we are consistent with our branding.
- e. Social media will be ramped up 3 months out from the event.

13)Next Meeting

March 25, 2026 at noon

14)Adjournment

Moved By: V. Ferlaino

Seconded By: H. Ellis

Resolved that we adjourn.

Carried