



THE CORPORATION OF THE CITY OF SAULT STE. MARIE

Request for Proposal

Leasing & Operation of Space at Northern Community Centre

File # 2026CDE-CS-AR-03-P

The City of Sault Ste. Marie is requesting proposals for the Lease & Operation of space at the Northern Community Center sports recreation facility located at 556 Goulais Avenue.

The purpose of this request is to seek qualified Proponents to provide a service that can aid in complementing the facility. The goal is to improve the facility by adding additional amenities through lease and operating of the available space identified and improving the overall experience of users of the facility.

Submissions - Proposals are due and will be accepted no later than 4:00:00 o'clock p.m., local time (Eastern), **Tuesday, April 7, 2026**.

Registering to Bid – Should you have an interest in submitting a Proposal for this requirement, a copy of the RFP document may be obtained by contacting the City of Sault Ste. Marie Purchasing office by email at purchasing@cityssm.on.ca.

The onus is on the Proponent to provide a contact person with email address to ensure receipt of the latest information and updates via email regarding this bid (including Addenda notifications).

Karen Marlow,
Manager of Purchasing