



The Corporation of the City of Sault Ste. Marie  
Parks and Recreation Advisory Committee  
Agenda

Tuesday, February 3, 2026

4:30 pm - 5:30 pm

Video Conference

Meetings may be viewed live on the City's Youtube channel  
<https://www.youtube.com/user/SaultSteMarieOntario>

As a courtesy, meetings are available for viewing on the City's YouTube channel  
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Pages

1. **Land Acknowledgement**

I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

2. **Adoption of Minutes**

3 - 4

Mover \_\_\_\_\_

Seconder \_\_\_\_\_

Resolved that Minutes of Parks and Recreation Advisory Committee meeting of December 2, 2025 be approved.

3. **Declaration of Pecuniary Interest**

4. **Adoption of Agenda**

Mover \_\_\_\_\_

Seconder \_\_\_\_\_

Resolved that the Agenda for Parks and Recreation Advisory Committee meeting for February 3, 2025 as presented be approved.

5. **Business Arising**

- 5.1        **Park Development Updates**
- 6.        **Sub-committee / Task Force Updates**

- 6.1        **Bellevue Park Master Plan**

Sub-committee kick off meeting in February.

- 6.2        **Pump Track Event Planning**

Meeting is scheduled for February 12th 9:00am.

- 7.        **New Business**

- 7.1        **Financial Assistance: Youth Dart Team**

5 - 6

Mover \_\_\_\_\_

Seconded \_\_\_\_\_

Resolved that the Parks and Recreation Advisory Committee endorse the application by Charlene Willet-Rowlinson to receive assistance for Dayne Sim, Emilee Boyer-Desbiens, Abby Tackney, Danielle Parson, Bethany Rowlinson and David Rowlinson to attend the 2026 National Youth Dart Championship May 13-18, 2026 in the amount of \$600.

- 8.        **Correspondence**

- 9.        **Next Meeting**

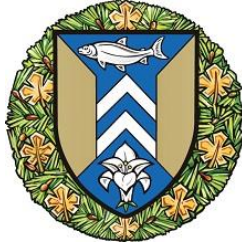
Next meeting is scheduled for April 7th.

- 10.       **Adjournment**

Mover \_\_\_\_\_

Seconded \_\_\_\_\_

Resolved that this Committee now adjourn.



**The Corporation of the City of Sault Ste. Marie**  
**Parks and Recreation Advisory Committee**  
**Minutes**

Tuesday, December 2, 2025 at 4:30 pm

Video Conference

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Present: J. Flood, T. McClelland, G. Young, Councillor L. Dufour, J. Mogg, A. Gallo, L. Derrer, P. Christian  
Absent: S. Morin  
Guests: K. Murray  
Staff: V. McLeod

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**1. Land Acknowledgement**

**2. Adoption of Minutes**

Moved by: J. Mogg

Seconded by: P. Christian

Resolved that Minutes of Parks and Recreation Advisory Committee meeting of October 7, 2025 be approved.

**Carried**

**3. Declaration of Pecuniary Interest**

None Noted

**4. Adoption of Agenda**

Moved by: A. Gallo

Seconded by: J. Mogg

Resolved that the Agenda for Parks and Recreation Advisory Committee meeting for December 2, 2025 as presented be approved.

**Carried**

**5. Business Arising**

**5.1 Park Development Updates**

**6. Sub-committee / Task Force Updates**

**7. New Business**

**7.1 Bellevue Park Master Plan**

Moved by: G. Young

Seconded by: L. Derrer

Resolved that the Parks and Recreation Advisory Committee appoint L. Derrer, P. Christian, G. Young and J. Mogg to sit on a task force along with City Staff to work on a master plan for Bellevue Park.

**Carried**

**7.2 Pump Track event**

Moved by: J. Mogg

Seconded by: A. Gallo

Resolved that the Parks and Recreation Advisory Committee appoint J. Flood, A. Gallo and T. McClelland and to a task force to assist with planning the 2026 pump track event and June is Parks and Recreation month activities.

**Carried**

**9. Next Meeting**

**8. Correspondence**

**10. Adjournment**

Moved by: T. McClelland

Seconded by: L. Derrer

Resolved that this Committee now adjourn.

**Carried**



**Request For Financial Assistance For  
National/International Sports Competitions  
Application Form**

**Please Print**

**Name and Address of Applicant/Main Contact for Correspondence and Payment:**

Name: Charlene Willet-Rowlinson

Address: [REDACTED] Postal Code: [REDACTED]

Phone: (H) \_\_\_\_\_ (O) [REDACTED] (W) [REDACTED]

Email: Saultyouthdarts@gmail.com Cheque Payable to: Charlene Willet-Rowlinson

**Athlete(s):** (if different from applicant) Attach team list to application form if applicable. (athletes only)

Name: Please See Attached.

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Name of Team or Club (if applicable): Sault Youth Dart League

Name of National or International Sporting Competition:

2026 National Youth Dart Championship

Date(s) of Competition: May 13-18, 2025 Location of Competition: Quebec

Name of Sports Governing Body: Northern Ontario Darts Association

**Assistance Requested** (See Policy for application limits): \$ 600<sup>00</sup>

Have you previously requested financial assistance from the City? ☐ No ☒ Yes

Amount \$ 400<sup>00</sup> If yes, please indicate the year(s): 2025

Please specify, as accurately as possible, how the financial assistance will be used if approved.

Registration fees, Travel expenses, Accommodations, Team  
Functions during the event.

Notes

- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
  - Funding for sports teams will be payable to the coordinating group, sport association or financial representative.
  - **Two signatures are required.** Applications submitted with only one signature will not be accepted.
  - Applications received after the date of the competition will not be accepted.
  - Please append correspondence (email or letter) that confirms individual or team eligibility as a Northern Ontario, Ontario or Canadian representative from the applicable sport governing body.
- Applications will not be processed or approved without proof of eligibility.**

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE: 2026 01 08  
Year Month Day

<u>Charlene Willet-Rawlinson</u>	<u>C. Willet-R L</u>	<u>[REDACTED]</u>
Name (Applicant)	Title (If applicable)	Signature
<u>Leslie Fought</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Name (Club Official)	Title	Signature
		Phone Number

**Please Return This Form To:**

Recreation and Culture Division, Community Services Department, Civic Centre,  
99 Foster Drive,  
Sault Ste. Marie, ON P6A 5X6  
[csd@cityssm.on.ca](mailto:csd@cityssm.on.ca)

**For additional information: Please call 759-5310 between 8:30 a.m. to 4:30 p.m., Monday to Friday.**

The information requested above is being collected pursuant to the Municipal Act and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information collected will be strictly used to determine eligibility for a financial assistance grant to attend a national or international sporting competition as defined in the Financial Assistance Policy. For more information or if you have any questions regarding its collection and use please contact the Recreation and Culture Division of the Community Services Department at 705-759-5310.