



**SAULT
STE.MARIE**

Job Vacancy

Position: Serviceperson
Job Posting: 087-101-2025
Department: PWES
Division: Equipment & Buildings
Status: Full Time

Wage Range: \$32.98
Job Class: 7
Shifts: 40 hours/week
Posted: November 4, 2025
Closes: November 12, 2025, 4:30pm

Primary Duties and Accountabilities include but are not limited to:

- Effect repairs to lights of vehicles and heavy equipment.
- Operate lifting devices safely to complete servicing of vehicles and equipment.
- Complete vehicle and equipment service work orders.
- Ensure proper filters and lubricants are available before starting service work.
- Repair small engine devices and equipment.
- Inspect tires for defects during regular maintenance of vehicles or equipment; remove and replace, as needed.
- Document and inform of vehicle and equipment defects found during maintenance.
- Operate; backhoes, loaders, graders, rollers, heavy trucks, sewer flushers, and a variety of municipal style equipment.
- Inspect vehicle fire extinguishers.
- Shift work, weekends, call out work, as required.
- Perform other related duties as assigned.

Qualifications:

- Secondary School Diploma.
- Commercial Vehicle Wheel Service Certificate.
- Valid DZ License, with excellent driving record
- Three (3) years of experience in the repair and maintenance of vehicles and heavy equipment.
- Working knowledge of power tools and hand tools.
- Ability to read, write and communicate to perform the duties of the position.
- Basic computer literacy in a Microsoft environment and related software.
- Must be physically able to perform the work as per the Physical Demands Analysis
 - Use hands to operate objects, tools or controls, and reach with hands and arms;
 - Stand, walk, sit, climb, balance, stoop, kneel, crouch, and crawl;
 - repetitive bending / lifting (heavy); and
 - work outdoors in inclement weather, as required.

Assets:

- Small Engine Mechanic – 435B.
- Automotive Service Technician.
- Heavy Equipment Mechanic - 421A

To apply for this exciting opportunity, please provide a cover letter and resume highlighting your qualifications to:

Email human.resources@cityssm.on.ca
Subject line 087-101-2025 Serviceperson

This position is covered by a collective agreement, CUPE PWT Local 3. Applications from outside the bargaining unit are welcome, but can only be considered if the position is not filled from within the bargaining unit.

❖ *The Corporation of the City of Sault Ste. Marie is an inclusive employer. Accommodation is available in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005.*

❖ *In accordance with the Municipal Freedom of Information & Protection of Privacy Act, all information is collected under the authority of the Municipal Act, 2001, and will only be used during the selection process for the subject posting.*