



The Corporation of the City of Sault Ste. Marie
Environmental Sustainability Committee
Agenda

Wednesday, November 12, 2025

12:00 pm - 1:30 pm

Thompson Room, Civic Centre

Meetings may be viewed live on the City's YouTube channel
<https://www.youtube.com/c/saultstemarieca>

Pages

1. **Call to Order**

2. **Land Acknowledgement**

I acknowledge, with respect, that we are on Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

3. **Adoption of Minutes**

3 - 5

Mover _____

Seconder _____

Resolved that Minutes of Environmental Sustainability Committee meeting of October 7, 2025 be approved.

4. **Declaration of Pecuniary Interest**

5. **Adoption of Agenda**

Mover _____

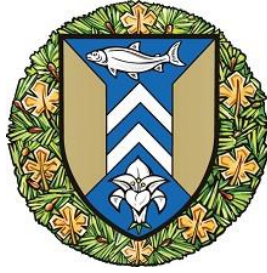
Seconder _____

Resolved that the Agenda for Environmental Sustainability Committee meeting for November 12, 2025 as presented be approved.

6. **ESC Climate Action Letter Update**

6 - 7

7. **ESC Composition Update**
8. **CDF Green Initiatives Fund Applications Review Q4**
- 8.1 **F.H Clergue Bike Rack Project - \$5,543.13** 8 - 15
- Mover _____
- Seconded _____
- Resolved that the Environmental Sustainability Committee supports the request for funding from the CDF Green Initiatives Program for the F.H. Clergue Bike Rack Project and recommends that Council approve \$_____ in project funding.
- 8.2 **Helping Hands Circular Economy eCommerce Platform Project - \$10,778.58** 16 - 92
- 40
- Mover _____
- Seconded _____
- Resolved that the Environmental Sustainability Committee supports the request for funding from the CDF Green Initiatives Program for the Helping Hands Circular Economy eCommerce Platform Project and recommends that Council approve \$_____ in project funding.
9. **Green Initiatives Fund Program Terms of Reference Revision** 93 - 101
- Mover _____
- Seconded _____
- Resolved that the Environmental Sustainability Committee supports the request to approve the revised Green Initiatives Fund Program terms of reference and application, and recommend that Council approve the request.
10. **Staff Update** 102 - 107
11. **Next Meeting**
- Tuesday, January 6, 2026 4 – 5:30 PM
12. **Adjournment**
- Mover _____
- Seconded _____
- Resolved that this Committee now adjourn.



**The Corporation of the City of Sault Ste. Marie
Environmental Sustainability Committee Minutes**

Tuesday, October 7, 2025

4:02 PM

Video Conference – Virtual

Present: D. Hilsinger, A. Riopel, M. Britton, E. Emilson, C. Gardi, T. Parmar

Absent: V. Prouse, N. Roubal

Officials: E. Cormier

1. Call to Order

Meeting was called to order at 4:02 p.m

2. Land Acknowledgement

3. Adoption of Minutes

Moved by: M. Britton

Seconded by: T. Prouse

Resolved that Minutes of the Environmental Sustainability Committee meeting of July 15, 2025, be approved.

Carried

4. Declaration of Pecuniary Interest

4.1 C. Gardi – SSMRCA Environmental Monitoring Project Funding Request

Board member of SSMRCA.

5. Adoption of Agenda

Moved by: E. Emilson

Seconded by: A. Riopel

Resolved that the Agenda for the Environmental Sustainability Committee meeting for October 7, 2025, as presented, be approved.

Carried

6. ESC Committee Composition Update

7. CDF Green Initiatives Fund Applications Review Q3

7.1 SSMRCA Environmental Monitoring Project - \$11,225.24

7.2 ARCH Hospice LED Lighting Phase 2 Project - \$3,250

7.3 Helping Hands Circular Economy eCommerce Platform - \$10,778.58 40

At the ESC meeting on Tuesday, October 7, 2025, two (2) projects received the following recommendations:

Mover: A. Riopel

Second: T. Parmar_____

Resolved that the Environmental Sustainability Committee supports the request for funding from the CDF Green Initiatives Program for the SSMRCA Environmental Monitoring Project and recommends that Council approve \$11,225.24 in project funding.

Mover: M. Britton

Second: C. Gardi

Resolved that the Environmental Sustainability Committee supports the request for funding from the CDF Green Initiatives Program for the ARCH Hospice LED Lighting Phase 2 Project and recommends that Council approve \$3,250 in project funding.

8. Next Meeting

Tuesday, November 4, 2025, 4:00 – 5:30 PM

9. Adjournment

Moved by: A. Riopel

Seconded by: M. Britton

Resolved that this Committee now adjourn.

Carried

Chair

OFFICE OF THE MAYOR



CORPORATION OF THE
CITY OF SAULT STE. MARIE

November 5, 2025

Donna Hilsinger
Environmental Sustainability Committee, Chair

Dear Chair Hilsinger:

Thank you for your letter and for the ongoing work of the Environmental Sustainability Committee. I want to express my sincere appreciation for the time, insight and dedication that each member brings to advancing environmental causes in Sault Ste. Marie. The passion of the citizens who serve on this committee continues to play an important role in shaping the City's efforts to build a more sustainable future.

The concerns outlined in your correspondence regarding local emissions and the need for coordinated action are noted and understood. As a municipality, we share your commitment to reducing emissions and supporting initiatives that contribute to long-term environmental sustainability. At the same time, it is important to recognize that meaningful progress in this area depends not only on local resolve, but also on the availability of funding and support from our federal and provincial partners. Many of the most impactful initiatives – particularly those related to infrastructure renewal, energy transition and fleet modernization – require significant financial resources that extend beyond the capacity of municipal budgets alone.

Within the municipality, sustainability continues to be a key consideration. The City employs a Sustainability Coordinator whose work is focused on leading and supporting our corporate and community-wide efforts in this area, along with seeking funding opportunities. While we were asked, and did consider having climate change as a standalone pillar in the Strategic Plan, we ultimately determined that it was best to have the 2025-2030 Corporate Strategic Plan reflect sustainability across multiple pillars, recognizing that climate action and environmental stewardship influence virtually every aspect of municipal operations, from infrastructure investment to community planning.

I appreciate the Committee's continued advocacy and commitment to ensuring that Sault Ste. Marie remains a forward-thinking and environmentally responsible community

Sincerely,

MATTHEW M. SHOEMAKER
Mayor, Sault Ste. Marie



SAULT STE. MARIE

July 8, 2025

RE: City of Sault Ste. Marie 2023 – 2024 Sustainability Report Outreach

Dear Mayor Shoemaker and City Council,

On behalf of the City's Environmental Sustainability Committee (ESC), I am writing to you to request a meeting following the discussion of the municipality's latest 2023 – 2024 Sustainability Report at the ESC meeting on Tuesday, May 13, 2025. The report revealed concerning trends, with community emissions increasing by 3% and corporate emissions rising by 5%, highlighting the need for urgent action and a re-evaluation of how the city weighs sustainability and climate change mitigation in Council decision making. A significant point raised was the lack of comment from most of Council when the report was on the May agenda. The ESC is disappointed by the perceived lack of urgency and is eager to help raise awareness and drive action on this critical matter.

The ESC expressed significant concern regarding these rising emissions and the lack of effective progress in our sustainability goals. During our discussions, it was clear that a collaborative approach across all city departments is essential to ensure that everyone understands the seriousness of the situation and the risks involved with a "business as usual" approach. Meaningfully addressing climate change requires strategic-level support as well as a clear commitment from leadership to drive effective action. At present, the climate impact statement on council reports is voluntary, which we feel undermines its potential to influence decision-making at the council level. We strongly urge that this be made a standard part of the review process. Furthermore, there must be strong linkages between the City's strategic sustainability goals and how day-to-day municipal operations, capital investments and incremental decisions support and/or inhibit progress to these goals.

In 2023, we wrote to the Mayor, Council, and Senior Management and outlined three short-term and three long-term priorities for consideration (enclosed). While we appreciated the responses of consideration from both the former CAO in 2023 and Tom Vair in 2024 and some items have been considered, we feel that these issues have yet to be adequately addressed. We recommended in our letter that Climate Action be made a top priority in the strategic plan update. While we appreciate that the City's net-zero target was incorporated into the infrastructure pillar of the recently updated strategic plan, the ESC feels that climate change is too critical to be treated as part of a broader category like infrastructure. Climate change is a global crisis, and addressing it deserves a dedicated focus of its own.

The ESC is committed to being part of the solution and effective action for a sustainable future. However, the support of the Mayor and Council is necessary to take the actions needed to achieve our goals. We look forward to your support in addressing these critical issues.

Sincerely,

Donna Hilsinger

Donna Hilsinger, Chair ESC

Where you belong.

CITY OF SAULT STE. MARIE

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99 Foster Drive, Sault Ste. Marie ON P6A 5X6 • 705.759.2500 info@cityssm.on.ca **SaultSteMarie.ca**

Community Development Fund Application Form

Green Initiatives Stream

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
☐ Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
☐ Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
☐ Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
☒ Q4	October 1 – October 31	Last Friday in October of each calendar year	November	After December 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☐ Incorporated Not-for-profit organization
- ☐ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
- ☒ Local School or School Group / Committee
- ☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: F.H. Clergue French Immersion Public School

Address: 80 Weldon Avenue Sault Ste. Marie, ON P6B 3C6

Phone Number: 705-945-7136 **Fax:** N/A

Contact Name: Emma Phaneuf

Email: emmaphanf@gmail.com

Phone: 705-942-1981

Names of Organization Officers, Directors & Principals (if applicable) Mme Sue Flammia, Principle, FH Clergue French Immersion Public School

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

My name is Emma Phaneuf and I am 13 years old. I am applying to the Green Fund on behalf of my school.

F.H. Clergue French Immersion Public School is part of the Algoma District School Board. The Algoma District School Board is dedicated to providing a pathway for every learner in a public education system that is open, accessible and welcoming to all. Through its strategic priorities of Achievement, Well-being and Engagement, as well as character education, students develop a sense of respect and responsibility for themselves and others while becoming caring citizens who respect diversity, contribute to society and who actively engage in making their schools and communities safe, healthy and caring places (*information taken from <https://www.adsb.on.ca/about-us>*).

As a student in Algoma District School Board, I think that a bike rack to encourage kids to bike more often would be good for the kid's mental and physical health and the environment. This project supports ADSB's priority of creating a healthy environment for kids.

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

- Algoma Bicycle Company is going to build up the bike rack for free
- Parent to purchase lemonade for celebration
- F.H. Clergue to provide storage location for bike rack until it can be built up in the spring and support celebration activity

Section 3: Project Information

Please provide key information about your project including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

The project is to replace F.H. Clergue's broken bike rack to encourage more people (students and teachers alike) to bike to school and to help reduce local greenhouse gas emission in the atmosphere. Another objective of this project is to support the City's active transportation week. The bike rack at F.H Clergue French Immersion Public School is currently broken, so I think that the school would benefit from having a new bike rack greatly. Similar to playground equipment, ADSB does not provide funding to schools for new bike racks.

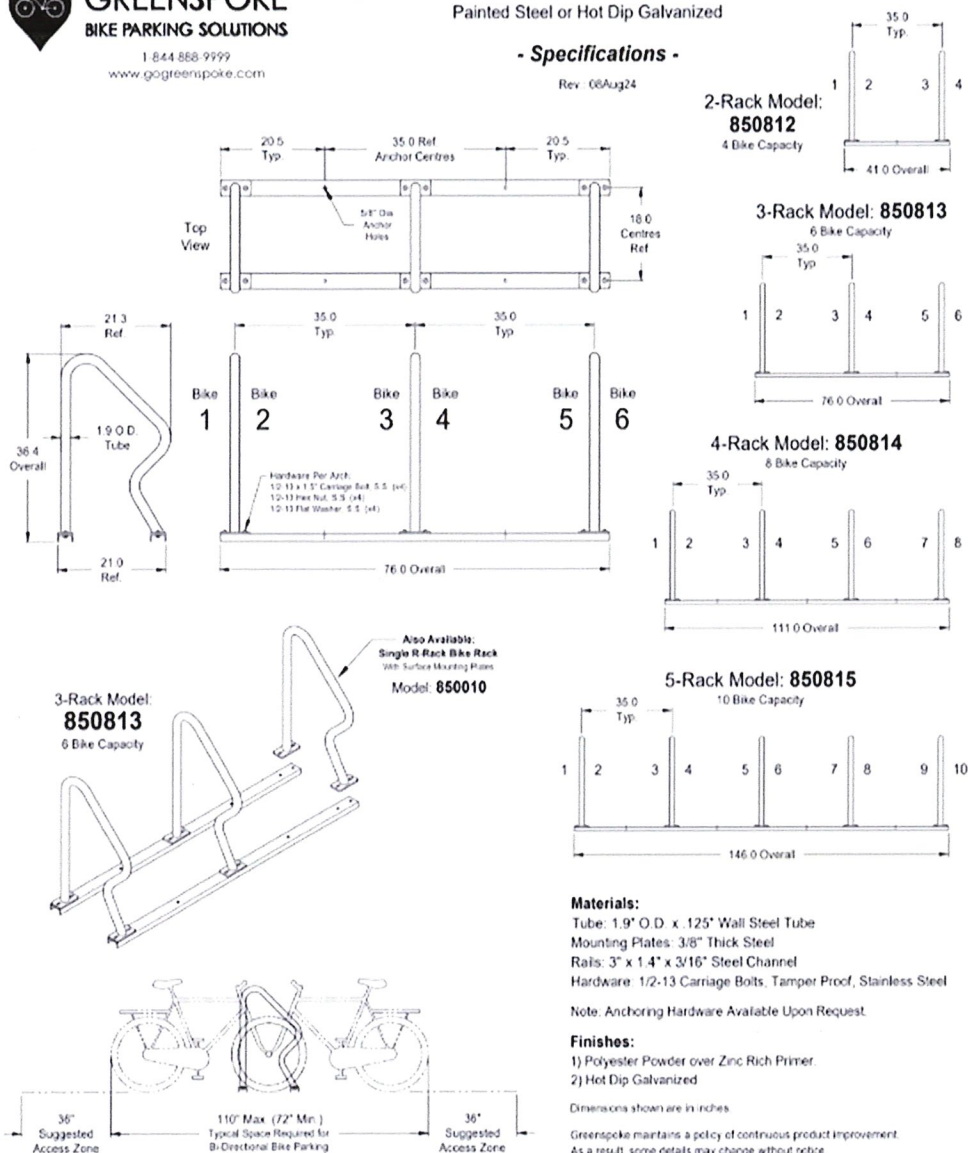
I propose to use the funding to purchase two bike racks, shown in the picture below. I am proposing to buy two bike racks; one they can fit 8 bikes and another that can fit 10 bikes because this will result in a bike rack that is about the same size as the one that is broken. The bike rack I choose is a good bike rack because it fits all sizes of bikes and you can lock the frame to the bike rack decreasing the chance of theft.

Rail Racks, Multi R-Rack, Surface Mount

Painted Steel or Hot Dip Galvanized

- Specifications -

Rev. 06Aug24



Project Timing

If my project gets approved, I would buy the bike racks after December 1st. Once the bike rack arrive, I will send a picture of the equipment to the City (1st Report). I will also send a copy of the receipt showing payment to the City as part of the 1st Report. This will be done before the end of the year.

After that, on a nice spring day, Algoma Bicycle Company (in-kind support) will assemble the bike rack at F.H. Clergue. Then I will send another picture of the completed bike rack to the City (2nd-Final Report).

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

To celebrate the new bike racks, F.H. Clergue Public School will invite the Mayor or a member of Council, as well as a member of the City's Environmental Sustainability Committee to come to the school and cut a ribbon to officially open the new racks. This would occur during the City's Bike to Work Week/Active Transportation week. I will also let the local media know about this event. As part of the opening, every student who commits to doing some form of active transportation would get lemonade. The lemonade will be purchased by a parent. Students will need to use their own cups or water bottles for the lemonade to not make garbage.

It is anticipated that this project will reduce local greenhouse gas emissions by students biking to school. The project will also help to educate kids about the importance of active transportation, like biking. By the City providing money for this project, it will show students that the City supports local projects and active transportation. The project will also be promoted at the City's Bike to Work/Active Transportation Week by having a celebration for the bike racks that week and giving kids that commit to doing active transportation lemonade.

Section 4: Costs and Financing

Total amount of assistance requested: \$5,543.13

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

I looked into a number of different options. I selected the below bike rack because it is easy to lock a bike frame to the rack making it a safer rack for bikes and it fits all different sizes of bikes. The quote I received for the bike racks is below.



QUOTATION

Date: Oct 16, 2025
Quote #: 025Q4573
Project #: 34282

Quoted To: Emma Phaneuf
FH Clergue Public School
3 Florwin Dr.
Sault Ste Marie, ON P6A 4H8
CANADA

Phone: 709-971-1156 x
Mobile:
Email: emmaphanf@gmail.com

Project: FH Clergue Public School

We are pleased to submit the following quotation for Greenspoke Bike Racks.

Qty	Model #	Description	Extended Price
1	850815	Multi R-Tack - 5-Rack-Surface Mount - Standard Powdercoat Colour	\$1,784.91
1	850814	Multi R-Tack - 4-Rack-Surface Mount - Standard Powdercoat Colour	\$1,534.92
8	2.5" Hardware Package	Hardware package includes 2.5" buttonhead security bolt, ground anchor and flat washer	\$149.12
1	Hardware Tamper	Hex Key Short Arm 5/16" (Fit 1/2" Btn Bolt) W/Tamper Sec Pin	\$24.80
1	Hardware Package	Hardware Package, Anchoring Package (4 Anchors)	\$85.00
Shipping			\$1,326.67
SubTotal			\$4,905.42
HST			\$637.71
Total			\$5,543.13

This quotation will remain in effect for 30 days unless withdrawn earlier by ABC Recreation Ltd by notice to you.

Estimated Delivery (from Receipt of all Approved Submittals): 8 to 10 Weeks

Conditions for Site Furnishings Supply & Delivery Only:

The above items are shipped UNASSEMBLED. Ship to address provided at time of ordering MUST be set up to receive delivery by tractor trailer truck (ie: dock, forklift). Necessary equipment and manpower for off loading is the customer's responsibility. The Transport Company will provide a 1/2 Hour allowance to complete offloading. Should offloading require more time, rerouting, or alternative vehicle (ie: truck with Liftgate). ADDITIONAL CHARGES WILL APPLY. Please specify at time of order.

Any additional shipping charges as a result of changes to shipping destination will be the responsibility of the client.

HOLDBACKS will not be accepted.

ABC Recreation Ltd.

Terms of Agreement

This quote is valid for 30 days unless it is withdrawn earlier by A.B.C. Recreation by notice to you. The terms of this quote supersede the provisions of any conflicting terms from antecedent agreements. If you do not have a form purchase order, please sign, date, and then return a copy of this quotation to you.

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

N/A

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

☐ Yes

☒ No

If yes, please specify:

N/A

Have you received Green Initiative funding from the City previously?

☐ No

☒ Yes ☒ Amount (\$) \$2,945.49

Project Title / Description: n/a

What was the last year received: 2024

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

The bike rack will encourage kids to bike to school more frequently which reduces greenhouse gas emissions. It also promotes active transportation. It also encourages students to reduce waste through having them not to use juice boxes and disposable plastic water bottles/cups for the lemonade at the celebration.

Section 6: Community Benefits

How does the project compliment other local initiatives?

It is a bike rack and the goal is to encourage kids to bike to school. So, when it is Bike to Work Week/Active Transportation Week, we can advertise it around the school and encourage kids to participate. It also aligns with the City's Greenhouse Gas Reduction plan which seeks to encourage more active transportation and youth environmental initiatives.

What is the anticipated impact on the community as a whole from your planned project?

The anticipated impacts is that more kids will bike to school and that will encourage them to bike to other places as well which will reduce the amount of greenhouse gas in the atmosphere. Parents of the kids will see them wanting to bike to school so it may make them want to bike too. This could cause a chain effect within neighbourhoods.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

Education often starts at schools. This project will encourage kids and teachers to bike. Biking is amazing for mental health and promotes environmental sustainability.

Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.
- City of Sault Ste. Marie property held by the organization must have a current and up-to-date tax payments upon the City's receipt of application. Through the grant period, tax payments must be maintained and up-to-date. Organizations whose property taxes are in arrears will not be considered for this program. Organizations who default on their property taxes through the grant period will not receive any payment from the City of Sault Ste. Marie, and the grant agreement may be terminated immediately.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this _____ day of _____, 2025

NAME	Title	Signature	Phone Number
_____ Mme Sue Flammia	_____ Principal FH Clergue PS		705-945-7136
_____ Emma Phaneuf	_____ Student FH Clergue PS		705-942-1981

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Emily Cormier
Sustainability Coordinator, Community Development & Enterprise Services
99 Foster Drive, Level 1
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 989-8748
Email: e.cormier2@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By: _____ **Date:** _____

Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.

1. How long has Helping Hands been in operation? Eleven Years.

We have been a registered Charity since 2017

2. Can you provide a breakdown of where the majority of your money goes and where you get your money to operate?

Currently, our funds come from daily small donations and a few contributions from churches and individuals - mostly under \$1,000. Helping Hands does not SELL anything. People are asked to donate what they can. We have a monthly rental and insurance operating cost of \$3,800. We have one contract manager who also runs various programs along with our Board. Her wage amounts to about \$575 a week.

3. Not opposed to the project, but there are similar operations in the community (e.g., Value Village, Facebook Marketplace) – what makes you different? As well, when you look at the budget, a significant amount is going to consultants, which really isn't what the fund is for. Would prefer to fund tangible items (e.g., the Shopify subscription).

Helping Hands Thrift is a registered local charity dedicated to serving the community. We are not a for-profit thrift chain or a resale platform. Our mission is to provide affordable clothing and household essentials to low-income families, newcomers, students, and those in crisis. Every dollar earned is reinvested in our charitable programs and community support, not into shareholders' interests.

Helping Hands is far more than a store. It is a place where people can come to participate in community, find warmth and refuge during cold weather, and be listened to and treated with dignity. Many visitors seek more than goods; they come for a sense of connection and belonging.

Virtually all of our items are donated by local residents. This means we help divert a significant amount of reusable material from the landfill. At present, Sault Ste. Marie has far more reusable goods entering the landfill than existing organizations can handle. We regularly see perfectly serviceable items discarded, including electronics, clothing, and household goods. By increasing our capacity, we can reduce waste and prevent future environmental costs associated with landfill remediation.

Our Shopify initiative will help us become more financially self-sustaining by creating an online sales channel that supports operations year-round and reduces our reliance on unpredictable government grants. By linking the Shopify store with our Google Ads Grant, we expect to increase traffic and sales. This will expand our throughput, increase landfill diversion, and strengthen our ability to serve those who rely on us.

The consultant resource is essential to the success of this project. Our staff and volunteers excel in community service but lack technical e-commerce experience. The consultant will configure the Shopify platform, integrate payment systems, train staff, and create a process that our team can maintain independently after launch.

While a small portion of the budget supports this one-time setup and training, the majority is dedicated to tangible needs such as the Shopify subscription, hardware, and packaging materials. Helping Hands Thrift is built on community impact, volunteerism, and accessibility, ensuring that what is donated locally stays in the community and continues to help those who need it most

4. Can you provide details on the source for waste reduction (15-20 tonnes from landfill)?

The estimate of 15–20 tonnes of landfill diversion is based on the typical volume of donations and sales processed through Helping Hands Thrift over the course of a year. We receive thousands of pounds of donated clothing, furniture, and household goods each month, almost all of which would otherwise be discarded.

Our store fills approximately one to two large cube-van loads per week with donated goods that are cleaned, sorted, and re-distributed. A fully loaded 16-foot cube van carries roughly 1 tonne of mixed textiles and goods. Over a 10-month operating year, this represents between 15 and 20 tonnes of reusable material redirected away from the municipal landfill.

This figure aligns with national data. According to Environment and Climate Change Canada, the average Canadian throws away 37 kilograms of textiles per year, and Value Village's Impact Report indicates that a single thrift store of comparable size typically diverts between 15 and 25 tonnes of goods annually. Based on our scale of operations, this is a conservative estimate.

The proposed Shopify and digital expansion will further increase this diversion by helping us move more items online, clear inventory faster, and process a greater volume of donations that currently exceed our in-store capacity. Every sale or re-use item represents one less item entering the landfill and one less new item needing to be produced and shipped into the community.

5. Do you also have examples from other communities?

The Salvation Army operates charity-run online thrift storefronts that sell donated used items.

- In Prince George, BC, The Salvation Army runs an e-store that lists donated antiques, collectibles, clothing and more for online purchase with pickup or shipping options. This is a direct charity operation, not a third-party marketplace. [Salvation Army Prince George+1](#)
- The organization also operates official online thrift platforms in other regions, confirming the model at broader scale. For example, The Salvation Army's online thrift and auction site lists donated goods for sale to support programs. [Shop The Salvation Army+1](#)

6. Not sure how a POS impacts environmental sustainability

The POS and Online Store are linked. They use the same backing software. This is standard; it is a system called Shopify. This allows for ease of inventory management, accounting, etc. The online store would be used with our \$10k/month ad grant to drive web traffic to our website, and because we essentially force people to pick up in-store, that traffic will also be in-store traffic. By increasing sales, both by establishing an online store and driving in-store traffic, we also increase landfill diversion since every item sold is an item diverted from landfill, as virtually all of our items are donated by the public. An item diverted is also one that does not need to be created and shipped to the Sault to take its place, which further reduces landfill waste.

7. Concern about supporting this project as it currently sits– if they were asking for those things in particular – they would have no issues – when you look at budget breakdown - \$9000 out of \$10K spent on consultants and what real value are we getting from that – how is that being applied and put towards this being something to be totally fair is not new?

We do not have the in-house expertise to do this project, and the bulk of the cost is skilled labour. As well, as someone who has dealt with volunteers, they would not be able to do a full project like this as we need it. It would be haphazard and cost more to fix than it would to do it properly the first time. Helping Hands does not have the financial capacity to undertake this project on its own due to the overall cost, which is why we are proposing it for grant funding. The setup cost, not the hardware or software, is the true cost in setting up an online store and POS system. The Sault suffers from brain drain, and we struggle to find competent labour. As well, we have purposely chosen contractors who are offering rates at least half of what they would be on the open Canadian market..

8. Can we discuss alternative avenues for the consultant fees

The entire cost is in the budget, so there's not much we can move around. I can include the hardware in the budget and have that cost covered by Helping Hands, but overall, the skilled labour for setup is the

bulk of the price, and the reason we need to seek grant funds, as we otherwise could not cover this initial setup fee. Once it's set up, it only costs the monthly software costs.

CDF – Green Initiatives Program Fund Overview

1. Purpose

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in improved environmental sustainability in Sault Ste. Marie.

2. Policy

The City of Sault Ste. Marie's (the City) Environmental Sustainability Committee (ESC) may recommend the allocation of funds for eligible projects or programs that support of the City's environmental plans and practices, in particular the reduction of greenhouse gas (GHG) emissions and other community environmental sustainability activities.

Funding applications will be reviewed by the ESC in accordance with the CDF – Green Initiatives Program guidelines and will be recommended to Council for approval.

Total funds available for all projects under the CDF – Green Initiatives Program is \$50,000. This amount will be reviewed on an annual basis.

3. Definitions

3.1 "Environmental sustainability" means: projects that support reducing our community GHG emissions and reducing pollution, maintaining our natural environment and managing the use of natural resources in a way that ensures their availability for future generations.

3.2 "Eligible Applicant" means either a:

- i. Incorporated Not-for-profit organization
 - ii. Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
 - iii. Local School or School Group / Committee
 - iv. City of Sault Ste. Marie Department
- "Eligible Project" means any project or activity that demonstrates environmental benefits or improvements and is consistent with City policies, and may include, but is not limited to greenhouse gas (GHG) reduction, improving water quality / rehabilitation, increases energy efficiency, healthy and resilient ecosystems, including habitat restoration active transportation or waste reduction.

3. Processing for Evaluating Proposals

4.1 The Community Development and Enterprise Services Department (CD&ES) will provide the resources to support the intake of applications and support the proponent(s) in the development of their proposal.

4.2 City Finance and CD&ES will provide recommendations regarding economic resources available and related concerns (e.g., due diligence collaboration, risk management, etc.)

4.3 Once an application has been deemed eligible and complete by City staff, applications will be reviewed with the Environmental Sustainability Committee for recommendation to City council.

4.4. All requests will be presented to Council in writing with supporting presentations by the applicant, if required. A copy of the application will be included in the Council package, which is public. Any confidential material to support the application should be contained in a separate document and marked confidential.

4.5 City Council will make the final decision regarding the approval of financial contributions.

4. Accountability, Monitoring and Reporting of Results

The following will be expected from the successful applicants:

5.1 Recognition of the Community Development Fund contribution to the project in reports and appropriate marketing products, including the City logo.

5.2 Progress reports for longer duration projects as outlined in their application timetable and proposal to City Council.

5.3 A final project report containing an evaluation of the success of the initiative in meeting its goals and key performance targets as well as the benefits to the community is required within 60 days of project completion.

5.4 A complete report of all revenues and disbursements for the project within 6 months of completion of the project. The City Finance Department will require supporting financial documentation (e.g. paid invoices, etc.) and has the right to review or audit projects.

The Green Initiatives funds are provided on a re-imbursement basis, i.e., an organization incurs the cost, provides invoices to the City in a claim report and the City's contribution level to the project is then provided. Where other levels of government or other funding programs are involved, the City will receive claim packages as submitted to the other funding agencies and pay their proportional share of approved and eligible project costs.

Community Development Fund Application Form

Green Initiatives Stream

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
☐ Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
☐ Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
☒ Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
☐ Q4	October 1 – October 31	Last Friday in October of each calendar year	November	After December 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☒ Incorporated Not-for-profit organization
- ☐ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
- ☐ Local School or School Group / Committee
- ☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: Sault Ste Marie Helping Hands

Address: 346 Wellington St W, Sault Ste. Marie, ON P6A 1J1

Phone Number: 249-889-9797

Fax: _____

Contact Name: Eric Holmes Email: ssmhhboard@gmail.com

Phone: 647 859 3441

Names of Organization Officers, Directors & Principals (if applicable): Emily Corbeil, Eric Holmes, John Korab, Michelle Nolan, Robert Peace

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

Helping Hands is a registered charity thrift store and community resource in Sault Ste. Marie. We cater to the whole community. We accept donations of used goods in useable and working condition. Our dual mandate is the concurrent alleviation of poverty and the diversion of consumer goods from the municipal waste stream. We execute this by intercepting, processing, and recirculating donated items, thereby maximizing their lifecycle and providing essential goods to vulnerable populations at minimal cost.

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

N/A

Section 3: Project Information

Please provide key information about your project including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

Helping Hands is seeking funding to develop a secure and scalable e-commerce platform designed to recirculate post-consumer goods and reduce landfill waste in Sault Ste. Marie. This initiative promotes a circular economy by making it easier for residents to donate and purchase gently used items through a streamlined, local online marketplace. By digitizing its operations, Helping Hands will reduce its reliance on external funding, while advancing environmental and social sustainability in the community.

The platform will serve as an efficient hub for sales, donation management, and fulfillment, supporting local reuse efforts and reducing greenhouse gas emissions associated with both waste disposal and the production of new goods. At the same time, it will increase access to affordable second-hand items for residents. A key component of the project involves engaging youth volunteers, who will gain hands-on experience in digital tools, e-commerce operations, and sustainability practices—skills that are increasingly in demand in the modern workforce.

Key targets for the project include launching the platform by February 28, 2026, with at least 100 products (SKUs) listed and a local pick-up fulfillment model in place. Standard Operating Procedures will be created to ensure consistency and scalability in operations, and a minimum of five student volunteers will be actively engaged in the platform's day-to-day functions. The model will be financially self-sustaining through online sales, eliminating the need for continued public funding after the initial setup phase.

The environmental impact of this initiative will be achieved by diverting gently used goods from the landfill. The project will reduce solid waste and associated methane emissions. It will also decrease the demand for new goods, thereby lowering upstream emissions from manufacturing and transport. The local pickup model minimizes the carbon footprint of delivery, and the platform itself will raise community awareness about sustainable consumption and reuse.

While the project offers strong potential, there are some limitations to consider. The volume and variety of available inventory will depend on community donations, which may vary over time. The capacity for rapid scaling could be limited by volunteer availability, and some residents may face barriers to accessing the platform due to digital literacy or connectivity challenges. However, these risks will be addressed through proactive outreach and training.

Methodology

The project will be carried out in three phases

1. Planning & Development (Nov 1, 2025 – Jan 31, 2026)

- Hire professional Shopify developer, remote operations manager, and project manager (all consultant roles)
- Purchase and configure necessary software and digital tools
- Develop Standard Operating Procedures (SOPs) and volunteer training materials

2. Platform Launch (February 2026)

- Launch platform with a minimum of 100 SKUs
- Begin community outreach and marketing efforts
- Initiate order fulfillment through local pickup model

3. Operations & Evaluation (March 2026 onward)

- Monitor platform usage, customer feedback, and waste diversion impact
- Track revenue and cost performance to confirm sustainability
- Prepare impact analysis and finalize reports for stakeholders

Timeline and Key Dates

- Project Start Date - November 1, 2025
- Progress Report to Council - January 15, 2026
- Platform Launch Date - February 28, 2026
- Final Report to Council - April 10, 2026

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

The primary target audiences for this project include residents of Sault Ste. Marie, environmentally conscious consumers, and post-secondary students. These groups are likely to be most engaged with the platform's environmental mission, affordability, and opportunities for community involvement.

To promote the project and raise awareness, we will use a multi-channel communication strategy. This includes issuing press releases to local media, posting regular updates on our website and social media platforms, and distributing email newsletters to our existing supporters and partners. We will also leverage a \$10,000/month in-kind Google Ad Grant to run geo-targeted digital advertising campaigns, specifically aimed at reaching local users searching for second-hand goods or sustainable shopping options.

Our messaging will highlight the platform's environmental benefits—such as waste reduction and emissions avoidance—alongside the financial and social advantages of supporting a community-based reuse initiative. We will also create content to educate the public on circular economy practices and the importance of diverting post-consumer goods from landfills.

Through this strategy, we aim to generate widespread community engagement, increase awareness of sustainable consumption, and inspire behavioural change that contributes to reduced emissions and a more environmentally responsible local economy.

Section 4: Costs and Financing

Total amount of assistance requested: \$10,778.58

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

Funding will be allocated to discrete, non-recurring costs: professional Shopify development (contract, consultant), a remote operations manager (contract, consultant) and a project manager (contract, consultant), and initial e-commerce software subscriptions. Total project cost is \$43,363.02 amount requested \$10,778.58; applicant cash contribution \$4,427.84; in-kind contribution \$28,160. Please see the attached "Project Budget" spreadsheet for a detailed breakdown of costs and financing.

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

N/A

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

☐ Yes

☒ No

If yes, please specify:

Have you received Green Initiative funding from the City previously?

☒ No

☐ Yes ☐ Amount (\$) _____

Project Title / Description: _____

What was the last year received: _____ (specify year)

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners

- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

This project directly supports environmental sustainability by reducing greenhouse gas (GHG) emissions, minimizing landfill waste, and promoting circular economy practices within Sault Ste. Marie. By creating a centralized e-commerce platform for post-consumer goods, we will significantly increase the volume and efficiency of item recirculation—diverting an estimated 15–20 tonnes of reusable material from landfill annually.

Each item sold or donated through the platform avoids the carbon emissions associated with the production, packaging, and transportation of a new equivalent product. This reduction in demand for newly manufactured goods contributes to lower upstream emissions and conserves natural resources.

The platform is intentionally designed to prioritize hyper-local fulfillment, with local pick-up as the default delivery model. While shipping will remain available, operational protocols and geo-targeted digital advertising—made possible through a \$10,000/month in-kind Google Ad Grant—will actively promote transactions within the local area. This localized approach significantly limits transportation-related emissions.

Taken together, these strategies contribute to a measurable reduction in GHG emissions, support waste reduction goals, and help build a more circular, climate-conscious local economy. In addition to environmental outcomes, the platform also raises public awareness of sustainable consumption and provides a replicable model for other municipalities seeking low-cost, low-emission retail alternatives.

Section 6: Community Benefits

How does the project compliment other local initiatives?

Our digital thrift store directly supports and enhances the City of Sault Ste. Marie's existing waste diversion and environmental sustainability efforts. The City's Greenhouse Gas Emissions Reduction Plan highlights waste reduction as a key strategy to lower community emissions. By significantly increasing the recirculation of post-consumer goods and diverting 15–20 tonnes of material annually from landfill, our project contributes measurable reductions in greenhouse gas emissions, aligning with the City's emissions targets.

The platform complements the City's waste management programs, including curbside recycling, yard waste collection, and household hazardous waste depots by focusing on reuse and extending the life of goods that might otherwise be discarded. This approach reduces landfill burden and eases pressure on existing waste infrastructure.

We also support the objectives of the City's Green Initiatives Fund and Environmental Sustainability Committee by advancing circular economy principles and reducing reliance on resource consumption. Our project encourages local participation in sustainable consumption, directly contributing to the City's broader goals for environmental stewardship as outlined in their Corporate Strategic Plan. Our project also aligns with the City's strategic vision under the "Environmental Sustainability" pillar, promoting a healthier ecosystem and better quality of life for Sault Ste. Marie residents.

What is the anticipated impact on the community as a whole from your planned project?

The project will deliver broad social and economic benefits across the community. Residents will gain barrier-free digital access to affordable, quality goods, reducing household expenses and improving quality of life. The municipality will benefit from reduced waste management costs and a strengthened circular-economy infrastructure as more goods are recirculated rather than discarded. The physical and digital advertising will increase awareness of the opportunity for affordable goods access as well as an ethical alternative to dumping unwanted yet usable goods.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

Our project will actively promote environmental sustainability education by embedding engaging, accessible content directly within the online platform. This will include regularly updated blog posts, visually compelling infographics, and clear impact metrics that demonstrate the environmental benefits of choosing reused items—such as reductions in carbon emissions, waste diversion, and resource conservation specific to the Sault Ste. Marie community.

Beyond simply providing information, we will use storytelling to connect users emotionally to the local environmental impact of their purchasing choices, fostering a deeper sense of stewardship. We also plan to collaborate with local schools, post-secondary institutions, and community groups to amplify awareness through workshops, volunteer programs, and social media campaigns.

Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.
- City of Sault Ste. Marie property held by the organization must have a current and up-to-date tax payments upon the City's receipt of application. Through the grant period, tax payments must be maintained and up-to-date. Organizations whose property taxes are in arrears will not be considered for this program. Organizations who default on their property taxes through the grant period will not receive any payment from the City of Sault Ste. Marie, and the grant agreement may be terminated immediately.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this 2 day of October, 2025

NAME
Eric Holmes

Title
Helping Hands

Signature 

Phone Number
647-859-3441

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Emily Cormier
Sustainability Coordinator, Community Development & Enterprise Services
99 Foster Drive, Level 1
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 989-8748
Email: e.cormier2@cityssm.on.ca

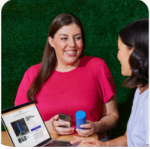
INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By: Emily Cormier **Date:** 2025 10 02

Collection of Personal Information Notice

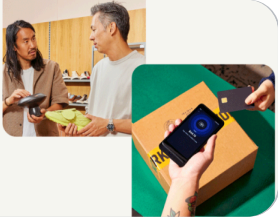
Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m.c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.



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Start free trial



Non profit discount pricing plan; How to apply?

[billing-plans](#) [discounts](#)

SanfordCultural Merchant

Aug 2023

How does a non profit apply for pricing discounts

Moira Retired

Aug 2023

Hey [@SanfordCultural](#) ,

Welcome to the Shopify Community!

We offer two plans for non-profit organizations: **NPO Lite** and **NPO Full**. I would like to detail each plan's features and benefits so you are able to make an informed decision about which plan to choose:

- NPO Lite with an online store costs \$29 USD per month
- NPO Full with an online store costs \$99 USD per month

Some businesses do not require an online store and we offer a reduced price in that instance. We also offer an annual rate for each plan.

The *NPO Lite plan* offers additional features to the Basic Plan that are not normally available on that plan. These features are:

- 1% transaction fees if using a 3rd party payment provider (instead of 2% on the Basic plan - Shopify plan feature)
- Lower Shopify Payments credit card rates (Shopify plan rates instead of the Basic plan rates - Shopify plan feature)
- Accept donations through Shopify Payments if a registered charity in US/Canada.
- Unlimited Staff Accounts (instead of 2 - Plus plan feature)
- Real-time Carrier Shipping (Advanced plan feature)

[Skip to main content](#)

The *NPO Full plan* is similar to the Shopify plan, but comes with more robust features. These features are:

[Entrepreneurship](#) > [Shopify](#) > [Marketing](#) > [Community Corner](#) >

- 0% transaction fees if the merchant is using a 3rd party payment provider (instead of 1% on the Shopify plan - better than the Advanced Shopify plan feature)
- Lower Shopify Payments credit card rates than the Shopify Plan (Advanced Shopify rates)
- Unlimited Staff Accounts (instead of 5 on the Shopify plan - Plus plan feature)
- Accept donations through Shopify Payments if a registered charity in US/Canada.
- Real-time Carrier Shipping (Advanced plan feature)

In order to sign up for one of these plans you will need to contact Shopify Support directly so that they can verify your NPO status and apply the relevant plan changes. While we're not able to provide account-specific support via the Shopify Community at this time, we'd be happy to continue assisting you [through live chat](#).

What is it that you are planning on selling with Shopify? Could you tell me a little more about your organization? I would love to know more about your business so that I can provide more specific resources to help you get started.

[thetownies](#)

Sep 2023

How does one go about the process of getting verified? And how long does it take?

[Moir](#) Retired

Oct 2023

In order to sign up for one of these plans you will need to contact Shopify Support [directly here](#) so that they can verify your NPO status. The process is relatively quick if you can provide all the required information.

[vramsey](#)

Oct 2023

I see that NPO Full reflects the Shopify Plan. The one feature I need in Advanced is integrating 3rd party shipper rates from our fulfillment center. Is the Real-time Carrier Shipping that is included with NPO Full equate to being able to integrate 3rd party shipper rates?

[Skip to main content](#)

Oct 2023

Yes you are correct! If you have your own account with an eligible shipping carrier, then you can connect your third-party carrier account to your Shopify admin, and then display carrier-calculated shipping rates to your customers at checkout.

vramsey

Oct 2023

Confirming I can do this with the NPO Full. If I need Shopify Advanced, is there anything with NPO Full that would not be taken care of under NPO?

Also what would I need to get set up for non-profit status?

[Skip to main content](#)

[Skip to main content](#)

 Related topics

[Skip to main content](#)

Topic	Replies	Views	Activity
How can a non-profit organization contact Shopify customer support? Hi, I've been trying to find a way to ... tax-documents fees	5	52	Apr 2024
Does Shopify offer specific plans for nonprofit organizations? I have been trying to get in touch w... billing-plans	10	1.2k	Jun 7
Suggestion to Include Duties and Import Taxes Feature in the Non profi Hello Shopify Community, I noticed... billing-plans	0	2	Jan 8
✓ Shopify kosten pro monat Ich möchte die monatlichen Kosten ... Solved	2	15	Feb 3
✓ Preise für Vereine oder NGOs? Gibt es bei Shopify speziell vergün... Solved	1	23	Oct 2023

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✕

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Remote E-commerce Manager for Shopify-based Online Thrift Store

22 invites left

VIEW JOB POST

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REVIEW PROPOSALS (4)
Shortlisted (0)

HIRE (0)

Posted 10 hours ago

📍 Worldwide

Summary

Job Title: Remote E-commerce Manager for Shopify Online Store
Organization: Sault Ste Marie Helping Hands (charity thrift store)
Location: Remote (Global)
Contract Type: Independent Contractor
Compensation: ~\$1000 CAD per month, 4-Month Contract

About Us

Helping Hands is a charity thrift store with a mission to reduce landfill waste and support community members in need. We are launching a new online Shopify store to expand our impact, and we need a passionate and skilled leader to run it from the ground up.

The Opportunity

This is a key leadership role for a skilled E-commerce Manager to take full ownership of our new Shopify store. You will be the engine of our digital operations, driving the online sales that directly fund our charitable work. This is a 4-month contract, remote position where you will manage everything from digital marketing to operational coordination, working closely with a dedicated team of on-site volunteers in Sault Ste. Marie, Canada. You will also train our staff towards the end goal of being able to run the online store without assistance.

Key Responsibilities

Full Shopify Store Management: Oversee all aspects of the e-store, including product listings, visual merchandising, running promotions, and analyzing performance.

Social Media Marketing: Develop and execute a content strategy for our 20,000-member Facebook group to drive community engagement, traffic, and sales.

Email Marketing: Build our email marketing program from scratch using Klaviyo, creating campaigns to nurture subscribers and drive repeat purchases.

Remote Volunteer Collaboration: Act as the primary remote partner and coordinator for our on-site volunteer fulfillment team. You will collaborate with volunteers in real-time, using communication tools (Slack/voice calls) and shared camera views of key operational areas (storage, packing, pickup) to answer questions, solve problems, and ensure the team has everything they need for a smooth and efficient workflow.

- ✎

Edit posting
- 👁

View posting
- 🔄

Reuse posting
- ✕

Remove posting
- 🔒

Make private

About the client

- ✔

Payment method verified
- ✔

Phone number verified

Canada
Sault Ste. Marie 10:43 AM

2 jobs posted
0% hire rate, 2 open jobs

Government & Public Sector
Small company (2-9 people)

Member since Sep 28, 2025

Job link

<https://www.upwork.com/jobs/>

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Growth & Strategy: Analyze sales data and customer behavior to identify trends and growth opportunities, providing regular performance reports to the Project Manager.

What We’re Looking For

Proven Experience: You must have a strong track record of successfully managing a Shopify e-commerce store.

Marketing Expertise: Demonstrable skill in social media marketing (especially Facebook Groups) and email marketing (Klaviyo experience is a major asset).

Excellent Coordinator: You need outstanding communication skills and experience managing or coordinating teams (remotely is a plus).

Self-Motivated Leader: You are highly organized, reliable, and have the ability to work independently to drive results.

Fluent in English.

How to Apply

Please submit the following:

Your resume/CV.

A brief cover letter explaining why this mission-driven role is a great fit for you.

Links to 2-3 live Shopify stores you have previously managed.

Please note: This remote role is ideal for an experienced professional based in a location such as the Philippines.

 \$4,000.00
Fixed-price

 Intermediate
Experience Level

Project Type: Ongoing project

Skills and Expertise

Mandatory skills

- Online Sales Management
- Shopify
- Klaviyo
- Data Entry
- Customer Service
- Google Ads

Activity on this job

Proposals:  Less than 5

Last viewed by client:  7 minutes ago

Interviewing: 1

Invites sent: 8

Unanswered invites: 7

Other open jobs by this Client (1)

[Shopify Developer Needed for Charity Website Build \(Fixed-Price\)](#) Fixed-price

- About Us

Feedback

Referral Program
- Trust, Safety & Security

Help & Support

Upwork Foundation

Terms of Service
- Privacy Policy

CA Notice at Collection

Your Privacy Choices

Accessibility
- Desktop App

Cookie Policy

Enterprise Solutions

Release notes
- Follow Us
- Mobile app

Klaviyo Pricing

 Recommended

Email + mobile messages

starting at

\$105 per month

30,000 Emails +

3,750 mobile messaging credits per month

* Based on Canada, MMS

* Any applicable carrier fees included in price

Take your marketing further by reaching customers through both email and SMS.

Sign up

- ✓ Customer profiles with all-time data
- ✓ 350+ built-in integrations
- ✓ Marketing Agent to get started fast
- ✓ Email support
- ✓ Generative AI to create content fast
- ✓ Multi-channel segmentation

QUOTE

From:

Eric Holmes

Project Manager

647 859 3441

daniel.e.holmes@gmail.com

12 Parkdale Drive, Sault Ste Marie, Ontario, P6A5P8

To:

CEO/Executive Director

Helping Hands Charity

346 Wellington St W, Sault Ste. Marie, ON P6A 1J1

ssmhhboard@gmail.com

Quote Number: 2025-09-29-01

Date: September 29, 2025

Valid Until: October 29, 2025

Project: Project Management Services for the Digital Foundation Initiative

This quote outlines the scope and cost for professional project management services for the successful planning, execution, and launch of Helping Hands' new Shopify e-commerce platform. This proposal is submitted for your review.

Scope of Services

As Project Manager, I will provide end-to-end oversight for the entire four-month build-out phase. My responsibilities will encompass all aspects of project delivery to ensure milestones are met on time and within budget.

- **Strategic Oversight:** Guiding the project to align with the strategic goals outlined in the initial proposal and grant application.
- **Contractor Management:** Sourcing, vetting, and managing the contracts for the Shopify Developer and the Remote E-commerce Manager.
- **Implementation & Launch:** Overseeing the development lifecycle from initial design to final platform launch, including testing and quality assurance.
- **Stakeholder Communication:** Acting as the primary point of contact and providing regular progress reports to the CEO.
- **Financial & Resource Management:** Tracking project expenses against the approved budget and ensuring resources are allocated effectively.

Cost Breakdown

Service Description	Rate (CAD)	Estimated Hours	Total (CAD, pre-tax)
Project Management Services (as outlined above)	\$30.00 / hour	255	\$7,650.00
Total Estimated Project Cost			\$7,650.00

Note: This total represents the full estimated cost for project management services over the four-month project term. The source of funds will be a combination of the secured Green Initiatives Grant and the organization's operational revenue, as detailed in the grant budget.

Project Timeline

- **Projected Start Date:** November 1, 2025
- **Projected Completion Date:** February 28, 2026

⚠ We do not have your complete address on file. Please click [here](#) to update your tax address.



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Dixa B. 

📍 Toronto, Canada – 10:41 am local time

⚡ Available now

[View profile](#)



91% Job Success



Top Rated



Message

Hire Agency



Applicant

Dixa has applied to or been invited to your or your company's job **Shopify Developer Needed for Charity Website Build (Fixed-Price)**

Get a second opinion

Invite coworkers to help you review freelancers

 Invite

Proposal Details

\$2,000.00

Proposed Bid

Cover letter

Hello There,

I specialize in creating seamless Shopify stores with an emphasis on user-friendliness, and I can help bring Helping Hands Charity's vision to life. With experience in e-commerce platforms, I can develop a website that not only looks professional but also supports your mission and is easily manageable by your non-technical team.

Some Of My Recent Projects:

- c2centreforcrafft.ca
- literacypartners.org
- www.blood.ca/en

What I Can Do For You:

- >> Research, recommend, and install a mobile-first Shopify theme that aligns with your organization's mission.
- >> Set up core store settings, including payment gateways, shipping, and local pick-up zones.
- >> Design and develop an engaging, mission-focused homepage featuring your story, TikTok feed, and curated product collections.
- >> Build essential static pages like "About Us," "Contact Us," "FAQ," and a mission page, ensuring clarity and engagement.
- >> Customize templates for product and collection pages to allow easy population by volunteers.
- >> Design an intuitive navigation system with a clear primary menu and footer.
- >> Optimize the checkout process for the "Local Pick-up" option, making it easy for users to select.
- >> Implement a "Make an Offer" functionality for select products, enabling a flexible payment model.
- >> Integrate marketing tools like Klaviyo for email sign-ups and Google Ads

conversion tracking to maximize the impact of your campaigns.

>> Incorporate social media feeds, particularly TikTok and Facebook, to connect with the community.

>> Conduct thorough testing to ensure the website is bug-free and mobile-responsive, ensuring a smooth user experience.

>> Provide a smooth handover process, transferring full ownership and administrative access to your team with detailed documentation.

My Suggestion: For increased engagement, I recommend adding a clear "Donate" or "Support Us" section on the homepage, making it easy for visitors to directly contribute to the cause, alongside the e-commerce offerings.

Let's discuss how we can make this project a success and build a platform that enhances your charity's mission. I'm available for a quick call or message to go over the details. Looking forward to working together!

Best,
Dixa B

Proposed Milestones

#	Description	Delivery Date	Amount
1	We'll discuss it later.	Oct 5, 2025	\$2,000.00

View profile

- Web Design
- Ecommerce Website Development
- All work >

\$90K+

Total earnings

181

Total jobs

1,616

Total hours

Web Designer & Developer | SEO | 100k+ earning stores

\$30.00/hr

Are you tired of searching for reliable web designer or web developer?

If that's you, then don't look any further. I'll handle your web designing and development needs with much more things which needed it to be highly conversion.

...
[more](#)

Hours per week

- As Needed - Open to Offers
- Open to contract to hire New

Languages

English: Native or Bilingual

Work history on Upwork

Summary

An experienced web designer and developer specializing in e-commerce platforms like Shopify and WordPress. Successfully completed projects

Verifications

ID: Verified 

Education

Lambton college

Master's degree, cyber security and computer forensics
2023-2025

Dr. C.V. Raman University

Master of Computer Science (MSCS), information technology
2020-2022

Sutex Bank College of Computer Application and Science

Bachelor of Computer Applications, Website Development
2017-2020

Associated with



PI Tech LLC
971 hours
 91% Job Success
 Top Rated

include Shopify theme migrations that enhanced conversion rates for health product websites [1] and developed responsive WordPress sites for premium brands [2]. Proficient in user interface design, SEO optimization, and integrating various web functionalit... [Show more](#)

Generated by Uma, Upwork's Mindful AI, from relevant completed jobs

Relevant skills

Shopify Ecommerce Website Development Elementor Landing Page
Shopify Templates WordPress

Most relevant (5) Completed jobs (143) In progress (38) 

Experienced Shopify Developer Needed for New Ecommerce Brand Launch

Apr 25, 2025 - Sep 18, 2025

No feedback given

\$2,000.00 Fixed price

Shopify Theme Migration & Sales Optimization - Health Products E-commerce

★★★★★ 5.0 of 2 reviews | Jun 16, 2025 - Sep 17, 2025

★★★★★ 5.0

[Show 1 more](#)

\$2,189.01 \$20.00 /hr 100 hours

WordPress Site Development with Elementor

★★★★★ 5.0 | Jul 9, 2025 - Sep 9, 2025

"Excellent developer. The deliverables were exactly as expected and Dixa was very professional. Would highly recommend for WordPress work!"

\$1,900.00 Fixed price

WordPress Designer for Upscale Medicated Product Website Development

★★★★★ 5.0 of 2 reviews | Jan 14, 2025 - Apr 14, 2025

★★★★★ 5.0

"Great job Dixa! We love the new site, and we appreciate all the hard work you put into this one."

[Show 1 more](#)

\$2,000.00

Ecommerce site conversion rate optimization

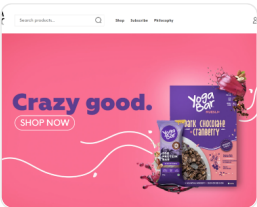
★★★★★ 5.0 | Jun 13, 2024 - Jul 12, 2024

"Dixa was a pleasure. Very organized and a fantastic communicator. Her work was top notch."

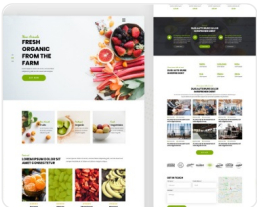
\$1,200.00

Fixed price

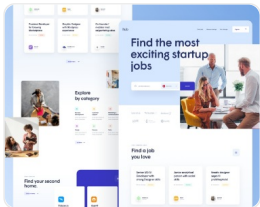
Portfolio



YogaBar - Shopify website



Health - website



Finding job - website

< 1 2 3 4 5 >

Skills

WordPress Bootstrap WordPress Plugin HTML Shopify CSS
Wix WordPress Development WordPress SEO Plugin WordPress Theme

Employment history

Senior Web designer & Ecommerce developer | Par Infotech

April 2018 - August 2021

Website Design & Development:
- WordPress Development (Custom Themes, Premium Themes, ACF's, Page Builders, Custom Plugins)...
[more](#)

Wordpress Developer/ Website Designer | Excellence Inc.

January 2014 - March 2018

My expertise ranges from molding themes into the perfect well-tested responsive and lightweight design to modifying functionality, cart and checkout process and more....

[more](#)

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Shopify Developer Needed for Charity Website Build (Fixed-Price)

29 invites left

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INVITE FREELANCERS

REVIEW PROPOSALS (26)
Shortlisted (0)

HIRE (0)

Posted yesterday

📍 Worldwide

Summary

Project Description & Scope of Work
Project Title: Shopify E-commerce Platform Development
Organization: Helping Hands Charity
Date: September 28, 2025
Budget: \$2,000 CAD (Fixed-Price Contract)
Project Duration: November 1, 2025 – February 28, 2026

1.0 Organization Overview

Helping Hands is a registered non-profit organization based in Sault Ste. Marie, Ontario. Our mission is twofold: to divert consumer goods from the municipal waste stream and to alleviate poverty by providing these goods to vulnerable populations. We are launching a strategic initiative to build a self-sustaining e-commerce platform to amplify our environmental and social impact.

2.0 Project Goal

The primary goal of this project is to design, build, and launch a professional, secure, and user-friendly Shopify e-commerce website. This platform will serve as a new, sustainable revenue stream to fund our charitable operations. A critical success factor is that the final product must be easily manageable by our non-technical team of student volunteers. The site's design and functionality must be optimized for local commerce, encouraging community members to purchase goods for in-store pick-up.

3.0 Scope of Work & Key Deliverables

The contractor will be responsible for the end-to-end development of the Shopify website. The scope of work is defined by the following key deliverables:

Phase 1: Foundation & Setup

Theme Selection & Installation: Research and recommend a premium, mobile-first Shopify theme that is fast, flexible, and aligns with the project goals. Install and configure the selected theme.

Basic Configuration: Set up core store settings, including payment gateways (Shopify Payments), shipping/local pick-up zones, and tax information.

Phase 2: Design & Development

- Edit posting
- View posting
- Reuse posting
- Remove posting
- Make private

About the client

- Payment method verified
- Phone number verified

Canada
Sault Ste. Marie 10:44 AM

2 jobs posted
0% hire rate, 2 open jobs

Government & Public Sector
Small company (2-9 people)

Member since Sep 28, 2025

Job link

<https://www.upwork.com/jobs/>

Copy link

Homepage Design: Create an engaging, mission-focused homepage that prominently features our organization's story, an integrated TikTok feed, and curated product collections.

Core Page Creation: Build and populate essential static pages, including "About Us," "Contact Us," "FAQ," and a page detailing our mission and how store profits support the community.

Template Customization: Design and implement clean, reusable templates for product pages and collection pages that are simple for volunteers to populate.

Navigation: Create an intuitive primary navigation menu and footer.

Phase 3: E-commerce Functionality & Integrations

Checkout Optimization: Configure the checkout process to prioritize and streamline the "Local Pick-up" option for customers.

"Make an Offer" Functionality: Research, recommend, and install a Shopify app to facilitate a "make an offer" or "pay what you can" model on select products. Configure the app to ensure offers are submitted to staff for review before a transaction is completed.

Marketing & Analytics Integration:

Klaviyo: Ensure seamless integration of Klaviyo for email marketing sign-up forms and customer data synchronization.

Google Ads: Implement Google Ads conversion tracking tags to accurately measure the performance and ROI of our ad campaigns funded by our NPO Google Ad Grant.

Social Media Integration: Install and configure apps to display social media feeds (specifically TikTok and Facebook) on the homepage.

Quality Assurance: Conduct thorough end-to-end testing of the website, including the offer submission process, checkout, mobile responsiveness, and all interactive elements to ensure a bug-free launch.

Phase 4: Handover and Documentation

Project Handover: Transfer full ownership and administrative access of the Shopify store to the Helping Hands project manager upon final project approval.

4.0 Timeline & Key Milestones

The project will be executed over a four-month period.

Month 1 (November 2025): Project kickoff, theme selection, and finalization of site architecture and design mockups.

Month 2 (December 2025): Development of homepage, core pages, and product/collection templates.

Month 3 (January 2026): App integration ("Make an Offer," marketing, social), checkout configuration, and internal testing phase.

Month 4 (February 2026): Final revisions, official site launch, and project handover.

5.0 Contractor Requirements

Proven expertise in Shopify development with a strong portfolio of live e-commerce websites.

Ability to work independently and manage the project to the agreed-upon timeline.

Excellent communication skills, with a commitment to providing regular progress updates.

Experience in creating user-friendly back-end experiences for non-technical users.

 \$2,000.00

Fixed-price

 Intermediate

Experience Level

Project Type: Complex project

Skills and Expertise

Mandatory skills

Wix

Shopify

Google Ads

Klaviyo

Activity on this job

Proposals:  20 to 50

Last viewed by client:  2 hours ago

Interviewing: 1

Invites sent: 1

Unanswered invites: 0

Other open jobs by this Client (1)

[Remote E-commerce Manager for Shopify-based Online Thrift Store](#) Fixed-price

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Anahit B. 

📍

Yerevan, Armenia – 6:38 pm local time

[View profile](#)

⋮

🗨

👍

Message

Hire

Applicant

Anahit has applied to or been invited to your or your company's job
Remote E-commerce Manager for Shopify-based Online Thrift Store

Get a second opinion

Invite coworkers to help you review freelancers

Invite

Proposal Details

\$4,000.00
Proposed Bid

Cover letter

Dear Helping Hands Team,
I am excited about the opportunity to join Helping Hands as a Remote E-commerce Manager and help launch your new Shopify thrift store. I strongly admire your mission to reduce waste and support the community, and I believe my skills in Shopify management, social media marketing, and remote coordination make me a great fit for this role.
I have hands-on experience managing Shopify stores from the ground up: creating product listings, setting up categories, optimizing SEO, and ensuring a professional, conversion-focused storefront. I have also worked with large product catalogs, where attention to detail and consistency were key to success.
Beyond store operations, I bring experience in social media marketing and content creation, particularly in driving engagement and sales through Facebook groups and other platforms. I am also eager to build and manage your email marketing program in Klaviyo, ensuring strong customer retention and repeat purchases.
I have worked with teams remotely, using Slack, calls, and shared tools to coordinate tasks in real time, solve challenges quickly, and keep operations running smoothly. I am highly organized, self-motivated, and committed to delivering results, while also capable of training your volunteers so they feel confident running the store independently after the contract ends.
You can view examples of Shopify stores I have managed in my Upwork portfolio. Helping Hands' vision inspires me, and I would be honored to contribute to your mission. I look forward to the opportunity to discuss how I can help grow your online store and make it a sustainable success.
Warm regards,
Anahit Baghramyan

\$25

Total earnings

2

Total jobs

Shopify Store Manager | Product Listing, Customization & Marketing

\$5.00/hr

Hours per week

More than 30 hrs/week

Open to contract to hire

New

Languages

English: Conversational

Russian: Fluent

Verifications

ID: Verified

Education

Vanadzori Petakan Mankavaržakan Institut

Bachelor's degree, Teacher of English language and literature 2008-2012

I help businesses build and grow their Shopify stores with a focus on sales, speed, and user experience.

✔ Shopify store setup from scratch

✔ Theme customization to match your brand

✔ Product upload with SEO optimization

✔ Payment & shipping integration...

more

Work history on Upwork

Summary

A Shopify Store Manager specializing in product listing, customization, and marketing. Successfully executed a complex integration of product variations for a wall art print-on-demand store, ensuring a clean and user-friendly interface [1]. Focuses on enhancing user experience through effective store setups, theme customizations, and SEO optimization. Proficient in Shopify, Grupify, and product... Show more

Generated by Uma, Upwork's Mindful AI, from relevant completed jobs

Relevant skills

Shopify

Completed jobs (1) In progress (1)

Shopify Expert Needed to Combine Product Variations into One Product Page

★★★★★ 5.0 | Aug 28, 2025 - Aug 30, 2025

"Fair and easy to work with. Can recommend."

\$25.00 Fixed price

Portfolio



Page 50 of 107

https://www.upwork.com/ab/applicants/1972518858964177555/1972667795554149031

2/4

Merganna's Spices –
Shopify Store Design
and Product Upload

Skills

Shopify Shopify Development Shopify Templates Shopify SEO
Product Listings Ecommerce Website Shopify Theme Ecommerce SEO
Store Migration Shopify Apps Shopify Dropshipping Set Up Shopify Site

Employment history

Accounting Assistant & Administrative Manager | Spitak Medical Center

November 2021 - March 2023

Assisted with financial operations, including cash transactions and invoice processing. Managed administrative tasks related to accounting, ensuring proper documentation and reporting. Worked closely with the chief accountant to support daily financial...

Sorting Department Manager | HayPost

February 2018 - September 2020

Received newspapers and sorted them for distribution to various post offices across different cities in Armenia. Managed incoming deliveries from the central hub and ensured accurate and timely dispatch,

Manager | HayPost

September 2014 - January 2017

Managed postal operations, provided customer service, handled financial transactions and ensured efficient workflow.

Other experiences

Wildberries Store Manager

Have been successfully managing my own online store on Wildberries for over a year, acquiring all necessary skills to effectively handle the platform's seller account. Experienced in product listing, order management, customer support and inventory...

[more](#)

Social Media Content Creator & SMM Specialist

Manage and create content for a personal YouTube channel focused on culinary topics, producing high-quality recipe videos and engaging with the audience. Run an Instagram blog dedicated to cooking, sharing everyday recipes and personal stories....
[more](#)

Makeup-Artist

Provided professional makeup services for clints, including bridal, evening and daily makeup. Specialized in eyebrow shaping and eyelash extensions, enhancing clients natural beauty. Ensured high-quality service and customer satisfaction in a salon...

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Line No	Item	Units	Unit Cost	Non-rebatable HST	Total Cost	Notes and/or Description
1	Remote Operations Consultant	4	\$1,000.00	\$157.50	\$4,157.60	Consultant to manage the platform build-out and launch.
2	E-commerce Platform Subscription (Shopify)	4	\$140.00	\$22.06	\$582.06	4-month subscription for the Shopify platform during the build-out phase.
3	Email Marketing Platform (Klaviyo)	4	\$100.00	\$16.55	\$436.55	4-month subscription for email marketing tools to support the platform launch.
4	Shopify Developer Consultant	1	\$2,000.00	\$78.80	\$2,078.80	Consulting costs for a skilled developer to execute the professional build-out of the Shopify site.
5	Project Manager Consultant	70.91	\$30.00	\$83.81	\$2,210.99	Portion of project management consulting fee to be covered by grant funding.
8	Point of Sale Tablet	1	\$419.99	\$16.54	\$436.53	
9	Point of Sale Tablet Stand	1	\$115.86	\$4.56	\$120.42	
10	Point of Sale Receipt Printer	1	\$469.00	\$18.47	\$487.47	
11	Point of Sale Cash Drawer	1	\$189.00	\$7.44	\$196.44	
12	Point of Sale Debit/Credit Card Reader	1	\$69.00	\$2.72	\$71.72	
TOTAL GRANT REQUEST					<u>\$10,778.58</u>	
SECTION 2: Costs to be Funded by Operational Revenue						
13	Project Manager (Contract - Ops Funded)	184.09	\$30.00	\$217.61	<u>\$5,740.43</u>	Remaining project management hours to be covered by operational revenue generated post-launch.
TOTAL OPERATIONAL FUNDING					<u>\$5,740.43</u>	
SECTION 3: In-Kind Contributions						
14	Student Volunteer Labour (Waste Diversior	1,600	\$17.60	\$-	<u>\$28,160.00</u>	Projected annual volunteer hours valued at Ontario's minimum wage.
TOTAL IN-KIND					<u>\$28,160.00</u>	
TOTAL PROJECT VALUE					<u>\$44,689.00</u>	

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Remote E-commerce Manager for Shopify-based Online Thrift Store

22 invites left

VIEW JOB POST

INVITE FREELANCERS
Unanswered Invites (7)

REVIEW PROPOSALS (4)
Shortlisted (0)

HIRE (0)

Posted 10 hours ago

📍 Worldwide

Summary

Job Title: Remote E-commerce Manager for Shopify Online Store
Organization: Sault Ste Marie Helping Hands (charity thrift store)
Location: Remote (Global)
Contract Type: Independent Contractor
Compensation: ~\$1000 CAD per month, 4-Month Contract

About Us

Helping Hands is a charity thrift store with a mission to reduce landfill waste and support community members in need. We are launching a new online Shopify store to expand our impact, and we need a passionate and skilled leader to run it from the ground up.

The Opportunity

This is a key leadership role for a skilled E-commerce Manager to take full ownership of our new Shopify store. You will be the engine of our digital operations, driving the online sales that directly fund our charitable work. This is a 4-month contract, remote position where you will manage everything from digital marketing to operational coordination, working closely with a dedicated team of on-site volunteers in Sault Ste. Marie, Canada. You will also train our staff towards the end goal of being able to run the online store without assistance.

Key Responsibilities

Full Shopify Store Management: Oversee all aspects of the e-store, including product listings, visual merchandising, running promotions, and analyzing performance.

Social Media Marketing: Develop and execute a content strategy for our 20,000-member Facebook group to drive community engagement, traffic, and sales.

Email Marketing: Build our email marketing program from scratch using Klaviyo, creating campaigns to nurture subscribers and drive repeat purchases.

Remote Volunteer Collaboration: Act as the primary remote partner and coordinator for our on-site volunteer fulfillment team. You will collaborate with volunteers in real-time, using communication tools (Slack/voice calls) and shared camera views of key operational areas (storage, packing, pickup) to answer questions, solve problems, and ensure the team has everything they need for a smooth and efficient workflow.

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- View posting
- Reuse posting
- Remove posting
- Make private

About the client

- Payment method verified
- Phone number verified

Canada
Sault Ste. Marie 10:43 AM

2 jobs posted
0% hire rate, 2 open jobs

Government & Public Sector
Small company (2-9 people)

Member since Sep 28, 2025

Job link

<https://www.upwork.com/jobs/>

[Copy link](#)

Growth & Strategy: Analyze sales data and customer behavior to identify trends and growth opportunities, providing regular performance reports to the Project Manager.

What We’re Looking For

Proven Experience: You must have a strong track record of successfully managing a Shopify e-commerce store.

Marketing Expertise: Demonstrable skill in social media marketing (especially Facebook Groups) and email marketing (Klaviyo experience is a major asset).

Excellent Coordinator: You need outstanding communication skills and experience managing or coordinating teams (remotely is a plus).

Self-Motivated Leader: You are highly organized, reliable, and have the ability to work independently to drive results.

Fluent in English.

How to Apply

Please submit the following:

Your resume/CV.

A brief cover letter explaining why this mission-driven role is a great fit for you.

Links to 2-3 live Shopify stores you have previously managed.

Please note: This remote role is ideal for an experienced professional based in a location such as the Philippines.

 \$4,000.00
Fixed-price

 Intermediate
Experience Level

Project Type: Ongoing project

Skills and Expertise

Mandatory skills

- Online Sales Management
- Shopify
- Klaviyo
- Data Entry
- Customer Service
- Google Ads

Activity on this job

Proposals:  Less than 5

Last viewed by client:  7 minutes ago

Interviewing: 1

Invites sent: 8

Unanswered invites: 7

Other open jobs by this Client (1)

[Shopify Developer Needed for Charity Website Build \(Fixed-Price\)](#) Fixed-price

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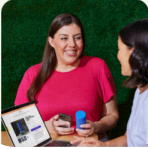
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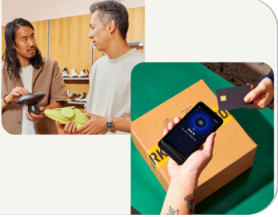
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Start free trial



Non profit discount pricing plan; How to apply?

[billing-plans](#) [discounts](#)

SanfordCultural Merchant

Aug 2023

How does a non profit apply for pricing discounts

Moira Retired

Aug 2023

Hey [@SanfordCultural](#) ,

Welcome to the Shopify Community!

We offer two plans for non-profit organizations: **NPO Lite** and **NPO Full**. I would like to detail each plan's features and benefits so you are able to make an informed decision about which plan to choose:

- NPO Lite with an online store costs \$29 USD per month
- NPO Full with an online store costs \$99 USD per month

Some businesses do not require an online store and we offer a reduced price in that instance. We also offer an annual rate for each plan.

The *NPO Lite plan* offers additional features to the Basic Plan that are not normally available on that plan. These features are:

- 1% transaction fees if using a 3rd party payment provider (instead of 2% on the Basic plan - Shopify plan feature)
- Lower Shopify Payments credit card rates (Shopify plan rates instead of the Basic plan rates - Shopify plan feature)
- Accept donations through Shopify Payments if a registered charity in US/Canada.
- Unlimited Staff Accounts (instead of 2 - Plus plan feature)
- Real-time Carrier Shipping (Advanced plan feature)

[Skip to main content](#)

The *NPO Full plan* is similar to the Shopify plan, but comes with more robust features. These features are:

[Entrepreneurship](#) > [Shopify](#) > [Marketing](#) > [Community Corner](#) >

- 0% transaction fees if the merchant is using a 3rd party payment provider (instead of 1% on the Shopify plan - better than the Advanced Shopify plan feature)
- Lower Shopify Payments credit card rates than the Shopify Plan (Advanced Shopify rates)
- Unlimited Staff Accounts (instead of 5 on the Shopify plan - Plus plan feature)
- Accept donations through Shopify Payments if a registered charity in US/Canada.
- Real-time Carrier Shipping (Advanced plan feature)

In order to sign up for one of these plans you will need to contact Shopify Support directly so that they can verify your NPO status and apply the relevant plan changes. While we're not able to provide account-specific support via the Shopify Community at this time, we'd be happy to continue assisting you [through live chat](#).

What is it that you are planning on selling with Shopify? Could you tell me a little more about your organization? I would love to know more about your business so that I can provide more specific resources to help you get started.

[thetownies](#)

Sep 2023

How does one go about the process of getting verified? And how long does it take?

[Moir](#) Retired

Oct 2023

In order to sign up for one of these plans you will need to contact Shopify Support [directly here](#) so that they can verify your NPO status. The process is relatively quick if you can provide all the required information.

[vramsey](#)

Oct 2023

I see that NPO Full reflects the Shopify Plan. The one feature I need in Advanced is integrating 3rd party shipper rates from our fulfillment center. Is the Real-time Carrier Shipping that is included with NPO Full equate to being able to integrate 3rd party shipper rates?

[Skip to main content](#)

Oct 2023

Yes you are correct! If you have your own account with an eligible shipping carrier, then you can connect your third-party carrier account to your Shopify admin, and then display carrier-calculated shipping rates to your customers at checkout.

[vramsey](#)

Oct 2023

Confirming I can do this with the NPO Full. If I need Shopify Advanced, is there anything with NPO Full that would not be taken care of under NPO?

Also what would I need to get set up for non-profit status?

[Skip to main content](#)

[Skip to main content](#)

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[Skip to main content](#)

Topic	Replies	Views	Activity
How can a non-profit organization contact Shopify customer support? Hi, I've been trying to find a way to ... tax-documents fees	5	52	Apr 2024
Does Shopify offer specific plans for nonprofit organizations? I have been trying to get in touch w... billing-plans	10	1.2k	Jun 7
Suggestion to Include Duties and Import Taxes Feature in the Non profi Hello Shopify Community, I noticed... billing-plans	0	2	Jan 8
✓ Shopify kosten pro monat Ich möchte die monatlichen Kosten ... Solved	2	15	Feb 3
✓ Preise für Vereine oder NGOs? Gibt es bei Shopify speziell vergün... Solved	1	23	Oct 2023

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get expert advice
to grow your
business alongside
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Apple iPad with A16 chip: 11-inch Liquid Retina Display, 128 GB, Wi-Fi 6, 12MP Front/12MP Back Camera, Touch ID, All-Day Battery Life — Pink

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4.7 745 ratings
#1 Best Seller in Computers & Accessories

500+ bought in past month

-16% \$419⁹⁹

List Price: \$499.00

Style: Wi-Fi

Wi-Fi	Wi-Fi + Cellular
\$419.99 \$499.00	\$699.00

Size: 128 GB

128 GB	256 GB	512 GB
--------	--------	--------

Colour Name: Blue



Configuration: Without AppleCare+

Without AppleCare+	With AppleCare+
--------------------	-----------------

Brand	Apple
Model name	iPad (A16)
Memory storage capacity	128 GB
Screen size	10.9 Inches
Operating system	iPadOS

About this item

- **WHY IPAD** — iPad is more capable than ever with an all-screen design, 11-inch Liquid Retina display, A16 chip, Wi-Fi and four gorgeous colours.* iPad delivers a powerful way to create, stay connected and get things done.
- **PERFORMANCE AND STORAGE** — The superfast A16 chip delivers a boost in performance for your favourite activities. And with all-day battery life, iPad is perfect for playing immersive games and editing photos and videos.* Storage starts at 128GB and goes up to 512GB.*
- **11-INCH LIQUID RETINA DISPLAY** — The gorgeous Liquid Retina display is an amazing way to watch movies or draw your next masterpiece.* True Tone adjusts the display to the colour temperature of the room to make viewing comfortable in any light.
- **IPADOS + APPS** — iPadOS makes iPad more productive, intuitive and versatile. With iPadOS, run multiple apps at once, use Apple Pencil to write in any text field with Scribble, and edit and share photos.* iPad comes with essential apps like Safari, Messages and Keynote, with over a million more apps available on the App Store.
- **FAST WI-FI CONNECTIVITY** — Wi-Fi 6 gives you fast access to your files, uploads and downloads, and lets you seamlessly stream your favourite shows.
- **APPLE PENCIL AND MAGIC KEYBOARD FOLIO** — With Apple Pencil (USB-C), iPad transforms into an immersive drawing canvas and the world's best note-taking device.* The Magic Keyboard Folio features a versatile two-piece design with a detachable keyboard and a protective back panel that both attach magnetically to iPad.* Apple Pencil (1st generation) is also compatible with iPad.*
- **UNLOCK AND PAY WITH TOUCH ID** — Touch ID is built into the top button, so you can use your fingerprint to unlock your iPad, sign in to apps and make payments securely with Apple Pay.

✓ Show More

[Report an issue with this product](#)



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\$419⁹⁹

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Frequently bought together



+



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Total price: \$448.83

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These items are shipped from and sold by different sellers.
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This item: Apple iPad with A16 chip: 11-inch Liquid Retina Display, 128 GB, Wi-Fi 6, 12MP...
\$419⁹⁹

JETech Screen Protector for iPad (A16) 11th/10th Generation (2025/2022), 9H Tempered Gla...
\$14⁸⁹

MoKo Case for New iPad (A16) 11th Generation 2025/ 10th Generation 2022, iPad 11 inch/...
\$13⁹⁵

Product information

Technical Details

Summary

Additional Information

ASIN

B0DZ77GT6V

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Item model number	MD4E4CL/A
Operating System	iPadOS
Product Dimensions	26.06 x 18.92 x 5.16 cm; 477 g
Item dimensions L x W x H	26.1 x 18.9 x 5.2 Centimetres
Colour	Pink
Processor Brand	Apple
Flash memory size	128 GB
Batteries	1 Nonstandard Battery batteries required. (included)

Feedback

Would you like to [tell us about a lower price?](#)

Customers who bought this item also bought



JETech Screen Protector for iPad (A16) 11th/10th Generation (2025/2022), 9H Tempered Glass Fil...
14,551
#1 Best Seller
\$14.89
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MoKo Case for New iPad (A16) 11th Generation 2025/ 10th Generation 2022, iPad 11 inch/ 10....
9,877
#1 Best Seller
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Get it by **Friday, Oct 10**
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6,722
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Metapen A8 Pencil for i Pad 2018-2025, 4Min Fast Charge, Palm Rejection, Tilt Sensitivit...
38,103
#1 Best Seller
\$19.99
Get it by **Friday, Oct 10**
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Timecity Case for iPad (A16) 11th/ 10th Generation 11"/"10.9" 2025/2022,Shockproof Protective Case with...
33,548
\$35.99
Get it by **Friday, Oct 10**
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SPARIN Screen Protector for iPad A16 11th Generation/10th Generation (11 inch 2025/10.9 inch 2022), ...
15,149
\$12.99
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FREE Shipping by Amazon

Product description

The 11-inch iPad is now more capable than ever with the superfast A16 chip, Liquid Retina display, advanced cameras, fast Wi-Fi 6, USB-C connector and four gorgeous colours. iPad delivers a powerful way to create, stay connected and get things done—all for a surprisingly affordable price.

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1,250
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\$277.99
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Apple iPad Air 11-inch with M3 chip: Apple Intelligence, 128 GB, 12MP Front/Back Camera, Wi-Fi 6E, Touc...
160
\$649.99
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238
\$599.98
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Top Brand: Apple

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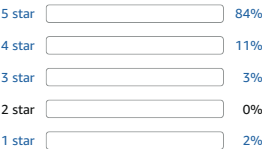
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Customer reviews

4.7 out of 5

745 global ratings



How are ratings calculated?

Customers say

Customers like the quality, functionality, and ease of setup of the tablet. They mention it works well, has a clear picture, and is easy to use. Customers also appreciate the color, size, and appearance. However, some customers have mixed opinions on the battery life.

Generated from the text of customer reviews

Select to learn more

- Quality
- Functionality
- Easy to set up
- Screen quality
- Color
- Size
- Appearance
- Battery life

Reviews with images

See all photos >



Top reviews from Canada

Bttrby

Great iPad

Reviewed in Canada on August 14, 2025

Style: Wi-Fi Size: 128 GB Colour Name: Blue Configuration: Without AppleCare+ **Verified Purchase**

This new iPad has worked great since the day we purchased it. The fingerprint sensor still reads the finger as previous models we had to reset several times not this one. The screen is crystal clear and was so easy to set up.

8 people found this helpful

Helpful

Report

Sarah W.

The seller was reliable and honest.

Reviewed in Canada on September 26, 2025

Style: Wi-Fi Size: 128 GB Colour Name: Blue Configuration: Without AppleCare+ **Verified Purchase**

This is a refurbished iPad and it is very good. I have no complaints at all. It is fast and hold a long charge.

3 people found this helpful

Helpful

Report

Jenn

Great iPad for any use.

Reviewed in Canada on August 28, 2025

Style: Wi-Fi Size: 128 GB Colour Name: Blue Configuration: Without AppleCare+ **Verified Purchase**

What a great purchase. Affordable and easy to use. Charger included and no issues at all with this iPad. I will buy future iPads from this supplier.

4 people found this helpful

Helpful

Report

Raevyn Hemlock

great product

Reviewed in Canada on October 3, 2025

Style: Wi-Fi Size: 128 GB Colour Name: Blue Configuration: Without AppleCare+ **Verified Purchase**

got this iPad for my kid for highschool to do hid homework on and it works well. added bonus is that it runs game well too.

One person found this helpful

Helpful

Report

LMS

Great unit, but very hard to get emails synced over.

Reviewed in Canada on July 13, 2025

Style: Wi-Fi Size: 128 GB Colour Name: Blue Configuration: Without AppleCare+ **Verified Purchase**

After 2 weeks of receiving the iPad, and still not able to get my emails set up, that would be my only concern. I have tried with my provider, went to the Apple robot helper, then transferred to some 3rd party which I gave up before getting started. I also had people help me and still no success, and will keep trying. Outside of that issue which is not really that important, because I still get the emails on my desk top. Other than that this iPad works perfectly and is very fast and was an easy set up.

5 people found this helpful

Helpful

Report

Muhammad Elias Melad

Works fine

Reviewed in Canada on September 27, 2025

Style: Wi-Fi Size: 128 GB Colour Name: Silver Configuration: Without AppleCare+ **Verified Purchase**

Good

One person found this helpful

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I finally broke down and bought myself an iPad after all these years of using iPhones for everything. I am so glad that I did as it's so much more convenient and better quality for what I needed to do. It does take some getting used to as there is some subtle differences between the iPhone and the iPad, but the biggest difference is obviously the grip when you're holding it, just feels different of course. I really like the clarity and the resolution that the iPad offers. The set up was really easy, especially if you're connecting it to your Apple account whether you're using data from the phone or starting a new device from scratch. As a 1st timer I am extremely happy with this purchase and the low cost is a win-win in comparison to some of the other models available. The camera is fantastic, other than I have yet to see or discover the portrait option. This is the perfect starter iPad for all ages,

31 people found this helpful

Helpful Report

Bharbhoor Singh Gill

A great product with in a good budget. So much you can do with it.
Reviewed in Canada on August 3, 2025
Style: Wi-Fi Size: 128 GB Colour Name: Blue Configuration: Without AppleCare+ **Verified Purchase**
I bought this iPad just to explore it, didn't had any idea what i am going to do with it, but now after around a month i can't imagine a single day without it. It took half of the work load from iPhone. I am using it for video editing, making presentations for meetings, Numbers app is way much better & easier to use it as compared to iPhone. I just love my decision to give it a try.

8 people found this helpful

Helpful Report

[See more reviews >](#)

Top reviews from other countries

Translate all reviews to English

Jose Manuel Puig Medina

Apple sinónimo de Calidad y confianza claro Mediante Amazon Prime.
Reviewed in Mexico on August 12, 2025
Style: Wi-Fi Size: 128 GB Colour Name: Yellow Configuration: Without AppleCare+ **Verified Purchase**
Jamás había adquirido un i Pad pero adquiri esta unidad la más básica de Apple para poder interactuar entre el piano electrónico modelo P145 y el i pad y bajar y usar la aplicacion de S-Mart Pianist de la Yamaha. El i pad básico me costó creo \$8,000 pesos y la verdad es un aparato muy útil para muchas tareas. Puedes adquirir su lápiz si eres una persona muy creativa. La verdad esta muy padre esta i Pad de la gama de entrada de Apple.



Report

[Translate review to English](#)

Ilse_Alcorta

Excelente calidad
Reviewed in Mexico on September 24, 2025
Style: Wi-Fi Size: 128 GB Colour Name: Pink Configuration: Without AppleCare+ **Verified Purchase**
A mi sobrina le encantó! Llegó en excelente condición y no tuve ningún retraso en recibirla.

Report

[Translate review to English](#)

Eduardo Gabriel

Llego bien sin ningún problema
Reviewed in Mexico on September 24, 2025
Style: Wi-Fi Size: 128 GB Colour Name: Blue Configuration: Without AppleCare+ **Verified Purchase**
Es una buena opción, llego a tiempo y todo bien para las personas que quieran un iPad o sea su primera iPad

Report

[Translate review to English](#)

mariana

Buen producto
Reviewed in Mexico on September 5, 2025
Style: Wi-Fi Size: 256 GB Colour Name: Silver Configuration: Without AppleCare+ **Verified Purchase**
Está hermosa la nueva iPad, no la he usado aún pero me llegó con un porcentaje de carga de 78% pero de nivel de pila de la batería 100% así que está bien es ligera y cómoda



Report

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Canada

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Amazon Business
Everything for your business

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Like-new products you can trust

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11 inch ipad retail stand

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Beelta Tablet Stand Kiosk Security with Lock - Compatible with 10.9" iPad 10th, Pro 11" 1 2 3 4, Air 4 5, Air 11", iPad 11"(A16)

Brand: Beelta

4.5

2 ratings

\$115⁸⁶

Import Fees Deposit Included

Size: 10.9" iPad 10, Pro 11" 1 2 3 4, Air 4 5, Air 11"

BrandBeelta

ColourWhite

Form factorStand Alone

Compatible devicesTablets

Compatible phone modelsiPad 10th, iPad Pro 11" (1st to 4th generations), iPad Air 4, 5, and iPad Air 11"

About this item

- **[For retail and restaurant POS]** You can turn this iPad stand into a point-of-sale kiosk by installing the software and card reader.
- **[Strengthen Lock with a key]** on the back panel, keep your iPad security and long use. Flip-over type enclosures make it easy to install your iPad.
- **[High enough to bolt to the countertop at eye-level]** without any other blocks.
- **[180 degree rotary well-damper hinge]** allows for an ideal viewing angle or reverse your iPad screen to the customer's side smoothly.
- **[Mounting options]** The enclosure can be mounted in a horizontal or vertical orientation during assembly by removing the bolts to the VESA. And then you need to drill holes in the countertop and mount this unit with screws.
- **[Compatible model]** This iPad POS stand compatible with 10.9" iPad 10th, Pro 11" 1 2 3 4, Air 4 5, Air 11", iPad 11"(A16)

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\$115⁸⁶

Import Fees Deposit Included

\$23.66 delivery **October 20 - 27**

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Total price: \$128.84

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One of these items ships sooner than the other.

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This item: Beelta Tablet Stand Kiosk Security with Lock - Compatible with 10.9" iPad 10th...

\$115⁸⁶

[Ailun Screen Protector for iPad 11th A16 2025 \[11 Inch\] / 10th Generation 2022 \[10.9 Inch\],...](#)

\$12⁹⁸

Product information

Technical Details

Brand	Beelta
Manufacturer	BEELTA INC.
Model	BSC201WA
Model Name	Beelta Tablet Kiosk Security Stand
Compatible Devices	Tablets
Special features	Adjustable, Ergonomic, Flexible, Hand Free, Swivel
Number of Items	1
Batteries included	No
Batteries Required	No
Material Type	Iron, Metal
Form Factor	Stand Alone
Mounting type	Tabletop
Manufacturer	BEELTA INC.
Item model number	BSC201WA
Parcel Dimensions	32.11 x 26.9 x 17.91 cm; 2.66 kg

Additional Information

Date First Available	Jan. 4 2024
Customer Reviews	4.5 4.5 out of 5 stars
Best Sellers Rank	#988 in Touch Screen Tablet Stands

Feedback

Would you like to [tell us about a lower price?](#)

ASIN

B0CL5VZZSQ

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59
\$89⁹⁹
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9
-12% \$28¹⁴
Was: \$31.98



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132
\$139⁹⁹



TABcare Locking Security Metal Case for Apple iPad Pro 11" 1st, 2nd, 3rd, 4th gen. ...
3
\$134⁶¹



TABcare Locking Security Metal Case for Apple iPad 7 10.2" 2019, iPad 8 2020, iPad ...
34
\$117³⁶



Tablet Stand, Adjustable Heavy Duty Aluminum Stand, 360° Swivel Foldable Holder for...
145
\$46⁹⁹



Aoviho Tablet Stand 360° Rotating Aluminum Holder - Adjustable, Portable & Foldable...
293
\$38⁹⁹

Product description

Beelta Tablet Kiosk Security Stand Compatible with 10.9" iPad 10th, Pro 11" 1 2 3 4, Air 4 5, Air 11", iPad 11"(A16). It's made of all metal, very durable. The lock design makes it perfect for business.

4 stars and above Sponsored



UGREEN Tablet Stand Holder Adjustable Protoble Desktop Holder Dock Compatible for i...
51,056
-27% \$13⁸⁹
List: \$18.99



Tablet Stand, Adjustable Heavy Duty Aluminum Stand, 360° Swivel Foldable Holder for...
145
\$46⁹⁹



Aoviho Tablet Stand 360° Rotating Aluminum Holder - Adjustable, Portable & Foldable...
293
\$38⁹⁹



UGREEN Tablet Stand Swivel 360 Degree Rotatable Tablet Holder for iPad, Height and ...
777
\$40⁹⁹



KU XIU [Upgrade] Magnetic Wireless Charging Stand for iPad Pro 13" M4 (2024)...
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\$139⁹⁹



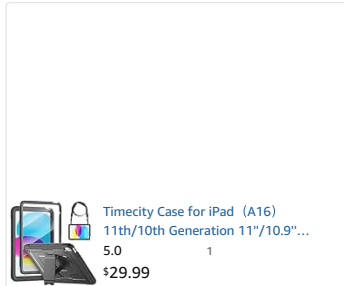
Nulaxy Aluminum Dual Foldable iPad Stand, Fully Adjustable Desktop Tablet Holder, i...
7,232
-20% \$19⁹⁹
List: \$24.99



KU XIU Magnetic Wireless Charging Stand for iPad Air 13" M2 Only/iPad Pro 12.9", AL...
164
\$129⁹⁹
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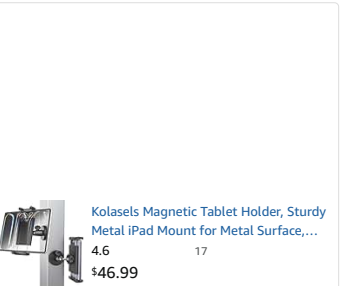
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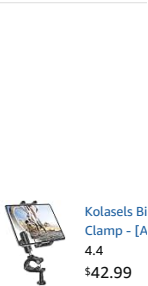
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\$29.99



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4.6
458
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3
\$134⁶¹

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Customer reviews

4.5 out of 5

2 global ratings

5 star

46%

4 star

54%

3 star

0%

2 star

0%

1 star

0%

[How are ratings calculated?](#)



Mount-It! Anti-Theft Tablet Kiosk Counterto...

57

\$85.79

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Top reviews from Canada

There are 0 reviews and 0 ratings from Canada

Top reviews from other countries

Dee

Sturdy

Reviewed in the United States on September 2, 2024

Size: 10.9" iPad 10, Pro 11" 1 2 3 4, Air 4 5, Air 11" **Verified Purchase**

Easy use

Report

Jerome Le Blanc

Good product

Reviewed in the United Kingdom on February 26, 2025

Size: 10.9" iPad 10, Pro 11" 1 2 3 4, Air 4 5, Air 11" **Verified Purchase**

Absolutely great. Love the mechanical feel to it too. The only issue I have is that the locking scre is a small grub screw that very often becomes loose, meaning that it can be easily taken off the stand.

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Canada

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- Amazon Business

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Like-new products you can trust
- AbeBooks

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QUOTE

From:

Eric Holmes

Project Manager

647 859 3441

daniel.e.holmes@gmail.com

12 Parkdale Drive, Sault Ste Marie, Ontario, P6A5P8

To:

CEO/Executive Director

Helping Hands Charity

346 Wellington St W, Sault Ste. Marie, ON P6A 1J1

ssmhhboard@gmail.com

Quote Number: 2025-09-29-01

Date: September 29, 2025

Valid Until: October 29, 2025

Project: Project Management Services for the Digital Foundation Initiative

This quote outlines the scope and cost for professional project management services for the successful planning, execution, and launch of Helping Hands' new Shopify e-commerce platform. This proposal is submitted for your review.

Scope of Services

As Project Manager, I will provide end-to-end oversight for the entire four-month build-out phase. My responsibilities will encompass all aspects of project delivery to ensure milestones are met on time and within budget.

- **Strategic Oversight:** Guiding the project to align with the strategic goals outlined in the initial proposal and grant application.
- **Contractor Management:** Sourcing, vetting, and managing the contracts for the Shopify Developer and the Remote E-commerce Manager.
- **Implementation & Launch:** Overseeing the development lifecycle from initial design to final platform launch, including testing and quality assurance.
- **Stakeholder Communication:** Acting as the primary point of contact and providing regular progress reports to the CEO.
- **Financial & Resource Management:** Tracking project expenses against the approved budget and ensuring resources are allocated effectively.

Cost Breakdown

Service Description	Rate (CAD)	Estimated Hours	Total (CAD, pre-tax)
Project Management Services (as outlined above)	\$30.00 / hour	255	\$7,650.00
Total Estimated Project Cost			\$7,650.00

Note: This total represents the full estimated cost for project management services over the four-month project term. The source of funds will be a combination of the secured Green Initiatives Grant and the organization's operational revenue, as detailed in the grant budget.

Project Timeline

- **Projected Start Date:** November 1, 2025
- **Projected Completion Date:** February 28, 2026

⚠ We do not have your complete address on file. Please click [here](#) to update your tax address.



< [View all proposals](#)



Dixa B. 

📍 Toronto, Canada – 10:41 am local time

⚡ Available now

[View profile](#)



91% Job Success



Top Rated



Message

Hire Agency



Applicant

Dixa has applied to or been invited to your or your company's job **Shopify Developer Needed for Charity Website Build (Fixed-Price)**

Get a second opinion

Invite coworkers to help you review freelancers

 Invite

Proposal Details

\$2,000.00

Proposed Bid

Cover letter

Hello There,

I specialize in creating seamless Shopify stores with an emphasis on user-friendliness, and I can help bring Helping Hands Charity's vision to life. With experience in e-commerce platforms, I can develop a website that not only looks professional but also supports your mission and is easily manageable by your non-technical team.

Some Of My Recent Projects:

- c2centreforcrafft.ca
- literacypartners.org
- www.blood.ca/en

What I Can Do For You:

- >> Research, recommend, and install a mobile-first Shopify theme that aligns with your organization's mission.
- >> Set up core store settings, including payment gateways, shipping, and local pick-up zones.
- >> Design and develop an engaging, mission-focused homepage featuring your story, TikTok feed, and curated product collections.
- >> Build essential static pages like "About Us," "Contact Us," "FAQ," and a mission page, ensuring clarity and engagement.
- >> Customize templates for product and collection pages to allow easy population by volunteers.
- >> Design an intuitive navigation system with a clear primary menu and footer.
- >> Optimize the checkout process for the "Local Pick-up" option, making it easy for users to select.
- >> Implement a "Make an Offer" functionality for select products, enabling a flexible payment model.
- >> Integrate marketing tools like Klaviyo for email sign-ups and Google Ads

conversion tracking to maximize the impact of your campaigns.

>> Incorporate social media feeds, particularly TikTok and Facebook, to connect with the community.

>> Conduct thorough testing to ensure the website is bug-free and mobile-responsive, ensuring a smooth user experience.

>> Provide a smooth handover process, transferring full ownership and administrative access to your team with detailed documentation.

My Suggestion: For increased engagement, I recommend adding a clear "Donate" or "Support Us" section on the homepage, making it easy for visitors to directly contribute to the cause, alongside the e-commerce offerings.

Let's discuss how we can make this project a success and build a platform that enhances your charity's mission. I'm available for a quick call or message to go over the details. Looking forward to working together!

Best,
Dixa B

Proposed Milestones

#	Description	Delivery Date	Amount
1	We'll discuss it later.	Oct 5, 2025	\$2,000.00

View profile

- Web Design
- Ecommerce Website Development
- All work >

\$90K+

Total earnings

181

Total jobs

1,616

Total hours

Web Designer & Developer | SEO | 100k+ earning stores

\$30.00/hr

Are you tired of searching for reliable web designer or web developer?

If that's you, then don't look any further. I'll handle your web designing and development needs with much more things which needed it to be highly conversion.

...
[more](#)

- Hours per week
- As Needed - Open to Offers
- Open to contract to hire New

Languages

English: Native or Bilingual

Work history on Upwork

Summary

An experienced web designer and developer specializing in e-commerce platforms like Shopify and WordPress. Successfully completed projects

Verifications

ID: Verified 

Education

Lambton college

Master's degree, cyber security and computer forensics
2023-2025

Dr. C.V. Raman University

Master of Computer Science (MScS), information technology
2020-2022

Sutex Bank College of Computer Application and Science

Bachelor of Computer Applications, Website Development
2017-2020

Associated with



PI Tech LLC
971 hours
 91% Job Success
 Top Rated

include Shopify theme migrations that enhanced conversion rates for health product websites [1] and developed responsive WordPress sites for premium brands [2]. Proficient in user interface design, SEO optimization, and integrating various web functionalit... [Show more](#)

Generated by Uma, Upwork's Mindful AI, from relevant completed jobs

Relevant skills

Shopify Ecommerce Website Development Elementor Landing Page
Shopify Templates WordPress

Most relevant (5) Completed jobs (143) In progress (38) 

Experienced Shopify Developer Needed for New Ecommerce Brand Launch

Apr 25, 2025 - Sep 18, 2025

No feedback given

\$2,000.00 Fixed price

Shopify Theme Migration & Sales Optimization - Health Products E-commerce

★★★★★ 5.0 of 2 reviews | Jun 16, 2025 - Sep 17, 2025

★★★★★ 5.0

[Show 1 more](#)

\$2,189.01 \$20.00 /hr 100 hours

WordPress Site Development with Elementor

★★★★★ 5.0 | Jul 9, 2025 - Sep 9, 2025

"Excellent developer. The deliverables were exactly as expected and Dixa was very professional. Would highly recommend for WordPress work!"

\$1,900.00 Fixed price

WordPress Designer for Upscale Medicated Product Website Development

★★★★★ 5.0 of 2 reviews | Jan 14, 2025 - Apr 14, 2025

★★★★★ 5.0

"Great job Dixa! We love the new site, and we appreciate all the hard work you put into this one."

[Show 1 more](#)

\$2,000.00

Ecommerce site conversion rate optimization

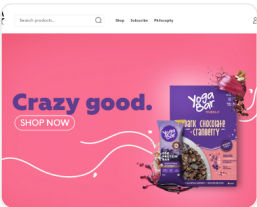
★★★★★ 5.0 | Jun 13, 2024 - Jul 12, 2024

"Dixa was a pleasure. Very organized and a fantastic communicator. Her work was top notch."

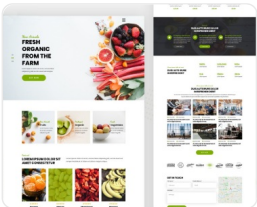
\$1,200.00

Fixed price

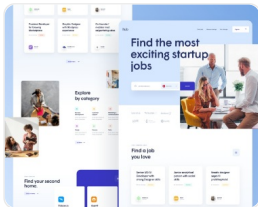
Portfolio



YogaBar - Shopify website



Health - website



Finding job - website

< 1 2 3 4 5 >

Skills

- WordPress
- Bootstrap
- WordPress Plugin
- HTML
- Shopify
- CSS
- Wix
- WordPress Development
- WordPress SEO Plugin
- WordPress Theme

Employment history

Senior Web designer & Ecommerce developer | Par Infotech

April 2018 - August 2021

Website Design & Development:
- WordPress Development (Custom Themes, Premium Themes, ACF's, Page Builders, Custom Plugins)...
[more](#)

Wordpress Developer/ Website Designer | Excellence Inc.

January 2014 - March 2018

My expertise ranges from molding themes into the perfect well-tested responsive and lightweight design to modifying functionality, cart and checkout process and more....

[more](#)

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Attract top freelancers

>

Feature this job post.

Shopify Developer Needed for Charity Website Build (Fixed-Price)

29 invites left

VIEW JOB POST

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REVIEW PROPOSALS (26)
Shortlisted (0)

HIRE (0)

Posted yesterday

📍 Worldwide

Summary

Project Description & Scope of Work
Project Title: Shopify E-commerce Platform Development
Organization: Helping Hands Charity
Date: September 28, 2025
Budget: \$2,000 CAD (Fixed-Price Contract)
Project Duration: November 1, 2025 – February 28, 2026

1.0 Organization Overview

Helping Hands is a registered non-profit organization based in Sault Ste. Marie, Ontario. Our mission is twofold: to divert consumer goods from the municipal waste stream and to alleviate poverty by providing these goods to vulnerable populations. We are launching a strategic initiative to build a self-sustaining e-commerce platform to amplify our environmental and social impact.

2.0 Project Goal

The primary goal of this project is to design, build, and launch a professional, secure, and user-friendly Shopify e-commerce website. This platform will serve as a new, sustainable revenue stream to fund our charitable operations. A critical success factor is that the final product must be easily manageable by our non-technical team of student volunteers. The site's design and functionality must be optimized for local commerce, encouraging community members to purchase goods for in-store pick-up.

3.0 Scope of Work & Key Deliverables

The contractor will be responsible for the end-to-end development of the Shopify website. The scope of work is defined by the following key deliverables:

Phase 1: Foundation & Setup

Theme Selection & Installation: Research and recommend a premium, mobile-first Shopify theme that is fast, flexible, and aligns with the project goals. Install and configure the selected theme.

Basic Configuration: Set up core store settings, including payment gateways (Shopify Payments), shipping/local pick-up zones, and tax information.

Phase 2: Design & Development

- Edit posting
- View posting
- Reuse posting
- Remove posting
- Make private

About the client

- Payment method verified
- Phone number verified

Canada
Sault Ste. Marie 10:44 AM

2 jobs posted
0% hire rate, 2 open jobs

Government & Public Sector
Small company (2-9 people)

Member since Sep 28, 2025

Job link

<https://www.upwork.com/jobs/>

Copy link

Homepage Design: Create an engaging, mission-focused homepage that prominently features our organization's story, an integrated TikTok feed, and curated product collections.

Core Page Creation: Build and populate essential static pages, including "About Us," "Contact Us," "FAQ," and a page detailing our mission and how store profits support the community.

Template Customization: Design and implement clean, reusable templates for product pages and collection pages that are simple for volunteers to populate.

Navigation: Create an intuitive primary navigation menu and footer.

Phase 3: E-commerce Functionality & Integrations

Checkout Optimization: Configure the checkout process to prioritize and streamline the "Local Pick-up" option for customers.

"Make an Offer" Functionality: Research, recommend, and install a Shopify app to facilitate a "make an offer" or "pay what you can" model on select products. Configure the app to ensure offers are submitted to staff for review before a transaction is completed.

Marketing & Analytics Integration:

Klaviyo: Ensure seamless integration of Klaviyo for email marketing sign-up forms and customer data synchronization.

Google Ads: Implement Google Ads conversion tracking tags to accurately measure the performance and ROI of our ad campaigns funded by our NPO Google Ad Grant.

Social Media Integration: Install and configure apps to display social media feeds (specifically TikTok and Facebook) on the homepage.

Quality Assurance: Conduct thorough end-to-end testing of the website, including the offer submission process, checkout, mobile responsiveness, and all interactive elements to ensure a bug-free launch.

Phase 4: Handover and Documentation

Project Handover: Transfer full ownership and administrative access of the Shopify store to the Helping Hands project manager upon final project approval.

4.0 Timeline & Key Milestones

The project will be executed over a four-month period.

Month 1 (November 2025): Project kickoff, theme selection, and finalization of site architecture and design mockups.

Month 2 (December 2025): Development of homepage, core pages, and product/collection templates.

Month 3 (January 2026): App integration ("Make an Offer," marketing, social), checkout configuration, and internal testing phase.

Month 4 (February 2026): Final revisions, official site launch, and project handover.

5.0 Contractor Requirements

Proven expertise in Shopify development with a strong portfolio of live e-commerce websites.

Ability to work independently and manage the project to the agreed-upon timeline.

Excellent communication skills, with a commitment to providing regular progress updates.

Experience in creating user-friendly back-end experiences for non-technical users.

 \$2,000.00

Fixed-price

 Intermediate

Experience Level

Project Type: Complex project

Skills and Expertise

Mandatory skills

Wix

Shopify

Google Ads

Klaviyo

Activity on this job

Proposals:  20 to 50

Last viewed by client:  2 hours ago

Interviewing: 1

Invites sent: 1

Unanswered invites: 0

Other open jobs by this Client (1)

[Remote E-commerce Manager for Shopify-based Online Thrift Store](#) Fixed-price

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< [View all messaged](#)



Anahit B. 

📍 Yerevan, Armenia – 6:38 pm local time

[View profile](#)



Message

Hire



Applicant

Anahit has applied to or been invited to your or your company's job
Remote E-commerce Manager for Shopify-based Online Thrift Store

Proposal Details

\$4,000.00

Proposed Bid

Get a second opinion

Invite coworkers to help you review freelancers

 Invite

Cover letter

Dear Helping Hands Team,

I am excited about the opportunity to join Helping Hands as a Remote E-commerce Manager and help launch your new Shopify thrift store. I strongly admire your mission to reduce waste and support the community, and I believe my skills in Shopify management, social media marketing, and remote coordination make me a great fit for this role.

I have hands-on experience managing Shopify stores from the ground up: creating product listings, setting up categories, optimizing SEO, and ensuring a professional, conversion-focused storefront. I have also worked with large product catalogs, where attention to detail and consistency were key to success.

Beyond store operations, I bring experience in social media marketing and content creation, particularly in driving engagement and sales through Facebook groups and other platforms. I am also eager to build and manage your email marketing program in Klaviyo, ensuring strong customer retention and repeat purchases.

I have worked with teams remotely, using Slack, calls, and shared tools to coordinate tasks in real time, solve challenges quickly, and keep operations running smoothly. I am highly organized, self-motivated, and committed to delivering results, while also capable of training your volunteers so they feel confident running the store independently after the contract ends.

You can view examples of Shopify stores I have managed in my Upwork portfolio.

Helping Hands' vision inspires me, and I would be honored to contribute to your mission. I look forward to the opportunity to discuss how I can help grow your online store and make it a sustainable success.

Warm regards,

Anahit Baghramyan

\$25

Total earnings

2

Total jobs

Shopify Store Manager | Product Listing, Customization & Marketing

\$5.00/hr

Hours per week

More than 30 hrs/week

Open to contract to hire

New

Languages

English: Conversational

Russian: Fluent

Verifications

ID: Verified

Education

Vanadzori Petakan Mankavaržakan Institut

Bachelor's degree, Teacher of English language and literature 2008-2012

I help businesses build and grow their Shopify stores with a focus on sales, speed, and user experience.

✔ Shopify store setup from scratch

✔ Theme customization to match your brand

✔ Product upload with SEO optimization

✔ Payment & shipping integration...

more

Work history on Upwork

Summary

A Shopify Store Manager specializing in product listing, customization, and marketing. Successfully executed a complex integration of product variations for a wall art print-on-demand store, ensuring a clean and user-friendly interface [1]. Focuses on enhancing user experience through effective store setups, theme customizations, and SEO optimization. Proficient in Shopify, Grupify, and product... Show more

Generated by Uma, Upwork's Mindful AI, from relevant completed jobs

Relevant skills

Shopify

Completed jobs (1) In progress (1)

Shopify Expert Needed to Combine Product Variations into One Product Page

★★★★★ 5.0 | Aug 28, 2025 - Aug 30, 2025

"Fair and easy to work with. Can recommend."

\$25.00 Fixed price

Portfolio



https://www.upwork.com/ab/applicants/1972518858964177555/1972667795554149031

Page 84 of 107

2/4

Merganna's Spices –
Shopify Store Design
and Product Upload

Skills

Shopify Shopify Development Shopify Templates Shopify SEO
Product Listings Ecommerce Website Shopify Theme Ecommerce SEO
Store Migration Shopify Apps Shopify Dropshipping Set Up Shopify Site

Employment history

Accounting Assistant & Administrative Manager | Spitak Medical Center

November 2021 - March 2023

Assisted with financial operations, including cash transactions and invoice processing. Managed administrative tasks related to accounting, ensuring proper documentation and reporting. Worked closely with the chief accountant to support daily financial...

Sorting Department Manager | HayPost

February 2018 - September 2020

Received newspapers and sorted them for distribution to various post offices across different cities in Armenia. Managed incoming deliveries from the central hub and ensured accurate and timely dispatch,

Manager | HayPost

September 2014 - January 2017

Managed postal operations, provided customer service, handled financial transactions and ensured efficient workflow.

Other experiences

Wildberries Store Manager

Have been successfully managing my own online store on Wildberries for over a year, acquiring all necessary skills to effectively handle the platform's seller account. Experienced in product listing, order management, customer support and inventory...

[more](#)

Social Media Content Creator & SMM Specialist

Manage and create content for a personal YouTube channel focused on culinary topics, producing high-quality recipe videos and engaging with the audience. Run an Instagram blog dedicated to cooking, sharing everyday recipes and personal stories....
[more](#)

Makeup-Artist

Provided professional makeup services for clints, including bridal, evening and daily makeup. Specialized in eyebrow shaping and eyelash extensions, enhancing clients natural beauty. Ensured high-quality service and customer satisfaction in a salon...

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Release notes
- Follow Us
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shopify hardware store

[Card Readers](#) [POS Accessories](#) [Gift Cards](#) [Rentals](#) [FAQ](#)



CAD / EN





Star Micronics 16" Cash Drawer (CA Only)

Star Micronics 16" Cash Drawer (CD4-1616)

\$189.00

Color

☒ Black

☐ White

-

1

+

- Add to cart

Added
- Free shipping

Free 30-day returns

Manage and secure your cash seamlessly with the Star Micronics 16" Cash Drawer (CD4). This heavy-duty drawer integrates with receipt printers to open automatically at checkout, while the reinforced top and single-key lock protect your funds. Its compact form fits most countertops and holds 5 bills and 8 coins for organized storage. Perfect for retailers, cafes, and pop-up shops using Shopify POS.

Secure Cash Storage: Reinforced top and premium key lock protect against unauthorized access

Automatic Integration: Opens instantly when connected to a compatible receipt printer

Compact Footprint: 16" wide design fits neatly under most countertops

Features	▼	+
Tech Specs	▼	+
Compatibility	▼	+
What's Included	▼	+
From the Manufacturer	▼	+



shopify hardware store

[Card Readers](#) [POS Accessories](#) [Gift Cards](#) [Rentals](#) [FAQ](#)



CAD / EN





Star Micronics Wifi Receipt Printer (TSP143IIIW) #US/CA

Star Micronics Wifi Receipt Printer (TSP143IIIW)

\$469.00

Colour

☒ Black-Grey ☐ White-Grey

-1+

Add to cart

Added

- Free shipping
- Free 30-day returns

Streamline your checkout with the Star Micronics Wifi Receipt Printer, designed to connect securely over 2.4 GHz networks and integrate seamlessly with Shopify POS. Its thermal printing technology means no ink or toner costs, while a compact design and starter paper roll get you up and running right away.

- Wireless Installation:** Quick setup on 2.4 GHz networks
- Thermal Printing:** No ink or toner required
- High-Speed Output:** Prints up to 43 receipts per minute

Features	▼	+
Tech Specs	▼	+
Compatibility	▼	+
What's Included	▼	+
From the Manufacturer	▼	+



shopify hardware store

[Card Readers](#) [POS Accessories](#) [Gift Cards](#) [Rentals](#) [FAQ](#)



CAD / EN



WisePad 3 Bundle #CA

WisePad 3 Card Reader

\$69.00

-

1

+

Add to cart
Added

-  **Free shipping**
-  **Free 30-day returns**

The WisePad 3 Card Reader wirelessly connects to Shopify POS via Bluetooth, enabling seamless chip & PIN and contactless payments wherever you sell. EMV-certified and PCI-compliant, it safeguards card data while offering a customer-facing display and integrated PIN pad for smooth, professional checkouts. Its lightweight, portable design keeps you ready for in-store, pop-up, or mobile sales on iPad, iPhone, or Android devices.

Seamless Bluetooth Connectivity: Pairs quickly with your POS for instant setup

Secure EMV Transactions: Meets PCI DSS standards to protect customer data

Portable Checkout Solution: Lightweight design for flexible, on-the-go sales

☒ Accepts Visa, Mastercard, American Express, Interac, Apple Pay, Google Pay

Shopify Essentials

Sell Everywhere: This hardware seamlessly integrates with the Shopify ecosystem—connecting in-store and online sales through one powerful back office.

Get Started for \$1: Unlock in-person selling with a Shopify plan. [Compare plans](#) or try Shopify free for 3 days, then get 3 months for \$1/month. [Start free trial.](#)

Accept Payments Instantly: Shopify Payments powers your hardware with transparent pricing and quick access to your funds. Rates start at 2.6% + 0¢. [Learn more](#)

What's Included	^	-
1x WisePad 3 Card Reader 1x Charging cable 1x Quick Start Guide		
Features	▼	+
Tech Specs	▼	+
Compatibility	▼	+
Warranty	▼	+

CDF – Green Initiatives Program Fund Terms of Reference

1.0 Purpose

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in improved environmental sustainability in Sault Ste. Marie.

2.0 Policy

The City of Sault Ste. Marie's Environmental Sustainability Committee (ESC) may recommend the allocation of funds for eligible projects or programs that support the City's environmental plans and practices, in particular the reduction of greenhouse gas (GHG) emissions and other community environmental sustainability activities.

Funding applications will be reviewed by the ESC in accordance with the CDF – Green Initiatives Program Fund (GIPF) guidelines and will be recommended to Council for approval.

Total funds available for all projects under the CDF – Green Initiatives Program is \$50,000. This amount will be reviewed on an annual basis.

2.0 Definitions

3.1 "Sustainability" means a broad, interconnected understanding of environmental stewardship. It is not just about preserving resources for future generations but it is also about ensuring that all life forms continue to thrive in balance.

The City of Sault Ste. Marie (the City), whose municipality is in the heart of Turtle Island within the Robinson Huron/Superior Treaty Territory, unsundered lands of the Anishinaabeg peoples, known to them as Bawating - the place of the rapids. The City was historically a centre for trade and knowledge sharing, which the City acknowledges at the start of each of its public meetings. Anishinaabe perspectives are included in the CDF Green Initiatives Program Fund terms of reference. Anishinaabeg peoples emphasize that sustainability decisions must consider the importance of the interconnectedness of all life forms, which they refer to as "relatives", including but not limited to: minerals, weather, plants and trees, fungi, birds, mammals, reptiles, amphibians; and arthropods¹. This total view of seeing the environment can ensure that projects aiming towards sustainability consider that the health, survival, wellbeing of all life forms and the ways they are interconnected are taken care of and maintained for present and future generations.

All applicants are encouraged to consider the interconnectedness of ecosystem and the cyclical aspects of sustainability as part of their assessment of the environmental impacts of their proposed project(s). The well-being of all beings and the elements that affect them is essential for maintaining a balanced and sustainable ecosystem, with an understanding that the health of one affects the health of all.

3.2 "Eligible Applicant" means either a:
i. Incorporated Not-for-profit organization

¹ <https://ir.lib.uwo.ca/etd/5520/>

- ii. Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
 - iii. Local School or School Group / Committee
 - iv. City of Sault Ste. Marie Department
- “Eligible Project” means any project or activity that demonstrates environmental benefits or improvements and is consistent with City policies, and may include, but is not limited to greenhouse gas (GHG) reductions, improving water quality / aquatic habitat rehabilitation, increases to energy efficiency, improving the health and resiliency of the overall ecosystems, including habitat restoration, active transportation or waste reduction.

3.3 “Long-term impact” refers to: the lasting effects of a project on the environment, communities, and the economy, which extends beyond immediate carbon reduction. The goal is to ensure that decisions made today foster sustainable, equitable futures, with consideration for both ecological health and community well-being over the long term (e.g. assessing the sustainability of materials used, ethical practices in supply chains, environmental and social consequences or benefits, resource extraction and/or production, and the ways local businesses (e.g. goods and/or services produced in Sault Ste. Marie) are supported wherever and whenever possible).

4.0 Processing for Evaluating Proposals

4.1 The Community Development and Enterprise Services Department (CD&ES) will provide the resources to support the intake of applications and support the proponent(s) in the development of their proposal.

4.2 City Finance and CD&ES will provide recommendations regarding economic resources available and related concerns (e.g., due diligence collaboration, risk management, etc.)

4.3 Once an application has been deemed eligible and completed by City staff, applications will be reviewed with the Environmental Sustainability Committee for recommendation to City council.

4.4. All requests will be presented to Council in writing with supporting presentations by the applicant, if required. A copy of the application will be included in the Council package, which is public. Any confidential material to support the application should be contained in a separate document and marked confidential.

4.5 City Council will make the final decision regarding the approval of financial contributions.

5.0 Recommendations of Awards

5.1 The ESC may prioritize submissions from community organizations over requests from City departments.

5.2 Funding amounts recommended for the award are at the discretion of the ESC. The committee may recommend funding the total amount requested or a portion of the amount requested, subject to the number/volume of other applications, the strength and alignment of the proposal with ESC terms of reference, and/or scoring and quality of the application.

6.0 Accountability, Monitoring and Reporting of Results

The following will be expected from the successful applicants:

5.1 Recognition of the Community Development Fund contribution to the project in reports and appropriate marketing products, including the City logo.

5.2 Progress reports for longer duration projects as outlined in their application timetable and proposal to City Council.

5.3 A final project report containing an evaluation of the success of the initiative in meeting its goals and key performance targets as well as the benefits to the community is required within 60 days of project completion.

5.4 A complete report of all revenues and disbursements for the project within 6 months of completion of the project. The City Finance Department will require supporting financial documentation (e.g. paid invoices, etc.) and has the right to review or audit projects.

The GIPF are provided on a reimbursement basis, i.e., an organization incurs the cost, provides invoices to the City in a claim report and the City's contribution level to the project is then provided. Where other levels of government or other funding programs are involved, the City will receive claim packages as submitted to the other funding agencies and pay their proportional share of approved and eligible project costs.

Community Development Fund Application Form

Green Initiatives Program Fund

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
☐ Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
☐ Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
☐ Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
☐ Q4	October 1 – October 31	Last Friday in October of each calendar year	November	After December 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☐ Incorporated Not-for-profit organization
- ☐ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
- ☐ Local School or School Group / Committee
- ☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: _____

Address: _____

Phone Number: _____ Fax: _____

Contact Name: _____ Email: _____

Phone: _____

Names of Organization Officers, Directors & Principals (if applicable): _____

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

Section 3: Project Information

Please provide key information about your project including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement).

Section 4: Costs and Financing

Total amount of assistance requested \$

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

- ☐ Yes
☐ No

If yes, please specify:

Have you received Green Initiative funding from the City previously?

- ☐ No
☐ Yes ☐ Amount (\$) _____

Project Title / Description: _____

What was the last year received: _____(specify year)

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. Organizations that have previously received funding in previous years, may apply for additional grants in subsequent years, provided they have submitted a complete and satisfactory post-grant report for any previous funding received. However, to ensure broad and equitable community access to funding, priority will be given to first-time applicants and new organizations.

In cases where the total funding requested exceeds the available annual budget, funding will be allocated first to eligible new applicants and organizations that have not previously received support from this program. Returning applicants may receive funding only if sufficient resources remain after new applications have been considered.

For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions

- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Description of how the project aims towards or achieves environmental sustainability.

If your project looks to replace a piece of equipment (e.g. fluorescent lighting with LED), please explain how the old materials will be disposed of, ensuring that they are decommissioned properly or recycled, if applicable.

If applicable, has your project considered supply chain, such as the materials used in their production and transportation. If so please explain the ways you have considered local supply chains in the materials of the goods or products you are seeking, and their impacts on sustainability.

Section 6: Community Benefits

If applicable, does your project seek to support local businesses with the purchase of goods and/or services that you are applying for funding for?

Does the project complement or connect to other local initiatives? If so, how?

What is the anticipated short, medium and/or long-term impact on the community as a whole from your planned project? Please refer to section 3.3 of the Terms of Reference.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.
- City of Sault Ste. Marie property held by the organization must have a current and up-to-date tax payments upon the City's receipt of application. Through the grant period, tax payments must be maintained and up-to-date. Organizations whose property taxes are in arrears will not be considered for this program. Organizations who default on their property taxes through the grant period will not receive any payment from the City of Sault Ste. Marie, and the grant agreement may be terminated immediately.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this _____ day of _____, 20__

NAME	Title	Signature	Phone Number
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PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Emily Cormier
Sustainability Coordinator, Community Development & Enterprise Services
99 Foster Drive, Level 1
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 989-8748
Email: e.cormier2@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By: _____ **Date:** _____

Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m.c.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.



**SAULT
STE. MARIE**

Environmental Sustainability Committee Meeting

Wednesday November 12, 2025 12:00 – 1:30 PM

****NB: ESC meetings are fast paced. Please come prepared by reviewing the materials in advance.***

7. ESC Committee Composition Update – Welcome Stevie Luzzi

Stevie is from Sault Ste. Marie and is a Registered Professional Forester with the Ontario Professional Foresters Association and currently works as a Conservation Forester at Wahkohtowin Development GP Inc.* where she supports and leads projects focused on conservation, forest compliance, and nature-based solutions.

In 2024, she received the Strive Young Professionals Group – Algoma Visionary Award for Environmental and Natural Resources. Stevie is passionate about community-driven development, where values guide projects as much as deliverables. She thrives when she can be of service through connecting people and sharing knowledge.



Stevie is also a board member of the NORDIK Institute and has been appointed to the Sault Ste. Marie Region Conservation Authority Resource (SSMRCA) Management Advisory Committee which provides guidance, advice, and recommendations on a coordinated approach to resource and watershed management within the SSMRCA's jurisdiction.

*Wahkohtowin Development GP Inc. is a social enterprise made up of Chapeau Cree First Nation, Missanabie Cree First Nation and Brunswick House First Nation, actively pursuing the future needs of communities through the renewal of cultural practices and upholding of rights to create sustainable resource management for the benefit of our shared Traditional Territory, our Communities, and our livelihood.

10. Staff Update

- ESC GIF TOR Revision - Complete
- Corporate EV Charging Study (WIP) – 11 bids received – review in process
- Transit Depot Solar Project (WIP)
- John Rhodes Roof Replacement Project (WIP)
- FCM CEF Phase 2: Program Design for a home-grown community retrofit program in SSM (WIP) – concerns RE: feasibility of implementation with sunset of FCM funding – exploring alternative options
- 2024 City of SSM Energy Conservation and Demand Management Plan (WIP)
- BNZ final deliverable – business case and draft Green Development guidelines (voluntary) and plan for implementation – ETA mid-2027
- Deep Energy Retrofit Accelerator RFI Closed – 8 bids received – review WIP
- Grant agreement for Climate Adaptation Plan funding received – working on RFP (ETA of launch January 2026)
- Advising / review of IESO LT2 proposals with EDC Team
- Working with Métis Nation of Ontario on Tree Planting projects in partnership with HSCDSB, Sault Climate Hub, SSMIC, ADSB and City staff

10. Staff Update

Eco-corridor Project (WIP)

- This collaborative initiative seeks to identify and strengthen the ecological linkages across the landscape, supporting biodiversity and the long-term stewardship of key natural areas.
- Stage 1 Complete
- Final forum taking place November 18th
- Mapping and spatial analysis conducted through the project helped identify key linkages and habitats that are vital to maintaining wildlife movement in a changing and developing area.
- These findings informed fieldwork carried out over the summer, which brought community members together for hands-on training in species identification, vegetation sampling and ecosystem classification.
- The field activities are intended to build the foundation for long-term data collection in the key areas identified through the preliminary connectivity mapping.
- Partners have produced two short videos to showcase the project and highlight the importance of ecological connectivity available on [Ontario Nature's website](#).
- Looking ahead, the partners will continue working together to seek funding to implement the recommendations outlined in the draft governance and management framework developed through this first stage.
- This project was generously funded by Parks Canada as part of its national initiative to advance ecological corridors across Canada.

Friendly reminder that [COP 30](#) taking place this week

11. Next Meeting

- 2026 Meeting Schedule
 - Meeting #1 Tuesday, January 6, 2026, 4:00 – 5:30 PM
 - Meeting #2 March 10, 2026, 4:00 – 5:30 PM (Emissions Update)
 - Meeting #3 Tuesday April 7, 2026, 4:00 – 5:30 PM
 - Meeting #4 July 7, 2026, 4:00 – 5:30 PM
 - Meeting #5 October 6, 2026, 4:00 – 5:30 PM
 - Meeting #6 November 10, 2026, 4:00 – 5:30 PM
- Next Meeting: Tues Jan 6/26
 - Regular Meeting
 - Scope:
 - Elect Chair and Vice-Chair Roles – if interested please advise Emily via email
 - City of SSM GHG Reduction Plan Review Discussion (originally published 2020, recommends refresh every 5 years)
 - Earth Day Presentation / Discussion (Trishala)

As always, in-person participation strongly encouraged



Thank You. Questions?