



The Corporation of the City of Sault Ste. Marie
Parks and Recreation Advisory Committee
Agenda

Tuesday, September 9, 2025

4:30 pm - 5:30 pm

Video Conference

Meetings may be viewed live on the City's Youtube channel
<https://www.youtube.com/user/SaultSteMarieOntario>

Pages

1. **Land Acknowledgement**

I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

2. **Adoption of Minutes**

3 - 4

Mover _____

Seconder _____

Resolved that Minutes of Parks and Recreation Advisory Committee meeting of May 6, 2025 be approved.

3. **Declaration of Pecuniary Interest**

4. **Adoption of Agenda**

Mover _____

Seconder _____

Resolved that the Agenda for Parks and Recreation Advisory Committee meeting for September 9, 2025 as presented be approved.

5. **Business Arising**

5.1 **Updating Financial Assistance for National and International Competition**

5 - 9

Mover _____

Seconder _____

Resolved that the Parks and Recreation Advisory Committee endorse the increase of financial assistance provided to individuals and groups to attend national and international competitions by _____.

6. Sub-committee / Task Force Updates

7. New Business

7.1 Park Development Updates

7.2 City Award Ceremonies

7.3 Sale of Park Greenspace for Residential Development

7.4 Financial Assistance Request

10 - 11

Mover _____

Seconder _____

Resolved that the Parks and Recreation Advisory Committee endorse the application by curlers Charlie Robert, Alissa Begin, Chris Glibota and Megan St. Amand to receive assistance to attend the 2025 Canadian Mixed Curling Championships from November 1st-9th, 2025 in the amount of \$400.

8. Correspondence

9. Next Meeting

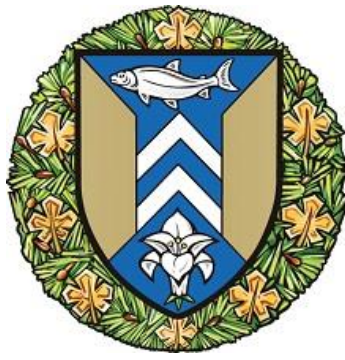
October 7, 2025

10. Adjournment

Mover _____

Seconder _____

Resolved that this Committee now adjourn.



The Corporation of the City of Sault Ste. Marie
Parks and Recreation Advisory Committee
Minutes

Tuesday, May 6, 2025
4:30 pm
Biggings Room, Civic Centre

Present: J. Flood, T. McClelland, G. Young, J. Mogg, A. Gallo, L. Derrer, S. Morin, P. Christian
Absent: L. Dufour
Officials: J. Pihelgas

2. Adoption of Minutes

Moved by: J. Mogg
Seconded by: T. McClelland

Resolved that Minutes of Parks and Recreation Advisory Committee meeting of April 1, 2025 be approved.

Carried

4. Adoption of Agenda

Moved by: A. Gallo
Seconded by: L. Derrer

Resolved that the Agenda for Parks and Recreation Advisory Committee meeting for May 6, 2025 as presented be approved.

Carried

5. Business Arising

5.1 Park Development Updates

Wilcox Park revitalization going to RFP. RFP will also include the pricing for a second park should funding be available.

New scoreboard at Rocky DiPietro Field to be installed the week of June 16-19 with new goal posts to be installed sometime in July.

Athletic fields will be opened for usage on Tuesday, May 20th.

7. New Business

7.2 Upcoming Events

Pump Track Event to happen May 31st which will include educational events and prizes. One of the partners for the event is the Sault Cycling Club,

Kiwanis Park Grand Opening on May 14th at 2:30 pm. Westwood Park Grand Opening June 9th at 1 pm. Parkland Park Grand Opening June 13th at 1 pm.

Try a Sport week will occur June 2nd-6th with the possibility of additional events the following week. The focus will be on individual, low-cost sporting options.

May 31st Pump Track Event coincides with the kickoff of Bike to Work week.

Keep an eye out on social media for more information regarding Bike to Work week and Try a Sport Week.

7.3 Sport Hall of Fame Selections

Moved by: S. Morin

Seconded by: P. Christian

"Resolved that the Parks and Recreation Advisory Committee proceed into closed session to debate the merits of the nominees of the Sport Hall of Fame; and Further be it resolved that should the said closed session be adjourned, the Committee may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (personal matters about an identifiable individual - section 239(3)(b) Municipal Act)."

Carried

10. Adjournment

Moved by: T. McClelland

Seconded by: J. Mogg

Resolved that this Committee now adjourn.

Carried

Chair



**FINANCIAL ASSISTANCE POLICY
FOR NATIONAL/INTERNATIONAL SPORTS COMPETITIONS**
(Revised October 2015)

1. ELIGIBILITY FOR FINANCIAL ASSISTANCE

Individuals or not-for-profit sports teams **who have qualified to represent Northern Ontario, Ontario or Canada at a national or international competition** are eligible to apply for funding to assist in the direct cost of attending the competition.

For the purposes of this policy the term qualifying means having attended one or more competitions through which an individual or team has met a qualifying standard(s) established by their respective sport governing body which has earned them the right to attend a national or international competition. Therefore, Invitational or open competitions do not qualify for funding under this program.

2. DEFINITION OF SPORT

For the purpose of this document 'sport' is defined as those activities that are regulated by a provincial or national sports governing body and recognized by the Ontario Ministry of Health Promotion - Sport and Recreation Branch through the Sport Alliance of Ontario. The following website lists both Ontario and National Sport Governing Organizations under the heading Sport and Recreation Organizations www.sportalliance.com.

3. REQUESTS FOR FINANCIAL ASSISTANCE

Individuals or not-for-profit sports teams who have qualified to attend a national or international competition may obtain a **Request For Financial Assistance For National/International Sport Competitions Application Form** from the Community Services Department , Recreation and Culture Division, located at the Civic Centre at 99 Foster Drive.

The financial assistance policy and application form can also be accessed on the Corporation of the City of Sault Ste. Marie web site at www.saultstemarie.ca. (search under "Financial Assistance Policy")

4. SUBMISSION DATE

Completed applications will be accepted year round due to the various dates of qualifying competitions. Team applications must be submitted by coaching staff or team management. **Applications must be submitted to the Community Services Department, Recreation and Culture Division, prior to the date of the national or international event.** The approval process may take up to six weeks after a request form is received. Applicants are reminded that submission of an application does not mean approval.

5. APPROVAL PROCESS

The Community Services Department, Recreation and Culture Division, will confirm the information on the application form and verify additional documents for eligibility. This information will then be forwarded to the Parks and Recreation Advisory Committee to review the submission for financial assistance, on behalf of City Council. Applications are reviewed monthly with the exception of July and August.

The Parks and Recreation Advisory Committee may, if it so wishes, meet with the applicant to clarify omissions or problems with the application.

Applicants who meet the eligibility criteria will be recommended to City Council for approval of financial assistance to attend a national or international competition.

The Manager, Recreation and Culture will inform members of City Council of those applicants attending national or international sport competitions prior to the event.

Grants will be approved by City Council based on the following maximum limits per category:

Individual	\$200.00
2 to 6 Participants	\$400.00
7 to 15 Participants	\$750.00
16+ Participants	\$1,000.00

*** The above amounts are applicable to a club or athletic organization regardless whether the participants are competing individually or as a team.**

6. **CRITERIA FOR FINANCIAL ASSISTANCE**

Requests for financial assistance shall be considered from individuals or not-for-profit sports teams who are residents of Sault Ste. Marie and/or who are representing Sault Ste. Marie as an active member of a local sports organization. “Local” is defined as any sport organization based within the boundaries of the City of Sault Ste. Marie. Coaching and management staff will not be considered among the team complement. Requests will not be considered for participation at secondary and post secondary education competitions. Professional athletes will not be eligible for financial assistance under this policy.

7. **DEFINITION OF FINANCIAL ASSISTANCE**

Financial support will be provided to athletes to assist in the direct cost of attending national or international competitions. **This includes registration fees, transportation, accommodation, and meal expenses.** Applications will not be considered for assistance with the purchase of equipment or clothing.

8. **GENERAL CONSIDERATIONS**

- a. Successful applicants are requested to acknowledge, in any media communications, local or otherwise, the support of the City of Sault Ste. Marie. Applicants may be asked to provide general feedback from the competition.
- b. Only one request per individual or team will be considered in a calendar year for each level of competition. Individual team member applications will not be accepted when a team has qualified to attend a competition. For example - soccer team, hockey team, etc.
- c. The Parks and Recreation Advisory Committee will monitor the Financial Assistance Policy For National/International Sports Competitions to ensure it is operating in the best interest of the City of Sault Ste. Marie and its citizens. Special requests may be considered, when warranted, pending availability of funds. When deemed appropriate, the Parks and Recreation Advisory Committee may make recommendations to City Council for modifications or amendments to the policy.
- d. Requests for City pins, brochures, etc. are to be submitted to the Economic Development Corporation office located on Level 3 in the Civic Centre.

9. **NOTIFICATION OF CITY COUNCIL'S DECISION**

All applicants will be notified following City Council's decision. If an application is approved, a cheque will be forwarded by mail to the individual or not-for-profit sports team. Funds may be received at the Community Services Department office if prior arrangements have been made.

QUESTIONS AND COMMENTS CAN BE DIRECTED TO:

Community Services Department
Recreation and Culture Division
Civic Centre
99 Foster Drive
Sault Ste. Marie, ON
P6A 5X6

Phone: 759-5310
Fax: 759-6605
Email: v.mcleod@cityssm.on.ca
Office Hours: Monday to Friday
8:30 a.m. to 4:30 p.m.



SAULT STE. MARIE

REQUEST FOR FINANCIAL ASSISTANCE FOR NATIONAL/INTERNATIONAL SPORTS COMPETITIONS APPLICATION FORM

PLEASE PRINT

Name and Address of Applicant:

Correspondence will be directed to this name and address.

Name: _____

Address: _____

_____ Postal Code : _____

Phone: _____ (H) _____ (W) Fax: _____

Email: _____

Name and Address of Athlete(s): (if different from applicant)

Attach team list to application form if applicable. (athletes only)

Name: _____

Address: _____

_____ Postal Code _____

Name of Team or Club (if applicable):

Name of National or International Sporting Competition:

Date(s) of Competition:

Location of Competition:

Name of Sports Governing Body:

Please append correspondence (email or letter) that confirms individual or team eligibility as a Northern Ontario, Ontario or Canadian representative from the applicable sport governing body. APPLICATIONS WILL NOT BE PROCESSED OR APPROVED WITHOUT PROOF OF ELIGIBILITY.

Total Amount of Assistance Requested: \$ _____
(See Policy for application limits)

Please specify, as accurately as possible, how the financial assistance will be used if approved.

Have you previously requested financial assistance from the City?

No _____ Yes _____ Amount \$ _____

If yes, please indicate the year(s):

If this application for funding is approved, the payment cheque should be payable to:

- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
- Funding for sports teams will be payable to the coordinating group, sport association or financial representative.

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE: _____
 Year Month Day

Name (Applicant)	Title (If applicable)	Signature	Phone Number
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Name (Club Official)	Title	Signature	Phone Number
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- Two signatures are required.
- Applications submitted with only one signature will not be accepted.
- Applications received after the date of the competition will not be accepted.

PLEASE RETURN THIS FORM IN PERSON OR BY MAIL TO:

Recreation and Culture Division
Community Services Department
Civic Centre,
99 Foster Drive,
Sault Ste. Marie, ON
P6A 5X6

For additional information:
Please call 759-5310 between the hours of 8:30 a.m. to 4:30 p.m., Monday to Friday.

The information requested above is being collected pursuant to the Municipal Act and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information collected will be strictly used to determine eligibility for a financial assistance grant to attend a national or international sporting competition as defined in the Financial Assistance Policy. For more information or if you have any questions regarding its collection and use please contact the Recreation and Culture Division of the Community Services Department at 759-5310.

Financial Assistance for National and International Competition

Prices have not increased since 2002.

Current amounts given are:

Individual \$200

2 to 6 participants 4600

7 to 15 participants \$750

16+ participants \$1000

Inflation calculator puts \$200 in 2002 at \$353.16 today.

Financial Assistance provided over last 10 years.

2024	\$1000
2023	\$400
2022	\$0
2021	\$200
2020	\$0
2019	\$0
2018	\$400
2017	\$1550
2016	\$100
2015	\$800



SAULT STE. MARIE

REQUEST FOR FINANCIAL ASSISTANCE FOR NATIONAL/INTERNATIONAL SPORTS COMPETITIONS APPLICATION FORM

PLEASE PRINT

Name and Address of Applicant:

Correspondence will be directed to this name and address.

Name: Charlie Robert

Address: [REDACTED] Sault Ste. Marie, ON

Postal Code: P6A [REDACTED]

Phone: 705 [REDACTED] (H)

(W)

Fax: _____

Email: [REDACTED]@msn.com

Name and Address of Athlete(s): (if different from applicant)

Attach team list to application form if applicable. (athletes only)

Name: (See attached list of Athletes)

Address: _____

Postal Code _____

Name of Team or Club (if applicable): Team Northern Ontario
From YNCU Curling Centre

Name of National or International Sporting Competition:

2025 Canadian Mixed Curling Championship

Date(s) of Competition:

Nov 1, 2025 - Nov 9, 2025

Location of Competition:

Assiniboia Saskatchewan

Name of Sports Governing Body:

Canadian Curling Association

Please append correspondence (email or letter) that confirms individual or team eligibility as a Northern Ontario, Ontario or Canadian representative from the applicable sport governing body.
APPLICATIONS WILL NOT BE PROCESSED OR APPROVED WITHOUT PROOF OF ELIGIBILITY.

Have you previously requested financial assistance from the City?

No ☒ Yes ☐ Amount \$ _____

If yes, please indicate the year(s):

If this application for funding is approved, the payment cheque should be payable to:

Charlie Robert - requesting \$400.00 for transportation/meal costs.

- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
- Funding for sports teams will be payable to the coordinating group, sport association or financial representative.

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE: 2025 09 03
Year Month Day

<u>Charlie Robert</u>	<u>[Signature]</u>	<u>(705) [Redacted]</u>
Name (Applicant)	Title (If applicable)	Signature
<u>Tom McLean</u>	<u>President</u>	<u>(705) [Redacted]</u>
Name (Club Official)	Title	Signature
		Phone Number

- Two signatures are required.
- Applications submitted with only one signature will not be accepted.
- Applications received after the date of the competition will not be accepted.

PLEASE RETURN THIS FORM IN PERSON OR BY MAIL TO:

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Community Services Department
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