

The Corporation of the City of Sault Ste. Marie
Parks and Recreation Advisory Committee
Agenda

Tuesday, March 5, 2024

4:30 pm - 5:30 pm

Video Conference

Meetings may be viewed live on the City's Youtube channel
<https://www.youtube.com/user/SaultSteMarieOntario>

	Pages
1. Land Acknowledgement	
I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.	
2. Adoption of Minutes	3 - 5
Mover _____ Seconder _____ Resolved that Minutes of Parks and Recreation Advisory Committee meeting of February 6, 2024 be approved.	
3. Declaration of Pecuniary Interest	
4. Adoption of Agenda	
Mover _____ Seconder _____ Resolved that the Agenda for Parks and Recreation Advisory Committee meeting for March 5, 2024 as presented be approved.	
5. Business Arising	
5.1 Outdoor Rink Resolution	6 - 10

- 5.2 **Park Development Updates**
- 6. **Sub-committee / Task Force Updates**

- 6.1 **S.T.A.C.**

- 7. **New Business**

- 7.1 **Financial Assistance Request**

11 - 14

Mover _____

Seconder _____

Resolved that the Parks and Recreation Advisory Committee endorse the application by swimmer Brie Reid to receive assistance to attend the 2024 Speedo Western Canadian Championships from March 21-24, 2024 in the amount of \$200.

- 8. **Correspondence**

- 8.1 **Sault Cycling Club Newsletter**

Annual General Meeting March 23rd 4-5pm at the Water Tower Inn. Free for 2024 members to join.

Dinner Awards and Good Times March 23rd at 6pm in the Grand Ballroom at the Water Tower Inn. Tickets are \$49/person.

Beaver Freeze Marathon Hiawatha Highlands March 9th.

OCup Mountain Bike #4 Hiawatha Highlands June 15 & 16

For more information visit saultcyclingclub.ca

- 9. **Next Meeting**

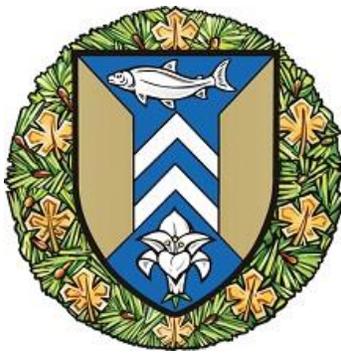
April 2, 2024

- 10. **Adjournment**

Mover _____

Seconder _____

Resolved that this Committee now adjourn.



**The Corporation of the City of Sault Ste. Marie
Parks and Recreation Advisory Committee
Minutes**

Tuesday, February 6, 2024

4:30 pm

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Present: D. Greenwood, J. Flood, M. Kontulainen, T. McClelland, P. McDonald, Brenna Tomas, Graham Young
Absent: C. Alfano, M. Scott
Officials: J. Pihelgas, B. Lamming, V. McLeod

2. Adoption of Minutes

Moved by: T. McClelland

Seconded by: P. McDonald

Resolved that Minutes of Parks and Recreation Advisory Committee meeting of December 5, 2023 be approved.

Carried

4. Adoption of Agenda

Moved by: T. McClelland

Seconded by: Brenna Tomas

Resolved that the Agenda for Parks and Recreation Advisory Committee meeting for February 6, 2024 as presented be approved.

Carried

5. Business Arising

5.1 Election of Officers for 2024

Moved by: D. Greenwood

Seconded by: J. Flood

Resolved that nominations be open for the position of Chair of the Parks and Recreation Advisory Committee for 2024.”

Carried

Moved by: Graham Young

Seconded by: T. McClelland

Resolved that Deane Greenwood was declared Chairperson of the Parks and Recreation Advisory Committee for 2024.

Carried

Moved by: P. McDonald

Seconded by: M. Kontulainen

Resolved that nominations be open for the position of Vice-Chairperson of Parks and Recreation Advisory Committee for 2024.

Carried

Moved by: T. McClelland

Seconded by: Brenna Tomas

Resolved that Jennifer Flood was declared Vice-Chairperson for the Parks and Recreation Advisory Committee for 2024.

Carried

5.2 Park Development Updates

Pointe Des Chenes - door actuators, partitions and stalls will be installed to make bathrooms more accessible. Pathway to be installed for fall. Movi mats and a water wheelchair have been ordered and a booking reservation system will be implemented. Shelter will be ready to go for summer months.

West End Splash Pad - will be opened this summer. Change stalls are being built. Shelter and benches to be installed.

6. Sub-committee / Task Force Updates

6.1 S.T.A.C.

Executive meeting on Jan 10th. 8-10km of new trail to be built at Hiawatha. A trail to connect 3rd and 4th Line will be built and a RFP will be sent out to build bridge over the Root River in February. Waterfront design plan open house in January occurred and a meeting at the end of February will occur with city staff to continue discussions.

7. New Business

7.1 Participaction Grant

Grant will be applied for to hold a Try a Sport Day in June 2024.

7.2 Pump Track Event

Event will be held in June. PRAC members have been asked to assist in the event.

7.3 Park and Recreation Master Plan Update

Notices and open houses have been used to provide feedback. Currently in a draft format that will be circulated to staff and posted to the public for input. It will then be presented to council for approval and used as a guide for the next few years to come.

\$300,000 has been approved this year for park revitalization for 2024. \$50,000 will be used for immediate repair. The remainder will be used for 2-3 parks to revitalize this year.

7.4 NCC Related Questions

Walking track around arena is accessible at all times except for during special paid admission events. The walking track is available 85% of the time. There are challenges with keeping the NCC turf open but running has been provided Monday, Wednesday and Friday mornings. The turf is booked through large chunks of the days by Korah and senior programs. The track being blocked off by user groups is at their discretion for special events.

8. Correspondence

9. Next Meeting

10. Adjournment

Moved by: T. McClelland

Seconded by: P. McDonald

Resolved that this Committee now adjourn.

Carried

Chair

December 11, 2023 Budget Meeting Minutes

	For	Against	Conflict	Absent
Mayor M. Shoemaker	X			
Councillor S. Hollingsworth	X			
Councillor S. Spina	X			
Councillor L. Dufour	X			
Councillor L. Vezeau-Allen	X			
Councillor A. Caputo	X			
Councillor R. Zagordo	X			
Councillor M. Bruni	X			
Councillor S. Kinach	X			
Councillor C. Gardi	X			
Councillor M. Scott	X			
Results	11	0	0	0
				Carried

10.2 Additional Proposed Budget Amendments

Moved by: Councillor M. Scott
 Seconded by: Councillor M. Bruni

Be It Resolved that Council direct a reduction in outdoor rinks by \$75,000 from the 2024 budget (maintaining the number of outdoor rinks in 2024), with a report to be brought forward regarding outdoor rinks for 2025.

December 11, 2023 Budget Meeting Minutes

	For	Against	Conflict	Absent
Mayor M. Shoemaker	X			
Councillor S. Hollingsworth	X			
Councillor S. Spina	X			
Councillor L. Dufour	X			
Councillor L. Vezeau-Allen	X			
Councillor A. Caputo		X		
Councillor R. Zagordo	X			
Councillor M. Bruni	X			
Councillor S. Kinach	X			
Councillor C. Gardi	X			
Councillor M. Scott	X			
Results	10	1	0	0
				Carried

Moved by: Councillor C. Gardi
 Seconded by: Councillor M. Bruni

Be It Resolved that the annual funding for the Sault Ste. Marie Innovation Centre in the amount of \$277,890 be allocated from the 2024 Economic Development Fund and that the annual funding for the Sault Ste. Marie Innovation Centre be removed from the 2024 levy.



Municipal Outdoor Ice Rinks Background

a) Prior to 1992 City Owned and Operated Rinks

- Nine (9) outdoor ice rinks with caretakers were provided through grant funding
- When grants were eliminated, costs had to be cut.
- Removal of the rink caretakers, and eventually reducing the number of rinks to the current four, accomplished the savings.

b) City Owned and Operated Rinks (Boarded Hockey Rink & Skating Pad) Since 1992

<u>Rink</u>	<u>Location</u>
Merrified	Henrietta Street West
Esposito	Queen Street West-Central
Anna McCrea	Mark Street – East

Art Jennings Speed Skating Oval - Elizabeth Street (Oval and pad for skating only)

Hours of operation: Monday to Friday - 3:00 p.m. to 10:00 p.m.
Saturday and Sunday - 10:00 a.m. to 10:00 p.m.

- Parks Division 2018 winter operating budget for rink operations total \$193,000. This includes snow removal, flooding, structural maintenance and security.

c) Community Operated Rinks History

- At that time community groups, neighborhood groups and schools were all notified and given the opportunity to take over the care of the five rinks being closed. Eastside Neighborhood and Bay View united and formed Northern Neighborhood Facilities Inc. Ben R. McMullin operated one year but did not have the volunteer support to continue to operate.
- Formal agreements were made with Eastside and Bay View neighborhoods as they became self-sufficient, which required them to provide insurance coverage, maintain, operate and supervise the rink. The City would install and remove the rink boards annually, advertise their operating hours and direct inquires to their contact persons. The City did not provide snow plowing, flooding, nor pay utility or equipment costs.
- Northern Neighborhood Facilities Inc. has officially dissolved and community operated outdoor rinks with City partnership have dissolved and no longer operate.

d) Outdoor Ice Rinks 2009- Update Council Minutes of December 7, 2009

The report of the Commissioner of Community Services was accepted by Council.

5. (o) Moved by Councillor O. Grandinetti

Seconded by Councillor S. Butland

Resolved that the report of the Commissioner of Community Services dated 2009 12 07 concerning Outdoor Ice Rinks Committee Update be accepted and the recommendation that Council authorize staff entering into partnerships with Tarentorus, Grandview and St. Pius X elementary schools in order to provide outdoor rinks at these schools and that the City's partnership level consist of the supply of the rink boards; and further that the initial cost of supplying the rink boards estimated at \$5,000.00 be funded from the 5% Sub-Dividers Reserve account, be approved. CARRIED.

- Councillor L. Turco declared a pecuniary interest – spouse is a trustee on
- Huron-Superior Catholic District School Board.

e) Additional Considerations - Outdoor Ice Rinks / Trails

- Community and Board of Education outdoor rinks operating issues evolve due to a lack of volunteers and very unpredictable weather conditions that have deterred the establishment and maintenance of outdoor rinks..
- Prior to community rink closures the few dedicated volunteers did put out a cry for help through the media that the rink would close without community support, however no new volunteers came forward.
- There is minimal usage of outdoor ice surfaces by schools. City rinks that do see usage from schools located near the rinks during the day. (ie: Queen Elizabeth Public School, Anna McCrea Public School, Sir James Dunn High School. The reason being stated for decreased usage is that the students are now being required to wear CSA approved helmets and not all students have them or will wear them, so fewer are able to participate. Therefore skating for boards of education students as their gym time is being used less frequently.
- Families build their own back yard outdoor rinks, many of which are built at a high standard to include rink boards, lights and netting. These outdoor ice surfaces often provide for their children and friends in the neighborhood.
- The City did provided cross country ski trails at Bellevue Park in the past. Individuals have been enjoying Bellevue Park for winter walking, snowshoeing, sliding and cross country skiing.
- The present municipal outdoor ice rink location leaves a large gap in access to those living in the northern end of our community.

Outdoor Rinks in Nearby Municipalities

Municipality	City Run Boarded Rinks	Community or Volunteer Run Boarded Rinks	Leisure Skating Options	Notes
Sault Ste. Marie <i>Pop. 72,501</i>	<ul style="list-style-type: none"> • 3 (Esposito, Merrifield, Anna McCrea) 	<ul style="list-style-type: none"> • 0 • Private rinks at St. Basil's and Machine Shop 	<ul style="list-style-type: none"> • Downtown Plaza • Clergue Park Skating Trail • Queen E Skating Oval 	All rinks are supervised
Thunder Bay <i>Pop. 108,843</i>	<ul style="list-style-type: none"> • 13 Supervised • 12 Unsupervised 	<ul style="list-style-type: none"> • 6 	<ul style="list-style-type: none"> • Prince Arthur Landing (supervised) • Vickers Park Skating Trail (unsupervised) • 3 unboarded and unsupervised rinks 	Most rinks also have a skating "pond." Some sites have 2 boarded rinks (included in total)
Sudbury <i>Pop. 166,004</i>	<ul style="list-style-type: none"> • 0 	<ul style="list-style-type: none"> • 26 in Sudbury • 54 if including Greater Sudbury 	<ul style="list-style-type: none"> • Ramsay Lake Skating Path • Queens Athletic Skating Oval 	Outdoor rinks run by volunteers offer limited hours (Tues/Thurs/Fri 5-9pm, Sat/Sun 12-6pm is typical). Funding is supplied by city and requires 100's of volunteers every year.
Timmins <i>Pop. 41,145</i>	<ul style="list-style-type: none"> • 3 	<ul style="list-style-type: none"> • 0 	<ul style="list-style-type: none"> • Hollinger Skateway 	City run rinks are unsupervised. 2 of the boarded rinks are in the same location. Hollinger Skateway is community led partnership with the city including skate rental and heated trailer.
North Bay <i>Pop. 52,662</i>	<ul style="list-style-type: none"> • 10 	<ul style="list-style-type: none"> • 0 	<ul style="list-style-type: none"> • Lee Park Oval/Trail 	Boarded rinks are unsupervised. No changing rooms or washrooms available. Recruit volunteers to assist in rink upkeep.



**FINANCIAL ASSISTANCE POLICY
FOR NATIONAL/INTERNATIONAL SPORTS COMPETITIONS**
(Revised October 2015)

1. ELIGIBILITY FOR FINANCIAL ASSISTANCE

Individuals or not-for-profit sports teams **who have qualified to represent Northern Ontario, Ontario or Canada at a national or international competition** are eligible to apply for funding to assist in the direct cost of attending the competition.

For the purposes of this policy the term qualifying means having attended one or more competitions through which an individual or team has met a qualifying standard(s) established by their respective sport governing body which has earned them the right to attend a national or international competition. Therefore, Invitational or open competitions do not qualify for funding under this program.

2. DEFINITION OF SPORT

For the purpose of this document 'sport' is defined as those activities that are regulated by a provincial or national sports governing body and recognized by the Ontario Ministry of Health Promotion - Sport and Recreation Branch through the Sport Alliance of Ontario. The following website lists both Ontario and National Sport Governing Organizations under the heading Sport and Recreation Organizations www.sportalliance.com.

3. REQUESTS FOR FINANCIAL ASSISTANCE

Individuals or not-for-profit sports teams who have qualified to attend a national or international competition may obtain a **Request For Financial Assistance For National/International Sport Competitions Application Form** from the Community Services Department , Recreation and Culture Division, located at the Civic Centre at 99 Foster Drive.

The financial assistance policy and application form can also be accessed on the Corporation of the City of Sault Ste. Marie web site at www.saultstemarie.ca. (search under "Financial Assistance Policy")

4. SUBMISSION DATE

Completed applications will be accepted year round due to the various dates of qualifying competitions. Team applications must be submitted by coaching staff or team management. **Applications must be submitted to the Community Services Department, Recreation and Culture Division, prior to the date of the national or international event.** The approval process may take up to six weeks after a request form is received. Applicants are reminded that submission of an application does not mean approval.

5. APPROVAL PROCESS

The Community Services Department, Recreation and Culture Division, will confirm the information on the application form and verify additional documents for eligibility. This information will then be forwarded to the Parks and Recreation Advisory Committee to review the submission for financial assistance, on behalf of City Council. Applications are reviewed monthly with the exception of July and August.

The Parks and Recreation Advisory Committee may, if it so wishes, meet with the applicant to clarify omissions or problems with the application.

Applicants who meet the eligibility criteria will be recommended to City Council for approval of financial assistance to attend a national or international competition.

The Manager, Recreation and Culture will inform members of City Council of those applicants attending national or international sport competitions prior to the event.

Grants will be approved by City Council based on the following maximum limits per category:

Individual	\$200.00
2 to 6 Participants	\$400.00
7 to 15 Participants	\$750.00
16+ Participants	\$1,000.00

*** The above amounts are applicable to a club or athletic organization regardless whether the participants are competing individually or as a team.**

6. CRITERIA FOR FINANCIAL ASSISTANCE

Requests for financial assistance shall be considered from individuals or not-for-profit sports teams who are residents of Sault Ste. Marie and/or who are representing Sault Ste. Marie as an active member of a local sports organization. "Local" is defined as any sport organization based within the boundaries of the City of Sault Ste. Marie. Coaching and management staff will not be considered among the team complement. Requests will not be considered for participation at secondary and post secondary education competitions. Professional athletes will not be eligible for financial assistance under this policy.

7. DEFINITION OF FINANCIAL ASSISTANCE

Financial support will be provided to athletes to assist in the direct cost of attending national or international competitions. **This includes registration fees, transportation, accommodation, and meal expenses.** Applications will not be considered for assistance with the purchase of equipment or clothing.

8. GENERAL CONSIDERATIONS

- a. Successful applicants are requested to acknowledge, in any media communications, local or otherwise, the support of the City of Sault Ste. Marie. Applicants may be asked to provide general feedback from the competition.
- b. Only one request per individual or team will be considered in a calendar year for each level of competition. Individual team member applications will not be accepted when a team has qualified to attend a competition. For example - soccer team, hockey team, etc.
- c. The Parks and Recreation Advisory Committee will monitor the Financial Assistance Policy For National/International Sports Competitions to ensure it is operating in the best interest of the City of Sault Ste. Marie and its citizens. Special requests may be considered, when warranted, pending availability of funds. When deemed appropriate, the Parks and Recreation Advisory Committee may make recommendations to City Council for modifications or amendments to the policy.
- d. Requests for City pins, brochures, etc. are to be submitted to the Economic Development Corporation office located on Level 3 in the Civic Centre.

9. NOTIFICATION OF CITY COUNCIL'S DECISION

All applicants will be notified following City Council's decision. If an application is approved, a cheque will be forwarded by mail to the individual or not-for-profit sports team. Funds may be received at the Community Services Department office if prior arrangements have been made.

QUESTIONS AND COMMENTS CAN BE DIRECTED TO:

Community Services Department
Recreation and Culture Division
Civic Centre
99 Foster Drive
Sault Ste. Marie, ON
P6A 5X6

Phone: 759-5310
Fax: 759-6605
Email: v.mcleod@cityssm.on.ca
Office Hours: Monday to Friday
8:30 a.m. to 4:30 p.m.



SAULT STE. MARIE

REQUEST FOR FINANCIAL ASSISTANCE FOR NATIONAL/INTERNATIONAL SPORTS COMPETITIONS APPLICATION FORM

PLEASE PRINT

Name and Address of Applicant:

Correspondence will be directed to this name and address.

Name: Taryn Reid

Address: [REDACTED] Sault Ste. Marie, ON

Postal Code: P6A5A8

Phone: [REDACTED] (H) [REDACTED] (W) Fax: [REDACTED]

Email: [REDACTED]

Name and Address of Athlete(s): (if different from applicant)
Attach team list to application form if applicable. (athletes only)

Name: Brie Reid

Address: [REDACTED] Sault Ste. Marie, ON

Postal Code: P6A 5A8

Name of Team or Club (if applicable):

Name of National or International Sporting Competition:

2024 Speedo Western Canadian Championships

Date(s) of Competition:

March 21-24, 2024

Location of Competition:

Winnipeg, Manitoba

Name of Sports Governing Body:

Swim Canada

Please append correspondence (email or letter) that confirms individual or team eligibility as a Northern Ontario, Ontario or Canadian representative from the applicable sport governing body. APPLICATIONS WILL NOT BE PROCESSED OR APPROVED WITHOUT PROOF OF ELIGIBILITY.

Total Amount of Assistance Requested:
(See Policy for application limits)

\$200.00

Please specify, as accurately as possible, how the financial assistance will be used if approved.
To assist with cost of flight, car rental, and accomodations.

Have you previously requested financial assistance from the City?

No _____ Yes _____ Amount \$ _____

If yes, please indicate the year(s):

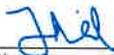
If this application for funding is approved, the payment cheque should be payable to:

Taryn Reid

- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
- Funding for sports teams will be payable to the coordinating group, sport association or financial representative.

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE: 2024 02 12
 Year Month Day

Taryn Reid			
Name (Applicant)	Title (If applicable)	Signature	Phone Number
Rod Thomas	Coach		
Name (Club Official)	Title	Signature	Phone Number

- Two signatures are required.
- Applications submitted with only one signature will not be accepted.
- Applications received after the date of the competition will not be accepted.

PLEASE RETURN THIS FORM IN PERSON OR BY MAIL TO:

**Recreation and Culture Division
Community Services Department
Civic Centre,
99 Foster Drive,
Sault Ste. Marie, ON
P6A 5X6**

For additional information:

Please call 759-5310 between the hours of 8:30 a.m. to 4:30 p.m., Monday to Friday.

The information requested above is being collected pursuant to the Municipal Act and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information collected will be strictly used to determine eligibility for a financial assistance grant to attend a national or international sporting competition as defined in the Financial Assistance Policy. For more information or if you have any questions regarding its collection and use please contact the Recreation and Culture Division of the Community Services Department at 759-5310.