

The Corporation of the City of Sault Ste. Marie Parks and Recreation Advisory Committee Agenda

Tuesday, April 9, 2024 4:30 pm - 5:30 pm Video Conference

Meetings may be viewed live on the City's Youtube channel https://www.youtube.com/user/SaultSteMarieOntario

Pages 1. **Land Acknowlegement** I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council. 3 - 52. **Adoption of Minutes** Mover ____ Seconder Resolved that Minutes of Parks and Recreation Advisory Committee meeting of March 5th, 2024 be approved. 3. **Declaration of Pecuniary Interest** Adoption of Agenda 4. Mover Seconder Resolved that the Agenda for Parks and Recreation Advisory Committee meeting for April 9th, 2024 as presented be approved.

6 - 12

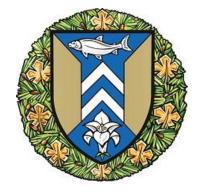
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5.1

Business Arising

Outdoor Rink Resolution

5.2	Park Development Update	
6.	Sub-committee / Task Force Updates	
6.1	S.T.A.C.	
7.	New Business	
7.1	Update to By-Law 2018-13	13 - 19
	Mover Seconder Resolved that the Park and Recreation Advisory Committee approve the proposed changes to By-Law 2018-13 regarding power assist bicycles on the Hub Trail.	
7.2	Sports Hall of Fame 2024	
8.	Correspondence	
9.	Next Meeting	
	May 7, 2024	
10.	Adjournment	
	Mover	
	Seconder	
	Resolved that this Committee now adjourn.	



The Corporation of the City of Sault Ste. Marie Parks and Recreation Advisory Committee Minutes

Tuesday, March 5, 2024 4:30 pm Video Conference

Meetings may be viewed live on the City's Youtube channel https://www.youtube.com/user/SaultSteMarieOntario

Present: D. Greenwood, J. Flood, M. Kontulainen, T. McClelland, P.

McDonald, G. Young

Absent: B. Tomas

Officials: J. Pihelgas, V. McLeod

2. Adoption of Minutes

Moved by: J. Flood

Seconded by: T. McClelland

Resolved that Minutes of Parks and Recreation Advisory Committee meeting of February 6,

2024 be approved.

Carried

4. Adoption of Agenda

Moved by: P. McDonald

Seconded by: Graham Young

Resolved that the Agenda for Parks and Recreation Advisory Committee meeting for March 5,

2024 as presented be approved.

Carried

5. Business Arising

5.1 Outdoor Rink Resolution

PRAC requests that more information be provided regarding usage at each outdoor rink, cost breakdowns of running a rink and communications with Sudbury regarding their volunteer system used to manage and run their outdoor rink before submitting a resolution to council.

5.2 Park Development Updates

West End Splash Pad shade structure to be sourced. Targeting a June opening. Benches have been ordered and change structures being made.

Rosedale to be finished in spring with final installation and laying of rubber surfacing as well as a grand opening in coordination with Kiwanis.

Pointe Des Chenes project is moving forward. A mating system and water wheelchair are being shipped right now and a sign-up process is being created with Accessibility Advisory Committee. Pathways to be created in the spring.

Park revitalization this year with a portion of the \$300,000 to be used to replace broken pieces at city parks and the remaining funds to be used to revitalize 2-3 parks. This will follow our park revitalization plan.

Adopt a park program to be created this spring where community members can adopt a park and assist the city in clean up.

6. Sub-committee / Task Force Updates

6.1 S.T.A.C.

Members of STAC met with the city planning department on February 29th working on the active transportation plan. Meeting again on March 21st to continue working on plan. There will be open houses in the future.

7. New Business

7.1 Financial Assistance Request

Moved by: T. McClelland Seconded by: M. Kontulainen

Resolved that the Parks and Recreation Advisory Committee endorse the application by swimmer Brie Reid to receive assistance to attend the 2024 Speedo Western Canadian Championships from March 21-24, 2024 in the amount of \$200.

Carried

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Moved by: Graham Young Seconded by: J. Flood

Resolved that this Committee now adjourn.

Carried
 Chair
Chair

Outdoor Rinks in Nearby Municipalities

Municipality	City Run Boarded Rinks	Community or Volunteer Supported Boarded Rinks	Leisure Skating Options	Notes
Sault Ste. Marie Pop. 72,501	3 (Esposito, Merrifield, Anna McCrea)	0Private rinks at St. Basil's and Machine Shop	Downtown PlazaClergue Park Skating TrailQueen E Skating Oval	All rinks are supervised
Thunder Bay Pop. 108,843	13 Supervised12 Unsupervised	• 6	 Prince Arthur Landing (supervised) Vickers Park Skating Trail (unsupervised) 3 unboarded and unsupervised rinks 	Most rinks also have a skating "pond." Some sites have 2 boarded rinks (included in total)
Sudbury <i>Pop.</i> 166,004		eater Sudbury ed Maintenance & orted by volunteers	 Ramsay Lake Skating Path Queens Athletic Skating Oval 	Outdoor rinks assisted by volunteers offer limited hours (Tues/Thurs/Fri 5-9pm, Sat/Sun 12-6pm is typical). Funding is supplied by city and requires 100's of volunteers every year.
Timmins <i>Pop. 41,145</i>	• 3	• 0	Hollinger Skateway	City run rinks are unsupervised. 2 of the boarded rinks are in the same location. Hollinger Skateway is community led partnership with the city including skate rental and heated trailer.
North Bay <i>Pop.</i> 52,662	• 10	• 0	Lee Park Oval/Trail	Boarded rinks are unsupervised. No changing rooms or washrooms available. Recruit volunteers to assist in rink upkeep.

Outdoor Rink Information Summary

Dear Members of PRAC.

As requested, here is a breakdown of information gathered regarding the volunteer program employed by the City of Greater Sudbury, the attendance of each outdoor rink over the last 4 winters, an hourly breakdown of usage by each city outdoor rink and the cost breakdown of the maintenance and security of the rink during a winter season.

Attached is the summary of the Q&A of the city staff person in charge of the maintenance of outdoor rinks of the city of Greater Sudbury. Though they do use volunteers to service their 54 rinks, he did caution against expecting volunteers to take on a larger role for cost savings. They do employe a student worker at each rink for 20-25 hours per week. Any additional hours are covered by volunteers; however, some volunteers can be derelict in their duties causing the city staff to plow, flood or open a rink on short notice. They also employe five recreation coordinators who oversee an allotment of rinks and volunteers. Currently the city of Sault Ste. Marie does not employe that number of staff in the recreation department. Any management of volunteers is done by city staff and any volunteer liability is also on the city.

A table is shown with a breakdown of overall attendance for each year as well as the number of days open. Also included is a breakdown of the total usage by the hour at each city outdoor rink. During weekdays the rink is quieter for the first hour before picking up around 4pm and staying consistent until closing at 10pm. The same can be seen on weekends where the rink is quieter for the first hour or two before staying consistently busy until the end of the evening with a slight dip around supper time.

Costs are broken down as well with 1/3 of the costs being contributed to security and 2/3 being used for maintenance of the ice surface and the building. Security currently charges \$25.27 per hour when they are on site from 3-11pm on weekdays and 10am-11pm on weekends. This additional hour is to allow users to remove their skates and vacate the property after closure at 10pm. The maintenance costs are fixed as the same number of park staff are used throughout the day and evening to maintain outdoor rinks, the oval, Clergue skating trail and any other outdoor venue maintained during the winter season.

Exploring the option of cost savings, security could be reduced to 4-11pm on weekdays and 12-11pm on weekends. Leading to a savings of 9 hours or \$227.43 per week per rink. Over the course of 9 weeks (63 days) this would lead to an overall savings of \$8,187.48 dispersed amongst the 3 outdoor rinks and Clergue skating trail. However, with the reduction of security hours users would not have access to the rink building/trailer or porta-johns until the arrival of security, though they would have access to the rink and skating trail. Removing security would be unadvisable as they are able to quell ongoing issues occurring at the rinks prior to their implementation.

Implementing a system of volunteers has been tried unsuccessfully in past years. City staff currently don't have the capacity to recruit, train, manage and retain volunteers to perform ice maintenance duties. Overall savings would be negligible as a staff person would need to be hired to fill this role. Recruitment of volunteers has been found to be difficult for other city-related projects.

Q&A With Sudbury City Official

Are all rinks boarded?

A couple are flat surfaces as the boards have been removed due to wear but most of them are boarded.

Do all rinks have accessory buildings (washrooms/change rooms)?

Most of them have trailers or rink shacks. 20 ft trailers at smaller rinks and 40 ft trailers at busier ones.

Are the rinks supervised? If yes, by whom?

City staff student workers are onsite five days a week to maintain the shacks, pathways and do any additional shoveling of the rink. Volunteers have keys and can open for additional days and hours. Students will typically be there 5-9pm on a weekday and in the mornings on weekends. Lights turn off at 11pm via a timer.

Who manages the volunteer program?

Five recreation coordinators working at city hall each have an allotment of rinks/volunteers that they manage.

What happens if there are not enough volunteers?

City staff maintain the rinks.

Who does inspections of ice? Who assumes liability?

Common sense approach. Signs are placed if the rink isn't skateable. Ultimately the city is liable.

Any issues with unions?

No

Are there any ongoing issues at Sudbury rinks due to the system currently used?

Some volunteers can be great while others can be inconsistent.

What is the city's financial contribution to the rinks?

Water, heat, electricity, snowblowers/shovels and trailers or shack maintenance.

Do city staff contribute to any of the maintenance or set up of the rinks?

Volunteers are expected to do initial floods and then shovel and flood throughout the season. If work isn't complete the city staff do this to keep rinks open.

Outdoor Rink Attendance 19/20 - 22/23

Location	2019-20	2020-21	2021-22	2022-23
Anna McCrea	5917	3355	5114	3522
Esposito	2071	1562	2244	1587
Merrifield	4,021	4765	5470	4095
Days of Use				
Anna McCrea	57	59	76	59
Esposito	57	58	75	56
Merrifield	56	60	77	66

Hourly Attendance (Total) Breakdown 21/22 & 22/23

Weekdays 3pm-10pm

	Anna McCrea		Esp	osito	Meri	rfield
	21/22	22/23	21/22	22/23	21/22	22/23
3pm	36	220	70	12	181	133
4pm	168	162	99	76	297	214
5pm	269	227	92	75	363	257
6pm	219	332	172	83	432	380
7pm	231	384	190	149	488	472
8pm	266	259	135	142	385	471
9pm	286	117	83	109	186	245
10pm	164	29	15	18	81	73

Weekends 10am-10pm

	Anna McCrea		Esp	osito	Meri	rfield
	21/22	22/23	21/22	22/23	21/22	22/23
10am	63	37	22	32	36	72
11am	150	97	16	53	112	139
12pm	130	119	36	80	167	165
1pm	144	146	52	100	196	168
2pm	207	232	93	75	284	259
4pm	258	230	80	118	311	260
5pm	176	199	81	96	294	157
6pm	113	157	49	108	248	123
7pm	65	115	26	51	175	109
8pm	111	133	36	62	171	184
9pm	120	147	30	66	188	170
10pm	79	61	34	51	128	96

Cost Breakdown per Outdoor Rink

Rink Flooding and Plowing: \$38,000

Rink Building and Site Maintenance: \$12.000

Security: \$25,000

Total Cost per Rink: \$75,000



Municipal Outdoor Ice Rinks Background

a) Prior to 1992 City Owned and Operated Rinks

- Nine (9) outdoor ice rinks with caretakers were provided through grant funding
- When grants were eliminated, costs had to be cut.
- Removal of the rink caretakers, and eventually reducing the number of rinks to the current four, accomplished the savings.

b) City Owned and Operated Rinks (Boarded Hockey Rink & Skating Pad) Since 1992

Rink Location

Merrified Henrietta Street West
Esposito Queen Street West-Central
Anna McCrea Mark Street – East

Art Jennings Speed Skating Oval - Elizabeth Street (Oval and pad for skating only)

Hours of operation: Monday to Friday - 3:00 p.m. to 10:00 p.m. Saturday and Sunday - 10:00 a.m. to 10:00 p.m.

Parks Division 2018 winter operating budget for rink operations total \$193,000. This
includes snow removal, flooding, structural maintenance and security.

c) Community Operated Rinks History

- At that time community groups, neighborhood groups and schools were all notified and given the opportunity to take over the care of the five rinks being closed. Eastside Neighborhood and Bay View united and formed Northern Neighborhood Facilities Inc. Ben R. McMullin operated one year but did not have the volunteer support to continue to operate.
- Formal agreements were made with Eastside and Bay View neighborhoods as they
 became self-sufficient, which required them to provide insurance coverage, maintain,
 operate and supervise the rink. The City would install and remove the rink boards
 annually, advertise their operating hours and direct inquires to their contact persons.
 The City did not provide snow plowing, flooding, nor pay utility or equipment costs.
- Northern Neighborhood Facilities Inc. has officially dissolved and community operated outdoor rinks with City partnership have dissolved and no longer operate.
- d) Outdoor Ice Rinks 2009- Update Council Minutes of December 7, 2009

The report of the Commissioner of Community Services was accepted by Council.

5. (o) Moved by Councillor O. Grandinetti Seconded by Councillor S. Butland

Resolved that the report of the Commissioner of Community Services dated 2009 12 07 concerning Outdoor Ice Rinks Committee Update be accepted and the recommendation that Council authorize staff entering into partnerships with Tarentorus, Grandview and St. Pius X elementary schools in order to provide outdoor rinks at these schools and that the City's partnership level consist of the supply of the rink boards; and further that the initial cost of supplying the rink boards estimated at \$5,000.00 be funded from the 5% Sub-Dividers Reserve account, be approved. CARRIED.

- Councillor L. Turco declared a pecuniary interest spouse is a trustee on
- Huron-Superior Catholic District School Board.

e) Additional Considerations - Outdoor Ice Rinks / Trails

- Community and Board of Education outdoor rinks operating issues evolve dure to a lack of volunteers and very unpredictable weather conditions that have deterred the establishment and maintenance of outdoor rinks..
- Prior to community rink closures the few dedicated volunteers did put out a cry for help through the media that the rink would close without community support, however no new volunteers came forward.
- There is minimal usage of outdoor ice surfaces by schools. City rinks that do see usage from schools located near the rinks during the day. (ie: Queen Elizabeth Public School, Anna McCrea Public School, Sir James Dunn High School. The reason being stated for decreased usage is that the students are now being required to wear CSA approved helmets and not all students have them or will wear them, so fewer are able to participate. Therefore skating for boards of education students as their gym time is being used less frequently.
- Families build their own back yard outdoor rinks, many of which are built at a high standard to include rink boards, lights and netting. These outdoor ice surfaces often provide for their children and friends in the neighborhood.
- The City did provided cross country ski trails at Bellevue Park in the past. Individuals have been enjoying Bellevue Park for winter walking, snowshoeing, sliding and cross country skiing.
- The present municipal outdoor ice rink location leaves a large gap in access to those living in the northern end of our community.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE BY-LAW 2018-13

HUB TRAIL: (R1.72) A by-law to restrict the use of vehicles on the Hub Trail.

WHEREAS on July 16, 2012, City Council passed a resolution requesting the Parks and Recreation Advisory Committee in consultation with the appropriate staff, Police Services and the Accessibility Advisory Committee, to review which types of motorized vehicles should be permitted to be used on the John Rowswell Hub Trail and provide recommendations to City Council;

AND WHEREAS the Parks and Recreation Advisory Committee in consultation with the appropriate City staff, Police Services and the Accessibility Advisory Committee have agreed to the types of motorized vehicles that should be permitted to use the John Rowswell Hub Trail and connecting spoke trails;

NOW THEREFORE the Council of The Corporation of the City of Sault Ste. Marie pursuant to section 10(2) of the *Municipal Act, 2001*, S.O. 2001, c.25, **ENACTS** as follows:

1. **Definitions**

Any term not hereto defined shall have the same meaning as the term has in the *Highway Traffic Act*, R.S.O. 1990, c. H.8, and its regulations, as amended.

In this by-law:

"Bicycle" includes a bicycle, tricycle, or other similar vehicle, but does not include a Power-Assisted Bicycle or any vehicle propelled or driven by any power other than muscular power;

"City" means the City of Sault Ste. Marie;

"Corporation" means the Corporation of the City of Sault Ste. Marie;

"Electric Bicycle" or "E-Bike" means a Power-Assisted Bicycle;

-a vehicle that has the appearance of a motorcycle, with a saddle designed to be straddled and a footrest, pedals or pegs where the rider's

feet may remain secure, and is capable of being propelled on level ground by a throttle or any means other than muscular power.

"HTA" means the Highway Traffic Act, R.S.O. 1990, c. H.8, and its regulations, as amended;

"Hub Trail" means the John Rowswell Hub Trail and spoke trails as designated, and indicated in the Table attached as Schedule "A" to this bylaw;

"Motor Vehicle" includes an automobile, motorcycle, motor-assisted bicycle, and any other vehicle propelled or driven otherwise than by muscular power, but do not include a street car or other motor vehicle running only upon rails, a Power-Assisted Bicycle, a motorized snow vehicle, a traction engine, a farm tractor, a self-propelled implement of husbandry, or a roadbuilding machine:

"Person with a Mobility Disability" means a person whose mobility is limited by one or more disabilities, conditions or functional impairments;

"Personal Mobility Device" means a chair, mounted on wheels driven by muscular power or electrical power that is designed for and used by a Person with a Mobility Disability, and does not include an E-Bike;

"Power-Assisted Bicycle" means a bicycle that:

- (a) is a power-assisted bicycle as defined in subsection 2(1) of the Motor Vehicle Safety Regulations made under the Motor Vehicle Safety Act (Canada), S.C. 1993, c. 16;
- (b) bears a label affixed by the manufacturer in compliance with the definition referred to in clause (a):
- (c) has affixed to it pedals that are operable; and
- is capable of being propelled solely by muscular power;;
- (a) a pedal-driven bicycle of conventional exposed fork-and-frame bicycle design and appearance that does not resemble an e-bike as defined herein, a motor scooter, or motorcycle and that,
- (i) has two or three wheels,
- (ii) is fitted at all times with pedals that are always operable to propel the bicycle,
- (iii) is capable at all times of being propelled on level ground solely by using muscular power to operate the pedals,
- (iv) has steering handlebars,
- (v) has wheels that have a width of not less than 35 millimetres and a diameter of not less than 350 millimetres,

(vi) has one or more electric motors that, singly or in combination, have a continuous rated output power not exceeding 500 watts and that is incapable of providing propulsion assistance when the bicycle attains a speed of 32 kilometres per hour or more, and

(vii) weighs not more than 55 kilograms, and

(viii) may have one or more riders if equipped to properly transport them.

"Segway" means a device known as the Segway Personal Transporter or the Segway Human Transporter that is manufactured by Segway, Inc. or other similar device; and

"Vehicle" includes a motor vehicle, trailer, traction engine, farm tractor, roadbuilding machine, motorized snow vehicle, street car, Bicycle, Electric Bicycle, Segway, and any vehicle drawn propelled or driven by any kind of power, including muscular power, but does not include Personal Mobility Devices, or, if unaltered to reduce or remove the use of muscular power, inline skates, skateboards, coasters, scooters, toy vehicles, toboggans, sleighs, or similar devices.

2. <u>VEHICLES ON THE HUB TRAIL PROHIBITED</u>

- (a) No person shall drive or operate any Vehicle, except a Bicycle_or Power-Assisted Bicycle as defined within this By-law, on the Hub Trail.
- (b) No person shall permit any Vehicle, except a Bicycle or Power-Assisted Bicycle as defined within this By-law, from being driven or operated on the Hub Trail.
- (c) Without restricting the sections above, no person shall operate an E-Bike on the Hub Trail.

3. **EXCEPTIONS**

Section 2 of this by-law does not apply to:

- (a) Ambulances, Police or Fire Services Vehicles, or any other emergency Vehicle which is actively engaged in the performance of their duties;
- (b) Vehicles actually and actively engaged in works undertaken for or on behalf of the City, a public transit agency authorized to operate in the

City, or a public utility, including telecommunications, energy, water supply, wastewater related services, and the Sault Ste. Marie Region Conservation Authority; and

- (c) A Person with a Mobility Disability utilizing a Personal Mobility Device; and.
- (d) A person operating a Segway in accordance with section 5 or 6 of O.Reg 488/06, as amended.

Commented [JK1]: Regulation now revoked.

4. SPEED LIMIT ON THE HUB TRAIL

At no time shall any person travel faster than 20 km/h while travelling on the Hub Trail.

5. SIDEWALKS

Where a portion of the Hub Trail would meet the definition of a "sidewalk" pursuant to the definition under Traffic By-law 77-200, as amended, and in the event of a conflict between Traffic By-law 77-200 and this by-law with respect to which Vehicles are permitted to be used on the Hub Trail, this bylaw shall take precedence.

6. **ENFORCEMENT**

The enforcement of this by-law shall be the responsibility of Sault Ste. Marie Police Services or its designee.

7. **PENALTY**

Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a fine as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended.

8. SCHEDULE "A"

Schedule "A" hereto forms a part of this by-law.

9. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 5th day of February, 2018.

MAYOR - CHRISTIAN PROVENZANO

CITY CLERK - MALCOLM WHITE

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Street Name or Designated Section of Trail	From Street	To Street	Total Distance	Trail Type	Trail Surface
JRHT "The Boardwalk"	Canal Drive	East Street at Bay Street	2.85 km	Multi-use Path	Asphalt/ Boardwalk/ Paving Brick
JRHT "Historic District"	East Street at Bay Street	Pine Street at Queen Street East	2.27 km	Multi-use Path	Asphalt

JRHT "East Neighbourhood"	Pine Street at Queen Street East	Churchill Boulevard	Approx. 578 m	Multi-use Path	Asphalt
JRHT "East Neighbourhood"	Churchill Boulevard	Mark Street	Approx. 172 m	Multi-use path	Asphalt
JRHT "East Neighbourhood"	Mark Street at Churchill Boulevard	Hugill Street	Approx. 650 m	On Road	Asphalt
JRHT "East Neighbourhood"	Hugill Street at Mark Street	Black Road at McNabb Street	Approx. 3.94 km	Multi-use Path	Asphalt
JRHT "Finn Hill"	Black Road at McNabb Street	Pine Street at Northern Avenue	2.65 km	Multi-use Path	Asphalt
JRHT "Northern Corridor"	Pine Street at Northern Avenue	Willow Avenue at SSM Emergency Services Restricted Area	Approx. 600 m	On Road	Asphalt
JRHT "Northern Corridor"	Willow Avenue at SSM Emergency Services Restricted Area	Old Garden River Road	Approx. 300 m	Multi-use Path	Asphalt
JRHT "Northern Corridor"	Old Garden River Road at Emergency Services Entryway	Eastwood Street at Cedarwood Drive	Approx. 1.12 km	On Road	Asphalt
JRHT "Northern Corridor"	Eastwood Street at Cedarwood Drive	Northern Entrance to Fort Creek	Approx. 2.939 km	Multi-use Path	Asphalt
JRHT "Northern Corridor"	Old Garden River Road at Entrance to St. Mary's	Second Line East at Black Road	Approx. 1946 km	Multi-use Path	Asphalt
JRHT "Fort Creek"	Third Line East at Northern Entrance to Fort Creek	Second Line East at Carmen's Way	2808 km	Multi-use Path	Asphalt
JRHT "Carmen's Way"	Second Line East at Carmen's Way	White Oak Drive West	Approx. 211 m	On Road	Asphalt
JRHT "Carmen's Way"	White Oak Drive West at Carmen's Way	Canal Drive	Approx. 3.109 km	Multi-use Path	Asphalt
JRHT "Carmen's Way"	Huron Street at Albert Street West	John Street at Queen Street West	Approx. 310 m	Multi-use Path	Asphalt

Below Map for illustrative purposes only



The Corporation of the City of Sault Ste. Marie

Schedule "B" Part 1 Provincial Offences and Set Fines

Short Form Wording	Provision Creating or Defining Offence	Set Fine
Drive prohibited vehicle on Hub Trail	2(a)	\$75.00
Permit to drive prohibited vehicle on Hub Trail	2(b)	\$75.00
Operate an E-bike on Hub Trail	2(c)	\$75.00
Travel faster than 20km/h on the Hub Trail	4	\$75.00