



The Corporation of the City of Sault Ste. Marie  
Municipal Heritage Committee  
Agenda

Wednesday, June 5, 2024

12:00 pm - 1:00 pm

Video Conference

Meetings may be viewed live on the City's Youtube channel  
<https://www.youtube.com/user/SaultSteMarieOntario>

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Pages

1. **Land Acknowledgement**

I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

2. **Adoption of Minutes**

4 - 7

Mover \_\_\_\_\_

Seconder \_\_\_\_\_

Resolved that Minutes of Municipal Heritage Committee meeting of April 3 and May 8, 2024 be approved.

3. **Declaration of Pecuniary Interest**

4. **Adoption of Agenda**

Mover \_\_\_\_\_

Seconder \_\_\_\_\_

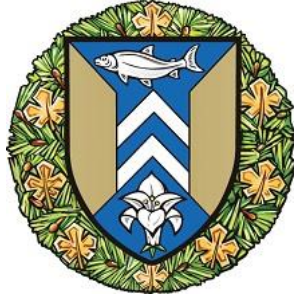
Resolved that the Agenda for Municipal Heritage Committee meeting for June 5, 2024 as presented be approved.

5. **Business Arising**

5.1 **Museum Bell**

5.2	<b>Museum Windows</b>	
	The new windows on the third and second floors are currently being installed.	
6.	<b>Sub-committee / Task Force Updates</b>	
6.1	<b>Heritage Trees</b>	8 - 9
	The working group met on May 15th and another meeting is scheduled for June 12th.	
6.2	<b>Heritage Booklet and Video Tours</b>	10 - 11
	The sub-committee met on May 16th and will be meeting on June 13th at noon.	
7.	<b>New Business</b>	
7.1	<b>Social Media and Outreach</b>	
	Discussion on outreach and social media.	
7.2	<b>Heritage Award</b>	
	CLOSED SESSION	
	Mover _____	
	Seconder _____	
	Resolved that this Committee proceed into closed session to discuss potential recipient(s) of the Municipal Heritage Award; and Further be it resolved that should the said closed session be adjourned, the Committee may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (personal matters about an identifiable individual – section 239(3)(b) Municipal Act)	
8.	<b>Correspondence</b>	
8.1	<b>Proposed Amendments to the Ontario Heritage Act</b>	
	Correspondence from Gavin Downing, Director with the Heritage Branch of the Ministry of Citizenship and Multiculturalism	
9.	<b>Next Meeting</b>	
	September 4, 2024 at noon	
10.	<b>Adjournment</b>	
	Mover _____	

Seconded \_\_\_\_\_  
Resolved that this Committee now adjourn.



**The Corporation of the City of Sault Ste. Marie**  
**Municipal Heritage Committee**  
**Minutes**

Wednesday, April 3, 2024 at 12:00 pm

Video Conference

Meetings may be viewed live on the City's Youtube channel

<https://www.youtube.com/user/SaultSteMarieOntario>

Present: A. White, S. Walker, N. Curry, M. Bifano, Councillor A. Caputo, S. Maragna, J. van Haaften, L. Joyal, T. Johnson  
Absent: J. Bumbacco, K. Marshall, E. Boucher  
Officials: V. McLeod

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**1. Land Acknowledgement**

**2. Adoption of Minutes**

Moved by: L. Joyal

Seconded by: S. Walker

Resolved that Minutes of Municipal Heritage Committee meeting of March 6, 2024 be approved.

**Carried**

**3. Declaration of Pecuniary Interest**

None noted.

#### **4. Adoption of Agenda**

Moved by: S. Maragna

Seconded by: S. Walker

Resolved that the Agenda for Municipal Heritage Committee meeting for April 3, 2024 as presented be approved.

**Carried**

#### **5. Business Arising**

##### **5.1 Museum Bell**

The Carpentry teacher at Superior Heights is working on finalizing the budget and material list. There are still concerns over vandalism. N. Curry indicated that the Museum is confident they can manage the vandalism.

#### **6. Sub-committee / Task Force Updates**

##### **6.1 Heritage Trees**

Moved by: Councillor A. Caputo

Seconded by: J. van Haaften

Resolved that the Municipal Heritage Committee appoint S. Walker to participate in the Heritage Tree working group.

**Carried**

##### **6.2 Heritage Booklet and Videos Sub-Committee**

The Sub-Committee will be meeting on May 16, 2024 at noon.

#### **7. New Business**

##### **7.1 Ermatinger Clergue National Historic Site**

Moved by: L. Joyal

Seconded by: Councillor A. Caputo

Resolved that the Municipal Heritage Committee approve the replacement of the cedar shake roof with Western Red Cedar Shakes along with the addition of structural work inside the attic as outlined in the specifications be approved.

**Carried**

## **7.2 Heritage Property Tax Rebate Program**

Moved by: A. White

Seconded by: T. Johnson

Resolved that the Sault Ste. Marie Municipal Heritage Committee approve the request by Ian and Catherine Hugill, owners of 54 Summit Ave. 'The Gables' to be enrolled in the heritage property tax rebate program and that a report be prepared requesting approval by City Council.

**Carried**

## **7.3 Dawson Block**

## **7.4 Heritage Award**

## **8. Correspondence**

No additional correspondence was received.

## **9. Next Meeting**

The next meeting will be May 8, 2024 at noon.

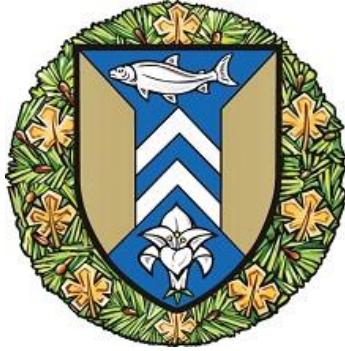
## **10. Adjournment**

Moved by: Councillor A. Caputo

Seconded by: M. Bifano

Resolved that this Committee now adjourn.

**Carried**



**The Corporation of the City of Sault Ste. Marie**  
**Municipal Heritage Committee**  
**Minutes**

Wednesday, May 8, 2024 at Noon

Video Conference

Meetings may be viewed live on the City's Youtube channel

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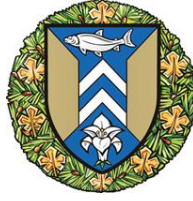
Present: A. White, N. Curry, S. Maragna, L. Joyal, T. Johnson, J. van Haaften, S. Walker,  
Councillor A. Caputo

Absent: J. Bumbacco, K. Marshall, M. Bifano, E. Boucher

Officials: V. McLeod, V. Gioia, S. Marchese

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**Meeting was adjourned due to technical issues.**



**Heritage Trees  
Minutes  
Wednesday May 15, 2024 at Noon  
ZOOM**

**Attending: Tim Ladd, Virginia McLeod, Nicole Curry, Sarah Walker, Travis Reid**

**1) Land Acknowledgement**

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**2) Introductions**

**3) Approval of Agenda**

Moved by: S. Walker

Seconded by: N. Curry

Resolved that the agenda for the May 15, 2024 Heritage Trees meeting be approved.

Carried

**4) New Business**

a. Background Information Review

A summary document which outlined the process for designating a tree under the Ontario Heritage Act along with an example from the City of Barrie was provided.

b. Heritage Trees in Ontario (Ontario Heritage Trust Website)

**ACTION: V. McLeod** will send link to the Ontario Heritage Trust Register which includes 21 trees that have been designated.

c. Heritage Tree Scoring Rubric

Example from Barrie was provided for review. The committee agreed it was a thorough scoring rubric. The scoring encompasses technical evaluation and measurements which need to be completed by certified arborist along with determining historical and cultural significance which will be assessed by Municipal Heritage Committee members.

d. Next Steps

Working group members will work on identifying trees that can be considered for further research. **Action: V. Mcleod** will send over the list of trees that have been submitted by community members.

5) **Next Meeting**

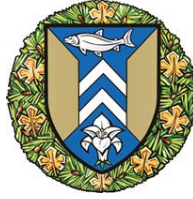
June 12 at Noon via ZOOM

6) **Adjournment**

Moved by: S. Walker  
Seconded by: N. Curry

Resolved that we adjourn.

Carried



**Minutes  
Heritage Booklet and Tours  
Wednesday May 16, 2024 at Noon  
Video Conference  
Meetings may be viewed live on the City's Youtube channel  
<https://www.youtube.com/user/SaultSteMarieOntario>**

Attending: N. Curry, T. Johnson, L. Joyal, J. van Haaften, A. White, V. McLeod, A. Moore

**1) Land Acknowledgement**

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**2) Introductions**

**3) Approval of Agenda**

Moved by: L. Joyal

Seconded by: J. van Haaften

Resolved that the agenda for the May 16, 2024 Heritage Booklet and Tours meeting be approved.

Carried

**4) New Business**

**4.1 Heritage Booklet**

After reviewing the price quotes for larger quantities the sub-committee decided to look at options to print smaller quantities in house. This would also provide the flexibility to make changes if required. The booklet can be connected back to the website with using QR codes. T. Johnson is going to work on a new draft layout for the booklet.

**4.2 Tours**

Existing (On This Spot) -There is an opportunity to build on the existing software. To add additional tours there is a fee to have them created.

Driftscape is another platform similar to On This Spot which also is fee based.

There is an opportunity to explore a partnership with Sault College for the creation of video tours of heritage homes. The creation of the tours would support future digital Doors Open events. In addition to property tours the sub-committee would like to Investigate creating video tours of the Jane's walks. It is important to have consistency when filming the tours. V. McLeod will contact Sault College.

#### **4.3 Website and Social Media**

Heritage booklet can link back to the website with QR codes. The committee discussed having a QR code to link to each property. The sub-committee discussed the creation of a new social media account. There currently a couple of Facebook accounts such as; Sault Ste-Marie and Area Over the Years, Sault Ste. Marie Memories, and Instagram old.sault.

#### **5 Next Meeting**

June 13, 2024 at noon via Zoom

#### **6 Adjournment**

Moved by: T. Johnson

Seconded by: N. Curry

Resolved that we adjourn.

Carried