



The Corporation of the City of Sault Ste. Marie
Environmental Sustainability Committee
Agenda

Thursday, May 2, 2024

12:00 pm - 1:30 pm

Plummer Room, Level 3, Civic Centre

Meetings may be viewed live on the City's YouTube channel
<https://www.youtube.com/c/saultstemarieca>

Pages

1. **Call to Order**

2. **Land Acknowledgement**

I acknowledge, with respect that we are on Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

3. **Adoption of Minutes**

3 - 5

Mover _____

Seconder _____

Resolved that Minutes of Environmental Sustainability Committee meeting of February 6, 2024 be approved.

4. **Declaration of Pecuniary Interest**

5. **Adoption of Agenda**

Mover _____

Seconder _____

Resolved that the Agenda for Environmental Sustainability Committee meeting for May 2, 2024 as presented be approved.

6. **CDF Green Initiatives Fund Application Review**

Mover _____

Seconded _____

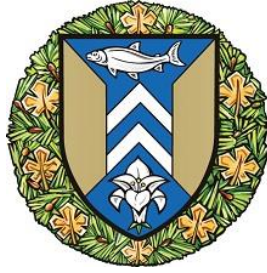
Resolved that the Environmental Sustainability Committee supports the request for funding from the CDF Green Initiatives Program for the following projects and amounts:

- | | | |
|-----|---|-----------|
| 6.1 | Sault Climate Hub Little Forest | 6 - 20 |
| 6.2 | Clean North Food Cycler Project | 21 - 37 |
| 6.3 | Algoma Fish and Game Club Sign and Solar Generator Project | 38 - 45 |
| 6.4 | Sault Ste. Marie Museum LED Lighting Project | 46 - 53 |
| 6.5 | Sault Search and Rescue Electric Bike Project | 54 - 64 |
| 6.6 | NORDIK Institute Shoreline Clean-Up Project | |
| 6.7 | Sault Naturalists Trail Cam Project | 65 - 73 |
| 6.8 | Invasive Species Centre Himalayan Balsam Community Project | 74 - 166 |
| 7. | Staff Update | 167 - 174 |
| 8. | Next Meeting | |
| | Tuesday June 4, 2024, 4:00 – 5:30 PM – Regular Meeting – Hybrid (In-personal and virtual) | |
| 9. | Adjournment | |

Mover _____

Seconded _____

Resolved that this Committee now adjourn.



**The Corporation of the City of Sault Ste. Marie
Environmental Sustainability Committee Minutes**

Tuesday, February 6, 2024
4:30 pm
Thompson Room, Civic Centre

Present: D. Hilsinger, A. Riopel, A. Judge, V. Prouse, N. Roubal, E. Emilson, T. Kern

Absent: C. Gardi, M. Britton

Officials: E. Cormier,

1. Call to Order

Meeting was called to order at 4:43 p.m (delayed due to technical difficulties)

2. Land Acknowledgement

3. Adoption of Minutes

Moved by: N. Roubal

Seconded by: A. Riopel

Resolved that Minutes of Environmental Sustainability Committee meeting of November 27, 2023 be approved.

Carried

4. Declaration of Pecuniary Interest

5. Adoption of Agenda

Moved by: T. Kern

Seconded by: N. Roubal

Resolved that the Agenda for Environmental Sustainability Committee meeting for February 6, 2024 as presented be approved.

Carried

6. Environmental Sustainability Committee Overview

7. 2024 ESC Chair & Vice Chair Selection

Moved by: A. Judge

Seconded by: A. Riopel

Resolved that Donna Hilsinger be appointed as the Chair for the 2024 Environmental Sustainability Committee.

Carried

Moved by: T. Kern

Seconded by: N. Roubal

Resolved that Mark Britton be appointed as the Vice Chair for the 2024 Environmental Sustainability Committee.

Carried

8. ESC Highlights

9. Community Development Fund (CDF) Green Initiatives Fund Program Refresh

10. 2023 City Environmental Sustainability Highlights

11. 2024 City Environmental Sustainability Priorities

11.1 Sustainability Audit of 2024 Capital Budget

11.2 Key Sustainability Priorities

12. 2024 Priorities

13. Next Meeting

Tuesday April 9th 4:00 – 5:30 PM – Regular Meeting – Hybrid (In-person and virtual)

14. Adjournment

Moved by: A. Judge

Seconded by: T. Kern

Resolved that this Committee now adjourn.

Carried

Chair

CDF – Green Initiatives Program Fund Overview

1.0 Purpose

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in improved environmental sustainability in Sault Ste. Marie.

2.0 Policy

The City of Sault Ste. Marie's (the City) Environmental Sustainability Committee (ESC) may recommend the allocation of funds for eligible projects or programs that support of the City's environmental plans and practices, in particular the reduction of greenhouse gas (GHG) emissions and other community environmental sustainability activities.

Funding applications will be reviewed by the ESC in accordance with the CDF – Green Initiatives Program guidelines and will be recommended to Council for approval.

Total funds available for all projects under the CDF – Green Initiatives Program is \$50,000. This amount will be reviewed on an annual basis.

3.0 Definitions

3.1 "Environmental sustainability" means: projects that support reducing our community GHG emissions and reducing pollution, maintaining our natural environment and managing the use of natural resources in a way that ensures their availability for future generations.

3.2 "Eligible Applicant" means either a:

- i. Incorporated Not-for-profit organization
 - ii. Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
 - iii. Local School or School Group / Committee
 - iv. City of Sault Ste. Marie Department
- "Eligible Project" means any project or activity that demonstrates environmental benefits or improvements and is consistent with City policies, and may include, but is not limited to greenhouse gas (GHG) reduction, improving water quality / rehabilitation, increases energy efficiency, healthy and resilient ecosystems, including habitat restoration active transportation or waste reduction.

3 Processing for Evaluating Proposals

4.1 The Community Development and Enterprise Services Department (CD&ES) will provide the resources to support the intake of applications and support the proponent(s) in the development of their proposal.

4.2 City Finance and CD&ES will provide recommendations regarding economic resources available and related concerns (e.g., due diligence collaboration, risk management, etc.)

4.3 Once an application has been deemed eligible and complete by City staff, applications will be reviewed with the Environmental Sustainability Committee for recommendation to City council.

4.4. All requests will be presented to Council in writing with supporting presentations by the applicant, if required. A copy of the application will be included in the Council package, which is public. Any confidential material to support the application should be contained in a separate document and marked confidential.

4.5 City Council will make the final decision regarding the approval of financial contributions.

4 Accountability, Monitoring and Reporting of Results

The following will be expected from the successful applicants:

5.1 Recognition of the Community Development Fund contribution to the project in reports and appropriate marketing products, including the City logo.

5.2 Progress reports for longer duration projects as outlined in their application timetable and proposal to City Council.

5.3 A final project report containing an evaluation of the success of the initiative in meeting its goals and key performance targets as well as the benefits to the community is required within 60 days of project completion.

5.4 A complete report of all revenues and disbursements for the project within 6 months of completion of the project. The City Finance Department will require supporting financial documentation (e.g. paid invoices, etc.) and has the right to review or audit projects.

The Green Initiatives funds are provided on a re-imbursement basis, i.e., an organization incurs the cost, provides invoices to the City in a claim report and the City's contribution level to the project is then provided. Where other levels of government or other funding programs are involved, the City will receive claim packages as submitted to the other funding agencies and pay their proportional share of approved and eligible project costs.

Community Development Fund Application Form

Green Initiatives Stream

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
<input checked="" type="checkbox"/> Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
<input type="checkbox"/> Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
<input type="checkbox"/> Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
<input type="checkbox"/> Q4	October 1 – December 31	Last Friday in December of each calendar year	January	After February 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☐ Incorporated Not-for-profit organization
☒ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
☐ Local School or School Group / Committee
☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: Sault Ste. Marie Climate Hub

Address:

Phone Number: Fax:

Contact Name: Sandra Trainor Email:

Phone:

Names of Organization Officers, Directors & Principals (if applicable):

Danielle Hudson - Co-Chair Ted McPherson - Co-Chair Carmen Niessen - Nelson - Secretary Sandra Trainor - Treasurer

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

The Sault Climate Hub is a non-partisan group of concerned citizens advancing climate change mitigation and adaptation to align Sault Ste. Marie with scientific, aspirational, and global targets for greenhouse gas emission reductions through action, education, engagement and other activities. The Hub is part of The Climate Reality Project Canada that serves as the Canadian component of a global movement of millions of diverse and dedicated volunteers, from 154 countries around the world.

The Sault Climate Hub has been meeting since 2019. The hub has 15 - 20 active volunteers, with an over 400 member database. (There is no membership fee)

Activities have included education and community outreach in the Sault and surrounding area. Various ways our volunteers have been involved include:

- Hosting free webinars over the past three years, inviting speakers on various topics from plant based eating, electric cars, Algoma Steel green initiatives and much more. The Sault Climate Hub YouTube Channel features the most recent webinars.
- Publishing a free quarterly newsletter called "Impact Bulletin" with an over 400 subscription list.
- Partnering with various local, like-minded organizations in community outreach activities i.e. SSM Public Utilities Comm at Rotary Fest, Clean North and SSM public library on Earth Day initiatives, Science North and plant-based diet seminar, Algoma Envirothon with Algoma High Schools etc.

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

Partners for the project include:

- Algoma District School Board at Eastview Public School - joint venture partnership, by providing the land and the opportunity to work with the school community. Lisa Keranan - Experiential Learning Lead ADSB, Jan Marelli - ADSB
- Clean North - In - Kind, by way of volunteers, resources and donation of some tree species. Abby Obenchain, Don McGorman.
- Sault & Area Naturalists by way of volunteer time and in-kind resources. Ron Prickett
- Among the volunteers for this project, as well as members of the Sault Climate Hub, both Dr. Paul Hazlett - Soil Scientist and Dr. Rob Fleming - Forest Scientist, will be lending their expertise.

Section 3: Project Information

Please provide key information about your project including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

For generations, we have accepted turf monoculture in our urban landscapes. By initiating a “Little Forests” project in Sault Ste. Marie, we aim to address key environmental concerns for our city, including repurposing lawns and undeveloped areas that are ecological deserts that do not support native plants, insects, birds or other wildlife. We propose a citizen, and school community-led urban afforestation on Algoma District School Board (ADSB) property by converting unused and underutilized lands owned by the ADSB, by “rewilding” them with native trees and plants.

The establishment of a Little Forest on ADSB property will provide excellent opportunities for student experiential learning within STEM (Science, Technology, Engineering, and Math) disciplines and provide an outdoor forested space for staff and student reflection. Studies show that this kind of nature therapy promotes mental and physical wellness.

Little Forests are collaborations between plants, soil, organisms, climate, geology, land and people. They're an approach to rapidly regenerating Indigenous forests: human communities who help the land remember (decolonize the land) by restoring deforested land to the layered and diverse Indigenous forest communities that once covered this land. Drawing inspiration from nature, our approach to planting forests introduces all the elements present in a healthy forest ecosystem — from the canopy of the tallest trees down to the underground city populating the soil, and all layers in between. We plant forests, not just trees.

Little Forests promotes a shift from planting trees from ornamental landscapes to planting forests as flourishing, biodiverse, Indigenous ecosystems. The approach is inspired by Dr. Akira Miyawaki, who has overseen the planting of more than 30 million trees in over 1,600 locations around the world. Miyawaki's method condenses the typical time it takes to create a forest from 150 years into 15-20 years. Little Forests Kingston has been undertaking this method successfully and there are several other cities in Ontario who are interested in following their example. <https://littleforests.org/>

PHASE ONE - Our objective for 2024, is to begin preparing the ground in a pilot project space in collaboration with the Algoma District School Board, in May, 2024. The confirmed location is at Eastview Public School - 75 Arizona Ave. SSM.

PHASE TWO - By the Spring of 2025, the soil will be ready for planting. Partner volunteers will participate in the project from start to finish. By partnering with the ADSB and Eastview Public School, there is an excellent opportunity to incorporate Experiential Learning with the students.

Over the next 2-3 years, select stewards of the new Little Forest will be tasked with maintaining the new plantings, until they are well established and thriving.

Once the core Little Forest group evaluates the success of the project and reports to council after it's first year, it will be determined whether to continue duplicating the project in additional areas of the City with new partners or on another location owned by the ADSB.

Because this project will be taking place in two phases, we will be applying for funds in two separate applications.

The first phase (preparing the soil for the forest floor) will be completed by May-June 2024. The reason for the two phases, is that the layers of the components (Hay/Straw, compost, wood mulch,) added on top of the turf, need time to degrade and breakdown in order to provide best conditions for planting.

A report to council for this phase will take place well before the end of 2024.

Phase two will consist of tree planting in spring 2025. We will proactively order trees in fall 2024 to ensure we have sufficient stock. Another funding application will follow for phase 2. We will divide the site into three forest types with tree and plant species representing a “Native Forest”, a “Climate Change Adaptation Forest” and a “Food Forest”.

See attached map of what the forest could look like. Final details will be made in conjunction with the ADSB.

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

Our communication strategy is as follows:

- Appoint a spokesperson(s) for the Little Forests SSM project in collaboration with the ADSB and Eastview Public School..
- Write and distribute a press release outlining the project and the purpose for it, including funding sources.
- Create social media graphics and text for the Little Forest SSM pilot project and distribute to partners for their own channels.
- Interpretative panels will be installed at the site describing the project and partners participating.
- Repeat sending out press releases and social media posts throughout the project.

The target audience for the project is the general public, including home and property owners, and in particular young people and students.

Our anticipated impact for the pilot project is education and awareness, along with hands-on learning opportunities for students. There could also be a calculation on reduction of emissions by no longer needing to use lawn equipment to maintain the area.

Section 4: Costs and Financing

Total amount of assistance requested \$ 5,280.44

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

We are applying for funding for PHASE ONE portion of this project in this funding application.

PREPARING THE SOIL (Forest Floor) - 200m sq.

1st layer - hay round bales - 4-6 " depth - quantity 7 - cost \$100.00 /bale = \$700 + delivery \$150 = \$850.00 + tax = \$960.50 (verbal quote from Farmer, Keith Good on Government Rd)

2nd layer - compost/manure - 1" depth - 8 yards - \$70/yd = \$560 + delivery \$150 = \$710 + tax = \$802.30 (verbal from several area livestock farms)

3rd layer - mulch/wood chips - 4-6" depth - 40 cubic yards - cost \$59 x 40 = \$2,360 + delivery \$80 = \$2,440+ tax = \$2,757.20 (Ideal Landscaping)

Flagging tape, twine and wooden stakes for identifying the boundary - \$172.96 + tax = \$195.44- Home Hardware/Canadian Tire/Home Depot

Interpretive signage for phase one - \$500 + tax = \$565.00 (Compass Imaging - quote provided is higher than what is budgeted but applicants past projects and City precedent projects are comfortable with the budgeted amount of \$595)

Total funds requested: \$ 5,280.44 (PHASE ONE)

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

☐ Yes

☒ No

If yes, please specify:

Have you received Green Initiative funding from the City previously?

☒ No

☐ Yes ☐ Amount (\$) _____

Project Title / Description:

What was the last year received: _____ (specify year)

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Please select the category that your project best falls under (check all that apply)

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

We believe that by rewilding these dead spaces in school yards, it will not only beautify the neighbourhoods with native plantings, it will decrease the greenhouse gas pollution emitted by lawn maintenance equipment when ADSB staff cut and trim the grass in these areas on a regular schedule throughout the season.

This initiative will connect children and other people to nature and at the same time, sequester carbon, contribute to urban cooling, water regulation and biodiversity.

With this project we are striving to plant 145 trees on a single plot of land, all of which will directly sequester greenhouse gas emissions from the atmosphere as they grow. Furthermore, by taking a sufficient amount of time to prepare our site in Phase 1 we are improving the chances of tree survival and we are also improving soil quality, both of which will support ecosystem resilience.

By improving soil quality and increasing vegetation cover on this plot of land (and all future Little Forests) we will improve water infiltration and reduce stormwater and snowmelt runoff. Finally, a significant ecosystem service of forests is their ability to improve water quality. Healthy soils filter out contaminants such as heavy metals and pesticides, and forest cover reduces erosion and subsequent sediment inputs into local waterways.

Carbon sequestration.

One tree absorbs or sequesters between 10 - 40 kg of carbon per year. In this project, there will be approx 145 canopy trees planted which equals to approx 1,450 - 5,600 kg of carbon absorbed. This number does not include understory trees and brush, nor does it include the carbon absorbed by the soil.

source: <https://ecotree.green/en/how-much-co2-does-a-tree-absorb>

Section 6: Community Benefits

How does the project compliment other local initiatives?

The Little Forest project directly aligns with the City's Community Greenhouse Gas Reduction Plan by implementing nature-based solutions to mitigate climate change impacts. By creating small pockets of green space within urban environments, the Little Forest project promotes carbon sequestration, reduces heat island effects, and enhances biodiversity. Through the planting of trees, shrubs, and native vegetation, the project helps absorb carbon dioxide from the atmosphere, thereby offsetting greenhouse gas emissions.. Overall, the Little Forest project contributes to the City's goals of reducing greenhouse gas emissions and building resilient, sustainable communities.

What is the anticipated impact on the community as a whole from your planned project?

We believe that this pilot project initiative, when promoted well, will also encourage private property owners and homeowners to look at their own carbon footprint and inspire them to duplicate this idea because it's doable and inclusive.

Starting with one pilot Little Forest project for 2024, in one area or neighbourhood to use as a catalyst for more forest planting/rewilding projects throughout the City and surrounding areas.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

This joint project between the Sault Climate Hub and the ADSB provides a multitude of opportunities for environmental sustainability education as students will be involved throughout the Little Forest establishment and growth. The Little Forest will provide an outdoor classroom to build on concepts including but not limited to: soil and plant biology, forest species and growth, ecosystem function, food systems, natural resource management, the global carbon cycle and climate change.

The Little Forests concept is a relatively simple idea to duplicate. Changing the mindset of transforming dead space, dependent on being maintained by greenhouse gas spewing equipment, and rethinking the concept of monoculture grass is "green space", is a perfect way to raise awareness and educate our community as a whole about what sustainability in an urban setting could mean and look like.

Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this 28th day of March, 2024

NAME	Title	Signature	Phone Number
<u>Sandra Trainor</u>	<u>Treasurer</u>	<u>Sandra Trainor</u>	<u>705 987-2844</u>

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Tom Vair
Deputy CAO, Community Development & Enterprise Services
99 Foster Drive, Second Level
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 759-5308
Email: t.vair@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By:  Date: 29 April 2024

Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m.c.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.

Proposed Sault Climate Hub and ADSB Little Forest

This is a template plan for Years 1 and 2. Year 1 will be used for ground preparation. Tree planting will occur in Year 2. Understory species will be added in Years 3 and 4 and will require a more detailed map.

This template can be easily modified for the planting location and can be replicated as the Little Forest project expands in Sault Ste. Marie.

Material Requirement Summary (Years 1 and 2)




- 73 trees for Native Forest
- 48 trees for Climate Change Adaptation Forest
- 24 trees for Food Forest
- Ground preparation will take place in the first year using compost, hay/straw and wood chips
- Information sign
- Bench, approx. 1.2 m long by 0.5m deep
- Path approximately 40 m²(2m wide)

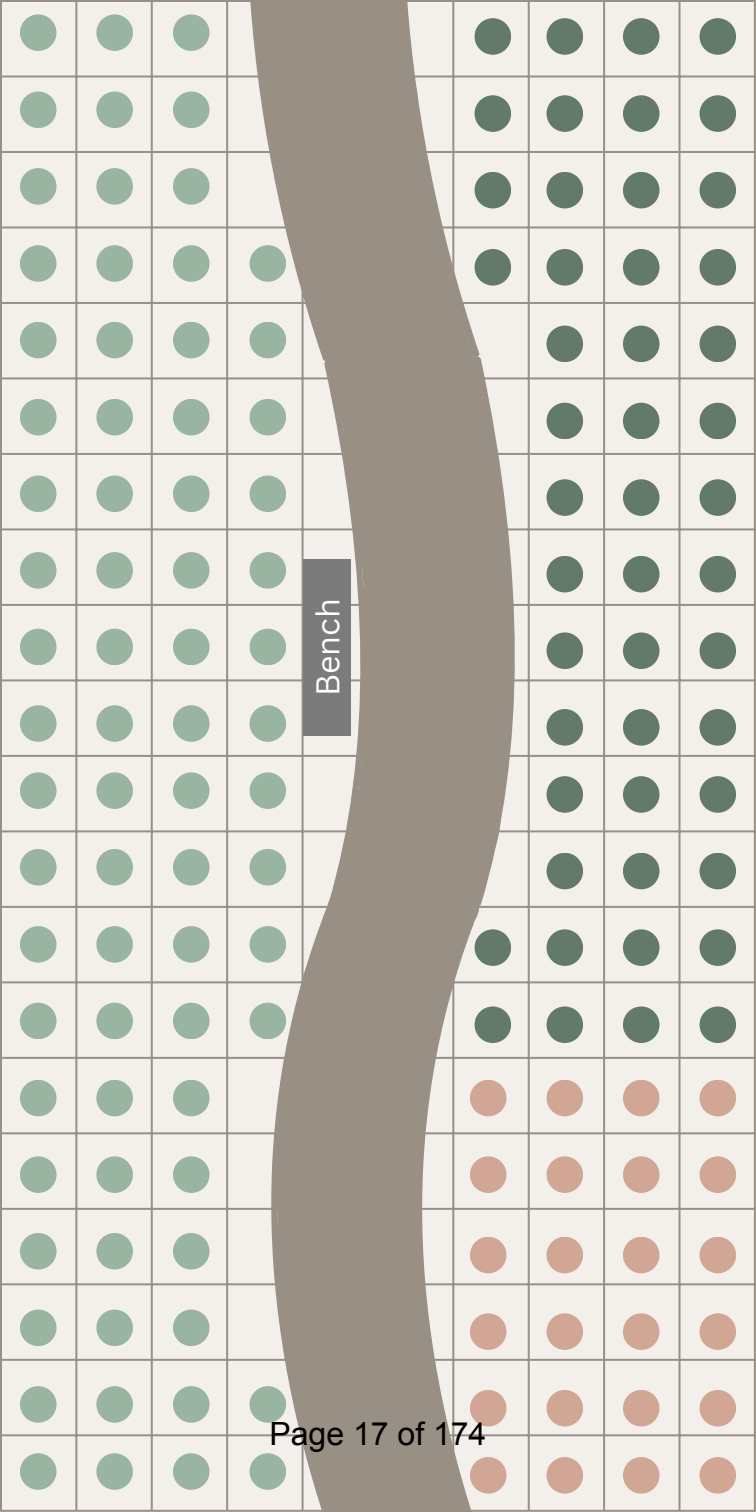
Total area: 200 m²

Scale: 1 cm = 1 m. Each grid cell is 1 cm x 1 cm.

Tree density: 1 tree per 1m²

Legend:

-  Native Forest
-  Climate Change Adaptation Forest
-  Food Forest



Bench



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Brand: KITZMANS DIXON LLC

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Top

ESTIMATE #29105

4/12/2024

Prepared For:

SAULT CLIMATE HUB
 SANDRA TRAINOR

Prepared By:

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Email: trevor@doiweb.com

Description: POST AND PANEL SIGN SYSTEM
 SIGN PERMITS RESPONSIBILITY OF CLIENT

Estimated Time For Production: 8 working days

Quantity	Description	Each	Total	Taxable
1	POST AND PANEL SYSTEM, HALF ROUND POST ANODIZED WITH END CAPS TOP AND BOTTOM RAIL INCLUDES DOUBLE SIDED 3MM DIBOND PRINTED SIGN INSERT 48X36 WITH ANTI GRAFFITI OVERLAMINATE	3,640.36	\$3,640.36	✓
1	SITE VISIT IN ADVANCE OF INSTALL	250.00	\$250.00	✓
		Subtotal	\$3,890.36	
		HST	\$505.75	
		Total	\$4,396.11	

Terms: ALL ARTWORK MUST BE PROVIDED AS FOLLOWS: HI RESOLUTION PDF, TIFF, JPEG (FOR PREPRESS) OR EPS FILE,
 CONVERTED TO CURVES WITH NO CROP MARKS. ALL SIGN PERMITS ARE THE RESPONSIBILITY OF THE CLIENT

By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms on this agreement.

Signed by

Date

Amt. Paid Today

Community Development Fund Application Form

Green Initiatives Stream

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Section 2: Applicant Information

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- ☐ Local School or School Group / Committee
- ☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: Clean North

Address: 736-A Queen Street East., Sault Ste. Marie, ON, P6A 2A9

Phone Number: 705-945-173

Contact Name: Sheri Tuck

Email: [REDACTED]

Phone: [REDACTED]

Names of Organization Officers, Directors & Principals (if applicable-): Bill Cole - Chair, Peter McLarty - Vice Chair, Steve Bedford - Treasurer, Emma Jones - Secretary

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

Established in 1989, Clean North is a registered charitable environmental awareness group (Charity Registration #130567456RR0001; Canada.ca/charities-giving) dedicated to helping Sault Ste. Marie to become as clean and green as possible for our sake, as well as our children and grandchildren. Our leadership led to the blue box, e-waste and Christmas tree recycling programs in Sault Ste. Marie, diverting tonnes of material from the municipal landfill. Clean North has organized and carried out community tree plants, litter clean ups, waste reclamation at Rotary Fest, food and compost diversion in partnership with Harvest Algoma. Clean North builds and sells green products like worm composting kits, rain barrels and bat houses. We lead composting initiatives, provide volunteer opportunities to many hundreds of youth and young adults seeking community service opportunities. Clean North provides free public information and education on many environmental topics (e.g., recycling, waste reduction, composting, invasive plants awareness, local industrial pollution) through our website, social media and numerous in-person workshops in local schools and elsewhere.

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

Clean North will be combining their efforts with the following partners who will assist with the promotion of the project, education regarding food waste and ways to reduce it, provide warehouse storage for receiving and distributing product to end users, as well as working on promoting the initiative within their communities and providing possible drop off locations for "foodilizer" compost product

- Harvest Algoma – Jane McGoldrick/David Thompson (Don McGorman) – 705-253-0273
- Suzanne Hanna Memorial Community Garden – Molly McQuarrie – 705-943-5594
- City of Sault Ste Marie – Emily Cormier – 705-989-8748
- Ergo Office Plus – Paul Scornaienchi – 705-971-7301

Section 3: Project Information

Please provide key information about your project including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

Project Description: Clean North is seeking funding from the Green Initiatives fund to support the purchase of up to seventy-five (75) Food Cyclers. The Food Cycler is a countertop composter that makes it easier for residents and businesses to reduce food waste. The Food Cycler can be run multiple times a day and is easily turned on with the push of a button. Food materials break down into a powder that can be mixed into garden soil as a nutrient rich fertilizer and used in resident or community gardens.

Clean North is seeking funding from the Green Initiatives fund to offset costs for individuals' homes or offices at a highly reduced cost. The Food Cycler has a unit with a 2.5L and a unit with a 5L capacity, both with the ability to reduce food scraps into a fine powder which can be used as a nutrient rich soil amendment. The Food Cycler can reduce food waste going to landfill and is a good start to supporting the City's future curbside organics program. Participants will track their usage over a 12-week period on a provided tracking sheet and complete an exit

survey for feedback to Food Cycle Science through an online link which will be emailed to all participating residents.

Clean North roles in the project are: 1) to secure grant funding from City Green Initiatives Program to provide a \$100 per unit subsidy to offset some purchase cost for customers and incentivize home composting; 2) to support local advertising/marketing to assist Food Cycle Science to meet 75 unit pre-sale goal; and 3) to create and support a home compost collection point at Harvest Algoma for Food Cyclers owners to bring their processed compost to if they so desire. Clean North will not be named in the Food Cycler product info and does not expect to be a contact point for customers who are seeking customer service. Clean North expects customers to be clearly informed that any pre- or post-sale customer inquiries are to go directly to the Food Cycle Science customer support department.

Ergo roles in the project are to: 1) receive up to 75 pre-sold units from Food Cycle Science in June, temporarily warehouse, and serve as customer pick up contact for sold units; and 2) to provide product loss/damage liability under their business insurance for up to 75 pre-sold units from the time they are received until they are picked up by customers.

Objectives: The objective of this project is to distribute up to 75 food cyclers to residents in the community. Our target audience will be people interested in an alternative to composting with a desire to reduce their food waste. An example may be people who live in apartment buildings or small spaces that do not have access to a yard for composting or who are not interested in the work required to run a yard compost and the possible risk of nuisance animals and rodents.

Performance Targets: The project seeks to distribute up to 75 units within one (1) year. Food Cycler will set up an online pre-registration where individuals can go to sign up and purchase their Food Cycler units. Once the maximum of 75 units have been purchased, Food Cycler will ship the units to 80 March Street on behalf of Clean North for distribution in Sault Ste. Marie. Registrants will be contacted for pick up once the units have arrived. (Project goal is to pre-sell up to 75 Food Cycler home composting units in May 2024. Project lead and vendor is Food Cycle Science, who are responsible for all pre-sales, revenue and tax collection from buyers, shipping units from their distribution point to the Ergo warehouse, and all post-sale customer service requests and service.)

Impacts and Limitations: This is a pilot countertop composter project that will encourage greater adoption of organic waste diversion in our community. Because this has never happened in the community before, the success of this program will require ongoing education and outreach to ensure participants understand the process and are committed to separating organic waste properly. Clean North has been involved in community education and awareness about waste reduction and composting for years and will leverage their social capital, network, and strong communication skills to ensure messaging is shared within the community.

If the pilot program is successful and there's interest in expanding it to a larger scale, transitioning from a small-scale pilot to a town-wide program may present logistical, financial, and administrative challenges. Clean North intends to share the results of the program with the City of Sault Ste Marie as they move forward with their own research and investigate curbside organics collection which is required to be implemented within the community by the Province by 2025.

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that

the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

Clean North will be promoting the project as well as educating the public through our social media platform through a series of campaigns. We will also be posting blogs on the topic of food waste to educate the public. Our blogs and Clean North updates are available on the Clean North Website as well as distributed to our members via email on a monthly basis. This pilot program will be promoted to all members of the public and will be accessible to renters as well as homeowners. We see our target audience being people who live in apartment buildings or small spaces that do not have access to a yard for composting. We also feel that this initiative will create an interest from people who don't want to yard compost due to the risk of unwanted smells, animals, and pests. We will be able to reach the public not only through social media but by preparing promotional posters promoting the program and have these displayed at local grocery store bulletin boards. We will also be able to reach out to property managers and realtors who work with property management companies to promote the program to residents within their buildings. We are also anticipating collaborations and the sharing of the project as well as educational information to be shared by our partnering gardening and food security communities.

Section 4: Costs and Financing

Total amount of assistance requested \$8,609.86

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

The retail price of the Food Cycler FC.30 is \$500. Food Cycler is offering Clean North a municipal discount of \$250/\$415 per unit. Clean North is seeking \$100 per unit from the Green Initiatives Fund which will result in a \$150/\$300 cost to participants. This lower cost will make the product more affordable and enticing to users. By making the product more affordable but still requiring participants to pay a fee, we feel that we will be ensuring the end users' participation in the collection of data and sharing the totals in waste reduction. See below for cost model provided by FoodCycler as well as detailed project budget.

FUNDED PILOT PROGRAM OPTIONS

Municipal Subsidy Model



a Item	b Estimated Cost (pre-HST)	c HST incurred by Clean North on purchases (13% of b)	d Tax rebate to Clean North from Canada Revenue (9.06% of b)	e Residual tax, Expensed to Green Initiatives Grant (3.94% of b)	f Grant Expense claimed (column b+e)	g Supplier
Food Cycler (Municipal Subsidy)	\$7,500.00	\$975.00	\$679.50	\$295.50	\$7,795.50	Food Cycler
Food Cycler Shipping Fee	\$700.00	\$91.00	\$63.42	\$27.58	\$727.58	Food Cycler
Garbage Bins with lid x2	\$42.99	\$5.59	\$3.90	\$1.69	\$44.68	Canadian Tire
Posters x 10	\$40.50	\$5.27	\$3.67	\$1.60	\$42.10	Canva/Staples
Sub Total	\$8,283.49	\$1,076.86	\$750.49	\$326.37	\$8,609.86	
Total Project Cost (\$9,360.35)	\$8,283.49	\$1,076.86				
Total expensed to Green Initiatives Grant	\$8,283.49			\$326.37	\$8,609.86	

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

N/A

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

☒ Yes

☐ No

If yes, please specify:

Waived tipping fees at landfill for periodic Clean North litter cleanup projects. Tree chips donated from municipal Forestry Dept tree maintenance program, used for mulch/weed control at local tree-planting site.

Have you received Green Initiative funding from the City previously?

☐ No

☒ Yes ☐ Amount (\$) \$11,399.44

Project Title / Description: Clean North received \$2,830.13 from the Green Initiatives Fund in 2022 for their Soil and RX Bottle Project and \$8,569.31 in 2023 for their Tree Planting Project.

What was the last year received: 2023

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

The Clean North countertop composter program seeks to support community environmental responsibility, including greenhouse gas (GHG) emissions reduction and waste reduction, in

several ways. Firstly, the countertop composters produce a by-product that can be used to enrich soil in gardens, landscaping, and agriculture, reducing the need for chemical fertilizers. Compost improves soil health and water retention, supporting overall ecosystem resilience.

We will be partnering with Harvest Algoma to have a collections location for those who do not have a space to use the compost byproduct. Clean North will provide a maximum of 2 metal non-descript bins with lids and signage at Harvest Algoma. The plan is to have a small outdoor collection vessel located at the front of the building (446 Second Line E) which would be accessible 24/7 for self-directed drop-off. Any foodilizer material collected will end up in the established compost waste stream and then used in the grow operations at HA or somewhere else (e.g. Food Bank Farm).

The project also supports organics diversion. By diverting organic waste from landfills, where it would decompose anaerobically and produce methane (a potent greenhouse gas), the program helps reduce overall community GHG emissions. Organic waste produces methane which is 25 times more harmful than CO₂. 1 tonne of food waste is equivalent to 1 car on the road for one year. It is estimated that each household will divert 300kg of food waste per year with the Food Cycler (x 75 households). 63% of food waste is avoidable. 25-50% of household waste is organic. By removing food waste from garbage, the volume is reduced by up to 50% which can lead to less frequent collection, fewer trips to disposal sites and keeps odours down which reduces animal interest. Each year, food waste in Canada is responsible for 56.6 Million tonnes of CO₂ equivalent of Green House Gases. By diverting food waste we will reduce the amount of CO₂ created and extend the life of our landfill¹.

Section 6: Community Benefits

How does the project compliment other local initiatives?

This project will compliment other local environmental initiatives and will encourage users to produce less food waste.

Reducing waste, especially food waste, compliments the City's blue box recycling program - which was Clean North's very first initiative in Sault Ste Marie. This project will also be a great segway into the proposed City of Sault Ste. Marie's composting program which is slated to commence in 2025. The nutrient rich by-product can be used as an addition to garden soil, existing compost piles, can be integrated into existing yard waste program, or added to green bins.

The project also aligns with the City of Sault Ste. Marie's Community Greenhouse Gas Reduction Plan (2020 – 2030), where waste is one of the seven key pillars of the plan. The educating and engaging of residents and businesses about waste diversion is one of the actions noted in the plan, as well as exploring organics waste diversion.

The City of Sault Ste. Marie was contacted by FoodCycler in 2023 about their countertop composter for organic waste management and previous partnerships with municipalities across Canada. FoodCycler sent two demo countertop composters for the City to see and try. Despite good feedback from City staff regarding ease of use, the pursuit of a City led program competed with the City's plans for a single sourced organics facility. Food Cycler then contacted local environmental group Clean North who are pursuing an application to the Green Fund for a demo project. Upon discussions with Food Cycler, they have offered to donate the two food cyclers to community schools. To celebrate Earth Day and engage the community, especially

¹ <https://foodcycler.com/pages/food-waste-recycling>

the younger generation, the City has placed a call out to all local schools to create a 1-minute video sharing their ideas and actions or projects aimed at promoting sustainability. Each school video submission will be entered to win one of two countertop composters. This initiative led by the City further supports Clean North in their endeavor to foster environmental awareness, instill a sense of responsibility towards the planet, and inspire collective action for a more sustainable future.

What is the anticipated impact on the community as a whole from your planned project?

The impact on the community from this project will be empowerment over their individual food waste. This project will educate the community on how much food is actually wasted per household, what the options are for reducing food waste and therefore reducing the cost of groceries, providing alternatives for disposing of food waste as opposed to landfills and the overall impact of food waste and methane gases created from the food waste when disposed of in the landfill. This project can save people money on groceries, save the municipality on waste collection fees and increase the lifespan of our landfill. The pilot will provide opportunities for residents and community groups to share resources and exchange knowledge about composting best practices, further amplifying the pilot's impact.

Clean North will also run a post-project communications effort to tell the (hopefully) good news story, and maybe include some user profiles/stories and their experience with the Food Cycler.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

Our project plan includes the education of the community on the impacts of food waste to the environment through social media posts, website and email blogs and the continuous sharing of facts and statistics gathered from the participants in this project. By sharing information on waste reduction and the impacts of food waste we will create awareness throughout our community.

Countertop composting programs can raise awareness about the environmental impacts of food waste and the benefits of composting. By engaging participants in the composting process, this pilot will promote sustainable behaviors and encourage broader adoption of waste reduction practices. The pilot also seeks to encourage individuals to consider the entire lifecycle of their waste, from production to disposal, by promoting a more holistic understanding of environmental impacts. Countertop composting programs encourage participants to think critically about waste generation and disposal practices, fostering a mindset of environmental stewardship.

Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this 20 day of MARCH, 2024

NAME
SHERI TUCK
Community Development Fund

Title

Signature


Phone Number
705-943-8935
Green Initiatives Stream

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Tom Vair
Deputy CAO, Community Development & Enterprise Services
99 Foster Drive, Second Level
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 759-5308
Email: t.vair@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By:  Date: 2024 03 20

Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m.c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.

Clean North

Clean North

Sault Ste. Marie

Reference: 20240207-092001183

Quote created: February 7, 2024

Quote expires: May 7, 2024

Quote created by: Jacob Hanlon

"Municipal Solutions Manager"

jacobh@foodcyclr.com

+16133164094

Comments from Jacob Hanlon

Products & Services

Item & Description	Quantity	Unit Price	Total
FoodCycler (Municipal Subsidy)	75	CA\$100.00	CA\$7,500.00
One-time subtotal			CA\$7,500.00
Shipping			CA\$700.00
HST (13%)			CA\$1,066.00 13% tax
Total			CA\$9,266.00

Purchase terms

Signature

Signature

Date

Printed name

Questions? Contact me



Jacob Hanlon
"Municipal Solutions Manager"
jacobh@foodcycler.com
+16133164094

FoodCycler
371A Richmond Rd
Suite 4
Ottawa, Ontario K2A 0E7
Canada

Process for FoodCycler pilot program in Sault Ste Marie

1. Apply for City of SSM Green Initiative Grant - Intake Q1 (January 1 to March 31)
2. ESC and Council Review occurs in April 2024
3. Project can be implemented if grant is approved May 1st 2024
4. After notification of approved grant from SSM, Sheri to notify Food Cycle Science to launch their marketing program (i.e., pre-sales can start)

Project goal is to pre-sell up to 75 Food Cycler home composting units in May 2024. Project lead and vendor is Food Cycle Science, who are responsible for all pre-sales, revenue and tax collection from buyers, shipping units from their distribution point to the Ergo warehouse, and all post-sale customer service requests and service

Earth Day April 22nd - Community Video Contest through City of SSM to give away 2 donated FoodCycler Units

Clean North roles in the project are: 1) to secure grant funding from City Green Initiatives Program to provide a \$100 per unit subsidy to offset some purchase cost for customers and incentivize home composting; and 2) to support local advertising/marketing to assist Food Cycle Science to meet 75 unit pre-sale goal; and 3) to create and support a home compost collection point at Harvest Algoma for Food Cycler owners to bring their processed compost to if they so desire. Clean North will not be named in the Food Cycler product info, and does not expect to be a contact point for customers who are seeking customer service. Clean North expects customers to be clearly informed that any pre- or post-sale customer inquiries are to go directly to the Food Cycle Science customer support department.

Clean North will put together a social media post to promote the initiative ... City of SSM, Harvest Algoma, Ergo Office Plus and other community partners will share the social media posts

- Posters will be created and posted at local grocery stores and apartment buildings
- Promotional/Educational materials from Food Cycler (see Municipality of Wawa Facebook page)
- Possible Press Release

Food Cycler will create a shopify Page to register participants and accept orders and money from participants (deadline of end of May)

- All customer service to be conducted directly through Food Cycler (contact info will be obtained)
- composting survey and collection of information to be done direct through Food Cycler

At the end of the pre-sales window (~ May 2024) , Food Cycle Science will notify Sheri on the exact number of units they have sold, up to 75 maximum.

Food Cycle Science will invoice Clean North for the total of \$100/unit sold, plus shipping, plus appropriate HWST, up to a total maximum of \$7500 + \$700 Shipping + 13% HST, which is a grand total maximum invoice amount of \$9266.00

Clean North will have up to 30 days to pay the invoice, but preferably asap to clear the way for prompt shipping of sold units.

The invoice will be paid by cheque drawn from Clean North TD checking account. Bill and Steve have confirmed there are adequate funds available in the account to cover this invoice for the 3-4 months expected between the expense and the bulk of the funds recovery from the city grant in late summer.

Ergo will receive 2 skids of pre-sold product for distribution early June 2024 (dependent on number of units purchased) – all correspondence for pick up to be directed through Sheri at Ergo Office Plus on behalf of Clean North (possible social media posts)

Ergo roles in the project are to: 1) receive up to 75 pre-sold units from Food Cycle Science in June, temporarily warehouse, and serve as customer pick up contact for sold units; and 2) to provide product loss/damage liability under their business insurance for up to 75 pre-sold units from the time they are received until they are picked up by customers.

As soon as all expenses are complete and the project is deemed complete, Clean North (Sheri) will complete and submit final project report to SSM for payment of grant funds and recovery to Clean North bank account.

Previous project experience with SSM Green Initiatives Grants suggests approximately 1-2 months between submission by Clean North of final project report and expense claim to the city and remittance by direct deposit by the city to the CN checking account.

Need to collaborate with partners ... Harvest Algoma to accept compost once units are received (Don McGorman to coordinate on behalf of Clean North and Harvest Algoma)

- Harvest Algoma
- City of Sault Ste Marie
- Community Gardens
- 75 Litre metal garbage bin = \$42.99 x 2

A post-project communications effort by Sheri and Abby to tell the (hopefully) good news story, and maybe include some home user profiles/stories of their experience with the Food Cycler.

Food Cycler will share survey information collected with Clean North and City of Sault Ste Marie

Steve to compile and submit Canada Revenue Agency non-profit HST rebate application, with the objective of recovering the remaining \$750.49 to Clean North from taxes paid during this project. This rebate, when added to the SSM grant award, should exactly match the invoiced/paid amount from Clean North to Food Cycle Science, resulting in a net \$0 cost to Clean North for the project.

It should be noted as well that the project requires significant volunteer hours contributed by Sheri, possibly some of Ergo's warehouse staff, Abby, Don and Steve to make the project successful

Feeding your FoodCycler™.

WHAT CAN AND CAN'T GO IN.

Ok

Poultry & fish bones

Eggs & eggshells

Shellfish (incl. shells)

Beans, seeds
& legumes

Meat, tofu, poultry
& fish

Coffee grinds, filters,
teabags

Avocado pits

Most vegetable &
fruit scraps

Cut up prior

Fibrous herbs

Fibrous plants

Paper towel/tissue

Pineapple leaves

Corn cobs
& husks

Whole fruits
and vegetables

Ok in small amounts

Sauces, dressings
& gravies

Jellies & jams,
puddings

Starches (bread,
cake, rice)

Dairy products

Hard pits (incl.
peach, nectarine,
apricot, lychee
& mango)

Not recommended

Cardboard

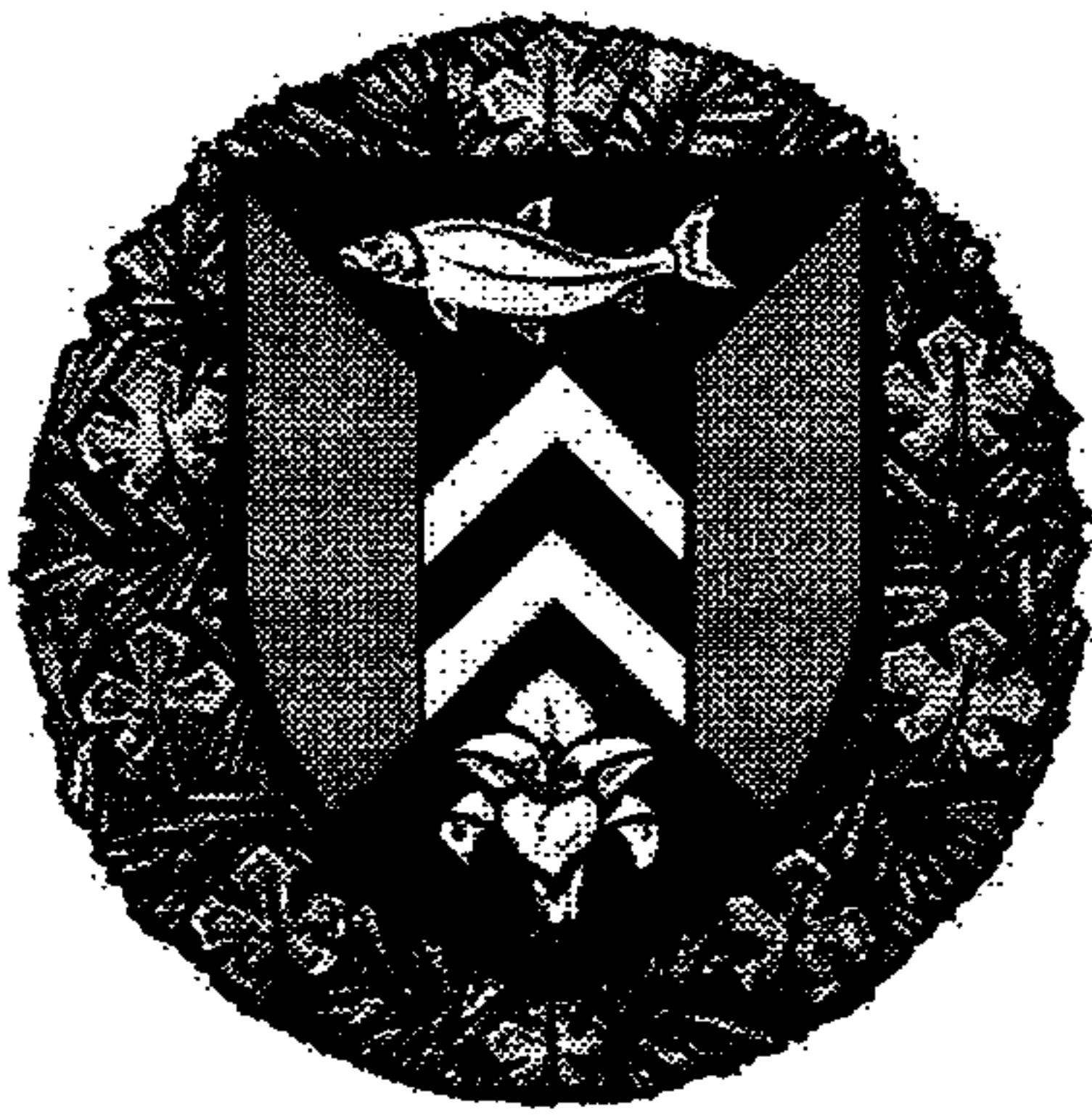
Candy & gum

Dense bones
(beef and pork)

"Compostable"
plastics

Oils & fats

Pharmaceuticals



The Corporation of the City of Sault Ste. Marie
99 Foster Drive, Sault Ste. Marie, Ontario P6A 5X6
saultstemarie.ca | 705.759.2500 | info@cityssm.on.ca

Post Grant Report

The purpose of the Post Grant Report is to provide accountability to the City of Sault Ste. Marie for the financial assistance that was received.

Date of Grant: 30 Aug 2022

Amount: \$3662.44

Or In-Kind Service Provided: _____

Type of Grant: ☐ Cultural/Arts Organization
☐ Sports Organization
☒ Other

Purpose of Grant as per original application:

Two subprojects: 1) Collect, clean and ship used prescription pill bottles to a non-profit organization in Ohio for recycling as medicine bottles in developing countries (purchase shipping cartons, packaging bags and shipping tape, bridge toll and US postage); and 2) Purchase garden soil to replenish existing and new community garden beds.

Did the use of the Grant deviate from original purpose? If so, please explain what grant was used for.

No. Grant funding was used as described in the original proposal.

Please provide details how the grant affected the activities of your organization.

The grant provided critical funding for: subproject 1 (prescription pill bottles) that otherwise would have been personally incurred by the project lead at White Pines HS; and for subproject 2, the community garden beds would not have been replenished with new fertile compost/garden soil.

If grant was for a one-time event, please provide a summary of expenditure and copies of invoices supporting the grant amount.

Name: Bill Cole Title: Clean North Board Chair
Signature:  Date: 10 Nov 2022

Name: _____ Title: _____
Signature: _____ Date: _____

** A Post Grant Report must be submitted no later than September 1st for financial assistance that was received in the current year, if applicable. No further grants will be awarded until Post Grant Report is received.*

Corporate Services – Finance: Revised August 02, 2016



The Corporation of the City of Sault Ste. Marie
99 Foster Drive, Sault Ste. Marie, Ontario P6A 5X6
saultstemarie.ca | 705.759.2500 | info@cityssm.on.ca

Post Grant Report

The purpose of the Post Grant Report is to provide accountability to the City of Sault Ste. Marie for the financial assistance that was received.

Date of Grant: 24 Feb 2023

Amount: \$8604.32 (proposed); 8569.31 (actual)

Or In-Kind Service Provided: _____

Type of Grant: ☐ Cultural/Arts Organization
☐ Sports Organization
☒ Other

Purpose of Grant as per original application:

The objective of this project is to transplant 300-500 eastern white cedar trees from the Clean North nursery site to the SAH Residential Withdrawal Management Centre. Clean North is donating the trees and required labour as an in-kind contribution to the project.

Did the use of the Grant deviate from original purpose? If so, please explain what grant was used for.

No. A total of 85 cedar and 15 red oak trees of various sizes were successfully transplanted to the Northway Wellness Centre site. The total number of trees met the final project requirements of the SAH project team, lead by their contracted landscape architect.

Please provide details how the grant affected the activities of your organization.

As originally proposed, the Green Initiatives Grant provided funds to rent an appropriate skid steer tractor, and to purchase the tools, equipment and supplies required to successfully and safely lift, transport and replant the subject trees. The grant was instrumental in achieving the final project outcomes.

If grant was for a one-time event, please provide a summary of expenditure and copies of invoices supporting the grant amount.

Name: William G Cole Title: Clean North Cedar Tree project lead
Signature: *William G Cole* Date: October 2, 2023

Name: _____ Title: _____
Signature: _____ Date: _____

** A Post Grant Report must be submitted no later than September 1st for financial assistance that was received in the current year, if applicable. No further grants will be awarded until Post Grant Report is received.*

Corporate Services – Finance: Revised August 02, 2016

CDF – Green Initiatives Program Fund Overview

1.0 Purpose

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in improved environmental sustainability in Sault Ste. Marie.

2.0 Policy

The City of Sault Ste. Marie's (the City) Environmental Sustainability Committee (ESC) may recommend the allocation of funds for eligible projects or programs that support of the City's environmental plans and practices, in particular the reduction of greenhouse gas (GHG) emissions and other community environmental sustainability activities.

Funding applications will be reviewed by the ESC in accordance with the CDF – Green Initiatives Program guidelines and will be recommended to Council for approval.

Total funds available for all projects under the CDF – Green Initiatives Program is \$50,000. This amount will be reviewed on an annual basis.

3.0 Definitions

3.1 "Environmental sustainability" means: projects that support reducing our community GHG emissions and reducing pollution, maintaining our natural environment and managing the use of natural resources in a way that ensures their availability for future generations.

3.2 "Eligible Applicant" means either a:

- i. Incorporated Not-for-profit organization
 - ii. Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
 - iii. Local School or School Group / Committee
 - iv. City of Sault Ste. Marie Department
- "Eligible Project" means any project or activity that demonstrates environmental benefits or improvements and is consistent with City policies, and may include, but is not limited to greenhouse gas (GHG) reduction, improving water quality / rehabilitation, increases energy efficiency, healthy and resilient ecosystems, including habitat restoration active transportation or waste reduction.

3 Processing for Evaluating Proposals

4.1 The Community Development and Enterprise Services Department (CD&ES) will provide the resources to support the intake of applications and support the proponent(s) in the development of their proposal.

4.2 City Finance and CD&ES will provide recommendations regarding economic resources available and related concerns (e.g., due diligence collaboration, risk management, etc.)

4.3 Once an application has been deemed eligible and complete by City staff, applications will be reviewed with the Environmental Sustainability Committee for recommendation to City council.

Community Development Fund Application Form

Green Initiatives Stream

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
<input checked="" type="checkbox"/> Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
<input type="checkbox"/> Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
<input type="checkbox"/> Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
<input type="checkbox"/> Q4	October 1 – December 31	Last Friday in December of each calendar year	January	After February 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☒ Incorporated Not-for-profit organization
☐ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
☐ Local School or School Group / Committee
☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: Algoma Fish and Game Club

Address: _____

Phone Number: _____

Contact Name: Randy Fawcett _____ **Email:** _____

Names of Organization Officers, Directors & Principals (if applicable):

- Shane Turcotte, President
- Sean Wonch, VP
- Ashley Fernandez, Treasurer
- Directors: Dean Latham, Tammy McFadden, Mike Williams, Lua Turcotte, Randy Fawcette

aims to inform individuals about key species of concern and provide information on how to identify, report, and prevent their spread.

The second tier of this project seeks funding for the purchase of one (1) EcoFlow DELTA 2 Solar Generator (PV220W) to support emissions reduction at the AFGC events (Children, veterans and fishing tournament events). We are currently in possession of two gas generators. If the use of this unit goes well and meets our requirements, we may consider purchasing a second unit or additional battery to fully eliminate the need for fossil fuel power sources at future events.

Performance targets and impacts: Performance measures of tier one of this project include increased awareness about aquatic invasive species, as well as behaviour change such as increased adherence to recommended boating and cleaning practices to prevent the spread of invasive species. The signs will include QR codes, phone numbers and websites for users to report invasive species so the signs could possibly result in increased reporting indicating increased vigilance and engagement with monitoring efforts. The project has opened the door to future partnership collaborations between the AFGC and the ISC, as well as the City, of which future projects could be viewed as positive performance results.

The focus of the solar generator purchase of this project is to reduce AFGC consumption of fuels for events that currently use fuel generators.

Project Limitations: The sign project is specific to the Bellevue Marina so its effectiveness will be limited predominantly to those who frequent the marina. That said, the project is one of many efforts that the AFGC, ISC and OFHA do to bring awareness about ways to reduce the spread of invasive species. The site has very little signage for invasive species right now, so this project is certainly a step in the right direction. Also, the project may have limitations with compliance, as despite increasing awareness there may be challenges in ensuring visitors adhere to recommended practices for preventing the spread of invasive species. As such discussions have commenced with the ISC to consider partnering on future education and awareness initiatives in the community.

Some of the project limitations for the solar generator are the fact that some of our events are in the winter which generally receive less sunlight which may limit the effectiveness of the solar generators. We attempt to test this out with one to review its effectiveness.

Project Methodology: The following key milestones outline each tier project in more detail:
Invasive Species Signage Project

1. Secure Funding
2. Print Signs
3. Install Signs
4. Communicate results (e.g. press release, social media)

Solar Generator

1. Secure Funding
2. Purchase generator
3. Start using at events and communicate in press release and/or social media

Project Timing: Spring / Summer 2024

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

N/A

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

☐ Yes

☒ No

If yes, please specify:

N/A

Have you received Green Initiative funding from the City previously?

☒ No

☐ Yes ☐ Amount (\$) _____

Project Title / Description: _____

What was the last year received: _____ (specify year)

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

The AFGC invasive species project at the Bellevue Marina offers a range of environmental benefits. By raising awareness about invasive species, it contributes to the conservation of biodiversity, ensuring the protection of native flora and fauna from displacement and extinction. Through prevention of invasive species spread, the project maintains ecosystem balance, promoting healthier and more resilient ecosystems. Additionally, it helps improve water quality by

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this March day of 15, 2024

NAME	Title	Signature	Phone Number
<u>Randy Fawcett</u>	<u>Mr.</u>	<u>Randy Fawcett</u>	<u>705-949-2501</u>

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Emily Cormier
Sustainability Coordinator, Community Development & Enterprise Services
99 Foster Drive
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 989-8748
Email: e.cormier2@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By: Emily Cormier **Date:** 2024 03 15

Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.

KNOW THE RULES

Help prevent the spread of invasive species

Never dump your bait, or the contents of your bait bucket into a waterbody. Dumping can spread harmful species or pathogens.

When moved out of the Great Lakes, baitfish and leeches must be disposed of immediately, at least 30 metres from the water.



Scan here for fishing rules:



Report invasive species:
1-800-563-7711 www.EDDMapS.org

REPORT THEM

Stay vigilant. Watch for these invasive **invertebrates**.



Spiny Waterflea

Tiny, 1-1.5 cm, and translucent
Long, sharply barbed tail-spine; dark eye is prominent
Large colonies form clumps (with black spots) that look and feel like gelatin



Rusty Crayfish

7.5-13 cm from the rostrum (nose) to the tail
Rusty patches on each side of the shell
Greyish-green to reddish-brown claws, black bands near tips
Claws have oval gap when closed
Rostrum is smooth, pinched and concave



Zebra Mussels

Average 2-2.5 cm, but can reach up to 4 cm
Flat on its underside and triangular in shape
Black or brown with white to yellow zigzagged pattern
Colour patterns can vary



Report invasive species:
1-800-563-7711 www.EDDMapS.org

REPORT THEM

Stay vigilant. Watch for these invasive **fish**.



Eurasian Ruffe

Perch-like body <20 cm, glassy eyes and a downturned mouth
Olive-brown on the back, pale colour on the sides
Two dorsal fins are joined; first has 11-16 sharp spines with dark spots, and the second has soft, flexible rays
Sharp spines on their anal fin and gill covers with no scales on their head



Round Goby

6-16 cm long with a cylindrical body and a rounded to blunt snout
Mottled gray and brown
Single suction cup shaped pelvic fin, bulging eyes, and a black spot on the rear of their front dorsal fin



Grass Carp

Can be 1.5 m long and weigh up to 45 kg
Oblong shape, broad head
Small eyes, centred on the side of the head
Large, crosshatch-pattern scales, no serrated fin rays
Colour varies from olive-brown at the top to a brassy/silver-white towards the sides and belly



Report invasive species:
1-800-563-7711 www.EDDMapS.org



CLEAN.DRAIN.DRY.

Before you move your boat overland:

IT'S THE LAW

CLEAN

any plants, animals, or alga from your watercraft, trailer, and equipment.

IT'S THE LAW

DRAIN

by removing drain plugs (transom, bilge, motor, livewell, ballast, etc).

GO ABOVE AND BEYOND

DRY

the watercraft and gear completely between trips. Consider cleaning with hot and/or pressurized water.



Report invasive species:
1-800-563-7711 www.EDDMapS.org

 Reply
 Reply All
 Forward

Thank you
Jordan Tibbies
Chief Sign Technician
Public Works and Engineering Services
705-574-1062
JTibbies@cityram.on.ca



**SAULT
STE. MARIE**

Store / EcoFlow DELTA 2 Solar Generator (PV220W)



☆☆☆☆☆ [Write a review](#)

\$1,899.00 CAD ~~\$2,198.00~~ **\$299**

 Up to 1,099 EcoCredits for cash deduction

Shipping calculated at checkout

- Generates up to 5kWh daily
- A 1800W AC output
- Up to 23% conversion with a unique two-in-one bifacial design to guarantee a fast solar charging speed 0-100% in 3 hours (2 sets) and 6 hours (1 set)
- IP68 dust and water resistance

Overview ▾

Options

(Members-only) DELTA 2 + 220W Portable Solar Panel	\$1,899 CAD \$2,199
DELTA 2 + 1*220W	\$1,899 CAD \$2,199

Tammy McFadden
705-945-8215, Ext. 23
tammy@cliffeprinting.ca



1-888-433-2139 Toll Free
705-942-6928 Fax
118 Spring Street,
Sault Ste. Marie, ON P6A 3A1
www.cliffeprinting.ca

ESTIMATE

SIGNS - BANNERS - LARGE FORMAT PRINTING - DECALS

Terms & Conditions: Pricing is valid for 30 days. HST is not included.

Date: March 7, 2024

Att: Randy Fawcett, Algoma Fish and Game Club

Item: Protect Our Waterways Signs
Quantity: 4 Total (OFAH Clean Dry Drain, Use Baitfish, Invasive Fish & Invasive Invertebrates)
Size: 24 x 36 inches (2 x 3 feet)
Method: Full Colour Print and UV Laminate, Single Side, Mount on Aluma Panel (Dibond)
Corners: Rounded corners
Drill Holes: Yes, top and bottom centered
Proof: Supplied Artwork, PDF proof for client approval
Installation: No, City to install
Total Price: \$404.00 + Tax (\$101.00 + tax Each)

Item: Design for Protect Our Waterways Signs
Quantity: 4 Total (OFAH Clean Dry Drain*, Use Baitfish, Invasive Fish & Invasive Invertebrates)
Size: 24 x 36 inches (3 x 2 feet)
Ink: Full Colour
Proof: Cliffe Printing Inc.
Total Price: \$140.00 + Tax

* supplied design pending from OFAH, resize to fit

Total cost: \$544.00 + tax (Design and 4 Signs as described above)

CDF – Green Initiatives Program Fund Overview

1.0 Purpose

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in improved environmental sustainability in Sault Ste. Marie.

2.0 Policy

The City of Sault Ste. Marie's (the City) Environmental Sustainability Committee (ESC) may recommend the allocation of funds for eligible projects or programs that support of the City's environmental plans and practices, in particular the reduction of greenhouse gas (GHG) emissions and other community environmental sustainability activities.

Funding applications will be reviewed by the ESC in accordance with the CDF – Green Initiatives Program guidelines and will be recommended to Council for approval.

Total funds available for all projects under the CDF – Green Initiatives Program is \$50,000. This amount will be reviewed on an annual basis.

3.0 Definitions

3.1 "Environmental sustainability" means: projects that support reducing our community GHG emissions and reducing pollution, maintaining our natural environment and managing the use of natural resources in a way that ensures their availability for future generations.

3.2 "Eligible Applicant" means either a:

- i. Incorporated Not-for-profit organization
 - ii. Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
 - iii. Local School or School Group / Committee
 - iv. City of Sault Ste. Marie Department
- "Eligible Project" means any project or activity that demonstrates environmental benefits or improvements and is consistent with City policies, and may include, but is not limited to greenhouse gas (GHG) reduction, improving water quality / rehabilitation, increases energy efficiency, healthy and resilient ecosystems, including habitat restoration active transportation or waste reduction.

3 Processing for Evaluating Proposals

4.1 The Community Development and Enterprise Services Department (CD&ES) will provide the resources to support the intake of applications and support the proponent(s) in the development of their proposal.

4.2 City Finance and CD&ES will provide recommendations regarding economic resources available and related concerns (e.g., due diligence collaboration, risk management, etc.)

4.3 Once an application has been deemed eligible and complete by City staff, applications will be reviewed with the Environmental Sustainability Committee for recommendation to City council.

4.4. All requests will be presented to Council in writing with supporting presentations by the applicant, if required. A copy of the application will be included in the Council package, which is public. Any confidential material to support the application should be contained in a separate document and marked confidential.

4.5 City Council will make the final decision regarding the approval of financial contributions.

4 Accountability, Monitoring and Reporting of Results

The following will be expected from the successful applicants:

5.1 Recognition of the Community Development Fund contribution to the project in reports and appropriate marketing products, including the City logo.

5.2 Progress reports for longer duration projects as outlined in their application timetable and proposal to City Council.

5.3 A final project report containing an evaluation of the success of the initiative in meeting its goals and key performance targets as well as the benefits to the community is required within 60 days of project completion.

5.4 A complete report of all revenues and disbursements for the project within 6 months of completion of the project. The City Finance Department will require supporting financial documentation (e.g. paid invoices, etc.) and has the right to review or audit projects.

The Green Initiatives funds are provided on a re-imbusement basis, i.e., an organization incurs the cost, provides invoices to the City in a claim report and the City's contribution level to the project is then provided. Where other levels of government or other funding programs are involved, the City will receive claim packages as submitted to the other funding agencies and pay their proportional share of approved and eligible project costs.

Community Development Fund Application Form

Green Initiatives Stream

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
<input checked="" type="checkbox"/> Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
<input type="checkbox"/> Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
<input type="checkbox"/> Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
<input type="checkbox"/> Q4	October 1 – December 31	Last Friday in December of each calendar year	January	After February 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☒ Incorporated Not-for-profit organization
☐ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
☐ Local School or School Group / Committee
☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: Sault Ste. Marie Museum

Address: 690 Queen Street East, Sault Ste. Marie, ON P6A 2A4

Phone Number: (705) 759-7278

Fax: _____

Contact Name: William Hollingshead

Email: william@saultmuseum.ca

Phone: (705) 759-7278

Names of Organization Officers, Directors & Principals (if applicable):

William Hollingshead - Executive Director
Mike Delfre - President - Board of Directors
Brian Nadon - Vice President - Board of Directors
Scott MacGillivray - Treasurer - Board of Directors

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

The Sault Ste. Marie & 49th Field Regiment RCA Historical Society exists to collect, preserve, study, and exhibit artifacts and archival materials which illustrate the history of the people and the development of Sault Ste. Marie and surrounding area, and to foster a better understanding of our local heritage and the ways in which local history relates to both provincial and national history. The Sault Ste. Marie & 49th Field Regiment RCA Historical Society operates the Sault Ste. Marie Museum, the Community of Sault Ste. Marie. The Sault Ste. Marie Museum's activities include outreach programming, education, curatorial and artifact collection and preservation, research, and

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

N/A

Section 3: Project Information

Please provide key information about your project including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

Project Description: The Sault Ste. Marie Museum is seeking funding from the GIF to assist in converting all lighting over to LED. Last year the Museum worked to obtain incentives from the Save on Energy Program and matched funding for the conversion of all florescent lights in main areas to full LED. This year the Museum would like to finish this conversion by changing the bulbs in our exhibit spaces to LED. In these galleries there are 151 fixtures requiring bulbs. The Sault Ste. Marie Museum is a non-profit and charitable organization. The Museum did seek additional funding from our Council request, but were not awarded additional funds.

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

Upon successful receiving funding the Sault Ste. Marie Museum will ensure that the project is brought to the attention of the community. This will be in the form of social media posts, recognition on our website for funding, and a press release. The target audience for this project is the general community and visitors to the Museum. This lighting will allow for exhibit spaces to be fully converted to LED which would reduce our overall energy consumption and operating costs, and allow us to become more environmentally sustainable and a greener organization.

Section 4: Costs and Financing

Total amount of assistance requested \$ 1,971.71

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

Please find attached the current quote for the 156 bulbs. NEPSCO orders them in boxes of 6, thus we would end up with 5 extra bulbs. Costing is currently at \$12.16 per bulb +HST, totaling to \$2143.56 minus the 69.69% of rebate (\$171.85) totaling the project cost at \$1,971.71.

The Sault Ste. Marie Museum receives an HST Rebate as a non-profit/charitable organization. The percentage of the rebate is 50% of the GST and 82% of the PST totaling a rebate of 69.69%

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

The Sault Ste. Marie Museum is not a City Department, however the building is owned by the City of Sault Ste. Marie and the Sault Ste. Marie Museum operates on a lease agreement out of the facility. In addition, the Sault Ste. Marie Museum LED lighting retrofit will contribute to the community energy efficiency objective under the buildings and energy pillar of the Sault Ste. Marie Community Greenhouse Gas Reduction Plan 2020 - 2030. It encourages the completion of commercial energy efficiency retrofits that reduce the use of fossil fuels, of which this project will do.

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

☒ Yes

☐ No

If yes, please specify:

The City of Sault Ste. Marie provides an annual grant to the Sault Ste. Marie Museum.

Have you received Green Initiative funding from the City previously?

☒ No

☐ Yes ☐ Amount (\$) _____

Project Title / Description:

What was the last year received: _____ (specify year)

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Please select the category that your project best falls under (check all that apply)

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

This proposed project is expected to reduce the Sault Ste. Marie Museum energy consumption by 2,585 kWh a year total (or 0.07 tCO₂e) or \$336.05 in energy savings a year. This will be done via the replacement of all outdated bulbs within gallery spaces with new LED bulbs, making the Museum 100% LED.

Section 6: Community Benefits

How does the project compliment other local initiatives?

This LED lighting retrofit will contribute to the community energy efficiency objective under the buildings and energy pillar of the Sault Ste. Marie Community Greenhouse Gas Reduction Plan 2020 - 2030. It encourages the completion of commercial energy efficiency retrofits that reduce the use of fossil fuels , of which this project will do. The Sault Ste. Marie Museum is always seeking ways to reduce operating costs, while meeting green initiatives that make our organizations a more environmentally friendly and sustainable organization. Museums are being more green conscious and efficient as part of our goals to sustainability and environmental stewardship.

What is the anticipated impact on the community as a whole from your planned project?

The Sault Ste. Marie Museum is aware of the current climate change crisis, and our ability to operate a sustainable and energy efficient organization. Energy conservation is a key component to climate mitigation activities. Costs saved from utility operational costs can be redirected to programming and operational costs that the Museum under takes, as well as support further sustainability and green initiative projects.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

N/A

Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this 01 day of February, 20

NAME	Title	Signature	Phone Number
<u>William Hollingshead</u>	<u>Executive Director & Chief Curator</u>	<u>William Hollingshead</u> <small>Digitally signed by William Hollingshead Date: 2020.02.01 14:31:38 -05'00'</small>	<u>705-759-7278</u>

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Tom Vair
Deputy CAO, Community Development & Enterprise Services
99 Foster Drive, Second Level
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 759-5308
Email: t.vair@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By: _____ Date: _____

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CDF – Green Initiatives Program Fund Overview

1.0 Purpose

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in improved environmental sustainability in Sault Ste. Marie.

2.0 Policy

The City of Sault Ste. Marie's (the City) Environmental Sustainability Committee (ESC) may recommend the allocation of funds for eligible projects or programs that support of the City's environmental plans and practices, in particular the reduction of greenhouse gas (GHG) emissions and other community environmental sustainability activities.

Funding applications will be reviewed by the ESC in accordance with the CDF – Green Initiatives Program guidelines and will be recommended to Council for approval.

Total funds available for all projects under the CDF – Green Initiatives Program is \$50,000. This amount will be reviewed on an annual basis.

3.0 Definitions

3.1 "Environmental sustainability" means: projects that support reducing our community GHG emissions and reducing pollution, maintaining our natural environment and managing the use of natural resources in a way that ensures their availability for future generations.

3.2 "Eligible Applicant" means either a:

- i. Incorporated Not-for-profit organization
 - ii. Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
 - iii. Local School or School Group / Committee
 - iv. City of Sault Ste. Marie Department
- "Eligible Project" means any project or activity that demonstrates environmental benefits or improvements and is consistent with City policies, and may include, but is not limited to greenhouse gas (GHG) reduction, improving water quality / rehabilitation, increases energy efficiency, healthy and resilient ecosystems, including habitat restoration active transportation or waste reduction.

3 Processing for Evaluating Proposals

4.1 The Community Development and Enterprise Services Department (CD&ES) will provide the resources to support the intake of applications and support the proponent(s) in the development of their proposal.

4.2 City Finance and CD&ES will provide recommendations regarding economic resources available and related concerns (e.g., due diligence collaboration, risk management, etc.)

4.3 Once an application has been deemed eligible and complete by City staff, applications will be reviewed with the Environmental Sustainability Committee for recommendation to City council.

4.4. All requests will be presented to Council in writing with supporting presentations by the applicant, if required. A copy of the application will be included in the Council package, which is public. Any confidential material to support the application should be contained in a separate document and marked confidential.

4.5 City Council will make the final decision regarding the approval of financial contributions.

4 Accountability, Monitoring and Reporting of Results

The following will be expected from the successful applicants:

5.1 Recognition of the Community Development Fund contribution to the project in reports and appropriate marketing products, including the City logo.

5.2 Progress reports for longer duration projects as outlined in their application timetable and proposal to City Council.

5.3 A final project report containing an evaluation of the success of the initiative in meeting its goals and key performance targets as well as the benefits to the community is required within 60 days of project completion.

5.4 A complete report of all revenues and disbursements for the project within 6 months of completion of the project. The City Finance Department will require supporting financial documentation (e.g. paid invoices, etc.) and has the right to review or audit projects.

The Green Initiatives funds are provided on a re-imbusement basis, i.e., an organization incurs the cost, provides invoices to the City in a claim report and the City's contribution level to the project is then provided. Where other levels of government or other funding programs are involved, the City will receive claim packages as submitted to the other funding agencies and pay their proportional share of approved and eligible project costs.

Community Development Fund Application Form

Green Initiatives Stream

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
<input checked="" type="checkbox"/> Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
<input type="checkbox"/> Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
<input type="checkbox"/> Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
<input type="checkbox"/> Q4	October 1 – December 31	Last Friday in December of each calendar year	January	After February 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☒ Incorporated Not-for-profit organization
- ☐ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
- ☐ Local School or School Group / Committee
- ☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: Sault Search and Rescue

Address: 246 Industrial Park Cres., Sault Ste Marie, ON P6B5P2

Phone Number: 705-759-5878 **Fax:** 705-759-8961

Contact Name: Randall Roy **Email:** Saultsar@shaw.ca **Phone:** 705-257-7940

Names of Organization Officers, Directors & Principals (if applicable):

- Dennis O'Reilly – President
- Randall Roy – First Vice President
- Dave Rosso – Second Vice President
- Wayne Spencer - Treasurer
- Scott Walker - Secretary

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

The Sault Search & Rescue (SSAR) was established in 1958. SSAR is a dedicated volunteer workforce consisting of skilled searchers, pilots, search coordinators and others, including mechanics, cooks, instructors, communication specialists and essential support personnel who contribute their skills at no cost. During a typical year, SSAR logs over 4,000 volunteer hours and responds to land, marine and air search & rescues, numerous community service events and many training activities. SSAR shares its skills and experience through affiliation with the Ontario Search and Rescue Volunteer Association (OSARVA), Canadian Coast Guard Auxiliary (CCGA), and Canadian Air Search and Rescue Association (CASARA).

SSAR is a registered charity, and has created an endowment fund. SSAR is supported by donations and bequests and by various fund-raising events.

Military and Police authorities depend on the resources of the SSAR outstanding paraprofessional team when the weather or the going gets tough. SSAR in many ways, represents a uniquely Canadian response to emergency situations affecting smaller, relatively isolated snow - belt communities located in rugged terrain and linked by only one highway and rail line.

Wholly non - profit, manned by trained and experienced volunteers, SSAR provides services which are difficult if not impossible for government agencies to provide, especially in cases of extreme urgency when an immediate response is required. SSAR can and does provide manpower trained to a common standard and is able to respond under the most adverse conditions. Organizations such as SSAR cease to be described merely as important, rather we take on the cloak of necessity, a status to which many crown agencies will attest.

Training for our volunteers is conducted at the modern Mac Nicholson Rescue Centre in Sault Ste Marie, Ontario.

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

N/A

Section 3: Project Information

Please provide key information about your project including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

Project Description:

This project will include the purchase of two electric bikes (e-bikes), including trailers and accessories.

The e-bikes would be a new addition to our search equipment and are an important opportunity for our operation. They would enable initial two-person Hasty Team searches to be completed quickly and efficiently without utilizing our current gas-powered ATVs. These e-bikes with trailers would also allow us to carry First Aid equipment to those in distress in locations where narrow trails restrict ATV access. They would be utilized for both ground searches and community service

events primarily at the Kinsmen Park and the Hiawatha Highlands areas but can be utilized anywhere in the City (ex. St Kateri Outdoor Learning Centre area).

With the recent expansion of the bicycle trails into the outer edges of the Highlands, the need to get to remote locations on trails that are not wide enough for ATVs has evolved. A recent meeting sponsored by the City's Emergency Management Coordinator, Lauren Perry, and attended by multiple EMS agencies and other organizations like ourselves has identified this need.

Community Service is also a pillar of SSAR activity and one annual activity that we are involved in is the multiple High School cross country running events held on the trails at Kinsmen Park. Our role is to provide First Aid support to the event and to travel the trails as needed to sweep and confirm participants have returned. By utilizing the e-bikes in place of an ATV we can reduce our carbon impact.

All of our current and future resources and the use of them are readily accessible to the City's Municipal Emergency Management Team and we are kept up to date on the Municipal needs as we have a seat on the City's Emergency Management Advisory committee.

Objectives:

The primary objective is to reduce the Sault SAR carbon footprint while conducting ground searches in the naturally forested areas in and around the City of Sault Ste Marie and while responding to natural disasters. We recognize that for every 10 gallons of gas that is not consumed we save approximately 0.089 metric tonnes of CO2 emissions.

Performance Targets:

The focus of this project is to reduce Sault SAR consumption of fossil fuels for ground searches and increase speed and accessibility in areas that have limited access for all terrain vehicles. Sault Search and Rescue will also reduce carbon emissions for community events like the high school cross country run and Kiwanis Bike rally. Given that the number of searches vary based upon the needs of the community and lost persons, it is difficult to provide a precise target other than to commit to utilize the new equipment in as many events/searches possible. Records will be kept with the time used instead of all terrain vehicles and time used where all terrain vehicles have limited access. The E-bike will be part of our community presentations and displays wherever possible.

Impacts and Limitations:

The impact of this project (and limitations) will be based on the number of searches and community events that require the E-bikes. We currently record equipment used and time spent on all events and will subsequently be able to establish hours of use with no emissions and compare it to hours of use that would have been emitting greenhouse gases to determine the CO2 emissions savings.

Timing:

If successful, we will purchase the items immediately and put them into service by spring. We will then provide an interim report at the 3-month period and anticipate a final report at the 6-month period (late fall).

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target

audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

Shortly after this equipment is received SSAR will issue a press release about the event. Media posts will be placed on all of our social media sites. We can bring our equipment to City Hall for staff and / or media to view. This equipment will also be displayed at the annual Emergency Preparedness Showcase that usually occurs every spring. We also plan to display the City logo on e- bikes as well as on any promotional materials whenever this equipment is on display.

Our target audience includes all citizens of Sault Ste Marie but is primarily those that use the trail systems throughout our city.

The anticipated impact is the reduction of emissions and less environmental damage to areas that the all-terrain vehicles have to traverse.

Section 4: Costs and Financing

Total amount of assistance requested: \$17,572.50

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

Please find attached the current quote for the two e-bikes. SSAR receives a 50% rebate on HST. As such the total ask will be the subtotal of the bikes (\$16,500) plus 50% of the HST which equates to \$17,572.50.

If you are a City Department, please elaborate on how you plan to use this this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

N/A

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

- ☒ Yes
☐ No

If yes, please specify:

The City supplies us with a slip at the Pine St. Marina.

Have you received Green Initiative funding from the City previously?

- ☒ No
☐ Yes ☐ Amount (\$)_____

Project Title / Description: _____

What was the last year received: _____(specify year)

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

The project aligns with the City's goals of reducing carbon emissions and promoting sustainable transportation options. The adoption of e-bikes supports initiatives aimed at encouraging active transportation, contributing to a healthier and more environmentally friendly community. Integrating e-bikes into search and rescue operations enhances the city's emergency preparedness and resilience strategies, aligning with broader initiatives focused on community safety and well-being.

Section 6: Community Benefits

How does the project compliment other local initiatives?

The project aligns with the City's Community Greenhouse Gas Reduction Plan which encourages both the use of renewable energy and electrification of transportation to reduce emissions. It also ties into Active Transportation initiatives as e-bikes offer low-carbon transportation as part of the community's emergency management efforts.

What is the anticipated impact on the community as a whole from your planned project?

In addition to enhancing the efficiency and effectiveness of emergency response efforts, this project will serve as an example of environmental stewardship showcasing the practical integration of sustainable technologies into everyday practices. As an organization that is dealing with more natural disasters, this project will highlight the benefits of reducing carbon emissions to help mitigate climate change and also foster a sense of collective responsibility for future generations.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

SSAR plans to increase environmental sustainability education and awareness in the community from this project in a variety of ways, including:

1. **Demonstration and Green Technology:** By utilizing e-bikes, SSAR will be able to showcase the practical application of sustainable technology in SSM. This project serves as a tangible example for the community illustrating how renewable energy and zero emission technology can be used in everyday operations.
2. **Public Outreach and Education:** When attending future community events, SSAR will bring their equipment with them and educate the public about the benefits of e-bikes and switching to renewable energy.
3. **Community Involvement and Volunteer Opportunities:** SSAR is a volunteer run organization. Volunteers will be involved in the implementation of the project as well as maintenance of the equipment, which will foster a sense of ownership and responsibility from the SSAR towards environmental sustainability.
4. **Collaboration Partnerships:** If successful in acquiring the funds for this project, the SSAR is happy to collaborate with other community partners on joint initiatives such as webinars or workshops to promote sustainability awareness and foster more community initiatives that involve energy transition projects.

Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this _____ day of _____, 20____

NAME	Title	Signature	Phone Number
_____	_____	_____	_____

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Emily Cormier
 Sustainability Coordinator, Community Development & Enterprise Services
 99 Foster Drive
 Sault Ste. Marie, ON P6A 5X6
 Telephone inquiries: (705) 989-8748
 Email: e.cormier2@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By: _____ Date: _____
 Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m.c.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.

1. **Demonstration and Green Technology:** By utilizing e-bikes, SSAR will be able to showcase the practical application of sustainable technology in SSM. This project serves as a tangible example for the community illustrating how renewable energy and zero emission technology can be used in everyday operations.
2. **Public Outreach and Education:** When attending future community events, SSAR will bring their equipment with them and educate the public about the benefits of e-bikes and switching to renewable energy.
3. **Community Involvement and Volunteer Opportunities:** SSAR is a volunteer run organization. Volunteers will be involved in the implementation of the project as well as maintenance of the equipment, which will foster a sense of ownership and responsibility from the SSAR towards environmental sustainability.
4. **Collaboration Partnerships:** If successful in acquiring the funds for this project, the SSAR is happy to collaborate with other community partners on joint initiatives such as webinars or workshops to promote sustainability awareness and foster more community initiatives that involve energy transition projects.

Section 7

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- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this 12 day of MARCH, 2024

NAME	Title	Signature	Phone Number
<u>RANDALL ROY</u>	<u>1ST VICE PRESIDENT</u>	<u>Randall Roy</u>	<u>705-257-7940</u>

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Tom Vair
Deputy CAO, Community Development & Enterprise Services
99 Foster Drive, Second Level
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 759-5308
Email: t.vair@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By: Emilia B. Coomes Date: 2024 03 15

Community Development Fund

Green Initiatives Stream

Quote



020224103929234

Véloration Bike & Ski
12 Fish Hatchery Rd.
Sault Ste. Marie, ON P6A 6J8
Phone: 705-253-9388
<https://veloration.ca/>
info@veloration.ca

Bill To

SAULT SEARCH AND RESCUE

Ship To

SAULT SEARCH AND RESCUE

Date: 02-02-2024
Sales Person: Jack Perrotta-Lewin

Description	Item Number	MSRP	Price	Qty	Extended
OneUp Aluminum Pedals - Grey	ONE23161781Y	\$199.99	\$183.47	1	\$183.47
OneUp Aluminum Pedals - Grey	ONE23161781Y	\$199.99	\$183.47	1	\$183.47
MAGICSHINE MONTEER 3500S LIGHT	MAG27424362T	\$299.99	\$275.21	1	\$275.21
MAGICSHINE MONTEER 3500S LIGHT	MAG27424362T	\$299.99	\$275.21	1	\$275.21
Norco BMZ 900 WH battery	NOR20678083Y	\$1,699.00	\$1,558.64	1	\$1,558.64
Norco BMZ 900 WH battery	NOR20678083Y	\$1,699.00	\$1,558.64	1	\$1,558.64
Light Bontrager Flare Rt Usb Rechargeable Taillight	LIG45658990T	\$84.99	\$77.97	1	\$77.97
Norco BIGFOOT VLT 1 M BLACK/SILVER	NOR28397515R	\$5,999.00	\$5,503.41	1	\$5,503.41
Norco BIGFOOT VLT 1 M BLACK/SILVER	NOR28397515R	\$5,999.00	\$5,503.41	1	\$5,503.41
Trailer Burley Coho XC Black	TRA24517332K	\$649.95	\$596.26	1	\$596.26
Old Man Mountain Divide Fat Bike Rack	OLD3119490K	\$299.99	\$275.21	1	\$275.21
Light Bontrager Flare Rt Usb Rechargeable Taillight	LIG45658990T	\$84.99	\$77.97	1	\$77.97
Old Man Mountain Divide Fat Bike Rack	OLD3119490K	\$299.99	\$275.19	1	\$275.19
Burley Ballz Thru Axle 12 X 1.0 197Mm	BUR29674315M	\$84.99	\$77.97	1	\$77.97
Burley Ballz Thru Axle 12 X 1.0 197Mm	BUR29674315M	\$84.99	\$77.97	1	\$77.97

Subtotal: \$16,500.00

Shipping: \$0.00

Tax: \$2,145.00

Total: \$18,645.00

Amount Due: \$18,645.00

Total Savings: \$1,485.85

010-11023-00 Garmin Part Number for GPS mount
<https://www.garmin.com/en-CA/p/11411>

If using an INREACH MINI then you also need this part:
<https://www.garmin.com/en-US/p/608907/pn/010-12723-00>

(not available through our suppliers)

Quotes are valid for 30 days

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Customer Signature: _____ Date: _____

CDF – Green Initiatives Program Fund Overview

1.0 Purpose

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in improved environmental sustainability in Sault Ste. Marie.

2.0 Policy

The City of Sault Ste. Marie's (the City) Environmental Sustainability Committee (ESC) may recommend the allocation of funds for eligible projects or programs that support of the City's environmental plans and practices, in particular the reduction of greenhouse gas (GHG) emissions and other community environmental sustainability activities.

Funding applications will be reviewed by the ESC in accordance with the CDF – Green Initiatives Program guidelines and will be recommended to Council for approval.

Total funds available for all projects under the CDF – Green Initiatives Program is \$50,000. This amount will be reviewed on an annual basis.

3.0 Definitions

3.1 "Environmental sustainability" means: projects that support reducing our community GHG emissions and reducing pollution, maintaining our natural environment and managing the use of natural resources in a way that ensures their availability for future generations.

3.2 "Eligible Applicant" means either a:

- i. Incorporated Not-for-profit organization
 - ii. Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
 - iii. Local School or School Group / Committee
 - iv. City of Sault Ste. Marie Department
- "Eligible Project" means any project or activity that demonstrates environmental benefits or improvements and is consistent with City policies, and may include, but is not limited to greenhouse gas (GHG) reduction, improving water quality / rehabilitation, increases energy efficiency, healthy and resilient ecosystems, including habitat restoration active transportation or waste reduction.

3 Processing for Evaluating Proposals

4.1 The Community Development and Enterprise Services Department (CD&ES) will provide the resources to support the intake of applications and support the proponent(s) in the development of their proposal.

4.2 City Finance and CD&ES will provide recommendations regarding economic resources available and related concerns (e.g., due diligence collaboration, risk management, etc.)

4.3 Once an application has been deemed eligible and complete by City staff, applications will be reviewed with the Environmental Sustainability Committee for recommendation to City council.

4.4. All requests will be presented to Council in writing with supporting presentations by the applicant, if required. A copy of the application will be included in the Council package, which is public. Any confidential material to support the application should be contained in a separate document and marked confidential.

4.5 City Council will make the final decision regarding the approval of financial contributions.

4 Accountability, Monitoring and Reporting of Results

The following will be expected from the successful applicants:

5.1 Recognition of the Community Development Fund contribution to the project in reports and appropriate marketing products, including the City logo.

5.2 Progress reports for longer duration projects as outlined in their application timetable and proposal to City Council.

5.3 A final project report containing an evaluation of the success of the initiative in meeting its goals and key performance targets as well as the benefits to the community is required within 60 days of project completion.

5.4 A complete report of all revenues and disbursements for the project within 6 months of completion of the project. The City Finance Department will require supporting financial documentation (e.g. paid invoices, etc.) and has the right to review or audit projects.

The Green Initiatives funds are provided on a re-imbusement basis, i.e., an organization incurs the cost, provides invoices to the City in a claim report and the City's contribution level to the project is then provided. Where other levels of government or other funding programs are involved, the City will receive claim packages as submitted to the other funding agencies and pay their proportional share of approved and eligible project costs.

Community Development Fund Application Form

Green Initiatives Stream

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
<input checked="" type="checkbox"/> Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
<input type="checkbox"/> Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
<input type="checkbox"/> Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
<input type="checkbox"/> Q4	October 1 – December 31	Last Friday in December of each calendar year	January	After February 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☒ Incorporated Not-for-profit organization
☐ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
☐ Local School or School Group / Committee
☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: Sault Ste. Marie Naturalists of Michigan and Ontario

Address: P.O. Box 200400 East End PO, Sault Ste. Marie, ON, P6A 6W3

Phone Number: 705-254-1533

Fax: _____

Contact Name: Ron Prickett

Email: ron_prickett@yahoo.ca

Names of Organization Officers, Directors & Principals (if applicable):

- Ron Prickett, President
- Donna Hakansson, Secretary
- Angela Henley, Treasurer

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

The Sault Naturalists environmental club was formed in 1954. We are a group of approximately 225 members who are like minded environmentalists getting together to help protect the environment and endangered species. We gather together to explore the natural world around us. We share our experiences and knowledge of that natural environment. We also have regular program meetings where we invite individuals and groups to present and share their experiences and knowledge with us.

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

- City of Sault Ste. Marie – Emily Cormier, Sustainability Coordinator, 705-989-8748; e.cormier2@cityssm.on.ca

Section 3: Project Information

Please provide key information about your project including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

Project Description: The Sault Naturalists trail cam project aims to support the City of Sault Ste. Marie in their efforts to become a Nature Canada Bird Friendly City (resolution passed in January 2023 directing staff to look into how the City could become certified) by developing a program to help estimate the number of outdoor cats in Sault Ste. Marie. In order to try and determine the feral cat population in the City, the Sault Naturalists will distribute up to ten (10) trail cameras to our volunteer members to gather data on the sightings of these cats in their neighborhood over four, two week intervals in a six month period and provide the City and key stakeholders, including the Sault Ste. Marie Humane Society with data to support efforts aimed at reducing the outdoor cat population.

Objectives: The objectives of the project are to estimate the number of outdoor cats within certain areas in Sault Ste. Marie, as well as to support other community efforts addressing outdoor cat population density.

Performance Targets: The trail cam project seeks to capture photos in up to ten (10) strategic areas around Sault Ste. Marie. Images and counts will be provided to the City to support their Bird Friendly City application.

Impacts and Limitations: This project supports the City's efforts to become Bird Friendly certified, as it will provide data to support planning for effective management strategies for outdoor cat populations. In addition, the project will also facilitate community engagement and awareness regarding responsible pet ownership and outdoor cat management.

There are also a series of limitations to this project. First of all accuracy of population estimates will be limited to Sault Naturalist volunteers and only certain areas in the community. That said it is a starting point and supports the City's plan for Bird Friendly City status. The project also has limitations in distinguishing between owned, stray, and feral cats. That said, cat owners should not be letting their cats roam about as they will also hunt and kill birds, just like strays, so all cat numbers are important. Another limitation is the potential logistical challenges such as camera

maintenance and data management. The Sault Naturalists will address this by developing a maintenance and data management plan with volunteers for the duration of the project.

Methodology: The following key milestones are planned for the execution of this project:

1. Receive funding approval.
2. Sault Naturalists to identify volunteers willing to set up cameras in their backyards with known or suspected outdoor cat activity.
3. Deploy trail cameras equipped with motion sensors to capture images of outdoor cats.
4. Retrieve and review captured images every two weeks over the course of six months to identify and count outdoor cats.
5. Periodically analyze trends and adjust camera placement or data collection protocols as needed.
6. Provide the City with a report and numbers to support their Bird Friendly City application in September 2024.

Timing: The following rough timelines have been estimated for this project:

- April – funding approval
- May 2024 - Project initiation and planning
- June 2024 – June 2025 - Trail camera deployment and data collection
- Ongoing - Data analysis and reporting
- Ongoing - Periodic review and adjustment of project strategies

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

In collaboration with the City of Sault Ste. Marie, the Sault Naturalists intend to release information about the project through the Sault Naturalists Facebook and Instagram pages, as well as our website: www.saultnaturalists.org. We will also put forward a press release to Sault Today and the Sault Star to further inform the community about the project once it launches.

Section 4: Costs and Financing

Total amount of assistance requested \$1,434.82 (receive no HST rebate)

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

In order to gain some estimates about the outdoor cat population in the City, the Sault Naturalists will distribute up to ten (10) trail cameras to our volunteer members to gather data on the sightings of these cats in their neighborhood at least over four, two week intervals in a six month period. We will then collate that data for the City in a submission to the Sustainability Coordinator to support the City's application to become Bird Friendly Certified. Please see attached for a quote for cameras, batteries, and SD cards from Canadian Tire for this project.

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

N/A

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

☐ Yes

☒ No

If yes, please specify:

N/A

Have you received Green Initiative funding from the City previously?

☒ No

☐ Yes ☐ Amount (\$) _____

Project Title / Description: _____

What was the last year received: _____(specify year)

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

One of the greatest detriments to the local bird population is predation from feral cats. If we can reduce the number of feral cats in our community, this would provide a healthier and more resilient environment for birds in Sault Ste. Marie. By estimating outdoor cat numbers, the project aims to support future projects that seek to mitigate threats posed by free-roaming cats to native wildlife, including birds and small mammals.

The Sault Naturalists have offered to support the City in its Bird Friendly City efforts in other ways as well including gathering information about bird collisions to support the development of a bird window decal program. We also plan to gather information and recognize local businesses that are bird friendly to enhance and encourage individuals to combat the decline of the bird population. Any efforts undertaken will be reported back to the Sustainability Coordinator who will leverage project data in the City's submission to Nature Canada to become Bird Friendly Certified.

Section 6: Community Benefits

How does the project compliment other local initiatives?

Our plans to gather information on feral cats, bird collisions, and bird friendly businesses would enhance the efforts of the City to become Bird Friendly Certified, which includes nationwide recognition. The project also aligns with existing local initiatives focused on animal welfare, wildlife conservation, and community engagement such as the [City Nature Challenge](#) and [World Migratory Bird Day](#). The City is partnering with the Sault Ste. Marie Region Conservation Authority, the Kensington Conservancy and the Sault Naturalists to support these endeavours in 2024.

Additionally, the project aligns with broader community initiatives aimed at enhancing ecological resilience and protecting natural habitats, including the City of Sault Ste. Marie's Greenhouse Gas Reduction Plan, specifically the green space pillar.

What is the anticipated impact on the community as a whole from your planned project?

We would hope that the community would benefit from the knowledge and shared experiences to enhance the bird population in our city. We would hope that this would enhance the interest in the health and the well-being of our natural world. The City government would act as a leader and supporter of this meaningful endeavour.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

By drawing attention to the factors that effect the bird population in our city would go a long way to promote environmental sustainability and educational awareness of the decline of bird populations in North America. The project also encourages citizen science participation, inviting volunteers to actively engage in data collection and monitoring efforts, fostering a sense of stewardship and collective responsibility towards environmental sustainability.

Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.
- City of Sault Ste. Marie property held by the organization must have a current and up-to-date tax payments upon the City's receipt of application. Through the grant period, tax payments must be maintained and up-to-date. Organizations whose property taxes are in arrears will not be considered for this program. Organizations who default on their property taxes through the grant period will not receive any payment from the City of Sault Ste. Marie, and the grant agreement may be terminated immediately.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this 18 day of March, 2024_

NAME	Title	Signature	Phone Number
<u>Ron Prickett</u>	<u>Mr.</u>	<u><i>Ron Prickett</i></u>	<u>705-254-1533</u>

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Emily Cormier
Sustainability Coordinator, Community Development & Enterprise Services
99 Foster Drive, Level 1
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 989-8748
Email: e.cormier2@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDRED.

FOR OFFICE USE ONLY

Application Received By: Emily Cormier Date: March 20, 2024

Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.



375-0932-0 Primus 14MP Cameras 2 packs \$139.99 each X 5= \$699.95
(camera take 8 AA batteries each)

69-4081-0 SanDisk SD Card \$24.99 each X 10 = \$249.90

65-1606-0 Lithium AA batteries 8 pack \$31.99 each X 10 = \$319.90

Total \$1269.75 plus Tax

\$1434.82 with tax

Regards,

Chris

Chris Celetti
Pro Shop Manager
Canadian Tire Store 095
200 McNabb Street
Sault Ste. Marie, ON P6B 1Y4
Tel: 705-949-0770 Ext 654
Fax: 705-949-0813



CDF – Green Initiatives Program Fund Overview

1.0 Purpose

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in improved environmental sustainability in Sault Ste. Marie.

2.0 Policy

The City of Sault Ste. Marie's (the City) Environmental Sustainability Committee (ESC) may recommend the allocation of funds for eligible projects or programs that support of the City's environmental plans and practices, in particular the reduction of greenhouse gas (GHG) emissions and other community environmental sustainability activities.

Funding applications will be reviewed by the ESC in accordance with the CDF – Green Initiatives Program guidelines and will be recommended to Council for approval.

Total funds available for all projects under the CDF – Green Initiatives Program is \$50,000. This amount will be reviewed on an annual basis.

3.0 Definitions

3.1 "Environmental sustainability" means: projects that support reducing our community GHG emissions and reducing pollution, maintaining our natural environment and managing the use of natural resources in a way that ensures their availability for future generations.

3.2 "Eligible Applicant" means either a:

- i. Incorporated Not-for-profit organization
 - ii. Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
 - iii. Local School or School Group / Committee
 - iv. City of Sault Ste. Marie Department
- "Eligible Project" means any project or activity that demonstrates environmental benefits or improvements and is consistent with City policies, and may include, but is not limited to greenhouse gas (GHG) reduction, improving water quality / rehabilitation, increases energy efficiency, healthy and resilient ecosystems, including habitat restoration active transportation or waste reduction.

3 Processing for Evaluating Proposals

4.1 The Community Development and Enterprise Services Department (CD&ES) will provide the resources to support the intake of applications and support the proponent(s) in the development of their proposal.

4.2 City Finance and CD&ES will provide recommendations regarding economic resources available and related concerns (e.g., due diligence collaboration, risk management, etc.)

4.3 Once an application has been deemed eligible and complete by City staff, applications will be reviewed with the Environmental Sustainability Committee for recommendation to City council.

4.4. All requests will be presented to Council in writing with supporting presentations by the applicant, if required. A copy of the application will be included in the Council package, which is public. Any confidential material to support the application should be contained in a separate document and marked confidential.

4.5 City Council will make the final decision regarding the approval of financial contributions.

4 Accountability, Monitoring and Reporting of Results

The following will be expected from the successful applicants:

5.1 Recognition of the Community Development Fund contribution to the project in reports and appropriate marketing products, including the City logo.

5.2 Progress reports for longer duration projects as outlined in their application timetable and proposal to City Council.

5.3 A final project report containing an evaluation of the success of the initiative in meeting its goals and key performance targets as well as the benefits to the community is required within 60 days of project completion.

5.4 A complete report of all revenues and disbursements for the project within 6 months of completion of the project. The City Finance Department will require supporting financial documentation (e.g. paid invoices, etc.) and has the right to review or audit projects.

The Green Initiatives funds are provided on a re-imbusement basis, i.e., an organization incurs the cost, provides invoices to the City in a claim report and the City's contribution level to the project is then provided. Where other levels of government or other funding programs are involved, the City will receive claim packages as submitted to the other funding agencies and pay their proportional share of approved and eligible project costs.

Community Development Fund Application Form

Green Initiatives Stream

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
<input checked="" type="checkbox"/> Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
<input type="checkbox"/> Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
<input type="checkbox"/> Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
<input type="checkbox"/> Q4	October 1 – December 31	Last Friday in December of each calendar year	January	After February 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☒ Incorporated Not-for-profit organization
☐ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
☐ Local School or School Group / Committee
☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: Invasive Species Centre

Address: 1219 Queen St E Sault Ste. Marie, ON, P6A 2 E5

Phone Number: 705-541-5790

Contact Name: Derissa Vincentini

Phone: 705-541-5790

Email: dvincentini@invasivespeciescentre.ca

Names of Organization Officers, Directors & Principals (if applicable)

- Mr. Bob Lambe, President; Mr. Dave Burden, Vice President;
- Directors:
- Mr. Jason Pollard,
- Ms. Jane Gilbert

- Ms. Nicola Crawhall
- Ms. Diane-Laure Arjalies
- Kerry-Ann Charles

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

The Invasive Species Centre (ISC) connects stakeholders, knowledge and technology to prevent the spread of invasive species to protect Canada's environment, economy, and society. Incorporated as a not-for-profit in 2011 as a hub for collaboration and knowledge sharing, we have grown into a respected collaborator and leader in invasive species knowledge and action. We rely on values of sustainability, collaboration, credibility, professionalism and efficiency to achieve our vision of a Canada where land and water are protected from invasive species.

Hosting community engagement events is a core activity at the ISC and we continue to seek opportunities to reach new audiences and increase awareness. The ISC has run community science initiatives with a wide host of partners, including our core community science partner Ontario Invasive Plant Council, under the Early Detection and Rapid Response Network. Last year the Invasive Species Centre held over 30 events through our Community Science Program in Ontario. These events engaged more than 3,000 people in training, invasive species removal and more. We also regularly host invasive species reporting and removal events including garlic mustard pulls and our annual egg mass scraping contest.

Last year, with financial support from the City of Sault Ste Marie, we successfully hosted the first year of the Himalayan Balsam community science project. The summer project involved 9 environmental organizations hosting 7 public pull events around the city. Together we engaged 202 community volunteers who helped us to pull 147 bags of invasive Himalayan balsam to manage a total area of 6600 m². We hope to continue this project in 2024 to continue to control Himalayan balsam populations in Sault Ste. Marie.

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

1. The City of Sault Ste. Marie

- Travis Reid, Manager of Parks
- Spencer Lavergne, Supervisor of Waste Management

Contributions

- To support the collection of the bags from the sites after the plants are pulled. The Invasive Species Centre will coordinate with the City of Sault Ste. Marie, the places and timing of event waste that is collected.
- To comply with biocontrol protocols, the City has agreed to find space at the landfill property to keep the bags on a hard surface outside in the sun for 2 weeks until they are ready to be discarded into the landfill.
- To collaborate on communications through sharing social media posts on contests and events on City social media channels.

2. The Sault Ste. Marie Region Conservation Authority

Corrina Barrett, General Manager/Secretary-Treasurer

Contributions

- Permission to host pull events on Conservation Authority property and aid in site selection. Management of stream banks adjacent to pull areas that are more hazardous to volunteers. This effort will help comprehensively manage an area.
- The following partners will work together to host and communicate/advertise Himalayan balsam pulls using their networks or community group members as contacts. Coordinated efforts between these groups will allow for more efficient monitoring and removal across the city and expand our pool of volunteers and our reach to community members such as gardeners and property owners.

3. Science North

Genna Patterson (Sault Ste. Marie Office)

Contributions

To contribute expertise and the organization and communication/advertisement through networks, of Himalayan balsam pulls particularly geared towards youth participants in existing summer programming.

4. Clean North

- Bill Cole, Chair
- Abby Obenchain, Communications

Contributions

- To contribute expertise and the organization and communication/advertisement through networks of a Himalayan balsam pull.
- They will also contribute educational resources including grow me instead and native plant guides, winter seed sowing guides, etc.
- For the second phase of the project, they can contribute native plant seeds for re-greening of riverbanks to guard against erosion.

5. Sault College

Lynn Goulding/Rob Routledge, Professor in the School of Natural Environment

Contributions

To contribute expertise and summer student time for Himalayan balsam and diversity monitoring to determine the efficacy of management efforts in Sault Ste. Marie and as volunteers for pulls organized by other groups.

6. St. Mary's River Remedial Action Plan, Algoma University – Tributary Enhancement Project

John Rankin, Project Manager

Contributions

- To contribute expertise and the organization and communication/advertisement through networks of Himalayan balsam pulls in locations along St. Mary's River tributaries.
- For the second phase of the project, they can contribute native plant seeds for re-greening of riverbanks to guard against erosion.

7. Soo Naturalists

- Valerie Walker, Outings Coordinator
- Ron Prickett, President

Contributions

To contribute expertise and the organization and communication/advertisement to Soo Naturalist Club members of Himalayan balsam pulls in areas accessible by volunteers from the group.

8. Lake Huron North

Daniel Featherstone, Programs Coordinator

Contributions

To contribute expertise and the organization and communication/advertisement through their network of Himalayan balsam pulls in Sault Ste. Marie.

9. Voyager Trail Association

Mark Crofts, President, Saulteaux Section and Vice President, Central VTA

Contributions

To contribute expertise and the organization and communication/advertisement through their network of about 200 members of Himalayan balsam pulls in Sault Ste. Marie. To increase awareness of pathways of spread through recreational hiking and how to monitor for new populations on trails.

Section 3: Project Information

Please provide key information about your project including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

The second year of the SSM Himalayan Balsam Community Management Project will see continued collaboration between the Invasive Species Centre and multiple local environmental organizations to build up the coordinated response to tackle the growing Himalayan balsam populations in Sault Ste. Marie. This project will apply and improve common messaging on identification, prevention, reporting and management through public communications, community pulls, and educating and encouraging homeowners to manage and replace the species on their properties.

Self-Guided Initiatives:

- The project will commence with a reporting contest where SSM residents are encouraged to report sightings of Himalayan balsam to either iNaturalist to be entered to win a New North Gift Card.
- These web- and mobile-based tools allow for the documentation of species sightings creating a centralized database to better understand the current distribution and movement of these species over time and coordinate a response. iNaturalist is an online platform for science and

conservation efforts that acts as a place for the public to submit observations of living organisms (not exclusive to invasive species).

- The ISC will also create a new online form for homeowners for the summer of 2024 to include their individual management efforts on their properties in the larger project. Every participant of pull events and form submissions will be entered into a secondary contest to win a New North Gift Card.

Events:

Both public and private plant pulls will take place between the ISC and partners, totaling six Himalayan balsam pull events. Community members will be encouraged to take part in the public pulls where they will be taught hands-on how to manage Himalayan balsam and contribute to reducing the Himalayan balsam population in SSM. Participants will also receive resources to encourage stewardship efforts after they leave the event and snacks and beverages will be available. Attendees will leave, not only knowing more about Himalayan balsam, but also with an understanding of broader invasive species issues and how to prevent them in their day-to-day activities. We are hoping to attract both experienced volunteers who participated in the summer of 2023 pull events and new volunteers to expand community involvement. Notices will also be sent out to high school Guidance Counsellors to inform students looking for volunteer hours over the summer.

Timeline:

- April – Social media communications package developed with scheduled posts May/June – Focus on reporting, monitoring and inventory (communications and operations), schedule pull events
- June – Mail Outs, advertising reporting contest and calendar of pull events
- July/August – Focus on active management and pull events
- Fall – Wrap up, next steps, metric reporting

Important KPIs: Our goal is to actively engage with 200 people throughout this project while also measuring the following key performance indicators.

- Number of people reached through communications
- Area managed
- Number of HB removed from the City (bags)
- Number of events
- Number of volunteers
- Number of volunteer hours

Recommended next steps towards remediation:

- Native plants grown in collaboration with local greenhouses or obtained from other sources such as partner organizations or native seed suppliers.
- Plant native species to ensure establishment and spread seed to accelerate restoration and reduce the risk of Himalayan balsam re-establishment.
- Sault College students revisit managed sites annually, surveying sample plots to assess success of management.
- This project will continue to reduce the Himalayan balsam population in the community while providing the tools and resources necessary for community members and organizations to continue stewardship efforts well into the future. Participating community members will also gain knowledge on how to reduce pathways of spread of invasive species, further reducing spread of other invasive species, not limited to just Himalayan balsam. Furthermore,

community members will learn to report invasive species which will increase the chance of making early detections of new high-level introductions in the future through the power of community science.

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

We will communicate with the public on the project through the following methods:

- A landing page on the ISC's website under the Community Science Program to act as a catch all for information on the project.
- Paid targeted communications to Sault Ste. Marie residents through social media about both the reporting contest and the pull events.
- A media release to news outlets will include information on the pull events, how to get involved in the project as well as information on identifying, and managing Himalayan balsam, its economic, social and environmental impacts, and reporting invasive species and preventing their spread.
- Call to actions including reporting Himalayan Balsam to be entered into a contest.
- A targeted mail out to neighborhoods near main populations of Himalayan Balsam within Sault Ste Marie will include a brochure that is concise but encompasses all the necessary information on what Himalayan balsam is, what its impacts are, and how to remove it.
- Targeted advertisement to high schools by the end of this school season so students know there is the volunteer opportunity they can get high school credits for
- A booth at the SooMarket on Wednesdays for 8 weeks and one Saturday to provide residents information on the project in person, and to provide native seeds to help replace Himalayan balsam on their properties, as well as a number of other resources on invasive species.
- The pull events will be advertised through CBC Northern Ontario's Morning North events
- Social media, blog, newsletter and email platforms of all participating organizations will be utilized, sharing similar consistent messaging and branding, advertising the reporting contest and community pulls.
- We will also be reaching out to local 'Soo-lebrities' or influencers who may be interested in spreading the word about the project and upcoming plant pulls and other opportunities to participate. A communication package will be sent to identified influencers and groups.

Through these different outlets of communication, we expect to reach a diverse number of SSM residents that may be interested in participating in the project or adapting habits to prevent further spread of invasive species.

Section 4: Costs and Financing

Total amount of assistance requested: \$4,563.57

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

See budget

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

N/A

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

- ☐ Yes
☒ No

If yes, please specify:

Have you received Green Initiative funding from the City previously?

- ☐ No
☒ Yes ☐ Amount (\$) \$6,416.19

Project Title / Description: The 2023 Sault Ste. Marie Himalayan balsam Community Project was a city-wide environmental stewardship campaign that focused on the prevention and management of Himalayan balsam. The Invasive Species Centre teamed up with local organizations to tackle the growing Himalayan balsam population by educating the public on identification, prevention, reporting and management. The goal of this project was to inspire and encourage the community to get involved in protecting their local environment. Building on last year's success, the ISC hopes to continue this project in the summer of 2024.

What was the last year received: 2023 (specify year)

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

The SSM Himalayan Balsam Community Management Project will support healthy and resilient ecosystems while also improving water quality and rehabilitation within the City of Sault Ste. Marie by protecting biodiversity from the harmful effects of invasive species.

Invasive species are recognized as the second leading cause of global biodiversity decline with an annual impact in Ontario estimated to be \$3.6 billion on forestry, agriculture, fisheries, tourism, recreation and public health. Invasive species including invasive plants and insects directly threaten healthy forests and trails as they can outcompete native plants, defoliate and kill trees and change soil properties. This leads to the loss of plants and forests and their services, reduces local biodiversity and has the potential to impact climate resilience. For example, tree loss can contribute to urban heat islands and many invasive plant species can form extensive growths which block access to trails and recreational areas.

Community awareness is a key step in preventing the spread of invasive species, therefore this project will provide people and organizations in Sault Ste Marie with the knowledge and tools to prevent, map, manage and report invasive species using Himalayan balsam as an example and to empower stewardship responsibility that can continue past the project.

Water Quality

- Himalayan balsam is an annual species that can aggressively replace native perennial plants along riverbanks, leading to soil erosion. The shallow root system of Himalayan balsam does not provide the same soil stabilization or protection against high water flows as native plant species, increasing bank erosion. When this invasive plant dies off in the winter, it leaves riverbanks bare, further exposing them to erosion. Furthermore, increased soil erosion increases the pollution and sedimentation within the waterbody, which can disrupt fish spawning and has the potential to negatively impact fish populations. With increased flood events, the riverbanks have no protection without intervention, which could be costly for conservation authorities, municipalities and homeowners if there are complications with bank loss.
- Removing Himalayan balsam from riverbanks allows for the natural re-establishment of native species with more robust root systems that will stabilize the banks against erosion. This process can be helped along by replanting native species after removal efforts are complete.
- As Himalayan balsam seeds are readily spread through waterways such as rivers and streams, coordination of community-wide efforts will be important to prevent populations from persisting within the city and spreading their seeds back into cleared locations. For this same reason, regional collaboration is important too. Across the river in Sault Ste. Marie, Michigan, a similar project is underway to increase awareness and remove Himalayan balsam populations on the American side of the St. Mary's River by Three Shores CISMA. The ISC and Three Shores CISMA are sharing information and plan to highlight work on both sides of the border to encourage collaboration. The efforts of this project will complement our efforts in Sault Ste. Marie, Ontario, and prevent the spread of HB between the two cities through waterways or other vectors of spread.

Healthy and Resilient Ecosystems and Habitat Restoration

- Himalayan balsam is an invasive herbaceous plant that was initially introduced to North America as a garden ornamental and has only started popping up in Sault Ste Marie in recent years. This plant creates dense and tall stands that directly outcompete native species, reducing biodiversity and ecosystem resilience. For example, Himalayan balsam is a known threat to jewelweed, a native plant species.
- Himalayan balsam produces about 800 seeds per plant in explosive pods that can spread easily by animals, humans, streams and runoff. It also produces vast quantities of nectar, drawing pollinators away from native plants, interfering with their reproduction, adding to Himalayan balsam's competitive advantage and further reducing biodiversity. Himalayan balsam is the perfect candidate for stewardship activities and engaging the public. Its eye-catching flowers make it easy to spot and identify, with few lookalikes. It has a very shallow root system making it easy to remove and manage with no previous training or experience. Himalayan balsam is also an annual plant with seeds that are only viable for up to 18 months in the soil making eradication possible within two years and volunteers can see the results quickly and leave feeling a sense of accomplishment.
- Invasive plants not only threaten wildlife, woodlands, and waterways, but they also cost Canada billions of dollars in losses to forestry, agriculture, and other industries affected by their impact. They can also obstruct trails and waterways, hindering outdoor recreation and tourism. Early detection and rapid response to invading species can drastically reduce costs and prevent damage to ecosystems. If left unchecked, species can spread to the point where management options become much costlier or even impossible. Species in the later stages of invasion can significantly harm biodiversity and infrastructure and can be a large economic burden. Examples include loss of ecosystem services (i.e. increasing flooding, reducing resiliency to climate change), reduced biodiversity, reduced resource production, impacts to tourism and recreation, and reduced property values (such as cottage properties overrun by zebra mussels or city lots with trees are affected by emerald ash borer).
- Economic costs of invasive species are much lower when funds are invested in early intervention. Once an invasive species becomes widespread, management is exponentially more expensive and less efficient.

Section 6: Community Benefits

How does the project compliment other local initiatives?

This project will complement a number of initiatives by other groups in the city, including partner groups.

Clean North's Sault Ste. Marie and Algoma Grow Me Instead Guide and Winter Sowing of Native Plants Guide will be promoted to encourage the planting of native species from the region instead of invasive plants like Himalayan balsam by gardeners or property owners.

St Mary's River Remedial Action Plan Tributary Enhancement Project will be supported by the removal of Himalayan balsam from locations in which it threatens the shoreline and surrounding environment. The St. Mary's is listed as a Great Lakes Region Area of Concern, meaning it is a location identified by government bodies as having a high level of environmental damage from human activity and is in need of remedial action. Removal of invasive species and prevention of reintroduction will help to mitigate the negative impacts of human activity on the area.

The Voyageur Trail Association will benefit from trail maintenance through the reduction in the pathways of spread for Himalayan balsam and other invasive species which might be detrimental to the quality of the trail.

Lake Huron North's mission is to improve water quality and habitats around St Mary's River and Lake Huron's North-West Channel. This project will assist in this objective.

Conservation Authority – Community Science is efficient and cost effective – can reduce cost for CA and educating the public will reduce future introductions as well. HB is a stewardship applicable species that can be managed effectively by members of the public. By replacing HB with native plants, we mitigate the flood risk.

Science North's Sault Ste. Marie branch will gain youth summer programming and experiential learning through stewardship activities and invasive species educational outreach materials as part of their involvement in the project.

Sault Naturalist's goal is to get community members outside engaging with the natural environment. Himalayan balsam removal events will provide the opportunity for members to participate in environmental stewardship in their local community. Members will spend time outdoors learning about nature and the ways in which they can protect the environment from invasive species.

Sault College will gain real-time experience for their students to monitor and manage invasive species. Students will be given the opportunity to learn identification, reporting and removal practices which will benefit their future careers in environmental conservation.

Riverbank remediation, particularly the benefits to the St. Mary's River, a designated Area of Concern, will contribute to Sault Ste. Marie's leadership in preserving water quality. A community-wide initiative protecting local riverbanks from erosion will showcase the city as a place where waterways are protected and emphasize its suitability as a prime location for the Canadian Water Agency.

Invitations to stewardship events and increased awareness of the values of natural spaces will help to increase outdoor recreation in the city. Participation in the project will instill a sense of connectedness and responsibility towards the environment in the community encouraging outdoor recreation that is healthy, enjoyable, and environmentally sustainable.

Natural areas in and around the City of Sault Ste. Marie are also a draw for tourism which benefits the city's economy. Ensuring healthy and accessible trails and waterways with good biodiversity will help to attract tourists to the abundant natural spaces in the area. A community-wide educational campaign and distribution of educational materials will also help the community pass on this knowledge to tourists who can then enjoy Sault Ste. Marie's many trails and natural areas in ways which do not spread invasive species.

The project will also benefit local businesses through the purchase of local goods and services. Outreach activities will be done at the SooMarket in Sault Ste. Marie a local market that connects Northern Ontario growers and producers to consumers in Sault Ste. Marie and stimulates the local economy. We will be purchasing gift cards for prizes from a locally owned greenhouse, New North Greenhouses. All print materials will be done by local print company, Cliffe's Printing as well. Including products and services from these businesses in the project will also help to raise awareness of them, potentially increasing their number of customers.

Potential remediation activities following the removal project may be a good opportunity to employ the use of two new tools PlantR and Hydroweight. These tools are being developed by the Sault Ste. Marie Natural Resources Canada (NRCan) office.

PlantR is an interactive planning tool developed by Santala et al. (2022) that provides a science-based approach to selecting the optimal combination of plant species to be incorporated in remediation projects. The tool is an online application that analyses the functional traits of various plant species in order to maximize the function of the selected ecosystem. The tool provides a custom species mixture that is based on site-specific restoration objectives (Santala et al., 2022).

Hydroweight is a statistical software package that calculates landscape features based on their distance to water bodies. It seeks to take a more spatially explicit approach to generate buffers of successive distances away from the target and calculate the lumped statistics. The tool provides a set of simple flexible functions to accommodate a wider set of scenarios and statistics (e.g., numerical, and categorical rasters and polygons) (Lindsey, 2016, Wu, 2020).

Reestablishing native species after the removal of Himalayan balsam is an important step to restoring biodiversity and re-establishing native species which will protect riverbanks and shorelines from erosion. These new tools could be useful in this process which could in turn provide one avenue for them to be implemented. Discussions around next steps and replanting would begin in fall 2024 . Both of these technologies will be kept in mind for future use with the possibility of reaching out to the creators in the fall.

References

Lindsay, J.B. (2016). Whitebox GAT: A case study in geomorphometric analysis. *Computers & Geosciences*, 95: 75-84. <https://doi.org/10.1016/j.cageo.2016.07.003>

Santala, K., Cardou, F., Yemshanov, D., Campioni, F., Simpson, M., Handa, I. T., Ryser, P., & Aubin, I. (2022). Finding the perfect mix: An applied model that integrates multiple ecosystem functions when designing restoration programs. *Ecological Engineering*, 180, 106646. <https://doi.org/10.1016/j.ecoleng.2022.106646>

What is the anticipated impact on the community as a whole from your planned project?

Invasive species are often proficient at spreading to new areas if not properly managed or controlled. Controlling known Himalayan balsam populations will benefit the entire community by preventing the spread of this invasive species into other areas. This plant is a “touch-me-not” plant, which means that when its seed capsules mature and dry, they explode when touched. Seeds can spread up to 5 m from the parent plant. In this way it can spread to areas such as private property, woodlots, hiking trails and other recreational areas where it may damage local biodiversity or property. Plants growing alongside rivers and streams can also spread their seeds on the water, increasing their dispersal capacity.

Healthy and biodiverse outdoor greenspaces are important to preserve as they provide a connection to nature to the community for recreation and mental health benefits. Healthy ecosystems are also important in the face of climate change as natural and diverse vegetation provides ecosystem services including flood prevention, carbon sequestration and temperature mitigation. Outcompeting native species, Himalayan balsam threatens biodiverse ecosystems that are more resilient to the loss of such services due to stressors such as climate change.

Not only does this invasive plant threaten bank stability and increase erosion, but excessive growth in hiking areas can also make trails difficult to access. Stewardship actions will improve community outdoor spaces by preserving riverbanks and trails which could be damaged or rendered inaccessible by the overgrowth of Himalayan balsam.

Himalayan balsam will also act as a gateway to talk about other invasive species that may have even more significant environmental consequences. Educational outreach and participation in stewardship events will increase community interest in environmental issues and their capacity to identify, report and prevent invasive species. Participants will be introduced to reporting apps such as EDDMapS and made aware of possible pathways of spread and prevention methods such as the use of boot brushes. Empowering community members to be an active part of prevention and early detection will create a wider net of protection for the city's valuable natural resources from invasive species.

Participation in stewardship activities provides an opportunity for community members to come together and enjoy nature while strengthening their connection to their local ecosystems. This project will engage community members in environmental stewardship and increase community knowledge of the impacts of invasive species and how to report and prevent them.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

The goal of this project is to not only engage community members in environmental stewardship, but to also raise awareness within Sault Ste. Marie and beyond on the environmental and social impacts of invasive plants and what can be done by individuals to prevent their spread.

We will increase awareness through both direct and indirect outreach. Community members who participate in pull events will have the opportunity to learn from invasive species experts about how they can prevent the spread of invasive plants through actions such as selecting native species for their home gardens, cleaning off their gear between hiking trails to avoid the spread of seeds, etc... Similarly, the ISC's weekly booth at the Soo Market will allow us to directly interact with the public to spread awareness, answer questions, and offer native seed packets to gardeners.

Indirectly, we will also be spreading awareness of invasive plants, particularly Himalayan balsam through our social media channels, website, and through fliers and informational packages mailed directly to key neighborhoods within Sault Ste. Marie. Online paid advertising through social media and other platforms will help us to further spread our message as well as recruit more participants to learn through our events.

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Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.
- City of Sault Ste. Marie property held by the organization must have a current and up-to-date tax payments upon the City's receipt of application. Through the grant period, tax payments must be maintained and up-to-date. Organizations whose property taxes are in arrears will not be considered for this program. Organizations who default on their property taxes through the grant period will not receive any payment from the City of Sault Ste. Marie, and the grant agreement may be terminated immediately.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this Lauren Lepore day of March 28, 2024

NAME
Lauren Lepore

Title
Invasive Species Programs Manager

Signature


Phone Number
705 541 5749

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Tom Vair
Deputy CAO, Community Development & Enterprise Services
99 Foster Drive, Second Level
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 759-5308
Email: t.vair@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By: _____ Date: _____

Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m.c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Emily Cormier
Sustainability Coordinator, Community Development & Enterprise Services
99 Foster Drive, Level 1
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 989-8748
Email: e.cormier2@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By: Emily Cormier **Date:** 2024 03 29

Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m.c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.

Applicant Organization The Invasive Species Centre
Applying to Green Initiatives Program of the
Community Development Fund

Item	Description	Price per unit
Garbage bags	20 boxes of Garbage 50 bag pack	38.98
Kid's Gloves	Forcefield Kids Foam Latex Gripper Gardening Gloves x 12	4.99
Native seeds	150 packs of seeds Cottage Country Native Wildflower Seed Mixture	2.99
Snacks and drinks	Cookies (12 pck) 2 per event x6	5.99
	Granola Bars (5pck) 3 per event x6	3.99
	Juice Boxes (8pck) x6	4.99
	Sparkling Water (12pck) x6	6.00
	Mini Gatorade Bottles (8pck) x6	6.99
	Water Cooler	58.49
Stickers	Project Stickers for seed packs and envelopes(1"x.5"?) x 2 pack of 600	11.29
Storage bin for pull material	Rubbermaid Roughneck Stackable Storage Box with Lid, 94.5 L	24.99
Tarp	Black Poly Tarp, 10 x 12 ft x2	17.99
Boot brushes	Lee Valley Boot Brushes x 100	3.40
	New Info Cards 100	55.00
	Connector clasp (pack of 100) for boot brushes to attach info card x 1	10.99
Targetted social Media Ad	Paid social media ads targeted to specific audiences in Sault Ste. Marie for maximum reach	400.00
Mail out with Cliffes	Print and Postage for 466 houses around Drake Street Park	267.81
	Print and Postage for 466 houses around Second location	267.81
Printing	Guidebooks - Terrestrial Plants (x150)	6.69
	Grow Me Instead Guides - Clean North (x1000)	0.57
	EDDMapS Infographic (x500)	0.38
	Pathways Bookmark (x500)	0.27
	Have you seen these invaders (x250)	0.54
	Pathways Fact Sheet (200)	
Reporting Contest Prize	New North Greenhouse Gift Card	100.00
Pull Contest Prize	New North Greenhouse Gift Card	100.00
Chest waders	For CA to effectively pull HB from steep river banks to do a comprehensive sweep	259.00

SooMarket Fees	8 weeks x Fee for our staff member to set up a booth at the Mille Market for outreach	23.01
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Totals		
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Subtotal	HST (13%)	Tax rebate from CRA (9.06%)	Residual Tax Expensed to GIF (3.94%)
779.60	101.35	70.63	30.72
60.00	7.78		
448.50	58.31	40.63	17.67
71.88	9.34	6.51	2.83
71.82	9.34	6.51	2.83
29.94	3.89	2.71	1.18
36.00	4.68	3.26	1.42
41.94	5.45	3.80	1.65
58.49	7.60	5.30	2.30
22.58	2.94	2.05	0.89
24.99	3.25	2.26	0.98
35.98	4.68	3.26	1.42
340.00	44.20	30.80	13.40
55.00	7.15	4.98	2.17
10.99	1.43	1.00	0.43
400.00	52.00	36.24	15.76
267.81	34.82	24.26	10.55
267.81	34.82	24.26	10.55
1,003.50	130.46	90.92	39.54
571.00	74.23	51.73	22.50
192.00	24.96	17.40	7.56
133.00	17.29	12.05	5.24
134.00	17.42	12.14	5.28
100.00	13.00	9.06	3.94
100.00	13.00	9.06	3.94
259.00	33.67	23.47	10.20

184.08	23.93	16.68	7.25
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Total Requested from Grant	
810.32	
466.17	
74.71	
74.65	
31.12	
37.42	
43.59	
60.79	
23.47	
25.97	
37.40	
353.40	https://www.canadiantire.ca/en/c
57.17	
11.42	
415.76	
278.36	
278.36	
1,043.04	
593.50	
199.56	
138.24	
139.28	
103.94	
103.94	
269.20	

191.33

5,862.12

Applicant Organization The Invasive Species Centre
Applying to Green Initiatives Program of the Community Development Fund

Item		Description	Price per unit	Subtotal	HST (13%)	Tax rebate from CRA (9.06%)	Residual Tax Expensed to GIF (3.94%)	Total Requested from Grant
Garbage bags	1	5 boxes of Garbage 50 bag pack	38.98	194.90	25.34	17.66	7.68	202.58
Kid's Gloves	2	Forcefield Kids Foam Latex Gripper Gardening Gloves x 12	4.99	59.88	7.78	5.43	2.36	62.24
Native seeds	3	160 packs of Native Seeds from Ontario Seed Company (Black Eyed Susan, Blazing Star, Butterfly Seed and Native Pollinator Mix)	2.59	414.40	53.87	37.54	16.33	430.73
Snacks and drinks	4	Cookies (12 pck) 2 per event x6	5.99	71.88	-	-	-	71.88
	5	Granola Bars (5pck) 1 per event x6	4.69	28.14	-	-	-	28.14
	6	Juice (12 pck) x2	7.99	15.98	-	-	-	15.98
	7	Sparkling Water (12pck) x3	7.99	23.97	-	-	-	23.97
	7	Mini Gatorade Bottles (8pck) x2	7.99	15.98	-	-	-	15.98
	8	Ice (2 bags per event) x6	3.99	47.88	-	-	-	47.88
Stickers	9	Reporting Stickers (50)		39.00	5.07	3.53	1.54	40.54
	9	I Commit Stickers (50)		39.00	5.07	3.53	1.54	40.54
	10	Project Stickers for seed packs and envelopes(1"x.5"?) x 2 pack of 600	11.29	22.58	2.94	2.05	0.89	23.47
Boot brushes	11	Canadian Tire Brushes x 50	3.49	174.50	22.69	15.81	6.88	181.38
	12	New Info Cards 50	0.55	27.50	3.58	2.49	1.08	28.58
	13	Connector clasp (pack of 50) for boot brushes to attach info card x 1	10.99	10.99	1.43	1.00	0.43	11.42
Targetted social Media	14	Paid social media ads targeted to specific audiences in Sault Ste. Marie for maximum reach x 3 weeks + Influencers	580.00	580.00	75.40	52.55	22.85	602.85
Printing	15	Guidebooks - Terrestrial Plants (x150)	6.69	1,003.50	130.46	90.92	39.54	1,043.04
	16	Grow Me Instead Guides - Clean North (x1000)	0.57	571.00	74.23	51.73	22.50	593.50
	17	EDDMapS Infographic (x500)	0.38	192.00	24.96	17.40	7.56	199.56
	18	Pathways Bookmark (x500)	0.27	133.00	17.29	12.05	5.24	138.24
	19	Have you seen these invaders (x250)	0.54	134.00	17.42	12.14	5.28	139.28
	20	Pathways Fact Sheet (200)		60.00	7.80	5.44	2.36	62.36
Reporting Contest Prize	21	New North Greenhouse Gift Card	150.00	150.00	-	-	-	150.00
Pull Contest Prize	21	New North Greenhouse Gift Card	150.00	150.00	-	-	-	150.00
SooMarket Fees	22	8 wednesdays	31.20	249.60	32.45	22.61	9.83	259.43
Mail out with Cliffes	23	Print and Postage for 1156 houses around Drake Street Park and Lakeshore Dr/River Rd	783.00	783.00	101.79	70.94	30.85	813.85

Totals								4,563.57
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Arrives: **Mar 30**
FREE



Husky Contractor Clean-Up Bag (50-Pack) **\$33.98**

Model: HC42WC050B
\$33.98 / each

Qty

1 ▼

[Remove](#) [Save for Later](#)

Delivery

Mar 30 FREE	Tomorrow Mar 26 \$9.97 Or select another date	Today within 3 hours \$12.97
---------------------------	--	--

Store Pick-Up

Mar 25–31 **FREE**
Select date in checkout
53 at Sault Ste-marie #7034

Order Summary

Order Subtotal	\$33.98
Delivery	FREE
Estimated Taxes*	\$4.42

Estimated Order Total **\$38.40**

Checkout Now

Checkout with **PayPal**

*Final taxes and shipping/delivery will be calculated during checkout.

[Flexible & Easy Returns](#) ►
Some exceptions apply. Refer to our [Return Policy](#) for more information



Sault Ste. Marie, ON
Open · Closes at 10:00 p.m.

Search



Shop by Department

Hot Sale

Flyer

Clearance

Patio

Tires

Ready for Spring

Book Auto Service

Gift Registry

Cart (1)

[Share Cart](#)

Free Pick Up Sault Ste. Marie, ON [Change](#)

Curbside Pickup Available at Checkout [Learn More](#)



Forcefield

Forcefield Kids Foam Latex Gripper
Gardening Gloves

- 1 +

\$4.99



Ready for pick up by 5:00 pm, Mar
25

[Change to Ship to Home](#)



[Save for later](#)



[Remove](#)

Order Summary

Subtotal	\$4.99
Pick Up	FREE
Sault Ste. Marie, ON Change	
HST	\$0.65
Total	\$5.64



Triangle Rewards

CT Money® Balance: ▼ \$3.54

Earn CT Money®: [i](#) ▼ \$0.02



Search products...

SEARCH

Vegetable Seeds ▾

Flower Seeds ▾





More Products ▾

Quick Order

Resources ▾

140

✓ Cart updated.

	PRODUCT	PRICE	QUANTITY	TOTAL
	 Black Eyed Susan Seeds (Rudbeckia hirta) 6865 – packet	\$2.19	<input type="text" value="40"/>	\$87.60
	 Butterfly Weed Seeds 6375 – packet	\$2.99	<input type="text" value="40"/>	\$119.60
	 Blazing Star Seeds 6960 – packet	\$2.19	<input type="text" value="40"/>	\$87.60
	 Native Ontario Pollinator Seed Mixture 6824 – packet	\$2.99	<input type="text" value="40"/>	\$119.60

Coupon code

Coupon:

APPLY COUPON

UPDATE CART

Cart totals

SUBTOTAL \$414.40

SHIPPING [Calculate shipping](#)

HST (13%) \$26.94

TOTAL \$441.34

Substitution ☒ Yes 

\$5.99



FRONT STREET BAKERY

Chocolate Chip Cookies


280 g

\$5.99 ea.

 1 

Substitution ☒ Yes 

\$5.99



FRONT STREET BAKERY

Chocolate Chunk Cookies

370 g

\$5.99 ea.

 1 

Substitution ☒ Yes 

\$5.99

ESTIMATED TOTAL*

\$49.03



You have \$8.06 left to check out!

A minimum of \$50.00 is required.

Checkout Now



12X340 TIL

\$7.99 ea.



1



Substitution



Yes



\$7.99

Snacks (1)



NATURE VALLEY

Mixed Berry Chewy Granola BarsTrail Mix

5 bars

\$4.69 ea.



1



Substitution



Yes



\$4.69

Bread & Bakery Products (3)

ESTIMATED TOTAL*

\$53.95



You have \$3.37 left to check out!
A minimum of \$50.00 is required.

Checkout Now



DOLE
**Pineapple, Passion And Mango
Juice Cocktail**
12x340 mL

\$7.99 ea.

1

Substitution ☒ Yes

\$7.99

Bread & Bakery Products (3)



FRONT STREET BAKERY
Salted Caramel Chocolate Cookies
370 g

\$5.99 ea.

1

Substitution ☒ Yes

\$5.99

ESTIMATED TOTAL*

\$49.03

You have **\$8.06** left to check out!
A minimum of \$50.00 is required.

Checkout Now

My cart (6 products)

Beverages (3)




BUBLY
Lime Flavoured Sparkling Water
12x355 mL - cans

\$7.99 ea.



1



Substitution ☒ Yes 

\$7.99



GATORADE
Cool Blue Flavoured Sport Drink Beverage
8x355 mL

\$7.99 ea.



1



ESTIMATED TOTAL*

\$49.03



You have **\$8.06** left to check out!
A minimum of \$50.00 is required.


Checkout Now

ONLINE GROCERY

1 result for ice

Filters 1

Sort by relevance



ARCTIC GLACIER


Fun Pack Ice Cube Bag

2.3 kg

\$3.99 ea.


\$0.17 /100g

Prices subject to change, depending on your order pickup or delivery date, current promotions, and location.

Circle Stickers 

50

▼

\$39 

Finish:

Super Matte

Size:

2" x 2" - Circle

Sticker Type:

Die Cut

Turnaround:

Same Day Service

Delivery:


Provided in next step

Edit order

Add Comments to order


Upload File

You can upload your files later

Circle Stickers 

50

▼

\$39 

Finish:

Super Matte

Size:

2" x 2" - Circle

Sticker Type:

Die Cut

Turnaround:

Same Day Service

Delivery:

Provided in next step

Edit order

Add Comments to order

Circle Stickers	\$39.00
2" x 2" / 50 Quantity	
Circle Stickers	\$39.00
2" x 2" / 50 Quantity	
Subtotal	\$78.00
Total	\$78.00



Avery Easy Peel Address Labels - 2/3" x 1-3/4" - White - 600 Labels



5.0 (2)

[Write a Review](#)

[Ask a question](#)

[View Product Details](#)

600 Pack

\$11.29

Quantity

-

1

+

ADD TO CART

Ways to get your order



Delivery by: January 5, 2023

Delivery to: L4B 4M6 [Change Postal Code](#)

Shipping cost: **FREE** (Orders over \$35)



Pick up

Location: 45 Red Maple Road, Richmond Hill ON, L4B4M6

Pick up cost: **FREE**

Availability: **1 in stock**

Available at nearby stores

3175 Highway 7, Unit 200

2 in stock

[Make My Store](#)

1450 Clark Avenue West, Unit 1

4 in stock

[Make My Store](#)



Page 106 of 174

[Check other stores](#)



Sault Ste. Marie, ON
Open - Closes at 10:00 p.m.

Search



Shop by Department

Hot Sale

Flyer

Clearance

Patio

Tires

Ready for Spring

Book Auto Service

Gift Registry

Cart (50)

[Share Cart](#)

Free Pick Up Sault Ste. Marie, ON [Change](#)

Curbside Pickup Available at Checkout [Learn More](#)



FRANK

FRANK Multi-Purpose Scrub Brush
with Angled & Stiff Fibre Bristles

Updated

Ready for pick up by 6:30 pm, Mar
25

[Change to Ship to Home](#)

- 50 +

You have exceeded
the total available
amount of 36

\$174.50

\$3.49
Each

TESTED

Top Rated



[Save for later](#) [Remove](#)

Page 107 of 174

Order Summary

Subtotal \$174.50

Pick Up FREE

Sault Ste. Marie, ON [Change](#)

HST \$22.69

Total **\$197.19**



Triangle Rewards

CT Money® Balance: ▼ \$3.54

Earn CT Money®: (i) ▼ \$0.70

Cliffe Printing Inc.
118 Spring Street
Sault Ste. Marie, On P6A 3A1
Phone: 705-945-8215 Fax: 705-942-6928
email: print@cliffeprinting.ca

Estimate Number: 29731

1/16/2023

Phone: 705-541-5749

Customer Service Rep: ADAM INCH

Customer ID: 2215
Derissa Vincentini
INVASIVE SPECIES CENTRE
, ON

This estimate includes all operations and materials to complete the work as specified below based on standard trade customs. Please advise us of any questions as soon as possible. PRICES DO NOT INCLUDE TAXES. We appreciate doing business with you and hope that in the near future we can be of service to you.

THIS ESTIMATE IS VALID FOR 10 DAYS. We are currently experiencing rapid fluctuations in stock availability and increasing paper costs. Delays in placing an order may be subject to stock substitutions and pricing adjustments. We will inform you of any respective changes.

Quantities	100	250	500
Unit Cost:	\$0.55	\$0.3	\$0.198
Unit Cost per 1000:	\$550.00	\$300.00	\$198.00
Estimate Price:	\$55.00	\$75.00	\$99.00

Estimate Specifications

Description	Bus Cards
Type of Estimate:	Flat Sheet
Finished Size:	2 x 3.5
Stock Description:	INVERCOTE No Reference Code, White, 12PT
Ink Colors Front:	Digital Full Color
Ink Colors Back:	Digital Full Color
Graphics Operation:	Preflight Files

Authorized By: _____ **Date:** _____



Roll over image to zoom in



HOUSWEETY 100 Pcs Silvery Connector Clasp Ball Chains Keychain Tag 10cm(3 7/8")

Brand: HOUSWEETY

★★★★★ 331 ratings

Amazon's Choice for "ball chain connector"

\$10⁹⁹

Colour Name: **Silvery**

Material	Silver
Colour	Silvery
Style	Unique
Brand	HOUSWEETY
Number of pieces	100

About this item

- Length:10cm(3 7/8");Thickness:2.4mm;
- Material:iron;
- Color:silvery;
- Quantity: 100Pcs;
- Fit many diy project;

Page 109 of 174

\$10⁹⁹

FREE delivery **Saturday, December 31** on your first order. [Details](#)

Arrives after Christmas. Need a gift sooner? Send an Amazon Gift Card instantly by [email](#) or [SMS](#).

[Select delivery location](#)

In Stock.

Quantity:

Add to Cart

Buy now

[Secure transaction](#)

Sold by [Housweety Direct](#) and Fulfilled by Amazon.

Return policy: [Returnable until Jan 31, 2023](#)

Locations ⓘ

Locations
Type to add more locations

Canada

Sault Sainte Marie + 40 km ✕

Detailed targeting ⓘ

Your ad will be shown to people who match at least one of the following interests.

Detailed targeting
Search interests

Browse →

Gardening (outdoor activities) ✕

Volunteering (social causes) ✕

Biology (science) ✕

Environmental science (science) ✕

Horticulture (agriculture) ✕

Plant (plants and flowers) ✕

Outdoors (outdoors activities) ✕

Suggested for you

Audience definition

Your audience is defined.

Specific

Broad

Estimated audience size: 37.6K-44.2K ⓘ

Estimated daily results

Accounts Centre accounts reached ⓘ

3.3K-9.4K

Link Clicks ⓘ

44-128

Payment summary

Your ad will run for 7 days.

Budget

C\$154.00 CAD

\$22.00 a day x 7 days.

Total amount

C\$154.00 CAD

We use data about you and your ad account to assess eligibility for and to provide you with more ads billing and spending options. [Learn more](#)

Locations



Locations

Type to add more locations

Canada

Sault Sainte Marie + 40 km 

Detailed targeting

Your ad will be shown to people who match at least one of the following interests.



Detailed targeting

Search interests


Browse →

Gardening (outdoor activities) 

Volunteering (social causes) 

Biology (science) 

Environmental science (science) 

Horticulture (agriculture) 

Plant (plants and flowers) 

Outdoors (outdoors activities) 

Suggested for you

Audience definition


Your audience is defined.

Specific

Broad

Estimated audience size: 37.6K-44.2K 

Estimated daily results

Accounts Centre accounts reached 

2K-5.7K

Link Clicks 

28-82

Payment summary

Your ad will run for 7 days.

Budget

C\$70.00 CAD

\$10.00 a day x 7 days.

Total amount

C\$70.00 CAD

We use data about you and your ad account to assess eligibility for and to provide you with more ads billing and spending options. [Learn more](#)

Cliffe Printing Inc.
118 Spring Street
Sault Ste. Marie, On P6A 3A1
Phone: 705-945-8215 Fax: 705-942-6928
email: print@cliffeprinting.ca

Estimate Number: 29725

1/16/2023

Phone: 705-541-5749

Customer Service Rep: ADAM INCH

Customer ID: 2215
Derissa Vincentini
INVASIVE SPECIES CENTRE
, ON

This estimate includes all operations and materials to complete the work as specified below based on standard trade customs. Please advise us of any questions as soon as possible. PRICES DO NOT INCLUDE TAXES. We appreciate doing business with you and hope that in the near future we can be of service to you.

THIS ESTIMATE IS VALID FOR 10 DAYS. We are currently experiencing rapid fluctuations in stock availability and increasing paper costs. Delays in placing an order may be subject to stock substitutions and pricing adjustments. We will inform you of any respective changes.

Quantities	75	100	250
Unit Cost:	\$7.41333	\$6.69	\$4.916
Unit Cost per 1000:	\$7,413.33	\$6,690.00	\$4,916.00
Estimate Price:	\$556.00	\$669.00	\$1,229.00

Estimate Specifications

Description	Invasive Terrestrial Plants Species
Type of Estimate:	Booklet
Finished Size:	3.5 x 5.5
Total Pages in Booklet:	92
Graphics Operation:	Preflight Files
Finishing Operation:	Machine booklet binding

Group 1

Quantities	75	100	250
Finished Size:	3.5 x 5.5		
Stock Description:	SUPREME GLOSS TEXT No Reference Code, White, 80#		
Ink Colors Front:	Digital Full Color		
Ink Colors Back:	Digital Full Color		

Authorized By: _____ **Date:** _____

Cliffe Printing Inc.
118 Spring Street
Sault Ste. Marie, On P6A 3A1
Phone: 705-945-8215 Fax: 705-942-6928
email: print@cliffeprinting.ca

Estimate Number: 29677

1/6/2023

Customer ID: N/A	Customer Service Rep: MARK PAVONI
Abby Obenchain	Telephone: 705-945-8215 Ext:11
Abby Obenchain	Fax: 705-942-6928

This estimate includes all operations and materials to complete the work as specified below based on standard trade customs. Please advise us of any questions as soon as possible. PRICES DO NOT INCLUDE TAXES. We appreciate doing business with you and hope that in the near future we can be of service to you.

THIS ESTIMATE IS VALID FOR 10 DAYS. We are currently experiencing rapid fluctuations in stock availability and increasing paper costs. Delays in placing an order may be subject to stock substitutions and pricing adjustments. We will inform you of any respective changes.

Quantities	700	1000	0
Unit Cost:	\$0.65143	\$0.571	\$0
Unit Cost per 1000:	\$651.43	\$571.00	\$0.00
Estimate Price:	\$456.00	\$571.00	\$0.00

Estimate Specifications

Description	BROCHURE - 4/4
Type of Estimate:	Flat Sheet
Finished Size:	8.5 x 11
Stock Description:	SUPREME GLOSS TEXT No Reference Code, White, 80#
Ink Colors Front:	Digital Full Color
Ink Colors Back:	Digital Full Color
Graphics Operation:	Preflight Files
Finishing Operation:	Folding 2 fold(s)

Estimate Notes:
PRINT READY FILE SUPPLIED.

INCLUDES A PROOF FOR CLIENT APPROVAL.

PLEASE NOTE: IF YOU DO NOT HAVE A CURRENT ACCOUNT WITH US, ALL NEW ORDERS REQUIRE A 50% DEPOSIT AND THE BALANCE WILL BE DUE UPON COMPLETION OF THE ORDER.

THANK YOU

Authorized By: _____ **Date:** _____

Cliffe Printing Inc.
118 Spring Street
Sault Ste. Marie, On P6A 3A1
Phone: 705-945-8215 Fax: 705-942-6928
email: print@cliffeprinting.ca

Estimate Number: 29477

11/28/2022

Phone: 705-541-5749

Customer Service Rep: ADAM INCH

Customer ID: 2215
DERISSA VINCENTINI
INVASIVE SPECIES CENTRE
, ON

This estimate includes all operations and materials to complete the work as specified below based on standard trade customs. Please advise us of any questions as soon as possible. PRICES DO NOT INCLUDE TAXES. We appreciate doing business with you and hope that in the near future we can be of service to you.

THIS ESTIMATE IS VALID FOR 10 DAYS. We are currently experiencing rapid fluctuations in stock availability and increasing paper costs. Delays in placing an order may be subject to stock substitutions and pricing adjustments. We will inform you of any respective changes.

Quantities	100	250	500
Unit Cost:	\$0.98	\$0.488	\$0.384
Unit Cost per 1000:	\$980.00	\$488.00	\$384.00
Estimate Price:	\$98.00	\$122.00	\$192.00

Estimate Specifications

Description	BOOKMARKS 3.2x8
Type of Estimate:	Flat Sheet
Finished Size:	3.2 x 8
Stock Description:	LYNX COVER No Reference Code, White, 100#
Ink Colors Front:	Digital Full Color
Ink Colors Back:	Digital Full Color
Graphics Operation:	Preflight Files

Authorized By: _____ **Date:** _____

Cliffe Printing Inc.
118 Spring Street
Sault Ste. Marie, On P6A 3A1
Phone: 705-945-8215 Fax: 705-942-6928
email: print@cliffeprinting.ca

Estimate Number: 29451

11/28/2022

Phone: 705-541-5749

Customer Service Rep: ADAM INCH

Customer ID: 2215
DERISSA VINCENTINI
INVASIVE SPECIES CENTRE
, ON

This estimate includes all operations and materials to complete the work as specified below based on standard trade customs. Please advise us of any questions as soon as possible. PRICES DO NOT INCLUDE TAXES. We appreciate doing business with you and hope that in the near future we can be of service to you.

THIS ESTIMATE IS VALID FOR 10 DAYS. We are currently experiencing rapid fluctuations in stock availability and increasing paper costs. Delays in placing an order may be subject to stock substitutions and pricing adjustments. We will inform you of any respective changes.

Quantities	100	250	500
Unit Cost:	\$0.76	\$0.368	\$0.266
Unit Cost per 1000:	\$760.00	\$368.00	\$266.00
Estimate Price:	\$76.00	\$92.00	\$133.00

Estimate Specifications

Description	BOOKMARKS 2x7
Type of Estimate:	Flat Sheet
Finished Size:	2 x 7
Stock Description:	LYNX COVER No Reference Code, White, 100#
Ink Colors Front:	Digital Full Color
Ink Colors Back:	Digital Full Color
Graphics Operation:	Preflight Files

Authorized By: _____ **Date:** _____

Cliffe Printing Inc.
118 Spring Street
Sault Ste. Marie, On P6A 3A1
Phone: 705-945-8215 Fax: 705-942-6928
email: print@cliffeprinting.ca

Estimate Number: 29452

11/28/2022

Phone: 705-541-5749

Customer Service Rep: ADAM INCH

Customer ID: 2215
DERISSA VINCENTINI
INVASIVE SPECIES CENTRE
, ON

This estimate includes all operations and materials to complete the work as specified below based on standard trade customs. Please advise us of any questions as soon as possible. PRICES DO NOT INCLUDE TAXES. We appreciate doing business with you and hope that in the near future we can be of service to you.

THIS ESTIMATE IS VALID FOR 10 DAYS. We are currently experiencing rapid fluctuations in stock availability and increasing paper costs. Delays in placing an order may be subject to stock substitutions and pricing adjustments. We will inform you of any respective changes.

Quantities	100	250	500
Unit Cost:	\$0.81	\$0.536	\$0.39
Unit Cost per 1000:	\$810.00	\$536.00	\$390.00
Estimate Price:	\$81.00	\$134.00	\$195.00

Estimate Specifications

Description	POST CARDS
Type of Estimate:	Flat Sheet
Finished Size:	4 x 4
Stock Description:	LYNX COVER No Reference Code, White, 100#
Ink Colors Front:	Digital Full Color
Ink Colors Back:	Digital Full Color
Graphics Operation:	Preflight Files



Authorized By: _____ **Date:** _____



705-779-2168



HomeShopCheckout

PRODUCT		PRICE	QUANTITY	SUBTOTAL
	 <div>A Gift Card: Derissa Vincentini</div> <div>Details Information:</div>	\$300.00	<div>-2+</div>	\$300.00
<div><input type="text" value="Gift Card"/></div> <div>APPLY GIFT CARD</div>				<div>UPDATE CART</div>

Gift Cards In Cart

Name	Email	Price	Note
Derissa Vincentini		\$150.00	Prizes For Contest
Derissa Vincentini		\$150.00	Prizes For Contest

CART TOTALS	
Subtotal	\$300.00
Shipping	<div><input checked="" type="radio"/> Free Shipping</div> <div><input type="radio"/> Curb Side Pickup</div> <div>Shipping To ON.</div>
Tax	Free
Total	\$300.00

Cliffe Printing Inc.
118 Spring Street
Sault Ste. Marie, On P6A 3A1
Phone: 705-945-8215 Fax: 705-942-6928
email: print@cliffeprinting.ca

Estimate Number: 32398

3/13/2024

Phone: 705-541-5749

Customer Service Rep: ADAM INCH

Customer ID: 2215
Derissa Vincentini
INVASIVE SPECIES CENTRE
, ON

This estimate includes all operations and materials to complete the work as specified below based on standard trade customs. Please advise us of any questions as soon as possible. PRICES DO NOT INCLUDE TAXES. We appreciate doing business with you and hope that in the near future we can be of service to you.

THIS ESTIMATE IS VALID FOR 10 DAYS. We are currently experiencing rapid fluctuations in stock availability and increasing paper costs. Delays in placing an order may be subject to stock substitutions and pricing adjustments. We will inform you of any respective changes.

Quantities	100	0	0
Unit Cost:	\$0.6	\$0	\$0
Unit Cost per 1000:	\$600.00	\$0.00	\$0.00
Estimate Price:	\$60.00	\$0.00	\$0.00

Estimate Specifications

Description	ALB FACT SHEETS
Type of Estimate:	Flat Sheet
Finished Size:	8.5 x 11
Stock Description:	SUPREME GLOSS TEXT No Reference Code, White, 80#
Ink Colors Front:	Digital Full Color
Ink Colors Back:	Digital Full Color
Graphics Operation:	Preflight Files

Authorized By: _____ **Date:** _____



35 Canal Drive
Sault Ste. Marie, ON P6A 5P4
millmarketsault@gmail.com

Booth/Table INVOICE

Vendor: Invasive Species Centre
Date: 23-May-23
Segment: Summer 2023
Phone:
Contact: Derissa Vincentini
Email: dVincentini@invasivespeciescentre.ca

<u>Qty</u>	<u>Description</u>	<u>Net Price</u>	<u>Total</u>
8	Wednesday(s) (July 5th through August 23rd)	\$31.20	\$249.60
0	Saturday(s)	\$41.60	\$0.00
0	Moonlight Market(s)	\$31.20	\$0.00
0	Day Vendor	\$50.00	\$0.00
0	Co-op Fee	\$20.00	\$0.00
0	Electrical (mini fridge)	\$25.00	\$0.00
0	Adjustment(s)	\$0.00	\$0.00

Subtotal	\$249.60
HST	\$32.45
Grand Total	\$282.05
Payments Received	\$282.05
Total Due	\$0.00

Cliffe Printing Inc.
118 Spring Street
Sault Ste. Marie, On P6A 3A1
Phone: 705-945-8215 Fax: 705-942-6928
email: print@cliffeprinting.ca

Estimate Number: 32517

3/25/2024

Phone: 705-541-5749

Customer Service Rep: ADAM INCH

Customer ID: 2215
Derissa Vincentini
INVASIVE SPECIES CENTRE
, ON

This estimate includes all operations and materials to complete the work as specified below based on standard trade customs. Please advise us of any questions as soon as possible. PRICES DO NOT INCLUDE TAXES. We appreciate doing business with you and hope that in the near future we can be of service to you.

THIS ESTIMATE IS VALID FOR 10 DAYS. We are currently experiencing rapid fluctuations in stock availability and increasing paper costs. Delays in placing an order may be subject to stock substitutions and pricing adjustments. We will inform you of any respective changes.

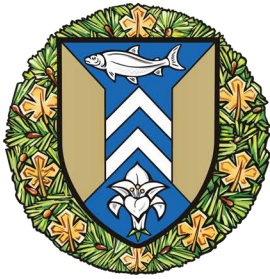
Quantities	1156	0	0
Unit Cost:	\$0.67734	\$0	\$0
Unit Cost per 1000:	\$677.34	\$0.00	\$0.00
Estimate Price:	\$783.00	\$0.00	\$0.00

Estimate Specifications

Description	BROCHURE MAILER
Type of Estimate:	Flat Sheet
Finished Size:	8.5 x 11
Stock Description:	SUPREME GLOSS TEXT No Reference Code, White, 80#
Ink Colors Front:	Digital Full Color
Ink Colors Back:	Digital Full Color
Graphics Operation:	Preflight Files
Finishing Operation:	Folding 2 fold(s)
Additional Operations:	BAND IN 100'S, POSTAGE

Estimate Notes:
POSTAGE INCLUDED
the quantity would be 1,156.
Postage would be \$235.13

Authorized By: _____ **Date:** _____



The Corporation of the City of Sault Ste. Marie
99 Foster Drive, Sault Ste. Marie, Ontario P6A 5X6
saultstemarie.ca | 705.759.2500 | info@cityssm.on.ca

Post Grant Report

The purpose of the Post Grant Report is to provide accountability to the City of Sault Ste. Marie for the financial assistance that was received.

Date of Grant: March 21 2023

Amount: 6443.23

Or In-Kind Service Provided: _____

Type of Grant: ☐ Cultural/Arts Organization
☐ Sports Organization
☒ Other

Purpose of Grant as per original application:

The SSM Himalayan Balsam Community Project saw collaboration between the Invasive Species Centre and multiple local environmental organizations to build a coordinated response to tackle the growing Himalayan balsam populations in Sault Ste. Marie. This project involved the development of common messaging on identification, prevention,

Did the use of the Grant deviate from original purpose? If so, please explain what grant was used for.

No, the use of the grant did not deviate from the original purpose.

Please provide details how the grant affected the activities of your organization.

The grant allowed for successful coordination between multiple local organization to deliver a hands on community focused project. The project involved 6 local pull events, contests, boothing events and the distribution of resources to raise awareness of Himalayan balsam, other invasive species and how to effectively manage, report and prevent these invasive species within our community.

If grant was for a one-time event, please provide a summary of expenditure and copies of invoices supporting the grant amount.

Name: Lauren Lepore Title: Programs Manager

Signature: Lauren Lepore Digitally signed by Lauren Lepore
Date: 2023.12.22 07:59:49 -05'00' Date: December 22, 2023

Name: _____ Title: _____

Signature: _____ Date: _____

** A Post Grant Report must be submitted no later than September 1st for financial assistance that was received in the current year, if applicable. No further grants will be awarded until Post Grant Report is received.*

The Invasive Species Centre, along with our project partners (Clean North, Sault College, Sault Naturalists, Voyageur Trail Association, Lake Huron North, Algoma University and Science North) wish to extend our heartfelt appreciation to the City of Sault Ste. Marie in supporting the Sault Ste. Marie Himalayan Balsam Community Project. This successful initiative aimed to raise community awareness regarding invasive species in both the city and its surrounding areas, using Himalayan balsam as a primary example while actively managing its presence in the local landscape.

The Sault Ste. Marie Himalayan Balsam Community Project fostered a collaborative effort among eight local organizations, effectively responding to the escalating presence of Himalayan balsam within the community. Seven successful public pull events were conducted: six took place within Sault Ste. Marie and one was held in Echo Bay. A total of 101 volunteers and engaged community members dedicated 183 volunteer hours, resulting in the removal of 106 bags of Himalayan balsam from key public areas. An additional 18 community members removed 41 bags of the plant from their own properties, while 58 new iNaturalist observations of Himalayan balsam were reported by another 18 community members.

To promote the project, public pull events and contests, the ISC managed a booth at the Mill Market for eight Wednesdays during the summer, engaging with an additional 101 community members. Promotion efforts included radio and web advertisements, social media boosted posts, and flyer mail-outs to a targeted neighborhood. The project gained significant local media coverage from various outlets, featuring on platforms such as CTV News Northern Ontario, CBC Up North, First Local News, SooToday, and the Sault This Week Newspaper.

The public's response to the project was remarkable, whether through social media, at the Mill Market, during public events, or via email. Many individuals expressed seeing Himalayan balsam in their neighborhoods and its presence on their property not knowing of its invasiveness. Many also expressed a desire for more information on invasive species in general. Community members were excited to see this project's implementation and to receive native plant seeds for their gardens. The outcome instilled a positive attitude among participants, fostering a commitment to environmental protection and the adoption of behaviors aimed at preventing the establishment and spread of invasive species. Many expressed a sense of empowerment, feeling that they genuinely made a difference.

With the gracious support of the City of Sault Ste. Marie, we were able to facilitate an event that enabled us to achieve our goals and yield these successful results.

Once again, we extend our deepest gratitude to the City of Sault Ste. Marie for their invaluable support, without which this impactful endeavor would not have been possible. Thank you.

The Invasive Species Centre Team



DETAILED TRANSACTION LIST

Claim number: 1			Project / Name of Claimant: Invasive Species Centre - SSM Himalayan Balsam Community Project			
HST Registration Number:			% of HST not Eligible for credit or rebate: 3.94%			
ITEM NUMBER	DATE OF INVOICE	NAME OF SUPPLIER	DESCRIPTION OF ITEM OR SERVICE PURCHASED	INVOICE NUMBER	AMOUNT (Net of HST rebates)	PAYMENT REFERENCE (Note 1)
1	22-Jun-23	Cliffe Printing	Community Science Outreach Cards	15146	\$ 139.27	
2	22-Jun-23	Cliffe Printing	Pathways and Reporting Bookmarks	151468	\$ 337.81	
3	14-Jul-23	Cliffe Printing	Quick Reference Guides	151705	\$ 947.93	
4	14-Jul-23	Cliffe Printing	SSM HB Flyer Mail Out	151706	\$ 354.44	
5	19-Jun-23	Canadian Tire	Rubbermaid & Garbage Bags		\$ 40.52	
6	30-Jun-23	Cliffe Printing	Clean North Grow Me Instead Guide	151590	\$ 614.28	
7	22-Jun-23	Home Depot	Gloves		\$ 49.67	
8	4-Jul-23	Home Depot	Leaf Bags		\$ 33.21	
9	18-Jun-23	New North Greenhouse	Prize Gift Cards		\$ 200.00	
10	16-Jun-23	Ontario Seed Company	Native Seeds	214182	\$ 460.98	
11		Lee Valley	Nail Brushes as Personal Boot Brushes		\$ 226.07	
12	4-Jul-23	Staples	Project Stickers for Outreach		\$ 12.89	
13	6-Jul-23	Metro	Cups and Cookies		\$ 30.10	
14	4-Jul-23	Walmart	Water Cooler		\$ 83.09	
15	6-Jul-23	Metro	Ice		\$ 15.96	
16	14-Jul-23	Meta - Facebook	Event Advertisement Social Boost		\$ 101.90	
17	14-Jul-23	Meta - Facebook	Event Advertisement Social Boost		\$ 6.65	
18	22-Jul-23	Metro	Cookies		\$ 13.98	
19	6-Jul-23	Cash & Carry	Cans and bottles of juice		\$ 29.98	
20	6-Jul-23	Tooltown	Tarp		\$ 34.30	
21	23-Aug-23	Tim Hortons	Timbits		\$ 4.99	
22	23-Aug-23	Tim Hortons	Hot Chocolate		\$ 24.94	
23	16-Aug-23	Home Depot	Contractor Garbage Bags		\$ 23.89	
24	23-May-23	Mill Market	Boothng Fees		\$ 259.44	
25	14-Aug-23	Meta - Facebook	Contest Advertisement Social Boost		\$ 176.73	
26	15-Sep-23	Cliffe Printing	Boot Brush Tags		\$ 77.95	
27	8-Sep-23	Canadian Tire	Chest Waders		\$ 135.11	
28	29-Sep-23	Home Depot	Contractor Bags		\$ 35.32	
29	6-Sep-23	Sovereign Communications	Radio Ads	3696-00002-0000	\$ 404.70	
30	6-Sep-23	Sovereign Communications	First Local Web Ads	6	\$ 170.45	
31	27-Oct-23	Jukebox	Outreach		\$ 346.12	
32	14-Sep-23	Meta - Facebook	Event Advertisement Social Boost		\$ 8.05	
33	30-Oct-23	Vista Print	Table Cloth and Runner		\$ 585.43	
34	30-Oct-23	Amazon	Storage		\$ 42.59	
35	1-Nov-23	Michael's	Outreach		\$ 63.35	
36	1-Nov-23	Canadian Tire	Storage		\$ 49.83	
37	1-Nov-23	Amazon	Event Coffee Urn		\$ 93.53	
38	1-Nov-23	Canadian Tire	Boot Brushes		\$ 164.84	
39	1-Nov-23	Canadian Tire	Boot Brushes		\$ 36.28	
40	14-Aug-23	Meta - Facebook	Contest Advertisement Social Boost		\$ 6.66	
					\$ 6,443.23	

Note 1

Cancelled cheque and/or such evidence satisfactory to the City of Sault Ste. Marie, in their sole discretion, that substantiates the payment of eligible project costs.

For Finance Use Only
Approved for Payment
Name: _____
Date: _____



- Design
- Full Colour Printing
- Signage
- Photocopying
- Specialty Items
- Mail Marketing

Cliffe Printing Inc.

P.O. Box 311, Sault Ste. Marie, ON P6A 5L8
Tel: 705-945-8215 ~ Fax: 705-942-6928 ~ Toll Free: 1-888-433-2139
E-mail: print@cliffeprinting.ca ~ Website: www.cliffeprinting.ca

LOCATION:

118 Spring Street, Sault Ste. Marie, ON P6A 3A1

INVOICE #: 0015146 **e-mailed**

DATE: 2023-06-30 **N 23 2023**

BILL TO:

INVASIVE SPECIES CENTRE*
1219 QUEEN STREET EAST
SAULT STE. MARIE ON P6A 2E5

SHIP TO:

INVASIVE SPECIES CENTRE*
1219 QUEEN STREET EAST
SAULT STE. MARIE ON P6A 2E5

DESCRIPTION

PRICE

TAXES

250 (4" x 4") COMMUNITY SCIENCE OUTREACH CARDS
"HAVE YOU SEEN THESE INVADERS?..."
AS PER DERISSA VINCENTINI

\$134.00

H

PAID

JUN 23 2023

CLIFFE PRINTING INC
118 SPRING ST
SAULT ST MARIE ON P6A 3A1
705-945-8215

Merchant ID: 5640893
Term ID: 201

Ref #: 020

Sale

XXXXXXXXXXXX0026

VISA

Entry Method: Manual

06/23/23

09:28:28

Inv #: 000020

Appr Code: 087199

Apprvd

Batch#: 171001

V-Code: MATCH M

Total: \$ 518.67

Customer Copy

**CUSTOMER
PURCHASE ORDER #:**

SHIPPING DATE:

2% (24% per annum) Inter
MEMO:

CLIFFE PRINTING INC.

Pg 1 of 2

FREIGHT: \$0.00

HST / GST: \$17.42

PST: \$0.00

TOTAL AMOUNT: \$151.42

AMOUNT APPLIED: \$0.00

BALANCE DUE: \$151.42



- Design
- Full Colour Printing
- Signage
- Photocopying
- Specialty Items
- Mail Marketing

Cliffe Printing Inc.

P.O. Box 311, Sault Ste. Marie, ON P6A 5L8
 Tel: 705-945-8215 ~ Fax: 705-942-6928 ~ Toll Free: 1-888-433-2139
 E-mail: print@cliffeprinting.ca ~ Website: www.cliffeprinting.ca

LOCATION:

118 Spring Street, Sault Ste. Marie, ON P6A 3A1

INVOICE #: 00151468

DATE: 2023-06-22

BILL TO:

INVASIVE SPECIES CENTRE*
 1219 QUEEN STREET EAST
 SAULT STE. MARIE ON P6A 2E5


SHIP TO:

INVASIVE SPECIES CENTRE*
 1219 QUEEN STREET EAST
 SAULT STE. MARIE ON P6A 2E5

e-mailed

JUN 23 2023

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DESCRIPTION	PRICE	TAXES
500 (2" X 7") BOOKMARKS -- PREVENT INVASIVE SPECIES / HOW DO INVASIVE SPREAD 500 (3.2" X 8") BOOKMARKS -- REPORTING TOOLS AS PER DERISSA VINCENTINI	\$325.00	H
<div>PAID</div> <div>JUN 23 2023</div> <div>CLIFFE PRINTING INC.</div> <div>Pg 262</div>		
CUSTOMER PURCHASE ORDER #:	FREIGHT:	\$0.00
SHIPPING DATE:	HST / GST:	\$42.25
TERMS: NET 30	PST:	\$0.00
 2% (24% per annum) Interest On All Overdue Accounts.	TOTAL AMOUNT:	\$367.25
MEMO:	AMOUNT APPLIED:	\$0.00
	BALANCE DUE:	\$367.25



- Design
- Full Colour Printing
- Signage
- Photocopying
- Specialty Items
- Mail Marketing

Cliffe Printing Inc.

P.O. Box 311, Sault Ste. Marie, ON P6A 5L8
Tel: 705-945-8215 ~ Fax: 705-942-6928 ~ Toll Free: 1-888-433-2139
E-mail: print@cliffeprinting.ca ~ Website: www.cliffeprinting.ca

LOCATION:

118 Spring Street, Sault Ste. Marie, ON P6A 3A1

INVOICE #: 00151705

DATE: 2023-07-14

BILL TO:

INVASIVE SPECIES CENTRE*
1219 QUEEN STREET EAST
SAULT STE. MARIE ON P6A 2E5

SHIP TO:

INVASIVE SPECIES CENTRE*
1219 QUEEN STREET EAST
SAULT STE. MARIE ON P6A 2E5

e-mailed

JUL 14 2023

.....

DESCRIPTION	PRICE	TAXES
150 (3.5" X 5-1/2") GUIDES -- INVASIVE TERRESTRIAL PLANT SPECIES AS PER DERISSA VINCENTINI	\$912.00	H
<div> <div>PAID</div> <div>JUL 14 2023</div> <div>CLIFFE PRINTING INC.</div> <div>Pg 1 of 2</div> </div>		
<div> <div>CLIFFE PRINTING INC</div> <div>118 SPRING ST</div> <div>SAULT ST MARIE ON P6A 3A1</div> <div>705-945-8215</div> <div>Merchant ID: 5640893</div> <div>Term ID: 201</div> <div>Ref #: 001</div> <div>Sale</div> <div>XXXXXXXXXXXX8026</div> <div>VISA</div> <div>Entry Method: Manual</div> <div>07/14/23</div> <div>15:13:54</div> <div>Inv #: 000001</div> <div>Appr Code: 068460</div> <div>Apprvd</div> <div>Batch#: 195001</div> <div>V-Code: MATCH M</div> <div>Total: \$ 1,415.89</div> <div>Customer: COPY</div> </div>		
FREIGHT:		\$0.00
HST / GST:		\$118.56
PST:		\$0.00
TOTAL AMOUNT:		\$1,030.56
AMOUNT APPLIED:		\$0.00
BALANCE DUE:		\$1,030.56

CUSTOMER PURCHASE ORDER #:

SHIPPING DATE: TI



2% (24% per annum) Interest On All Overdue Accounts.

MEMO:



- Design
- Full Colour Printing
- Signage
- Photocopying
- Specialty Items
- Mail Marketing

Cliffe Printing Inc.

P.O. Box 311, Sault Ste. Marie, ON P6A 5L8
 Tel: 705-945-8215 ~ Fax: 705-942-6928 ~ Toll Free: 1-888-433-2139
 E-mail: print@cliffeprinting.ca ~ Website: www.cliffeprinting.ca

LOCATION:

118 Spring Street, Sault Ste. Marie, ON P6A 3A1

INVOICE #: 00151706

DATE: 2023-07-14

BILL TO:

INVASIVE SPECIES CENTRE*
 1219 QUEEN STREET EAST
 SAULT STE. MARIE ON P6A 2E5

SHIP TO:

INVASIVE SPECIES CENTRE*
 1219 QUEEN STREET EAST
 SAULT STE. MARIE ON P6A 2E5

e-mailed
 JUL 14 2023

DESCRIPTION

PRICE

TAXES

460 PIECE BROCHURE MAILER -- SSM HIMALAYAN BALSAM COMMUNITY PROJECT
 ***INCLUDES POSTAGE
 AS PER DERISSA VINCENTINI

\$341.00

H

PAID

JUL 14 2023

CLIFFE PRINTING INC.

Pg 2 of 2

**CUSTOMER
 PURCHASE ORDER #:**

SHIPPING DATE:

TERMS: NET 30

2% (24% per annum) Interest On All Overdue Accounts.

MEMO:

FREIGHT: \$0.00

HST / GST: \$44.33

PST: \$0.00

TOTAL AMOUNT: \$385.33

AMOUNT APPLIED: \$0.00

BALANCE DUE: \$385.33

CANADIAN TIRE #095
200 MC NABB ST., SAULT STE. MARIE, ON
705-949-0770
HST # 72871 2910
NO REFUND WITHOUT RECEIPT

REG #:81 06/19/2023 17:20:30 TRANS #:104
OPERATOR #: 81 Fleet: 001

042-9912-6	GLAD OUT100PK R \$	22.99
042-2963-6	TOTE ROUGHNECK \$	15.99
SUBTOTAL		\$ 38.98
13% HST		\$ 5.07
T O T A L		\$ 44.05
VISA TEND		\$ 44.05

VISA PURCHASE

VISA #: *****8026

CHIP CARD

2023/06/19 17:21:10

REFERENCE: 66026430 0010010011 H

AUTHORIZATION: 095535

A000000031010

SCOTIABANK VISA

0000000000

01 APPROVED - THANK YOU 027

NO SIGNATURE TRANSACTION

IMPORTANT

Retain this copy for your records

My CT 'Money' Account #:

*****6020

e-CT 'Money' Collected Today \$ 0.16

e-CT 'Money': \$ 0.16

Bonus e-CT 'Money': \$ 0.00

e-CT 'Money' Balance: \$ 2.22

You could have collected \$1.56 in
CT Money with a Triangle Mastercard.
Cardmembers get 4¢ in CT Money at
Canadian Tire and 5 cents back per litre
in CT Money on regular gas at
participating Gas+ locations.

*Calculated pre-tax. Terms & Conditions
apply. Visit Triangle.com for details.

CUSTOMER COPY

Visit canadiantire.ca or download the
Canadian Tire Mobile App today!

Tell us how we did for a chance to Win a
monthly prize of a \$1000 Canadian Tire
Gift Card! No purchase necessary.
Must be 18+. Conditions apply.
Survey & full Contest Rules at
telldrtire.com

8614-5100-09900-118



000952306192810000000010104

THANK YOU FOR SHOPPING AT CANADIAN TIRE

#095 SAULT STE MARIE

There will be no returns
on Christmas decorations after
December 24, 2022



- Design
- Full Colour Printing
- Signage
- Photocopying
- Specialty Items
- Mail Marketing

Cliffe Printing Inc.

P.O. Box 311, Sault Ste. Marie, ON P6A 5L8
 Tel: 705-945-8215 ~ Fax: 705-942-6928 ~ Toll Free: 1-888-433-2139
 E-mail: print@cliffeprinting.ca ~ Website: www.cliffeprinting.ca

LOCATION:

118 Spring Street, Sault Ste. Marie, ON P6A 3A1

INVOICE #: 00151590

DATE: 2023-06-30

e-mailed

JUL - 6 2023

BILL TO:

INVASIVE SPECIES CENTRE*
 1219 QUEEN STREET EAST
 SAULT STE. MARIE ON P6A 2E5

SHIP TO:

INVASIVE SPECIES CENTRE*
 1219 QUEEN STREET EAST
 SAULT STE. MARIE ON P6A 2E5

DESCRIPTION	PRICE	TAXES
1,000 BROCHURES -- "GROW ME INSTEAD" GUIDE AS PER NICOLE	\$591.00	H
<div> <div> <p>CLIFFE PRINTING INC 118 SPRING ST SAULT ST MARIE ON P6A 3A1 705-945-8215</p> <p>Merchant ID: 5640893 Term ID: 201</p> <p>Ref #: 037</p> <p>Sale</p> <p>XXXXXXXXXXXX0026</p> <p>VISA Entry Method: Manual</p> <p>07/13/23 09:17:28</p> <p>Inv #: 000018 Appr Code: 099785</p> <p>Apprvd Batch#: 188001</p> <p>V-Code: MATCH M</p> <p>Total: \$ 667.83</p> </div> <div> <p>Customer Copy</p> </div> </div>		
<div> <div> <p>CUSTOMER PURCHASE ORDER #:</p> <p>SHIPPING DATE:</p> <p>MEMO:</p> </div> <div> <p>2% (24% per annum) Interest On All Overdue Accounts.</p> </div> </div>		
<div> <div> <p>FREIGHT:</p> <p>HST / GST:</p> <p>PST:</p> <p>TOTAL AMOUNT:</p> <p>AMOUNT APPLIED:</p> <p>BALANCE DUE:</p> </div> <div> <p>\$0.00</p> <p>\$76.83</p> <p>\$0.00</p> <p>\$667.83</p> <p>\$0.00</p> <p>\$667.83</p> </div> </div>		





Receipt No. 7



229649491

Your Order #229649491 Has Been Received

Dear DERISSA,

We have successfully received your order. Thank you for shopping at The Home Depot Canada. Please see below for details.

Order Number: 229649491

Delivery Address:

1219 QUEEN ST E
SAULT STE. MARIE ON P6A 2E5

Order Changes: You can review, track and modify your order by visiting the order status page.

[Order Status](#)

Order Summary

Suede Leather Palm Large Glove (6-pair)



Model Number
Store SKU

C56652-012
1001057553

Arrives by

June 22, 2023

Item Price
Quantity
Item Total

\$23.89
2
\$47.78

Summary of Charges

Order Subtotal
GST R135772911
HST

\$47.78

\$6.21

Order Total

\$53.99

Page 130 of 174

Payment Information

VISA : XXXXXXXXXXXXXXX8026

Receipt No. 8



How doers
get more done.

530 GREAT NORTHERN ROAD SAULT STE MARIE
(705-254-1150)

7034 00061 46625 04/07/23 06:51 PM
SALE CASHIER DEBRA

079594238120 LEAF BAGS <A>
2@15.98

31.96

SUBTOTAL 31.96
GST/HST 4.15
TOTAL \$36.11

XXXXXXXXXXXX8026 VISA

CAD\$ 36.11
IA

AUTH CODE 085827/7610394

Contactless

AID A0000000031010

SCOTIABANK VISA

P.O.#/JOB NAME: 0



7034 61 46625 04/07/2023 7522

13% HST R135772911

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 02/10/2023

DID WE NAIL IT?
Take a short survey for a chance TO WIN
A \$3,000 HOME DEPOT GIFT CARD!
SCAN ME



OR GO TO
www.homedepot.com/survey

User ID: H89 100573 93600
PASSWORD: 23354 93539

Entries must be completed within 14 days
of purchase. See complete rules on
website. No purchase necessary.
(Sondage offert en français sur le Web.)

PRODUCT	TOTAL
<div>A Gift Card × 1</div> <div>To:</div> <div>Derissa Vincentini</div> <div>Enter Your Note Here.:</div> <div>Gift Card 1 Of 2 For Contest Prizes For A SSM Himalayan Balsam Community Project.</div> <div>Address:</div> <div>1219 Queen St. E, Sault Ste Marie, ON, P6A2E5</div> <div>Price:</div> <div>100</div>	<div>\$100.00</div>
<div>A Gift Card × 1</div> <div>To:</div> <div>Derissa Vincentini</div> <div>Enter Your Note Here.:</div> <div>Gift Card 2 Of 2 For Contest Prizes For A SSM Himalayan Balsam Community Project.</div> <div>Address:</div> <div>1219 Queen St. E, Sault Ste Marie, ON, P6A2E5</div> <div>Price:</div> <div>100</div>	<div>\$100.00</div>
SUBTOTAL:	\$200.00
SHIPPING:	Free Shipping
TAX:	Free
PAYMENT METHOD:	Credit Card
TOTAL:	\$200.00
NOTE:	<div>Please Do Not Put Names On The Gift Cards Themselves As They Are For A Contest. Thank You!</div>



OSC Seeds

P.O. Box 7, Waterloo, ON N2J 3Z6
(519) 886-0557
www.oscseeds.com

INVOICE / FACTURE

Derissa Vincentini
1219 Queen St. E
Sault Ste. Marie ON P6A 2E5
dvincentini@invasivespeciescentre.ca
7052576149

Invoice Date / Date de la Facture: June 16,
2023
Order Number / N° de
Commande: 214182
Order Date / Date de
Commande: June 16,
2023
PAID by / Mode de paiement: Credit
Card
Allow Product Substitutions /
Remplacements autorisés: No

Description	Quantity / Quantité	Price / Prix
Cottage Country Native Wildflower Seed Mixture 6810 - packet Size: packet SKU: M-6810-PKT	150	\$448.50

Subtotal	\$448.50
Discount	-\$5.00
Shipping	Canada Post Courier
HST (13%)	\$57.66
Total	\$501.16

We guarantee the purity and vitality of our Seed to the full amount of the purchase price. It is recognized that a mistake can be made, and it is therefore mutually agreed that in no case shall Ontario Seed Co. Ltd. Be liable for more than the amount actually paid for the seeds. The buyer acknowledges by acceptance of the seeds that the limitation and disclaimers herein described are conditions of sales and that they constitute the entire agreement between the parties regarding warranty or any other liability. If the seeds are not acceptable under these terms they are to be returned to us within 10 days and the purchase price will be refunded.

Nous garantissons la pureté et de la vitalité de notre graines au montant intégral de prix d'achat. Il est reconnu qu'une erreur peut être fait, et il est donc convenu que, dans aucun cas, Ontario Seed Co. Ltd. peut être tenu responsable pour plus que le montant effectivement payé pour les graines. L'acheteur reconnaît en acceptant les graines que la limitation et les avertissements décrits ici sont les conditions de vente et qu'ils constituent l'entente intégrale entre les parties concernant la garantie ou de toute autre responsabilité. Si les graines ne sont pas acceptables dans ces conditions qu'ils doivent nous être retournés dans les 10 jours et l'achat sera remboursé.

THANK YOU

Receipt No. 11

We have received your order 48009185. It is currently being processed and will soon be on its way.
We will update you via the email address you provided.

SHIPPING ADDRESS

Derissa Vincentini
Invasive Species Centre
1219 Queen St E
E Sault Ste Ma
SAULT STE. MARIE, ON
P6A 2E5
7052576149

CUSTOMER ADDRESS

Derissa Vincentini
Invasive Species Centre
1219 Queen St E
E Sault Ste Ma
SAULT STE. MARIE, ON
P6A 2E5
7052576149

SHIPPING METHOD

UPS Ground
Estimated Arrival:
5 Business Days

CREDIT CARD NUMBER

*****8026

YOUR ORDER

Subtotal:	\$217.50
Shipping:	\$0.00
Taxes:	
HST	\$28.28
Total	\$245.78 CAD

CONTINUE SHOPPING

1 ITEM IN YOUR CART

	QUANTITY	PRICE	TOTAL
 Nail Brushes, dozen Item CA203	15	\$14.50	\$217.50

CREATE AN ACCOUNT

Username / Email

Enter password

Confirm password

STAPLES Canada
Store # 171
Sault Ste Marie, ON P6B4Z8
(705) 256-1466

Sale 00092 2 005 35014
0171 07/04/23 05:31

2012093
1 LG RET ADDR LABELS
067933089953 12.39H
Subtotal 12.39
HST 13.00% 1.61
Total \$14.00
Visa 14.00

TRANSACTION RECORD

*****8026 \$14.00
Visa H Purchase
Authorization Number 027957
0010014690 35014 66417637
07/04/23 17:31:25
01/027 APPROVED - THANK YOU
SCOTIABANK VISA A0000000031010

Thank you for shopping at STAPLES!

Share your feedback for a chance to
win a \$1,000 Staples Gift Card!

Text STAPLES171 to 20200
OR
Visit staples.ca/survey/171

Std msg & data rates may apply.

For contest rules or contact info
go to help.staples.ca.

Any opened headphones, earphones, and
earbuds cannot be returned at any time.

HST No. 126152586

*** CARDHOLDER COPY ***

Join a live Spotlight virtual
event / workshop today!
staples.ca/spotlight
-virtualevents/InStoreR

Learn more about Staples Studio Coworking
studio.staples.ca



01710704233501405

metro

Store #100395 (705)254-3923
E&OE HST# R105216170

GROCERY	H	
(2) SOLO LID COMP.CU		7.98
2 @ \$3.99		
Saving 1.00		
CRUN.OAT HONEY C	H	7.99
GENERAL MERC		
LARGE RED REUS.B	H	0.50
SERV. BAKERY		
S MORES COOKIES		5.99
COOKIES		-1.00
CANDY COOKIES		7.99

SUBTOTAL 29.45

16.47 HST (13.000)% 2.14

TOTAL 31.59

CREDIT CR 31.59
Total number of items sold = 6

***** Your savings today *****

Promotional discounts 2.00
Total of your savings 2.00

AIR MILES

AN AIR MILES HINT,
YOU WOULD HAVE RECEIVED 1 POINTS,
VISIT US AT METRO.CA

RETAIN RECEIPT FOR PRODUCT RETURN
WITHIN 14 DAYS. SEE STORE FOR DETAILS.

CUSTOMER CARE NUMBER 1-877-763-7374

*** metro.ca ***

Our flyer is now in effect from Thursday to
Wednesday

How did we do? Tell us at
METROSURVEY.CA for a chance to win
\$1000 IN FREE GROCERIES. Monthly winners
Your code

13080719083250910029

METRO #395
150 CHURCHILL BLVD
SAULT STE MAR, ON

July 06 2023 13:39

TRANSACTION RECORD CREDIT

Trans# : 001000095164
Card Number : *****6879 **/** C
AID : A0000000031010
APP : SCOTIABANK VISA
Trans. Type : PURCHASE
Sequence # : 137640
Response Code : 00
Auth # : 012623

TVR : 0080008000
TSI : E800

Total : CAD\$ 31.59

APPROVED - THANK YOU

VERIFIED BY PIN

Keep this copy for your records

*** CUSTOMER COPY ***

07/06/2023

CASHIER 329

01:39 PM

100395 01 0859

Receipt No. 14

Walmart *

HOW DID WE DO TODAY?

Complete our short customer survey at

SURVEY.WALMART.CA

for a **monthly chance** to

WIN

1 of 3 \$1000 GIFT CARDS

Rules and regulations apply. See contest rules for details.

STORE 3155

446 GREAT NORTHERN RD

SAULT STE. MARIE, ON

P6B 4Z9

705-253-9622

ST# 03155 DP# 009064 TE# 64 TR# 02607

COOLER 034223411510 \$39.97 J

COOLER 034223411510 \$39.97 J

SUBTOTAL \$79.94

HST 13.0000 % \$10.39

TOTAL \$90.33

VISA TEND \$90.33

CHANGE DUE \$0.00

SCOTIABANK VISA **** * 8026 RF
1

\$90.33 TOTAL PURCHASE

APPROVAL # 084348

RRN # 001001038

TRANS ID - 383185809640121

AID A0000000031010

TC 963F3C6BE0F6CCE0

TERMINAL ID WMTUP019117

07/04/23 18:29:24

GST/HST 137466199 RT 0001

QST 1016551356 TQ 0001

ITEMS SOLD 2

TC# 9381 2675 4253 0030 1064



07/04/23 18:29:28

metro

Store #100395 (705)254-3923
E&OE HST# R105216170

FROZEN FOOD

(4)ARCTGLAC. ICE CU
4 @ \$3.99

15.96

SUBTOTAL

15.96

TOTAL

15.96

CREDIT CR

15.96

Total number of items sold = 4

RETAIN RECEIPT FOR PRODUCT RETURN
WITHIN 14 DAYS. SEE STORE FOR DETAILS.

CUSTOMER CARE NUMBER 1-877-763-7374*

*** metro.ca ***

Our flyer is now in effect from Thursday to
Wednesday

How did we do? Tell us at
METROSURVEY.CA for a chance to win
\$1000 IN FREE GROCERIES. Monthly winners
Your code

23010716083260910920

METRO #395
150 CHURCHILL BLVD
SAULT STE MAR, ON

July 06 2023 14:01

TRANSACTION RECORD
CREDIT

Trans#	:	002000025604
Card Number	:	*****6879 **/** C
AID	:	A0000000031010
APP	:	SCOTIABANK VISA
Trans. Type	:	PURCHASE
Sequence #	:	124599
Response Code	:	00
Auth #	:	091988
TUR	:	0080008000
TSI	:	E800
Total	:	CAD\$ 15.96

APPROVED - THANK YOU

VERIFIED BY PIN

Keep this copy for your records

*** CUSTOMER COPY ***

07/06/2023
CASHIER

165

100395 02:01 PM
02 9166

Receipt for Deborah Sparks

Account ID: 892451857583510

Invoice/payment date

14 Jul 2023, 02:16

Payment method

Visa · 5739

Reference number: DZE8CRP5E2

Transaction ID

6287397444706628-12494976

Product type

Meta ads

Paid

\$101.90 CAD

Subtotal: 101.90 CAD

GST/HST: CAD 0.00

Ad spend since 29 Jun 2023.

Campaigns

Post: "Get involved in tackling the growing invasive..."

\$50.00

From 29 Jun 2023, 00:00 to 12 Jul 2023, 23:59

Post: "Get involved in tackling the growing invasive..."

18,552 Impressions

\$50.00

Post: "This summer, reporting Himalayan balsam to..."

\$29.28

From 29 Jun 2023, 00:00 to 12 Jul 2023, 23:59

Post: "This summer, reporting Himalayan balsam to..."

8,071 Impressions

\$29.28

Post: "Here's your opportunity to tackle an invasive AND..."

\$22.62

From 29 Jun 2023, 00:00 to 12 Jul 2023, 23:59

Post: "Here's your opportunity to tackle an invasive AND..."

6,011 Impressions

\$22.62



Receipt for Deborah Sparks

Account ID: 892451857583510

Invoice/payment date

14 Jul 2023, 06:28

Payment method

Visa · 5739

Reference number: USD6AS36E2

Transaction ID

6392032470909794-12496517

Product type

Meta ads

Paid

\$6.65 CAD

Subtotal: 6.65 CAD

GST/HST: CAD 0.00

Ad spend since 12 Jul 2023.

Campaigns

Post: "This summer, reporting Himalayan balsam to..."		\$3.87
From 12 Jul 2023, 00:00 to 13 Jul 2023, 23:59		
Post: "This summer, reporting Himalayan balsam to..."	1,194 Impressions	\$3.87
Post: "Here's your opportunity to tackle an invasive AND..."		\$2.78
From 12 Jul 2023, 00:00 to 13 Jul 2023, 23:59		
Post: "Here's your opportunity to tackle an invasive AND..."	989 Impressions	\$2.78

metro

Store #100095 (705)254-3923
E&OE HST# R105216170

SERV. BAKERY	
OATH RAIS. COOKIE	7.99
COOKIES	-1.00
CHOCO CHIP COOKIE	7.99
COOKIES	-1.00

SUBTOTAL 13.98

TOTAL 13.98

CREDIT CR 13.98

Total number of items sold = 2

***** Your savings today *****

Promotional discounts 2.00

Total of your savings 2.00

AIR MILES

BASE AIR MILES EARNED 0

BONUS AIR MILES EARNED 0

Total Air Miles earned 0

AIR MILES COLLECTOR *****9594

DREAM MILES BALANCE 1050

AIR MILES CASH BALANCE 0

AIR MILES: 1-888-247-6453 airmiles.ca

RETAIN RECEIPT FOR PRODUCT RETURN
WITHIN 14 DAYS. SEE STORE FOR DETAILS.

CUSTOMER CARE NUMBER 1-877-763-7374

*** metro.ca ***

Our flyer is now in effect from Thursday to Wednesday

How did we do? Tell us at

METROSURVEY.CA for a chance to win

\$1000 IN FREE GROCERIES. Monthly winners

Your code

33070315003239920224

METRO #395

150 CHURCHILL BLVD

SAULT STE MAR, ON

July 22 2023 09:50

TRANSACTION RECORD
CREDIT

Trans#	:	090000063196
Card Number	:	XXXXXXXXXXXX8026 XX/XX C
AID	:	A0000000031010
APP	:	SCOTIABANK VISA
Trans. Type	:	PURCHASE
Sequence #	:	171277
Response Code	:	00
Auth #	:	037778

TVR	:	0080008000
TSI	:	E800

Total : CAD\$ 13.98

APPROVED - THANK YOU

VERIFIED BY PIN

Keep this copy for your records

*** CUSTOMER COPY ***

07/22/2023

09:50 AM

999

100095 93 2735



WHOLESALE CLUB #248 SAULT STE. MARIE
705-946-5462
INVOICE #: 0024801060739309

CASH
CUSTOMER
Account # : 101

() -
Tax Exempt # :
Expiry :
Payment Due : 0 Days

We'come #

21-GROCERY

05641274035	ALLN FRUTPUNCHCO	MRJ	16.29
06900015819	BBSW BLKBERY	MRJ	5.49
06900015831	LPTN ICET LMN	MRJ	7.99
SUBTOTAL			29.77
H=HST 13%			0.71

TOTAL 30.48

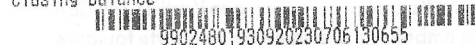
Number of Items: 3

-----TRANSACTION RECORD-----

GLOBAL PAYMENTS MERCHANT # 5198536
Wholesale Club
173 Trelawne Avenue
Sault Ste. Marie ON
STORE 00248 REG 1
SLIP # 930900
RETAIN THIS COPY FOR YOUR RECORDS
** Purchase ** Proximity
CARD # *****8026 EXP **/**
SCOTIABANK VISA
REF # AUTH # ISO/ACI RESP
220001001036 031843 00 001
AID: A0000000031010
TTQ: 32A04000
DATE TIME AMOUNT
07/06/2023 13:06:54 \$ 30.48 CAD
APPROVED

No Signature Required

CREDIT TN	30.48
PC Optimun	
Points Redeemed	0
Closing Balance	72608



99024801930920230706130655

Ontario Cigar Tax =
(Retailer Purchase Price +
Prescribed Markup of 22%) X 56.6%

GST # 12223-5922 RT0001

THANK YOU FOR SHOPPING AT WHOLESALE CLUB
STORE MANAGER: STEVE
2023/07/06 JILL 205 01 9309 13:06

TELL US HOW WE DID TODAY! VISIT
WWW.STOREOPINION.CA OR CALL
1-800-531-2928. WIN 1 of 2 MONTHLY
PRIZES OF 1 MILLION PC OPTIMUM POINTS
OR \$1000 IN PC GIFT CARDS. SEE
WWW.STOREOPINION.CA FOR FULL
CONTEST RULES. STORE: 00248
CODE: 070623 130601 9309 00248

Receipt No. 20

ToolTown
475 Trunk Road
Sau. Ste Marie, ON
(705) 256-8881

SALES RECEIPT

Transaction #: 561606
Date: 2023-07-06 Time: 6:45:47 PM
Cashier: 45 Register #: 1

Item	Description	Amount
15408	12'x20' REV Gen Purpose Tarp	\$32.99
	Sub Total	\$32.99
	HST	\$4.29
	Total	\$37.28
	VISA Tendered	\$37.28
	Change Due	\$0.00

We will gladly exchange or refund
unused items in the original package within
30 days of the original receipt date.
A 30% restocking fee may apply
for opened or used products



Thank you for shopping at ToolTown
Join our Mailing List at tooltown.ca
Join us at facebook.com/tooltown.ca
GST/HST#: 862036696

Jul 06 2023 06:45 pm Trans# R1-240246

TRANSACTION CORD

Card:*****8026
A0000000031010 Card Type: VI
SCOTIABANK VISA
Trans Type : PURCHASE
Card Entry : RF
Auth # : 059319
Sequence # : 001280068
Merchant ID : 20217729
Terminal # : RC2021772901
Date : 07-06-2023
Time : 18:45:34
Amount : \$37.28

00 APPROVED - THANK YOU

Retain this copy for your
records
*** CUSTOMER COPY ***

Receipt No. 21

Tim Hortons

Tim Hortons # 100095
191 Trunk Road, Sault Ste. Marie ON, P6A 3S5
(705) 942-1001

Eat In
Order #: 309

1 20 Timbits	\$4.99
Subtotal:	\$4.99
Grand Total:	\$4.99
Visa:	\$4.99
Change Due:	\$0.00
Cashier: SHIFT 1	

GST/HST#: 782542716
08-23-2023 12:17:26 PM
Receipt #: 344999603
Order ID: 347868903

VISA	*****8026
Card Entry:TAP_ICC	Sequence:000129
Trans Type:Purchase	\$4.99
Term #:	203
REF #:	00000129
Application Label:	SCOTIABANK VISA
AID #:	A0000000031010
TVR #:	0000000000
TSI #:	0000
Auth #:009731	Approved

Guest Copy
RECEIPT REPRINT

Receipt No. 22

Tim Hortons

Tim Hortons # 100095
191 Trunk Road, Sault Ste. Marie ON, P6A 3S5
(705) 942-1001

Take Out
Order #: 305

1 Take 12 Hot Chocolate	\$23.99
Subtotal:	\$23.99
HST1:	\$1.92
HST:	\$1.20
Total Tax:	\$3.12
Grand Total:	\$27.11
Visa:	\$27.11
Change Due:	\$0.00
Cashier: SHIFT 1	

GST/HST#: 782542716
08-23-2023 12:10:54 PM
Receipt #: 344999303
Order ID: 347868503

VISA	*****8026
Card Entry:TAP_ICC	Sequence:000127
Trans Type:Purchase	\$27.11
Term #:	203
REF #:	00000127
Application Label:	SCOTIABANK VISA
AID #:	A0000000031010
TVR #:	0000000000
TSI #:	0000
Auth #:030890	Approved

Guest Copy
RECEIPT REPRINT

Receipt No. 23



**How doers
get more done™**

530 GREAT NORTHERN ROAD SAULT STE MARIE
(705-254-1150)

7034 00062 53124 16/08/23 12:18 PM
SALE CASHIER SANDRA

073257003216 42 GAL CONTR <A> 22.98

SUBTOTAL 22.98

GST/HST 2.99

TOTAL \$25.97

XXXXXXXXXXXX8026 VISA

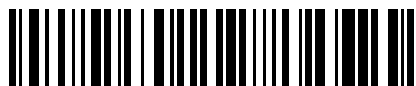
CAD\$ 25.97

AUTH CODE 096320/4625906 TA

Contactless

AID A0000000031010 SCOTIABANK VISA

P.O.#/JOB NAME: 0



7034 62 53124 16/08/2023 2802

13% HST R135772911

RETURN POLICY DEFINITIONS

	POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90	14/11/2023

DID WE NAIL IT?

Take a short survey for a chance TO WIN

A \$3,000 HOME DEPOT GIFT CARD!

www.homedepot.com/survey

User ID: H89 113571 106599

PASSWORD: 23416 106537

Entries must be completed within 14 days
of purchase. See complete rules on
website. No purchase necessary.
(Sondage offert en français sur le Web.)



35 Canal Drive
 Sault Ste. Marie, ON P6A 5P4
millmarketsault@gmail.com

Booth/Table INVOICE

Vendor: Invasive Species Centre
Date: 23-May-23
Segment: Summer 2023
Phone:
Contact: Derissa Vincentini
Email: dVincentini@invasivespeciescentre.ca

<u>Qty</u>	<u>Description</u>	<u>Net Price</u>	<u>Total</u>
8	Wednesday(s) (July 5th through August 23rd)	\$31.20	\$249.60
0	Saturday(s)	\$41.60	\$0.00
0	Moonlight Market(s)	\$31.20	\$0.00
0	Day Vendor	\$50.00	\$0.00
0	Co-op Fee	\$20.00	\$0.00
0	Electrical (mini fridge)	\$25.00	\$0.00
0	Adjustment(s)	\$0.00	\$0.00

Subtotal	\$249.60
HST	\$32.45
Grand Total	\$282.05
Payments Received	\$282.05
Total Due	\$0.00



Receipt for Deborah Sparks

Account ID: 892451857583510

Invoice/payment date

14 Aug 2023, 02:50

Payment method

Visa · 5739

Reference number: K22AXSK6E2

Transaction ID

6465829553530089-12716709

Product type

Meta ads

Paid

\$354.28 CAD

Subtotal: 354.28 CAD

GST/HST: CAD 0.00

Ad spend since 13 Jul 2023.

Campaigns

Post: "This summer, reporting Himalayan balsam to..."

From 13 Jul 2023, 00:00 to 12 Aug 2023, 23:59

\$66.85

Post: "This summer, reporting Himalayan balsam to..."

19,290 Impressions

\$66.85**Post: "Here's your opportunity to tackle an invasive AND..."**

From 13 Jul 2023, 00:00 to 12 Aug 2023, 23:59

\$49.59

Post: "Here's your opportunity to tackle an invasive AND..."

13,961 Impressions

\$49.59**Post: "The Invasive Phragmites Control Fund is now open!..."**

From 13 Jul 2023, 00:00 to 12 Aug 2023, 23:59

\$50.00

Post: "The Invasive Phragmites Control Fund is now open!..."

15,523 Impressions

\$50.00**Post: "FREE WORKSHOP | Join us in Prince Edward County..."**

From 13 Jul 2023, 00:00 to 12 Aug 2023, 23:59

\$50.00

Post: "FREE WORKSHOP | Join us in Prince Edward County..."

18,365 Impressions

\$50.00**Post: "JOIN OUR TEAM | We have two internships available..."**

From 13 Jul 2023, 00:00 to 12 Aug 2023, 23:59

\$5.14

Post: "JOIN OUR TEAM | We have two internships available..."

1,118 Impressions

\$5.14**Post: "JOIN OUR TEAM | We are currently seeking a..."**

From 13 Jul 2023, 00:00 to 12 Aug 2023, 23:59

\$14.20

Post: "JOIN OUR TEAM | We are currently seeking a..."

3,450 Impressions

\$14.20**Post: "CONTEST ALERT | Have you seen invasive Himalayan..."**

From 13 Jul 2023, 00:00 to 12 Aug 2023, 23:59

\$60.29

Post: "CONTEST ALERT | Have you seen invasive Himalayan..."

15,988 Impressions

\$60.29**Post: "JOIN OUR TEAM | We have three internship..."**

From 13 Jul 2023, 00:00 to 12 Aug 2023, 23:59

\$58.21



- Design
- Full Colour Printing
- Signage
- Photocopying
- Specialty Items
- Mail Marketing

Cliffe Printing Inc.

P.O. Box 311, Sault Ste. Marie, ON P6A 5L8
 Tel: 705-945-8215 ~ Fax: 705-942-6928 ~ Toll Free: 1-888-433-2139
 E-mail: print@cliffeprinting.ca ~ Website: www.cliffeprinting.ca

LOCATION:

118 Spring Street, Sault Ste. Marie, ON P6A 3A1

INVOICE #: 00152241
 DATE: 2023-09-12

e-mailed
 SEP 12 2023

BILL TO:

INVASIVE SPECIES CENTRE*
 1219 QUEEN STREET EAST
 SAULT STE. MARIE ON P6A 2E5

SHIP TO:

INVASIVE SPECIES CENTRE*
 1219 QUEEN STREET EAST
 SAULT STE. MARIE ON P6A 2E5

DESCRIPTION	PRICE	TAXES
250 BUSINESS CARDS -- INVASIVE SPECIES BOOT BRUSH AS PER DERISSA VINCENTINI	\$75.00	H
<div>PAID</div> <div>SEP 15 2023</div> <div>CLIFFE PRINTING INC.</div> <div>CLIFFE PRINTING INC 118 SPRING ST SAULT ST MARIE ON P6A 3A1 705-945-8215</div> <div>Merchant ID: 5640893 Term ID: 201 Ref #: 036</div> <div>Sale</div> <div>XXXXXXXXXXXX0026 VISA 09/15/23 Inv #: 000036 Apprvd V-Code: MATCH M Total: \$ 84.75</div> <div>Entry Method: Manual 14:35:53 Appr Code: 071235 Batch#: 254001</div> <div>Customer Copy</div>		
CUSTOMER PURCHASE ORDER #:	FREIGHT:	\$0.00
SHIPPING DATE: TER	HST / GST:	\$9.75
	PST:	\$0.00
	TOTAL AMOUNT:	\$84.75
	AMOUNT APPLIED:	\$0.00
	BALANCE DUE:	\$84.75



2% (24% per annum) Interest On All Overdue Accounts.

MEMO:

CANADIAN TIRE #095

Receipt No. 27

200 MC NABB ST., SAULT STE. MARIE, ON

705-949-0770

HST # 72871 2910

NO REFUND WITHOUT RECEIPT

REG #:200 09/08/2023 18:15:59 TRANS #:49

OPERATOR #: 4164803000 Float: 001

=eCommerce Order #:0000054400596=

077-8382-0 OTB NEO CHST WD \$ 129.99

SUBTOTAL \$ 129.99

13% HST \$ 16.90

T O T A L \$ 146.89

VISA TEND \$ 146.89

VISA PRE-AUTH ADVICE

VISA #: *****8026

2023/09/08 18:16:00

REF #: 66242834 10010011 M

AUTHORIZATION #: 075529

APPROVED - THANK YOU

IMPORTANT

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to win a \$1000 Canadian Tire gift card.
No purchase necessary. Conditions apply.

Visit telldnt.com for survey code:

Page 150 of 174

4909-5000-49800-1164804



**How doers
get more done™**

530 GREAT NORTHERN ROAD SAULT STE MARIE
(705-254-1150)

7034 00061 98402 29/09/23 03:33 PM
SALE CASHIER KATHLEEN

073257012157 Contract Bag <A> 33.98

SUBTOTAL 33.98
GST/HST 4.42
TOTAL \$38.40

XXXXXXXXXXXX8026 VISA CAD\$ 38.40

AUTH CODE 036823/0611815 TA
Contactless

AID A0000000031010 SCOTIABANK VISA

P.O.#/JOB NAME: 0



7034 61 98402 29/09/2023 9927

13% HST R135772911

RETURN POLICY DEFINITIONS

	POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90	28/12/2023

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$3,000 HOME DEPOT GIFT CARD!
www.homedepot.com/survey

User ID: H89 204127 197154
PASSWORD: 23479 197093

Entries must be completed within 14 days
of purchase. See complete rules on
website. No purchase necessary.
(Sondage offert en français sur le Web.)

Receipt No. 29 - Invoice for receipt combined with First Local in USD.

Sovereign Communications, LLC

IN USA

P.O. Box 1230

Sault Ste. Marie, MI 49783

IN CANADA

P.O. Box 582, Station Main, Sault Ste. Marie, ON P6A 5M6

Invasive Species Centre

Advertiser ID: 3696

Amount Paid

3696-00002-0000	8/31/2023	1
Official Invoice	Date	Page

DETACH AND RETURN WITH PAYMENT

3696-00002-0000

O 8/31/2023

1

Invasive Species Centre
1219 Queen Street East
Sault Ste. Marie, ON P6A 2E5

Purchase Order Number:

Est. Number:

Co-Op:

Description: WYSS FM

Salesperson: Jarvis, Dave

Date	Day	Length		Qty	Rate	Total
8/16/2023	Wed	:30	WYSS-FM 09:13:15 AM 11:34:30 AM 07:43:00 PM	3	\$12.75	\$38.25
8/17/2023	Thu	:30	WYSS-FM 08:33:30 AM 03:34:30 PM 10:42:00 PM	3	\$12.75	\$38.25
8/18/2023	Fri	:30	WYSS-FM 01:16:00 PM 08:44:30 PM	2	\$12.75	\$25.50
8/19/2023	Sat	:30	WYSS-FM 10:16:00 PM 11:17:00 PM	2	\$12.75	\$25.50
8/20/2023	Sun	:30	WYSS-FM 07:30:00 AM 11:57:00 PM	2	\$12.75	\$25.50
8/21/2023	Mon	:30	WYSS-FM 09:32:30 AM 10:43:00 PM	2	\$12.75	\$25.50
8/22/2023	Tue	:30	WYSS-FM 06:32:30 AM 07:42:00 PM	2	\$12.75	\$25.50
8/23/2023	Wed	:30	WYSS-FM 11:15:15 AM 08:45:45 PM	2	\$12.75	\$25.50
8/24/2023	Thu	:30	WYSS-FM 08:33:30 AM 12:46:00 PM	2	\$12.75	\$25.50
8/25/2023	Fri	:30	WYSS-FM 07:53:30 AM 04:15:30 PM	2	\$12.75	\$25.50
8/26/2023	Sat	:30	WYSS-FM 08:57:00 AM 10:16:00 PM	2	\$12.75	\$25.50
8/27/2023	Sun	:30	WYSS-FM 11:15:30 AM 11:15:00 PM	2	\$12.75	\$25.50
8/28/2023	Mon	:30	WYSS-FM 10:15:00 AM 07:43:00 PM	2	\$12.75	\$25.50
8/29/2023	Tue	:30	WYSS-FM 06:12:00 AM 01:16:00 PM	2	\$12.75	\$25.50
NON PROFIT ADDED						
8/16/2023	Wed	:30	WYSS-FM 01:34:30 PM 03:35:00 PM 08:46:00 PM	3	\$0.00	\$0.00
8/17/2023	Thu	:30	WYSS-FM 06:34:30 AM 12:34:00 PM 09:45:30 PM	3	\$0.00	\$0.00
8/18/2023	Fri	:30	WYSS-FM 07:12:30 AM 03:46:15 PM	2	\$0.00	\$0.00
8/19/2023	Sat	:30	WYSS-FM 12:16:00 PM 02:46:00 PM	2	\$0.00	\$0.00
8/20/2023	Sun	:30	WYSS-FM 07:17:00 PM 10:43:00 PM	2	\$0.00	\$0.00
8/21/2023	Mon	:30	WYSS-FM 04:47:00 PM 11:55:00 PM	2	\$0.00	\$0.00
8/22/2023	Tue	:30	WYSS-FM 09:13:30 AM 11:55:00 PM	2	\$0.00	\$0.00
8/23/2023	Wed	:30	WYSS-FM 06:34:00 AM 08:53:30 AM 06:15:00 PM	3	\$0.00	\$0.00
8/24/2023	Thu	:30	WYSS-FM 06:32:30 AM 09:43:00 PM 10:42:00 PM	3	\$0.00	\$0.00
8/25/2023	Fri	:30	WYSS-FM 09:11:30 AM 10:42:00 PM	2	\$0.00	\$0.00
8/26/2023	Sat	:30	WYSS-FM 07:17:00 PM 11:57:00 PM	2	\$0.00	\$0.00
8/27/2023	Sun	:30	WYSS-FM 07:15:00 AM 10:15:00 AM	2	\$0.00	\$0.00
8/28/2023	Mon	:30	WYSS-FM 09:43:00 PM 10:42:00 PM	2	\$0.00	\$0.00

Payment due within 30 days from invoice date. A 1.5% Finance Charge will be assessed on accounts not meeting these terms. VISA and Mastercard accepted

Quantity	60	Total	\$382.50
Total Due			\$382.50

First Local News
116 Industrial Court
Sault Ste Marie, ON P6B 0A1

Invoice

Date	Invoice #
2023-08-04	6

Invoice To
Invasive Species Centre

P.O. No.	Terms	Project

Qty	Description	Rate	Amount
	Home page	155.00	155.00

Sales Tax Summary	
HST (ON)@13.0%	20.15
Total Tax	20.15

Phone #	Total	\$175.15
---------	-------	----------

GST/HST No.

Receipt for #29&30 Invoices combined. Paid in USD.

Receipt

09/06/2023 15:41:24

Sovereign Communications

26 E 3 Mile Road
Sault Sainte Marie, MI 49783

Transaction ID
3SU02485ES9406509

Billing information
Visa •••• •••• •••• 8026

Devissa Vincentini
1219 Queen St E
SSM ON P6A 2E5
dvincentini@invasivespeciescenter.ca

Order information
N/A
Amount

\$421.02 USD

Shipping
Tax

\$0.00 USD

\$0.00 USD

Total

\$421.02 USD

Provider Invoice

Provider: Sovereign Communications LLC

PAID

Internal Journal Entry Explaining Transaction and Tax Breakdown for Receipts 29&30

☒ Invoice Received

Invoice No.: 2023-09-06 DV

Date: Sep 06, 2023

GRN/Order/Quote No.:

Project: 28-R SSM Greer

Item Description	Tax	Tax Amount	Amount	Account	Projects
Invoice 3696-00002-0000			404.70	5830 Other Projects	28-R SSM Green Initiat... <input checked="" type="checkbox"/>
Invoice 6	N	21.32	163.99	5830 Other Projects	28-R SSM Green Initiatives
Vendor invoiced in CAD then charged what they calculated the value was in USD. CC applied a different exchange rate. The result is an effective exchange rate of 1.05803					



Receipt

Billing Address:

Derissa Vincentini
Invasive Species Centre
1219 Queen St. E, Sault Ste Marie,
ON, P6A2E5
Sault Ste Marie, ON CA
P6A2E5

Shipping Address:

Derissa Vincentini
Invasive Species Centre
1219 Queen St. E, Sault Ste Marie,
ON, P6A2E5
Sault Ste Marie, ON CA
P6A2E5

Oct 27, 2023

Order No.

1989000
1989001
1989002
1989003
1989004

Item	Quantity	Sets	Price
Vinyl Stickers Finish: Super Matte Shape & Size: Custom Shape / 2.06" x 3.2"	50	1	\$62.00
Vinyl Stickers Finish: Super Matte Shape & Size: Custom Shape / 2.06" x 3.2"	50	1	\$62.00
Vinyl Stickers Finish: Super Matte Shape & Size: Custom Shape / 2.06" x 3.2"	50	1	\$62.00
Vinyl Stickers Finish: Super Matte Shape & Size: Custom Shape / 2" x 2"	250	1	\$129.00
Vinyl Stickers Finish: Super Matte Shape & Size: Custom Shape / 2" x 2"	250	1	\$129.00

Subtotal: **\$444.00**Promo Code (Sticker25): **-\$111.00**Shipping: **Free**HST (13%): **\$43.31****Total: \$376.31
CAD**

Payment made with credit card ending in 8026



Receipt for Deborah Sparks

Account ID: 892451857583510

Invoice/payment date

14 Sep 2023, 02:57

Payment method

Visa · 5739

Reference number: MCY3PT76E2

Transaction ID

6549054511874256-12934716

Product type

Meta ads

Paid

\$17.45 CAD

Subtotal: 17.45 CAD

GST/HST: CAD 0.00

Ad spend since 13 Aug 2023.

Campaigns

Post: "JOIN OUR TEAM | We have three internship..."

\$9.40

From 13 Aug 2023, 00:00 to 15 Aug 2023, 23:59

Post: "JOIN OUR TEAM | We have three internship..."

2,523 Impressions

\$9.40

Post: "CONTEST ALERT | Have you seen invasive Himalayan..."

\$8.05

From 13 Aug 2023, 00:00 to 15 Aug 2023, 23:59

Post: "CONTEST ALERT | Have you seen invasive Himalayan..."

2,806 Impressions

\$8.05

Invoice
Original

Invoice Number:	0212717869	Vistaprint Canada Corporation
Invoice Date:	2023-10-30	333 Bay Street, Suite 2400
Payment Date:	2023-10-30	M5H 2T6
Shipped Date:	2023-10-30	Toronto
Order Number:	VP_RS76VSJH	Canada
		HST/GST #: 75761 0928 RT0001

Billed to:
Derissa Vincentini
1219 Queen St E
Sault Ste. Marie
ON
P6A 2E5
Canada

Shipped to:
Derissa Vincentini
1219 Queen St E
Sault Ste. Marie
ON
P6A 2E5
Canada

Item	Qty	Net Amount
Custom Tablecloths	1	\$420.80
Table Runners	1	\$124.84
Circle Stamps	1	\$17.60
	Subtotal	\$563.24
	Shipping	\$0.00
	HST 13%	\$73.22
	Total	\$636.46

This document is for your tax records only and does not represent a balance due.

All products & services are provided by VistaPrint Canada Corporation,
333 Bay Street, Suite 2400, Toronto, ON M5H 2T6
a CIMPRESS company

Receipt No. 34

Details for Order #702-7442489-4501023

[Print this page for your records.](#)

Order Placed: October 30, 2023

Amazon.ca order number: 702-7442489-4501023

Order Total: \$46.31

Not Yet Shipped

Items Ordered

1 of: Flytianmy 40Pcs Drawer Dividers, Adjustable Drawer Organizer for Socks, Underwear, Makeup, Kitchen, Bedroom, Dresser White

Sold by: Flytianmy-CA ([seller profile](#))

Manufacturer: Flytianmy

Condition: New

1 of: 4 Pack Clear Plastic Business Card Holder, Acrylic Business Card Display for Desk Business Card Stand

Sold by: Pchuner ([seller profile](#))

Manufacturer: Qizpcer

Condition: New

Price

\$29.99

\$10.99

Shipping Address:

derissa vincentini

1219 Queen St. E

Sault Ste. Marie, Ontario P6A 2E5

Canada

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method:

Visa ending in 8026

Billing Address:

derissa vincentini

1219 Queen St. E

Sault Ste. Marie, Ontario P6A 2E5

Canada

Item(s) Subtotal: \$40.98

Shipping & Handling: \$0.00

Total before tax: \$40.98

Estimated GST/HST: \$5.33

Estimated PST/RST/QST: \$0.00

Grand Total: \$46.31To view the status of your order, return to [Order Summary](#).**Please note:** This is not a VAT invoice.

Receipt No. 35

Michaels

Everything to create anything™

MICHAELS STORE #3387 (705)942-1221
MICHAELS STORE #3987

710 SECOND LINE E
SAULT STE MARIE, ON P6B 4K3

8-9145-5515-1649-4833-2249-9113-1740-5376



Item	Qty	Price	Total
2636244 SALE	5781	3987	002
ASH MAT 10" GRASS	1	@ 27.99	27.99 G
ASH STEM QUEEN AN	1	@ 9.99	9.99 G
ASH STEM DAISY X4	1	@ 7.99	7.99 T
ASH STEM SILK GS	1	@ 7.99	7.99 G
ST 12X12 SCRAP BC	1	@ 6.99	6.99 G
SUBTOTAL			60.95
HST R135299063 13%			7.92
TOTAL			68.87

Visa #8026

Receipt expires in 60 days from date of purchase
SIGN-UP AT MICHAELS.CA OR LIKE US ON
FACEBOOK TO RECEIVE SPECIAL OFFERS AND
CREATIVE PROJECT IDEAS.

Now Hiring! Apply at
canada.michaels.com/enr/jobs/jobs
THANK YOU FOR SHOPPING AT MICHAELS

Effective 11/27/2022 Clearance sales are considered
final, sold AS IS and are not
returnable for a refund or exchange.

Dear Valued Customer:
Michaels return and coupon policies are available
at Michaels.ca and in store at registers.

11/01/23 11:01

Customer Copy

TTO: 32A04000
TSI: 0000

11/01/2023 11:01:36 AM
Invoice #: 5781

58300100101C14
M3987002
00-001 (001) 079240
APPROVED 079240

Amount CAD\$68.87

App Name: SCOTIABANK VISA
AID: A000000003101C
XXXXXXXXXXXX8026 P
Visa Purchase

Trans. #: 5516
** TRANSACTION RECD **

200 MC NABB ST., SAULT STE. MARIE, ON
705-949-0770
HST # 72871 2910
NO REFUND WITHOUT RECEIPT

REG #: 3 11/01/2023 10:25:16 TRANS #: 15
OPERATOR #: 603 Float: 001

2X142-6020-8	@ \$	3.990 ea.
CLEARVIEW TOTE	\$	7.98
2X142-6021-6	@ \$	7.990 ea.
CLEARVIEW TOTE	\$	15.98
2X142-6057-2	@ \$	11.990 ea.
CLEARVIEW TOTE	\$	23.98
SUBTOTAL \$ 47.94		
13% HST	\$	6.23
TOTAL	\$	54.17
VISA TEND	\$	54.17

VISA PURCHASE

VISA #: *****8026

CHIP CARD

2023/11/01 10:25:50

REFERENCE: 66026430 0010010011 H

AUTHORIZATION: 086021

A00000000031010

SCOTIABANK VISA

0000000000

01 APPROVED - THANK YOU 027

NO SIGNATURE TRANSACTION

IMPORTANT

Retain this copy for your records

My CT 'Money' Account #: *****6020

e-CT 'Money' Collected Today \$ 0.19

e-CT 'Money': \$ 0.19

Bonus e-CT 'Money': \$ 0.00

e-CT 'Money' Balance: \$ 2.18

You could have collected \$1.92 in
CT Money with a Triangle Mastercard.
Cardmembers get 4%* in CT Money at
Canadian Tire and 5 cents back per litre
in CT Money on regular gas at
participating Gas+ locations.
*Calculated pre-tax. Terms & Conditions
apply. Visit Triangle.com for details.

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6105-5901-19100-1035



0009523110136030000000010015

THANK YOU FOR SHOPPING AT CANADIAN TIRE
#095 SAULT STE MARIE

There will be no returns
on Halloween decorations after
October 31, 2023

Canadian Tire
Receipt No. 36

Order Placed: November 1, 2023

Amazon.ca order number: 702-1758526-0137023

Order Total: \$101.68

Not Yet Shipped

Items Ordered

1 of: *Hamilton Beach 40515CR 45 Cup Coffee Urn*

Sold by: Amazon.com.ca, Inc.

Manufacturer: Hamilton-Beach, MARKHAM, ON, L3R 9Z6 CA

Condition: New

Price

\$89.98

Shipping Address:

derissa vincentini

1219 Queen St. E

Sault Ste. Marie, Ontario P6A 2E5

Canada

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method:

Visa ending in 8026

Billing Address:

derissa vincentini

1219 Queen St. E

Sault Ste. Marie, Ontario P6A 2E5

Canada

Item(s) Subtotal: \$89.98

Shipping & Handling: \$0.00

Total before tax: \$89.98

Estimated GST/HST: \$11.70

Estimated PST/RST/QST: \$0.00

Grand Total: \$101.68

CANADIAN TIRE #244
E S Creative Sales Inc
1-3595 Hwy 144 Chelmsford ON
Store 705-855-9011
Auto Service 705-855-0730 Parts 855-3355
No Refunds on USED or OPENED Products
REG #:200 11/01/2023 16:23:50 TRANS #:15
OPERATOR #: 4164803000 Float: 001

=eCommerce Order #:0000060324669=

40X042-9610-4	@ \$	3.490 ea.
FRANK SCRUB BRSH	\$	139.60
DELIVERY-PARCEL	\$	18.99

SUBTOTAL	\$	158.59
13% HST	\$	20.62
T O T A L	\$	179.21
VISA TEND	\$	179.21

VISA PRE-AUTH ADVICE
VISA #: *****8026
2023/11/01 16:23:51
REF #: 66242834 10010011 M
AUTHORIZATION #: 099563
APPROVED - THANK YOU
IMPORTANT

Retain this copy for your records
My CT 'Money' Account #: *****6020

e-CT 'Money' Collected Today	\$	0.56
e-CT 'Money':	\$	0.56
Bonus e-CT 'Money':	\$	0.00

CUSTOMER COPY



0024423110104164803000010015
WARRANTY INFO VISIT WWW.CANADIANTIRE.CA
RETAIN RECEIPT FOR RETURNS AND WARRANTY
HST #705877694RT0001

Receipt No. 39

CANADIAN TIRE #095
200 MC NABB ST., SAULT STE. MARIE, ON
705-949-0770
HST # 72871 2910
NO REFUND WITHOUT RECEIPT

REG #:200 11/01/2023 17:56:39 TRANS #:28
OPERATOR #: 4164803000 Float: 001

=eCommerce Order #:0000060083714=

8X042-9610-4 @ \$ 3.490 ea.
FRANK SCRB BRSH \$ 27.92

SUBTOTAL \$ 27.92
13% HST \$ 3.63
T O T A L \$ 31.55
VISA TEND \$ 31.55
VISA PRE-AUTH ADVICE
VISA #: *****8026

2023/11/01 17:56:45
REF #: 66242834 10010011 M
AUTHORIZATION #: 004525
APPROVED - THANK YOU
IMPORTANT
Retain this copy for your records
My CT 'Money' Account #: *****6020

e-CT 'Money' Collected Today \$ 0.11
e-CT 'Money': \$ 0.11
Bonus e-CT 'Money': \$ 0.00

CUSTOMER COPY

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to win a \$1000 [Canadian Tire](#) gift card.
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4108-5001-29100-1164801

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[Canadian Tire](#) store when you bring in your
original receipt and issued [Canadian
Tire](#) 'Money'. When you don't have your receipt,
we will offer a receipt look-
up*.

Returns Policy:

Unopened items, with a receipt, in original
packaging and returned within 90
days will receive a refund to the original
method(s) of payment** or will receive
an exchange.

Items that are opened, damaged and/or not in
resalable condition may not be
eligible for a refund or exchange. Items with a
modified return policy will be
noted on the receipt or at canadiantire.ca.

Exceptions:

Returns, exchanges or warranties on an item
without a receipt may not be
accepted.

A defective item is subject to the
manufacturer's warranty and will be repaired
or replaced.

Visit canadiantire.ca for our full policy and
list of all item exceptions.

Valid ID may be required.

*[Canadian Tire](#) stores can verify purchases made
using credit, debit or with the
My [Canadian Tire](#) 'Money' loyalty program within
90 days after the date of
purchase.

** Less the value of any [Canadian Tire](#) 'Money'
or other benefit given at the
time of the original purchase.



Receipt for Deborah Sparks

Account ID: 892451857583510

Invoice/payment date

14 Aug 2023, 06:43

Payment method

Visa · 5739

Reference number: VHLH6T36E2

Transaction ID

6491123984333975-12718099

Product type

Meta ads

Paid

\$14.05 CAD

Subtotal: 14.05 CAD

GST/HST: CAD 0.00

Ad spend since 12 Aug 2023.

Campaigns

Post: "JOIN OUR TEAM | We have three internship..."

From 12 Aug 2023, 00:00 to 13 Aug 2023, 23:59

\$7.39

Post: "JOIN OUR TEAM | We have three internship..."

2,051 Impressions

\$7.39

Post: "CONTEST ALERT | Have you seen invasive Himalayan..."

From 12 Aug 2023, 00:00 to 13 Aug 2023, 23:59

\$6.66

Post: "CONTEST ALERT | Have you seen invasive Himalayan..."

2,174 Impressions

\$6.66



**SAULT
STE. MARIE**

Environmental Sustainability Committee Meeting

Tuesday April 9, 2024 4:00 – 5:30 PM

****NB: ESC meetings are fast paced. Please come prepared by reviewing the materials in advance.***

7. Staff Update

Corporate

- Corporate EV Charger Project (WIP)
- Transit Depot Solar Project (RFP closed April 17, 2024 – bid review in progress)
- FCM CEF Phase 2 Application – Program Design (WIP)
- Boulevard Gardens
- Complete Deep Energy Retrofit Audit Project
 - Workshops in progress
 - ETA of completion June 2024

7. Staff Update

Sault Ste. Marie Waterfront Development Plan - Design Concepts

The City of Sault Ste. Marie, Tourism Sault Ste. Marie and Destination Northern Ontario are creating a Waterfront Design Plan spanning from Bondar Marina to the Canadian Bushplane Heritage Centre. This plan will guide the development of the waterfront and transform it into a world-class destination.

Phase 1 of the project, **Creating the Vision**, had over 900 participants provide input into the vision and share ideas for programming, events, and amenities to steer the future development of the waterfront.

Phase 2 of the project includes the unveiling of **Design Concepts** for the focal points and showcasing the exciting transformation. The Design Concepts in this phase of the project were generated using public input from Phase 1.

The community is invited to share their thoughts on the draft Design Concepts for the waterfront in several ways including:

1. Completing the online survey at www.saultstemarie.ca/waterfront
2. Attending a public open house on May 1 from 4:30 – 7 p.m. in the lobby of the Civic Centre, 99 Foster Drive.

7. Staff Update

Update to Streets and Related Matters By-law for Boulevard Gardens

- March 18, 2024 – Council passed a resolution directing staff to revise the City's Streets and Related Matters By-law 2008-131 to accommodate boulevard gardens
- Staff met and looked at examples from other communities and expedited the revision process to accommodate the 2024 planting season
- City staff will review the amendment and consider input received in advance of the 2026 planting season to see if any changes are required.
- By-law revisions were approved by Council on April 29, 2024
- Webpage dedicated to this will be posted on the City's website
- Will include Clean North's [Grow Me Instead Guide](#)
- Environmental Sustainability Committee has been provided with the webpage draft copy for comment come the June 2024 ESC meeting

7. Staff Update

Recent / Upcoming Sustainability Initiatives

- Earth Day Student Video Challenge – April 22
- [Science North Youth Climate Summit](#) – April 23 & 24 – Green Roofs and Bird Friendly Project
- [City Nature Challenge](#) – April 26 – 29
- [Jane's Walk](#) May 2 - 5
- World Migratory Bird Day – May 11 – [event on May 25th](#)
- Bike to Work Week – June 1 – 7 (more details to come)
- EV Showcase #2 (more details to come)
 - Partnering with Queen Street Cruise – June 14 & 15, 2024

8. Next Meeting

- Tuesday June 4th 2024, 4 PM
- Hybrid (In-personal and virtual) – **please make every attempt to join in person as our meetings are fewer this year**



Thank You. Questions?

City of Sault Ste. Marie Boulevard Gardening – DRAFT WEBPAGE COPY

In April 2024, City of Sault Ste. Marie Council approved the updating of the City's Streets and Related Matters By-law to allow for boulevard gardens subject to certain conditions.

What is Boulevard Gardening?

A boulevard is the area of city-owned land between the homeowner's front property line and the street curb. The City allows residents to beautify their streetscape on the municipal boulevard using alternatives to turfgrass. The main plant guidelines are:

- All flowers and shrubs used to create a boulevard garden shall be limited to perennial or annual plant material up to 75 cm tall except within street intersection lots where flower and shrubs shall not exceed 30 cm tall.
- Boulevard gardens shall not consist of any crop producing plants.
- Noxious weeds and invasive plants are not permitted.
- Trees, light fixtures, fences, pillars, signage, little libraries, fencing, posts, walls, inground irrigation systems, or hard mulches such as pea gravel or small rocks or bricks or concrete slabs shall not be permitted.

Why Boulevard Gardening Matters

- ✓ Beautification: Boulevard gardens enhance the visual appeal of our streets, making them more inviting and attractive.
- ✓ Environmental Sustainability: support biodiversity and support local ecosystems.

Getting Started with Boulevard Gardening

Before getting started with your boulevard gardening, please consult the following resources:

1. Consult the City's Streets and Related Matters By-Law: Before you start planting, familiarize yourself with the By-Law. It outlines guidelines and regulations to ensure compliance with municipal standards.
2. Read Clean North's [Grow Me Instead Guide](#): Clean North has put together a comprehensive guide on selecting non-invasive plant species to Sault Ste. Marie.

Additional Resources

-

City staff will review the by-law in advance of the 2026 planting season to see if any changes are required. For more details or assistance regarding City by-laws, please contact the Legal Department at: 705-759-5400.