



## Accessibility Advisory Committee Minutes

**Date:** May 8, 2024  
**2:00-4:00 p.m.**  
**In Person & Via Zoom**

### Minutes

**In Attendance:** Councillor Lisa Vezeau-Allen, Don McConnell, Diane Morrell, Jordan Derochie, Diana Gerhart, Craig Kohler, Derrick Lavallee, Carol Magnan, Wayne Scharfenberg, Kerri Tucket

**Regrets:** Councillor Sandra Hollingsworth, Dree Labonte

**Guests:** Peter Tonazzo – Planning, Nick Onody – O2 Designs

**Recorder:** Stephanie Perri – Planning, Samir Thapa - Planning

**1. Meeting called to order 2:05 p.m.**

**2. Chair's Comments**

**3. Approval of Minutes – AAC Meeting April 10, 2024**

Moved by: C. Kohler

Seconded by: C. Magnan

All in favour

**CARRIED**

**4. Conflict of Interest – None.**

**5. New Business**

**5.1 Presentation – Waterfront Development Plan – Nick Onody.**

- 960 responses to survey from public.
- 40 response from City Hall – Open House.
- Developed report; took survey results into consideration.
- Another survey live and open house.
  - 600 responses so far.
  - Available on City website, closes May 24, 2024

**5.2 AccessAbility Week – May 29**

- Red shirt day 10 am to 12pm at Civic Centre lobby
  - Accepting donations

## **6. Old Business**

### **6.1 Accessibility Plan Ideas**

- Send Ideas to Diane.
- Active living, GFL, Broadcast Sault Michigan
- Locked bathrooms – Library.
- Benches – arm rests/backs.

## **7. Barrier Removal Updates.**

- Barrier Free parking enforcement blitz at John Rhodes and Northern Community Centre resulted in 6 parking tickets, 2 barrier free infractions

## **8. Site Plan Sub Committee Report.**

- Airport – April 12 visit
- Barrier Removal Funds – Budget Request.
  - Coincide with new plan.

## **9. Adjournment: 3:55 p.m.**

Moved by: D. Lavallee

Seconded by: C. Magnan

Next Meeting: June 12, 2024 In Person and Via Zoom 2-4 p. m.



## **Accessibility Advisory Committee Agenda, June 12, 2024**

**2:00-4:00 p.m.**

**In-person and via Zoom**

[Join Zoom Meeting](#)

Meeting ID: 880 3793 1737

Passcode: 858453

[Youtube livestream link](#)

1. Meeting called to order
2. Chair's comments
3. Approval of Minutes – AAC meeting May 8, 2024
4. Declaration of Conflict of Interest
5. New Business
  - 5.1. Chamber of Commerce Leader in Accessibility Award nomination
  - 5.2. Benches for downtown design; combination of the two designs below
    - 5.2.1. [Bench with backrest 1](#)
    - 5.2.2. [Bench with arm rests 2](#)
  - 5.3. Inclusive Communities Grant and Trans Canada Trail Grant application
    - 5.3.1. Resolved that barrier removal reserves be used to pay for Bellevue Park kayak dock accessibility updates in the amount of \$5500.
    - 5.3.2. Moved by Carol Magnan, Seconded by Diana Gerhart
  - 5.4. Sledge Repairs required
    - 5.4.1. Resolved that the budgeted contingency be used to pay for repairs to the sledges in the amount of \$2500
    - 5.4.2. Moved by Craig Kohler, Seconded by Wayne Scharfenberg
  - 5.5. Contingency fund projects

5.5.1. Adult change table(s)

5.5.2. Other projects

6. Old Business

7. Barrier Removal Updates

7.1. Barrier free parking violations update

8. Site Plan Sub-Committee Report

9. Adjournment

Next meeting September 11, 2024 In-person and via Zoom 2:00 to 4:00

Shaded accessible picnic table





## Site Plan Report – June 2024

**Committee members:** Derrick Lavallee - Chairperson, Donald McConnell – Chairperson AAC, Carol Magnan, Diane Morrell - Resource

### Site Plans Reviewed:

1. Makwa Waakaa'igan (Makwa Centre ), Algoma University, Shingwauk Campus, 1520 Queen Street East
  - Ensure Highway Traffic Act signage for accessible parking
  - Ensure all emergency exits have zero step and an accessible path of travel to safely exit the building in the event of an emergency, as well as an accessible path of travel to move to away from building (i.e. the SW emergency exit shows what appears to be a concrete pad with a high curb and no way to safely exit and move away from the building).
  - Ensure there is a depressed curb from the parking area to the entrance of the new building.
  - Although not part of the site plan review process, comments were made about the design of the elevator:
    - Please choose a surface that is not stainless steel. Stainless is too reflective and is very difficult for persons with vision loss to see anything in the elevator.
    - Please include tactile numbers and Braille print for elevator buttons
    - Please include floor announcements in the elevator to be the most accessible for persons with vision loss to know which floor they are exiting elevator
2. 1-24-SPC-68 Dacey Road - Proposed 5 multiple attached dwellings and 1 single detached dwelling
  - These types of units are very attractive to seniors. Please consider including the following so that tenants can age in place:

- Roll-in showers or step-free showers provides the highest level of accessibility for most seniors
- Install electrical outlets at a higher level to reduce persons need to bend
- Bathroom doors that swing outward, or have pocket doors or barn-style doors to accommodate turn radius of persons using a mobility device
- Zero step entrances and emergency exits provide safety for seniors
- Levered door handles are easier to use for persons with grip issues/arthritis
- Low effort door closers are more age friendly for many seniors

Sincerely,

Handwritten signature of Derrick Lavallee in black ink.

Derrick Lavallee  
Chair, Site Plan Sub Committee

Handwritten signature of Diane Morrell in black ink.

Diane Morrell  
Accessibility Coordinator