

The Corporation of the City of Sault Ste. Marie  
Regular Meeting of City Council  
Revised Agenda

Monday, May 2, 2022

4:30 pm

Council Chambers and Video Conference

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Pages

**1. Land Acknowledgement**

I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

**2. Adoption of Minutes**

15 - 44

Mover Councillor M. Bruni

Seconder Councillor M. Shoemaker

Resolved that the Minutes of the Regular Council Meeting of April 11, 2022 be approved.

**3. Questions and Information Arising Out of the Minutes and not Otherwise on the Agenda**

**4. Declaration of Pecuniary Interest**

**4.1. Councillor R. Niro - A-4-22-Z.OP 522 Allen's Side Road**

Daughter lives within notification area.

**5. Approve Agenda as Presented**

Mover Councillor R. Niro

Seconder Councillor M. Shoemaker

Resolved that the Agenda for May 2, 2022 City Council Meeting as presented be approved.

<b>6.</b>	<b>Proclamations/Presentations</b>	
<b>6.1.</b>	<b>2020 Medal of Merit Award Presentation</b>	
	<ul style="list-style-type: none"> <li>• Honourable Justice Ray Stortini</li> <li>• Shingwauk Residential Schools Centre</li> </ul>	
<b>6.2.</b>	<b>2021 Community Development Award</b>	
	Queenstown I.D.A. Drug Mart – 302 Queen Street East	
<b>6.3.</b>	<b>Museum Month</b>	45 - 45
<b>6.4.</b>	<b>Mental Health Week</b>	46 - 46
<b>6.5.</b>	<b>Melanoma and Skin Cancer Awareness Month</b>	47 - 47
<b>6.6.</b>	<b><i>Brain Tumour Awareness Month</i></b>	48 - 48
<b>7.</b>	<b>Communications and Routine Reports of City Departments, Boards and Committees – Consent Agenda</b>	
	Mover Councillor R. Niro Secunder Councillor D. Hilsinger Resolved that all the items listed under date May 2, 2022 – Agenda item 6 – Consent Agenda save and except Agenda item 7.11 be approved as recommended.	
<b>7.1.</b>	<b>Year End Financial Report – December 31, 2021</b>	49 - 67
	A report of the Chief Financial Officer and Treasurer is attached for the information of Council.	
	Mover Councillor M. Bruni Secunder Councillor M. Shoemaker Resolved that the report of the Chief Financial Officer and Treasurer regarding the 2021 year end financial reports be received and that Council approve the 2021 year end reserve transfers.	
<b>7.2.</b>	<b>First Quarter Financial Report – March 31, 2022</b>	68 - 84
	A report of the Chief Financial Officer and Treasurer is attached for the consideration of Council.	
	Mover Councillor M. Bruni Secunder Councillor M. Shoemaker Resolved that the report of the Chief Financial Officer and Treasurer dated May 2, 2022 concerning First Quarter Financial Report be received as	

information.

- 7.2.1. Replacement Page – Public Works Summary** 85 - 85
- 7.3. 2022 Tax Policy and Rates** 86 - 91
- A report of the Chief Financial Officer and Treasurer is attached for the consideration of Council.
- The relevant By-laws 2022-76, 2022-77, and 2022-78 are listed under Agenda item 12 and will be read with all by-laws under that item.
- 7.4. 2022 Property Tax Capping Options** 92 - 95
- A report of the Chief Financial Officer and Treasurer is attached for the consideration of Council.
- The relevant By-law 2022-75 is listed under Agenda item 12 and will be read with all by-laws under that item.
- 7.5. Tender for Ready-Mix Concrete** 96 - 98
- A report of the Manager of Purchasing is attached for the consideration of Council.
- Mover Councillor R. Niro  
Seconder Councillor D. Hilsinger  
Resolved that the report of the Manager of Purchasing dated May 2, 2022 be received and that the tender submitted by Caswell Concrete Products for the supply of ready-mix concrete for the 2022 construction season commencing May 3, 2022 at the tendered pricing (HST extra) be approved.
- 7.6. Wide Area Network Service RFP** 99 - 100
- A report of the Manager of Purchasing is attached for the consideration of Council.
- Mover Councillor R. Niro  
Seconder Councillor M. Shoemaker  
Resolved that the report of the Manager of Purchasing dated May 2, 2022 be received and that the proposal submitted by Ontera for the provision of Wide Area Network Services for a period of five years be approved.
- A By-law authorizing signature of the agreement for this project will appear on a future Council Agenda.
- 7.7. Kids Being Kids Summer Program** 101 - 102
- A report of the Manager of Recreation and Culture is attached for the consideration of Council.

Mover Councillor M. Bruni  
Seconder Councillor M. Shoemaker  
Resolved that the report of the Manager of Recreation and Culture dated May 2, 2022 be received and that the partnership with District of Sault Ste. Marie Social Services Administration Board Kids Being Kids summer program to provide use of the John Rhodes Centre and Northern Community Centre and waive rental fees amounting to \$1,884 be approved.

**7.8. Firearms By-law Exemptions – Ermatinger Clergue National Historic Site** 103 - 104

A report of the Curator of the Ermatinger Clergue National Historic Site is attached for the consideration of Council.

The relevant By-law 2022-81 is listed under Agenda item 12 and will be read with all by-laws under that item.

**7.9. Tenaris Industrial Transformation Project EDF Agreement** 105 - 106

A report of the Deputy CAO, Community Development and Enterprise Services is attached for the consideration of Council.

The relevant By-law 2022-84 is listed under Agenda item 12 and will be read with all by-laws under that item.

**7.10. 2022 City Share Tourism Expenditures** 107 - 112

A report of the Director Tourism and Community Development is attached for the consideration of Council.

Mover Councillor R. Niro  
Seconder Councillor M. Shoemaker  
Resolved that the report of the Director Tourism and Community Development dated May 2, 2022 concerning the allocation of the Municipal Accommodation Tax (MAT) be received and that the use of the \$187,183 of the City share of Tourism Funds from the 2021 MAT and uncommitted reserve funds transfer for tourism related cycling infrastructure and general product development be approved.

**7.11. Sault Lock Tours Inc. Tourism Development Fund Application** 113 - 116

A report of the Director of Tourism and Community Development is attached for the consideration of Council.

Mover Councillor M. Bruni  
Seconder Councillor M. Shoemaker  
Resolved that the report of the Director of Tourism and Community Development dated May 2, 2022 concerning Sault Lock Tours Inc. Tourism Development Fund Application be received and that the recommendation of the Tourism Sault Ste. Marie Board of Directors to allocate \$25,000 per year for five years be approved;

Further, that first year dock rental fee of \$5,960 be waived and a rate of \$5,000 be established for dock rental for Sault Lock Tours Inc. annually thereafter.

**7.11.1. Amending Motion**

Mover Councillor M. Scott

Seconder Councillor M. Bruni

Resolved that the following words be deleted:

"the recommendation of the Tourism Sault Ste. Marie Board of Directors to allocate \$25,000 per year for five years be approved

Further, that first year dock rental fee of \$5,960 be waived and a rate of \$5,000 be established for dock rental for Sault Lock Tours Inc. annually thereafter."

and replaced with the following:

"a one year pilot project for Sault Lock Tours Inc., allocating \$25,000 for that year with staff to report back on the results of the pilot with the option for Council to decide at that time on allocating an additional \$25,000 per year for four additional years."

**7.12. Municipal Law Enforcement Officers**

117 - 117

A report of the Manager of Transit and Parking is attached for the consideration of Council.

The relevant By-law 2022-82 is listed under Agenda item 12 and will be read with all by-laws under that item.

**7.13. Noise Exemption – Filming of "The Day Lacy Called"**

118 - 120

A report of the Film, TV and Digital Media Coordinator is attached for the consideration of Council.

The relevant By-law 2022-89 is listed under Agenda item 12 and will be read with all by-laws under that item.

**7.14. Two Billion Trees Program Application – Sault Ste. Marie Urban Tree Canopy and Land Analysis Study**

121 - 123

A report of the Sustainability Coordinator is attached for the consideration of Council.

Mover Councillor M. Bruni

Seconder Councillor M. Shoemaker

Resolved that the report of the Sustainability Coordinator dated May 2, 2022 concerning Natural Resources Canada 2 Billion Trees Program Application – Sault Ste. Marie Urban Tree Canopy and Land Analysis Study be received as

information.

- 7.15. Invasive Species Centre Workshop Community Development Fund Application** 124 - 142
- A report of the Sustainability Coordinator is attached for the consideration of Council.
- Mover Councillor R. Niro  
Seconder Councillor M. Shoemaker  
Resolved that the report of the Sustainability Coordinator dated May 2, 2022 concerning Invasive Species Centre Workshop Community Development Fund Green Initiatives Program application be received and that the recommendation of the Environmental Sustainability Committee to allocate \$2,640.40 be approved.
- 7.16. 2022 Resurfacing Program** 143 - 144
- A report of the Director of Engineering is attached for the consideration of Council.
- Mover Councillor R. Niro  
Seconder Councillor D. Hilsinger  
Resolved that the report of the Director of Engineering dated May 2, 2022 be received and that the 2022 Road Resurfacing Program be approved.
- 7.17. Angelina Avenue Reconstruction** 145 - 149
- A report of the Director of Engineering is attached for the consideration of Council.
- The relevant By-laws 2022-85 and 2022-86 are listed under Agenda item 12 and will be read with all by-laws under that item.
- 7.18. Cedar and Dufferin Street Reconstruction** 150 - 151
- A report of the Director of Engineering is attached for the consideration of Council.
- The relevant By-laws 2022-87 and 2022-88 are listed under Agenda item 12 and will be read with all by-laws under that item.
- 7.19. DSSMSSAB Lease Agreement** 152 - 153
- A report of the Fire Chief is attached for the consideration of Council.
- The relevant By-laws 2022-64 and 2022-65 are listed under Agenda item 12 and will be read with all by-laws under that item.
- 7.20. Patio Update** 154 - 169

A report of the Planner is attached for the consideration of Council.

Mover Councillor M. Bruni

Seconder Councillor M. Shoemaker

Resolved that the report of the Planner dated May 2, 2022 concerning outdoor patios be received and that:

1. All existing patio licence of occupation approvals be repealed and re-issued to remove COVID-19 regulations at no cost to the businesses;
2. Application and parking space utilization fees for patios be waived through to December 31, 2022.

**7.21. Rental Housing Incentive Program 17 – 899 Second Line West** 170 - 173

A report of the Senior Planner is attached for the consideration of Council.

Mover Councillor R. Niro

Seconder Councillor D. Hilsinger

Resolved that the report of the Senior Planner dated May 2, 2022 concerning the Rental Housing Incentive Program be received and that a three-year incremental tax grant (75% in year one, 50% in year two, and 25% in year three) for the proposed 5-unit townhouse development at 899 Second Line West be approved subject to:

1. That the municipal tax grant applies only to the increase in assessment resulting from new construction; and
2. After the grant program is completed, full municipal taxes will apply.

**8. Reports of City Departments, Boards and Committees**

**8.1. Administration**

**8.2. Corporate Services**

**8.3. Community Development and Enterprise Services**

**8.3.1. Downtown Plaza Update** 174 - 263

A report of the Deputy CAO, Community Development and Enterprise Services is attached for the consideration of Council.

Mover Councillor R. Niro

Seconder Councillor D. Hilsinger

Resolved that the report of the Deputy CAO, Community Development and Enterprise Services dated May 2, 2022 concerning Downtown Plaza Update be received and that Council authorize an allocation of up to \$1,318,569 from the Canada Community Building Fund funding to support plaza construction.

A report from the Purchasing Department concerning the award of the tender

appears elsewhere on the agenda.

**8.3.1.1. Additional Correspondence** 264 - 276

**8.3.2. Tender – Downtown Plaza Development** 277 - 278

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover Councillor R. Niro

Seconder Councillor D. Hilsinger

Resolved that the report of the Manager of Purchasing dated May 2, 2022 be received and that the tender submitted by Avery Construction Ltd. for construction of the Downtown Plaza at the negotiated tendered price of \$8,594,530.71 plus HST be approved.

A By-law authorizing signature of the contract will appear on a future Council Agenda.

**8.4. Public Works and Engineering Services**

**8.5. Fire Services**

**8.6. Legal**

**8.7. Planning**

**8.7.1. A-3-22-Z.OP 189 Upton Road and 1035 Wellington Street East (Zion Evangelical Lutheran Church)** 279 - 280

A report of the Planner is attached for the consideration of Council.

Mover Councillor R. Niro

Seconder Councillor M. Shoemaker

Resolved that the report of the Planner dated May 2, 2022 concerning Official Plan and Rezoning Application A-3-22-Z.OP be received and that Council postpone this application to May 24, 2022.

**8.7.2. A-4-22-Z.OP 522 Allen's Side Road** 281 - 294

A report of the Planner is attached for the consideration of Council.

Councillor R. Niro declared a conflict on this item. (Daughter lives within notification area.)

Mover Councillor M. Bruni

Seconder Councillor M. Shoemaker

Resolved that the report of the Planner dated May 2, 2022 concerning Official Plan and Rezoning Application A-4-22-Z.OP be received and that Council:

Redesignate the southern 74 metres of 522 Allen's Side Road from Rural Area to Industrial on Land Use Schedule C of the Official Plan by approving Official Plan Amendment #238;

Rezone the southern 74 metres of 522 Allen's Side Road from Rural Area Zone (RA) to Light Industrial Zone (M1.S291) with Special Exception 291 to, in addition to the uses permitted in a Light Industrial Zone (M1);

1. Permit the manufacture and assembly of solar panels.
2. Prohibit the following uses:
  - Contractors yard;
  - Delivery and courier services;
  - Dry cleaning and laundry plants;
  - Manufacturing of food and beverages;
  - Rental and leasing; and
  - Warehousing, wholesaling and distribution centres.

And that the southern 74 metres of 522 Allen's Side Road be deemed subject to site plan control as per section 41 of the *Planning Act*;

And that the Legal Department be requested to prepare the necessary by-law(s) to effect the same.

**8.8. Boards and Committees**

**9. Unfinished Business, Notice of Motions and Resolutions Placed on Agenda by Members of Council**

**10. Committee of the Whole for the Purpose of Such Matters as are Referred to it by the Council by Resolution**

**11. Adoption of Report of the Committee of the Whole**

**12. Consideration and Passing of By-laws**

Mover Councillor R. Niro

Seconder Councillor M. Shoemaker

Resolved that all By-laws under item 11 of the Agenda under date May 2, 2022 be approved.

**12.1. By-laws before Council to be passed which do not require more than a simple majority**

**12.1.1. By-law 2022-64 (Agreement) DSSAB 65 Old Garden River Road**

295 - 312

A report from the Fire Chief is on the Agenda.

Mover Councillor M. Bruni  
Secunder Councillor D. Hilsinger  
Resolved that By-law 2022-64 being a by-law to authorize the execution of the Agreement between the City and The Sault Ste. Marie District Social Services Administration Board authorizing the extension of the lease agreement regarding 65 Old Garden River Road be passed in open Council this 2nd day of May, 2022.

**12.1.2. By-law 2022-65 (Agreement) DSSAB 72 Tancred Street** 313 - 322

A report from the Fire Chief is on the Agenda.

Mover Councillor M. Bruni  
Secunder Councillor D. Hilsinger  
Resolved that By-law 2022-65 being a by-law to authorize the execution of the Agreement between the City and The Sault Ste. Marie District Social Services Administration Board authorizing a one year temporary agreement regarding 72 Tancred Street be passed in open Council this 2nd day of May, 2022.

**12.1.3. By-law 2022-75 (Taxes) Tax Capping Options** 323 - 325

A report from the Treasurer/Chief Financial Officer is on the Agenda.

Mover Councillor M. Bruni  
Secunder Councillor D. Hilsinger  
Resolved that By-law 2022-75 being a by-law to Adopt Optional Tools for the Purposes of Administering Limits for the Commercial and Industrial Property Classes be passed in open Council this 2nd day of May, 2022.

**12.1.4. By-law 2022-76 (Taxes) Final Tax Billing** 326 - 327

A report from the Treasurer/Chief Financial Officer is on the Agenda.

Mover Councillor M. Bruni  
Secunder Councillor D. Hilsinger  
Resolved that By-law 2022-76 being a by-law to provide for 2022 final tax billing be passed in open Council this 2nd day of May, 2022.

**12.1.5. By-law 2022-77 (Taxes) Adoption Tax Ratios** 328 - 329

A report from the Treasurer/Chief Financial Officer is on the Agenda.

Mover Councillor M. Bruni  
Secunder Councillor D. Hilsinger  
Resolved that By-law 2022-77 being a by-law to provide for the adoption of tax ratios be passed in open Council this 2nd day of May, 2022.

**12.1.6. By-law 2022-78 (Taxes) Property Tax Rates** 330 - 331

A report from the Treasurer/Chief Financial Officer is on the Agenda.

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger

Resolved that By-law 2022-78 being a by-law to provide for the adoption of property tax rates for 2022 be passed in open Council this 2nd day of May, 2022.

**12.1.7. By-law 2022-79 (Zoning) 149 Pim Street (Scott/Lock) 332 - 334**

Council Report was passed by Council Resolution on April 11, 2022.

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger

Resolved that By-law 2022-79 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 149 Pim Street (Scott/Lock) be passed in open Council this 2nd day of May, 2022.

**12.1.8. By-law 2022-80 (Engineering) AECOM Canada Limited South Market Storm Sewer Rehabilitation Project 335 - 374**

Council report was passed by Council resolution on April 11, 2022.

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger

Resolved that By-law 2022-80 being a by-law to authorize the execution of the Agreement between the City and AECOM Canada Limited for the South Market storm sewer rehabilitation project be passed in open Council this 2nd day of May, 2022.

**12.1.9. By-law 2022-81 (Regulations) Firearms Exemption and Noise Exemption 375 - 375**

A report from the Curator - Ermatinger Clergue National Historic Site is on the Agenda.

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger

Resolved that By-law 2022-81 being a by-law to exempt the Ermatinger Clergue National Historic Site, from By-law 2008-168 being a firearms by-law to prohibit the discharge of firearms in the municipality and from By-law 80-200 being a by-law respecting noises in the City of Sault Ste. Marie be passed in open Council this 2nd day of May, 2022.

**12.1.10. By-law 2022-82 (Parking) Municipal Law Enforcement Officers 376 - 379**

A report from the Manager of Transit & Parking is on the Agenda.

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger

Resolved that By-law 2022-82 being a by-law to appoint Municipal Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305 be passed in open Council this 2nd day of May, 2022.

**12.1.11. By-law 2022-83 (Agreement) Green Circle Environmental Recycling Inc. (GFL Environmental Inc.) 380 - 383**

Council Report was passed by Council resolution on April 11, 2022.

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger

Resolved that By-law 2022-83 being a by-law to authorize the execution of the Amending Agreement between the City and Green Circle Environmental Recycling Inc. to amend the Agreement dated August 12, 2002 for the provision of curbside recyclables collection and processing (GFL Environmental Inc.) be passed in open Council this 2nd day of May, 2022.

**12.1.12. By-law 2022-84 (Agreement) EDC Tenaris Industrial Transformation EDF (Algoma Tubes, Inc.) 384 - 396**

A report from the Deputy CAO, Community Development and Enterprise Services is on the Agenda.

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger

Resolved that By-law 2022-84 being a by-law to authorize the execution of the Agreement between the City and The Sault Ste. Marie Economic Development Corporation and Algoma Tubes, Inc. to formalize the previously approved Economic Development Program contribution be passed in open Council this 2nd day of May, 2022.

**12.1.13. By-law 2022-85 (Engineering) Angelina Avenue Reconstruction (Contract 2022-2E) 397 - 399**

A report from the Director of Engineering is on the Agenda.

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger

Resolved that By-law 2022-85 being a by-law to authorize the execution of the Contract between the City and Trimount Construction Group Inc. for the reconstruction of Angelina Avenue (Contract 2022-2E) be passed in open Council this 2nd day of May, 2022.

**12.1.14. By-law 2022-86 (Temporary Street Closing) Angelina Avenue 400 - 400**

A report from the Director of Engineering is on the Agenda.

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger  
Resolved that By-law 2022-86 being a by-law to permit the temporary closing of Angelina Avenue from May 15, 2022 to November 30, 2022 be passed in open Council this 2nd day of May, 2022.

**12.1.15. By-law 2022-87 (Engineering) Cedar Street and Dufferin Street Reconstruction (Contract 2022-4E) 401 - 403**

A report from the Director of Engineering is on the Agenda.

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger

Resolved that By-law 2022-87 being a by-law to authorize the execution of the Contract between the City and Avery Construction Limited for the reconstruction of Cedar Street and Dufferin Street (Contract 2022-4E) be passed in open Council this 2nd day of May, 2022.

**12.1.16. By-law 2022-88 (Temporary Street Closing) Cedar Street and Dufferin Street 404 - 404**

A report from the Director of Engineering is on the Agenda.

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger

Resolved that By-law 2022-88 being a by-law to permit the temporary closing of Cedar Street between Tancred Street and Wilson Street and Dufferin Street between Grosvenor Avenue and Trelawne Avenue from May 15, 2022 to November 30, 2022 be passed in open Council this 2nd day of May, 2022.

**12.1.17. By-law 2022-89 (Noise) Exemption to By-law 80-200 405 - 405**

Mover Councillor M. Bruni

Seconder Councillor D. Hilsinger

Resolved that By-law 2022-89 being a by-law to exempt the various locations of filming of the film The Day Lacy Called, overnight on May 4 and 5, 2022 from the Noise Control By-law 80-200 be passed in open Council this 2nd day of May, 2022.

**12.2. By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**

**12.3. By-laws before Council for THIRD reading which do not require more than a simple majority**

**12.3.1. By-law 2022-39 (Lane Closing and Conveyance) McDougald Subdivision 406 - 408**

Council Report was passed by Council Resolution on February 22, 2022.

Mover Councillor M. Bruni

Second Councillor D. Hilsinger

Resolved that By-law 2022-39 being a by-law to stop up, close and authorize the conveyance of a lane in the McDougald Subdivision, Plan 366MCD be read a THIRD time in open Council this 2nd day of May, 2022.

**13. Questions By, New Business From, or Addresses by Members of Council Concerning Matters Not Otherwise on the Agenda**

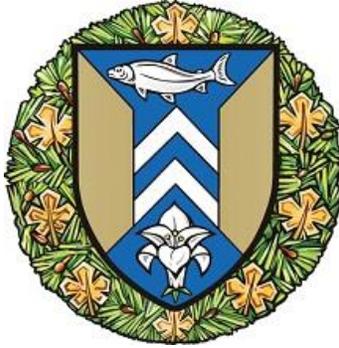
**14. Closed Session**

**15. Adjournment**

Mover Councillor R. Niro

Second Councillor M. Shoemaker

Resolved that this Council now adjourn.



**REGULAR MEETING OF CITY COUNCIL**  
**MINUTES**

Monday, April 11, 2022

4:30 pm

Council Chambers and Video Conference

Present: Mayor C. Provenzano, Councillor P. Christian, Councillor S. Hollingsworth, Councillor L. Dufour, Councillor L. Vezeau-Allen, Councillor M. Shoemaker, Councillor M. Bruni, Councillor R. Niro, Councillor C. Gardi, Councillor M. Scott

Absent: Councillor D. Hilsinger

Officials: M. White, R. Tyczinski, L. Girardi, T. Vair, K. Fields, S. Schell, P. Johnson, D. Elliott, S. Hamilton Beach, D. McConnell, B. Lamming, T. Anderson, F. Coccimiglio, T. Vecchio, M. Zuppa, M. Borowicz-Sibenik

Others: C. Rumiell, D. Crozier, D. Perri, K. Heymans, P. Tonazzo

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**1. Land Acknowledgement**

**2. Adoption of Minutes**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that the Minutes of the Regular Council Meeting of March 21, 2022 be approved.

**3. Questions and Information Arising Out of the Minutes and not Otherwise on the Agenda**

**4. Declaration of Pecuniary Interest**

**4.1 Councillor R. Niro – Architectural and Engineering Services RFP – Relocation of Mill Market**

Daughter is employed by one of the proponents submitting a proposal.

**4.2 Councillor M. Shoemaker – Access Agreement – 273 Old Garden River Road**

One of the parties to the agreement is a client of law firm.

**4.3 Councillor M. Shoemaker – By-law 2022-63 (Agreement) 273 Old Garden River Road**

One of the parties to the agreement is a client of law firm.

**4.4 Councillor M. Shoemaker – Rental Housing Incentive Program 16 – 96 Great Northern Road**

Royal Canadian Legion is a client.

**4.5 Councillor C. Gardi – Access Agreement – 273 Old Garden River Road**

Employee of Huron Superior Catholic District School Board.

**4.6 Councillor C. Gardi – By-law 2022-63 (Agreement) 273 Old Garden River Road**

Employee of Huron Superior Catholic District School Board.

**4.7 Councillor C. Gardi – Elections in Territories Without Municipal Organization in Algoma District**

Employee of Huron Superior Catholic District School Board

**4.8 Councillor C. Gardi – By-law 2022-70 (Elections Service Agreement) Huron Superior Catholic District School Board**

Employee of Huron Superior Catholic District School Board.

**4.9 Councillor S. Hollingsworth – Economic Development Program – N1 Solutions**

One of the principals of N1 Solutions is a relative.

**5. Approve Agenda as Presented**

Moved by: Councillor M. Scott

Seconded by: Councillor L. Vezeau-Allen

Resolved that the Agenda for April 11, 2022 City Council Meeting and Addenda #1 and #2 as presented be approved.

**Carried**

**6. Proclamations/Presentations**

**6.1 National Day of Mourning**

**6.2 Daffodil Campaign**

**6.3 World Autism Day**

**6.4 Earth Day**

**6.5 Jewish Heritage Month**

**6.6 Community Living Algoma Awareness Month**

**7. Communications and Routine Reports of City Departments, Boards and Committees – Consent Agenda**

Moved by: Councillor M. Scott

Seconded by: Councillor L. Dufour

Resolved that all the items listed under date April 11, 2022 – Agenda item 7 – Consent Agenda save and except Agenda item 7.19 be approved as recommended.

**Carried**

**7.1 Outstanding Resolutions**

**7.2 Use of Corporate Resources During Elections**

The report of the City Clerk was received by Council.

The relevant By-law 2022-72 is listed under item 12 of the Minutes.

**7.3 Elections in Territories Without Municipal Organization in Algoma District**

Councillor C. Gardi declared a conflict on this item. (Employee of Huron Superior Catholic District School Board)

The report of the City Clerk was received by Council.

The relevant By-laws 2022-66, 2022-67, 2022-68, 2022-69 and 2022-70 are listed under item 12 of the Minutes.

#### **7.4 Finance Committee Terms of Reference**

The report of the Chief Financial Officer and Treasurer was received by Council.

Moved by: Councillor M. Scott

Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Chief Financial Officer and Treasurer dated April 11, 2022 concerning Finance Committee Terms of Reference Review be received and that a decision regarding options on the Terms of Reference be deferred to the next Council as recommended by the Finance Committee.

**Carried**

#### **7.5 Change to Bank Signing Authorities**

The report of the Chief Financial Officer and Treasurer was received by Council.

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that the report of the Chief Financial Officer and Treasurer dated April 11, 2022 concerning Change to Bank Signing Authorities be received and that any two of the Mayor, Chief Financial Officer and Treasurer, Chief Administrative Officer, Manager of Finance and Manager of Accounting are hereby authorized to sign cheques and other legal documents on behalf of The Corporation of the City of Sault Ste. Marie for any amount including amounts over \$5,000 and that cheques \$5,000 and under may be signed by the Mayor and the Chief Financial Officer with a cheque signing machine or other mechanical means.

**Carried**

#### **7.6 2022 Downtown Association Budget and 2021 Audit Report**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that the report of the Chief Financial Officer and Treasurer dated April 11, 2022 concerning the Queenstown Board of Management (o/a The Downtown Association) Audited Financial Statements for the year 2021 be received that the Downtown Association Budget for the year 2022 be approved.

**Carried**

#### **7.7 Architectural and Engineering Services RFP – Relocation of Mill Market**

Councillor R. Niro declared a conflict on this item. (Daughter is employed by one of the proponents submitting a proposal.)

Moved by: Councillor M. Scott

Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Manager of Purchasing dated April 11, 2022 be received and that the proposal submitted by MGP Inc. for the provision of architectural and engineering services for the relocation of the Mill Market with fees of \$159,500 plus HST as outlined in their proposal as submitted be approved.

A By-law authorizing execution of the agreement for this project will appear on a future Council Agenda.

**Carried**

## **7.8 Digital Radio System Upgrade – Fire Services**

The report of the Manager of Purchasing was received by Council.

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Manager of Purchasing dated April 11, 2022 be received and that acceptance of the proposal submitted by Spectrum Telecom Group Ltd. for the provision of a digital radio system upgrade as required by Fire Services for proposed fee of \$509,678.90 plus HST be approved.

**Carried**

### **7.8.1 Correspondence**

## **7.9 Tender Aerial Lift Truck Purchase – Public Works**

The report of the Manager of Purchasing was received by Council.

Moved by: Councillor M. Scott

Seconded by: Councillor L. Dufour

Resolved that the report of the Manager of Purchasing dated April 11, 2022 concerning Aerial Lift Truck Purchase – Public Works be received and that the tender for the supply and delivery of one aerial lift truck be awarded to Commercial Truck Equipment Co. for a total amount of \$178,463 plus HST.

**Carried**

**7.10 Tender for Motor Grader**

A report of the Manager of Purchasing is attached for the consideration of Council.

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that the report of the Manager of Purchasing dated April 11, 2022 be received and that the tender for the supply and delivery of one grader as required by Public Works and Engineering Services be awarded to Brandt Tractor Ltd. at their low tendered price (including maintenance agreement) of \$536,998.40 plus HST;

Further be it resolved that the purchase be funded from an annual repayment from Public Works and Engineering Services' Operations hired equipment operating account of \$72,860 for the next 7.5 years.

**Carried**

**7.11 Tender for Selected Granular Materials**

A report of the Manager of Purchasing is attached for the consideration of Council.

Moved by: Councillor M. Scott

Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Manager of Purchasing dated April 11, 2022 be received and that the tender for the supply of selected granular materials for the 2022 and 2023 seasons be awarded on an as-required basis. Staff will use all pricing supplied, along with job site location and availability determined by the Superintendent of Public Works (and staff) for the lowest cost rating for each job as they arise;

Further that the City's requirements for blast furnace slag be awarded to Inter-Ontario Equipment Rental and Repair Ltd. for a period of one year at their tendered prices of \$7.95 per tonne for 7/8" minus granular "A", and \$7.55 per tonne plus HST for nut slag, on a sole-source basis.

**Carried**

**7.12 Tender for Asphalt**

A report of the Manager of Purchasing is attached for the consideration of Council.

Moved by: Councillor C. Gardi  
Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Manager of Purchasing dated April 11, 2022 be received and that the tender submitted by Avery Construction Ltd. for the supply of asphalt for the 2022 construction season commencing May 1, 2022 be approved.

**Carried**

**7.13 Mobile Retail Units – Summer 2022 Pilot**

The report of the Director of Community Services was received by Council.  
The relevant By-laws 2022-59 and 2022-60 are listed under item 12 of the Minutes.

**7.14 Expanded Northern Community Centre Tenants**

The report of the Director of Community Services was received by Council.  
Moved by: Councillor C. Gardi  
Seconded by: Councillor L. Dufour  
Resolved that the report of the Director of Community Services dated April 11, 2022 concerning New Tenants for Expanded Northern Community Centre be received and that staff be directed to issue an RFP for space available on both levels of the expanded Northern Community Centre.

**Carried**

**7.15 Sault Amateur Soccer Association Renewal Agreement**

The report of the Director of Community Services was received by Council.  
The relevant By-law 2022-62 is listed under item 12 of the Minutes.

**7.16 Superior Sports Training Incorporated – Name Change and Lease Extension**

The report of the Director of Community Services was received by Council.  
The relevant By-law 2022-35 is listed under item 12 of the Minutes.

**7.17 Transit Pass Partnership with Algoma District School Board**

The report of the Director of Community Services was received by Council.  
Moved by: Councillor C. Gardi  
Seconded by: Councillor L. Dufour

Resolved that the report of the Director of Community Services dated April 11, 2022 concerning Transit Pass Partnership with Algoma District School Board be received and that a one-year pilot project running from fall 2022 until the end of summer 2023 be approved. (Should a delay in fare box upgrade installation occur, the period would shift to January 2023 ending December 31, 2023.)

**Carried**

#### **7.18 Tourism Development Fund Application – Ultra Trail Stokely Creek 2022**

The report of the Director of Tourism and Community Development was received by Council.

Moved by: Councillor M. Scott

Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Director of Tourism and Community Development dated April 11, 2022 concerning Ultra Trail Stokely Creek trail running event application to the Tourism Development Fund be received and that the recommendation of the Tourism Sault Ste. Marie Board of Directors to allocate \$10,000 be approved.

**Carried**

#### **7.20 2022 Biennial Bridge Inspection – Capital Budget Amendment**

The report of the Municipal Services Engineer was received by Council.

Moved by: Councillor M. Scott

Seconded by: Councillor L. Dufour

Resolved that the report of the Municipal Services Engineer dated April 11, 2022 concerning 2022 Biennial Bridge Inspections be received and that the request to redirect \$16,051 from the 2022 miscellaneous construction budget for Bridge and Aqueduct Rehabilitation funding to the 2022 miscellaneous construction budget for bridge inspections be approved.

**Carried**

#### **7.21 Storm Sewer Rehabilitation**

The report of the Land Development and Environmental Engineer was received by Council.

Moved by: Councillor M. Scott

Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Land Development and Environmental Engineer dated April 11, 2022 concerning the storm sewer rehabilitation project be received and that the single sourcing

of AECOM be approved, with an Engineering Agreement to be brought forward at a future Council meeting.

**Carried**

## **7.22 Railway Crossings**

The report of the Area Coordinator, Wastewater was received by Council.

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Area Coordinator, Wastewater dated April 11, 2022 concerning Railway Crossings be received as information.

**Carried**

## **7.23 Access Agreement – 273 Old Garden River Road**

Councillor M. Shoemaker declared a conflict on this item. (One of the parties to the agreement is a client of law firm.)

Councillor C. Gardi declared a conflict on this item. (Employee of Huron Superior Catholic District School Board.)

The report of the Assistant City Solicitor/Senior and Municipal Services Engineer was received by Council.

The relevant By-law 2022-63 is listed under item 12 of the Minutes.

## **7.24 740 Allen's Side Road Declared Surplus**

The report of the Assistant City Solicitor/Senior Litigation Counsel was received by Council.

The relevant By-law 2022-61 is listed under item 12 of the Minutes.

## **7.25 Innovation Centre Lease Extension**

The report of the City Solicitor was received by Council.

## **7.26 Draft Official Plan**

The report of the Senior Planner was received by Council.

Moved by: Councillor M. Scott

Seconded by: Councillor L. Dufour

Resolved that the report of the Senior Planner dated April 11, 2022 concerning Draft Official Plan be received and that staff proceed with:

- Public consultation upon the draft Official Plan
- Submitting the draft Official Plan to the Province for preliminary review and comments

**Carried**

### **7.26.1 Correspondence**

### **7.27 Civic Centre Improvements**

The report of the Director of Engineering was received by Council.

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Director of Engineering dated April 11, 2022 concerning Civic Centre Improvements be received and that the overall project budget be revised to \$2,727,423 and the engineering fee limit be raised to \$294,000.

**Carried**

### **7.28 Recycling Contract Extension – GFL Environmental Inc.**

The report of the Director of Public Works was received by Council.

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Director of Public Works dated April 11, 2022 concerning Recycling Contract Extension – GFL Environmental Inc. be received and that the Legal Department be requested to provide a contract extension and an amendment agreement for a future Council meeting.

**Carried**

### **7.29 Rental Housing Incentive Program Extension to 2024**

The report of the Planning Director was received by Council.

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Planning Director dated April 11, 2022 concerning an extension of the Rental Housing Incentive Program be received and that Council authorize public notice for this matter to be heard on May 24, 2022.

**Carried**

**7.30 Rental Housing Incentive Program 15 – 25 Donna Drive**

The report of the Planning Director was received by Council.

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that the report of the Planning Director dated April 11, 2022 concerning Rental Housing Incentive Program 15 be received and that City Council authorize a three-year incremental tax rebate program (75%, 50% and 25%) for the property at 25 Donna Drive, subject to:

1. That the municipal rebate applies only to the increase in assessment resulting from new construction; and
2. After the rebate program is completed the full municipal taxes will apply.

**Carried**

**7.31 Rental Housing Incentive Program 16 – 96 Great Northern Road**

Councillor M. Shoemaker declared a conflict on this item. (Royal Canadian Legion is a client.)

The report of the Senior Planner was received by Council.

Moved by: Councillor M. Scott

Seconded by: Councillor L. Dufour

Resolved that the report of the Senior Planner dated April 11, 2022 concerning Rental Housing Incentive Program 16 be received and that City Council authorize a four-year incremental tax grant (75%, 75%, 50%, 25%) for the proposed 107-unit development at 96 Great Northern Road, subject to:

1. That the municipal tax grant applies only to the increase in assessment resulting from new construction; and

2. After the grant program is completed full municipal taxes will apply.

**Carried**

**7.19 Petition Against Passchendaele Lane**

The report of the Manager of Design and Transportation Engineering was received by Council.

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Vezeau-Allen

Resolved that the report of the Manager of Design and Transportation Engineering dated April 11, 2022 concerning Petition Against Passchendaele Lane be received and that the City postpone the construction of Passchendaele Lane for two years until 2024.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano		X	
Councillor P. Christian		X	
Councillor S. Hollingsworth		X	
Councillor L. Dufour		X	
Councillor L. Vezeau-Allen		X	
Councillor D. Hilsinger			X
Councillor M. Shoemaker		X	
Councillor M. Bruni		X	
Councillor R. Niro		X	
Councillor C. Gardi		X	
Councillor M. Scott		X	
<b>Results</b>	<b>0</b>	<b>10</b>	<b>1</b>

**Defeated**

**7.19.1 Additional Motion**

Moved by: Councillor M. Shoemaker

Seconded by: Councillor M. Scott

Resolved that Council direct staff to proceed with the construction of Passchendaele Lane in 2022 and that the entire cost of the construction be paid from the City's capital budget.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger			X
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>10</b>	<b>0</b>	<b>1</b>

**Carried**

**8. Reports of City Departments, Boards and Committees**

**8.1 Administration**

**8.2 Corporate Services**

**8.3 Community Development and Enterprise Services**

**8.3.1 Economic Development Program – N1 Solutions**

Councillor S. Hollingsworth declared a conflict on this item. (One of the principals of N1 Solutions is a relative.)

Josh Armstrong and Dan Hollingsworth of N1 Solutions were in attendance.

The report of the Manager of Business Development was received by Council.

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that the report of the Manager of Business Development dated April 11, 2022 concerning Economic Development Program proposal from N1 Solutions for business expansion and investment in 477 Queen Street East be received and that Council approve the investment of \$100,000 through the Economic Growth Community Improvement Plan utilizing the Economic Development Program.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth			
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger			X
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>9</b>	<b>0</b>	<b>1</b>

**Carried**

**8.4 Public Works and Engineering Services**

**8.5 Fire Services**

**8.6 Legal**

**8.7 Planning**

**8.7.1 A-2-22-Z 149 Pim Street**

The applicant, Laura Scott, was in attendance.

The report of the Planner was received by Council.

Moved by: Councillor M. Scott

Seconded by: Councillor L. Dufour

Resolved that the report of the Planner dated April 11, 2022 concerning rezoning application A-2-22-Z be received and that Council rezone 149 Pim Street from Low Density Residential Zone (R3) to Low Density Residential Zone (R3.S) with a Special Exception to permit, in addition to the uses permitted in an R3 zone, pet grooming services as a home-based business, subject to the following special provisions:

1. Prohibit the boarding and overnight accommodation of animals.
2. Permit parking in a required front yard as currently exists.

And that the Legal Department be requested to prepare the necessary by-law(s) to effect the same.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger			X
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		

Councillor M. Scott	X		
<b>Results</b>	<b>10</b>	<b>0</b>	<b>1</b>

**Carried**

**8.8 Boards and Committees**

**8.8.1 Library Board**

Moved by: Councillor M. Scott  
 Seconded by: Councillor L. Vezeau-Allen

Resolved that Elizabeth Webkamigad be appointed to the Library Board from April 11, 2022 until the remainder of City Council’s term or until such time as a successor is appointed.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger			X
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>10</b>	<b>0</b>	<b>1</b>

**Carried**

**9. Unfinished Business, Notice of Motions and Resolutions Placed on Agenda by Members of Council**

**9.1 Light Pollution**

Moved by: Councillor S. Hollingsworth

Seconded by: Councillor P. Christian

Whereas, as defined by the International Dark-Sky Association, light pollution refers to any inappropriate or excessive use of artificial light, which affects humans, wildlife, and the climate and;

Whereas light pollution can be in the form of glare, skyglow, light trespass or clutter and;

Whereas, like excessive noise, light pollution can have a negative impact on a residential area; and

Whereas Sault Ste. Marie does not have an existing light pollution bylaw;

Now Therefore Be It Resolved that staff be requested to review existing light pollution by-laws from other communities and make a recommendation on how a light pollution by-law might be implemented and enforced in the City of Sault Ste. Marie.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger			X
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>10</b>	<b>0</b>	<b>1</b>

**Carried**

- 10. Committee of the Whole for the Purpose of Such Matters as are Referred to it by the Council by Resolution**
- 11. Adoption of Report of the Committee of the Whole**
- 12. Consideration and Passing of By-laws**

Moved by: Councillor C. Gardi  
Seconded by: Councillor L. Vezeau-Allen

Resolved that all By-laws under item 12 of the Agenda under date April 11, 2022 save and except By-law 2022-63 and 2022-70 be approved.

**Carried**

**12.1 By-laws before Council to be passed which do not require more than a simple majority**

**12.1.1 By-law 2022-35 (Agreement) Superior Osteo Postural Clinic Inc.**

Moved by: Councillor C. Gardi  
Seconded by: Councillor L. Dufour

Resolved that By-law 2022-35 being a by-law to approve the name change from Superior Sports Training Incorporated to Superior Osteo Postural Clinic Inc. and to authorize the execution of the Agreement between the City and Superior Osteo Postural Clinic Inc. to extend the lease at the John Rhodes Community Centre 260-280 Elizabeth Street for one year be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.2 By-law 2022-59 (Second Amending Agreement) Mill Market Sault Ste. Marie RFP Mobile Food Vending Units Canal Drive**

Moved by: Councillor C. Gardi  
Seconded by: Councillor L. Dufour

Resolved that By-law 2022-59 being a by-law to approve the Mill Market Sault Ste. Marie to issue a Request for Proposal for two (2) full food mobile units to be located at 35 Canal Drive and one (1) light duty food unit at Clergue Park for the summer of 2022 and to authorize the execution of the Second Amending Lease Agreement between the City and Mill Market Sault

Ste. Marie to include two (2) mobile food vending units at 35 Canal Drive be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.3 By-law 2022-60 (Agreement) Licence to Occupy Mill Market Mobile Food Vending Unit Clergue Park**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-60 being a by-law to authorize the execution of the Licence to Occupy City Property Agreement between the City and Mill Market Sault Ste. Marie for one (1) mobile food vending unit at Clergue Park be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.4 By-law 2022-61 (Property Surplus and Sale) 740 Allen's Side Road Mancuso Estate**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-61 being a by-law to declare the City owned property legally described as PIN 31603-0429 (LT), PT SEC 27, KORAH AS IN T64099 EXCEPT PT 2 1R1417; SAULT STE. MARIE being civic 740 Allen's Side Road as surplus to the City's needs and to authorize the disposition of the said property to the Estate of Joseph Mancuso or as otherwise directed be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.5 By-law 2022-62 (Agreement) Sault Amateur Soccer Association (Strathclair)**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-62 being a by-law to authorize the execution of the Agreement between the City and Sault Amateur Soccer Association for the use of Strathclair Park, commencing on May 1, 2022 and terminating on April 30, 2027 be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.7 By-law 2022-66 (Elections Service Agreement) Algoma District School Board**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-66 being a by-law to authorize the execution of the Agreement between the City and the Algoma District School Board to conduct elections under their jurisdiction in territories without municipal organization in the Algoma District be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.8 By-law 2022-67 (Elections Service Agreement) Conseil Scolaire de District Catholique du Nouvel-Ontario**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-67 being a by-law to authorize the execution of the Agreement between the City and Conseil Scolaire de District Catholique du Nouvel-Ontario to conduct elections under their jurisdiction in territories without municipal organization in the Algoma District be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.9 By-law 2022-68 (Elections Service Agreement) Conseil Scolaire Public Du Grand Nord De L'Ontario**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-68 being a by-law to authorize the execution of the Agreement between the City and Conseil Scolaire Public Du Grand Nord De L'Ontario to conduct elections under their jurisdictions in territories without municipal organization in the Algoma District be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.10 By-law 2022-69 (Elections Service Agreement) Sault Ste. Marie District Social Services Administration Board**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-69 being a by-law to authorize the execution of the Agreement between the City and Sault Ste. Marie District Social Services Administration Board to conduct elections under their jurisdictions in territories without municipal organization in the Algoma District be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.12 By-law 2022-71 (Administration) Amend By-law 2015-147 Membership Fees, Registration Fees and Travel Expenses**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-71 being a by-law to amend By-law 2015-147 (being a by-law to authorize payment of membership fees, registration fees and travel expenses incurred by members of the Council and employees of the Corporation while travelling on the business of the Corporation) be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.13 By-law 2022-72 (Elections) Policy Use of Corporate Resources During a Municipal Election**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-72 being a by-law to adopt a policy regarding the use of corporate resources during a municipal election be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.14 By-law 2022-73 (Agreement) Sault Ste. Marie Innovation Centre**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-73 being a by-law to authorize the execution of the Extending Agreement between the City and Sault Ste. Marie Innovation Centre to amend the Lease Agreement for a portion of 99 Foster Drive to extend the termination date to April 30, 2023 be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.6 By-law 2022-63 (Agreement) 273 Old Garden River Road**

Councillor M. Shoemaker declared a conflict on this item. (One of the parties to the agreement is a client of law firm.)

Councillor C. Gardi declared a conflict on this item. (Employee of Huron Superior Catholic District School Board.)

Moved by: Councillor S. Hollingsworth

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-63 being a by-law to authorize the execution of the Agreement between the City and Daniel Fremlin Holdings Inc. and the Huron Superior Catholic District School Board for access over the City property known as 273 Old Garden River Road be passed in open Council this 11th day of April, 2022.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger			X
Councillor M. Shoemaker			
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi			
Councillor M. Scott	X		
<b>Results</b>	<b>8</b>	<b>0</b>	<b>1</b>

**Carried**

**12.1.11 By-law 2022-70 (Elections Service Agreement) Huron Superior Catholic District School Board**

Councillor C. Gardi declared a conflict on this item. (Employee of Huron Superior Catholic District School Board.)

Moved by: Councillor M. Bruni

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-70 being a by-law to authorize the execution of the Agreement between the City and Huron Superior Catholic District School Board to conduct elections under their jurisdictions in territories without municipal organization in the Algoma District be passed in open Council this 11th day of April, 2022.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger			X
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi			
Councillor M. Scott	X		
<b>Results</b>	<b>9</b>	<b>0</b>	<b>1</b>

**Carried**

**12.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**

**12.3 By-laws before Council for THIRD reading which do not require more than a simple majority**

**12. Consideration and Passing of By-laws**

**12.1 By-laws before Council to be passed which do not require more than a simple majority**

**12.1.6 By-law 2022-63 (Agreement) 273 Old Garden River Road**

Councillor M. Shoemaker declared a conflict on this item. (One of the parties to the agreement is a client of law firm.)

Councillor C. Gardi declared a conflict on this item. (Employee of Huron Superior Catholic District School Board.)

Moved by: Councillor S. Hollingsworth

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-63 being a by-law to authorize the execution of the Agreement between the City and Daniel Fremlin Holdings Inc. and the Huron Superior Catholic District School Board for access over the City property known as 273 Old Garden River Road be passed in open Council this 11th day of April, 2022.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger			X
Councillor M. Shoemaker			
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi			
Councillor M. Scott	X		

**Results**

**8**

**0**

**1**

**Carried**

**12.1 By-laws before Council to be passed which do not require more than a simple majority**

**12.1.1 By-law 2022-35 (Agreement) Superior Osteo Postural Clinic Inc.**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-35 being a by-law to approve the name change from Superior Sports Training Incorporated to Superior Osteo Postural Clinic Inc. and to authorize the execution of the Agreement between the City and Superior Osteo Postural Clinic Inc. to extend the lease at the John Rhodes Community Centre 260-280 Elizabeth Street for one year be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.2 By-law 2022-59 (Second Amending Agreement) Mill Market Sault Ste. Marie RFP Mobile Food Vending Units Canal Drive**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-59 being a by-law to approve the Mill Market Sault Ste. Marie to issue a Request for Proposal for two (2) full food mobile units to be located at 35 Canal Drive and one (1) light duty food unit at Clergue Park for the summer of 2022 and to authorize the execution of the Second Amending Lease Agreement between the City and Mill Market Sault Ste. Marie to include two (2) mobile food vending units at 35 Canal Drive be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.3 By-law 2022-60 (Agreement) Licence to Occupy Mill Market Mobile Food Vending Unit Clergue Park**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-60 being a by-law to authorize the execution of the Licence to Occupy City Property Agreement between the City and Mill Market Sault Ste. Marie for one (1)

mobile food vending unit at Clergue Park be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.4 By-law 2022-61 (Property Surplus and Sale) 740 Allen's Side Road Mancuso Estate**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-61 being a by-law to declare the City owned property legally described as PIN 31603-0429 (LT), PT SEC 27, KORAH AS IN T64099 EXCEPT PT 2 1R1417; SAULT STE. MARIE being civic 740 Allen's Side Road as surplus to the City's needs and to authorize the disposition of the said property to the Estate of Joseph Mancuso or as otherwise directed be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.5 By-law 2022-62 (Agreement) Sault Amateur Soccer Association (Strathclair)**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-62 being a by-law to authorize the execution of the Agreement between the City and Sault Amateur Soccer Association for the use of Strathclair Park, commencing on May 1, 2022 and terminating on April 30, 2027 be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.7 By-law 2022-66 (Elections Service Agreement) Algoma District School Board**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-66 being a by-law to authorize the execution of the Agreement between the City and the Algoma District School Board to conduct elections under their jurisdiction in territories without municipal organization in the Algoma District be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.8 By-law 2022-67 (Elections Service Agreement) Conseil Scolaire de District Catholique du Nouvel-Ontario**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-67 being a by-law to authorize the execution of the Agreement between the City and Conseil Scolaire de District Catholique du Nouvel-Ontario to conduct elections under their jurisdiction in territories without municipal organization in the Algoma District be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.9 By-law 2022-68 (Elections Service Agreement) Conseil Scolaire Public Du Grand Nord De L'Ontario**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-68 being a by-law to authorize the execution of the Agreement between the City and Conseil Scolaire Public Du Grand Nord De L'Ontario to conduct elections under their jurisdictions in territories without municipal organization in the Algoma District be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.10 By-law 2022-69 (Elections Service Agreement) Sault Ste. Marie District Social Services Administration Board**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-69 being a by-law to authorize the execution of the Agreement between the City and Sault Ste. Marie District Social Services Administration Board to conduct elections under their jurisdictions in territories without municipal organization in the Algoma District be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.12 By-law 2022-71 (Administration) Amend By-law 2015-147 Membership Fees, Registration Fees and Travel Expenses**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-71 being a by-law to amend By-law 2015-147 (being a by-law to authorize payment of membership fees, registration fees and travel expenses incurred by members of the Council and employees of the Corporation while travelling on the business of the Corporation) be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.13 By-law 2022-72 (Elections) Policy Use of Corporate Resources During a Municipal Election**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-72 being a by-law to adopt a policy regarding the use of corporate resources during a municipal election be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.14 By-law 2022-73 (Agreement) Sault Ste. Marie Innovation Centre**

Moved by: Councillor C. Gardi

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-73 being a by-law to authorize the execution of the Extending Agreement between the City and Sault Ste. Marie Innovation Centre to amend the Lease Agreement for a portion of 99 Foster Drive to extend the termination date to April 30, 2023 be passed in open Council this 11th day of April, 2022.

**Carried**

**12.1.11 By-law 2022-70 (Elections Service Agreement) Huron Superior Catholic District School Board**

Councillor C. Gardi declared a conflict on this item. (Employee of Huron Superior Catholic District School Board.)

Moved by: Councillor M. Bruni

Seconded by: Councillor L. Dufour

Resolved that By-law 2022-70 being a by-law to authorize the execution of the Agreement between the City and Huron Superior Catholic District School Board to conduct elections under their jurisdictions in territories without municipal organization in the Algoma District be passed in open Council this 11th day of April, 2022.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger			X
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi			
Councillor M. Scott	X		
<b>Results</b>	<b>9</b>	<b>0</b>	<b>1</b>

**Carried**

**13. Questions By, New Business From, or Addresses by Members of Council Concerning Matters Not Otherwise on the Agenda**

**14. Closed Session**

**15. Adjournment**

Moved by: Councillor M. Scott

Seconded by: Councillor L. Dufour

Resolved that this Council now adjourn.

**Carried**

Mayor

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City Clerk



OFFICE OF THE MAYOR

## PROCLAMATION

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**WHEREAS** Throughout our community, museums, art galleries and heritage sites reflect our local history and culture and contribute to our economy by welcoming visitors and tourists to our community; and

**WHEREAS** This month provides an opportunity to increase awareness of our community's museums in Sault Ste. Marie, and celebrate the contributions these institutions make to quality of life, education and economic development. We encourage the community to visit a museum to *unleash "The Power of Museums"*; and

**WHEREAS** The Canadian Bushplane Heritage Centre encourages visitors to Learn the science behind mesmerizing Guinness World Record accomplishments with The Science of Guinness World Records Northern Tour, until May 12<sup>th</sup>; and

**WHEREAS** The Ermatinger Clergue National Historic Site will continue to host "Stories Steeped in Stone Performance Series", and the Mayors Youth Advisory Council – Art Gala event on May 14<sup>th</sup>; and

**WHEREAS** May 18<sup>th</sup>, 2022 is *International Museum Day*, the Sault Ste. Marie Museum and Entomica have partnered together to showcase the importance of Natural History, with a special exhibition and event at the Museum; and

**NOW THEREFORE**, I, Christian Provenzano, as Mayor of the City of Sault Ste. Marie, do hereby proclaim **May 2022** as "**May is Museum Month**" and encourage all local citizens and visitors, to once again visit our galleries and museums.

Signed,

Christian Provenzano  
Mayor



OFFICE OF THE MAYOR

**PROCLAMATION**

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**WHEREAS** Canadian Mental Health Association Mental Health Week promotes mental health awareness through education campaigns, activities and events held in Sault Ste. Marie and across the Algoma District. CMHA offers practical ways to maintain and improve mental health and support recovery from mental health problems and illnesses; and

**WHEREAS** The Canadian Mental Health Association encourages everyone to Get Real for Mental Health – When someone is struggling, you don't have to fix their pain. Tune in and see through their eyes. This is empathy; and

**WHEREAS** You can understand even if you don't agree. Understand someone's feelings. This is empathy; and

**WHEREAS** We may be different but we're not on different sides. See the world as others do. This is empathy; and

**WHEREAS** This Mental Health Week, #GetReal about how to help. Before you weigh in, tune in; and

**WHEREAS** The Canadian Mental Health Association encourages everyone to speak up and take action to improve mental health for all Canadians; and increased awareness understand of mental health will promote the use of mental health services and supports and ensure Canadians with mental health problems and illnesses are afforded the opportunity to recover; and The Canadian Mental Health Association actively supports and encourages good mental health in all aspects of our lives:

**NOW THEREFORE**, I, Christian Provenzano, as Mayor of the City of Sault Ste. Marie, do hereby proclaim **May 2nd to May 8th, 2022** as “**Canadian Mental Association Mental Health Week**” and throughout the year.

Signed,

Christian Provenzano  
Mayor



OFFICE OF THE MAYOR

## PROCLAMATION

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**WHEREAS** It is imperative that communities across Canada be reminded of the importance of sun safety; and

**WHEREAS** Over-exposure to UV radiation is one of the major causes of melanoma and non-melanoma skin cancers; and

**WHEREAS** Skin cancers is the most common of all cancers. 1 in 6 Canadians born in the 1990's will get skin cancer in their lifetimes; and

**WHEREAS** Many people seek sun without taking the advisable precautionary measures and are unaware that any darkening of skin colour, including a tan, is indicative of UV damage; and

**WHEREAS** Skin self-examinations should be performed on a monthly basis because skin cancers are highly treatable when detected early; and

**WHEREAS** Save Your Skin Foundation is dedicated to the fight against non-melanoma skin cancers, melanoma and ocular melanoma through nationwide education, advocacy, and awareness initiative:

**NOW THEREFORE**, I, Christian Provenzano, as Mayor of the City of Sault Ste. Marie, do hereby proclaim the month of **May 2022** as "**MELANOMA AND SKIN CANCER AWARENESS MONTH**" in Sault Ste. Marie.

Signed,

Christian Provenzano  
MAYOR



OFFICE OF THE MAYOR

## PROCLAMATION

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**WHEREAS** The causes of and cure for brain tumours are unknown and early detection and treatment is vital to prolonged and improved survival; and

**WHEREAS** Brain tumours strike people of all ages crossing all economic, social and ethnic boundaries; and

**WHEREAS** Brain tumours are the most common cause of solid cancer death in children and young adults; and

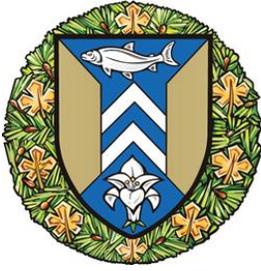
**WHEREAS** Approximately 27 Canadians a day are diagnosed with a brain tumour; and

**WHEREAS** The mission of Brain Tumour Foundation of Canada is to reach every Canadian affected by a brain tumour through support, education, information and research:

**NOW THEREFORE**, I, Christian Provenzano, as Mayor of the City of Sault Ste. Marie, do hereby declare that **May** is **Brain Tumour Awareness Month** in the City of Sault Ste. Marie and **ask everyone to wear grey on May 27<sup>th</sup>, 2022** to raise awareness about brain tumours and to show support for those who have brain tumours.

Signed,

Christian Provenzano  
MAYOR



The Corporation of the  
City of Sault Ste. Marie  
**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Shelley J. Schell, CPA, CA Chief Financial Officer &  
Treasurer  
DEPARTMENT: Corporate Services  
RE: Year End Financial Report-December 31, 2021

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**Purpose**

The purpose of this report is to provide the Year End Operating and Capital Financial Report for December 31, 2021 and to seek Council approval of year end reserve transfers.

**Background**

Council approved the Surplus Policy on September 11, 2017, which provided that any surplus would be allocated as follows:

- 40% to Tax Stabilization Reserve
- 30% to Capital Reserves
- 30% to Long Term Debt.

As at December 31, 2021, the unaudited surplus for the year is \$2,573,640 and has been allocated in accordance with the policy.

**Analysis**

Operating

The surplus by department is listed below.

\$(000)	YTD-Actual	Budget-2021	Variance
Mayor & Council	626	749	124
Chief Administrative Officer	406	408	2
Corporate Services	8,149	8,634	485
Legal	1,663	1,921	258
Fire Services	14,912	14,985	73
Public Works & Engineering	43,764	43,955	191

Community Development & Enterprise Services	15,345	17,447	2,103
Levy Boards	21,641	21,653	13
Outside Agencies and Local Boards	34,747	34,326	(421)
Corporate-Financials	(151,488)	(151,769)	(280)
Capital Levy & Debenture Debt	7,662	7,689	27
Surplus			2,574

The most significant variance and contributor to the 2021 surplus is the Community Development & Enterprise Services Department for \$2.1 million, of which \$1.3 million was in Transit operations. The 2021 Operating budget for Transit was approved with reduced revenue and operational costs for Covid-19 for the first 6 months and a graduated service recovery without restrictions for the last 6 months. At the time of budget approval no additional Safe Restart Funding from the Province was announced. Subsequent to budget approval Safe Restart Funding for Transit was announced with \$2.1 million received for 2021. This is offset by a further negative budget variance from transit fees and user charges of \$470,000 with ridership less than forecasted in the budget.

Other key variances to note include:

Long Term Care Home one-time mitigation funding	\$ 482,900
PUC Special Dividend	\$ 425,000
Insurance savings	\$ 290,700
Tax Penalties & Interest Waived-revenue forgone	\$(1,145,350)
Provincial COVID Recovery grant -operating	\$ 1,837,130
Tax Stabilization Reserve-budget revenue not required	\$(1,235,630)

The detailed financial report by department is included in Appendix A.

### Capital

Appendix B includes a summary of the 2021 Capital Budget. As of December 31, 2021 approximately 60% of the approved budget has been spent. Remaining budget amounts include:

- Roads/Bridges/Storm Sewers remaining budget includes \$2,500,000 for a connecting link project that was not approved. The City share \$250,000 will be carried forward for future projects.
- Sanitary Sewer projects will continue into 2022 for completion.
- Transit Fleet & Equipment includes approximately \$1.5 million for the relocation of the Downtown Terminal which will be carried over for completion.

- Building Capital Maintenance remaining budget relates mainly to the Civic Centre Upgrades project. As reported to Council April 11, 2022, this project budget has an approved increase to \$2.7 million and has been delayed due to supply issues. This project will be carried over for completion as well.

### Reserves

Year end reserve transfer for 2021 are reflected in Appendix C for Council approval. The transfer to the Computer Software Reserve will exceed the current established target level of \$100,000. With limited resources for this area, exceeding the target level would preserve much needed funding. The target level will be reviewed in conjunction with the Reserve and Reserve Fund Policy update schedule for the first year of each Council term.

### **Financial Implications**

The financial implication of the year end surplus and Capital budget are included in the analysis section of the report.

### **Strategic Plan / Policy Impact**

This is an operational matter not articulated in the strategic plan.

### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Chief Financial Officer & Treasurer regarding the 2021 year end financial reports be received and that Council approve the 2021 year end reserve transfers.

Respectfully submitted,

Shelley J. Schell, CPA, CA  
Chief Financial Officer/Treasurer  
705.759.5355  
[s.schell@cityssm.on.ca](mailto:s.schell@cityssm.on.ca)

City of Sault Ste. Marie - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual Year End	2020	Budget-Rem YTD 2020
<b>REVENUE</b>							
Taxation	(\$125,895,298.92)	(\$125,248,213.00)	\$647,085.92	(0.52%)	<b>(\$121,262,102.13)</b>	(\$120,985,175.00)	(0.23%)
Payment in Lieu of taxes	(\$4,490,231.86)	(\$4,480,756.00)	\$9,475.86	(0.21%)	<b>(\$4,480,450.89)</b>	(\$4,347,584.00)	(3.06%)
Fees and user charges	(\$26,267,495.03)	(\$27,034,116.00)	(\$766,620.97)	2.84%	<b>(\$22,860,642.36)</b>	(\$29,874,141.00)	23.48%
Government grants	(\$24,928,745.07)	(\$19,331,719.00)	\$5,597,026.07	(28.95%)	<b>(\$25,678,296.46)</b>	(\$20,362,847.00)	(26.10%)
Interest and Investment income	(\$3,426,164.60)	(\$4,320,000.00)	(\$893,835.40)	20.69%	<b>(\$3,385,320.41)</b>	(\$4,320,000.00)	21.64%
Contribution from own funds	(\$1,768,981.92)	(\$2,198,023.00)	(\$429,041.08)	19.52%	<b>(\$3,075,835.34)</b>	(\$195,000.00)	(1,477.35%)
Other income	(\$2,165,148.99)	(\$1,848,455.00)	\$316,693.99	(17.13%)	<b>(\$1,686,866.20)</b>	(\$3,070,093.00)	45.05%
Change in future employee benefits				0.00%	<b>(\$1,067,679.86)</b>		0.00%
	<b>(\$188,942,066.39)</b>	<b>(\$184,461,282.00)</b>	<b>\$4,480,784.39</b>	<b>(2.43%)</b>	<b>(\$183,497,193.65)</b>	<b>(\$183,154,840.00)</b>	<b>(0.19%)</b>
<b>EXPENDITURES</b>							
Salaries	\$48,655,030.24	\$49,736,099.00	\$1,081,068.76	2.17%	<b>\$68,781,876.58</b>	\$67,967,693.00	(1.20%)
Benefits	\$13,403,646.83	\$14,367,459.00	\$963,812.17	6.71%	<b>\$17,749,683.91</b>	\$19,063,685.00	6.89%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$62,058,677.07</b>	<b>\$64,103,558.00</b>	<b>\$2,044,880.93</b>	<b>3.19%</b>	<b>\$86,531,560.49</b>	<b>\$87,031,378.00</b>	<b>0.57%</b>
Travel and training	\$193,861.29	\$589,683.00	\$395,821.71	67.12%	<b>\$519,694.53</b>	\$1,168,243.00	55.51%
Vehicle allowance, maintenance and repairs	\$5,082,833.52	\$3,158,485.00	(\$1,924,348.52)	(60.93%)	<b>\$5,994,444.28</b>	\$4,696,446.00	(27.64%)
Utilities and Fuel	\$9,327,247.40	\$10,431,938.00	\$1,104,690.60	10.59%	<b>\$9,113,994.77</b>	\$10,808,363.00	15.68%
Materials and supplies	\$6,039,189.54	\$5,442,758.00	(\$596,431.54)	(10.96%)	<b>\$6,895,583.96</b>	\$6,485,810.00	(6.32%)
Maintenance and repairs	\$2,253,728.90	\$2,429,143.00	\$175,414.10	7.22%	<b>\$2,319,329.28</b>	\$2,524,059.00	8.11%
Program expenses	\$803,994.21	\$575,458.00	(\$228,536.21)	(39.71%)	<b>\$875,992.50</b>	\$930,720.00	5.88%
Goods for resale	\$285,227.45	\$489,160.00	\$203,932.55	41.69%	<b>\$251,782.60</b>	\$576,422.00	56.32%
Rents and leases	\$155,932.99	\$164,557.00	\$8,624.01	5.24%	<b>\$184,777.67</b>	\$288,152.00	35.87%
Taxes and licenses	\$1,752,260.51	\$2,023,010.00	\$270,749.49	13.38%	<b>\$1,844,291.49</b>	\$1,842,089.00	(0.12%)
Financial expenses	\$3,032,077.60	\$2,710,039.00	(\$322,038.60)	(11.88%)	<b>\$3,367,005.35</b>	\$2,640,058.00	(27.54%)
Purchased and contracted services	\$9,994,937.54	\$10,408,958.00	\$414,020.46	3.98%	<b>\$9,706,392.80</b>	\$10,556,197.00	8.05%
Grants to others	\$56,123,214.09	\$55,613,863.00	(\$509,351.09)	(0.92%)	<b>\$25,431,317.44</b>	\$25,589,424.00	0.62%
Long term debt	\$1,795,301.64	\$1,795,301.00	(\$0.64)	(0.00%)	<b>\$2,831,536.14</b>	\$2,875,685.00	1.54%
Transfer to own funds	\$27,440,860.79	\$24,395,400.00	(\$3,045,460.79)	(12.48%)	<b>\$26,372,235.43</b>	\$23,832,785.00	(10.66%)
Capital expense	\$398,540.29	\$350,101.00	(\$48,439.29)	(13.84%)	<b>\$1,724,375.16</b>	\$1,529,139.00	(12.77%)
Depreciation			\$0.00	0.00%	<b>\$17,252,318.95</b>		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%	<b>\$408,800.52</b>		0.00%
Less: recoverable costs	(\$369,457.91)	(\$220,130.00)	\$149,327.91	(67.84%)	<b>(\$467,120.24)</b>	(\$220,130.00)	(112.20%)
<b>TOTAL OTHER EXPENSES</b>	<b>\$124,309,749.85</b>	<b>\$120,357,724.00</b>	<b>(\$3,952,025.85)</b>	<b>(3.28%)</b>	<b>\$114,626,752.63</b>	<b>\$96,123,462.00</b>	<b>(19.25%)</b>
	<b>\$186,368,426.92</b>	<b>\$184,461,282.00</b>	<b>(\$1,907,144.92)</b>	<b>(1.03%)</b>	<b>\$201,158,313.12</b>	<b>\$183,154,840.00</b>	<b>(9.83%)</b>
<b>NET (REVENUE)/EXPENDITURE</b>	<b>(\$2,573,639.47)</b>	<b>\$0.00</b>	<b>\$2,573,639.47</b>	<b>0.00%</b>	<b>\$17,661,119.47</b>	<b>\$0.00</b>	<b>0.00%</b>

Mayor & Council - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual	2020	Budget-Rem
					Year End		YTD 2020
<b>REVENUE</b>							
<b>EXPENDITURES</b>							
Salaries	\$450,485.11	\$487,354.00	\$36,868.89	7.57%	\$444,380.54	\$467,925.00	5.03%
Benefits	\$77,548.35	\$72,817.00	(\$4,731.35)	(6.50%)	\$69,392.04	\$64,726.00	(7.21%)
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$528,033.46</b>	<b>\$560,171.00</b>	<b>\$32,137.54</b>	<b>5.74%</b>	<b>\$513,772.58</b>	<b>\$532,651.00</b>	<b>3.54%</b>
Travel and training	\$2,697.73	\$53,500.00	\$50,802.27	94.96%	\$6,152.28	\$53,500.00	88.50%
Vehicle allowance, maintenance and repairs	\$29,515.74	\$35,675.00	\$6,159.26	17.26%	\$29,364.44	\$35,675.00	17.69%
Materials and supplies	\$59,006.87	\$62,910.00	\$3,903.13	6.20%	\$55,320.45	\$61,910.00	10.64%
Purchased and contracted services	\$357.76	\$2,100.00	\$1,742.24	82.96%	\$1,619.95	\$3,100.00	47.74%
Grants to others	\$4,462.80	\$35,000.00	\$30,537.20	87.25%	\$5,159.52	\$35,000.00	85.26%
Transfer to own funds	\$1,445.53		(\$1,445.53)	0.00%			0.00%
Depreciation			\$0.00	0.00%	\$343.53		0.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$97,486.43</b>	<b>\$189,185.00</b>	<b>\$91,698.57</b>	<b>48.47%</b>	<b>\$97,960.17</b>	<b>\$189,185.00</b>	<b>48.22%</b>
	\$625,519.89	\$749,356.00	\$123,836.11	16.53%	\$611,732.75	\$721,836.00	15.25%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$625,519.89</b>	<b>\$749,356.00</b>	<b>\$123,836.11</b>	<b>16.53%</b>	<b>\$611,732.75</b>	<b>\$721,836.00</b>	<b>15.25%</b>

CAO's Office - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual	2020	Budget-Rem
					Year End		YTD 2020
<b>REVENUE</b>							
<b>EXPENDITURES</b>							
Salaries	\$315,013.40	\$312,248.00	(\$2,765.40)	(0.89%)	\$321,231.22	\$296,395.00	(8.38%)
Benefits	\$76,268.50	\$72,755.00	(\$3,513.50)	(4.83%)	\$70,481.43	\$69,220.00	(1.82%)
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$391,281.90</b>	<b>\$385,003.00</b>	<b>(\$6,278.90)</b>	<b>(1.63%)</b>	<b>\$391,712.65</b>	<b>\$365,615.00</b>	<b>(7.14%)</b>
Travel and training	\$1,682.56	\$4,260.00	\$2,577.44	60.50%	\$998.98	\$5,050.00	80.22%
Vehicle allowance, maintenance and repairs	\$4,470.10	\$4,500.00	\$29.90	0.66%	\$4,424.33	\$4,480.00	1.24%
Materials and supplies	\$8,038.77	\$14,120.00	\$6,081.23	43.07%	\$8,439.54	\$13,290.00	36.50%
Purchased and contracted services		\$30.00	\$30.00	100.00%		\$90.00	100.00%
Capital expense	\$234.04	\$150.00	(\$84.04)	(56.03%)		\$150.00	100.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$14,425.47</b>	<b>\$23,060.00</b>	<b>\$8,634.53</b>	<b>37.44%</b>	<b>\$13,862.85</b>	<b>\$23,060.00</b>	<b>39.88%</b>
	\$405,707.37	\$408,063.00	\$2,355.63	0.58%	\$405,575.50	\$388,675.00	(4.35%)
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$405,707.37</b>	<b>\$408,063.00</b>	<b>\$2,355.63</b>	<b>0.58%</b>	<b>\$405,575.50</b>	<b>\$388,675.00</b>	<b>(4.35%)</b>

## Corporate Services - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Budget-Rem	Actual	Budget	Budget-Rem
	Actual	2021			Year End	2020	YTD 2020
<b>REVENUE</b>							
Fees and user charges	(\$101,934.16)	(\$131,891.00)	(\$29,956.84)	22.71%	<b>(\$103,378.25)</b>	<b>(\$152,270.00)</b>	32.11%
Government grants	(\$8,730.52)	(\$1,540.00)	\$7,190.52	(466.92%)	<b>(\$11,139.32)</b>	<b>(\$1,540.00)</b>	(623.33%)
Contribution from own funds	(\$5,882.75)		\$5,882.75	0.00%	<b>(\$8,158.72)</b>		0.00%
Other income	(\$131,868.31)	(\$118,535.00)	\$13,333.31	(11.25%)	<b>(\$118,643.09)</b>	<b>(\$120,293.00)</b>	1.37%
	<b>(\$248,415.74)</b>	<b>(\$251,966.00)</b>	<b>(\$3,550.26)</b>	1.41%	<b>(\$241,319.38)</b>	<b>(\$274,103.00)</b>	11.96%
<b>EXPENDITURES</b>							
Salaries	\$4,293,300.79	\$4,555,085.00	\$261,784.21	5.75%	<b>\$4,255,524.57</b>	<b>\$4,476,419.00</b>	4.93%
Benefits	\$1,835,512.72	\$1,918,204.00	\$82,691.28	4.31%	<b>\$1,756,602.95</b>	<b>\$1,905,077.00</b>	7.79%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$6,128,813.51</b>	<b>\$6,473,289.00</b>	<b>\$344,475.49</b>	<b>5.32%</b>	<b>\$6,012,127.52</b>	<b>\$6,381,496.00</b>	<b>5.79%</b>
Travel and training	\$47,263.38	\$135,195.00	\$87,931.62	65.04%	<b>\$68,933.29</b>	<b>\$139,445.00</b>	50.57%
Vehicle allowance, maintenance and repairs	\$239.98	\$1,190.00	\$950.02	79.83%	<b>\$643.85</b>	<b>\$1,340.00</b>	51.95%
Materials and supplies	\$15,108.54	\$79,607.00	\$64,498.46	81.02%	<b>\$80,874.51</b>	<b>\$80,496.00</b>	(0.47%)
Maintenance and repairs	\$795,479.50	\$859,537.00	\$64,057.50	7.45%	<b>\$583,259.08</b>	<b>\$670,037.00</b>	12.95%
Goods for resale	\$19,200.00	\$19,200.00	\$0.00	0.00%	<b>\$9,600.00</b>	<b>\$19,200.00</b>	50.00%
Rents and leases	\$5,794.14	\$3,000.00	(\$2,794.14)	(93.14%)	<b>\$1,821.16</b>	<b>\$3,000.00</b>	39.29%
Financial expenses	\$31,172.51	\$60,750.00	\$29,577.49	48.69%	<b>\$12,770.68</b>	<b>\$60,750.00</b>	78.98%
Purchased and contracted services	\$942,287.05	\$1,051,508.00	\$109,220.95	10.39%	<b>\$932,141.37</b>	<b>\$1,040,620.00</b>	10.42%
Grants to others	\$808.46	\$2,000.00	\$1,191.54	59.58%		<b>\$2,000.00</b>	100.00%
Transfer to own funds	\$323,178.61	\$75,000.00	(\$248,178.61)	(330.90%)	<b>\$343,150.15</b>	<b>\$75,000.00</b>	(357.53%)
Capital expense	\$87,896.68	\$125,750.00	\$37,853.32	30.10%	<b>\$97,339.18</b>	<b>\$118,550.00</b>	17.89%
Depreciation			\$0.00	0.00%	<b>\$292,972.99</b>		0.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$2,268,428.85</b>	<b>\$2,412,737.00</b>	<b>\$144,308.15</b>	<b>5.98%</b>	<b>\$2,423,506.26</b>	<b>\$2,210,438.00</b>	<b>(9.64%)</b>
	<b>\$8,397,242.36</b>	<b>\$8,886,026.00</b>	<b>\$488,783.64</b>	<b>5.50%</b>	<b>\$8,435,633.78</b>	<b>\$8,591,934.00</b>	<b>1.82%</b>
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$8,148,826.62</b>	<b>\$8,634,060.00</b>	<b>\$485,233.38</b>	<b>5.62%</b>	<b>\$8,194,314.40</b>	<b>\$8,317,831.00</b>	<b>1.48%</b>

Information Technology	2,614,309.87	2,679,066.00	64,756.13	2.4%
Finance	2,390,732.17	2,682,057.00	291,324.83	10.9%
Clerk's	1,067,583.39	1,135,369.00	67,785.61	6.0%
Human Resources	2,076,201.19	2,137,568.00	61,366.81	2.9%
	<b>8,148,826.62</b>	<b>8,634,060.00</b>	<b>485,233.38</b>	<b>5.62%</b>

Legal Department - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual	2020	Budget-Rem
					Year End		YTD 2020
<b>REVENUE</b>							
Fees and user charges	(\$1,378,846.79)	(\$1,770,434.00)	(\$391,587.21)	22.12%	(\$1,150,613.37)	(\$1,767,019.00)	34.88%
Government grants	(\$214,107.17)		\$214,107.17	0.00%	(\$296,547.11)	(\$27,518.00)	(977.65%)
Interest and Investment income	(\$2,160.28)		\$2,160.28	0.00%	(\$4,480.61)		0.00%
	(\$1,595,114.24)	(\$1,770,434.00)	(\$175,319.76)	9.90%	(\$1,451,641.09)	(\$1,794,537.00)	19.11%
<b>EXPENDITURES</b>							
Salaries	\$1,101,553.61	\$1,112,443.00	\$10,889.39	0.98%	\$1,068,820.19	\$1,135,535.00	5.88%
Benefits	\$278,411.65	\$284,197.00	\$5,785.35	2.04%	\$259,918.22	\$292,617.00	11.17%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$1,379,965.26</b>	<b>\$1,396,640.00</b>	<b>\$16,674.74</b>	<b>1.19%</b>	<b>\$1,328,738.41</b>	<b>\$1,428,152.00</b>	<b>6.96%</b>
Travel and training	\$2,349.07	\$25,335.00	\$22,985.93	90.73%	\$8,716.09	\$25,335.00	65.60%
Materials and supplies	\$65,675.57	\$79,730.00	\$14,054.43	17.63%	\$53,704.95	\$79,730.00	32.64%
Maintenance and repairs		\$2,170.00	\$2,170.00	100.00%		\$2,146.00	100.00%
Rents and leases	\$63,390.24	\$79,302.00	\$15,911.76	20.06%	\$73,528.08	\$78,802.00	6.69%
Taxes and licenses	\$1,462,486.63	\$1,753,305.00	\$290,818.37	16.59%	\$1,308,043.21	\$1,438,464.00	9.07%
Purchased and contracted services	\$277,589.45	\$347,398.00	\$69,808.55	20.09%	\$145,300.06	\$322,370.00	54.93%
Capital expense	\$6,969.60	\$8,000.00	\$1,030.40	12.88%	\$5,634.19	\$8,000.00	29.57%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%	\$91,416.36		0.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$1,878,460.56</b>	<b>\$2,295,240.00</b>	<b>\$416,779.44</b>	<b>18.16%</b>	<b>\$1,686,342.94</b>	<b>\$1,954,847.00</b>	<b>13.74%</b>
	\$3,258,425.82	\$3,691,880.00	\$433,454.18	11.74%	\$3,015,081.35	\$3,382,999.00	10.88%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$1,663,311.58</b>	<b>\$1,921,446.00</b>	<b>\$258,134.42</b>	<b>13.43%</b>	<b>\$1,563,440.26</b>	<b>\$1,588,462.00</b>	<b>1.58%</b>

## Fire Services - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual	2020	Budget-Rem
					Year End	2020	YTD 2020
<b>REVENUE</b>							
Fees and user charges	(\$292,605.33)	(\$250,438.00)	\$42,167.33	(16.84%)	<b>(\$298,287.28)</b>	(\$252,142.00)	(18.30%)
Government grants	(\$406,322.97)		\$406,322.97	0.00%			0.00%
Other income	(\$2,259.64)	(\$3,000.00)	(\$740.36)	24.68%	<b>(\$381.81)</b>	(\$2,700.00)	85.86%
	<b>(\$701,187.94)</b>	<b>(\$253,438.00)</b>	<b>\$447,749.94</b>	<b>(176.67%)</b>	<b>(\$298,669.09)</b>	<b>(\$254,842.00)</b>	<b>(17.20%)</b>
<b>EXPENDITURES</b>							
Salaries	\$10,955,083.27	\$10,745,671.00	(\$209,412.27)	(1.95%)	<b>\$10,675,777.25</b>	\$10,298,901.00	(3.66%)
Benefits	\$3,085,943.48	\$3,322,916.00	\$236,972.52	7.13%	<b>\$3,051,576.21</b>	\$3,061,275.00	0.32%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$14,041,026.75</b>	<b>\$14,068,587.00</b>	<b>\$27,560.25</b>	<b>0.20%</b>	<b>\$13,727,353.46</b>	<b>\$13,360,176.00</b>	<b>(2.75%)</b>
Travel and training	\$75,794.48	\$116,220.00	\$40,425.52	34.78%	<b>\$53,031.99</b>	\$116,220.00	54.37%
Vehicle allowance, maintenance and repairs	\$229,571.32	\$162,440.00	(\$67,131.32)	(41.33%)	<b>\$217,091.27</b>	\$145,929.00	(48.76%)
Utilities and Fuel	\$206,101.87	\$249,100.00	\$42,998.13	17.26%	<b>\$185,037.43</b>	\$264,989.00	30.17%
Materials and supplies	\$447,052.28	\$119,200.00	(\$327,852.28)	(275.04%)	<b>\$67,125.38</b>	\$80,600.00	16.72%
Maintenance and repairs	\$165,404.06	\$135,709.00	(\$29,695.06)	(21.88%)	<b>\$154,733.90</b>	\$110,771.00	(39.69%)
Financial expenses	\$5,172.36	\$2,500.00	(\$2,672.36)	(106.89%)	<b>\$4,922.79</b>	\$2,500.00	(96.91%)
Purchased and contracted services	\$20,567.26	\$18,200.00	(\$2,367.26)	(13.01%)	<b>\$18,381.17</b>	\$18,400.00	0.10%
Transfer to own funds	\$367,990.58	\$306,030.00	(\$61,960.58)	(20.25%)	<b>\$345,327.19</b>	\$303,000.00	(13.97%)
Capital expense	\$54,802.77	\$60,566.00	\$5,763.23	9.52%	<b>\$38,728.60</b>	\$60,566.00	36.06%
Depreciation		\$0.00	\$0.00	0.00%	<b>\$430,737.19</b>		0.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$1,572,456.98</b>	<b>\$1,169,965.00</b>	<b>(\$402,491.98)</b>	<b>(34.40%)</b>	<b>\$1,515,116.91</b>	<b>\$1,102,975.00</b>	<b>(37.37%)</b>
	<b>\$15,613,483.73</b>	<b>\$15,238,552.00</b>	<b>(\$374,931.73)</b>	<b>(2.46%)</b>	<b>\$15,242,470.37</b>	<b>\$14,463,151.00</b>	<b>(5.39%)</b>
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$14,912,295.79</b>	<b>\$14,985,114.00</b>	<b>\$72,818.21</b>	<b>0.49%</b>	<b>\$14,943,801.28</b>	<b>\$14,208,309.00</b>	<b>(5.18%)</b>

## Public Works & Engineering - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual	2020	Budget-Rem
					Year End		YTD 2020
<b>REVENUE</b>							
Fees and user charges	(\$4,678,260.16)	(\$3,443,387.00)	\$1,234,873.16	(35.86%)	<b>(\$3,689,182.35)</b>	(\$3,455,659.00)	(6.76%)
Government grants	(\$821,264.51)	(\$698,769.00)	\$122,495.51	(17.53%)	<b>(\$736,743.26)</b>	(\$664,013.00)	(10.95%)
Contribution from own funds	(\$4,688.64)	(\$5,000.00)	(\$311.36)	6.23%	<b>(\$4,222.71)</b>	(\$5,000.00)	15.55%
Other income	(\$201,355.95)	(\$75,000.00)	\$126,355.95	(168.47%)	<b>(\$104,481.45)</b>	(\$75,000.00)	(39.31%)
	<b>(\$5,705,569.26)</b>	<b>(\$4,222,156.00)</b>	<b>\$1,483,413.26</b>	<b>(35.13%)</b>	<b>(\$4,534,629.77)</b>	<b>(\$4,199,672.00)</b>	<b>(7.98%)</b>
<b>EXPENDITURES</b>							
Salaries	\$18,050,648.78	\$18,655,428.00	\$604,779.22	3.24%	<b>\$17,759,667.66</b>	\$18,508,964.00	4.05%
Benefits	\$4,797,467.54	\$5,200,177.00	\$402,709.46	7.74%	<b>\$4,540,143.92</b>	\$5,116,965.00	11.27%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$22,848,116.32</b>	<b>\$23,855,605.00</b>	<b>\$1,007,488.68</b>	<b>4.22%</b>	<b>\$22,299,811.58</b>	<b>\$23,625,929.00</b>	<b>5.61%</b>
Travel and training	\$39,602.70	\$117,846.00	\$78,243.30	66.39%	<b>\$64,294.08</b>	\$85,926.00	25.18%
Vehicle allowance, maintenance and repairs	\$3,410,426.06	\$1,967,120.00	(\$1,443,306.06)	(73.37%)	<b>\$3,633,375.20</b>	\$2,632,188.00	(38.04%)
Utilities and Fuel	\$6,326,053.97	\$7,089,400.00	\$763,346.03	10.77%	<b>\$5,990,215.50</b>	\$6,987,530.00	14.27%
Materials and supplies	\$3,798,477.41	\$3,663,105.00	(\$135,372.41)	(3.70%)	<b>\$4,227,547.86</b>	\$3,658,299.00	(15.56%)
Maintenance and repairs	\$198,177.48	\$201,940.00	\$3,762.52	1.86%	<b>\$209,784.66</b>	\$199,140.00	(5.35%)
Taxes and licenses	\$85,339.05	\$97,455.00	\$12,115.95	12.43%	<b>\$84,189.74</b>	\$124,715.00	32.49%
Financial expenses	\$12,696.64	\$5,518.00	(\$7,178.64)	(130.09%)	<b>\$14,436.75</b>	\$5,518.00	(161.63%)
Purchased and contracted services	\$7,063,415.63	\$7,247,102.00	\$183,686.37	2.53%	<b>\$7,024,035.09</b>	\$7,050,675.00	0.38%
Transfer to own funds	\$5,950,160.21	\$4,055,452.00	(\$1,894,708.21)	(46.72%)	<b>\$4,924,636.93</b>	\$3,732,846.00	(31.93%)
Capital expense	\$107,042.27	\$97,018.00	(\$10,024.27)	(10.33%)	<b>\$47,043.06</b>	\$94,618.00	50.28%
Depreciation			\$0.00	0.00%	<b>\$13,052,242.46</b>		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%	<b>\$35,029.08</b>		0.00%
Less: recoverable costs	(\$369,457.91)	(\$220,130.00)	\$149,327.91	(67.84%)	<b>(\$467,120.24)</b>	(\$220,130.00)	(112.20%)
<b>TOTAL OTHER EXPENSES</b>	<b>\$26,621,933.51</b>	<b>\$24,321,826.00</b>	<b>(\$2,300,107.51)</b>	<b>(9.46%)</b>	<b>\$38,839,710.17</b>	<b>\$24,351,325.00</b>	<b>(59.50%)</b>
	<b>\$49,470,049.83</b>	<b>\$48,177,431.00</b>	<b>(\$1,292,618.83)</b>	<b>(2.68%)</b>	<b>\$61,139,521.75</b>	<b>\$47,977,254.00</b>	<b>(27.43%)</b>
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$43,764,480.57</b>	<b>\$43,955,275.00</b>	<b>\$190,794.43</b>	<b>0.43%</b>	<b>\$56,604,891.98</b>	<b>\$43,777,582.00</b>	<b>(29.30%)</b>
Public Works	30,664,298.53	30,098,862.00	(565,436.53)	-1.88%			
Engineering	13,100,182.04	13,856,413.00	756,230.96	5.46%			

## Public Works - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
				75.00%	March	Year End	2021	YTD 2021
<b>REVENUE</b>								
Fees and user charges	(\$492,685.12)	(\$2,383,216.00)	(\$1,890,530.88)	79.33%	(\$506,236.05)	(\$2,655,946.15)	(\$2,226,181.00)	77.26%
Government grants	(\$2,278.84)	(\$705,269.00)	(\$702,990.16)	99.68%	\$9,931.18	(\$729,726.11)	(\$668,769.00)	101.48%
Contribution from own funds		(\$5,000.00)	(\$5,000.00)	100.00%		(\$4,688.64)	(\$5,000.00)	100.00%
Other income	(\$25,020.31)	(\$75,000.00)	(\$49,979.69)	66.64%	(\$34,784.04)	(\$201,355.95)	(\$75,000.00)	53.62%
	(\$519,984.27)	(\$3,168,485.00)	(\$2,648,500.73)	83.59%	(\$531,088.91)	(\$3,591,716.85)	(\$2,974,950.00)	82.15%
<b>EXPENDITURES</b>								
Salaries	\$3,567,364.29	\$15,863,502.25	\$12,296,137.96	77.51%	\$3,226,749.66	\$15,140,587.57	\$15,555,454.00	79.26%
Benefits	\$960,780.54	\$4,317,248.13	\$3,356,467.59	77.75%	\$927,002.63	\$4,055,041.82	\$4,430,910.00	79.08%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$4,528,144.83</b>	<b>\$20,180,750.38</b>	<b>\$15,652,605.55</b>	<b>77.56%</b>	<b>\$4,153,752.29</b>	<b>\$19,195,629.39</b>	<b>\$19,986,364.00</b>	<b>79.22%</b>
Travel and training	\$2,683.70	\$88,990.00	\$86,306.30	96.98%	\$5,236.68	\$33,341.38	\$88,990.00	94.12%
Vehicle allowance, maintenance and repairs	\$838,516.87	\$2,291,040.00	\$1,452,523.13	63.40%	\$969,444.24	\$3,384,052.09	\$1,937,520.00	49.96%
Utilities and Fuel	\$708,947.09	\$1,851,409.54	\$1,142,462.45	61.71%	\$358,552.44	\$1,777,906.64	\$1,626,188.00	77.95%
Materials and supplies	\$900,727.52	\$3,226,353.00	\$2,325,625.48	72.08%	\$649,389.64	\$3,392,772.69	\$3,437,858.00	81.11%
Taxes and licenses	\$8,020.52	\$85,455.00	\$77,434.48	90.61%	\$7,882.35	\$85,339.05	\$97,455.00	91.91%
Financial expenses	\$1,694.56	\$5,000.00	\$3,305.44	66.11%	\$1,667.71	\$13,300.66	\$5,000.00	66.65%
Purchased and contracted services	\$538,380.21	\$3,451,589.00	\$2,913,208.79	84.40%	\$571,357.87	\$3,323,822.22	\$3,422,794.00	83.31%
Transfer to own funds	\$353,711.00	\$3,086,587.36	\$2,732,876.36	88.54%		\$3,324,161.62	\$2,645,173.00	100.00%
Capital expense	\$366.33	\$46,600.00	\$46,233.67	99.21%	\$19,886.78	\$95,147.55	\$46,600.00	57.32%
Less: recoverable costs	(\$60,371.59)	(\$255,130.00)	(\$194,758.41)	76.34%	(\$51,113.50)	(\$369,457.91)	(\$220,130.00)	76.78%
<b>TOTAL OTHER EXPENSES</b>	<b>\$3,292,676.21</b>	<b>\$13,877,893.90</b>	<b>\$10,585,217.69</b>	<b>76.27%</b>	<b>\$2,532,304.21</b>	<b>\$15,060,385.99</b>	<b>\$13,087,448.00</b>	<b>80.65%</b>
	\$7,820,821.04	\$34,058,644.28	\$26,237,823.24	77.04%	\$6,686,056.50	\$34,256,015.38	\$33,073,812.00	79.78%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$7,300,836.77</b>	<b>\$30,890,159.28</b>	<b>\$23,589,322.51</b>	<b>76.37%</b>	<b>\$6,154,967.59</b>	<b>\$30,664,298.53</b>	<b>\$30,098,862.00</b>	<b>79.55%</b>

Operations				
Winter Control: Roadways and Sidewalks	4,215,643.38	7,407,869.00	3,192,225.62	43.09%
Sanitary Sewers	159,929.06	2,062,118.77	1,902,189.71	92.24%
Storm Sewers	3,123.53	622,488.69	619,365.16	99.50%
Roadways and Sidewalks	(1,268.22)	3,509,083.13	3,510,351.35	100.04%
Supervision and Overhead	724,211.71	3,181,859.96	2,457,648.25	77.24%
Traffic & Communications	291,878.99	1,852,734.39	1,560,855.40	84.25%
Carpentry	181,706.84	681,042.39	499,335.55	73.32%
Administration	396,597.79	1,679,651.33	1,283,053.54	76.39%
Buildings & Equipment	220,771.53	2,243,633.90	2,022,862.37	90.16%
Waste Management	382,885.05	3,982,211.28	3,599,326.23	90.39%
Parks	725,357.11	3,667,466.44	2,942,109.33	80.22%
	7,300,836.77	30,890,159.28	23,589,322.51	76.37%

## Engineering - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual	2020	Budget-Rem
					Year End		YTD 2020
<b>REVENUE</b>							
Fees and user charges	(\$2,022,314.01)	(\$1,217,206.00)	\$805,108.01	(66.14%)	(\$1,141,381.79)	(\$1,205,773.00)	5.34%
Government grants	(\$91,538.40)	(\$30,000.00)	\$61,538.40	(205.13%)	(\$76,837.00)	(\$30,000.00)	(156.12%)
Other income			\$0.00	0.00%	(\$61.23)		0.00%
	(\$2,113,852.41)	(\$1,247,206.00)	\$866,646.41	(69.49%)	(\$1,218,280.02)	(\$1,235,773.00)	1.42%
<b>EXPENDITURES</b>							
Salaries	\$2,910,061.21	\$3,099,974.00	\$189,912.79	6.13%	\$2,944,373.93	\$3,071,573.00	4.14%
Benefits	\$742,425.72	\$769,267.00	\$26,841.28	3.49%	\$677,061.53	\$742,641.00	8.83%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$3,652,486.93</b>	<b>\$3,869,241.00</b>	<b>\$216,754.07</b>	<b>5.60%</b>	<b>\$3,621,435.46</b>	<b>\$3,814,214.00</b>	<b>5.05%</b>
Travel and training	\$6,261.32	\$28,856.00	\$22,594.68	78.30%	\$6,959.49	\$27,856.00	75.02%
Vehicle allowance, maintenance and repairs	\$26,373.97	\$29,600.00	\$3,226.03	10.90%	\$23,020.66	\$26,511.00	13.17%
Utilities and Fuel	\$4,548,147.33	\$5,463,212.00	\$915,064.67	16.75%	\$4,523,634.18	\$5,361,342.00	15.62%
Materials and supplies	\$405,704.72	\$225,247.00	(\$180,457.72)	(80.12%)	\$157,602.52	\$230,016.00	31.48%
Maintenance and repairs	\$198,177.48	\$201,940.00	\$3,762.52	1.86%	\$209,784.66	\$199,140.00	(5.35%)
Financial expenses	(\$604.02)	\$518.00	\$1,122.02	216.61%	\$477.92	\$518.00	7.74%
Purchased and contracted services	\$3,739,593.41	\$3,824,308.00	\$84,714.59	2.22%	\$3,699,341.19	\$3,702,458.00	0.08%
Transfer to own funds	\$2,625,998.59	\$1,410,279.00	(\$1,215,719.59)	(86.20%)	\$2,082,618.94	\$1,425,697.00	(46.08%)
Capital expense	\$11,894.72	\$50,418.00	\$38,523.28	76.41%	\$11,242.35	\$48,018.00	76.59%
Depreciation			\$0.00	0.00%	\$10,858,988.66		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%	(\$13.12)		0.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$11,561,547.52</b>	<b>\$11,234,378.00</b>	<b>(\$327,169.52)</b>	<b>(2.91%)</b>	<b>\$21,573,657.45</b>	<b>\$11,021,556.00</b>	<b>(95.74%)</b>
	\$15,214,034.45	\$15,103,619.00	(\$110,415.45)	(0.73%)	\$25,195,092.91	\$14,835,770.00	(69.83%)
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$13,100,182.04</b>	<b>\$13,856,413.00</b>	<b>\$756,230.96</b>	<b>5.46%</b>	<b>\$23,976,812.89</b>	<b>\$13,599,997.00</b>	<b>(76.30%)</b>

## Community Development & Enterprise Services - Fourth Quarter Ended December 31, 2

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual	2020	Budget-Rem
	Year End				Year End		YTD 2020
<b>REVENUE</b>							
Fees and user charges	(\$4,675,816.79)	(\$6,841,922.00)	(\$2,166,105.21)	31.66%	(\$5,558,292.41)	(\$8,412,655.00)	33.93%
Government grants	(\$4,535,966.66)	(\$2,018,792.00)	\$2,517,174.66	(124.69%)	(\$3,364,398.21)	(\$2,058,376.00)	(63.45%)
Contribution from own funds	(\$645,638.73)	(\$278,715.00)	\$366,923.73	(131.65%)	(\$248,505.73)	(\$100,000.00)	(148.51%)
Other income	(\$83,639.06)	(\$111,920.00)	(\$28,280.94)	25.27%	(\$187,323.24)	(\$242,100.00)	22.63%
	(\$9,941,061.24)	(\$9,251,349.00)	\$689,712.24	(7.46%)	(\$9,358,519.59)	(\$10,813,131.00)	13.45%
<b>EXPENDITURES</b>							
Salaries	\$12,454,040.10	\$13,867,870.00	\$1,413,829.90	10.20%	\$12,465,988.93	\$13,899,699.00	10.31%
Benefits	\$3,238,494.59	\$3,476,393.00	\$237,898.41	6.84%	\$3,115,541.93	\$3,394,225.00	8.21%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$15,692,534.69</b>	<b>\$17,344,263.00</b>	<b>\$1,651,728.31</b>	<b>9.52%</b>	<b>\$15,581,530.86</b>	<b>\$17,293,924.00</b>	<b>9.90%</b>
Travel and training	\$24,471.37	\$137,327.00	\$112,855.63	82.18%	\$44,099.82	\$166,722.00	73.55%
Vehicle allowance, maintenance and repairs	\$1,408,610.32	\$987,560.00	(\$421,050.32)	(42.64%)	\$993,770.46	\$963,069.00	(3.19%)
Utilities and Fuel	\$2,795,091.56	\$3,093,438.00	\$298,346.44	9.64%	\$2,525,688.67	\$3,104,934.00	18.66%
Materials and supplies	\$1,088,557.03	\$894,030.00	(\$194,527.03)	(21.76%)	\$596,887.43	\$935,363.00	36.19%
Maintenance and repairs	\$1,094,667.86	\$1,229,787.00	\$135,119.14	10.99%	\$965,266.63	\$1,221,630.00	20.99%
Program expenses	\$22,730.66	\$102,470.00	\$79,739.34	77.82%	\$115,897.50	\$170,625.00	32.07%
Goods for resale	\$266,027.45	\$469,960.00	\$203,932.55	43.39%	\$242,182.60	\$557,222.00	56.54%
Rents and leases	\$86,748.61	\$82,255.00	(\$4,493.61)	(5.46%)	\$1,841.64	\$81,350.00	97.74%
Taxes and licenses	\$204,434.83	\$172,250.00	(\$32,184.83)	(18.68%)	\$163,687.98	\$172,400.00	5.05%
Financial expenses	\$70,716.87	\$110,515.00	\$39,798.13	36.01%	\$68,473.30	\$91,960.00	25.54%
Purchased and contracted services	\$1,653,534.84	\$1,731,620.00	\$78,085.16	4.51%	\$1,114,131.68	\$1,583,942.00	29.66%
Grants to others	\$225,457.32	\$66,500.00	(\$158,957.32)	(239.03%)	\$154,039.44	\$16,500.00	(833.57%)
Transfer to own funds	\$510,464.29	\$218,040.00	(\$292,424.29)	(134.11%)	\$1,442,759.93	\$224,510.00	(542.63%)
Capital expense	\$141,594.93	\$58,617.00	(\$82,977.93)	(141.56%)	\$65,842.78	\$59,105.00	(11.40%)
Depreciation			\$0.00	0.00%	\$2,584,518.41		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%	\$249,773.10		0.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$9,593,107.94</b>	<b>\$9,354,369.00</b>	<b>(\$238,738.94)</b>	<b>(2.55%)</b>	<b>\$11,328,861.37</b>	<b>\$9,349,332.00</b>	<b>(21.17%)</b>
	\$25,285,642.63	\$26,698,632.00	\$1,412,989.37	5.29%	\$26,910,392.23	\$26,643,256.00	(1.00%)
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$15,344,581.39</b>	<b>\$17,447,283.00</b>	<b>\$2,102,701.61</b>	<b>12.05%</b>	<b>\$17,551,872.64</b>	<b>\$15,830,125.00</b>	<b>(10.88%)</b>

Planning	933,921.99	1,024,281.00	90,359.01	8.82%
LIP	(983.57)	-	983.57	0.00%
Humane Society	599,534.44	600,122.00	587.56	0.10%
Recreation & Culture	1,268,500.44	1,622,971.00	354,470.56	21.84%
<b>Community Centres</b>				
John Rhodes Community Centre	1,449,688.57	1,718,765.00	269,076.43	15.66%
McMeeken Centre	163,003.61	192,735.00	29,731.39	15.43%
Northern Community Centre	97,102.10	44,580.00	(52,522.10)	-117.82%
GFL Memorial Gardens	1,101,564.21	922,968.00	(178,596.21)	-19.35%
Outdoor Pools/Misc Concessions	109,275.61	165,803.00	56,527.39	34.09%
Administration	731,659.59	793,250.00	61,590.41	7.76%
Downtown Plaza	14,921.40	-	(14,921.40)	100.00%
Locks	17,724.66	28,263.00	10,538.34	37.29%
Cemetery	50,352.87	53,874.00	3,521.13	6.54%
Parking	296,373.46	209,523.00	(86,850.46)	-41.45%
Transit	5,977,668.86	7,279,960.00	1,302,291.14	17.89%
School Guards	218,717.70	294,233.00	75,515.30	25.67%
Tourism and Community Development	844,398.92	947,072.00	102,673.08	10.84%
Economic Development	701,944.32	711,750.00	9,805.68	1.38%
Administration	769,212.21	837,133.00	67,920.79	8.11%
	15,344,581.39	17,447,283.00	2,102,701.61	12.05%

Levy Boards - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual	2020	Budget-Rem
					Year End		YTD 2020
REVENUE							
EXPENDITURES							
Grants to others	\$21,640,644.00	\$21,653,329.00	\$12,685.00	0.06%	\$21,157,677.65	\$21,319,218.00	0.76%
TOTAL OTHER EXPENSES	\$21,640,644.00	\$21,653,329.00	\$12,685.00	0.06%	\$21,157,677.65	\$21,319,218.00	0.76%
NET (REVENUE)/EXPENDITURE	\$21,640,644.00	\$21,653,329.00	\$12,685.00	0.06%	\$21,157,677.65	\$21,319,218.00	0.76%

## Outside Agencies (Main) - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual	2020	Budget-Rem
					Year End	2020	YTD 2020
<b>REVENUE</b>							
Fees and user charges	(\$515,912.29)	(\$482,700.00)	\$33,212.29	(6.88%)	<b>(\$464,804.44)</b>	(\$482,700.00)	3.71%
Government grants	(\$1,786,415.60)	(\$1,690,865.00)	\$95,550.60	(5.65%)	<b>(\$1,854,717.53)</b>	(\$1,651,000.00)	(12.34%)
Contribution from own funds	(\$326,566.34)		\$326,566.34	0.00%	<b>(\$1,513,786.95)</b>	(\$90,000.00)	(1,581.99%)
Other income	(\$187,862.52)	(\$100,000.00)	\$87,862.52	(87.86%)	<b>(\$69,407.01)</b>	(\$100,000.00)	30.59%
	<b>(\$2,816,756.75)</b>	<b>(\$2,273,565.00)</b>	<b>\$543,191.75</b>	<b>(23.89%)</b>	<b>(\$3,902,715.93)</b>	<b>(\$2,323,700.00)</b>	<b>(67.95%)</b>
<b>EXPENDITURES</b>							
Salaries	\$21,350,398.59	\$20,180,919.00	(\$1,169,479.59)	(5.79%)	<b>\$20,678,342.59</b>	\$18,883,855.00	(9.50%)
Benefits	\$5,659,826.35	\$5,804,633.00	\$144,806.65	2.49%	<b>\$4,870,027.21</b>	\$5,139,580.00	5.24%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$27,010,224.94</b>	<b>\$25,985,552.00</b>	<b>(\$1,024,672.94)</b>	<b>(3.94%)</b>	<b>\$25,548,369.80</b>	<b>\$24,023,435.00</b>	<b>(6.35%)</b>
Travel and training	\$369,428.81	\$631,875.00	\$262,446.19	41.53%	<b>\$273,468.00</b>	\$576,045.00	52.53%
Vehicle allowance, maintenance and repairs	\$1,027,881.78	\$858,755.00	(\$169,126.78)	(19.69%)	<b>\$1,115,774.73</b>	\$913,765.00	(22.11%)
Utilities and Fuel	\$437,227.34	\$449,630.00	\$12,402.66	2.76%	<b>\$413,053.17</b>	\$450,910.00	8.40%
Materials and supplies	\$1,356,463.08	\$1,316,285.00	(\$40,178.08)	(3.05%)	<b>\$1,574,272.30</b>	\$1,267,695.00	(24.18%)
Maintenance and repairs	\$365,422.76	\$347,385.00	(\$18,037.76)	(5.19%)	<b>\$406,285.01</b>	\$320,335.00	(26.83%)
Rents and leases	\$96,365.86	\$125,000.00	\$28,634.14	22.91%	<b>\$107,586.79</b>	\$125,000.00	13.93%
Taxes and licenses	\$309,964.70	\$381,680.00	\$71,715.30	18.79%	<b>\$288,370.56</b>	\$106,510.00	(170.75%)
Financial expenses	\$1,787.53		(\$1,787.53)	0.00%	<b>\$1,860.30</b>		0.00%
Purchased and contracted services	\$567,487.59	\$519,600.00	(\$47,887.59)	(9.22%)	<b>\$443,897.09</b>	\$526,000.00	15.61%
Grants to others	\$4,234,366.40	\$4,285,272.00	\$50,905.60	1.19%	<b>\$4,113,577.11</b>	\$4,215,841.00	2.43%
Transfer to own funds	\$785,936.81	\$745,000.00	(\$40,936.81)	(5.49%)	<b>\$745,000.00</b>	\$745,000.00	0.00%
Capital expense	\$1,001,692.96	\$953,700.00	(\$47,992.96)	(5.03%)	<b>\$1,469,787.35</b>	\$1,188,150.00	(23.70%)
Depreciation			\$0.00	0.00%	<b>\$891,504.37</b>		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%	<b>\$32,581.98</b>		0.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$10,554,025.62</b>	<b>\$10,614,182.00</b>	<b>\$60,156.38</b>	<b>0.57%</b>	<b>\$11,877,018.76</b>	<b>\$10,435,251.00</b>	<b>(13.82%)</b>
	<b>\$37,564,250.56</b>	<b>\$36,599,734.00</b>	<b>(\$964,516.56)</b>	<b>(2.64%)</b>	<b>\$37,425,388.56</b>	<b>\$34,458,686.00</b>	<b>(8.61%)</b>
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$34,747,493.81</b>	<b>\$34,326,169.00</b>	<b>(\$421,324.81)</b>	<b>(1.23%)</b>	<b>\$33,522,672.63</b>	<b>\$32,134,986.00</b>	<b>(4.32%)</b>
Police	30,016,611.39	29,570,897.00	(445,714.39)	-1.51%			
other	4,730,882.42	4,755,272.00	24,389.58	0.28%			
	<b>34,747,493.81</b>	<b>34,326,169.00</b>	<b>(421,324.81)</b>	<b>-1.23%</b>			

## Corporate Financials - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual	2020	Budget-Rem
					Year End	2020	YTD 2020
<b>REVENUE</b>							
Taxation	(\$125,895,298.92)	(\$125,248,213.00)	\$647,085.92	(0.52%)	(\$121,262,102.13)	(\$120,985,175.00)	(0.23%)
Payment in Lieu of taxes	(\$4,490,231.86)	(\$4,480,756.00)	\$9,475.86	(0.21%)	(\$4,480,450.89)	(\$4,347,584.00)	(3.06%)
Fees and user charges	(\$14,825,090.23)	(\$14,116,044.00)	\$709,046.23	(5.02%)	(\$11,373,563.84)	(\$15,001,696.00)	24.18%
Government grants	(\$18,729,619.26)	(\$16,412,618.00)	\$2,317,001.26	(14.12%)	(\$19,414,751.03)	(\$15,960,400.00)	(21.64%)
Interest and Investment income	(\$3,424,004.32)	(\$4,320,000.00)	(\$895,995.68)	20.74%	(\$3,380,839.80)	(\$4,320,000.00)	21.74%
Contribution from own funds	(\$1,034,645.70)	(\$1,914,308.00)	(\$879,662.30)	45.95%	(\$1,301,161.23)		0.00%
Other income	(\$1,746,026.03)	(\$1,540,000.00)	\$206,026.03	(13.38%)	(\$1,206,629.60)	(\$2,530,000.00)	52.31%
Change in future employee benefits			\$0.00	0.00%	(\$1,067,679.86)		0.00%
	(\$170,144,916.32)	(\$168,031,939.00)	\$2,112,977.32	(1.26%)	(\$163,487,178.38)	(\$163,144,855.00)	(0.21%)
<b>EXPENDITURES</b>							
Salaries	\$1,034,905.18		(\$1,034,905.18)	0.00%	\$1,112,143.63		0.00%
Benefits	\$14,000.00	\$20,000.00	\$6,000.00	30.00%	\$16,000.00	\$20,000.00	20.00%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$1,048,905.18</b>	<b>\$20,000.00</b>	<b>(\$1,028,905.18)</b>	<b>(5,144.53%)</b>	<b>\$1,128,143.63</b>	<b>\$20,000.00</b>	<b>(5,540.72%)</b>
Materials and supplies	\$263,270.30	\$310,056.00	\$46,785.70	15.09%	\$231,411.54	\$308,427.00	24.97%
Program expenses	\$781,263.55	\$472,988.00	(\$308,275.55)	(65.18%)	\$760,095.00	\$760,095.00	0.00%
Financial expenses	\$2,912,319.22	\$2,530,756.00	(\$381,563.22)	(15.08%)	\$3,264,541.53	\$2,479,330.00	(31.67%)
Purchased and contracted services	\$37,185.55	\$11,000.00	(\$26,185.55)	(238.05%)	\$26,886.39	\$11,000.00	(144.42%)
Grants to others	\$863.72	\$865.00	\$1.28	0.15%	\$863.72	\$865.00	0.15%
Transfer to own funds	\$13,612,638.76	\$12,917,364.00	(\$695,274.76)	(5.38%)	\$12,408,764.23	\$12,509,849.00	0.81%
<b>TOTAL OTHER EXPENSES</b>	<b>\$17,607,541.10</b>	<b>\$16,243,029.00</b>	<b>(\$1,364,512.10)</b>	<b>(8.40%)</b>	<b>\$16,692,562.41</b>	<b>\$16,069,566.00</b>	<b>(3.88%)</b>
	\$18,656,446.28	\$16,263,029.00	(\$2,393,417.28)	(14.72%)	\$17,820,706.04	\$16,089,566.00	(10.76%)
<b>NET (REVENUE)/EXPENDITURE</b>	<b>(\$151,488,470.04)</b>	<b>(\$151,768,910.00)</b>	<b>(\$280,439.96)</b>	<b>0.18%</b>	<b>(\$145,666,472.34)</b>	<b>(\$147,055,289.00)</b>	<b>0.94%</b>

## Capital Levy & Debenture Debt - Fourth Quarter Ended December 31, 2021

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2020	Budget	Percentage
	Actual	2021		Budget-Rem	Actual	2020	Budget-Rem
					Year End		YTD 2020
<b>REVENUE</b>							
Fees and user charges	(\$187,378.09)	(\$350,000.00)	(\$162,621.91)	46.46%	(\$222,520.42)	(\$350,000.00)	36.42%
	(\$187,378.09)	(\$350,000.00)	(\$162,621.91)	46.46%	(\$222,520.42)	(\$350,000.00)	36.42%
<b>EXPENDITURES</b>							
Long term debt	\$1,795,301.64	\$1,795,301.00	(\$0.64)	(0.00%)	\$2,831,536.14	\$2,875,685.00	1.54%
Transfer to own funds	\$6,054,046.00	\$6,243,514.00	\$189,468.00	3.03%	\$6,162,597.00	\$6,242,580.00	1.28%
<b>TOTAL OTHER EXPENSES</b>	<b>\$7,849,347.64</b>	<b>\$8,038,815.00</b>	<b>\$189,467.36</b>	<b>2.36%</b>	<b>\$8,994,133.14</b>	<b>\$9,118,265.00</b>	<b>1.36%</b>
	\$7,849,347.64	\$8,038,815.00	\$189,467.36	2.36%	\$8,994,133.14	\$9,118,265.00	1.36%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$7,661,969.55</b>	<b>\$7,688,815.00</b>	<b>\$26,845.45</b>	<b>0.35%</b>	<b>\$8,771,612.72</b>	<b>\$8,768,265.00</b>	<b>(0.04%)</b>

## Appendix B

**THE CORPORATION OF THE CITY OF SAULT STE MARIE**  
**2021 CAPITAL BUDGET**  
**SUMMARY OF PROJECTS**  
 As at December 31, 2021

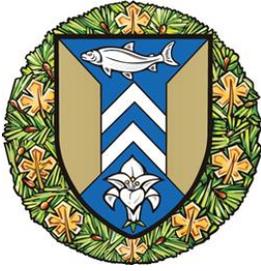
	2021 Approved Capital Budget	% of Total	Council Approved/ Costs Incurred to Date	Remaining
Roads/Bridges/Storm Sewers	\$ 16,862,736	43.8%	\$ 12,902,843	\$ 3,959,892
Sanitary Sewer	\$ 8,605,000	22.3%	\$ 3,652,135	\$ 4,952,865
Transit Fleet & Equipment	\$ 4,880,000	12.7%	\$ 1,753,836	\$ 3,126,164
Building Capital Maintenance	\$ 3,286,786	8.5%	\$ 990,846	\$ 2,295,940
Boardwalk Repairs	\$ 1,000,000	2.6%	\$ 841,316	\$ 158,684
Corporate Equipment	\$ 90,000	0.2%	\$ 66,181	\$ 23,819
Fire Fleet & Equipment	\$ 549,995	1.4%	\$ 20,347	\$ 529,648
Public Works Fleet & Equipment	\$ 1,528,000	4.0%	\$ 1,014,257	\$ 513,743
Community Development and Enterprise Services Fleet & Equipment	\$ 235,000	0.6%	\$ 131,183	\$ 103,817
Growth Projects	\$ 500,000	1.3%	\$ 500,000	\$ -
Landfill Upgrades	\$ 1,000,000	2.6%	\$ 500,000	\$ 500,000
<b>TOTAL</b>	<b>\$ 38,537,517</b>	<b>100%</b>	<b>\$ 22,372,944</b>	<b>\$ 16,164,573</b>

CAPITAL BUDGET AMENDMENTS	Approved Capital Budget	Bid from Contractor/ Costs Incurred	Project Surplus (Shortfall)	Approved Transfers	Amended Capital Budget
<b>INFORMATION TECHNOLOGY DEPARTMENT</b>					
Server and storage	\$ 75,000	\$ 90,021	\$ (15,021)	\$ 15,000	\$ 90,000
				CAO	
<b>PUBLIC WORKS</b>					
Garage Building A	\$ 27,000	\$ 35,027	\$ (8,027)	\$ 8,027	\$ 35,027
PW Siding-Building A (2020 capital budget)	\$ 310,000	\$ 188,065	\$ 121,935	\$ (8,027)	\$ 301,973
				CAO	
<b>JOHN RHODES COMMUNITY CENTRE</b>					
Pool boiler system replacement	\$ 10,000	\$ 16,135	\$ (6,135)	\$ 6,135	\$ 16,135
				<i>Council; 01/10/22 - 6.4</i>	
<b>TOTAL</b>	<b>\$ 422,000</b>	<b>\$ 329,248</b>	<b>\$ 92,752</b>	<b>\$ 21,135</b>	<b>\$ 443,135</b>

## Appendix C

CORPORATION OF THE CITY OF SAULT STE. MARIE  
RESERVE TRANSFERS TO BE APPROVED BY COUNCIL  
DECEMBER 31, 2021

<u>Details</u>	<u>From Reserve</u> <u>\$</u>	<u>To Reserve</u> <u>\$</u>
Information Technology <b>Transfer to Computer Software Reserve</b> CTO Position		184,864
Total	-	184,864



The Corporation of the  
City of Sault Ste. Marie  
**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Shelley J Schell, CPA CA Chief Financial Officer &  
Treasurer  
DEPARTMENT: Corporate Services  
RE: First Quarter Financial Report-March 31, 2022

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**Purpose**

The purpose of this report is to provide Council the first quarter financial report for 2022.

**Background**

The Finance Committee review the unaudited quarterly financial reports. The Committee was unable to meet prior to this Council meeting.

**Analysis**

The first quarter financial results are not indicating any significant financial variances. Departments are generally trending on budget (Appendix A). Winter Control is trending approximately 20% higher than in 2021 at the end of the first quarter. The winter weather and number of events in 2022 were more significant than the previous year. Overtime costs are more than double from 2021, especially in the area of snow bank removal.

The first three months of the year do not reflect assessment growth. With the significant increase in building permits in 2021 it is anticipated that construction that is completed in 2022 will result in assessment growth later in the year. Building permit construction value for the first quarter is \$79.1 million (2021 \$20.4 million) with 119 permits issued (2021 163). Future assessment growth will be positively impacted with this increase as well.

The summary of the 2022 Capital Budget is included in Appendix B. As the construction season ramps up in the second quarter the capital expenditures and commitments will follow.

**Financial Implications**

At this early point in the fiscal year it is difficult to forecast the year end financial position of the City. The next quarterly report will be provided to Council for the six months ending June 30, 2022.

First Quarter Financial Report

May 2, 2022

Page 2.

**Strategic Plan / Policy Impact**

This is not an activity directly related to the Strategic Plan

**Recommendation**

It is therefore recommended that Council take the following action:

That the report of the Chief Financial Officer & Treasurer dated May 2, 2022 concerning the First Quarter Financial Report to March 31, 2022 be received as information.

Respectfully submitted,

Shelley J. Schell, CPA, CA  
Chief Financial Officer/Treasurer  
705.759.5355  
[s.schell@cityssm.on.ca](mailto:s.schell@cityssm.on.ca)

# City of Sault Ste. Marie - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
				75.00%	March	Year End	2021	YTD 2021
<b>REVENUE</b>								
Taxation	(\$61,773,892.43)	(\$130,256,397.01)	(\$68,482,504.58)	52.58%	(\$59,720,678.00)	(\$125,895,298.92)	(\$125,248,213.00)	52.32%
Payment in Lieu of taxes	(\$533,775.65)	(\$4,501,741.00)	(\$3,967,965.35)	88.14%	(\$790,602.92)	(\$4,490,231.86)	(\$4,480,756.00)	82.36%
Fees and user charges	(\$7,203,570.03)	(\$28,924,536.25)	(\$21,720,966.22)	75.10%	(\$5,805,290.22)	(\$26,267,495.03)	(\$27,034,116.00)	78.53%
Government grants	(\$5,900,396.46)	(\$19,443,963.00)	(\$13,543,566.54)	69.65%	(\$7,311,816.13)	(\$24,928,745.07)	(\$19,331,719.00)	62.18%
Interest and Investment income	(\$724,764.07)	(\$4,320,000.00)	(\$3,595,235.93)	83.22%	(\$133,797.22)	(\$3,426,164.60)	(\$4,320,000.00)	96.90%
Contribution from own funds	(\$102,476.40)	(\$1,697,143.75)	(\$1,594,667.35)	93.96%		(\$1,768,981.92)	(\$2,198,023.00)	100.00%
Other income	(\$171,314.62)	(\$2,875,986.85)	(\$2,704,672.23)	94.04%	(\$145,193.36)	(\$2,165,148.99)	(\$1,848,455.00)	92.15%
	(\$76,410,189.66)	(\$192,019,767.86)	(\$115,609,578.20)	60.21%	(\$73,907,377.85)	(\$188,942,066.39)	(\$184,461,282.00)	59.93%
<b>EXPENDITURES</b>								
Salaries	\$10,571,597.91	\$51,325,347.97	\$40,753,750.06	79.40%	\$9,938,873.37	\$48,655,030.24	\$49,736,099.00	80.02%
Benefits	\$3,286,748.76	\$14,385,939.65	\$11,099,190.89	77.15%	\$3,175,673.84	\$13,403,646.83	\$14,367,459.00	77.90%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$13,858,346.67</b>	<b>\$65,711,287.62</b>	<b>\$51,852,940.95</b>	<b>78.91%</b>	<b>\$13,114,547.21</b>	<b>\$62,058,677.07</b>	<b>\$64,103,558.00</b>	<b>79.54%</b>
Travel and training	\$31,465.19	\$543,499.12	\$512,033.93	94.21%	\$31,958.26	\$193,861.29	\$589,683.00	94.58%
Vehicle allowance, maintenance and repairs	\$1,170,048.74	\$3,570,669.20	\$2,400,620.46	67.23%	\$1,330,167.54	\$5,082,833.52	\$3,158,485.00	57.89%
Utilities and Fuel	\$2,523,092.96	\$10,891,632.82	\$8,368,539.86	76.83%	\$1,833,549.48	\$9,327,247.40	\$10,431,938.00	82.42%
Materials and supplies	\$1,190,419.01	\$5,303,684.32	\$4,113,265.31	77.55%	\$1,048,855.96	\$6,039,189.54	\$5,442,758.00	80.73%
Maintenance and repairs	\$772,632.69	\$2,643,590.00	\$1,870,957.31	70.77%	\$765,415.95	\$2,253,728.90	\$2,429,143.00	68.49%
Program expenses	\$222,419.66	\$933,328.21	\$710,908.55	76.17%		\$803,994.21	\$575,458.00	100.00%
Goods for resale	\$52,285.63	\$556,996.00	\$504,710.37	90.61%	\$7,576.39	\$285,227.45	\$489,160.00	98.45%
Rents and leases	\$80,417.58	\$307,557.00	\$227,139.42	73.85%	\$18,228.09	\$155,932.99	\$164,557.00	88.92%
Taxes and licenses	\$111,744.21	\$2,311,660.00	\$2,199,915.79	95.17%	\$189,877.64	\$1,752,260.51	\$2,023,010.00	90.61%
Financial expenses	\$483,288.72	\$2,699,071.37	\$2,215,782.65	82.09%	\$908,102.24	\$3,032,077.60	\$2,710,039.00	66.49%
Purchased and contracted services	\$2,111,579.99	\$10,325,103.46	\$8,213,523.47	79.55%	\$1,634,732.25	\$9,994,937.54	\$10,408,958.00	84.29%
Grants to others	\$15,002,313.50	\$58,973,187.94	\$43,970,874.44	74.56%	\$12,777,891.15	\$56,123,214.09	\$55,613,863.00	77.02%
Long term debt	\$17,765.19	\$1,502,314.00	\$1,484,548.81	98.82%	\$599,646.07	\$1,795,301.64	\$1,795,301.00	66.60%
Transfer to own funds	\$353,711.00	\$25,650,323.56	\$25,296,612.56	98.62%	\$25,463.38	\$27,440,860.79	\$24,395,400.00	99.90%
Capital expense	\$43,781.59	\$350,993.24	\$307,211.65	87.53%	\$95,366.84	\$398,540.29	\$350,101.00	72.76%
Less: recoverable costs	(\$60,371.59)	(\$255,130.00)	(\$194,758.41)	76.34%	(\$51,113.50)	(\$369,457.91)	(\$220,130.00)	76.78%
<b>TOTAL OTHER EXPENSES</b>	<b>\$24,106,594.07</b>	<b>\$126,308,480.24</b>	<b>\$102,201,886.17</b>	<b>80.91%</b>	<b>\$21,215,717.74</b>	<b>\$124,309,749.85</b>	<b>\$120,357,724.00</b>	<b>82.37%</b>
	\$37,964,940.74	\$192,019,767.86	\$154,054,827.12	80.23%	\$34,330,264.95	\$186,368,426.92	\$184,461,282.00	81.39%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>(\$38,445,248.92)</b>	<b>\$0.00</b>	<b>\$38,445,248.92</b>		<b>(\$39,577,112.90)</b>	<b>(\$2,573,639.47)</b>	<b>\$0.00</b>	<b>0.00%</b>

## Mayor & Council - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
				75.00%	March	Year End	2021	YTD 2021
<b>REVENUE</b>								
<b>EXPENDITURES</b>								
Salaries	\$103,974.16	\$490,477.46	\$386,503.30	78.80%	\$104,376.98	\$450,485.11	\$487,354.00	78.58%
Benefits	\$17,610.18	\$71,211.42	\$53,601.24	75.27%	\$17,840.29	\$77,548.35	\$72,817.00	75.50%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$121,584.34</b>	<b>\$561,688.88</b>	<b>\$440,104.54</b>	<b>78.35%</b>	<b>\$122,217.27</b>	<b>\$528,033.46</b>	<b>\$560,171.00</b>	<b>78.18%</b>
Travel and training	\$452.00	\$15,500.00	\$15,048.00	97.08%		\$2,697.73	\$53,500.00	100.00%
Vehicle allowance, maintenance and repairs	\$7,266.42	\$35,675.00	\$28,408.58	79.63%	\$7,129.19	\$29,515.74	\$35,675.00	80.02%
Materials and supplies	\$41,513.66	\$62,910.00	\$21,396.34	34.01%	\$39,624.36	\$59,006.87	\$62,910.00	37.01%
Purchased and contracted services	(\$13.32)	\$2,100.00	\$2,113.32	100.63%	(\$18.18)	\$357.76	\$2,100.00	100.87%
Grants to others		\$35,000.00	\$35,000.00	100.00%		\$4,462.80	\$35,000.00	100.00%
Transfer to own funds			\$0.00	0.00%		\$1,445.53		0.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$49,218.76</b>	<b>\$151,185.00</b>	<b>\$101,966.24</b>	<b>67.44%</b>	<b>\$46,735.37</b>	<b>\$97,486.43</b>	<b>\$189,185.00</b>	<b>75.30%</b>
	\$170,803.10	\$712,873.88	\$542,070.78	76.04%	\$168,952.64	\$625,519.89	\$749,356.00	77.45%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$170,803.10</b>	<b>\$712,873.88</b>	<b>\$542,070.78</b>	<b>76.04%</b>	<b>\$168,952.64</b>	<b>\$625,519.89</b>	<b>\$749,356.00</b>	<b>77.45%</b>

## CAO's Office - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
				75.00%	March	Year End	2021	YTD 2021
<b>REVENUE</b>								
<b>EXPENDITURES</b>								
Salaries	\$62,512.80	\$317,771.03	\$255,258.23	80.33%	\$65,204.94	\$315,013.40	\$312,248.00	79.12%
Benefits	\$18,528.27	\$72,564.31	\$54,036.04	74.47%	\$19,347.72	\$76,268.50	\$72,755.00	73.41%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$81,041.07</b>	<b>\$390,335.34</b>	<b>\$309,294.27</b>	<b>79.24%</b>	<b>\$84,552.66</b>	<b>\$391,281.90</b>	<b>\$385,003.00</b>	<b>78.04%</b>
Travel and training		\$4,260.00	\$4,260.00	100.00%		\$1,682.56	\$4,260.00	100.00%
Vehicle allowance, maintenance and repairs	\$862.82	\$4,500.00	\$3,637.18	80.83%	\$1,236.12	\$4,470.10	\$4,500.00	72.53%
Materials and supplies	\$1,272.39	\$14,120.00	\$12,847.61	90.99%	\$752.22	\$8,038.77	\$14,120.00	94.67%
Purchased and contracted services		\$30.00	\$30.00	100.00%			\$30.00	100.00%
Capital expense		\$150.00	\$150.00	100.00%		\$234.04	\$150.00	100.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$2,135.21</b>	<b>\$23,060.00</b>	<b>\$20,924.79</b>	<b>90.74%</b>	<b>\$1,988.34</b>	<b>\$14,425.47</b>	<b>\$23,060.00</b>	<b>91.38%</b>
	\$83,176.28	\$413,395.34	\$330,219.06	79.88%	\$86,541.00	\$405,707.37	\$408,063.00	78.79%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$83,176.28</b>	<b>\$413,395.34</b>	<b>\$330,219.06</b>	<b>79.88%</b>	<b>\$86,541.00</b>	<b>\$405,707.37</b>	<b>\$408,063.00</b>	<b>78.79%</b>

## Corporate Services - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem 75.00%	Actual To: March	Actual Year End	2021	Budget-Rem YTD 2021
<b>REVENUE</b>								
Fees and user charges	(\$24,239.40)	(\$119,786.00)	(\$95,546.60)	79.76%	(\$21,836.55)	(\$101,934.16)	(\$131,891.00)	83.44%
Government grants		(\$1,540.00)	(\$1,540.00)	100.00%		(\$8,730.52)	(\$1,540.00)	100.00%
Contribution from own funds		(\$282,000.00)	(\$282,000.00)	100.00%		(\$5,882.75)		0.00%
Other income	(\$31,850.02)	(\$178,782.00)	(\$146,931.98)	82.18%	(\$24,941.51)	(\$131,868.31)	(\$118,535.00)	78.96%
	(\$56,089.42)	(\$582,108.00)	(\$526,018.58)	90.36%	(\$46,778.06)	(\$248,415.74)	(\$251,966.00)	81.43%
<b>EXPENDITURES</b>								
Salaries	\$892,346.48	\$4,891,103.81	\$3,998,757.33	81.76%	\$911,044.90	\$4,293,300.79	\$4,555,085.00	80.00%
Benefits	\$471,979.55	\$1,920,539.65	\$1,448,560.10	75.42%	\$484,758.79	\$1,835,512.72	\$1,918,204.00	74.73%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$1,364,326.03</b>	<b>\$6,811,643.46</b>	<b>\$5,447,317.43</b>	<b>79.97%</b>	<b>\$1,395,803.69</b>	<b>\$6,128,813.51</b>	<b>\$6,473,289.00</b>	<b>78.44%</b>
Travel and training	\$3,141.35	\$131,534.00	\$128,392.65	97.61%	\$6,037.55	\$47,263.38	\$135,195.00	95.53%
Vehicle allowance, maintenance and repairs	\$23.32	\$1,170.00	\$1,146.68	98.01%	\$54.27	\$239.98	\$1,190.00	95.44%
Materials and supplies	\$55,039.95	\$111,198.00	\$56,158.05	50.50%	\$43,647.89	\$15,108.54	\$79,607.00	45.17%
Maintenance and repairs	\$318,421.82	\$942,192.00	\$623,770.18	66.20%	\$420,934.38	\$795,479.50	\$859,537.00	51.03%
Goods for resale		\$19,200.00	\$19,200.00	100.00%		\$19,200.00	\$19,200.00	100.00%
Rents and leases	\$40,817.55	\$138,000.00	\$97,182.45	70.42%	\$3,943.20	\$5,794.14	\$3,000.00	(31.44%)
Financial expenses	\$4,540.83	\$60,750.00	\$56,209.17	92.53%	\$4,611.92	\$31,172.51	\$60,750.00	92.41%
Purchased and contracted services	\$193,805.44	\$984,441.74	\$790,636.30	80.31%	\$96,850.59	\$942,287.05	\$1,051,508.00	90.79%
Grants to others		\$2,000.00	\$2,000.00	100.00%		\$808.46	\$2,000.00	100.00%
Transfer to own funds			\$0.00	0.00%		\$323,178.61	\$75,000.00	100.00%
Capital expense	\$5,860.83	\$123,750.00	\$117,889.17	95.26%	\$5,490.94	\$87,896.68	\$125,750.00	95.63%
<b>TOTAL OTHER EXPENSES</b>	<b>\$621,651.09</b>	<b>\$2,514,235.74</b>	<b>\$1,892,584.65</b>	<b>75.27%</b>	<b>\$581,570.74</b>	<b>\$2,268,428.85</b>	<b>\$2,412,737.00</b>	<b>75.90%</b>
	\$1,985,977.12	\$9,325,879.20	\$7,339,902.08	78.70%	\$1,977,374.43	\$8,397,242.36	\$8,886,026.00	77.75%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$1,929,887.70</b>	<b>\$8,743,771.20</b>	<b>\$6,813,883.50</b>	<b>77.93%</b>	<b>\$1,930,596.37</b>	<b>\$8,148,826.62</b>	<b>\$8,634,060.00</b>	<b>77.64%</b>

IT	648,380.33	2,740,493.18	2,092,112.85	76.34%
Finance	537,365.66	2,683,583.72	2,146,218.06	79.98%
Clerk's	256,567.33	1,101,470.76	844,903.43	76.71%
Human Resources	487,574.38	2,218,223.54	1,730,649.16	78.02%

## Legal Department - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
					March	Year End	2021	YTD 2021
<b>REVENUE</b>								
Fees and user charges	(\$428,564.01)	(\$1,770,434.00)	(\$1,341,869.99)	75.79%	(\$387,099.29)	(\$1,378,846.79)	(\$1,770,434.00)	78.14%
Government grants			\$0.00	0.00%		(\$214,107.17)		0.00%
Interest and Investment income	(\$79.84)		\$79.84	0.00%	(\$67.15)	(\$2,160.28)		0.00%
	(\$428,643.85)	(\$1,770,434.00)	(\$1,341,790.15)	75.79%	(\$387,166.44)	(\$1,595,114.24)	(\$1,770,434.00)	78.13%
<b>EXPENDITURES</b>								
Salaries	\$229,765.92	\$1,257,696.31	\$1,027,930.39	81.73%	\$229,772.04	\$1,101,553.61	\$1,112,443.00	79.35%
Benefits	\$64,989.83	\$283,508.46	\$218,518.63	77.08%	\$66,531.13	\$278,411.65	\$284,197.00	76.59%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$294,755.75</b>	<b>\$1,541,204.77</b>	<b>\$1,246,449.02</b>	<b>80.87%</b>	<b>\$296,303.17</b>	<b>\$1,379,965.26</b>	<b>\$1,396,640.00</b>	<b>78.78%</b>
Travel and training	(\$237.31)	\$25,335.00	\$25,572.31	100.94%		\$2,349.07	\$25,335.00	100.00%
Materials and supplies	\$16,957.57	\$79,730.00	\$62,772.43	78.73%	\$17,735.13	\$65,675.57	\$79,730.00	77.76%
Maintenance and repairs		\$2,170.00	\$2,170.00	100.00%			\$2,170.00	100.00%
Rents and leases	\$15,308.91	\$79,302.00	\$63,993.09	80.70%	\$14,284.89	\$63,390.24	\$79,302.00	81.99%
Taxes and licenses	\$103,402.69	\$2,052,955.00	\$1,949,552.31	94.96%	\$160,795.16	\$1,462,486.63	\$1,753,305.00	90.83%
Purchased and contracted services	\$35,027.40	\$308,387.00	\$273,359.60	88.64%	\$46,658.92	\$277,589.45	\$347,398.00	86.57%
Capital expense		\$8,000.00	\$8,000.00	100.00%		\$6,969.60	\$8,000.00	100.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$170,459.26</b>	<b>\$2,555,879.00</b>	<b>\$2,385,419.74</b>	<b>93.33%</b>	<b>\$239,474.10</b>	<b>\$1,878,460.56</b>	<b>\$2,295,240.00</b>	<b>89.57%</b>
	\$465,215.01	\$4,097,083.77	\$3,631,868.76	88.65%	\$535,777.27	\$3,258,425.82	\$3,691,880.00	85.49%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$36,571.16</b>	<b>\$2,326,649.77</b>	<b>\$2,290,078.61</b>	<b>98.43%</b>	<b>\$148,610.83</b>	<b>\$1,663,311.58</b>	<b>\$1,921,446.00</b>	<b>92.27%</b>

## Fire Services - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
				75.00%	March	Year End	2021	YTD 2021
<b>REVENUE</b>								
Fees and user charges	(\$56,343.10)	(\$250,438.00)	(\$194,094.90)	77.50%	(\$51,822.65)	(\$292,605.33)	(\$250,438.00)	79.31%
Government grants			\$0.00	0.00%		(\$406,322.97)		0.00%
Other income	(\$812.92)	(\$3,000.00)	(\$2,187.08)	72.90%	(\$326.29)	(\$2,259.64)	(\$3,000.00)	89.12%
	(\$57,156.02)	(\$253,438.00)	(\$196,281.98)	77.45%	(\$52,148.94)	(\$701,187.94)	(\$253,438.00)	79.42%
<b>EXPENDITURES</b>								
Salaries	\$2,373,672.65	\$10,833,853.93	\$8,460,181.28	78.09%	\$2,260,119.58	\$10,955,083.27	\$10,745,671.00	78.97%
Benefits	\$819,761.89	\$3,423,383.12	\$2,603,621.23	76.05%	\$772,632.77	\$3,085,943.48	\$3,322,916.00	76.75%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$3,193,434.54</b>	<b>\$14,257,237.05</b>	<b>\$11,063,802.51</b>	<b>77.60%</b>	<b>\$3,032,752.35</b>	<b>\$14,041,026.75</b>	<b>\$14,068,587.00</b>	<b>78.44%</b>
Travel and training	\$25,111.28	\$141,220.00	\$116,108.72	82.22%	\$18,265.94	\$75,794.48	\$116,220.00	84.28%
Vehicle allowance, maintenance and repairs	\$55,847.99	\$162,440.00	\$106,592.01	65.62%	\$39,910.92	\$229,571.32	\$162,440.00	75.43%
Utilities and Fuel	\$63,068.78	\$249,100.00	\$186,031.22	74.68%	\$46,655.61	\$206,101.87	\$249,100.00	81.27%
Materials and supplies	(\$11,403.04)	\$129,200.00	\$140,603.04	108.83%	\$9,691.26	\$447,052.28	\$119,200.00	91.87%
Maintenance and repairs	\$56,819.04	\$143,789.00	\$86,969.96	60.48%	\$48,365.81	\$165,404.06	\$135,709.00	64.36%
Financial expenses	\$538.01	\$2,500.00	\$1,961.99	78.48%	\$699.53	\$5,172.36	\$2,500.00	72.02%
Purchased and contracted services	\$1,097.31	\$18,200.00	\$17,102.69	93.97%	\$259.96	\$20,567.26	\$18,200.00	98.57%
Transfer to own funds		\$312,150.60	\$312,150.60	100.00%		\$367,990.58	\$306,030.00	100.00%
Capital expense	\$8,001.08	\$60,566.00	\$52,564.92	86.79%	\$11,068.93	\$54,802.77	\$60,566.00	81.72%
<b>TOTAL OTHER EXPENSES</b>	<b>\$199,080.45</b>	<b>\$1,219,165.60</b>	<b>\$1,020,085.15</b>	<b>83.67%</b>	<b>\$174,917.96</b>	<b>\$1,572,456.98</b>	<b>\$1,169,965.00</b>	<b>85.05%</b>
	\$3,392,514.99	\$15,476,402.65	\$12,083,887.66	78.08%	\$3,207,670.31	\$15,613,483.73	\$15,238,552.00	78.95%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$3,335,358.97</b>	<b>\$15,222,964.65</b>	<b>\$11,887,605.68</b>	<b>78.09%</b>	<b>\$3,155,521.37</b>	<b>\$14,912,295.79</b>	<b>\$14,985,114.00</b>	<b>78.94%</b>

## Public Works & Engineering - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
				75.00%	March	Year End	2021	YTD 2021
<b>REVENUE</b>								
Fees and user charges	(\$924,341.03)	(\$3,647,515.18)	(\$2,723,174.15)	74.66%	(\$742,694.49)	(\$4,678,260.16)	(\$3,443,387.00)	78.43%
Government grants	(\$2,278.84)	(\$737,429.00)	(\$735,150.16)	99.69%	\$9,931.18	(\$821,264.51)	(\$698,769.00)	101.42%
Contribution from own funds		(\$5,000.00)	(\$5,000.00)	100.00%		(\$4,688.64)	(\$5,000.00)	100.00%
Other income	(\$25,020.31)	(\$75,000.00)	(\$49,979.69)	66.64%	(\$34,784.04)	(\$201,355.95)	(\$75,000.00)	53.62%
	(\$951,640.18)	(\$4,464,944.18)	(\$3,513,304.00)	78.69%	(\$767,547.35)	(\$5,705,569.26)	(\$4,222,156.00)	81.82%
<b>EXPENDITURES</b>								
Salaries	\$4,184,548.20	\$19,065,053.55	\$14,880,505.35	78.05%	\$3,822,133.23	\$18,050,648.78	\$18,655,428.00	79.51%
Benefits	\$1,131,991.26	\$5,072,628.21	\$3,940,636.95	77.68%	\$1,094,073.05	\$4,797,467.54	\$5,200,177.00	78.96%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$5,316,539.46</b>	<b>\$24,137,681.76</b>	<b>\$18,821,142.30</b>	<b>77.97%</b>	<b>\$4,916,206.28</b>	<b>\$22,848,116.32</b>	<b>\$23,855,605.00</b>	<b>79.39%</b>
Travel and training	\$1,414.70	\$114,143.12	\$112,728.42	98.76%	\$5,742.84	\$39,602.70	\$117,846.00	95.13%
Vehicle allowance, maintenance and repairs	\$843,501.25	\$2,322,139.20	\$1,478,637.95	63.68%	\$969,588.58	\$3,410,426.06	\$1,967,120.00	50.71%
Utilities and Fuel	\$1,685,448.40	\$7,449,096.94	\$5,763,648.54	77.37%	\$1,227,995.89	\$6,326,053.97	\$7,089,400.00	82.68%
Materials and supplies	\$936,864.61	\$3,453,647.32	\$2,516,782.71	72.87%	\$694,133.56	\$3,798,477.41	\$3,663,105.00	81.05%
Maintenance and repairs	\$34,611.94	\$230,400.00	\$195,788.06	84.98%	\$37,122.79	\$198,177.48	\$201,940.00	81.62%
Taxes and licenses	\$8,020.52	\$85,455.00	\$77,434.48	90.61%	\$7,882.35	\$85,339.05	\$97,455.00	91.91%
Financial expenses	\$1,000.56	\$5,528.36	\$4,527.80	81.90%	\$1,368.22	\$12,696.64	\$5,518.00	75.20%
Purchased and contracted services	\$1,462,666.66	\$7,350,252.50	\$5,887,585.84	80.10%	\$1,268,102.27	\$7,063,415.63	\$7,247,102.00	82.50%
Transfer to own funds	\$353,711.00	\$4,511,042.36	\$4,157,331.36	92.16%		\$5,950,160.21	\$4,055,452.00	100.00%
Capital expense	\$1,892.73	\$97,758.36	\$95,865.63	98.06%	\$22,467.13	\$107,042.27	\$97,018.00	76.84%
Less: recoverable costs	(\$60,371.59)	(\$255,130.00)	(\$194,758.41)	76.34%	(\$51,113.50)	(\$369,457.91)	(\$220,130.00)	76.78%
<b>TOTAL OTHER EXPENSES</b>	<b>\$5,268,760.78</b>	<b>\$25,364,333.16</b>	<b>\$20,095,572.38</b>	<b>79.23%</b>	<b>\$4,183,290.13</b>	<b>\$26,621,933.51</b>	<b>\$24,321,826.00</b>	<b>82.80%</b>
	\$10,585,300.24	\$49,502,014.92	\$38,916,714.68	78.62%	\$9,099,496.41	\$49,470,049.83	\$48,177,431.00	81.11%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$9,633,660.06</b>	<b>\$45,037,070.74</b>	<b>\$35,403,410.68</b>	<b>78.61%</b>	<b>\$8,331,949.06</b>	<b>\$43,764,480.57</b>	<b>\$43,955,275.00</b>	<b>81.04%</b>
Public Works	7,300,836.77	30,890,159.28	23,589,322.51	76.37%				
Engineering	2,332,823.29	14,146,911.46	11,814,088.17	83.51%				

## Public Works - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
				75.00%	March	Year End	2021	YTD 2021
<b>REVENUE</b>								
Fees and user charges	(\$492,685.12)	(\$2,383,216.00)	(\$1,890,530.88)	79.33%	(\$506,236.05)	(\$2,655,946.15)	(\$2,226,181.00)	77.26%
Government grants	(\$2,278.84)	(\$705,269.00)	(\$702,990.16)	99.68%	\$9,931.18	(\$729,726.11)	(\$668,769.00)	101.48%
Contribution from own funds		(\$5,000.00)	(\$5,000.00)	100.00%		(\$4,688.64)	(\$5,000.00)	100.00%
Other income	(\$25,020.31)	(\$75,000.00)	(\$49,979.69)	66.64%	(\$34,784.04)	(\$201,355.95)	(\$75,000.00)	53.62%
	(\$519,984.27)	(\$3,168,485.00)	(\$2,648,500.73)	83.59%	(\$531,088.91)	(\$3,591,716.85)	(\$2,974,950.00)	82.15%
<b>EXPENDITURES</b>								
Salaries	\$3,567,364.29	\$15,863,502.25	\$12,296,137.96	77.51%	\$3,226,749.66	\$15,140,587.57	\$15,555,454.00	79.26%
Benefits	\$960,780.54	\$4,317,248.13	\$3,356,467.59	77.75%	\$927,002.63	\$4,055,041.82	\$4,430,910.00	79.08%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$4,528,144.83</b>	<b>\$20,180,750.38</b>	<b>\$15,652,605.55</b>	<b>77.56%</b>	<b>\$4,153,752.29</b>	<b>\$19,195,629.39</b>	<b>\$19,986,364.00</b>	<b>79.22%</b>
Travel and training	\$2,683.70	\$88,990.00	\$86,306.30	96.98%	\$5,236.68	\$33,341.38	\$88,990.00	94.12%
Vehicle allowance, maintenance and repairs	\$838,516.87	\$2,291,040.00	\$1,452,523.13	63.40%	\$969,444.24	\$3,384,052.09	\$1,937,520.00	49.96%
Utilities and Fuel	\$708,947.09	\$1,851,409.54	\$1,142,462.45	61.71%	\$358,552.44	\$1,777,906.64	\$1,626,188.00	77.95%
Materials and supplies	\$900,727.52	\$3,226,353.00	\$2,325,625.48	72.08%	\$649,389.64	\$3,392,772.69	\$3,437,858.00	81.11%
Taxes and licenses	\$8,020.52	\$85,455.00	\$77,434.48	90.61%	\$7,882.35	\$85,339.05	\$97,455.00	91.91%
Financial expenses	\$1,694.56	\$5,000.00	\$3,305.44	66.11%	\$1,667.71	\$13,300.66	\$5,000.00	66.65%
Purchased and contracted services	\$538,380.21	\$3,451,589.00	\$2,913,208.79	84.40%	\$571,357.87	\$3,323,822.22	\$3,422,794.00	83.31%
Transfer to own funds	\$353,711.00	\$3,086,587.36	\$2,732,876.36	88.54%		\$3,324,161.62	\$2,645,173.00	100.00%
Capital expense	\$366.33	\$46,600.00	\$46,233.67	99.21%	\$19,886.78	\$95,147.55	\$46,600.00	57.32%
Less: recoverable costs	(\$60,371.59)	(\$255,130.00)	(\$194,758.41)	76.34%	(\$51,113.50)	(\$369,457.91)	(\$220,130.00)	76.78%
<b>TOTAL OTHER EXPENSES</b>	<b>\$3,292,676.21</b>	<b>\$13,877,893.90</b>	<b>\$10,585,217.69</b>	<b>76.27%</b>	<b>\$2,532,304.21</b>	<b>\$15,060,385.99</b>	<b>\$13,087,448.00</b>	<b>80.65%</b>
	\$7,820,821.04	\$34,058,644.28	\$26,237,823.24	77.04%	\$6,686,056.50	\$34,256,015.38	\$33,073,812.00	79.78%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$7,300,836.77</b>	<b>\$30,890,159.28</b>	<b>\$23,589,322.51</b>	<b>76.37%</b>	<b>\$6,154,967.59</b>	<b>\$30,664,298.53</b>	<b>\$30,098,862.00</b>	<b>79.55%</b>

Operations				
Winter Control: Roadways and Side	3,997,952.17	7,407,869.00	3,409,916.83	46.03%
Sanitary Sewers	159,929.06	2,062,118.77	1,902,189.71	92.24%
Storm Sewers	3,123.53	622,488.69	619,365.16	99.50%
Roadways and Sidewalks	216,422.99	3,509,083.13	3,292,660.14	93.83%
Supervision and Overhead	724,211.71	3,181,859.96	2,457,648.25	77.24%
Traffic & Communications	291,878.99	1,852,734.39	1,560,855.40	84.25%
Carpentry	181,706.84	681,042.39	499,335.55	73.32%
Administration	396,597.79	1,679,651.33	1,283,053.54	76.39%
Buildings & Equipment	220,771.53	2,243,633.90	2,022,862.37	90.16%
Waste Management	382,885.05	3,982,211.28	3,599,326.23	90.39%
Parks	725,357.11	3,667,466.44	2,942,109.33	80.22%
	7,300,836.77	30,890,159.28	23,589,322.51	76.37%

## Engineering - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
					March	Year End	2021	YTD 2021
<b>REVENUE</b>								
Fees and user charges	(\$431,655.91)	(\$1,264,299.18)	(\$832,643.27)	65.86%	(\$236,458.44)	(\$2,022,314.01)	(\$1,217,206.00)	80.57%
Government grants		(\$32,160.00)	(\$32,160.00)	100.00%		(\$91,538.40)	(\$30,000.00)	100.00%
	(\$431,655.91)	(\$1,296,459.18)	(\$864,803.27)	66.71%	(\$236,458.44)	(\$2,113,852.41)	(\$1,247,206.00)	81.04%
<b>EXPENDITURES</b>								
Salaries	\$617,183.91	\$3,201,551.30	\$2,584,367.39	80.72%	\$595,383.57	\$2,910,061.21	\$3,099,974.00	80.79%
Benefits	\$171,210.72	\$755,380.08	\$584,169.36	77.33%	\$167,070.42	\$742,425.72	\$769,267.00	78.28%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$788,394.63</b>	<b>\$3,956,931.38</b>	<b>\$3,168,536.75</b>	<b>80.08%</b>	<b>\$762,453.99</b>	<b>\$3,652,486.93</b>	<b>\$3,869,241.00</b>	<b>80.29%</b>
Travel and training	(\$1,269.00)	\$25,153.12	\$26,422.12	105.05%	\$506.16	\$6,261.32	\$28,856.00	98.25%
Vehicle allowance, maintenance and repairs	\$4,984.38	\$31,099.20	\$26,114.82	83.97%	\$144.34	\$26,373.97	\$29,600.00	99.51%
Utilities and Fuel	\$976,501.31	\$5,597,687.40	\$4,621,186.09	82.56%	\$869,443.45	\$4,548,147.33	\$5,463,212.00	84.09%
Materials and supplies	\$36,137.09	\$227,294.32	\$191,157.23	84.10%	\$44,743.92	\$405,704.72	\$225,247.00	80.14%
Maintenance and repairs	\$34,611.94	\$230,400.00	\$195,788.06	84.98%	\$37,122.79	\$198,177.48	\$201,940.00	81.62%
Financial expenses	(\$694.00)	\$528.36	\$1,222.36	231.35%	(\$299.49)	(\$604.02)	\$518.00	157.82%
Purchased and contracted services	\$924,286.45	\$3,898,663.50	\$2,974,377.05	76.29%	\$696,744.40	\$3,739,593.41	\$3,824,308.00	81.78%
Transfer to own funds		\$1,424,455.00	\$1,424,455.00	100.00%		\$2,625,998.59	\$1,410,279.00	100.00%
Capital expense	\$1,526.40	\$51,158.36	\$49,631.96	97.02%	\$2,580.35	\$11,894.72	\$50,418.00	94.88%
<b>TOTAL OTHER EXPENSES</b>	<b>\$1,976,084.57</b>	<b>\$11,486,439.26</b>	<b>\$9,510,354.69</b>	<b>82.80%</b>	<b>\$1,650,985.92</b>	<b>\$11,561,547.52</b>	<b>\$11,234,378.00</b>	<b>85.30%</b>
	\$2,764,479.20	\$15,443,370.64	\$12,678,891.44	82.10%	\$2,413,439.91	\$15,214,034.45	\$15,103,619.00	84.02%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$2,332,823.29</b>	<b>\$14,146,911.46</b>	<b>\$11,814,088.17</b>	<b>83.51%</b>	<b>\$2,176,981.47</b>	<b>\$13,100,182.04</b>	<b>\$13,856,413.00</b>	<b>84.29%</b>

## Community Development & Enterprise Services - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
				75.00%	March	Year End	2021	YTD 2021
<b>REVENUE</b>								
Fees and user charges	(\$1,673,276.79)	(\$8,184,516.07)	(\$6,511,239.28)	79.56%	(\$1,346,404.43)	(\$4,675,816.79)	(\$6,841,922.00)	80.32%
Government grants	(\$1,200,951.93)	(\$1,666,196.00)	(\$465,244.07)	27.92%	(\$1,715,260.64)	(\$4,535,966.66)	(\$2,018,792.00)	15.04%
Contribution from own funds	(\$102,476.40)	(\$465,454.00)	(\$362,977.60)	77.98%		(\$645,638.73)	(\$278,715.00)	100.00%
Other income	(\$14,918.82)	(\$119,204.85)	(\$104,286.03)	87.48%	(\$47,227.57)	(\$83,639.06)	(\$111,920.00)	57.80%
	(\$2,991,623.94)	(\$10,435,370.92)	(\$7,443,746.98)	71.33%	(\$3,108,892.64)	(\$9,941,061.24)	(\$9,251,349.00)	66.40%
<b>EXPENDITURES</b>								
Salaries	\$2,724,845.98	\$14,469,391.88	\$11,744,545.90	81.17%	\$2,546,221.70	\$12,454,040.10	\$13,867,870.00	81.64%
Benefits	\$755,887.78	\$3,522,104.48	\$2,766,216.70	78.54%	\$714,490.09	\$3,238,494.59	\$3,476,393.00	79.45%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$3,480,733.76</b>	<b>\$17,991,496.36</b>	<b>\$14,510,762.60</b>	<b>80.65%</b>	<b>\$3,260,711.79</b>	<b>\$15,692,534.69</b>	<b>\$17,344,263.00</b>	<b>81.20%</b>
Travel and training	\$1,681.34	\$111,507.00	\$109,825.66	98.49%	\$1,911.93	\$24,471.37	\$137,327.00	98.61%
Vehicle allowance, maintenance and repairs	\$262,546.94	\$1,044,745.00	\$782,198.06	74.87%	\$312,248.46	\$1,408,610.32	\$987,560.00	68.38%
Utilities and Fuel	\$774,575.78	\$3,193,435.88	\$2,418,860.10	75.74%	\$558,897.98	\$2,795,091.56	\$3,093,438.00	81.93%
Materials and supplies	\$132,568.18	\$932,001.00	\$799,432.82	85.78%	\$156,266.91	\$1,088,557.03	\$894,030.00	82.52%
Maintenance and repairs	\$362,779.89	\$1,325,039.00	\$962,259.11	72.62%	\$258,992.97	\$1,094,667.86	\$1,229,787.00	78.94%
Program expenses	\$17,689.21	\$169,540.03	\$151,850.82	89.57%		\$22,730.66	\$102,470.00	100.00%
Goods for resale	\$52,285.63	\$537,796.00	\$485,510.37	90.28%	\$7,576.39	\$266,027.45	\$469,960.00	98.39%
Rents and leases	\$24,291.12	\$90,255.00	\$65,963.88	73.09%		\$86,748.61	\$82,255.00	100.00%
Taxes and licenses	\$321.00	\$173,250.00	\$172,929.00	99.81%	\$21,200.13	\$204,434.83	\$172,250.00	87.69%
Financial expenses	\$28,056.69	\$99,287.01	\$71,230.32	71.74%	\$13,684.93	\$70,716.87	\$110,515.00	87.62%
Purchased and contracted services	\$418,428.76	\$1,650,692.22	\$1,232,263.46	74.65%	\$200,499.59	\$1,653,534.84	\$1,731,620.00	88.42%
Grants to others	\$3,381.54	\$66,500.00	\$63,118.46	94.91%	\$135,136.42	\$225,457.32	\$66,500.00	(103.21%)
Transfer to own funds		\$1,413,196.00	\$1,413,196.00	100.00%		\$510,464.29	\$218,040.00	100.00%
Capital expense	\$28,026.95	\$60,768.88	\$32,741.93	53.88%	\$56,339.84	\$141,594.93	\$58,617.00	3.88%
<b>TOTAL OTHER EXPENSES</b>	<b>\$2,106,633.03</b>	<b>\$10,868,013.02</b>	<b>\$8,761,379.99</b>	<b>80.62%</b>	<b>\$1,722,755.55</b>	<b>\$9,593,107.94</b>	<b>\$9,354,369.00</b>	<b>81.58%</b>
	\$5,587,366.79	\$28,859,509.38	\$23,272,142.59	80.64%	\$4,983,467.34	\$25,285,642.63	\$26,698,632.00	81.33%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$2,595,742.85</b>	<b>\$18,424,138.46</b>	<b>\$15,828,395.61</b>	<b>85.91%</b>	<b>\$1,874,574.70</b>	<b>\$15,344,581.39</b>	<b>\$17,447,283.00</b>	<b>89.26%</b>

Planning	293,082.95	1,019,930.10	726,847.15	71.26%
LIP	(114,140.67)	-	114,140.96	
Humane Society	155,581.74	622,326.51	466,744.77	75.00%
Recreation & Culture	224,093.47	1,846,607.24	1,622,513.77	87.86%
<b>Community Centres</b>				
John Rhodes Community Centre	355,149.22	1,806,583.32	1,451,434.10	80.34%
McMeeken Centre	21,780.36	210,973.99	189,193.63	89.68%
Northern Community Centre	(33,382.67)	46,173.42	79,556.09	172.30%
GFL Memorial Gardens	178,442.91	761,980.50	583,537.59	76.58%
Outdoor Pools/Misc Concessions	19,723.73	171,131.86	151,408.13	88.47%
Administration	196,108.85	801,872.08	605,763.23	75.54%
Downtown Plaza	-	41,667.00	41,667.00	100.00%
Locks	122.00	30,320.59	30,198.59	99.60%
Cemetery	94,733.62	78,897.39	(15,836.23)	-20.07%
Parking	48,200.75	210,567.56	162,366.81	77.11%
Transit	665,262.29	7,968,458.91	7,303,196.62	91.65%
School Guards	66,903.13	291,329.05	224,425.92	77.04%
Tourism and Community Development	198,143.86	941,400.85	743,256.99	78.95%
Economic Development	70,037.28	727,759.21	657,721.93	90.38%
Administration	155,900.03	846,158.59	690,258.56	81.58%
	2,595,742.85	18,424,138.46	15,828,395.61	85.91%

## Levy Boards - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To: March	Actual Year End	2021	Budget-Rem YTD 2021
REVENUE								
EXPENDITURES								
Grants to others	\$5,626,714.25	\$22,506,857.36	\$16,880,143.11	75.00%	\$5,410,161.00	\$21,640,644.00	\$21,653,329.00	75.01%
TOTAL OTHER EXPENSES	\$5,626,714.25	\$22,506,857.36	\$16,880,143.11	75.00%	\$5,410,161.00	\$21,640,644.00	\$21,653,329.00	75.01%
	\$5,626,714.25	\$22,506,857.36	\$16,880,143.11	75.00%	\$5,410,161.00	\$21,640,644.00	\$21,653,329.00	75.01%
NET (REVENUE)/EXPENDITURE	\$5,626,714.25	\$22,506,857.36	\$16,880,143.11	75.00%	\$5,410,161.00	\$21,640,644.00	\$21,653,329.00	75.01%

## Outside Agencies (Main) - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
				75.00%	March	Year End	2021	YTD 2021
<b>REVENUE</b>								
Fees and user charges	(\$58,046.80)	(\$130,000.00)	(\$71,953.20)	55.35%	(\$55,610.28)	(\$127,563.48)	(\$130,000.00)	57.22%
Government grants	\$12,691.00	(\$200,000.00)	(\$212,691.00)	106.35%	(\$14,763.98)	(\$212,733.98)	(\$200,000.00)	92.62%
Contribution from own funds		\$0.00	\$0.00	0.00%		(\$78,126.10)		0.00%
Other income	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
	(\$45,355.80)	(\$330,000.00)	(\$284,644.20)	86.26%	(\$70,374.26)	(\$418,423.56)	(\$330,000.00)	78.67%
<b>EXPENDITURES</b>								
Materials and supplies	\$9,331.64	\$220,000.00	\$210,668.36	95.76%	\$22,100.76	\$294,002.77	\$220,000.00	89.95%
Grants to others	\$9,372,217.71	\$36,361,965.58	\$26,989,747.87	74.23%	\$7,232,593.73	\$34,250,977.79	\$33,856,169.00	78.64%
Transfer to own funds	\$0.00	\$580,000.00	\$580,000.00	100.00%	0	\$620,936.81	\$580,000.00	100.00%
Capital expense	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$9,381,549.35</b>	<b>\$37,161,965.58</b>	<b>\$27,780,416.23</b>	<b>74.75%</b>	<b>\$7,254,694.49</b>	<b>\$35,165,917.37</b>	<b>\$34,656,169.00</b>	<b>79.07%</b>
	\$9,381,549.35	\$37,161,965.58	\$27,780,416.23	74.75%	\$7,254,694.49	\$35,165,917.37	\$34,656,169.00	79.07%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$9,336,193.55</b>	<b>\$36,831,965.58</b>	<b>\$27,495,772.03</b>	<b>74.65%</b>	<b>\$7,184,320.23</b>	<b>\$34,747,493.81</b>	<b>\$34,326,169.00</b>	<b>79.07%</b>

## Corporate Financials - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem 75.00%	Actual To: March	Actual Year End	2021	Budget-Rem YTD 2021
<b>REVENUE</b>								
Taxation	(\$61,773,892.43)	(\$130,256,397.01)	(\$68,482,504.58)	52.58%	(\$59,720,678.00)	(\$125,895,298.92)	(\$125,248,213.00)	52.32%
Payment in Lieu of taxes	(\$533,775.65)	(\$4,501,741.00)	(\$3,967,965.35)	88.14%	(\$790,602.92)	(\$4,490,231.86)	(\$4,480,756.00)	82.36%
Fees and user charges	(\$3,969,757.76)	(\$14,821,847.00)	(\$10,852,089.24)	73.22%	(\$3,151,687.81)	(\$14,825,090.23)	(\$14,116,044.00)	77.67%
Government grants	(\$4,709,856.69)	(\$16,838,798.00)	(\$12,128,941.31)	72.03%	(\$5,591,722.69)	(\$18,729,619.26)	(\$16,412,618.00)	65.93%
Interest and Investment income	(\$724,684.23)	(\$4,320,000.00)	(\$3,595,315.77)	83.22%	(\$133,730.07)	(\$3,424,004.32)	(\$4,320,000.00)	96.90%
Contribution from own funds		(\$944,689.75)	(\$944,689.75)	100.00%		(\$1,034,645.70)	(\$1,914,308.00)	100.00%
Other income	(\$98,712.55)	(\$2,500,000.00)	(\$2,401,287.45)	96.05%	(\$37,913.95)	(\$1,746,026.03)	(\$1,540,000.00)	97.54%
	(\$71,810,679.31)	(\$174,183,472.76)	(\$102,372,793.45)	58.77%	(\$69,426,335.44)	(\$170,144,916.32)	(\$168,031,939.00)	58.68%
<b>EXPENDITURES</b>								
Salaries	(\$68.28)		\$68.28	0.00%		\$1,034,905.18		0.00%
Benefits	\$6,000.00	\$20,000.00	\$14,000.00	70.00%	\$6,000.00	\$14,000.00	\$20,000.00	70.00%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$5,931.72</b>	<b>\$20,000.00</b>	<b>\$14,068.28</b>	<b>70.34%</b>	<b>\$6,000.00</b>	<b>\$1,048,905.18</b>	<b>\$20,000.00</b>	<b>70.00%</b>
Materials and supplies	\$8,274.05	\$300,878.00	\$292,603.95	97.25%	\$64,903.87	\$263,270.30	\$310,056.00	79.07%
Program expenses	\$204,730.45	\$763,788.18	\$559,057.73	73.20%		\$781,263.55	\$472,988.00	100.00%
Financial expenses	\$449,152.63	\$2,531,006.00	\$2,081,853.37	82.25%	\$887,737.64	\$2,912,319.22	\$2,530,756.00	64.92%
Purchased and contracted services	\$567.74	\$11,000.00	\$10,432.26	94.84%	\$22,379.10	\$37,185.55	\$11,000.00	(103.45%)
Grants to others		\$865.00	\$865.00	100.00%		\$863.72	\$865.00	100.00%
Transfer to own funds		\$12,465,550.32	\$12,465,550.32	100.00%	\$25,463.38	\$13,612,638.76	\$12,917,364.00	99.80%
<b>TOTAL OTHER EXPENSES</b>	<b>\$662,724.87</b>	<b>\$16,073,087.50</b>	<b>\$15,410,362.63</b>	<b>95.88%</b>	<b>\$1,000,483.99</b>	<b>\$17,607,541.10</b>	<b>\$16,243,029.00</b>	<b>93.84%</b>
	\$668,656.59	\$16,093,087.50	\$15,424,430.91	95.85%	\$1,006,483.99	\$18,656,446.28	\$16,263,029.00	93.81%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>(\$71,142,022.72)</b>	<b>(\$158,090,385.26)</b>	<b>(\$86,948,362.54)</b>	<b>55.00%</b>	<b>(\$68,419,851.45)</b>	<b>(\$151,488,470.04)</b>	<b>(\$151,768,910.00)</b>	<b>54.92%</b>

## Capital Levy & Debenture Debt - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem 75.00%	Actual To: March	Actual Year End	2021	Budget-Rem YTD 2021
<b>REVENUE</b>								
Fees and user charges	(\$69,001.14)		\$69,001.14	0.00%	(\$48,134.72)	(\$187,378.09)	(\$350,000.00)	86.25%
	(\$69,001.14)	\$0.00	\$69,001.14	0.00%	(\$48,134.72)	(\$187,378.09)	(\$350,000.00)	86.25%
<b>EXPENDITURES</b>								
Long term debt	\$17,765.19	\$1,502,314.00	\$1,484,548.81	98.82%	\$599,646.07	\$1,795,301.64	\$1,795,301.00	66.60%
Transfer to own funds		\$6,368,384.28	\$6,368,384.28	100.00%		\$6,054,046.00	\$6,243,514.00	100.00%
<b>TOTAL OTHER EXPENSES</b>	<b>\$17,765.19</b>	<b>\$7,870,698.28</b>	<b>\$7,852,933.09</b>	<b>99.77%</b>	<b>\$599,646.07</b>	<b>\$7,849,347.64</b>	<b>\$8,038,815.00</b>	<b>92.54%</b>
	\$17,765.19	\$7,870,698.28	\$7,852,933.09	99.77%	\$599,646.07	\$7,849,347.64	\$8,038,815.00	92.54%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>(\$51,235.95)</b>	<b>\$7,870,698.28</b>	<b>\$7,921,934.23</b>	<b>100.65%</b>	<b>\$551,511.35</b>	<b>\$7,661,969.55</b>	<b>\$7,688,815.00</b>	<b>92.83%</b>

**Appendix B**

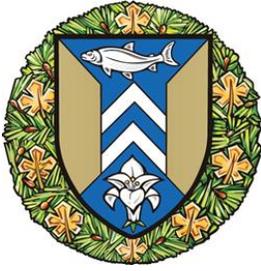
**THE CORPORATION OF THE CITY OF SAULT STE MARIE**  
 2022 CAPITAL BUDGET  
**SUMMARY OF PROJECTS**  
 As at March 31, 2022

	<b>2022 Approved Capital Budget</b>	<b>% of Total</b>	<b>Council Approved/ Costs Incurred to Date</b>	<b>Remaining</b>
Roads/Bridges/Storm Sewers	\$ 17,829,606	46.2%	\$ 799,611	\$ 17,029,995
Sanitary Sewer	\$ 6,198,500	16.0%	\$ 30,563	\$ 6,167,937
Transit Fleet & Equipment	\$ 4,662,000	12.1%	\$ -	\$ 4,662,000
Building Capital Maintenance	\$ 4,088,000	10.6%	\$ 84,507	\$ 4,003,493
Fire Fleet & Equipment	\$ 810,000	2.1%	\$ -	\$ 810,000
Public Works Fleet & Equipment	\$ 1,804,831	4.7%	\$ 527,606	\$ 1,277,225
Growth Projects	\$ 500,000	1.3%	\$ 22,339	\$ 477,661
Landfill Upgrades	\$ 2,735,582	7.1%	\$ 7,975	\$ 2,727,606
<b>TOTAL</b>	<b>\$ 38,628,519</b>	<b>100%</b>	<b>\$ 1,472,602</b>	<b>\$ 37,155,917</b>

## Public Works - First Quarter Ended March 31, 2022

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2021	2021	Budget	Percentage
	Actual	2022		Budget-Rem	Actual To:	Actual	2021	Budget-Rem
				75.00%	March	Year End		YTD 2021
<b>REVENUE</b>								
Fees and user charges	(\$492,685.12)	(\$2,383,216.00)	(\$1,890,530.88)	79.33%	(\$506,236.05)	(\$2,655,946.15)	(\$2,226,181.00)	77.26%
Government grants	(\$2,278.84)	(\$705,269.00)	(\$702,990.16)	99.68%	\$9,931.18	(\$729,726.11)	(\$668,769.00)	101.48%
Contribution from own funds		(\$5,000.00)	(\$5,000.00)	100.00%		(\$4,688.64)	(\$5,000.00)	100.00%
Other income	(\$25,020.31)	(\$75,000.00)	(\$49,979.69)	66.64%	(\$34,784.04)	(\$201,355.95)	(\$75,000.00)	53.62%
	(\$519,984.27)	(\$3,168,485.00)	(\$2,648,500.73)	83.59%	(\$531,088.91)	(\$3,591,716.85)	(\$2,974,950.00)	82.15%
<b>EXPENDITURES</b>								
Salaries	\$3,567,364.29	\$15,863,502.25	\$12,296,137.96	77.51%	\$3,226,749.66	\$15,140,587.57	\$15,555,454.00	79.26%
Benefits	\$960,780.54	\$4,317,248.13	\$3,356,467.59	77.75%	\$927,002.63	\$4,055,041.82	\$4,430,910.00	79.08%
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$4,528,144.83</b>	<b>\$20,180,750.38</b>	<b>\$15,652,605.55</b>	<b>77.56%</b>	<b>\$4,153,752.29</b>	<b>\$19,195,629.39</b>	<b>\$19,986,364.00</b>	<b>79.22%</b>
Travel and training	\$2,683.70	\$88,990.00	\$86,306.30	96.98%	\$5,236.68	\$33,341.38	\$88,990.00	94.12%
Vehicle allowance, maintenance and repairs	\$838,516.87	\$2,291,040.00	\$1,452,523.13	63.40%	\$969,444.24	\$3,384,052.09	\$1,937,520.00	49.96%
Utilities and Fuel	\$708,947.09	\$1,851,409.54	\$1,142,462.45	61.71%	\$358,552.44	\$1,777,906.64	\$1,626,188.00	77.95%
Materials and supplies	\$900,727.52	\$3,226,353.00	\$2,325,625.48	72.08%	\$649,389.64	\$3,392,772.69	\$3,437,858.00	81.11%
Taxes and licenses	\$8,020.52	\$85,455.00	\$77,434.48	90.61%	\$7,882.35	\$85,339.05	\$97,455.00	91.91%
Financial expenses	\$1,694.56	\$5,000.00	\$3,305.44	66.11%	\$1,667.71	\$13,300.66	\$5,000.00	66.65%
Purchased and contracted services	\$538,380.21	\$3,451,589.00	\$2,913,208.79	84.40%	\$571,357.87	\$3,323,822.22	\$3,422,794.00	83.31%
Transfer to own funds	\$353,711.00	\$3,086,587.36	\$2,732,876.36	88.54%		\$3,324,161.62	\$2,645,173.00	100.00%
Capital expense	\$366.33	\$46,600.00	\$46,233.67	99.21%	\$19,886.78	\$95,147.55	\$46,600.00	57.32%
Less: recoverable costs	(\$60,371.59)	(\$255,130.00)	(\$194,758.41)	76.34%	(\$51,113.50)	(\$369,457.91)	(\$220,130.00)	76.78%
<b>TOTAL OTHER EXPENSES</b>	<b>\$3,292,676.21</b>	<b>\$13,877,893.90</b>	<b>\$10,585,217.69</b>	<b>76.27%</b>	<b>\$2,532,304.21</b>	<b>\$15,060,385.99</b>	<b>\$13,087,448.00</b>	<b>80.65%</b>
	\$7,820,821.04	\$34,058,644.28	\$26,237,823.24	77.04%	\$6,686,056.50	\$34,256,015.38	\$33,073,812.00	79.78%
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$7,300,836.77</b>	<b>\$30,890,159.28</b>	<b>\$23,589,322.51</b>	<b>76.37%</b>	<b>\$6,154,967.59</b>	<b>\$30,664,298.53</b>	<b>\$30,098,862.00</b>	<b>79.55%</b>

Operations				
Winter Control: Roadways and Sidewalks	4,215,643.38	7,407,869.00	3,192,225.62	43.09%
Sanitary Sewers	159,929.06	2,062,118.77	1,902,189.71	92.24%
Storm Sewers	3,123.53	622,488.69	619,365.16	99.50%
Roadways and Sidewalks	(1,268.22)	3,509,083.13	3,510,351.35	100.04%
Supervision and Overhead	724,211.71	3,181,859.96	2,457,648.25	77.24%
Traffic & Communications	291,878.99	1,852,734.39	1,560,855.40	84.25%
Carpentry	181,706.84	681,042.39	499,335.55	73.32%
Administration	396,597.79	1,679,651.33	1,283,053.54	76.39%
Buildings & Equipment	220,771.53	2,243,633.90	2,022,862.37	90.16%
Waste Management	382,885.05	3,982,211.28	3,599,326.23	90.39%
Parks	725,357.11	3,667,466.44	2,942,109.33	80.22%
	7,300,836.77	30,890,159.28	23,589,322.51	76.37%



**The Corporation of the  
City of Sault Ste. Marie**

**C O U N C I L   R E P O R T**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Shelley J Schell CPA, CA Chief Financial Officer and Treasurer  
DEPARTMENT: Corporate Services  
RE: 2022 Tax Policy and Rates

---

**PURPOSE**

The purpose of this report is to provide the tax rate options for 2022. Staff is seeking Council approval of the recommended option.

**BACKGROUND**

The Long Term Tax Policy approved by Council on November 21, 2016 sets out Council's objectives in setting the annual tax policy. The fundamental purpose of the tax policy is to assist in the achievement of municipal goals and objectives by controlling the distribution of taxes between property classes. The Long Term Tax Policy recognized that significant decreases in the industrial assessment since 2007 lead to inequitable tax ratios in that class. The tax policy will be updated and provided to Council for the next reassessment cycle.

The scheduled reassessment for 2020 was deferred by the Province in the March 2020 Economic and Fiscal Update to maintain stability in the context of the emerging pandemic. The Province announced to further postpone the property tax reassessment until after 2023. The government will be seeking input from municipalities, taxpayers and interested stakeholders through the Property Assessment and Taxation Review. The review will look at the timing and valuation date for the next reassessment and the results will be communicated before the next reassessment.

Council approved the 2022 Operating Budget levy of \$128,077,959 on January 31, 2022.

**ANALYSIS**

In recommending a tax ratio option, staff looked at the general objectives for the 2022 tax rates based upon the Long Term Tax Policy guidelines:

- Residential class increase equal to or less than total levy increase (4.07%)

- Proactively balance tax distribution to provide for the tax ratios of the Industrial and Commercial classes to be less than previous year
- Manage inter-class assessment shifts where possible

Managing the tax objectives proactively for 2022 was problematic due to low assessment growth in 2021 resulting low new municipal revenue (Appendix A-Assessment Growth). Growth is reflecting a positive trend in 2021. A significant increase in building permits in 2021 and projected in 2022 will translate into new growth in the next years upon construction completion. The delay of the reassessment will impact the allocation of the tax levy. Assessment is based upon January 1, 2016 values which will not reflect changes in market values which have impacted some classes more than others and will thus skew the proportion of tax levy to the classes. Levy restriction in the commercial and industrial classes will also transfer tax burden to the other classes as well.

Staff were unable to provide alternate ratios that would address keeping the residential class increase at or less than the levy increase. Proactive decreases to the Industrial and Commercial classes could not be achieved either without impacting the residential class to a greater extent. The objectives are in conflict with each other without assessment growth available so one objective cannot be maintained without impacting the other detrimentally.

Tax ratios must be set within the guidelines prescribed by the Province. The Municipal Act provides a range of tax policy tools to municipalities to alter the tax burdens both within and between tax classes. The tools provide the following options:

- Adopt the current tax ratios (starting ratios)
- Adopt revenue neutral ratios to mitigate the assessment related tax shifts between classes
  - The reassessment has been deferred by the Province thus the assessment base remains the same as 2020, as adjusted for appeals, new assessment etc. There are no significant tax shifts that would require revenue neutral ratios.
- Establish a new ratio that is closer to or within the Range of Fairness (alternative ratios)

#### Summary of Tax Ratio Options:

##### *Starting Ratios*

The current tax ratios, or starting ratios, reflect a residential tax increase that is higher than the total levy increase. This is due to the factors previously noted and the regulated levy restriction that limits the increase in the Commercial and Industrial classes. The levy restriction transfers the tax burden from the restricted classes to the other classes. The levy restriction will naturally decrease the tax

ratio for the Commercial and Industrial classes, which aligns with the objective of decreasing the ratios over time.

This tax ratio scenario for 2022 tax rates is shown in Appendix B.

#### *Revenue Neutral Ratios*

Without significant assessment base shifts in 2022 this scenario is not applicable.

#### *Alternate Ratios*

With little assessment growth, proactive movement of class ratios closer to the Range of Fairness could not be accomplished without impacting the other classes detrimentally. Further mitigation of the Industrial and/or Commercial classes could not occur without increasing the residential class, which is already in excess of the levy increase with starting ratios.

The above analysis does not include the effect of education taxes, which the City collects on behalf of the Province, or tax capping. Tax capping has in-class implications and does not affect the overall tax ratios of the classes. The tax capping recommendations and by-law appear elsewhere on the agenda.

Staff is recommending the Starting Ratio Scenario as it will minimize the impact to the residential class and still maintain a decrease in the tax ratios for the Industrial and Commercial classes

The dollar and percentage tax change for the median property (midpoint) for various property types are shown in Appendix B. Under the recommended Starting Ratio Scenario, 90.5% of the residential properties will increase \$17 per month or less for municipal taxes.

#### **FINANCIAL IMPLICATIONS**

The setting of the 2022 tax rates does not affect the levy requirement for 2022. The only implication is the distribution of the levy amongst the tax classes.

#### **STRATEGIC PLAN / POLICY IMPACT**

This is an operational matter not articulated in the Strategic Plan.

#### **RECOMMENDATION**

It is therefore recommended that Council take the following action:

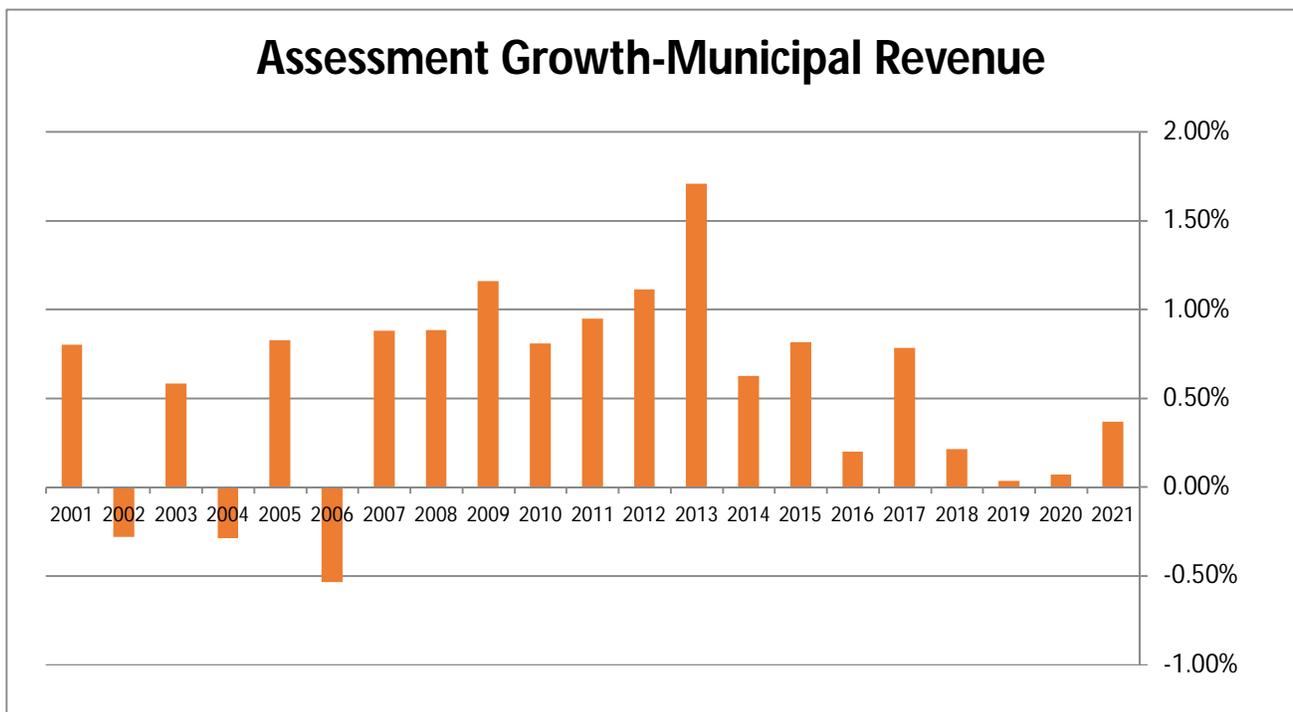
Resolved that the report of the Chief Financial Officer and Treasurer dated May 2, 2022 concerning 2022 Tax Rates be received.

The relevant By-laws 2022-76, 2022-77 and 2022-78 appear elsewhere on the agenda and are recommended for approval.

Respectfully submitted,  
Shelley J. Schell, CPA, CA  
Chief Financial Officer/Treasurer

2022 Tax Rates  
May 2, 2022  
Page 4.

705.759.5355  
[s.schell@cityssm.on.ca](mailto:s.schell@cityssm.on.ca)



2022 Levy Increase	4.07%
Less: 2021 Assessment Growth	0.37%
Other Adjustments	-0.11%
<b>Tax increase</b>	<b>3.59%</b>

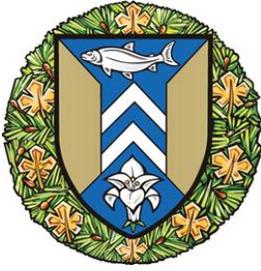
Class	2021 Tax Ratios	% of tax	Starting Ratios					
			Municipal	Chg from 2021 after growth	Tax Ratio	Change from 2021 ratio	% of tax	
<b>Taxable</b>								
Residential	1.000000	63.8%	82,918,845	4.23%	1.000000	0.000	64.7%	
New Multi-residential	1.082000	0.000	190,868	4.22%	1.082000	0.000	0.1%	
Multi-residential	1.082000	5.4%	7,028,222	4.22%	1.082000	0.000	5.5%	
Com. Occupied	2.100522	17.0%	21,188,130	2.08%	2.058220	-0.042	16.5%	
Com. Exc. Land	1.470365	0.1%	110,399	2.08%	1.440754	-0.030	0.1%	
Shopping Occ.	2.229840	3.8%	4,564,841	2.07%	2.184934	-0.045	3.6%	
Shopping Exc.	1.560888	0.0%	0	0.00%	1.529454	-0.031	0.0%	
Office Occupied	2.920087	0.6%	702,380	2.07%	2.861279	-0.059	0.5%	
Office Exc. Land	2.044061	0.0%	0	0.00%	2.002895	-0.041	0.0%	
Parking/Vac. Land	1.552976	0.5%	547,812	2.07%	1.521701	-0.031	0.4%	
Ind. Occupied	4.517681	2.3%	2,727,825	2.09%	4.426700	-0.091	2.1%	
Ind. Exc. Land	2.936493	0.0%	43,158	2.09%	2.877355	-0.059	0.0%	
Ind. Vac. Land	2.936493	0.2%	258,785	2.08%	2.877355	-0.059	0.2%	
Large Ind. Occ.	8.023525	5.5%	6,969,365	2.07%	7.861940	-0.162	5.4%	
Large Ind. Exc.	5.215291	0.1%	12,144	2.07%	5.110261	-0.105	0.0%	
Landfills	1.884024	0.0%	0	0.00%	1.884024	0.000	0.0%	
Pipelines	2.093910	0.6%	797,254	4.29%	2.093910	0.000	0.6%	
Farm	0.250000	0.0%	7,709	4.28%	0.250000	0.000	0.0%	
Managed Forests	0.250000	0.0%	10,222	4.28%	0.250000	0.000	0.0%	
<b>Total Taxable</b>			<b>128,077,959</b>	<b>3.59%</b>				

<u>Median/Typical Property</u>	<u>2022 CVA</u>	<u>% CVA change *</u>	<u>\$ Tax Change</u>	<u>% Tax Change</u>
Single Family Dwelling	188,000	0.00%	\$113.75	4.22%
Apartment Building	1,337,000	0.00%	\$875.33	4.22%
Small Office Building	285,000	0.00%	\$174.67	2.07%
Small Retail Commercial Property	195,100	0.00%	\$119.57	2.07%
Standard Industrial Property	589,000	0.00%	\$776.40	2.07%

\*Reassessment scheduled for 2021 was postponed by Province until after 2023.

The median or typical property in each group represents a property with an assessed value at or near the midpoint or median for the group and a per cent change in assessment for the year at or near the median for the group.

Excludes Capping



The Corporation of the  
City of Sault Ste. Marie  
**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Shelley J Schell, CPA CA Chief Financial Officer &  
Treasurer  
DEPARTMENT: Corporate Services  
RE: 2022 Property Tax Capping Options

---

**PURPOSE**

Municipalities in Ontario are required to pass a by-law annually to adopt optional tools for the purposes of administering limits for the non-residential tax classes. The purpose of this report is to seek Council approval of the by-law.

**BACKGROUND**

In 1998, the Province of Ontario introduced the Tax Capping program to protect commercial, industrial and multi-residential properties from significant property tax increases. This program limits or “caps” tax increases at 5% due to changes in property value.

Capping limits landowners from paying the full amount of taxes based on the assessed value of the property. When properties experience a decline in property value, which would normally lead to a decrease in property tax, the capping program “claws back” from them to fund the revenue shortfall resulting from the capping limit placed on property experiencing an increase in value. In other words, decreasing property owners fund the increasing properties’ cap on their tax increase. If there is not enough room in the properties being clawed back to finance the capped properties then a shortfall occurs which is funded by general revenue, reserves or all other classes.

The caps established are not intended to be permanent. The ultimate goal is eventually to have all properties at their Current Value Assessment (CVA), which under the current property tax system is the fairest measure. The Province has added additional tools to assist municipalities reaching the objective of CVA and thus exiting from capping permanently. Generally, this will involve shifting the tax burden among properties within the affected property class.

## **ANALYSIS**

In setting the objectives and tax capping options it should be recognized that properties with assessment increases will also have protection from large assessment changes by the four-year phase-in, as well as by capping. For 2022, reassessment has been deferred by the Province so there will be no phase-in impact. It should also be noted that tax ratios are systematically decreasing the tax burden in the industrial and commercial sector due to levy restriction.

Staff's objectives in establishing the capping options were:

- To utilize tools that will assist in reaching the goal of CVA tax and thus exit capping in the non-residential property classes in the future (ie. A greater percentage of properties will reach CVA)
- To find an acceptable balance to allow decreasing properties to realize their tax decrease while not transferring excessive burden in one year to increasing properties
- Mitigate shortfalls in financing capped properties from the claw back properties

Currently Sault Ste. Marie's Industrial and Commercial classes are subject to capping. The following options may be used singularly or in combination with other options:

- The amount of the annual cap can be set to a maximum of 10% of last year's capped taxes
- A minimum cap of 5% of the prior year CVA tax can be implemented
- Properties that would receive a cap credit of \$500 or less can be moved directly to CVA tax
- Properties that would be subject to a claw back of \$500 or less can be moved directly to CVA tax
- Exempt properties from the capping calculation where the previous year's capped taxes for the property equal to the uncapped taxes for that year
- Exempt properties from the capping calculation where the previous years capped taxes were less than the previous year's CVA taxes, and the current year's capped taxes would otherwise be greater than the current year's CVA taxes or vice-versa.

The available options were reviewed for each of the classes and compared to the status quo (options used in 2021). Staff is recommending that the maximum use of capping tools be utilized for the Commercial Class, which is the same as 2021. This is the only option for the Commercial class which will now enter the first of four years to phase out capping permanently. Staff is recommending that the Industrial Class maintain the same capping tools as in 2021 with only the annualized limit increased from 5% to 10%. This will further reduce the number of properties subject to capping by 43% over the status quo scenario. Properties not subject to capping are taxed at CVA.

**FINANCIAL IMPLICATIONS**

The setting of the property tax capping options does not affect the levy requirement for 2022.

**STRATEGIC PLAN / POLICY IMPACT**

This is an operational matter not articulated in the strategic plan.

**RECOMMENDATION**

It is therefore recommended that Council take the following action:

The relevant By-law 2022-75 appears elsewhere on the agenda and is recommended for approval.

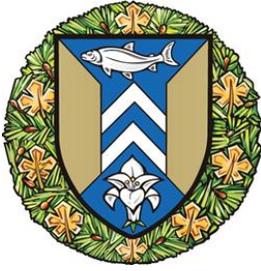
Respectfully submitted,

Shelley J. Schell, CPA, CA  
Chief Financial Officer/Treasurer  
705.759.5355  
[s.schell@cityssm.on.ca](mailto:s.schell@cityssm.on.ca)

THE CORPORATION OF THE CITY OF SAULT STE MARIE  
TAX CAPPING OPTION - 2022

Appendix A

	Commercial	Industrial	
	Recommended	Status Quo	Recommended
Annualized Tax Limit	10%	5%	10%
Prior Year CVA Tax Limit	10%	5%	5%
CVA Tax Threshold - Increases	\$500	\$500	\$500
CVA Tax Threshold - Decreasers	\$500	\$500	\$500
Exclude Properties Previously at CVA Tax	Yes	Yes	Yes
Exclude Properties that Move from Capped to Clawed Back	Yes	Yes	Yes
Exclude Properties that Move from Clawed Back to Capped	Yes	Yes	Yes
Exclude Reassessment Increase	N/A	N/A	N/A
Capping phase out	Year 1 (1/4)	No	No
Clawback (%Claw)	41.620695%	66.516009%	45.617961%
Decrease Retained (%Decr)	58.379305%	33.483991%	54.382039%
Cost of Capping	\$ (30,506)	\$ (389,615)	\$ (266,737)
Clawback Amount	\$ 30,506	\$ 389,615	\$ 266,737
Net Class Impact	\$ -		\$ -
Capped/Protected by Annualized Tax Limit		0	33
Capped/Protected by CVA Tax Limit	19	50	2
Tax Above CVA Tax due to Clawback	17	7	6
<b>Total Subject to Capping</b>	<b>36</b>	<b>57</b>	<b>41</b>



**The Corporation of the  
City of Sault Ste. Marie**

**C O U N C I L   R E P O R T**

May 2, 2022

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Karen Marlow, Manager of Purchasing

**DEPARTMENT:** Finance Department

**RE:** Tender for Ready-Mix Concrete

---

**PURPOSE**

Attached hereto for your information and consideration is a summary of the tenders received for the supply of Ready-Mix Concrete required during the 2022 Construction Season. Staff is seeking Council approval of the tender recommendation.

**BACKGROUND**

The tender was publicly advertised and tender documents were forwarded to all firms on our bidders list. Opening of the tenders took place on April 13, 2022 with the Deputy Clerk in attendance.

**ANALYSIS**

The tenders received have been thoroughly evaluated and reviewed with the Superintendent of Public Works, and the Director of Public Works; and the low tendered prices, meeting specifications, have been identified on the attached summary.

**FINANCIAL IMPLICATIONS**

A maximum limit of \$193,960 has been established for the purchase of Ready-Mix Concrete under this tender. Funding for the purchase of this material as required will be drawn from various Public Works Street Maintenance Accounts as set in 2022 budget.

**STRATEGIC PLAN / POLICY IMPACT**

This is an operational matter not articulated in the Corporate Strategic Plan.

**RECOMMENDATION**

Resolved that the report of the Manager of Purchasing dated May 2, 2022 be received and that the tender submitted by Caswell Concrete Products for the supply of Ready Mix Concrete for the 2022 Construction Season commencing May 3, 2022 at the tendered pricing, HST extra, be approved.

Tender for Ready-Mix Concrete  
May 2, 2022  
Page 2

Respectfully submitted,

Karen Marlow  
Manager of Purchasing  
705.759.5298  
[k.marlow@cityssm.on.ca](mailto:k.marlow@cityssm.on.ca)

FINANCE DEPARTMENT  
PURCHASING DIVISION  
Operating Budget: \$193,960

RECEIVED: April 13, 2022  
FILE: #2022PWE-PWT-25-T

**SUMMARY OF TENDERS  
READY-MIX CONCRETE**

Firm Prices for 12-Month Period (HST extra) - May 3, 2022 to April 30, 2023

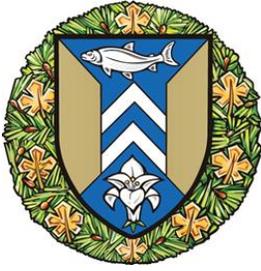
<u>Description</u>	<u>2021 QUANTITY</u>	<u>Caswell Concrete Products Sault Ste. Marie, ON</u>		<u>Fisher Wavy Inc. Sault Ste. Marie, ON</u>		<u>Lafarge Canada Sault Ste. Marie, ON</u>	
		<u>Unit Price</u>	<u>Total Price</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Unit Price</u>	<u>Total Price</u>
32Mpa Ready-Mix Concrete (CSA 23.1) (w/Air)	405.25	\$356.00	\$ 144,269.00	\$490.00	\$ 198,572.50	\$450.00	\$182,362.50
Additional Heating	24.00	\$68.00	\$ 1,632.00	\$70.00	\$ 1,680.00	\$57.50	\$1,380.00
Use of Truck with Conveyor	1.00	\$350.00	\$ 350.00	\$375.00	\$ 375.00	\$450.00	\$450.00
Loads - under 3 cubic metres	48.00	\$490.00	\$ 23,520.00	\$600.00	\$ 28,800.00	\$350.00	\$ 16,800.00
	<b>Total:</b>		<b>\$169,771.00</b>		<b>\$229,427.50</b>		<b>\$200,992.50</b>

Note: The low tendered prices, meeting specifications, are boxed above.

The above quantities represent a projection of anticipated usage based on actual ordering for the 2021 season (total cost of \$172,758.97 including the non-rebatable portion of the HST)

It is my recommendation that the low tendered prices submitted by Caswell Concrete Products be accepted.

Karen Marlow  
Manager of Purchasing



**The Corporation of the  
City of Sault Ste. Marie**

**C O U N C I L   R E P O R T**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Karen Marlow, Manager of Purchasing  
DEPARTMENT: Corporate Services  
RE: RFP – Wide Area Network Service for the City of Sault Ste. Marie

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**Purpose**

This report has been prepared for your information and consideration, on behalf of the Evaluation Committee, concerning proposals received for the provision of Wide Area Network Services for the City of Sault Ste. Marie for a five (5) year period. Staff is seeking Council approval of the Evaluation Committee's recommendation.

**Background**

The Request for Proposal was publicly advertised, and proposal document forwarded to all firms on our bidders list. Proposals were required to be submitted for consideration no later than 4:00 p.m. on April 14, 2022.

**Analysis**

Proposals from three (3) Proponents were received prior to closing deadline:

- Ontera, Mississauga, ON
- Shaw Business, Calgary, AB
- Telus Communications Inc., Toronto, ON

The proposals received have been evaluated by a committee comprised of city staff from the Information Technology Department. It is the consensus of the Evaluation Committee that the proponent scoring the highest in the evaluation process is Ontera, Mississauga, ON. Ontera is the present provider of this service, and is a division of Northern Tel Ltd.

**Financial Implications**

The total monthly fees for the nineteen (19) required locations is \$6,635 plus HST (\$81,021.31 annually including the non-rebatable portion of HST)

The cost of this service will be funded from the Corporate WAN Account of Information Technology. Sufficient funds will be budgeted annually for these charges.

**Strategic Plan / Policy Impact**

This service is linked to Delivery of Excellent Customer Service as listed in the Service Delivery Focus area of the Corporate Strategic Plan.

**Recommendation**

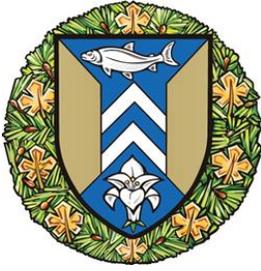
It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Purchasing dated May 2, 2022 be received and that the Proposal submitted by Ontera for the provision of Wide Area Network Services for the City of Sault Ste. Marie, for a period of five (5) years, be approved.

A By-law authorizing signature of the Agreement for this project will appear on a future Council Agenda

Respectfully submitted,

Karen Marlow  
Manager of Purchasing  
705-759-5298  
[k.marlow@cityssm.on.ca](mailto:k.marlow@cityssm.on.ca)



The Corporation of the  
City of Sault Ste. Marie

## COUNCIL REPORT

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Virginia McLeod, Manager of Recreation and Culture  
DEPARTMENT: Community Development and Enterprise Services  
RE: Partnership with Kids Being Kids Summer Program

---

### **Purpose**

This report has been prepared for Council's approval to waive rental fees in support of the District of Sault Ste. Marie Social Services Administration Board Kids Being Kids summer program services at the John Rhodes Community Centre and Northern Community Centre for the timeframe of July 4, 2022 to August 26, 2022.

### **Background**

Kids Being Kids is a summer recreation program where activities and programming take place in the six family housing communities owned by the Sault Ste. Marie Housing Corporation.

Kids Being Kids (KBK) is a free summer program that runs five days a week during July and August. The activities are directed at children aged 6-12 years old. Onsite activities can include outdoor sports, small group games, arts & crafts, sing songs, and storytelling. Some offsite activities include swimming, gymnastics, as well as various local tours and field trips. The Second Line West hub and Boston Avenue hub are in close proximity to city facilities. The partnership provides an indoor location for programming which allows KBK staff to expand the range of activities and continue to offer programs on hot or rainy days.

### **Analysis**

City staff have reviewed options to support the Kids Being Kids Summer programs. John Rhodes Community Centre (JRCC) would be able to support the Boston Avenue hub and the Northern Community Centre (NCC) would support the Second Line West hub.

Currently, neither of these hubs have an indoor space that can be utilized for programming. Providing access to an indoor space will allow KBK programming to continue on rainy days and increase the range of programs and activities the campers can participate in.

The indoor spaces would be utilized for programming three days per week for a few hours each day and during rainy or very hot days. The Northern Community Centre – Community Space is open during the day and therefore there would not be any financial implications. One room would be available for the KBK program at John Rhodes and it is anticipated that the program would use the space approximately 12 hours per week. Participants at the John Rhodes site would also take advantage of the open swims.

The main reason these locations are recommended is based on the following:

1. Proximity to Second Line West hub and Boston Avenue hub
2. Fully accessible location.
4. The JRCC and NCC both have supervisory and operational staff on hand to address any operational concerns that may arise while programming is taking place.

### **Financial Implications**

There will be forgone waived user rental fees in the amount of \$1,884 for the timeframe July 4, 2022 to August 26, 2022.

### **Strategic Plan / Policy Impact**

The recommendation supports the focus area of the Community Strategic Plan for 2020-2023 in a number of ways.

- Within the Service Delivery focus area, it continues to assist in delivering excellent customer service to citizens. We will work together to provide inclusive and accessible services to our diverse community.
- Under Community Development and Partnerships, this demonstrates our commitment to developing partnerships with our key stakeholders.

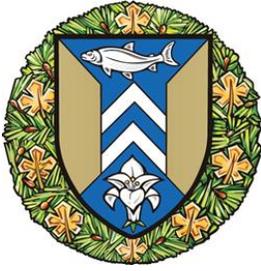
### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Recreation and Culture dated May 2, 2022 be received and that Council support the partnership with District of Sault Ste. Marie Social Services Administration Board - Kids Being Kids summer program to provide use of the John Rhodes Centre and Northern Community Centre and waive rental fees amounting to \$1,884 be approved.

Respectfully submitted,

Virginia Mcleod  
Manager of Recreation and Culture  
705.759-5311  
[v.mcleod@cityssm.on.ca](mailto:v.mcleod@cityssm.on.ca)



The Corporation of the  
City of Sault Ste. Marie  
**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Kathy Fisher, Curator ECNHS  
DEPARTMENT: Community Development and Enterprise Services  
RE: Firearms By-law Exemptions Ermatinger Clergue National  
Historic Site 2022

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**Purpose**

This is a request for Council's approval to allow exemptions to the current firearms regulation. These exemptions would permit the staff and volunteers of the Ermatinger Clergue National Historic Site (ECNHS) to carry out period re-enactments (black powder musters and cannon firing), during operations and special events on the ECNHS grounds.

**Background**

This year May to mid-December, the staff and volunteers of the ECNHS will be hosting a number of special events in smaller scale at the site and live streaming. At these events, re-enactors from the Royal Newfoundland Regiment and the Coureur Du Bois II demonstrate the loading and firing of militia muskets and our cannon (black powder shooting).

A temporary exemption of firearms regulation 2008-168, regulation R.1.2.6 is requested from May 3, 2022 to December 31, 2022.

**Analysis**

This application to City Council is in regards to the annual exemption for the purposes of the discharge of historic firearms within the City limits at the Ermatinger Clergue National Historic Site.

Due to the nature of our National Historic Site, the re-enactors are contacted to be part of our interpretation on a regular basis – sometimes with little-to-no lead-time, and they are most willing to join our re-enactments and programs.

**Financial Implications**

There is no financial impact to the City with regards to this matter.

**Strategic Plan / Policy Impact**

This matter is not specifically identified, however, is linked to the plan through aiding the City in developing a rich Cultural and Heritage Site with living history interpretation.

**Recommendation**

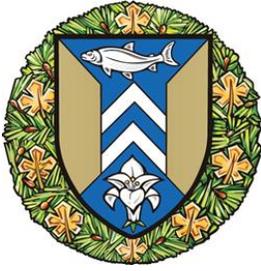
It is therefore recommended that Council take the following action:

Resolved that the report of the Curator of the Ermatinger Clergue National Historic Site dated May 2, 2022 be received and that the request of the Historic Sites Board for a temporary exemption of firearms regulation 2008-168, regulation R.1.2.6 from May 3, 2022 to December 31, 2022 be approved.

The relevant By-law 2022-81 is listed elsewhere on the agenda and is recommended for approval.

Respectfully submitted,

Kathy Fisher, Curator  
Ermatinger Clergue National Historic Site  
705.759.5443  
[k.fisher@cityssm.on.ca](mailto:k.fisher@cityssm.on.ca)



The Corporation of the  
City of Sault Ste. Marie  
**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Tom Vair, Deputy CAO, Community Development and  
Enterprise Services  
DEPARTMENT: Community Development and Enterprise Services  
RE: Tenaris Industrial Transformation Project EDF Agreement

---

**Purpose**

The purpose of this agreement is to seek Council approval to enter into an agreement with Tenaris to formalize the previously approved Economic Development Program contribution.

**Background**

On November 9, 2020, City Council passed the following resolution:

Resolved that the report of the Deputy CAO, Community Development & Enterprise Services dated 2020 11 09 be received and Council approve the investment of \$500,000 through the Economic Growth Community Improvement Plan utilizing the Economic Development Fund (\$200,000 in 2020 and \$300,000 in 2021) to support the Tenaris Industrial Transformation Project.

Since that time, Tenaris has advanced the project and the agreement for the City's contribution has been formalized for approval.

**Analysis**

The expansion project being undertaken by Tenaris in Sault Ste. Marie is significant and is bringing a number of benefits to Sault Ste. Marie. These benefits include:

- Anchoring the Tenaris manufacturing operations in Sault Ste. Marie – this has a significant, positive implication for job retention
- Adding up to 75 new jobs in Sault Ste. Marie that are well compensated, high skill jobs. These are the types of jobs that the community strives to attract including manufacturing talent, maintenance, specialists, digitization experts and skilled operators
- Launching a major, new development project (\$80M) that is benefiting the construction and sub-contracting industry

- Increasing industrial tax assessment through the expansion of their facility by approximately 12,000 square feet

As the project is nearing completion, Sault Ste. Marie will be home the most comprehensive pipe manufacturing operations in Canada producing both high end seamless and now heat-treated and non heat-treated ERW steel pipes for Canadian energy development applications. Further, the technology automation deployed in the project will make the Sault Ste. Marie operations more comprehensive, innovative, differentiated, competitive and sustainable.

### **Financial Implications**

There are no new financial implications for this agreement – the EDP funds were approved previously by Council and have been set aside in the EDP reserve.

### **Strategic Plan / Policy Impact**

This matter is addressed in the Corporate Strategic Plan Focus Areas: Community Development & Partnerships – Maximize Economic Development and Investment: We foster an environment where economic development dollars are maximized so that existing and new business can flourish.

### **Recommendation**

It is therefore recommended that Council take the following action:

The relevant By-law 2022-84 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

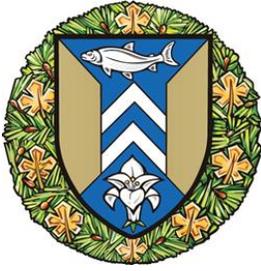
Respectfully submitted,

Tom Vair

Deputy CAO, Community Development & Enterprise Services

705.759.5264

[t.vair@cityssm.on.ca](mailto:t.vair@cityssm.on.ca)



**The Corporation of the  
City of Sault Ste. Marie**

**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Travis Anderson, Director Tourism & Community  
Development

DEPARTMENT: Community Development and Enterprise Services

RE: City Share Tourism Expenditures 2022

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**Purpose**

The purpose of this report to provide Council with an update on how staff, in consultation with the Board of Directors of Tourism Sault Ste. Marie Board, is proposing to allocate the 'City Share' of funds generated from the collection of the Municipal Accommodation Tax (MAT) in 2021. Furthermore, staff are seeking Council's approval to allocate the 'City Share' funds that are currently in reserve from the 2021 tourism budget.

**Background**

In 2017, the Province of Ontario passed Bill 127, Stronger, Healthier, and Ontario Act 2017 that among other things amended the Municipal Act, 2006 to provide municipalities with the legislative authority to levy a tax on transient accommodations of 30 days or less.

All municipalities that adopted an accommodation tax but also had an existing destination-marketing fee are required to share their hotel tax revenue with the appropriate not-for-profit tourism organization in an amount that matches the total revenue generated by the Destination Marketing Fund (DMF) program in place prior to the new tax being implemented. In Sault Ste. Marie, the Sault Ste. Marie Economic Development Corporation (SSMEDC) held the funds in trust on behalf of the voluntary members collecting the destination-marketing fee.

On August 13, 2018, City Council passed the following resolution:

Resolved that the Corporation of the City of Sault Ste. Marie implement a municipal transient accommodation tax effective January 1, 2019 consistent with the requirements prescribed under O Reg. 435/17 Transient Accommodation Tax; and

Further that the Chief Administrative Officer, Chief Financial Officer/Treasurer, Deputy CAO - Community Development and Enterprise

Services and SSMEDC Executive Director develop the framework to administer and implement the tax; and

Further that an Advisory Committee consisting of City staff, SSMEDC staff and representatives from the accommodation partners report back for Council approval prior to actual allocation of the tax revenue in 2019 with a revised City/SSMEDC MOU to reflect the use of the tax revenue for promotion of tourism including product development; and,

Further that the revised City/SSMEDC MOU include a provision for affected short term accommodation stakeholders to have input on use of the funds to promote tourism.

On May 21st, 2019, Council authorized an agreement and by-law which provided SSMEDC with the 2019 MAT proceeds obligated to be provided by the City and enabled the SSMEDC to execute their planned tourism promotion spending for 2019 consistent with their strategic plan. The regulations require a municipality and tourism entity to enter into an agreement that deals with reasonable financial accountability matters to ensure that amounts paid to the entity are used for the exclusive purpose of promoting tourism. Tourism promotion includes the development of tourism products.

On December 2nd, 2019, Council passed the following resolution:

Resolved that the report of the Deputy CAO, Community Development and Enterprise Services dated 2019 12 02 be approved and that Council authorize the distribution of funds from the Municipal Transient Accommodation Tax as outlined including the creation of a Tourism Development Fund for which criteria will be returned to Council for approval.

Further, that Council approve an extension agreement with the SSMEDC to permit spending of MAT funds until such time as the new Tourism SSM non-profit is incorporated.

In 2021, a total \$1,031,255 in Municipal Accommodation Tax funds were collected. The MAT collections are then distributed to Tourism Sault Ste. Marie and the City, per provincial regulation O.Reg. 437/17.

In 2022, using the model laid out in O.Reg. 437/17, TSSM will receive \$781,264 and the City will receive \$204,953. The City's portion of the MAT (\$204,953) is then split evenly between the Tourism Development Fund (TDF) and the City's Tourism Department, to be used exclusively for the purpose of tourism promotion and product development. Based on the above, the TDF and the City's will receive \$102,476 in new funds, respectively. As a result of delays in projects in 2021 and cost savings on certain projects, the City also has \$84,707 of reserve funds available, for a total of \$187,183.

Staff are proposing to utilize both the new funds collected in 2021 plus the funds in reserve to advance cycling infrastructure projects, with remaining funds available for general tourism product development.

**Analysis**

Tourism is an important economic driver for Sault Ste. Marie. According to data collected by Tourism Sault Ste. Marie there was over 61,000 visitor days generated in 2019, resulting in \$9.15M in direct spending. Beyond the direct annual spend, the tourism industry invests in new developments and upgrades in the community, helping establish a better quality of life for residents. For 2022, staff in consultation with the Tourism SSM Board of Directors, is proposing to utilize the \$187,183 obtained through the Municipal Accommodation Tax to support further tourism product development. Revenue and expenses are as follows:

<b>Revenue:</b>	
<b>MAT Revenue in Reserve</b>	<b>\$84,707</b>
<b>2021 City Share MAT Transfer</b>	<b>\$102,476</b>
<b>Total Revenue:</b>	<b>\$187,183</b>
<b>Expenses:</b>	
<b>Tourism Related Cycling Infrastructure</b>	<b>\$180,183</b>
<b>General Development</b>	<b>\$7,000</b>
<b>Total Expenses:</b>	<b>\$187,183</b>

**Cycling Infrastructure:**

Mountain bike trails are a proven destination driver and are a great addition to Sault Ste. Marie’s tourism offerings and is a best bet product to support the growth of our local tourism industry. Staff undertook thorough research, reviewed best practices and analyzed case studies prior to coming to that conclusion. Our goal is to establish Sault Ste. Marie as the premier mountain biking destination in Ontario, by developing a trail system capable of attracting cycling tourist for 2-3 day stays. To achieve our goal, we must expand our current trail network by approximately 30 km, which we intend to do through a multi-year investment. In 2022, staff and the Board of TSSM are recommending that the City allocate \$180,183 of the City’s share of the MAT collections toward the continued implementation of the Algoma Trail Network Mountain Bike Master Plan. The funds committed by the City’s share in 2022 would be leveraged with a \$40,000 contribution provided by Trans Canada Trail, \$20,000 of remaining FedNor grant funds, \$136,255.55 funds committed in 2021, and \$340,000 fund committed from Tourism Sault Ste. Marie. Staff are hoping to leverage these funds by applying on behalf of Tourism Sault Ste. Marie to the Federal Active Transportation Grant and NOHFC Enhance Your Community Stream.

Continued investment in tourism related cycling infrastructure is supported by the following statistics:

- Cycling is a key activity for many travelers with 10.7 million Americans and more than 2.4 million Canadians reporting having cycled while on an overnight trip.
- Ontario's MHSTCI data for the RTO 13 Cycling Activity Statistics showed that 97.1% visitors who took part in cycling recreation stayed for at least one night at their destination.
- Destination Northern Ontario has measured a dramatic increase of over 300% year over year in domestic traffic consuming cycling content on northernontario.travel - Northern Ontario's largest consumer facing website for tourism products.

Furthermore, trail development further aligns within the strategic plans of Destination Ontario and Destination Northern Ontario (DNO).

*"Destination Northern Ontario extends its full support to the City of Sault Ste. Marie's cycling infrastructure development. As part of our main product development initiatives, cycling is one of the region's "best-bet" products for further development.*

*Sault Ste. Marie's proposed and existing cycling infrastructure, including mountain biking and fat biking, is an excellent addition to the repertoire of product we are aiming to offer visitors both domestically and from abroad. We will continue to be at the table for tourism partnerships with the City of Sault Ste. Marie."*

Stephanie Hopkins, Senior Coordinator DNO.

In terms of positive economic impact to the community, excluding independent travelers mountain biking trails has generated ~\$426,151.00 from earned media and events to date. In 2022, we are anticipating an economic impact of ~\$500,000.00, with continued growth year of year.

City Staff and the Board of Directors of TSSM, feel confident that continued investment in mountain bike trail infrastructure will support our efforts to increase visitation to the community and will re-inforce our long-term efforts to establish Sault Ste. Marie as the go-to-destination for Northern Ontario. As a show of support for the initiative, the Board of Tourism Sault Ste. Marie is committing \$340,000.00 of their funds. The following resolution was passed by TSSM during a meeting of their Board on March 10, 2022.

Moved: J. Bisceglia

Seconded: L. Foster

*Be it resolved that Tourism Sault Ste. Marie contribute \$340,000.00 from its general fund to support the continued expansion of our local mountain bike trail network. Further, be it resolved that the Board authorize Staff to apply to Provincial*

*and Federal government-funding streams for the purpose of securing additional funds to support future trail development.*

#### General Tourism Products:

Given the limited dollar value remaining, the potential projects support positive visitor experience. Staff are proposing to allocate the remaining \$7,000 of the City share to General Tourism Projects, such as the allocation of funds to support the summer 2022 food vendor pilot (details presented in a separate report to Council, programming for cruise ship passengers, etc.).

#### **Financial Implications**

Staff is requesting that Council approve the use of \$187,183 to implement the following projects:

- Tourism related Cycling Infrastructure
- General Product Development

The funds are covered entirely the City share of Tourism Funds from the 2021 MAT and uncommitted reserve funds transfer.

#### **Strategic Plan / Policy Impact**

This item ties directly to corporate Strategic Plan in the following areas:

Promote quality of life advantages - The City of Sault Ste. Marie is distinctively poised to provide and promote a superior quality of life. In addition, a renewed focus of product development and tourism promotion is a key objective of the Tourism Department.

Maximize economic development & investment - We foster an environment where economic development dollars are maximized so that existing and new business can flourish. Citizens expect true value for their tax dollars. We are committed to maintaining financial viability by strategically embracing our future with careful consideration and calculated risk in all undertakings.

#### **Recommendation**

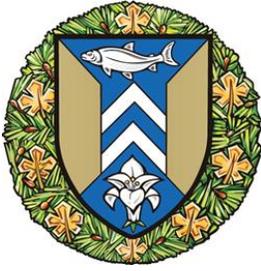
It is therefore recommended that Council take the following action:

Resolved that the report of the Director Tourism and Community Development dated May 2, 2022 concerning the allocation of the Municipal Accommodation Tax be received and that the use of the \$187,183 of the City share of Tourism Funds from the 2021 MAT and uncommitted reserve funds transfer for projects outlined above be approved.

Respectfully submitted,

Municipal Accommodation Tax Allocation 2022  
May 2, 2022  
Page 6.

Travis Anderson  
Director Tourism & Community  
Development  
705.989.7914  
[t.anderson@cityssm.on.ca](mailto:t.anderson@cityssm.on.ca)



**The Corporation of the  
City of Sault Ste. Marie**

**COUNCIL REPORT**

.May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Travis Anderson, Director Tourism & Community  
Development

DEPARTMENT: Community Development and Enterprise Services

RE: Tourism Development Fund Application Sault Lock Tours  
Inc. and Dock Rental Fee

---

**Purpose**

This report provides recommendations to City Council from City staff and the Tourism Sault Ste. Marie Board of Directors for the distribution of Tourism Development Funds for an application received August 2021 and an agreement related to dock rental fee.

**Background**

During the meeting of Tourism Sault Ste. Marie on March 10, 2022, Sault Lock Tours Inc. requested the support of Tourism Sault Ste. Marie by way of providing a recommendation from the Tourism Development Fund for \$25,000 per year for five years to support the upgrades and operation of a new lock tour boat.

Sault Lock Tours Inc. will operate passenger cruises along the St. Mary's River proximate to Sault Ste. Marie and will feature the unique opportunity to experience passage through one of the busiest locks in the world traversing from the lower to upper St. Mary's waterway as the gateway between Lake Huron and Lake Superior. The business will provide tours as well as food and beverages to tourists from all over the world who are attracted to this travel experience. The lock tour boat will also cater to businesses, families and other groups who are looking for unique ways to celebrate important milestones, events or other occasions and guests visiting Sault Ste. Marie. Tours will embark from a convenient downtown location in close proximity to the Roberta Bondar Marina and other waterfront amenities such as hotels, restaurants and bars.

The business will run for the summer months May to September. The lock tour boat will also be available for private rentals or other "special events" that support local tourism initiatives.

## Tourism Development Fund Application Sault Lock Tours Inc. and Dock Rental Fee

May 2, 2022

Page 2.

The Tourism Development Fund (TDF) was implemented June 1, 2021 to provide financial support to the broader tourism sector in different two streams- Festivals & Special Events and Attractions & Product Development. The funds for both streams of the TDF are generated from revenue collected by the Municipal Accommodation Tax (MAT).

Consideration is given to projects that produce positive results in at least one of the following criteria:

- Development quality tourism products & events;
- Increase in overnight stays and visitor spending in Sault Ste. Marie;
- Enhancement of the Sault's tourism product offerings;
- Support of the city's reputation and position as a first-rate visitor destination;
- Fulfill a gap in the tourism visitor experience landscape; and
- Encourage private sector tourism investment in SSM

The lock tour boat will provide many benefits to the local tourism industry, including but not limited to;

- Increase the waterfront and tourism mix with the re-introduction on an iconic Canadian tourism attraction;
- Attract new visitors to community and extending the stay of existing visitors, resulting in an additional overnight stay for local hotels;
- Complement existing tours by creating packaging opportunities with Agawa Canyon Tour Train, meeting & convention bids, Canadian Bushplane Heritage Centre and other attractions;
- Increase revenues for local businesses as all maintenance, supplies and catering will be sourced locally;
- Offer chartered services to private groups; and
- Contribute an estimated economic impact of over \$970,000 annually, creating 4-6 new jobs and helping to retain local jobs, generating tax revenue, including Municipal Accommodation Tax revenues.

In addition to the benefits listed above, the presence of a lock tour boat along our waterfront will compliment other tourism offerings, including improving community programming for cruise ship passengers, and increasing visitor traffic to nearby restaurants and attractions, including but not limited to, the waterfront and Bondar marina, Bushplane Museum, Algoma Art Gallery, Ermatinger Clergue National Historic Site, etc..

### **Analysis**

Sault Lock Tours Inc. is seeking \$25,000 per year for five years from the Tourism Development Fund, to support the upgrades and operation of a new lock tour boat.

In recognition of the positive impact the lock tour boat will have on the local tourism industry the Tourism Sault Ste. Marie Board of Directors recommends that Council approve the proposal of \$25,000 per year for five years, subject to the ongoing

## Tourism Development Fund Application Sault Lock Tours Inc. and Dock Rental Fee

May 2, 2022

Page 3.

operation of the vessel from the Tourism Development fund. In recognition of their support the Board passed the following resolution:

Moved: D. Marini

Seconded: R. Duhaime

*Be it resolved that Tourism Sault Ste. Marie, in principle, will subsidize to the extend of \$25,000 per annum for a maximum of 5 years from the Tourism Development Fund to J. DiCorpo and S. Purvis [Lock Tour Boat Inc.], in their efforts to establish their tour boat operation. Should the business cease operations, funding would be terminated. Subject to agreement to the City of Sault Ste. Marie and Tourism Sault Ste. Marie an application for both federal and provincial governmental funding will be submitted on behalf of J. DiCorpo and S. Purvis.*

In addition, Sault Lock Tours Inc. is requesting that the City waive the first year of docking fees and commit to an ongoing docking fee of \$5,000 per year. Sault Lock Tours Inc. will be making an investment of \$6,270 in year one of operations to acquire new dock fenders. Normal dock user fees for the full year would be \$5,960 plus tax (summer and storage onsite). After waiving for year one due to fendering costs, they are proposing a flat \$5,000 per season inclusive, which would be a decrease in established dock fees of \$960 annually.

### **Financial Implications**

The Tourism Development Fund currently has \$409,611 uncommitted for the purposes of financial assistance within the tourism sector and can accommodate this request.

If approved by Council, the City would waive \$5,960 in dock fees in year one and approximately \$960 each year thereafter (dependent on established dock rental fees).

### **Strategic Plan / Policy Impact**

This item supports the following Corporate Strategic Plans Focus areas:

- Community Development and Partnership focus of Maximizing Economic Development & Investment with the commitment to maintain financial viability.
- Community Development- Develop partnerships with key stakeholders and reconciliation.

### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Tourism and Community Development dated May 2, 2022 concerning the Tourism Development Fund Application for Sault Lock Tours Inc. be received and that the recommendation of the Tourism Sault Ste. Marie Board of Directors to allocate \$25,000 per year for five years be approved.

Tourism Development Fund Application Sault Lock Tours Inc. and Dock Rental  
Fee

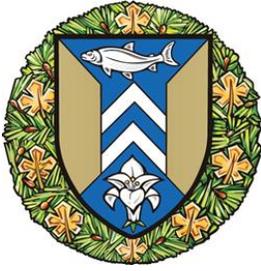
May 2, 2022

Page 4.

Further, that Council authorize the elimination of the first year dock rental fee of \$5,960 and establish a rate of \$5,000 for Sault Lock Tours Inc. thereafter.

Respectfully submitted,

Travis Anderson  
Director, Tourism & Community  
Development  
705.989.7915  
[t.anderson@cityssm.on.ca](mailto:t.anderson@cityssm.on.ca)



The Corporation of the  
City of Sault Ste. Marie  
**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Nicole Maione, Manager of Transit & Parking  
DEPARTMENT: Community Development and Enterprise Services  
RE: Municipal Law Enforcement Officers

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**PURPOSE**

The purpose of this report is to update By-law 90-305, which appoints municipal law enforcement officers.

**BACKGROUND**

By-Law 90-305 is a By-law appointing municipal law enforcement officers and is amended from time to time.

**ANALYSIS**

Not applicable.

**FINANCIAL IMPLICATIONS**

There is no budgetary impact.

**STRATEGIC PLAN / POLICY IMPACT**

This is an operational activity not articulated in the strategic plan.

**RECOMMENDATION**

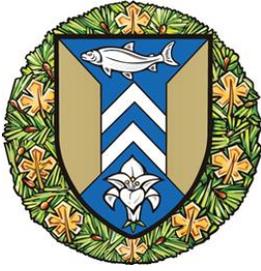
It is therefore recommended that Council take the following action:

By-law 2022-82 appears elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Nicole Maione'.

Nicole Maione  
Manager of Transit and Parking  
705.759.5434  
[n.maione@cityssm.on.ca](mailto:n.maione@cityssm.on.ca)



The Corporation of the  
City of Sault Ste. Marie  
**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Josh Rogers, Film, TV & Digital Media Coordinator,  
Tourism and Community Development  
DEPARTMENT: Community Development and Enterprise Services  
RE: "The Day Lacy Called" Feature Film Request for By-law  
Exemptions

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**Purpose**

The purpose of this report is to seek Council's approval for By-law Exemption for Noise By-law for the Feature Film "The Day Lacy Called".

**Background**

180 Sisterhood, a production company based in Sault Ste. Marie, Ontario is currently working on their latest feature film production "The Day Lacy Called". This will be the fourth film that 180 Sisterhood has filmed in Sault Ste. Marie.

The film "The Day Lacy Called" is a horror film based on the real life experiences of a small-town Christian radio host and the possessed woman who calls in to his show.

The Production Company is seeking Noise By-law Exemption for various scenes that will be filmed within the City of Sault Ste. Marie between April 18<sup>th</sup>, 2022 and May 6<sup>th</sup>, 2022. The days that require exemption involve scenes that take place at night around the 2300h mark in a day. Outside of a car being driven in a few of the scenes there will be no cause of excess noise. The locations these scenes will take place are:

May 4 Herrick St. between Pim St. and Pilgrim St. & Pilgrim St. Between Wellington St. East and Towers St. *Exterior*

May 4 Summit Ave. between Pim St. and Summit Ave's dead end *Exterior*

May 5 Third Line from 1406 Third Line East to Black Road *Exterior*

**Analysis**

Requests for filming permits are accepted with ongoing intake and are reviewed as they come in by the Film, TV & Digital Media Coordinator. On April 15<sup>th</sup> the Production filed multiple applications for location filming permits. These were

## “The Day Lacy Called” Feature Film Request for By-law Exemptions

May 2, 2022

Page 2.

distributed to a number of departments within the City as well as the EMS, Fire Service, and SSMPS, of which none brought up a reason to deny the filming permit requests.

The City of Sault Ste. Marie Police Services have been notified in advance of the filming that will be happening pending By-law exemption and multiple groups of PDO’s have been booked for planned road closures to ensure safety for both production crew and civilians. There will be no disruption to city services, and all neighbourhood residents have been informed of the potential film shoot.

The Production has produced an insurance certificate for the filming in Sault Ste. Marie that is satisfactory of the Corporation legal team and the Film, Television & Digital Media Coordinator will be working with the production to ensure things go smoothly both on and off set.

The impact of supporting a film goes beyond the local revenue it generates and extends itself to the reputation of Sault Ste. Marie as a community that supports the film industry. This show of support is key in the development of relationships with producers. A positive reputation of supporting the film industry will help Sault Ste. Marie’s reputation as a filming destination.

### **Financial Implications**

There are no financial implications associated with this report.

### **Strategic Plan / Policy Impact**

This item supports the Corporate Strategic Plan Focus Areas: Service Delivery -“Eliminating barriers to business and streamlining processes” and Quality of Life – “Promote, grow and support arts and culture”.

There are many benefits resulting from this Feature Film Production and being able to facilitate this production request for exemption will further position Sault Ste. Marie as a premier destination for the film industry to do business in the North.

### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Film, TV & Digital Media Coordinator, Tourism and Community Development dated 2022 04 27 concerning the “The Day Lacy Called” Feature Film request for By-law exemptions be received and that council authorize the by-law exemption.

Respectfully submitted,

Josh Rogers  
Film, TV & Digital Media  
Coordinator, Tourism & Community

“The Day Lacy Called” Feature Film Request for By-law Exemptions

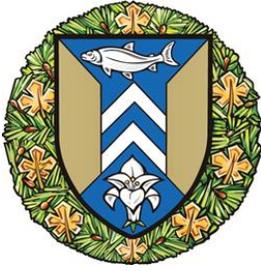
May 2, 2022

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Development

705-989-5741

[j.rogers@cityssm.on.ca](mailto:j.rogers@cityssm.on.ca)



**The Corporation of the  
City of Sault Ste. Marie**

**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Emily Cormier, Sustainability Coordinator  
DEPARTMENT: Community Development and Enterprise Services  
RE: Natural Resources Canada 2 Billion Trees Program  
Application – Sault Ste. Marie Urban Tree Canopy and  
Land Analysis Study

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**Purpose**

This report is intended to provide an update to Council's resolution from January 31, 2022 regarding the City of Sault Ste. Marie's submission to Natural Resources Canada 2 Billion Trees capacity building funding program in February 2022.

**Background**

At the January 31, 2022 Council meeting, the following motion was approved:

*Whereas trees capture carbon and reduce greenhouse gas emissions and help in the fight against climate change; and*

*Whereas enhancing biodiversity and forest resilience to climate change can be accomplished by planting the right tree species in the right places and restoring wildlife habitat; and*

*Whereas the planting of trees creates more green spaces for recreational activities and sanctuaries for connecting with nature; better regulation of temperatures in cities; improved mental well-being and reduced risk of wildland fire and floods to our communities; and*

*Whereas the Federal Government through Natural Resources Development Canada has established a program to plant two billion trees over the next several years, to capitalize on the foregoing benefits; and*

*Whereas eligible applicants, are able to apply to more than one funding stream under the program, municipalities being an eligible applicant;*

*Now Therefore Be It Resolved that City staff be requested to develop a plan and/or utilize an existing plan to apply to the Two Billion Tree Program's*

*second call for proposals in an effort to plant appropriate tree species to add to our urban tree canopy.*

In 2019, the Government of Canada committed to planting an additional two billion new trees over the next 10 years as part of a broader approach to nature-based climate solutions with the goal of achieving significant carbon sequestration. The Two Billion Tree (2BT) Program, a financial assistance program of the Government of Canada, put a call out for applications for two activity areas, including new tree planting projects and capacity building. The tree planting stream required a minimum of 10,000 trees planted per year which is beyond the capacity of the City; however, the capacity building stream funds up to 100% of project costs up to \$150,000 over two years. The intent of the 2BT program is to fund projects across Canada with activities beginning after April 2022.

In 2021, the City of Sault Ste. Marie and Algoma University, through a CityStudio initiative, conducted a preliminary Urban Tree Canopy Study. This project analyzed an existing inventory of City park trees and highlighted the environmental benefits including carbon sequestration. It also estimated the tree canopy coverage in Sault Ste. Marie using the iTree Canopy Tool<sup>1</sup>. The preliminary work showcased the value of Sault Ste. Marie's Urban Forest and the need for a more formal canopy study and urban forest management plan.

### **Analysis**

In February 2022, the City submitted an application to the 2BT program capacity-building stream to conduct an Urban Tree Canopy and Land Analysis Study. This project will provide a sound scientific basis for ongoing measurement of the urban tree canopy and its future growth over the next ten years. It will provide the foundation for future tree planting on public and private property by establishing an urban forest canopy baseline through geospatial analysis.

An urban tree canopy assessment is critical for the management of urban trees, especially in the context of climate change. By identifying areas in need of tree planting, the City will increase opportunities for replanting which will offset community greenhouse gas emissions. This project will provide a sound scientific baseline for ongoing regulation and management of the urban tree canopy within the municipal boundary. Throughout the City there are green spaces and trees that provide habitat for native plants and animals, maintain watershed function, support public health and make Sault Ste. Marie a beautiful place to live. By identifying areas that currently have sufficient trees and areas that need more, the City will also encourage other environmental and human well-being co-benefits through tree planting such as stormwater management, climate change resilience and public and community health. Identifying and promoting planting

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<sup>1</sup> iTree Canopy is a tool developed by the U.S Forest Service that classifies land and tree cover across a given area using random sampling of aerial imagery: <https://canopy.itreetools.org/>

opportunities across all land uses with also help improve the future equitable distribution of the urban canopy.

### **Financial Implications**

There are no financial implications associated with this report.

### **Strategic Plan / Policy Impact**

The application to the 2BT program supports the value and focus areas of the Community Strategic Plan through:

- Environmental Stewardship: We will use resources wisely to maintain and create a sustainable city for future generations.

In addition, the application supports actions under the green space section of the Sault Ste. Marie Community GHG Reduction Plan: 2020 – 2030 including:

- Develop an Urban Forest Management Plan, including an inventory of the tree canopy; and,
- Encourage tree planting and preservation of natural areas as a priority as part of community sustainability efforts.

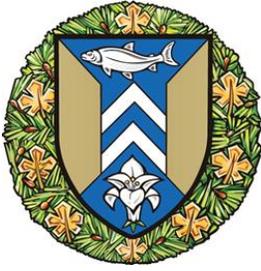
### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Sustainability Coordinator dated May 2, 2022 concerning Natural Resources Canada 2 Billion Trees Program Application - Sault Ste. Marie Urban Tree Canopy and Land Analysis Study be received as information.

Respectfully submitted,

Emily Cormier  
Sustainability Coordinator  
Community Development &  
Enterprise Services  
(705) 989-8748  
[e.cormier2@cityssm.on.ca](mailto:e.cormier2@cityssm.on.ca)



The Corporation of the  
City of Sault Ste. Marie

## COUNCIL REPORT

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Emily Cormier, Sustainability Coordinator  
DEPARTMENT: Community Development and Enterprise Services  
RE: April 2022 Community Development Fund – Green  
Initiatives Program Application – Invasive Species Centre  
Workshop

---

### **Purpose**

The purpose of this report is to seek City Council approval for recommendations from the Environmental Sustainability Committee for the distribution of Community Development Fund (CDF) – Green Initiatives Program for the application submitted by the Invasive Species Centre in April 2022.

### **Background**

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in reduced greenhouse gas emissions (GHGs), improve water quality / rehabilitation or increase energy efficiency. The City of Sault Ste. Marie's (the City) Environmental Sustainability Committee (ESC) is responsible for making recommendations for the allocation of funds for eligible projects or programs that support the City's environment plans and practices. Funding applications are reviewed by the ESC in accordance with the CDF – Green Initiatives Program guidelines and are accepted on a rolling intake throughout the year. Total annual funds available for all projects under the CDF – Green Initiatives Program in 2022 is \$50,000. Eligible applicants include non-profit organizations and City departments.

### **Analysis**

An application has been submitted and recommended by the ESC for Council approval. The application came from Lauren Bell and Tera Shewchenko from the Invasive Species Centre (ISC) requesting \$2,640.40 to go towards developing, coordinating and executing a one-day public outreach workshop on invasive species that will feature two sessions. In the morning, a focus on locally relevant aquatic invasive species will be discussed, including how to report invasive species, links to existing resources, priority species identification and impacts, a review of the updates to the 2022 Invasive Species Act, and instructions on proper

boat cleaning for recreational boaters as a prevention measure against spreading invasive species. The second afternoon session will focus on invasive and native plants. The workshop will take place shortly after the opening of the Biodiversity Garden at the Sault Ste. Marie Public Library and so serve a double function of raising awareness of this local resource. Workshop attendees will leave with a native plant planting kit which will contain an ISC shovel, printed guides and resources, native seeds and a red maple sapling (2-years old) to plant in their garden or yard.

This workshop meets the criteria of the Green Initiatives Program under all three pillars including GHG reduction, energy efficiency and water quality. By encouraging the planting of native species and the distribution of a tree sapling, the workshop will enable the planting of more native trees, which will contribute to carbon sequestration and provide urban shade to reduce energy costs. The project will also contribute to preserving water quality through preventing the introduction of aquatic invasive species, which can decimate ecosystems, incur high economic costs and disrupt recreational activities like boating and swimming.

This project and grant application are discussed in more detail as per the application for the funding in this Council agenda package. Please see attachment A for the more details on the ESC application. The following resolution was passed upon review of this application.

Resolved that the Environmental Sustainability Committee supports the request for funding from the CDF – Green Initiatives stream in the amount of \$2,640.40 for the Invasive Species Centre workshop and recommends that Council approve the request.

Moved: J. Graham

Second: M. Britton

### **Financial Implications**

The request for \$2,640.40 for the Invasive Species Centre Workshop can be accommodated within the 2022 CDF-Green Initiatives allocation which currently has \$50,000 available. By the end of the year, any remaining funds not used must go towards the purchase of trees for the subsequent year, which trees should be planted in City Parks or on City property by Public Works employees as per a resolution from the March 9, 2020 Council Meeting.

### **Strategic Plan / Policy Impact**

The recommendation supports value and focus areas of the Community Strategic Plan for 2021 – 2024 through:

- **Environmental Stewardship:** We will use resources wisely to maintain and create a sustainable city for future generations

April 2022 Community Development Fund – Green Initiatives Program  
Application – Invasive Species Centre Workshop  
May 2, 2022  
Page 3.

In addition, the Sault Ste. Marie Community GHG Reduction plan: 2020 – 2030, has as an objective to encourage environmental stewardship with a focus on nature preservation, of which the workshop will promote.

**Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Sustainability Coordinated dated May 2, 2022 concerning the Invasive Species Centre Workshop CDF Green Initiatives Program application be received and that the recommendation of the Environmental Sustainability Committee to allocate \$2,640.40 be approved.

Respectfully submitted,

Emily Cormier  
Sustainability Coordinator  
Community Development &  
Enterprise Services  
(705) 989-8748  
[e.cormier2@cityssm.on.ca](mailto:e.cormier2@cityssm.on.ca)

## Section 1

### Applicant Information

**Please select which type of organization you represent:** Non-profit

**Legal name of business and/or organization:** Invasive Species Centre

**Address:** 1219 Queen St. E Sault Ste. Marie, ON P6A 2E5

**Phone Number:** 705-541-5790

**Contact Name:** Lauren Bell

**Email:** lbell@invasivespeciescentre.ca

**Names of Officers, Directors & Principals (if applicable):**

N/A

### Briefly describe the function or purpose of your organization

The Invasive Species Centre (ISC) connects stakeholders, knowledge and technology to prevent the spread of invasive species to protect Canada's environment, economy, and society. Incorporated as a not-for-profit in 2011 as a hub for collaboration and knowledge sharing, we have grown into a respected collaborator and leader in invasive species knowledge and action. We rely on values of sustainability, collaboration, credibility, professionalism and efficiency to achieve our vision of a Canada where land and water are protected from invasive species.

The ISC is a recognized and trusted expert in invasive species communication and outreach, and community science. Hosting community engagement events is a core activity at the centre and we continue to see opportunities to reach new audience and increase awareness. The ISC has run community science initiatives with a wide host of partners, including our core community science partners Ontario Invasive Plant Council, under the Early Detection and Rapid Response Network. Through this network, we've established community science initiatives, training and outreach to people across Ontario, creating communities trained on monitoring and identification, reporting and management of invasive species. Building on our previous work through the network and other partner collaboratives, we continue to work on a national scale to increase initiatives for community members to establish boots on the ground and contribute to rapid and efficient response to invasive species issues. To date, the Invasive Species Centre has engaged over 18,000 people through community science projects since 2015 when our community science programing formally launched.

The ISC has done successful work on agreements with the city of Sault Ste. Marie. In 2014, we received funding from a Contribution Agreement with the Sault Ste. Marie Economic Development Corporation for our work on the Blueforest/Destination North/Borealis Project where the ISC convened and facilitated local organizations and experts from our network of partners to scope the development potential for a Borealis display (including a boreal forest focus with invasive species components) and explore other uses for the old the old St. Mary's Paper industrial site.

Additionally, the ISC has a proven history of running successful invasive species workshops. For example, the ISC hosted a successful aquatic invasive species workshop for Manitoulin residents in 2019 and an

invasive pest workshop in Ottawa in 2021. The ISC has also hosted aquatic invasive and invasive plant workshops in Sault Ste. Marie in 2018. These initiatives were a success, and the proposed event will combine both areas of interest and increase audience reach.

### Contributing partners

#### **Sault Ste. Marie Public Library**

This event will be in partnership with the Sault Ste. Marie Public Library which will contribute by supporting promotion of the event and registration for the workshop. The Invasive Species has collaborated in the past with Sault Ste. Marie Public Library to implement the Biodiversity Garden located on the library grounds. This event will feature the Biodiversity Garden to educate the public on native plant species.

Contact information:

Matthew MacDonald, BAH, MLIS

Chief Executive Officer

705-759-5246

[m.macdonald@cityssm.on.ca](mailto:m.macdonald@cityssm.on.ca)

#### **Sault Ste. Marie Public Library**

50 East St., Sault Ste. Marie, ON P6A 3C3

<https://ssmpl.ca/>

## Section 2: Project Information

Please provide key information about your project

*including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)*

With this funding, the ISC will develop, coordinate and execute a one-day public outreach workshop on invasive species that will feature a morning and an afternoon session. The goal of this workshop is to raise community awareness of the issue, increasing early detection capacity through increased reporting, and encouraging environmentally responsible practices. This is estimated to take place on August 5, 2022. However, this date is subject to change to another date in late July or in the month of August.

The workshop will cover a wide range of current and emerging invasive species of concern, covering identification, impacts and action that can be taken to mitigate their spread. Attendees will leave the workshop with a core understanding of invasive species of concern for Sault Ste. Marie, where to find additional resources, and action that can take in their every day to mitigate the spread and/or introduction of invasive species in Ontario.

This morning session will focus on locally relevant aquatic invasive species and pull from both internal ISC expert speakers (i.e. a speaker from our Asian Carp Canada program), and external experts. Topics will include how to report invasive species, links to existing resources, priority species identification and impacts, and an update on the new 2022 Invasive Species Act additions, including the addition of 13 prohibited and restricted species and new boating regulations aimed at preventing the spread of invasive species into Canadian waters. Our staff will provide advice and instructions for proper boat

cleaning for recreational boaters as a prevention measure against spreading invasive species. This workshop will increase public awareness of invasive species issues and provide them with information that will empower them to protect our lakes and rivers from aquatic invasive species. Ultimately, this will contribute to preserving water quality through preventing the introduction of aquatic invasives which can decimate ecosystems, incur high economic costs and disrupt recreational activities like boating and swimming.

The second, afternoon session, will focus on invasive and native plants. The workshop will take place shortly after the opening of the Biodiversity Garden at the Sault Ste. Marie public library and so serve a double function of raising awareness of this local resource. The Biodiversity Garden had a groundbreaking in 2021, and is a local space dedicated to native plant species of Northern Ontario and will be an educational resource on how to prevent invasive species by prioritizing native species. The diverse collection of plants attracts local pollinators and keeps water out of storm drains by absorbing and holding groundwater, all of which will be discussed in Session 2. This session will also feature both ISC staff expert speakers and external partners. Topics will include the benefits of planting native plants and biodiversity, common invasive plants and links to management materials, and how to report suspected sightings. The workshop will end with a tour of the biodiversity garden and a discussion on the plants selected and their environmental benefits.

Workshop attendees will leave with a native plant planting kit which will contain an ISC shovel, printed guides and resources, native seeds and a red maple sapling (2-years old) to plant in their garden or yard. This will further encourage the planting of native species and will enable the planting of more native trees which will contribute to carbon sequestration and provide urban shade to reduce energy costs. Extra booklets will be printed to give to the City of Sault Ste. Marie Tourism Centre to further spread information on the benefits of planting native species and spotting and reporting invasive plants.

A resource table of ISC and partner resources will be set up at the event for additional learning after the event.

At the end of the day, workshop participants will be given the option of filling out a certificate outlining their commitment to behaviors which prevent the establishment and spread of invasive species. Declarations of commitment to positive action have been shown to increase the likelihood of positive behavior changes and will therefore increase the likelihood of participants implementing what they have learned to improve the environment and their community.

Total amount of assistance requested \$:

2640.4

### Budget

*Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.*

See attached budget spreadsheet PDF.

# Budget Details

<b>Applicant Organization</b>	The Invasive Species Centre
<b>Applying to</b>	Green Initiatives Program of the Community Development Fund

Item	Description	Total Requested	Link to more information
Venue	SSM Art Gallery (price is before taxes)	<b>1100</b>	
Native seeds	60 packs of native seeds	<b>131.4</b>	
Saplings	3.50\$ per red maple seedling x30 seedlings with delivery + Ready to Handout (Burlap, Ribbon & Planting Instructions)	<b>221.65</b>	<a href="#">Deciduous Tree Seedlings   Pineneedle Farms</a>
Catering	Lunch and morning coffee break plus delivery. Potentially to adapt based on number of people who attend	<b>462.35</b>	<a href="#">Catering (feedingyoursoulcafe.ca)</a>
Resource Printing	(100 copies of quick reference guide, small batch factsheets, would include donation of remaining resources produced to library):	<b>475</b>	<a href="#">Cliffe Printing Inc. - Home</a>
Digital Advertising	50\$ (to feature in "look-local" section of Sootoday 1 week before event) and 200 for facebook and twitter ads	<b>250</b>	<a href="#">Post a Listing - Sault Ste. Marie News (sootoday.com)</a>

<b>Totals</b>		<b>2640.4</b>	
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Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

No

Have you received Green Initiative funding from the City previously?

No

## Section 4: Environmental Benefits

**Please select the category that your project best falls under (listing all that apply below)**

The categories which apply to this project include the following:

- Greenhouse Gas Reduction (if your project will reduce GHGs in Sault Ste. Marie, please indicate the estimate reduction in tonnes of carbon dioxide equivalent (tCO<sub>2</sub>e)
- Improves water quality / rehabilitation
- Increases energy efficiency

Description of how the project achieves a reduction in GHGs, improvement in water quality and/or energy efficiency.

### **Aquatic invasives and early detection of invasive species**

Aquatic invasive species pose a serious threat to water quality. For example, European water chestnut is an invasive species that is present in parts of Ontario. This species' populations grow into large, dense mats of plant matter which alter water quality and clarity and eliminate the growth native aquatic plants, reducing habitat for species at risk. These dense mats can also impede swimming and tangle in boat motors and the seeds of this aquatic plant are kept in hard, spiked pods which accumulate on the shore and can injure beachgoers when stepped on. Several other aquatic invasives pose similar threats. For example, Asian carp compete with native fish for food and can act as carriers for disease. Phragmites, another invasive plant, can alter habitat structure, block water pathways to boaters, and change water levels.

Pathways of spread are important to consider in preventing the spread of invasive species. Several invasive aquatic species, such as zebra mussels, can cling to boats and be inadvertently transported between waterways, so the proper boat cleaning techniques which will be communicated in this workshop are of major importance.

Early detection and rapid response to invading species can drastically reduce costs and prevent damage to ecosystems and recreational waterways. Once an invasive species spreads, management is exponentially more expensive and less efficient ([Source](#)). Additionally, a study on the economic costs of invasive species in North America ([source](#)) found that the costs of managing invasive species is much less than the cost of not managing them with management amounting to only 11% of the costs associated with the damages caused by invasive species. Community science has been demonstrated as a powerful tool in early detection. For example, a community science field campaign allowed researchers ([Ziter et al., 2021](#)) to detect and document the habitat preferences of non-native

earthworms, assisting in future research. In another example, a community science program Washington state was successfully used to detect the range expansion of the invasive European green crab ([Granson et al., 2017](#)). Early detection of invasive species by community scientists will allow for rapid response to invading populations and ultimately reduce environmental and economic costs.

### **Benefits of planting native plants**

The workshop will encourage the community to plant native plants and trees. Native plant gardens are great green infrastructure for reducing runoff as they absorb and hold groundwater, preventing it from entering local storm drains. They also benefit local pollinators which contributes to food security. Urban tree increase energy efficiency by providing shade and acting as windbreaks for houses, people, and buildings and they counter greenhouse emissions by absorbing carbon. In fact, a medium growth coniferous or deciduous tree, allowed to grow for 10 years can be expected to sequester an average of 30.6 tonnes of carbon. Our plan to distribute 30 trees would then allow for the potential sequestration of 918 tonnes of carbon over this same period ([source](#)). Urban trees also mitigate the effects of climate change by providing shade to counter urban heat islands. As older trees die out, young trees should be planted in their place to maintain these benefits, so encouraging people to plant trees will help to meet this demand. Planting native trees and plants will also help to increase water absorption and mitigate flooding. A dense canopy can also provide cover from rainfall and protect from erosion. Red maples in particular were identified as optimal native trees in a study by [Loren et al.](#) (2021) on a tree planting framework to improve climate, air pollution, health, and urban heat in vulnerable locations. This study considered factors including urban heat reduction, flood mitigation, carbon absorption and air pollution absorption.

Learning to plant native instead of invasive plants, and to report invasive plants will also prevent the spread of invasive plant species which could outcompete and kill of native seedlings such as dog-strangling vine. Just one example, dog-strangling vine is an invasive plant which impacts Canadian forests by suppressing native tree saplings through excessive shading of the forest floor which it dominates. It may also release chemicals into the soil which inhibit the growth of native plants. Reporting and preventing the spread of invasive plants like dog-strangling vine will therefore contribute to good forest management to protect urban and wild forests and all the benefits which these trees provide.

## Section 5: Community Benefits

How does the project compliment other local initiatives?

### **Biodiversity Garden**

This workshop will promote the Sault Ste. Marie Biodiversity Garden, a collaborative project in partnership with the City of Sault Ste. Marie, the Sault Ste. Marie Public Library, and the Invasive Species Centre which aims to create a greenspace for residents to showcase how they can prevent invasive species and demonstrate the beauty which native plants can bring to the garden. The afternoon

workshop on invasive and native plants and the following tour of the Biodiversity Garden will promote the use of this space and the message for which it was created.

### **Sault Ste. Marie Community GHS Reduction Plan 2020 – 2030**

This workshop will contribute to the green space objectives of the Sault Ste. Marie Community Greenhouse Gas Reduction Plan 2020 – 2030 by encouraging the planting of native tree species and preserving natural areas by protecting urban and wild forests from invasive species through Early Detection and Rapid Response (EDRR). Protection from invasive species such as dog-strangling vine will help important carbon-sequestering urban forests flourish. The workshop will also raise awareness of environmental issues and encourage environmental stewardship in the community, contributing to community sustainability efforts. A successful event may also inspire community members to participate in future stewardship activities in the city. Finally, shade and wind protection provided by urban trees can reduce energy costs in homes and buildings.

### **Sault Ste. Marie for location of Canada's Water Agency**

Hosting a workshop on aquatic invasive species will further the City's plans to attract the Canadian Water Agency to set up their headquarters in Sault Ste. Marie. The workshop on aquatic invasive species, highlighting the work of the Invasive Species Centre and community interest in the subject, will provide further evidence that SSM is a leader in water quality initiatives and committed to supporting freshwater research and conservation. Workshop turnout will also showcase the commitment of community members to preserving water quality and emphasize their support for initiatives supporting water quality. The workshop will also allow the city to highlight the work of the Invasive Species Centre, a locally based non-profit organization, in supporting water quality through work on invasive aquatic species prevention, management and community outreach.

### **What is the anticipated impact on the community as a whole from your planned project?**

This project will increase community awareness on invasive species issues and create a positive community attitude towards protecting the environment and practicing behaviors which prevent the establishment and spread of invasive species such as proper boat washing. This knowledge will allow the community members to protect their community from invasive species and preserve the quality of waterways for swimming, fishing and recreational boating as well as the quality of terrestrial environments for hiking, skiing and other activities. This will benefit not only current residents, but future generations as well who will be able to enjoy the many advantages of a healthy ecosystem such as outdoor recreation and connection to nature. The community will benefit from the increase in urban trees and native plants, which we will encourage participants to plant, which not only beautify the community but will provide shade and act as sink for climate change producing atmospheric carbon. The shade provided by these trees will become more critical for the city in the coming years as climate change exacerbates urban heat.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

NAME	Title	Signature	Phone Number
_____	_____	_____	_____

**PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:**

Tom Vair  
Deputy CAO, Community Development & Enterprise Services  
99 Foster Drive, Second Level  
Sault Ste. Marie, ON P6A 5X6  
Telephone inquiries: (705) 759-5308  
Email: [t.vair@cityssm.on.ca](mailto:t.vair@cityssm.on.ca)

**INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**

**FOR OFFICE USE ONLY**

**Application Received By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Collection of Personal Information Notice**

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m.c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.

# Table of Contents

Quote 1 - Art Gallery Space Rental Estimate

Quote 2 - Cost of Look Local feature in Sootoday

Quote 3 - Estimate for printing

Quote 4 - Estimate for saplings

Quote 5 – Estimate for catering

Quote 6 – Social Media Ad Estimate

Quote 7 - Seed Pack Cost from Ontario Seed Company

## Location

To search for your location, enter your address and click 'Add to Map.' Note that clicking on the map will change your location.

## Type

- Seven Day Premium Listing  
\$50+hst. Advertise your local sales or offers on SooToday's home page, and throughout the site for seven days. Includes up to 10 photos.
- 14 Day Premium Listing  
\$100+hst. Advertise your local sales or offers on SooToday.com's home page, and throughout the site for 14 days. Includes up to 10 photos.



Art Gallery of  
**ALGOMA**

## **Estimate for Space Rental at the Art Gallery of Algoma (AGA)**

Renter: Invasive Species Centre, Sault Ste. Marie, ON

Event Topic: Outreach Workshop on invasive species with the aim of raising awareness of the issue.

Date of the Event: TBD, summer of 2022

Number of Spaces to be Rented: to be specified closer to the event

Number of Participants: to be specified closer to the event

Time of the event: from 9 am to 3 pm; this does not include set up and take down time

Use of the Equipment: TBD

---

This estimate is based on the facts known at this time.

The total cost for the event including the setup, rental of one gallery space, take down and cleaning is \$1,100.00 plus tax.

This estimate is subject to change based on further details provided by the renter.

Date of the estimate: March 15, 2022

Executive Director  
Jasmina Jovanovic

Art Gallery of Algoma  
Sault Ste. Marie, ON, P6A 3C3  
[www.artgalleryofalgoma.com](http://www.artgalleryofalgoma.com)

[jasmina@artgalleryofalgoma.com](mailto:jasmina@artgalleryofalgoma.com)

**Cliffe Printing Inc.**  
**118 Spring Street**  
**Sault Ste. Marie, On P6A 3A1**  
**Phone: 705-945-8215 Fax: 705-942-6928**  
**email: print@cliffeprinting.ca**

**Estimate Number: 27883**  
 Phone: 705-541-5749

3/4/2022

Customer Service Rep: ADAM INCH

Customer ID: 2215  
 Lauren Bell  
 INVASIVE SPECIES CENTRE  
 , ON

This estimate includes all operations and materials to complete the work as specified below based on standard trade customs. Please advise us of any questions as soon as possible. PRICES DO NOT INCLUDE TAXES. We appreciate doing business with you and hope that in the near future we can be of service to you.

\*\*\*THIS ESTIMATE IS VALID FOR 10 DAYS. We are currently experiencing rapid fluctuations in stock availability and increasing paper costs. Delays in placing an order may be subject to stock substitutions and pricing adjustments. We will inform you of any respective changes.\*\*\*

Quantities	50	100	250
<b>Unit Cost:</b>	\$5.54	\$4.75	\$3.044
<b>Unit Cost per 1000:</b>	\$5,540.00	\$4,750.00	\$3,044.00
<b>Estimate Price:</b>	<b>\$277.00</b>	<b>\$475.00</b>	<b>\$761.00</b>

**Estimate Specifications**

**Description:** Invasive Terrestrial Plants Species  
**Type of Estimate:** Booklet  
**Finished Size:** 3.5 x 5.5  
**Total Pages in Booklet:** 92  
**Graphics Operation:** Preflight Files  
**Finishing Operation:** Machine booklet binding

**Group 1**

Quantities	50	100	250
<b>Finished Size:</b>	3.5 x 5.5		
<b>Stock Description:</b>	SUPREME GLOSS TEXT No Reference Code, White, 80#		
<b>Ink Colors Front:</b>	Digital Full Color		
<b>Ink Colors Back:</b>	Digital Full Color		

**Authorized By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# PINENEEDLE FARMS INC.

423 Highway 35, PO Box 220  
 Pontypool, ON L0A 1K0  
 Phone # 705-277-9993 Fax # 705-277-3861

# Sales Order

Date	S.O. No.
2022-03-17	2021-1405

<b>Name / Address</b>
Invasive Species Centre Tera Shewchenko 1219 Queen St. E. Sault Ste. Marie, ON P6A 2E5

<b>Ship To</b>
Invasive Species Centre Tera Shewchenko 1219 Queen St. E. Sault Ste. Marie, ON P6A 2E5 (705) 541-5790

<b>P.O. No.</b>	<b>Req. Date</b>	<b>Ship Via</b>	<b>Order Date</b>
	2022-08-01		2022-03-17

Species Description	Ordered	Unit Price	Amount
Ready to Handout (Burlap, Ribbon & Planting Instructions)	30	5.00	150.00
Acer rubrum - Red Maple 3" Peat Pot	30	0.00	0.00
Burlap - Tied	30	0.00	0.00
Ribbon-Tied TBD	30	0.00	0.00
Business Card Planting Instructions TBD	30	0.00	0.00
Shipping & Handling	1	46.15	46.15
DATE TBD			
HST (ON) on sales		13.00%	25.50

<p>***** Pls. call us 3-4 days prior to p/u*****                  Spring Order pick ups preferred Thur., Fri / Sat.                  THERE ARE NO WARRANTIES IMPLIED OR EXPRESSED                  BEYOND PROVIDING PLANTS TRUE TO NAME AS PURCHASED                  All Items are subject to availability.</p>	<b>Subtotal</b>	\$196.15
	<b>Sales Tax Total</b>	\$25.50
	<b>Total</b>	\$221.65

Feeding Your Soul Cafe'  
 96 White Oak Drive East  
 Sault Ste. Marie ON P6C 2H8  
 705 943 1685

# INVOICE

Invasive Species Centre  
 c/o Tera Shewchenko

**Invoice #** 0000313  
**Invoice Date** 21/03/2022  
**Due Date** 21/03/2022

Item	Description	Unit Price	Quantity	Amount
	morning break muffin/fruit	90.00	1.00	90.00
	juice/water	45.00	1.00	45.00
	wraps	7.00	30.00	210.00
	desert tray	50.00	1.00	50.00
	delivery x2	8.00	2.00	16.00
<b>Subtotal</b>				411.00
+ Tax (13.00%)				51.35
<b>Total</b>				462.35
<b>Amount Paid</b>				0.00
<b>Balance Due</b>				\$462.35



### Audience details



Location – Living in: Canada: Sault Sainte Marie (+10 mi) Ontario

Age: 18-65+

People who match: Interests: Outdoors, Gardening, Outdoor enthusiast, Natural environment or Tree

## Estimated daily results

People reached ⓘ

2.1K-6.1K

Post Engagement ⓘ

196-567

---

## Payment summary

Total budget

\$200.00 CAD



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 60

	PRODUCT	PRICE	QUANTITY	SUBTOTAL
	 Black Eyed Susan Seeds (Rudbeckia hirta) 6865 - packet	\$2.19	60  	\$131.40

APPLY COUPON

UPDATE CART

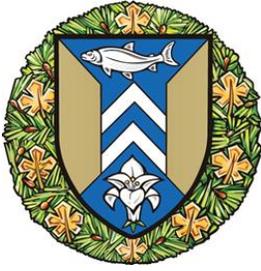
Cart totals

SUBTOTAL

\$131.40

TOTAL

\$131.40



The Corporation of the  
City of Sault Ste. Marie  
**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Carl Rumieli, Director of Engineering  
DEPARTMENT: Public Works and Engineering Services  
RE: 2022 Resurfacing Program

---

**Purpose**

The purpose of this report is to obtain Council approval of the 2022 Miscellaneous Paving/Road Resurfacing Program.

**Background**

Each year, the majority of the Miscellaneous Construction budget is allocated to road resurfacing. The purpose of the miscellaneous construction budget is to meet the demands of many small capital infrastructure construction projects. Over the years the need to resurface roads has continued to grow and the rising cost of construction have eroded the effectiveness of the program. For many years there has been no increase to the budget.

Several arterial and collector roads are in need of new surfaces, thereby requiring an allocation from the Capital Transportation Program to add funds to the resurfacing program. This defers road reconstruction.

The resurfacing program attempts to address critical needs for all four classes of roads surface:

- Class A: Asphalt road with curbs and storm sewers
- Class B: Asphalt road with roadside ditches
- Class C: Surface treated roads
- Class D: Gravel surface

**Analysis**

The recommended 2022 resurfacing program includes the following streets:

Class A:

- McNabb Street –Pine Street to Lake Street
- St. Georges Avenue – John Street to Birch Street
- Wellington Street West – Lyons Avenue to Henrietta Avenue
- Second Line West – Third Avenue to Edison Avenue

2022 Resurfacing Program

May 2, 2022

Page 2.

Class C:

- Sunnyside Beach Road – double culverts to Shatruck Drive

Class C to B conversion:

- Moss Road – Korah Road to Third Line West

Finally, a quantity of crack sealing will be included if budget permits.

### **Financial Implications**

In the 2022 miscellaneous construction budget, \$851,000 is available for resurfacing and surface treatment. There is an allocation in the 2022 Capital Transportation Plan of \$2,230,000. Finally, there are OCIF top up and NORDS funds of \$345,000 and \$400,000 respectively allocated to resurfacing for a total miscellaneous paving/resurfacing budget of \$3,826,000. It is estimated that this amount will be sufficient for the above resurfacing program.

### **Strategic Plan / Policy Impact**

Road resurfacing is linked to the asset management and infrastructure components of the strategic plan.

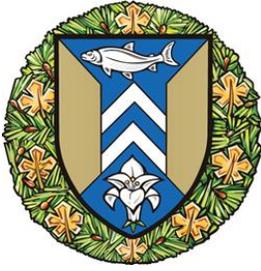
### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Engineering dated May 2, 2022 be received and that the 2022 Road Resurfacing Program be approved.

Respectfully submitted,

Carl Rumié, P. Eng.  
Director of Engineering  
705.759.5379  
[c.rumiel@cityssm.on.ca](mailto:c.rumiel@cityssm.on.ca)



The Corporation of the  
City of Sault Ste. Marie  
**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Carl Rumiell, Director of Engineering  
DEPARTMENT: Public Works and Engineering Services  
RE: Angelina Avenue Reconstruction

---

**Purpose**

The purpose of this report is to obtain approval to award Contract 2022-2E. The project includes the complete reconstruction of Angelina Avenue.

**Background**

Council approved the reconstruction of Angelina Avenue in the 2022 Capital Budget.

Tenders received via email submission for Contract 2022-2E were opened on Thursday, April 21, 2022. Present at the opening was Deputy City Clerk Madison Zuppa as well as City staff. Tender results were made public on the City website immediately following.

**Analysis**

A total of three (3) tenders were received. All tenders submitted were checked by WSP Engineering and found to be complete and valid. WSP's tender report is attached. The low tender of \$1,811,965.60 (excluding HST) was received from Trimount Construction Group Inc.

**Financial Implications**

When allowances for engineering costs and non-recoverable HST are added and PUC water costs are removed, the City's cost to complete this project is projected to be \$1,748,324. This is below the allocation in the 2022 capital budget of \$1,762,000 for Angelina Avenue reconstruction.

When we consider the overall 2022 Capital Transportation Program that has been tendered thus far, on our three Capital Construction accounts, we are under budget by \$372,921 on overall Capital, over budget by \$37,117 on Urban Only and over budget by \$34,869 on Sanitary Sewer Surcharge at this time. Staff will report back to Council at a future meeting with other tender reports and an update on how the program is tracking.

**Strategic Plan / Policy Impact**

This report is linked to the new infrastructure focus area of the strategic plan.

Angelina Avenue Reconstruction

May 2, 2022

Page 2

**Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Engineering, dated May 2, 2022 concerning the Angelina Avenue reconstruction be received and the recommendation that Contract 2022-2E be awarded to Trimount Construction Group Inc. be approved.

By-law 2022-85 authorizing execution of Contract 2022-2E and By-law 2022-86 authorizing the road closure of Angelina Avenue from May 15, 2022 to November 30, 2022 appear elsewhere on the Agenda and are recommended for approval.

Respectfully submitted,

Carl Rumiell, P. Eng.  
Director of Engineering  
705.759.5379  
[c.rumiell@cityssm.on.ca](mailto:c.rumiell@cityssm.on.ca)



April 22, 2022

Mr. Carl Rumiel, P.Eng.  
Design & Construction Engineer  
Corporation of the City of Sault Ste. Marie  
99 Foster Drive, Civic Centre  
Sault Ste. Marie, ON P6A 5N1

Dear Mr. Rumiel:

**Subject: City Contract No. 2022-2E – Reconstruction of Angelina Ave - Tender Report**

We are pleased to provide our Tender Evaluation Report and recommendation for the Tenders received for the Reconstruction of Angelina Ave.

### PROJECT DESCRIPTION

The work generally consists of the reconstruction of Angelina Avenue from Wellington Street East to Caesar Road which is approximately 250 m in length. Engineering services required for this project include the design, contract administration and field inspection of a municipal road including replacing existing sanitary sewer & appurtenances, storm sewers and appurtenances and watermain and appurtenances.

### TENDERING OF THE WORKS

The call for tenders was advertised in the City Information Column of the Sault Daily Star on March 26, 2022. Copies of the contract documents were also made available for review at the Sault Ste. Marie Construction Association as well as the Consulting Engineer’s office.

Two Addendums were issued to the contract on April 18, and April 19, 2022.

Tenders closed at the Civic Centre on April 21, 2022 at 3:00 p.m.

### TENDER PRICES

Three (3) tenders were received for the works. The tender prices, inclusive of H.S.T. were as follows:

CONTRACTOR	TOTAL TENDER PRICE (INCLUDING HST)	RANKING
Trimont Construction Group Inc.	\$ 2,047,521.13	1
Pioneer Construction Inc.	\$ 2,354,890.87	2
Avery Construction Ltd.	\$ 3,852,375.12	3



The tenders were checked for arithmetic accuracy.

All of the tenders were submitted with the appropriate Tender Deposit in the amount of \$200,000.00. The Tender Deposits were retained by the City for safe keeping. The submitted tenders all included a Contingency Allowance in the amount of \$100,000.00.

A breakdown of the bids by Tender Items is attached.

## WSP'S EXPERIENCE WITH THE LOW BIDDER

WSP is familiar with Trimont Construction Group Inc. and have worked on several municipal projects with them. It is our opinion that they are qualified and have the ability to successfully complete the assignment.

## COMPLETION DATE

The contract documents required that all work be Complete by November 15, 2022. Final paving and restoration must be completed by November 15, 2023.

## TENDER VALIDITY

The contract documents stipulated that tenders be open for acceptance for a period of 60 days following the closing date, or until April 21, 2022.

## APPROVALS

An Environmental Compliance Approval under the Ontario Water Resources Act for sewer works on the project is required from the Ministry of the Environment, Conservation and Parks (MECP) prior to commencing construction. The application for this approval has been made, and we expect to receive the approval shortly.

## AWARD

WSP recommends that the City award the Tender to Trimont Construction Group Inc. for a Total Tender Price of \$ 2,047,521.13 (inclusive of HST), subject to receipt of the Environmental Compliance Approval for the sewage works from the MECP.

Attached with this letter is the required City Agreement between Trimont Construction Group Inc. and the City of Sault Ste. Marie.

## TENDER DEPOSITS

We recommend that the tender deposits for Trimont Construction Group Inc. and Pioneer Construction Inc., the two low bidders, be retained until such time as a contract has been executed between the City and Trimont Construction Group Inc.



The above is respectfully submitted. If you have any questions, please do not hesitate to contact the undersigned.

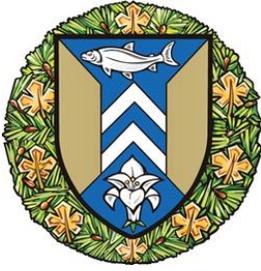
Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Spacek', written in a cursive style.

David Spacek P.Eng., PMP  
Manager of Municipal Infrastructure

Encl.

WSP ref.: 211-00430-00



**The Corporation of the  
City of Sault Ste. Marie**

**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Carl Rumiel, Director of Engineering  
DEPARTMENT: Public Works and Engineering Services  
RE: Cedar and Dufferin Street Reconstruction

---

**Purpose**

The purpose of this report is to obtain approval to award Contract 2022-4E. The project includes the complete reconstruction of Cedar Street between Tancred Street and Wilson Street and Dufferin Street between Grosvenor Avenue and Trelawne Avenue.

**Background**

Council approved the reconstruction of Cedar and Dufferin Street in the 2022 Capital Budget.

Tenders received via email submission for Contract 2022-4E were opened on Wednesday, April 20, 2022. Present at the opening was Deputy City Clerk Madison Zuppa as well as City staff. Tender results were made public on the City website immediately following.

**Analysis**

A total of three (3) tenders were received. All tenders submitted were checked by City staff and found to be complete and valid. The low tender of \$3,079,345.84 (excluding HST) was received from Avery Construction Limited.

**Financial Implications**

When non-recoverable HST is added and PUC water costs are removed, the City's cost to complete this project is projected to be \$2,471,741. This is below the allocation in the 2022 capital budget of \$2,759,000 for Cedar and Dufferin Street reconstruction.

When we consider the overall 2022 Capital Transportation Program that has been tendered thus far, on our three Capital Construction accounts, we are under budget by \$372,921 on overall Capital, over budget by \$37,117 on Urban Only and over budget by \$34,869 on Sanitary Sewer Surcharge at this time. Staff will report back to Council at a future meeting with other tender reports and an update on how the program is tracking.

Reconstruction of Cedar and Dufferin Street

May 2, 2022

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**Strategic Plan / Policy Impact**

This report is linked to the new infrastructure focus area of the strategic plan.

**Recommendation**

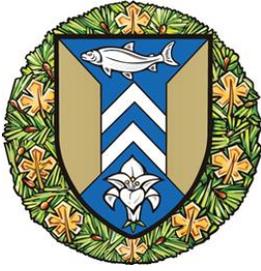
It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Engineering dated May 2, 2022 concerning the Cedar and Dufferin Street reconstruction be received and the recommendation that Contract 2022-4E be awarded to Avery Construction Limited be approved.

By-law 2022-87 authorizing execution of Contract 2022-4E and By-law 2022-88 authorizing the road closure of Cedar Street between Tancred Street and Wilson Street and Dufferin Street between Grosvenor Avenue and Trelawne Avenue from May 15, 2022 to November 30, 2022 appear elsewhere on the Agenda and are recommended for approval.

Respectfully submitted,

Carl Rumié, P. Eng.  
Director of Engineering  
705.759.5379  
[c.rumiel@cityssm.on.ca](mailto:c.rumiel@cityssm.on.ca)



The Corporation of the  
City of Sault Ste. Marie

## COUNCIL REPORT

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Peter Johnson, Fire Chief  
DEPARTMENT: Fire Services  
RE: DSSAB Lease Agreements

---

### **Purpose**

The purpose of this report is to seek Mayor and Council approval of an Extension Agreement between the City of Sault Ste. Marie and District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) regarding DSSMSSAB's lease of 65 Old Garden River Rd. In addition, seeking approval for a one (1) year lease agreement at 72 Tancred St. for the effective delivery of Emergency Medical Services (EMS).

### **Background**

The City of Sault Ste. Marie was the contract service provider of Land Ambulance (EMS) from 2002 to 2020. EMS has transitioned to the DSSMSSAB as of January 1, 2020. At the request of the DSSMSSAB a continued lease at 65 Old Garden River Rd. has been requested. A copy of which is appended as Schedule A to the Extension Agreement in the By-Law section of the Agenda. EMS has expressed its desire to continue its lease of the Premises. Further, EMS has also asked for additional space on a temporary one (1) year basis. This is to facilitate their deployment and staffing needs until the renovation of their new base is completed. This will require a separate Agreement that is found elsewhere on the agenda.

### **Analysis**

The DSSMSSAB through the EMS Chief approached the City to express a need for additional space due to the expansion in their EMS deployment and staffing. The current leased space has outgrown the required space for EMS. DSSMSSAB is in the process of renovations to the newly acquired property to house EMS. Due to unforeseen circumstances and COVID related issues, EMS has requested the City's assistance to provide additional space for two (2) ambulances, including shared space to operate out of the fire station located at 72 Tancred St.

The term will commence May 1, 2022 for up to one (1) year.

During the discussions, it was also determined that the current lease Agreement for space located at 65 Old Garden River Rd. will soon require an Extension Agreement.

The Extension Agreement provides for the extension of the original Lease Agreement on the same terms and conditions except for the CPI adjustment on a yearly basis and to recover annual maintenance/utilities such as water, electricity, natural gas, waste, janitorial supplies and snow removal. The additional temporary one (1) year agreement is structured on the same platform. The calculation is based on space occupied (total square footage) vs. rate per square foot, which mirrors the current lease with DSSMSSAB at the 65 Old Garden River Rd. location.

The Extension Agreement term will commence on May 1, 2022 and end on December 31, 2023. DSSMSSAB must provide three (3) months' notice of its desire to extend the Agreements beyond December 31, 2023. Either party may terminate the Agreement by providing thirty (30) days' written notice.

**Financial Implications**

The Extension Agreement at 65 Old Garden River Road has provided for rent revenue in the sum of \$181,948.64 including CPI and HST. In addition, the prorated annual building costs for the period of May 1, 2022 to December 31, 2022 will provide recovery in the sum of \$38,701.72, plus HST. The one (1) year temporary agreement at 72 Tancred Street will provide rent revenue and recovery costs in the sum of \$40,315.84, plus HST.

**Strategic Plan / Policy Impact**

This is an operational matter and not articulated in the corporate Strategic Plan.

**Recommendation**

It is therefore recommended that Council take the following actions:

By-Law 2022-64 is located elsewhere on the agenda and authorizes the Extension Agreement and By-Law 2022-65 authorizes the one (1) year temporary Agreement between the City and the District of Sault Ste. Marie Social Services Administrative Board and is recommended for approval.

Respectfully submitted,

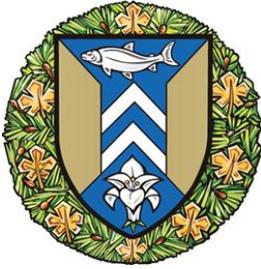


Peter Johnson

Fire Chief

705.949.3333

[p.johnson@cityssm.on.ca](mailto:p.johnson@cityssm.on.ca)



The Corporation of the  
City of Sault Ste. Marie  
**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Jonathan Kircal, Planner  
DEPARTMENT: Community Development and Enterprise Services  
RE: Patio Update for 2022

---

**Purpose**

The purpose of this report is to update City Council on the approvals process for outdoor patios, particularly those in the downtown that utilize City property, and to request that fees be waived for the 2022 patio season, and to request the repeal and replacement of patio licenses to reflect the lifting of the COVID-19 related regulations.

**Background**

City Council has been amending the patio approvals process to make it more efficient, responsive, safe, and cost-effective for the City and for businesses. Some amendments are noted below:

March 2017: City Council delegated the authority to administer sidewalk patio agreements to the Planning Director on behalf of the City of Sault Ste. Marie.

August 2019: City Council authorized the approval of sidewalk patio agreements to be valid for up to three (3) years. An increase from just one (1) year.

June 2020: City Council waived patio application and parking space fees for 2020, and amended existing patio agreements to factor in Provincial COVID-19 safety regulations. As well, up to 25% of parking areas on private property were permitted to be converted into seasonal patio space.

September 2020: City Council reduced the sidewalk patio liability insurance from \$5 million to \$2 million for both licensed and unlicensed patios.

March 2021: City Council waived patio application and parking space fees for 2021.

### **Analysis**

Dining establishments wishing to set up patios in the downtown area utilizing City property must first obtain approval from the Planning Division. Examples of utilizing City property include a sidewalk patio or a pedestrian by-pass walkway that is set up within a City parking space. The majority of such cases occur along Queen Street, where outside private space is limited.

The approvals process requires that the applicant submit a package containing a site plan, proof of insurance, a liquor license, application fee payment, and when applicable, a building permit. This package is then reviewed by City departments, such as the Accessibility Committee, Public Works, Building Division and Fire Services, as well as outside agencies such as Algoma Public Health (APH) and the Alcohol and Gaming Commission of Ontario (AGCO). Upon successful approval, applicants are provided a "License to Occupy City Property" (License) during patio season. Patio season is between May 15 and October 1. The Sidewalk Patio Requirements are attached to this report.

In 2021, Planning staff counted 18 outdoor patios in the downtown area, 12 of which were located on City property requiring approvals. Since 2019, most licenses are granted on a 3-year term basis with a \$250 application fee. Therefore, restaurants are required to submit an application to the City with a payment of \$250 every three years. Under certain circumstances, licenses may be granted for a period of less than 3 years.

Establishing a patio area or a pedestrian walkway within a City parking space prompts an annual parking utilization fee of \$220. For safety reasons, structural decks must be incorporated into the type of patio layouts, therefore, building permits and associated building permit fees are also imposed annually, which are administered by the Building Division.

In response to COVID-19, application fees and parking space utilization fees were waived in 2020 and 2021.

Discussions were held in April between Planning staff, the AGCO and APH in preparation for the 2022 patio season and the updates to COVID-19 related Provincial regulations. The AGCO has extended the temporary exemptions for businesses until January 1, 2023. This provision was put into place during the pandemic to create greater flexibility to allow liquor license holders the ability to extend their sales outside of the physical restaurant premise, but only provided that the City had no concerns with the patio establishment.

The APH has informed Planning staff that the Province has removed COVID related regulations for patio spaces. The social distance regulations between tables and pedestrian walkways that were imposed on outdoor patios in the previous two years have been lifted. Patios can be operated as they were prior to the advent of the COVID-19 epidemic.

### Repeal and Re-Issuance of Licenses

In 2020, in response to COVID-19, all patio licenses were repealed and re-issued to include the required 2m separation for patio seating, walkways and entrances. As a result of these regulations, in 2022, all licenses will again be repealed and re-issued to exclude these requirements, and at no cost to the business.

### Patios on Private Parking Spaces

Licenses are not required for establishments wishing to set up seasonal outdoor patios on private parking areas, such as the case with the many patios observed along Great Northern Road over the past couple of years.

At the start of the pandemic, Council permanently amended the zoning by-law to permit up to 25% of required, non-barrier free parking areas to be converted to seasonal patio space on the condition that it would not abut a residentially zoned lot. Applicants must draft a patio layout demonstrating that building entrances and the number of required barrier-free parking spaces will not be impacted. Planning, Building and Fire services review the proposal prior to the City preparing a Letter of No Objection for the applicant, which is required by the AGCO. No fees are involved with this process.

### **Financial Implications**

Staff is recommending that all fees be waived for patio approvals through to December 31, 2022. This includes the \$250 application fee and the \$220 City parking space usage for downtown patios that require to use City property.

### **Strategic Plan / Policy Impact**

Approval of the recommendations of this report are consistent with the Service Delivery, Quality of life and Community Development and Partnerships strategic focus areas of the City's Corporate Strategic Plan.

### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Planner dated May 2, 2022 concerning outdoor patios be approved, subject to the following:

1. All existing patio license of occupation approvals be repealed and re-issued to remove COVID-19 regulations. This will be done at no cost to the business.
2. Application and parking space utilization fees for patios be waived through to December 31, 2022.

Respectfully submitted,  
Jonathan Kircal, RPP  
Planner  
705.759.6227  
[j.kircal@cityssm.on.ca](mailto:j.kircal@cityssm.on.ca)

# SIDEWALK PATIOS

## REQUIREMENTS & GUIDELINES



# TABLE OF CONTENTS

PATIO TYPES	2
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LIQUOR SALES	8
APPLYING FOR A PATIO <i>(application form and checklist)</i>	9

**Sidewalk patios foster an inviting, thriving and vibrant downtown neighbourhood.** They not only enhance the attractiveness and ambiance of the downtown, but they also create accessible community spaces and contribute to safe walking environments. As part of the ongoing revitalization efforts, the City is encouraging the use of sidewalks, boulevard spaces and on-street parking bays for patios.

**The purpose of this booklet is to provide information** on the design, operation and approval process for sidewalk patios. Patios must not impact the safety, accessibility and enjoyment of public space by others.

Questions? Please Contact:

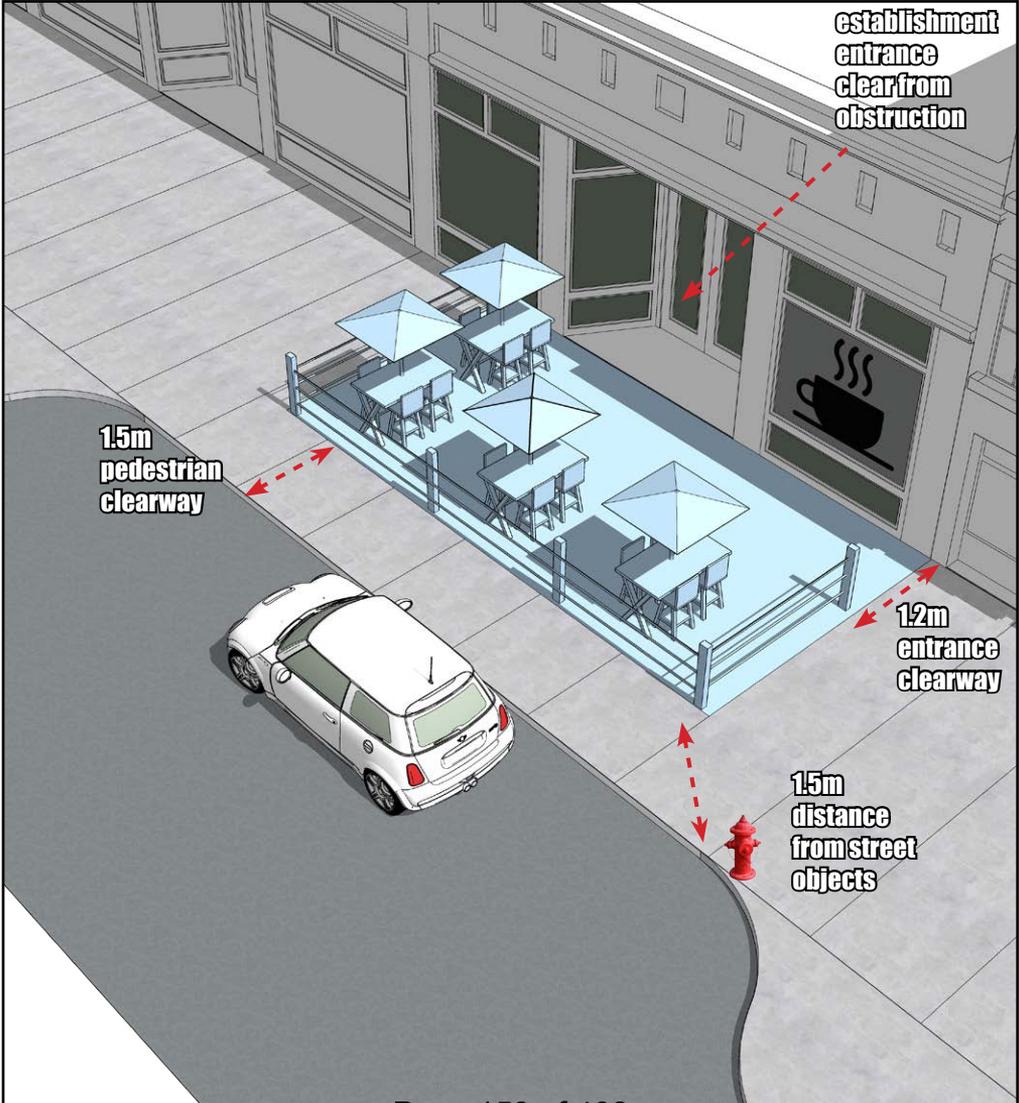
Steve Turco, Senior Planner: 705-759-5279 - [s.turco@cityssm.on.ca](mailto:s.turco@cityssm.on.ca)  
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# PATIO TYPES

## Frontage Patio

The patio is located along the face of the building and maintains sufficient pedestrian clearance between the edge of the patio and the curb.

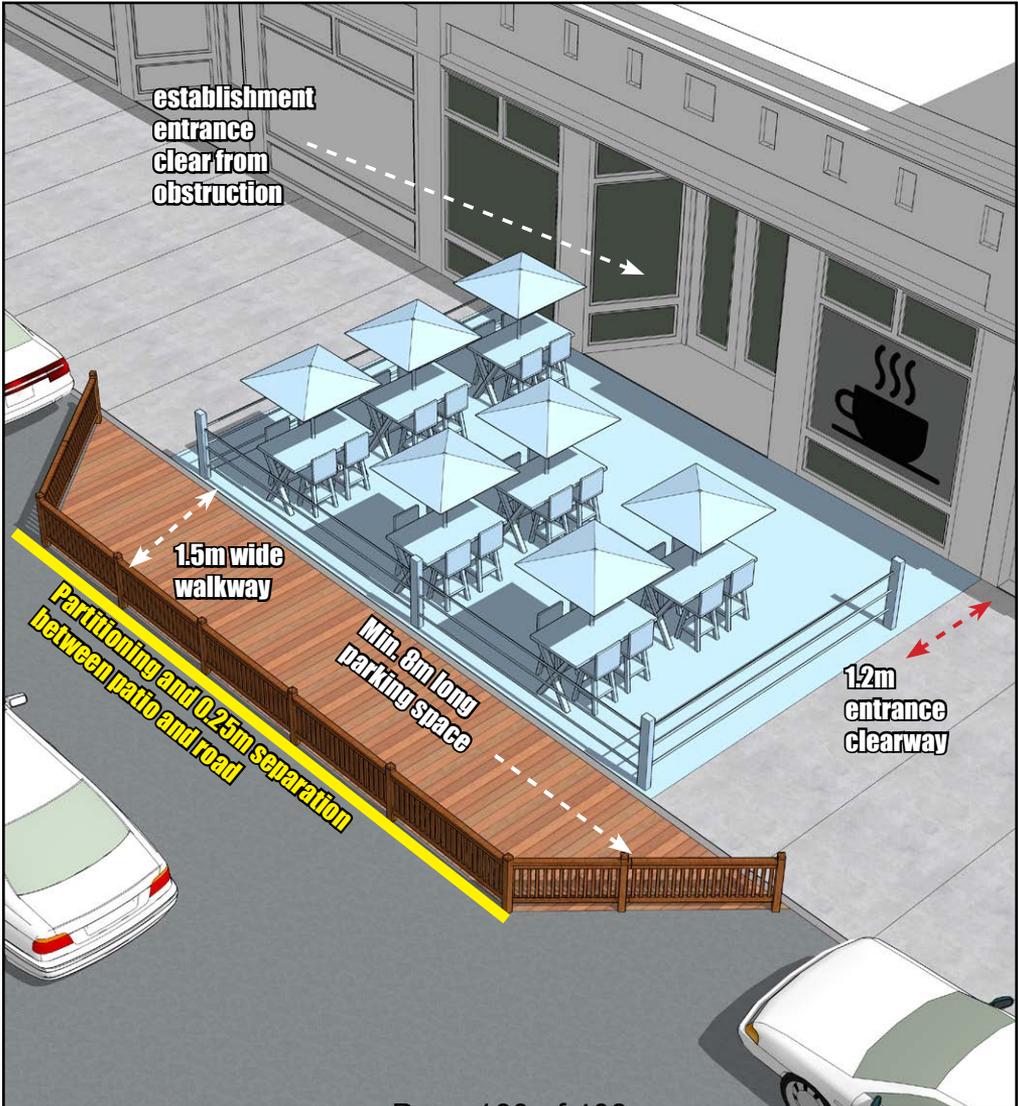
Patio applications are not required when only the front 0.75 metres of the building is used for chairs and tables for decorative purposes.



# PATIO TYPES

## Frontage Patio with Pedestrian Walkway

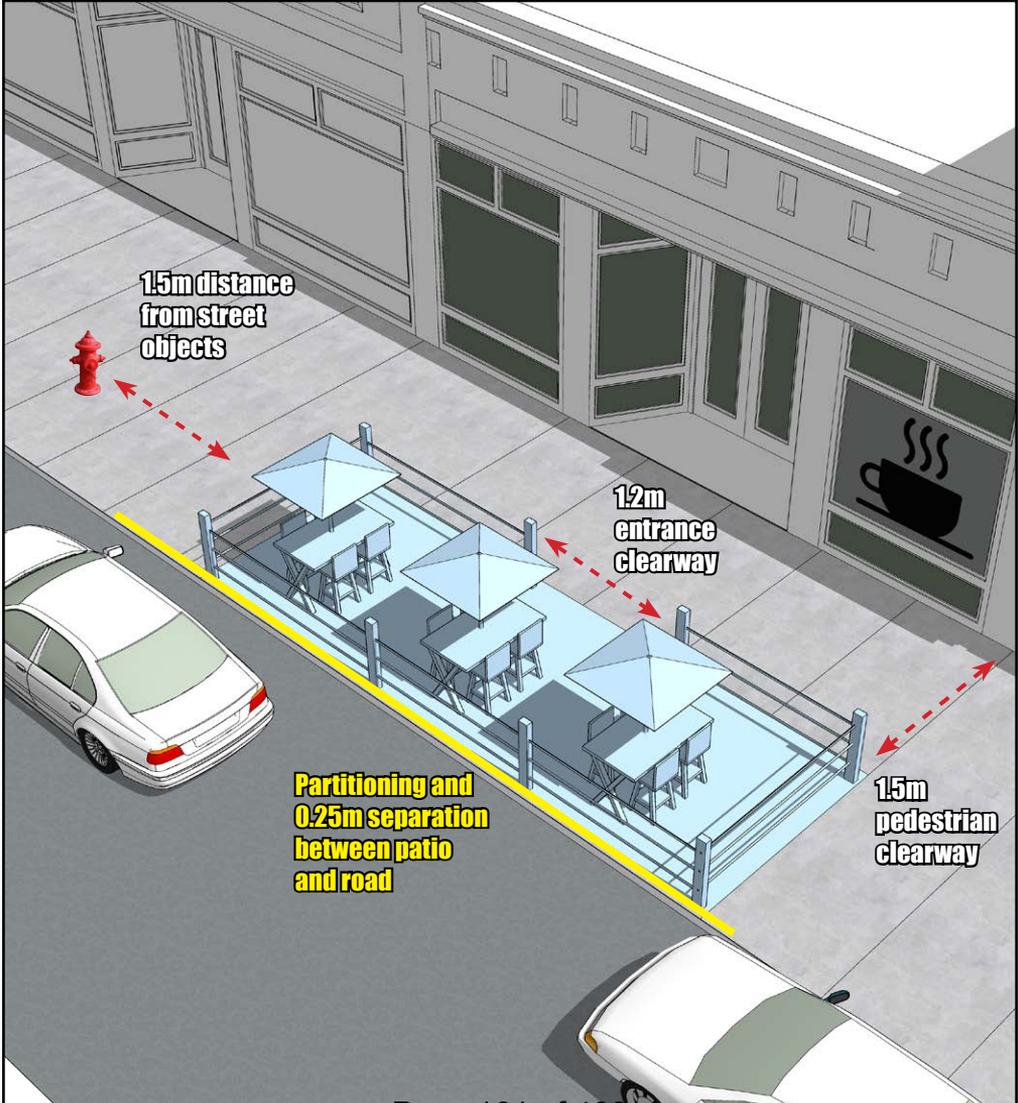
The patio is located along the face of the building and occupies the entire width of the sidewalk. A pedestrian walkway, located in an adjacent parking space, bypasses the patio.



# PATIO TYPES

## Curbside Patio

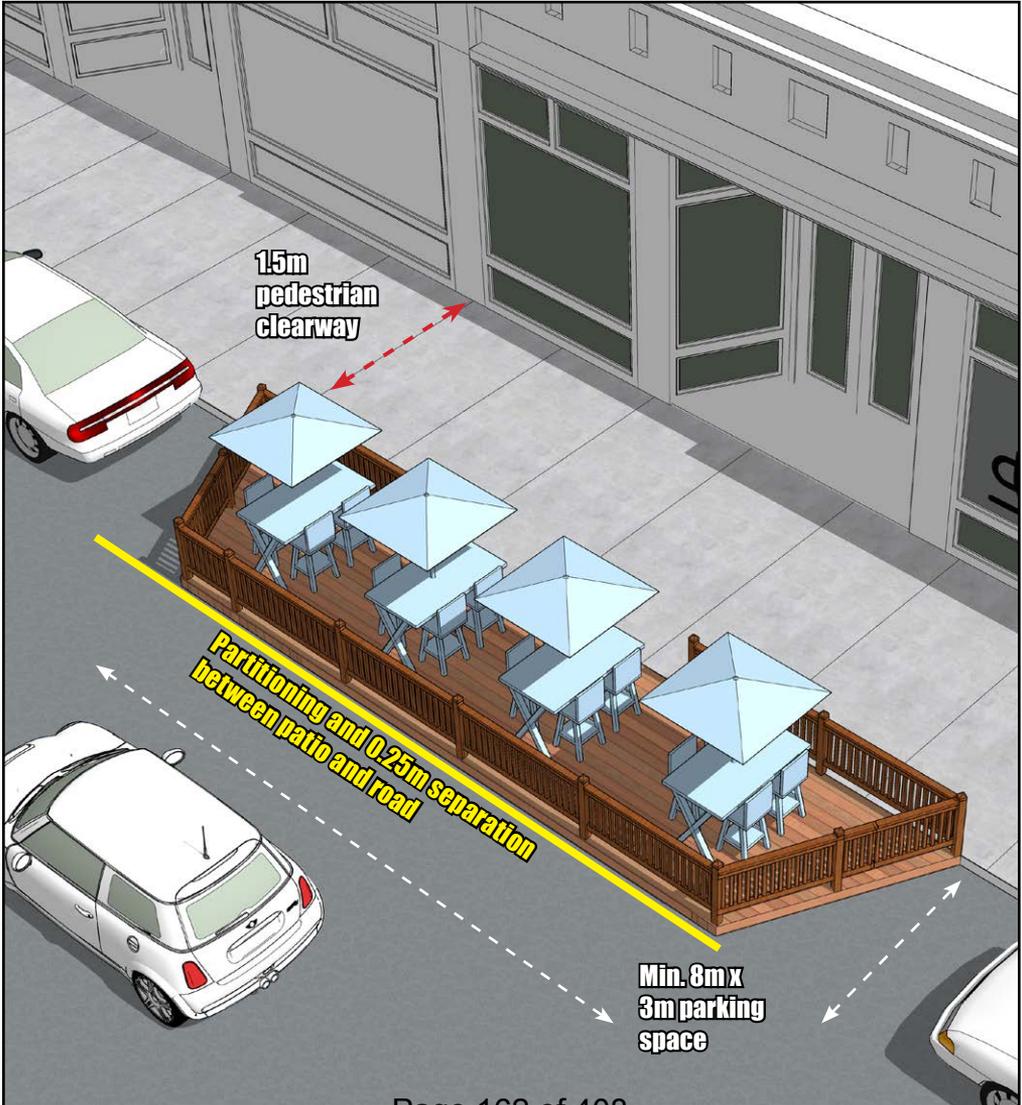
The patio is located along the curb and maintains sufficient pedestrian clearance between the edge of the patio and the building.



# PATIO TYPES

## Parklet Patio

The patio is located within a parking space. A sufficient pedestrian clearance between the edge of the patio and the building is maintained.



# REQUIREMENTS

## **Patio Delineation**

- Frontage patios can be delineated with objects and horizontal features (e.g. planters and decorative ropes), unless alcohol is to be served (see below).
- Curbside and parklet patios, and any patio where alcohol is to be served must be enclosed by a partition between 1m to 1.2 metres high.
  - A partition must take the form of an attractive fence or rail system, be easily removable, be free of jagged edges, and pose no trip hazard. They must be structurally strong and secure to support the weight of people leaning against them.
- Picket spacing must be at least 0.23m (9") apart to prevent head entrapment of a small child. For structural stability, post spacing must be no greater than 1.2m (48") apart when abutting a roadway.
- Patios, including pedestrian walkways, must not extend in front of other businesses without their written support.

## **Minimum Distances and Pedestrian Safety**

- An unobstructed 1.5 metre pedestrian path must be maintained and be of the same elevation as the sidewalk.
- Patio entrances must be at least 1.2 metres wide and be kept unobstructed.
- A 1.5 metre separation between the patio and street objects (e.g. benches, trees, bus stops, fire hydrants, lamp posts, and parking metres) is required. Consult with a Planner to determine if objects can be relocated, or if separation distances can be reduced.

## **Converting a Parking Space**

- A parking space is 8 metres long by 3 metres wide. A fee will be applied to each space used.
- Patios and pedestrian walkways located within a parking space must feature reflectors for night safety.
- Patios and walkways must be setback at least 0.25 metres from the curb.

# REQUIREMENTS

## Patio Equipment

- Patio furniture, including umbrellas, must not obstruct vehicular or pedestrian visibility or movement.
- Outdoor heating devices must be CSA Group certified, and must be installed, operated and maintained according to the Technical Standards & Safety Authority (TSSA).
- Light fixtures should direct illumination into the patio area, rather than out towards the street.
- Patio furniture should be secured in place and be made out of durable and weather resistant materials (e.g. wrought iron, aluminum, steel and weatherproof fabrics). Plastic/vinyl furnishings are not permitted.

## Patio Operation

- Patio season is between May 15 and October 1. Patios are not permitted outside of this timeframe, unless stated otherwise by the City. Sidewalks and parking spaces must be returned to their original condition at the end of the season.
- Patios must be equipped with fire-extinguishers in the presence of outdoor cooking appliances.
- Smoking, vaping and the use of cannabis are prohibited on patios on City property.
- Patios should be maintained in good working order and must comply with municipal noise, sidewalk and signage by-laws.
- At least one wheelchair accessible table that can be easily traveled to from the entrance must be provided.

## Additional Approvals

- Consult the “Applying for a Patio” section for additional requirements.
- Lead time and unexpected issues can delay an application. Apply early to take full advantage of patio season.

# LIQUOR SALES

A liquor license from the Alcohol and Gaming Commission of Ontario (AGCO) must be obtained prior to serving alcohol. A copy of the license must be submitted to the City.

Patrons are strictly prohibited from carrying alcohol outside of a licensed patio area. In the case of a curbside or parklet patio, only employees of the licensed establishment may carry alcohol on the sidewalk between the patio and the business establishment.

Submit your AGCO application early as the process can take at least a month.

It is recommended to consult with an AGCO representative to ensure you are applying for the liquor license that is right for your intended patio use.

## **Contact a local AGCO representative directly:**

Daniel McKee - AGCO Inspector  
705-254-8417  
daniel.mckee@agco.ca

## **Contact AGCO customer service:**

Submit your questions online at [www.agco.ca/iAGCO](http://www.agco.ca/iAGCO)  
or contact the AGCO's Customer Service at **416-326-8700**  
or toll-free in Ontario **1-800-522-2876**

# APPLYING FOR A PATIO (Application Process)

- 1. Pre-application consultation:** before submitting an application to the City, meet with a Planner to discuss your proposal. This step can help explain the application process and requirements.
- 2. Starting the application:** determine if any liquor licenses or food permits are required from the Alcohol and Gaming Commission of Ontario (AGCO) and/or from Algoma Public Health (APH). Discuss the patio proposal with any adjacent businesses that could be impacted.
- 3. Submitting the application:** submit a completed application form to the Planner.
- 4. Application decision:** if the application and supporting documents (e.g. proof of insurance, AGCO license, APH permit) are approved, Planning staff will contact the applicant to sign a License of Occupation Agreement. Patio installation and operation can occur during the dates specified in the Agreement.

# APPLYING FOR A PATIO (Application Form)

## 1. Applicant Information

Applicant is the:

Landowner.

Tenant who has been given permission from the landowner to make an application for a patio.

Other:

Name:

Mailing address:

Email:

Phone:

## 2. Business and Proposed Sidewalk Patio Information

Legal business name:

Business address:

Type of patio proposed:

Frontage:            Curbside:            Parklet\*:            Frontage w/ walkway\*:

\*# of parking spaces to be used:

Number of proposed patio seats:

Patio dimensions:

### 3. Applicant Information

Will liquor be served on the patio premise:

Yes                  No

If Yes to the above, has the AGCO provided a license to serve alcohol on the patio premise?

Yes                  No

Will food be prepared outside the main kitchen?

Yes                  No

If Yes to the above, has the Algoma Public Health (APH) provided a temporary food permit?

Yes                  No

### 4. Signature

I, \_\_\_\_\_ (print name) hereby declare that the information provided in this application is, to the best of my knowledge, a true and complete representation of the purpose and intent of this application. I submit this application with the acknowledgment that the information contained in this application will be on file in the City of Sault Ste. Marie Legal Department, will be circulated to various departments and agencies for comments, and will be made available to the public upon request.

Signature:

Date:

**Please do not write below. Office use only.**

Planning: \_\_\_\_\_

Date

Building: \_\_\_\_\_

Payment

Public Works: \_\_\_\_\_

Lic. duration

Accessibility Cmte: \_\_\_\_\_

Police Services: \_\_\_\_\_

Fire Services: \_\_\_\_\_

Algoma Public Health: \_\_\_\_\_

# APPLYING FOR A PATIO (Application Checklist)

- **1. APPLICATION FORM AND FEE** including any fees for using on-street parking space for a patio or pedestrian walkway. Consult with staff to determine fees, duration of license agreement and required annual renewals.
- **2. PROOF OF LIABILITY INSURANCE COVERAGE** for property damage and personal injury insurance against claims for bodily injury, death or property damage occurring on the City Property in an amount of at least \$2 million.
  - City of Sault Ste. Marie must be named as an Additional Insured.
  - Restaurant name and address must be referenced.
  - A 30 day cancellation notice period is required.
- **3. COLOUR PHOTOGRAPHS** of the business street frontage (showing adjacent businesses).

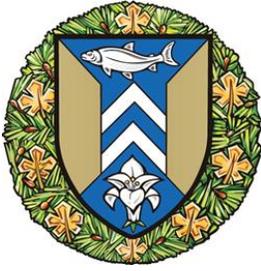
## 4. FULLY DIMENSIONED SITE PLAN

- Dimensions of the sidewalk patio area and measurements from the curb.

Identify any municipal fire connections, infrastructure, within or nearby the proposed sidewalk patio area such as parking meters, utility poles, bus stops, trees/landscaping, tree planters or other notable obstructions.
- Setback measurements between any of these obstructions and the edge of the proposed sidewalk patio are required.
- Table and seating plan layout and any patio entrances/exits.
- **5. BCIN CERTIFIED** (Building Code Identification Number) drawing for walkways or patios within a parking space. A Building Permit from the City must be obtained annually for such structures. Other patio structures (e.g. pergola, shade structures) may also need a building permit.
- **6. NEIGHBOUR CONSULTATION** and written proof of support from affected businesses if the patio proposal will extend in front of other businesses.
- **7. FURNITURE AND APPLIANCE DETAILS**, including measurements of tables, chairs, umbrellas, fencing, partitions, signs, lighting and heating elements, and their materials. Include photos of comparable products.

## 8. OTHER AGENCY REQUIREMENTS (if applicable).

- Permit from Algoma Public Health.
- License from the AGCO.



**The Corporation of the  
City of Sault Ste. Marie**

**C O U N C I L   R E P O R T**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Stephen Turco, RPP, Senior Planner  
DEPARTMENT: Community Development and Enterprise Services  
RE: Rental Housing Incentive Program - 17

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**Purpose**

The purpose of this report is to recommend a municipal tax increment grant, under the City's Rental Housing Community Improvement Plan, for the property located at 899 Second Line West (but fronting onto North Eden Street).

**Background**

In 2013, City Council approved a Rental Housing Community Improvement Plan under Section 28 of the Planning Act and Section 365 of the Municipal Act. This legislation allows municipalities to provide property tax assistance for qualified projects.

The Rental Housing Community Improvement Plan provides for tax grants on a declining basis over a three-year period, with an additional incentive for projects that incorporate spaces to support assisted-living programs, or where additional barrier free units are constructed.

The existing program provides a tax grant of up to 75% of the municipal taxes resulting from an increase in the assessed value of the property, following new construction (usually after the first year). This declines to 50% in year two and 25% in year three. If developments provide additional barrier-free/accessible units, or spaces to accommodate support services, projects are then eligible to receive the tax incentive over 4 years, at 75% in years one and two, 50% in year three, and 25% in year four.

The development of additional rental units is important to provide a range of housing types to match residents' needs; to ensure the overall supply of affordable housing is maintained; and to provide good short-term housing options for persons wishing to move to Sault Ste. Marie.

**Analysis**

The proposal for 899 Second Line West will see the development of five, townhouse units. These units are two-bedroom units, with open concept layouts,

larger openings for the bedrooms and are all at-grade. The two end units are considered barrier-free, as per the Ontario Building Code.

### **Financial Implications**

It is recommended that the project be approved for a tax grant, over three years, with a grant of 75% of the municipal taxes in year one, 50% in year two, and 25% in year three. The tax rebate will result in a levy increase, which will negate the assessment growth during the three years. The tax rebate results in the deferral of the incremental tax increase resulting from this project until after the rebate period ends.

### **Strategic Plan / Policy Impact**

The Rental Housing Incentive Program, and the projects approved under this initiative, align with the Corporate Strategic Plan, specifically, under the Community Development focus area – creating social and economic activity, developing partnerships with key stakeholders, and maximizing economic development and investment.

### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Senior Planner dated May 2, 2022 concerning the Rental Housing Incentive Program be received and that City Council authorize a three-year incremental tax grant (75% in year one, 50% in year two, and 25% in year three) for the proposed 5 unit townhouse development at 899 Second Line West, subject to:

1. That the municipal tax grant applies only to the increase in assessment resulting from new construction, and
2. After the grant program is completed, full municipal taxes will apply.

Respectfully submitted,

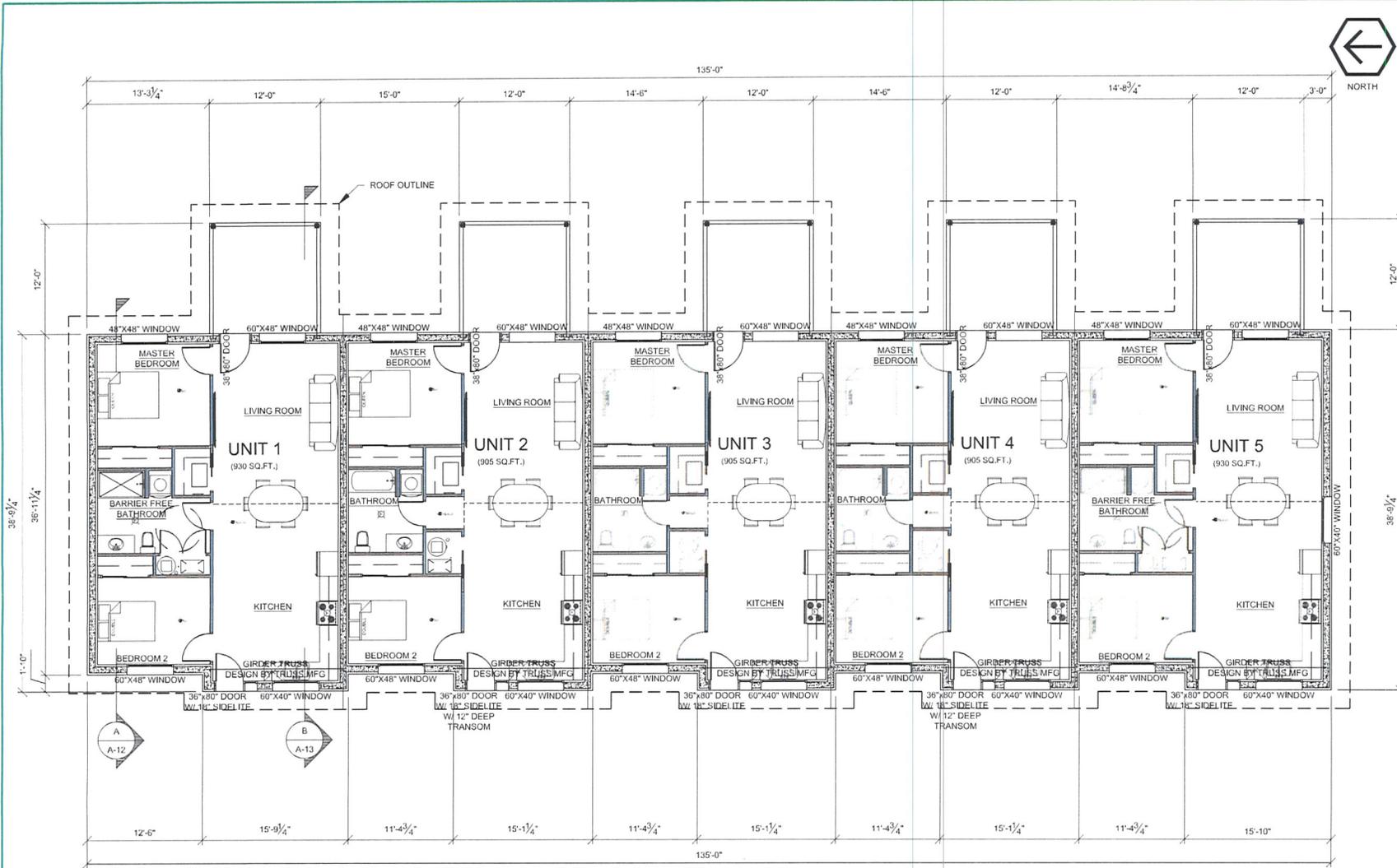
**Stephen Turco**

Senior Planner

705.759.5279

[s.turco@cityssm.on.ca](mailto:s.turco@cityssm.on.ca)





**MAIN FLOOR PLAN**  
SCALE: 3/32" = 1'-0"

NOTE: ALL LINTELS AS PER NUJURA  
MANUFACTURERS SPECIFICATIONS



**NORQUAY ENGINEERING**  
10 Flushing

No.	ISSUANCE FOR PERMIT	DATE	BY
1		2022-02-11	FGD
2			
3			
4			

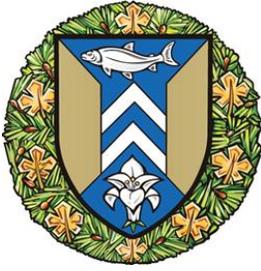
- GENERAL NOTES
- DO NOT SCALE DRAWINGS
  - ALL WORK TO BE DONE IN ACCORDANCE TO THE 2021 INTERNATIONAL RESIDENTIAL CODE BOOK (IRC) AND ALL APPLICABLE LOCAL ORDINANCES (SBC, OFSS, OFSP, FTO)
  - CONTRACTOR TO VERIFY ALL DIMENSIONS AND CONDITIONS ON SITE BY ENGINEERING OR CONCERNING OR DISCREPANCIES PRIOR TO CONSTRUCTION.

**NEW 5-UNIT TOWNHOUSE  
BROOKFIELD DEVELOPMENT**

**DRAWING: MAIN FLOOR PLAN**

ADDRESS:	PM SECOND LINE WEST SAULT STE MARIE, ON	SCALE:	3/32" = 1'-0"
DRAWN:	JIM FRENCH	DATE:	MARCH 9, 2021
CHECKED:	F.G. DECLERCK	DATE:	
SIZE:	11" x 17"	BCIN:	FIRM# 162307

PROJECT: PROJECT No. 211008  
DRW No. **A-6**  
8 OF 1



The Corporation of the  
City of Sault Ste. Marie  
**C O U N C I L   R E P O R T**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Tom Vair, Deputy CAO, Community Development and  
Enterprise Services  
DEPARTMENT: Community Development and Enterprise Services  
RE: Downtown Plaza Update

---

**Purpose**

The purpose of this report is to provide an update to City Council on the downtown plaza project and seek Council approval to advance construction.

**Background**

On September 17, 2021 City Council passed the following resolution:

Resolved that the report of the Deputy CAO, Community Development and Enterprise Services dated September 17, 2021 concerning the downtown plaza be received.

Further that City Council authorize an additional amount of up to \$1,646,000 to come from the Canada Community Building Fund top up funds to support plaza construction.

Further, that Council authorize City staff to submit relevant funding applications to support the plaza, including the Rural Economic Development program in the amount of \$250,000.

Further that City Council approve the plaza development with a total project cost of \$8,447,068 with a total City contribution of up to \$6,993,068 and expected annual operating costs of \$265,000.

Further, that City Council authorize staff to finalize the construction drawings and issue a tender for the construction of the downtown plaza with the plaza construction cost and fees estimated to be \$7,844,000.

Since that time, City staff have worked with the consulting team led by Brook McIlroy to finalize the design drawings and prepare a tender for construction. The tender was issued and the deadline for submissions was April 7<sup>th</sup>, 2022.

The low-price tender was a bid from Avery Construction for \$8,791,899.71 + HST. This exceeds the estimated construction budget for the project by approximately \$1.8M. Given the procurement policy allows the City to enter into negotiations with the Lowest Compliant Bidder where bids exceed the project budget, further discussions were held with Avery Construction to examine opportunities to value manage the project.

In addition, staff will provide an update on fundraising and options for Council consideration in the section below.

### **Analysis**

The higher project costs were not unexpected as cost increases are being experienced across a number of construction projects locally.

At the national level, StatsCan provided an update on February 4<sup>th</sup>, 2022 with building construction price indexes for Q4 2021 which indicated building construction costs for residential construction in an 11-city composite rose 21.7% year over year in the fourth quarter, surpassing the previous high registered in the third quarter. Non-residential construction building costs rose 11.2% year over year in the fourth quarter, which was the largest increase since the third quarter of 2008. <https://www150.statcan.gc.ca/n1/daily-quotidien/220204/dq220204c-eng.htm>

### Fundraising & Funding

Before reviewing options for the project, an update can be provided on the fundraising efforts for the downtown plaza. Since the last Council report in September 2021, the fundraising campaign has continued and staff are pleased to report the following, additional donations have been committed:

Downtown Plaza Update

May 2, 2022

Page 3.

<b>Donations Since September 2021</b>	<b>Cash Contributions</b>	<b>In-kind Operating Contribution</b>
Name To be Announced	\$50,000	\$100,000
TD Bank	\$25,000	
Name To be Announced	\$20,000	
Name To be Announced	\$20,000	
USW 2724	\$20,000	
Tulloch	\$10,000	
Kresin	\$5,000	
Northern Credit Union	\$5,000	
Steel Speed	\$5,000	
MYAC	\$6,000	
Aecom	\$5,000	
Redmond Family	\$2,000	
Gary Trembinski	\$2,000	
YNCU	\$2,000	
Miscellaneous Donations	\$160	
<b>Total Donations Since September 2021</b>	<b>\$177,160</b>	<b>\$100,000</b>

This brings the total value of fundraising to date to \$1,231,160 (\$1,131,160 cash contribution and \$100,000 in-kind). This is a significant contribution to a municipal project and demonstrates tangible support in the community. The table below outlines all the donations to date and City staff would like to express their appreciation to all the generous donors who have assisted with this project.

<b>Donations to September 2021</b>	<b>Cash Contribution</b>	<b>In-kind Operating Contribution</b>
TSSM	\$250,000	
SSMEDC	\$250,000	
Rotary Club	\$200,000	
Williams & McDaniel	\$200,000	
Soo Mill	\$50,000	
Canadian Banknote	\$2,500	
Royal Bank of Canada	\$1,500	
<b>Donations Since September 2021</b>		
Name To be Announced	\$50,000	\$ 100,000
TD Bank	\$25,000	
Name To be Announced	\$20,000	
Name To be Announced	\$20,000	
USW 2724	\$20,000	

## Downtown Plaza Update

May 2, 2022

Page 4.

Tulloch	\$10,000	
Kresin	\$5,000	
Northern Credit Union	\$5,000	
Steel Speed	\$5,000	
MYAC	\$6,000	
Aecom	\$5,000	
Redmond Family	\$2,000	
Gary Trembinski	\$2,000	
YNCU	\$2,000	
Miscellaneous Donations	\$160	
<b>Total Donations to May 2022</b>	<b>\$1,131,160</b>	<b>\$ 100,000</b>

Also, as previously reported to Council, the project has received funding support of \$500,000 from FedNor and \$250,000 from the OMAFRA RED program.

This brings the fundraising and funding total to \$1,981,160.

The City applied to NOHFC for \$2M in funding support but was declined.

### Value Management

In consultation with the low-price bidder, staff and the consulting team at Brook McIlroy have explored options to reduce the construction budget of the plaza without significantly altering the features of the site. Through this process, approximately \$197,369 of savings have been identified which includes:

- Wood Fencing in Lieu of Omega Metal Fence
- Roof Deck Alternative
- Squared corners on bleachers
- Electrical services adjustments
- Lighting control system adjustments
- Speaker system substitution

### Update on Project Budget

With the additional fundraising for the project and value management for the project, the project is \$1,318,761 over what was approved in September 2021. (This includes the RED funding of \$250,000 which was approved after Council approval in September of 2021).

### Options Analysis

#### A. Reduce scope/scale of plaza project

As previously reported to Council, staff conducted an extensive value management exercise to reduce the plaza to its current design and

components. The remaining design was deemed to include the essential elements to achieve the desired result of activation and aesthetics. While it is possible to remove components of the plaza, it should be noted that a number of the major items of the plaza have received sponsorship:

- Fountain/rink – Rotary - \$200,000
- Play structure – SooMill - \$50,000
- Stage/screen – Sponsor to be announced and agreement at a future date - \$150,000 (\$50,000 cash, \$100,000 in-kind)

B. Continue with project as tendered (accepting cost reductions)

In order to fund the budget increase, the City does have unallocated, top-up 2020-21 Canada Community Building Fund (CCBF) funding available. Utilizing this funding source would still result in no levy increase to cover the capital cost of the downtown plaza project and not additional debt.

CCBF funding of \$2,237,787.00 is currently unallocated. This amount of funding would enable Council to continue with both the west end splash pad project (\$625,000 recommended by Council) and the plaza project with \$294,025 remaining to be allocated.

CCBF funding can be used for the following types of projects:

- Broadband connectivity
- Brownfield redevelopment
- Capacity-building
- Community energy systems
- Culture
- Disaster mitigation
- Drinking water
- Fire stations
- Local roads and bridges
- Public transit
- Recreation
- Regional and local airports
- Short-line rail
- Short-sea shipping
- Solid waste
- Sports
- Tourism
- Wastewater

It should be noted that healthcare facilities or treatment facilities are not included in the list of eligible projects.

Staff acknowledges that one of the frequent comments related to the plaza is to utilize funds for additional roadwork. It is important to note that the City has received additional funding to assist with road infrastructure:

- \$2.2M from the Province in Ontario Community Infrastructure Fund (OCIF) funding in 2022 (annually over the next five years)

## Downtown Plaza Update

May 2, 2022

Page 6.

- \$400,000 from the Northern Ontario Resource Development Support (NORDS) Fund (annually over the next five years)
- \$2.2M Connecting Link funding

This is a total of \$4.8M in additional funding in 2022 for road infrastructure and an additional \$2.6M per year over the next five years.

### Plaza Rationale

The recommendation to construct a downtown plaza is the cornerstone of downtown revitalization efforts. It is based on taking a thoughtful, strategic approach to downtown revitalization that has involved expert recommendation, research of best practices and local consultation.

The rationale includes:

- Strategic Development - The downtown plaza project is a strategic project and critical component of the downtown revitalization strategy. Downtown is the only geographic area specifically mentioned in the 2016-2021 Corporate Strategic Plan.

*“Vibrant Downtown Areas – We are striving to create a vibrant and attractive downtown that contributes to the vitality and resiliency of our City. Downtown areas play a central role in defining the character of our City.”*

Downtown revitalization was also identified as an overarching goal in the FutureSSM Community Development strategy and a common piece of feedback during the extensive consultation exercise.

- Downtown Vision - The downtown plaza is central to the vision to advance the downtown. Staff have previously provided a strategy for downtown development that included key projects contributing to downtown revitalization:
  - Bay Street Redevelopment (completed)
  - Bondar marina upgrade (completed)
  - Downtown Plaza
  - Mobile retail units located at the plaza
  - Relocation of the Mill Market to 73 Brock Street
  - Queen Street Streetscaping
  - Spring Street Woonerf and connection to the waterfront

The plaza is a central component to this revitalization strategy.

- Community support – Brook McIlroy led a number of community engagement sessions with two public input sessions, a series of First

Nations input meetings and an online survey. The vast majority of feedback from these sessions has been positive. In addition, the BIA has voiced its support for the downtown plaza. The fundraising campaign exceeded the initial fundraising target of \$400,000 with a total of \$1.23M in support (over 3x the amount initially contemplated). (Attachment A – Downtown Plaza Consultation Summary)

- Activation – A key component to the downtown plaza is having activity throughout the year. The features of the plaza (skating rink, water feature, stage and digital screen, play feature, mobile retail units) will help to draw people to the plaza year-round.

As staff began work to address the Council resolution on downtown activation, it was clear the importance of the plaza to this activation and also the excitement at the potential to host a diversity of events in the plaza in the future.

- Momentum – Prior to the Covid-19 pandemic, a number of positive events, patio openings and investments were taking place in the downtown. The importance of the plaza is only heightened with the need to return foot traffic and continue to attract business and residential development investment in the downtown.

In the last 11 years over \$121M in building permits have been taken out in the downtown. There are over 300 businesses in the downtown. City leadership is required to contribute to the ongoing, positive development of the downtown. Investment in public realm and programming plays an important role in achieving the success desired and continuing this momentum.

- Expert review - Roger Brooks recommended the plaza concept in his assessment of downtown Sault Ste. Marie. Roger Brooks has assisted nearly 2,000 communities with their branding, tourism, downtown development and marketing efforts during his career, which spans more than 35 years. As one of the industry's foremost authorities on downtowns, Roger has helped communities around the world working in more than 45 U.S. states, across Canada, in Western Europe, Scandinavia, and Mauritius.
- Research conducted into best practices in downtown revitalization and successes in other communities often include the development of a downtown plaza. The American Planning Association issued a report titled, "Downtown Revitalization in Small and Midsized Cities". The report highlights:

*“Gathering spaces are a community’s living rooms and are essential attributes of a downtown. They provide a “third place” that complements the “first place” (home) and “second place” (work) for residents to get together, socialize, and catch up on the latest gossip. These are the venues where people interact, mingle, and share ideas. They facilitate chance encounters and contribute to neighboring and community cohesiveness. They enable social bonding and the fostering of community belonging. Because of these qualities, public gathering spaces are essential to downtown health and, by extension, the health of the entire community.”*

- Investment Attraction – Part of the goal of the plaza is to incentivize further investment in the downtown. Having a location that appeals to residents will help to improve the potential for businesses and attract residential development.

City staff engaged the development community at the outset of the downtown plaza project and received positive feedback that this type of investment will help further residential development and is exactly what the City should be doing in the downtown core.

Council also approved the sale of land on September 21, 2021 to facilitate a major condominium project proposed for the downtown in close proximity to the plaza.

- Welcoming Community – A common piece of feedback heard through the FutureSSM community consultations was that some newcomers expressed difficulty meeting people and feeling that they were becoming part of the community. While not a silver bullet, building a downtown plaza and programming the space to host a diversity of additional community events that appeal to different groups of people in the community is a way to help address this issue.

It has been discussed at Council numerous times the importance of attracting newcomers and retaining youth in the community to address our aging demographic and need to fill workforce requirements.

- Finally, and perhaps most importantly, the health of a community’s downtown is vital to economic development – it is one of the most important factors that businesses, labour force, students and youth use to assess the health of a community. The plaza project is a critical component of the downtown revitalization strategy and an opportunity to enhance the downtown for generations to come.

Staff recommendation is to proceed with Option B and advance the project implementing value management measures and utilizing CCBF funding.

**Financial Implications**

The financial implications are dependent on the option chosen by Council. The recommended option from staff is Option B – to see the plaza project proceed with value management options from the tender submission. This option will required an additional contribution of \$1,318,761 which is recommended to come from the CCBF top-up 2020-2021 funding.

The total project cost and recommended contributions to the project are provided in the table below:

<b>Revised Project</b>	
<b><i>Project Cost</i></b>	
Plaza development	\$ 9,589,729
Property acquisition (final cost)	\$ 603,068
535 Queen - \$385,000	
616-26 Bay - \$210,000	
<b>Total Cost</b>	<b>\$ 10,192,797</b>
<b><i>Project Funding</i></b>	
<b><i>External Funds</i></b>	
One Time Gas Tax 2019	\$ 2,500,000
Top-Up CCBF	\$ 2,964,569
Sponsorship	\$ 1,131,160
FedNor	\$ 500,000
OMAFRA	\$ 250,000
<b>Total External</b>	<b>\$ 7,345,729</b>
<b><i>City</i></b>	
Community Growth Initiatives (2019-2024)	\$ 2,736,934
Property Reserve	\$ 110,134
<b>Total City Budget/Reserve</b>	<b>\$ 2,847,068</b>
<b>Total Funding</b>	<b>\$ 10,192,797</b>

The project funding recommended will require no levy increase or debt to cover the cost of the plaza construction. Council previously approved \$265,000 in annual operating costs.

**Strategic Plan / Policy Impact**

This item directly aligns with the Corporate Strategic Plan in multiple focus areas.

Downtown Plaza Update

May 2, 2022

Page 10.

The project aligns directly with the focus area of “Quality of Life” and the priorities identified which included Promote Quality of Life Advantages, Promote and Support Arts & Culture, Welcome and Seek Out Immigration and Create Vibrant Downtown Areas.

The project also aligns with the FutureSSM Community Development Strategy and Downtown Development strategy.

**Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Deputy CAO, Community Development and Enterprise Services dated May 2, 2022 concerning Downtown Plaza Update be received and that Council authorize an allocation of up to \$1,318,569 from the Canada Community Building Fund funding to support plaza construction.

A report from the Purchasing Department concerning the award of the tender appears elsewhere on the agenda.

Respectfully submitted,

Tom Vair

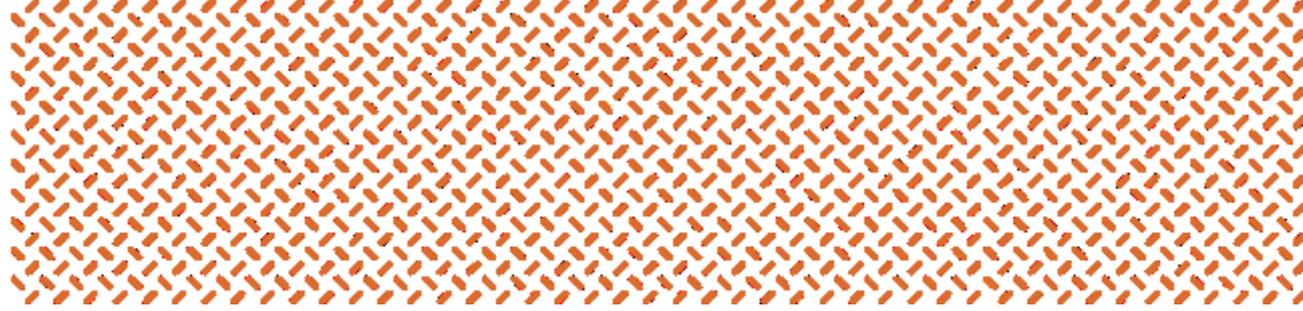
Deputy CAO, Community Development and Enterprise Services

705.759.5264

[t.vair@cityssm.on.ca](mailto:t.vair@cityssm.on.ca)



**SAULT  
STE. MARIE**



# **Downtown Plaza Update**

May 2, 2022

# Update

- Tenders for the plaza closed April 7th
- Two bids were received
  - Low bid from Avery Construction
  - \$8,791,899.71 + HST = \$8,946,637
- This is over the established project budget
- Not unexpected given current cost escalation (supply chain, fuel, labour, etc.)

# Update (cont'd)

- Staff have been working with Avery as low-bidder to negotiate and review any value management options for the project (as allowed through procurement policy when low-bidder is over established budget)
- Avery has identified potential savings that staff and the consultants have reviewed – the recommended savings add up to approximately \$197,369
- These include adjustments to:
  - Wood Fencing in Lieu of Omega Metal Fence
  - Roof Deck Alternative
  - Squared corners on bleachers
  - Electrical services adjustments
  - Lighting control system adjustments
  - Speaker system substitution

# Fundraising Update

- Since last report an additional \$277,160 has been committed
- Total fundraising over \$1.23M
- Initial fundraising goal \$400,000
- Thank you to donors for substantial community support!

Donations Since September 2021	Cash Contributions	In-kind Operating Contribution
Name To be Announced	\$50,000	\$100,000
TD Bank	\$25,000	
Name To be Announced	\$20,000	
Name To be Announced	\$20,000	
USW 2724	\$20,000	
Tulloch	\$10,000	
Kresin	\$5,000	
Northern Credit Union	\$5,000	
Steel Speed	\$5,000	
MYAC	\$6,000	
Aecom	\$5,000	
Redmond Family	\$2,000	
Gary Trembinski	\$2,000	
YNCU	\$2,000	
Miscellaneous Donations	\$160	
Total Donations Since September 2021	\$177,160	\$100,000

# Current Budget Summary

- Taking value management recommendations and funding/fundraising additions since September leaves an overage of \$1,318,569

## Options

- A) Reduce scope/scale of plaza project
- B) Continue with project as tendered (accepting cost reductions)

# Option A – Reduce Scope/Scale

- Most major components of the plaza have had sponsorship allocated
  - Fountain/rink – Rotary \$200,000
  - Stage/screen – TBA - \$150,000
  - Play structure – SooMill \$50,000
- Previous value management efforts reduced plaza to recommended minimum components



# Option B - Funding to cover budget increase

- Current unallocated Canada Community Building Fund balance of \$2,237,787
- Funding is sufficient to support west end splash pad project and additional plaza costs with leftover balance

Amount available in CCBF	\$ 2,237,787.00
Less amount allocated to splash pad	\$ 625,000.00
Less plaza overage	\$ 1,318,569.00
Remainder of CCBF	\$ 294,218.00



# Sault Ste. Marie Downtown Plaza

April 2022



**Planting Bed and Benches**

**Benches**

**Refrigerated Concrete for Skating Rink**

**Indigenous Storytelling**

**Asphalt Stone's Lot**

**Wood Fence**  
6ft high

**Accessible Play Equipment with Rubber Safety Surfacing**

**Transformers**

**Elevated Stage Structure with LED Screen (facing North), Speakers and Lighting**

**Asphalt Paving with Rapid Motif Paint**

**Removable Bollards**

**Elevated Pedestrian Connection**

**Vehicular Asphalt Paving**

**Washroom, Garage and Mechanical Building**  
washrooms, rink storage (garage) with basic finishes

**Landscaped Mound with Integrated Seatwall and Water Spray Feature**

**Block Seating**

**Concrete Paving**

**Unit Paving**

**Concrete Retaining Wall**

**Bike Parking**

**Concrete Amphitheater Seating**

**Mobile Units**

**Market Building Door**

**Mobile Units**



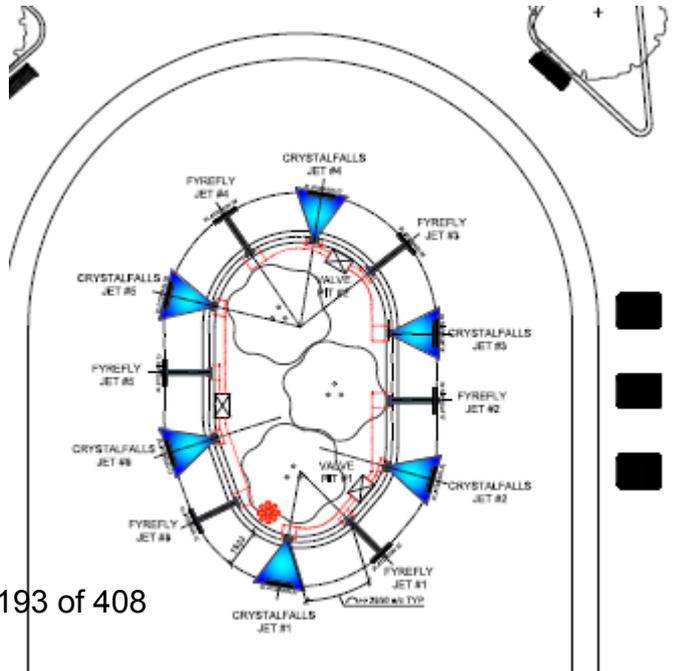
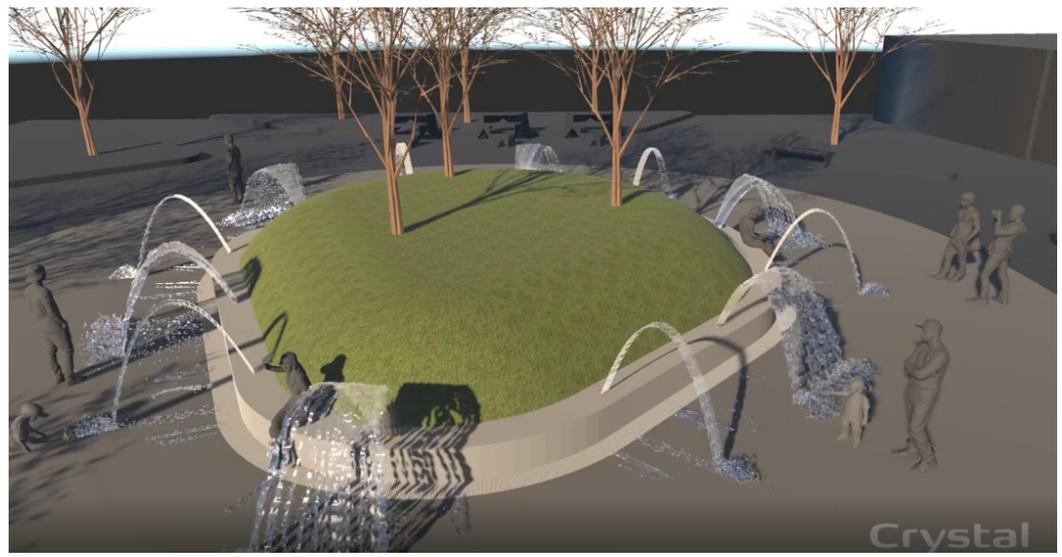


# Skating rink





# Water Fountain

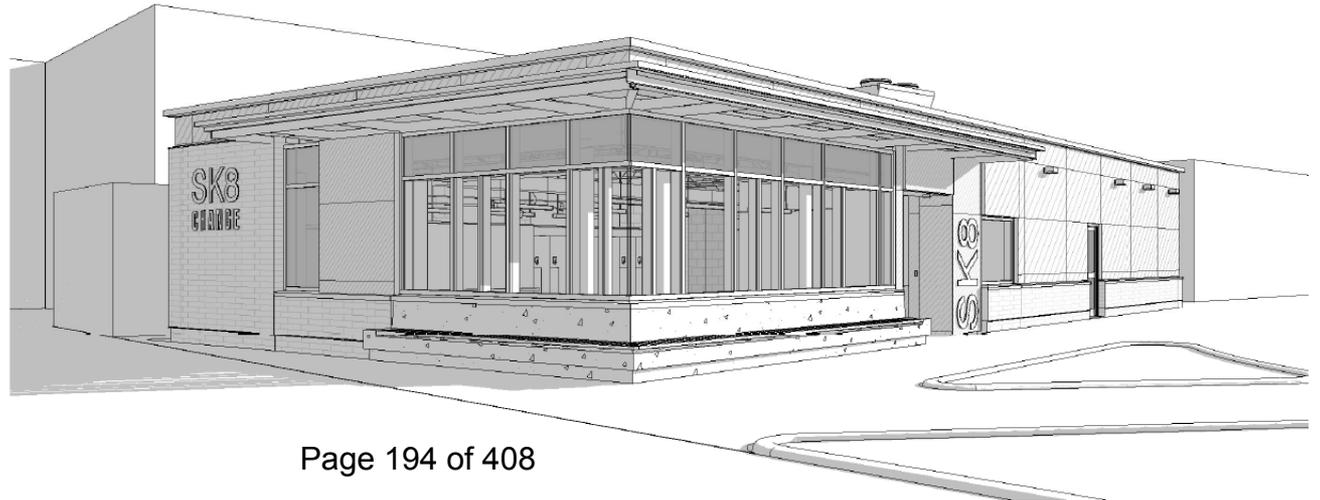
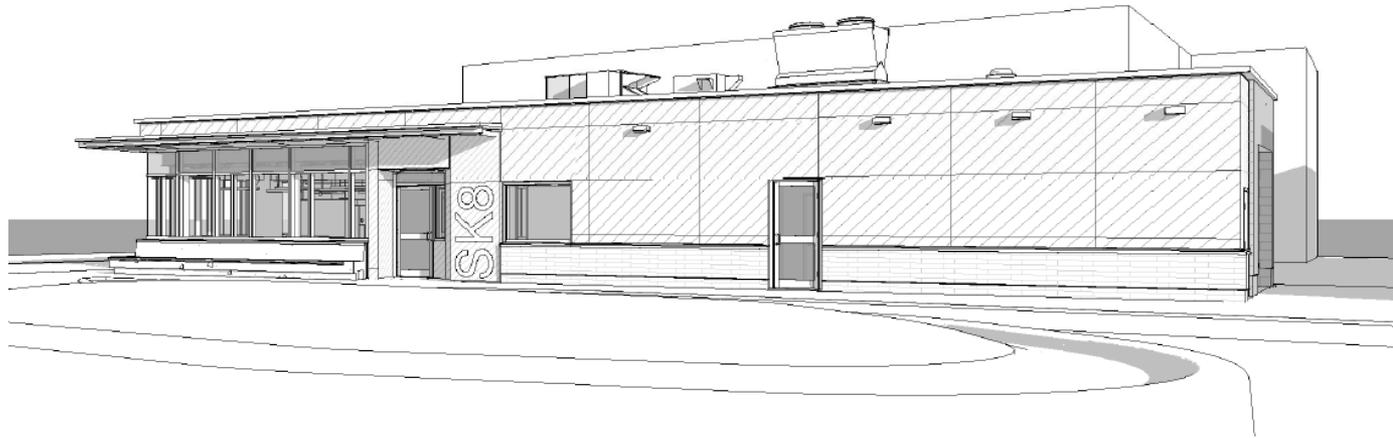


**BrookMcIlroy/**

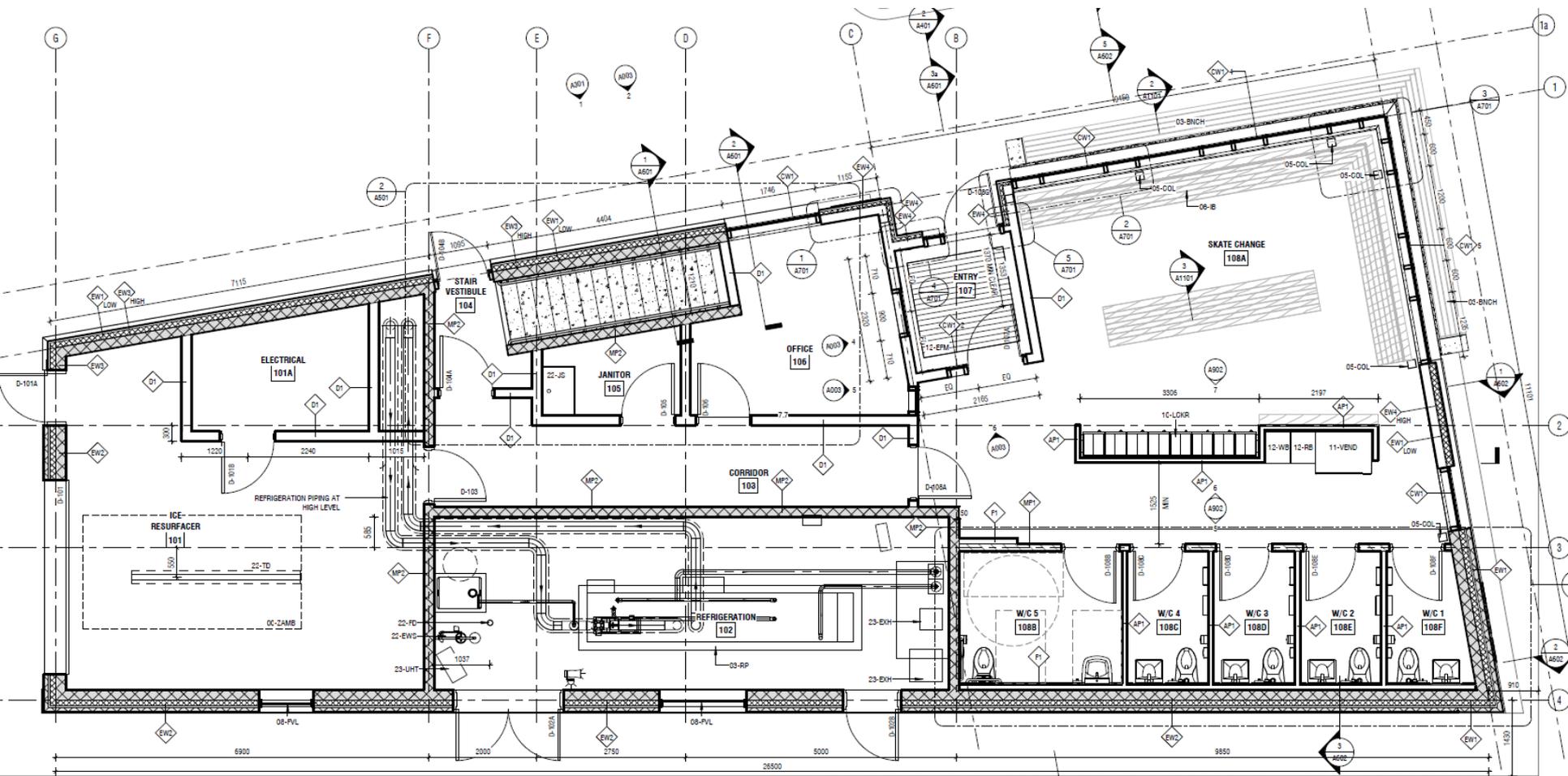


# New Plaza Building

- Skate change area
- Washrooms
- Office
- Zamboni garage

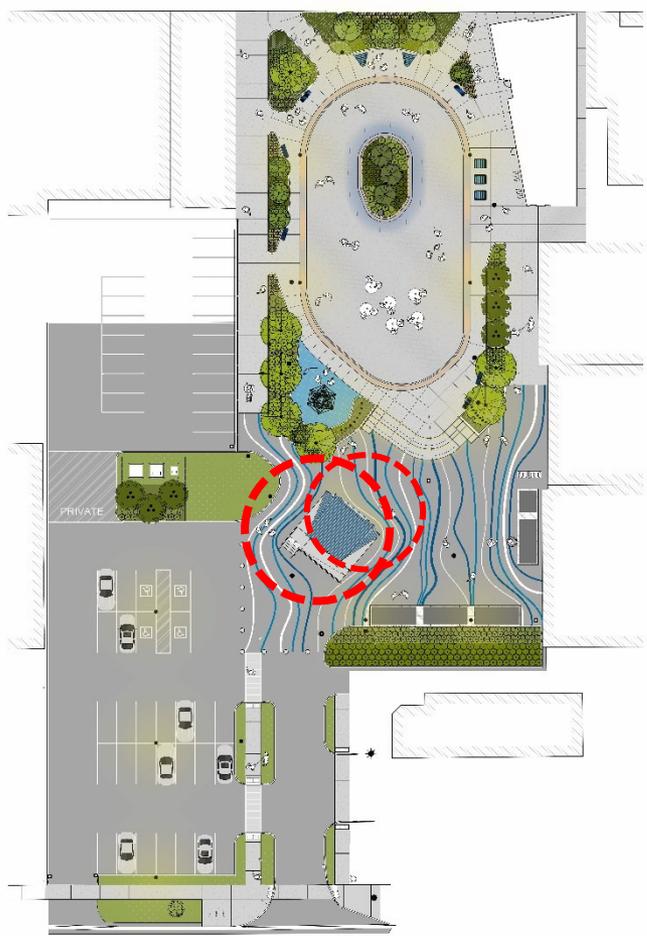


# New Building - Layout





# Stage Structure & Event Screen



# Seating





# Play – Climbing



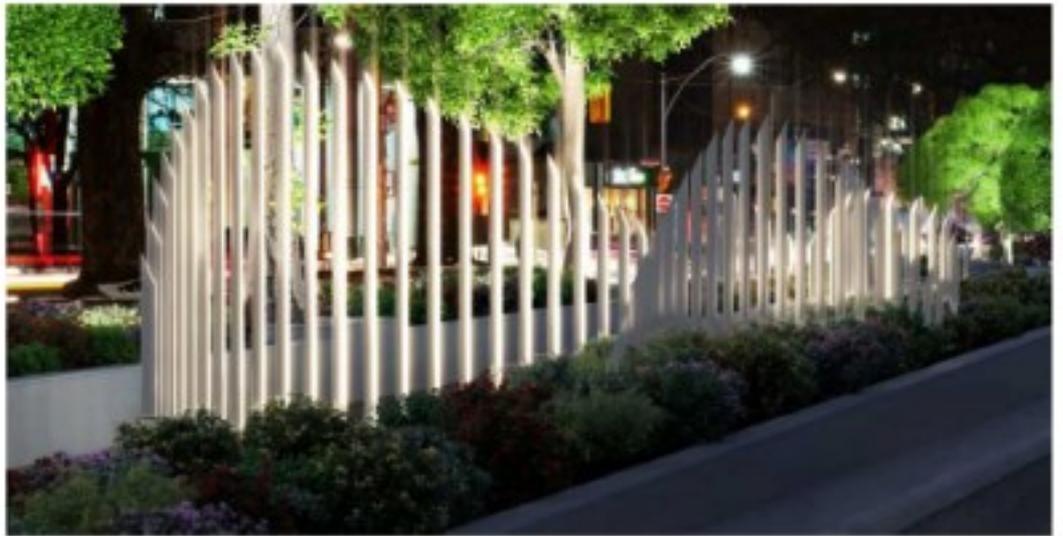
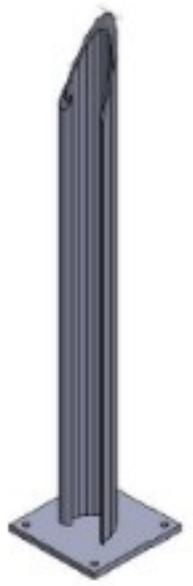


Planting & Trees



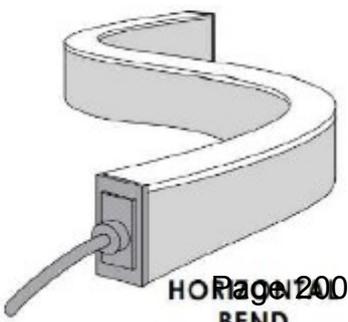
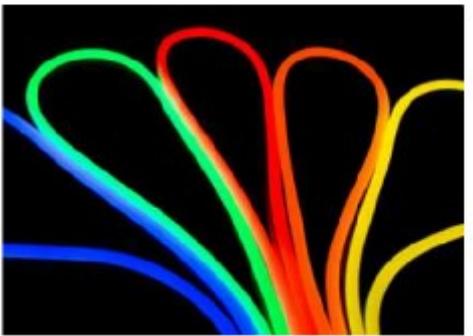


# Lighting



Location: Stairs

Skating Rink



Page 200 of 408  
BEND



# Initial Ideas for Programming & Events in the Plaza

- Art shows
- Car shows (Queen Street Cruise)
- Festivals
  - Fringe Festival
  - Taste of the Sault Festival
  - Music Festival
- Digital screen
  - Movies
  - Sporting events
  - Video games
- Outdoor concerts, dance and theatre performances
- Indigenous ceremonies
- Christmas events/lighting
- Games
  - Outdoor chess, shuffleboard, etc.
  - Crokicurl and Jam Can curling
- Yoga, Zumba in the plaza
- Cultural & social gatherings
- Food trucks
- Interactive public art features and temporary displays
- Lighting displays

# Staff Recommendation

- Utilize Canada Community-Building Fund (CCBF) funding of \$1,318,569 to advance project
- Approach results in no levy impact or additional debt for project construction

# Road Infrastructure

The City has received additional funding to assist with road infrastructure:

- \$2.2M from the Province in OCIF funding in 2022 (and for the next five years)
- \$400,000 from the NORDS program
- \$2.1M Connecting Link funding

This is a total of \$4.7M in additional funding in 2022 for road infrastructure.

# Community Infrastructure

- Council originally approved \$28,800,000 for the twin pad arena
- Provincial funding of \$18,332,647 reduced City long term debt for the twin pad to \$14,476,853
- Interest savings were estimated to be approximately \$9.4 million
- The City is still in solid financial position and this project requires no additional debt should CCBF funds be utilized

# Budget

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# Next Steps

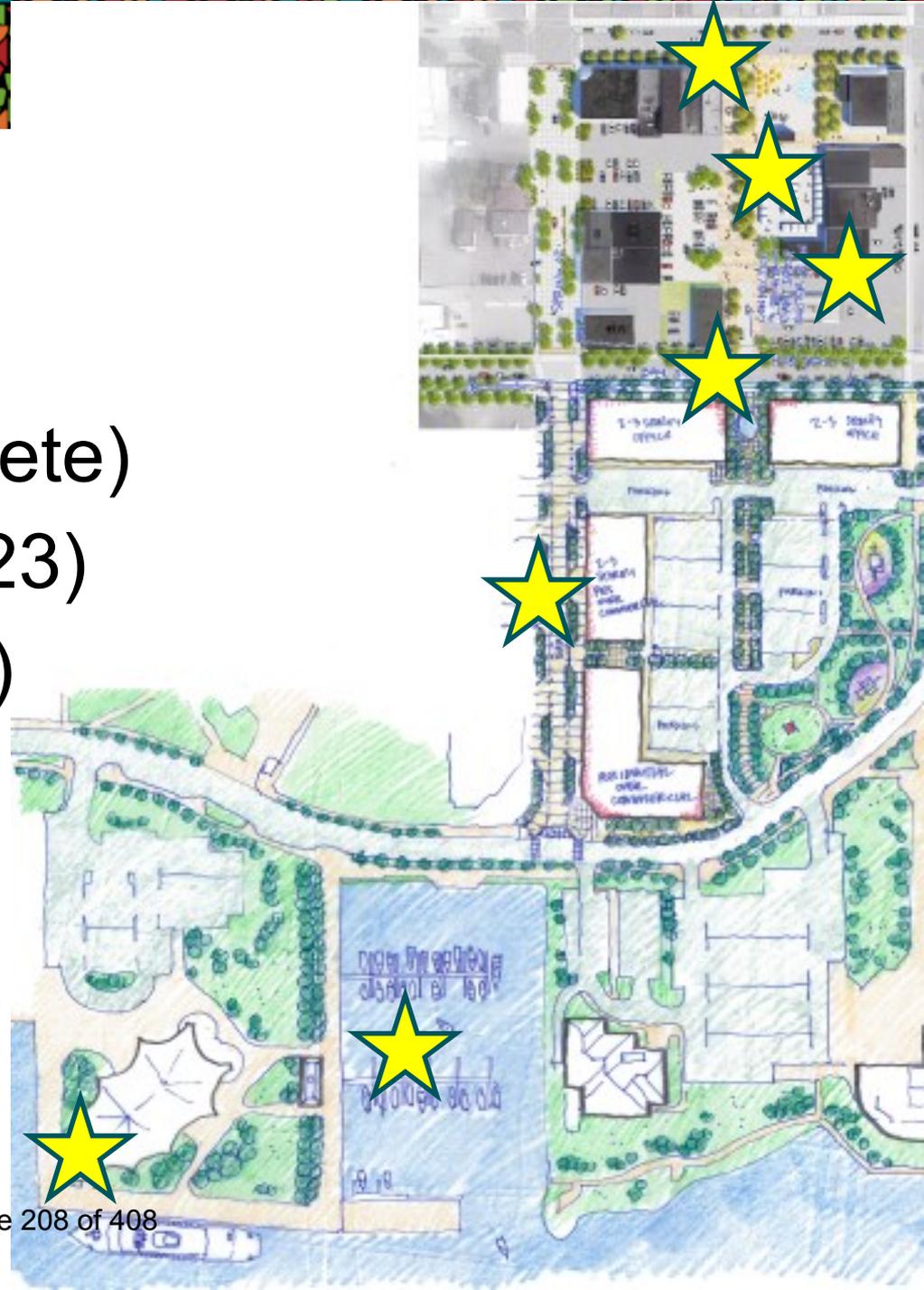
- Seeking Council approval to award tender
- Construction will begin as soon as possible
- 37 weeks to estimated completion of project (January 2023)

# Community Effort

- There are over 300 businesses in the downtown
- In the last 11 years over \$121M has been invested in building permits in the downtown
- City leadership in advancing the desired change through investment in public realm and programming plays an important role in achieving success

# Actions Underway

- Streetscaping
  - Bay Street (complete)
  - Queen Street (2023)
  - Spring Street (tbd)
- Marina upgrade
  - Boardwalk
  - Kayak docks
- Downtown plaza
- Mill Market



# Downtown as a priority

- There is no question that a community's downtown is a vital component of quality of life and critical to economic development
- It is one of the most important factors that businesses, labour force, students and youth use to assess the health of a community

# Corporate Strategic Plan 2016-2021

*“Vibrant Downtown Areas – We are striving to create a vibrant and attractive downtown that contributes to the vitality and resiliency of our City. Downtown areas play a central role in defining the character of our City.”*

## FutureSSM Community Development Plan

*“Revitalize our downtown”* identified as an overarching goal that came up time and time again in extensive community consultation sessions

# Proven in other cities

- Research abundant with best practices in downtown revitalization and successes in other communities
- Roger Brooks has assisted nearly 2,000 communities with their branding, tourism, downtown development and marketing efforts during his career, which spans more than 35 years...one of the industry's foremost authorities on downtowns



# Welcoming Community

- A common piece of feedback heard through the FutureSSM was that some newcomers expressed difficulty integrating into the community
- Building the plaza and hosting a diversity community events is a way to help address this issue
- The importance of attracting newcomers and retaining youth in the community is critical to address workforce requirements

# Summary

- A thoughtful, strategic approach is being taken for downtown revitalization based on researched best practices and expert recommendation
- Change does not come without hard work, collaboration and investment
- Sault Ste. Marie should be confident in its future and invest in itself
- The City continues to exercise financial prudence and has the resources at hand to execute these important projects



**Thank you.  
Miigwetch.  
Merci.**



# Appendix

# Downtown vision in five years...

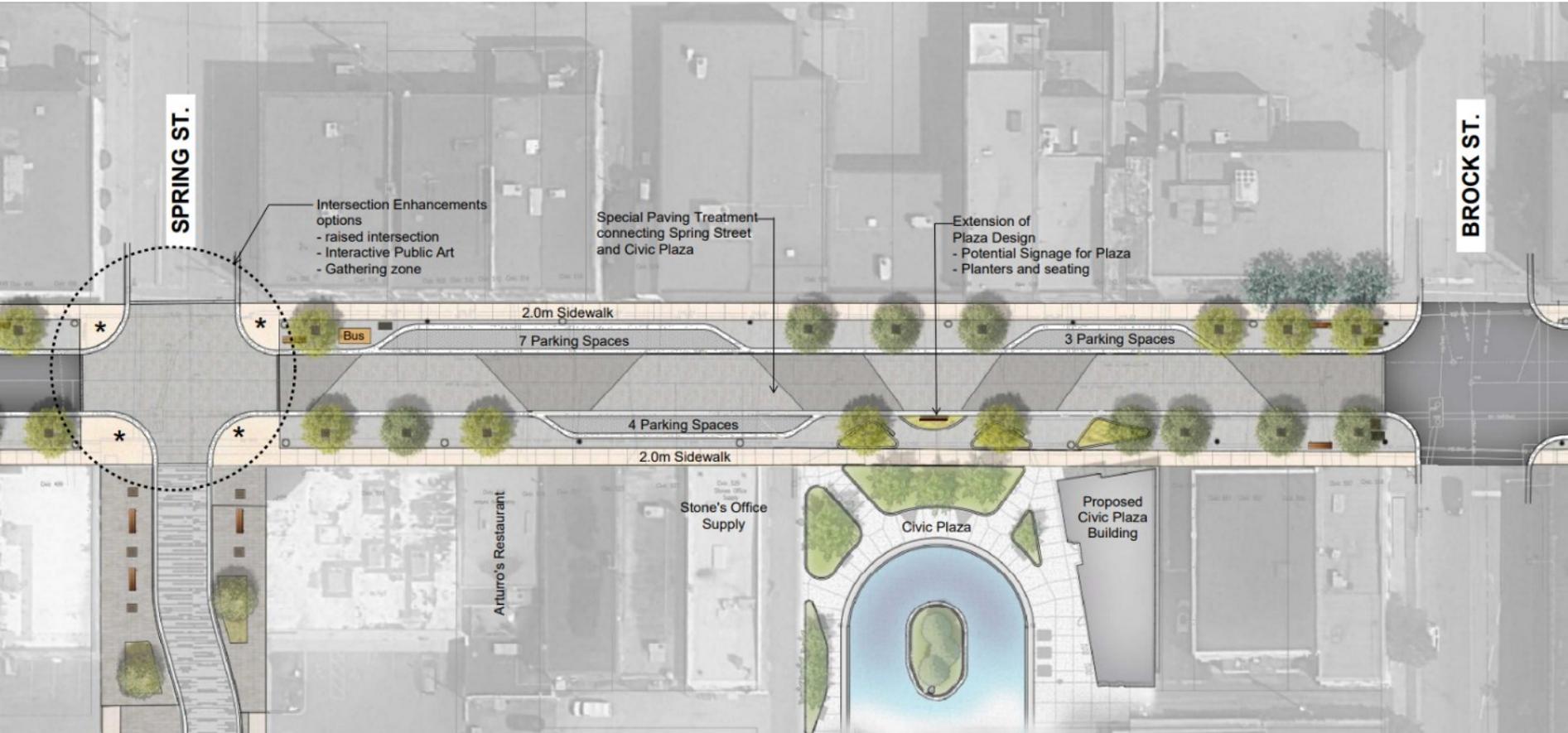
\*Note, images draft and community consultation will follow for streetscaping

# Bay Street





# Queen Street





# Queen Street (cont'd)



## GATEWAY AT PIM

### PUBLIC ART ELEMENTS



## ART ALONG QUEEN/SPRING

POTENTIAL FOR ANNUAL COMPETITION - TEMPORARY INSTALLATIONS CREATE RENEWED INTEREST EVERY YEAR





# Queen Street (cont'd)



# Spring Street (Foster Drive to Bay St.)



# Spring Street (Bay St. to Queen St.)



# Spring Street (Bay St. to Queen St.)





# Spring Street Activation Features

## ACTIVITIES AND ART

POTENTIAL FOR INTERACTIVE ART, EVENTS INCLUDING BON SOO PROGRAMMING, FOOD.  
CONNECTS QUEEN STREET AND CIVIC PLAZA TO THE WATERFRONT AND MARINA



A giant street Scrabble game in Seattle is one of several new projects included in the City of Toronto's

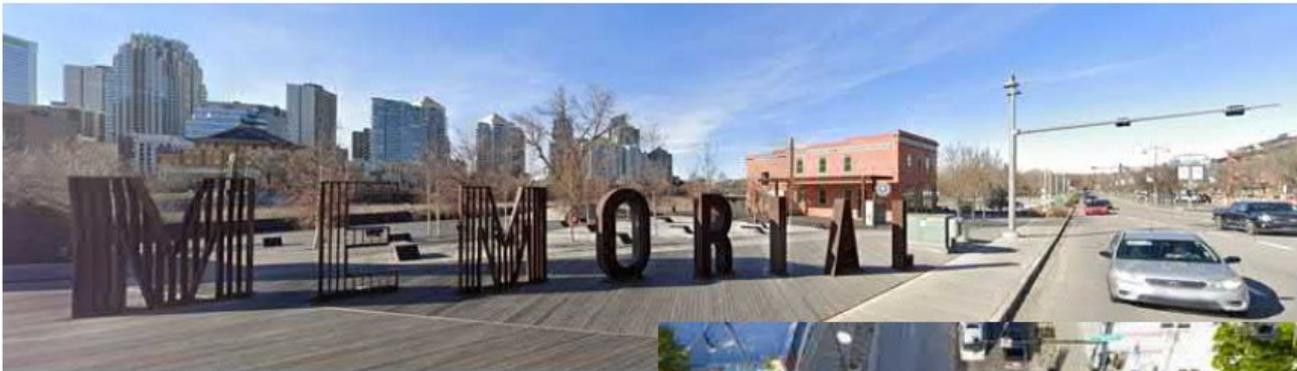




# Spring Street Gateway on Foster Drive

## GATEWAY FEATURE AND INTERSECTION AT FOSTER AND SPRING

WELCOMING, REPRESENTATIVE OF THE CITY/REGION, INSTAGRAMMABLE

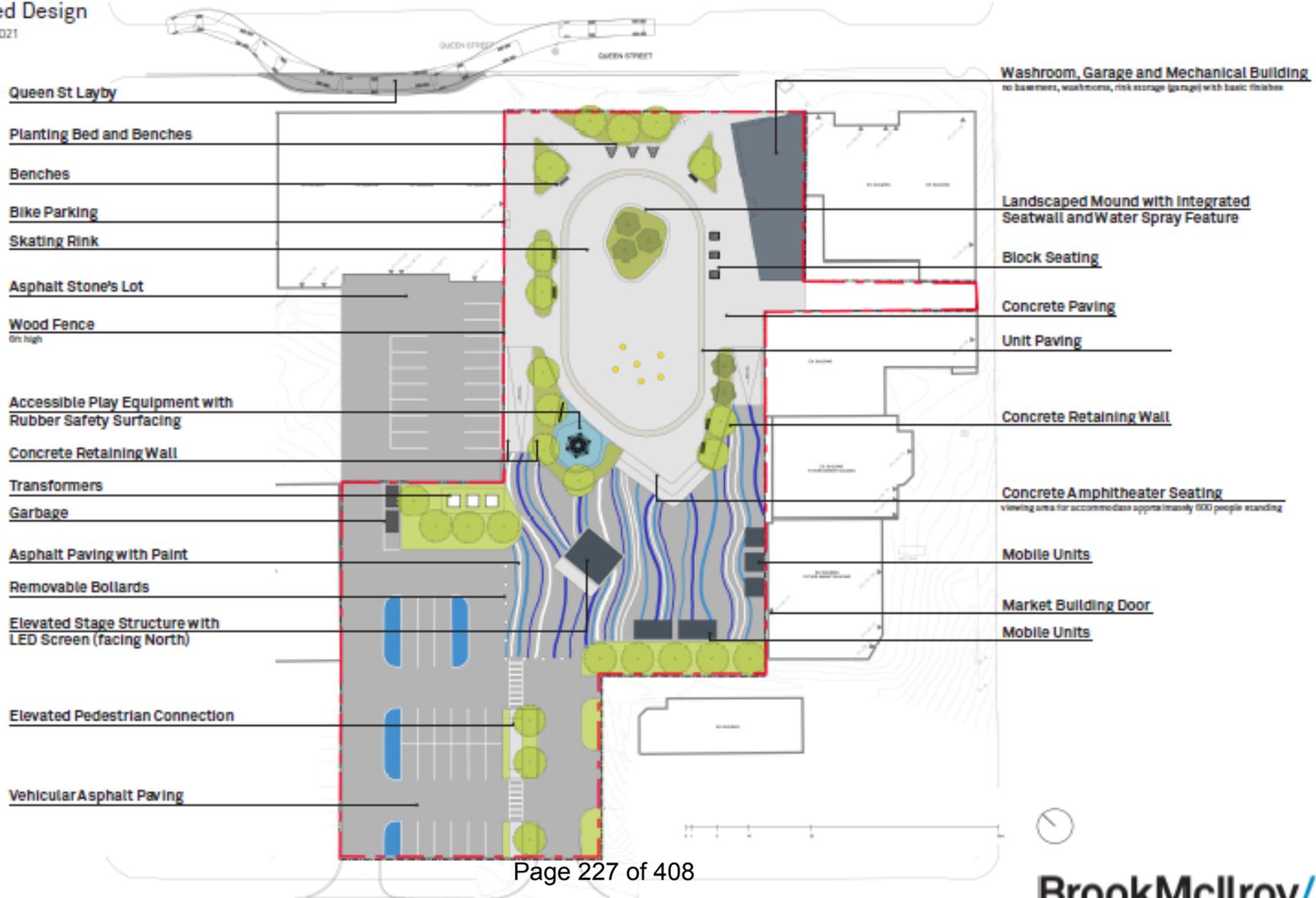


# Bondar Marina Upgrade & Boardwalk Connection



# Sault Ste. Marie Downtown Plaza Revised Design

March 25 2021





# Mill Market



# Mill Market





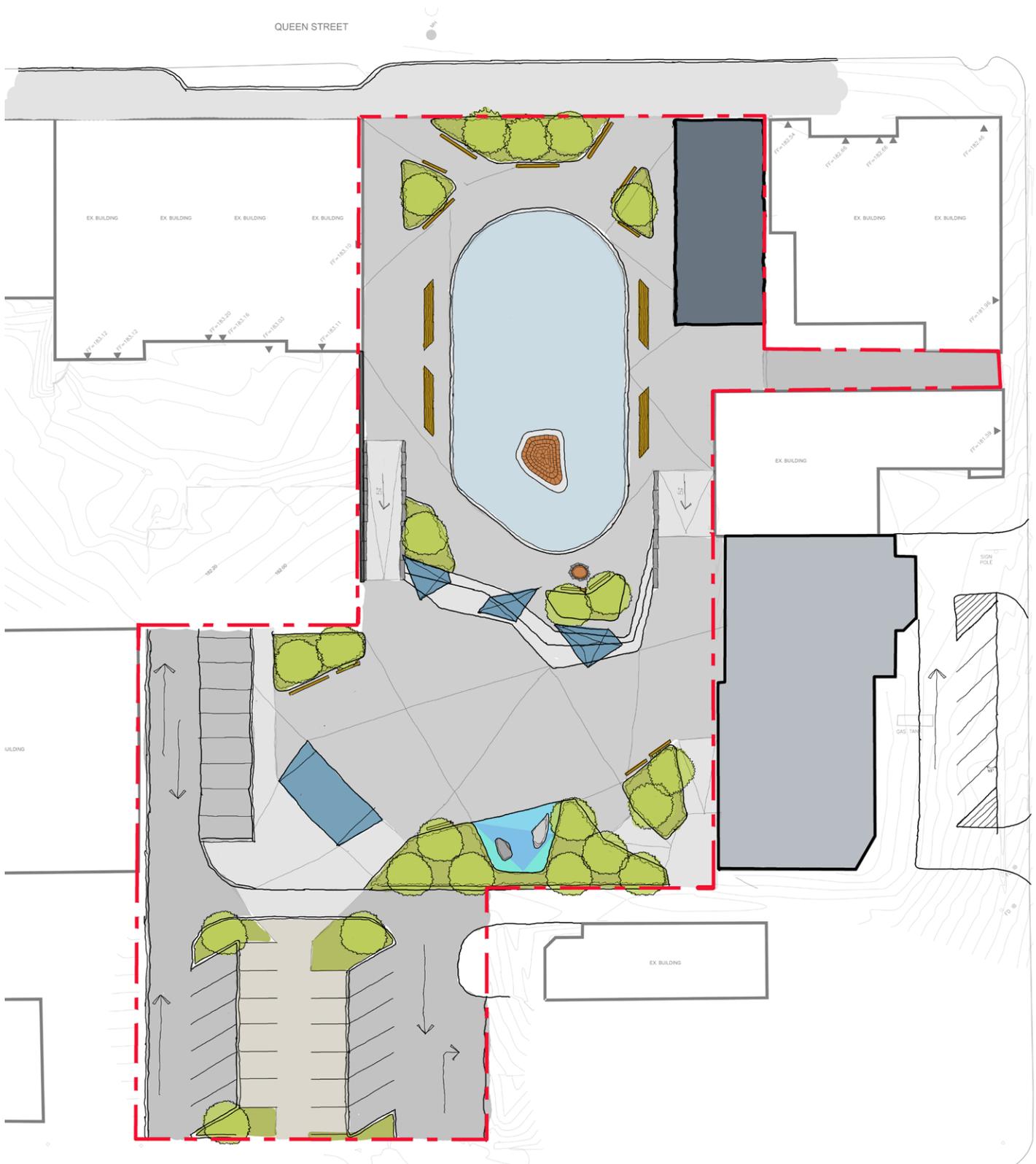
# Sault Ste. Marie Downtown Plaza Consultation Summary

November 25, 2020



# Contents

1. Introduction	1
2. Council Presentation	3
3. Downtown Association	5
4. Public Meeting	9
5. Online Survey	9
6. Appendix - Survey Results	11



Conceptual Design of the Downtown Plaza

## Introduction

The Consultation Summary has been prepared by Brook McIlroy to summarize the feedback received at the consultation events held from September 28th to October 15th, 2020 for the Downtown Plaza project in Sault Ste. Marie.

The purpose of the consultation was to inform Council, the Downtown Association and the public about the Downtown Plaza project and its progress to date. The consultation approach provided an opportunity for the community to offer feedback and share their ideas for the space. The consultation method was to present background analysis, guiding design principles and the proposed conceptual design. Participants were also given the opportunity to pose questions to the design team and City Staff. All forms of engagement were held virtually due to COVID-19.

Four types of engagement occurred in the 2-week period. The Project Team:

1. Presented to Council;
2. Hosted a collaborative meeting with the Downtown Association;
3. Presented at two public meetings via Zoom; and,
4. Hosted an online survey for a two-week period.

Each consultation event has been summarized and are discussed in the following sections:

- A. Council Presentation
- B. Downtown Association
- C. Public Meeting
- D. Online Survey



Council Presentation on Zoom on September 28, 2020

**A visionary design for the Civic Plaza in Downtown Sault Ste. Marie will...**

- 1** Elevate the Plaza as the signature public space for downtown
- 2** Create a four-season destination full of exciting activities that encourage repeat visits
- 3** Undertake a holistic placemaking approach – considering design, use, activities and programming – that will ensure success for this important public place
- 4** Advance concepts that reflect the fresh and exciting energy building in downtown Sault Ste. Marie
- 5** Incentivize new development in downtown by drawing visitors to the area for over 250 days of the year

**BrookMcIlroy**

Project Objectives Presented to Council

## Council Presentation

Colin Berman, Principal and Landscape Architect at Brook McIlroy presented at the Council meeting on September 28th 2020. Colin and Tom Vair, Deputy CAO, Community Development and Enterprise Services, were available post presentation to respond to any questions posed by the Council members.

The Mayor reinforced that this agenda item's purpose was to introduce the concept and provide a status update on the project, but that more consultation with the public and Indigenous groups would be conducted in the coming month.

"If you have a pulse in Sault Ste. Marie, you should be excited about this"— was one of the comments from City Council at the presentation about the design for the upcoming Civic Plaza. All Council members were in full support of the concepts and were excited about the development of the Downtown Plaza. Main concerns and questions posed after the presentation related to additional consultation methods, accessibility, and number of people the plaza can accommodate.

There was a question posed regarding the type of consultation that be held for the public, and what additional stakeholder groups would be involved in the process. Tom Vair clarified that there would be two public meetings held on Thursday October 1st, 2020 (one afternoon session and one evening session) for the public to participate in virtually, with breakout rooms as required for additional group discussions. A public survey was to be launched on October 1st to gain public feedback for two consecutive weeks, concluding on Friday October 16th. All project information as well as the survey link were to be posted on the project page, hosted on the City's website. In addition to general public feedback, meetings and presentations will be held with the Downtown Business Association.

Concerns involving the accessibility of the space were raised with regards to the unit pavers proposed for the majority of the site. Council was concerned with tripping hazards for mobility devices. The Project Team assured Council that the unit pavers chosen for the site will be large in size in order to reduce the number of joints, and that an accessible concrete walkway will be designed to ensure maximum accessibility. Colin Berman also made note that the site will be designed to accommodate accessible movement throughout the entire plaza, and that the ramps proposed will be below Ontario Building Code requirement of 5%.

Clarification on the number of people within the site was addressed. 2,500 people would be accommodated at the Downtown Plaza site, where approximately 4,000 people are able to fit within the Roberta Bondar Pavilion. The skating rink/skim is water can support approximate 200-300 people on a busy day, which is similar to the size and capacity of the Guelph Market Square (a comparable precedent for the project).

The budget for the Downtown Plaza was raised by Council and Tom Vair clarified that previously, the Plaza was budgeted at \$6.6 million. The City has applied for NOHFC and FedNor funding, and though there has not been a response to date, the City is hopeful that we will receive a positive response. In addition to government funding, the City is also looking at undertaking fundraising for the plaza. Both the external fundraising strategy and government funding would determine the final Plaza cost. The City clarified that the Project Team would share the fundraising strategy with Council along with the finalize concept and proposed budget.

A few concerns were raised regarding the safety, security, and possible vandalism within the Plaza. The Project Team explained that certain design elements will host an anti-graffiti coating, and robust materials will be proposed where a coating

cannot be applied. Metal and steel would be used over softer materials. The City responded to the possibility of additional security features (cameras, staffing, etc.) that may be incorporated as we progress through the design process.

The final comment was with regards to public art, and how this would be incorporate into the design. Much of the main public art element in demonstrated through an interactive lighting display. In addition, there are many blank canvases that front the plaza that could act as public. There are also various opportunities to have a standalone public art piece within the plaza, and the Project Team would consult with the City and public on the best procurement method for this piece.

Council and the Mayor are extremely encouraging about the project and expressed excitement about the positive impact the plaza will have for the Sault Ste. Marie community. The Project Team will report back to Council with additional design decisions and an updated budget.

## Downtown Association

The Project Team and City Staff met with the Downtown Association Board on Tuesday September 29th, 2020 via Zoom. Colin Berman of Brook McIlroy presented the design inspiration, background analysis and conceptual design to approximately 7 members.

Similar to the Council meeting, questions concerning safety and vandalism were posed. The Project Team will review methods of security to increase safety (cameras, security staffing, lighting, etc.). The City currently hires staff to patrol the waterfront trail at night, and this plaza could potentially be added to the boundary.

The potential of the unprogrammed space in the lower portion was discussed, and how the City plans to accommodate different events (seating, storage, permanent seating vs modular, etc.) It was discussed that the intent of this space was to be flexible to allow any type of event. The City (or any group) could take over the space and install temporary structures and seating to accommodate a range of activities (markets, yoga, movie nights, etc.).

To have increased users in the plaza, the Downtown Association would like to incorporate wi-fi and feel it would promote activity in the plaza for all ages. The City agreed that this would be an asset, and it is something that the Project Team will investigate for the final design.

Questions regarding the retail space/option of pop-ups was raised. The Downtown Association would like to encourage local shops to use the space and would like the opportunity for Retail Licenses within the plaza. The City agreed that this would be a benefit and highlighted the future Market Retail Shop currently being designed within the new Market Building on site. This would promote local shops and support the community even when the market is not running.

Enthusiasm was expressed for the Downtown plaza and an opinion was expressed that the BIA can and should assist the City in fundraising efforts for the project.

Finally, the Project Team addressed concerns regarding accessibility (drop-off locations, concrete walkways vs unit pavers, parking stalls), site furnishing (will this style match downtown furnishings, or independent), and opportunities for fundraising. These concerns were raised during the Council meeting, and the Project Team provided the same response to the Downtown Association. The City and the Project Team are interested in continuing to work with the Downtown Association on the plaza design and will be reaching out to specific business owners who are located adjacent to the plaza for targeted feedback.



*Conceptual Rendering of Winter Skating*

## Public Meeting

On Thursday October 1st, 2020, the Project Team held two virtual public meetings; the first at 12pm and the second at 7pm with approximately 18 people in attendance.

Generally, the consensus from the public was positive. Many community members spoke highly of the design and comments pertained mainly to more detailed aspects.

At the first public meeting, the Project Team was joined by Mr. Porco, the Machine Shop owner. Mr. Porco expressed his concern with the City spending money on a project very similar to the one he is currently building (skate pad, community hub). Mr. Porco highlighted that these projects should not be competing spaces. The Project Team expressed that both spaces would be an asset to the City and the City assured Tony that they would contact him directly to discuss this concern in more detail.

A community member felt the site would benefit from more greenery and vegetation, and felt the downtown was lacking greenery as a whole. As a part time resident, she always feels tied to nature when residing in the north and would like to see that reflected in the design. She also felt that this space would be ideal for public art. As an Artist, she felt that art was missing from Sault Ste Marie, and this space would be a great canvas for local artists. A suggested idea that the screen could be used to promote local art when not in use for events. “Is there a way we would be able to tie into what people think of when they think of the Soo (steel and hockey)? It would be important to play off the winter theme and promote what the City has to offer in the winter months”.

Another local resident, a member of Fringe North, commented on the possibility for buskers and performances in the space. He enjoyed the idea of an intimate space for performances and felt it would be beneficial to the Project Team to sit down with the Arts and Culture department to discuss specific event requirements in the space.

Many similar concerns were raised with regards to safety, security, lighting, parking, and accessibility. As previously mentioned, these are key design directives that will be incorporated into the final design.

## Sault Ste. Marie Downtown Civic Plaza

The City of Sault Ste. Marie is developing a plan for a Civic Plaza in the downtown core. It will be a four-season destination full of exciting activities for all ages and abilities.

Please review the conceptual design for the plaza on the next page and on the City's project website ([link here](#)), which also includes a video presentation by the design consultant.

Once you have reviewed the design, please complete the short survey and share your thoughts with us.

This bird's eye view of the plaza concept shows the two important elements of the project: the flexible gathering area and the skating rink / water feature next to Queen Street.

OK

0 of 5 answered

*Online Survey Home Screen*

## Public Survey

The public survey was live for a two-week period, opening on October 1st and closed October 16th 2020. The survey opened with information about the design intent and inspiration for the conceptual design, followed by multiple renderings of the design.

emphasis on safety and security at nighttime. Many issues raised in the survey have been echoed throughout the consultation process, and the Project Team will work with the City to establish effective ways to address each issue.

The survey posed four major questions:

1. What do you like about the concept design for the plaza?
2. What could be improved about the design?
3. Are there any additional activities not included in the current plan that would draw you and your family or friends to the plaza?
4. Share any additional comments about the plaza

Over two hundred responses were received with the majority of the feedback being positive, with minimal concerns with the proposed design. Many respondents were interested in the outdoor concert area, multi-seasonal activities, the gathering and community hub, and general excitement for the investment in the downtown.

A few respondents would like to see additional parking on site and feel that on a busy market day or weekend, the parking lot will not be able to support the number of people wanting to enjoy the space. An emphasis on public parking lots within a 5-minute walking radius of the plaza will be important in promoting events and activity within the plaza.

Respondents also hope to see areas within the plaza for local food vendors, food trucks and retail shops. The design of the future market building will assist in addressing these concerns, as the market building will accommodate indoor seating, a retail shop and market vendors. There will be the opportunity to add movable tables and chairs adjacent to the market building to accommodate additional outdoor accessible seating in the warmer months.

Other areas of improvement include additional fire pits to increase winter activity, incorporation of additional green space and plantings, and an



# Appendix: Survey Responses

What do you like about the concept design for the plaza?	What could be improved about the design?	The concept plan includes several elements, including a skating rink/water feature, public washrooms, a skate change room, a flexible gathering/event area, a stage and screen, a play zone, and lots of seating. Are there any additional activities not included in the current plan that would draw you and your family or friends to the plaza?	Please share any additional comments about the plaza design.	Please specify your age group.
I like a number of the elements. However, for me, I think that the item that will/could have the most impact is the stage area and screen. I have travelled a lot through Europe, where each town/city has a town square or 'piazza'. Where/how I've seen these used the best, is when say there is a major soccer tournament (think World Cup or European Championship) - and then the screen is setup to view the game and thousands of people come to the square to view the game. I think this could be a major driver of people attending and so my only concern is whether (a) the proposed screen is big enough, and (b) whether there is enough space for enough people.	1. I don't really see any space or accommodation for say selling of beer, etc., or other similar type vendors. Depending on the event, this should be considered. 2. I don't think that the 5 (?) washrooms laid out in the building design are enough for large events. A suggestion - I was in Prague, at their 'Old Square' downtown one time during the European Championship for soccer. There was probably 10,000 people. To deal with the washroom issue, they simply brought in an '18-wheeler trailer' that was pre-setup with portable washrooms. One trailer for men and one trailer for women. When the event was done, they were able to quickly move the added capacity washrooms out and the square went back to its 'normal' washroom capacity. Perhaps you could consider having a space somewhere nearby the square - Bay St area? - where such a trailer could be brought in.	I think that having the square fringed by restaurants and cafes would be great. Again, back to the Europe examples - you'll find that lots of the squares there are surrounded by cafes/bars/restaurants. While I realize that you have constraints from the perspective of existing realty being owned by others, perhaps this could be taken into consideration as part of the longer term view to the area and its usage.	While I realize this feedback is supposed to be plaza specific, I didn't really see any real mention about how the plaza fits into the broader design for downtown. It would be good to understand, and communicate, how the plaza design and flow ties into other potential things - i.e. perhaps a pedestrian only area of Queen Street either permanently or temporarily for specific plaza events. Similarly, how does the plaza traffic flow tie into the new Bay Street elements and other waterfront elements, hub trail, etc.	31 to 64 years old
The entire concept	Not a thing	A place they serves beer	Looks good	31 to 64 years old
The outdoor concert area	parking	a rock climbing wall	I dont think we need another skating rink. Anything else the city can provide instead?	31 to 64 years old
10 weeks use (weather permitting ) in summer and 8 weeks use ( weather permitting) in winter..... 18 weeks use , 34 weeks empty... not the best design	indoor facility ...use the Sears or Walmart site at Station Mall ...save the mall with an anchor and have 12 month usage..	social gathering ? not thinking ....	Parking .... plaza has very little parking and with the Mill market moving next door there will be inadequate parking . Mill maket alone has 100 spaces where they are , you are looking at maybe 50 for the whole plaza ...?	65 years old or above
-Fountain that is used as a skating rink in winter. -Change rooms				
Right downtown	More parking spot	Snack bar	More parking, please!	19 to 30 years old
I think a rink would be fun with the proper security in place	Location not gret	Food	Hope it can be affordable for everyone mainly those on a very tight budget	31 to 64 years old
Roger Brooks is a genius.	More grass space	3 Busker pitches, small concrete circles with power. Picnic tables can sit on when not in use. Example, City of Edmonton downtown accross from City Hall, home to Edmonton Street performers festival, Jazz City, the Works	Lots of green space, picnic tsbled	65 years old or above
Open, modern and multi use. I'm mostly just thrilled with the idea of promoting a more outdoor and social lifestyle in the Soo.	Possibly integrate a small exercise area similar to near the art museum, or perhaps a bouldering (rock climbing) area.	Bouldering (low height rock climbing) or a small creative play area (non stereotypical playground or interactive sculptures)	Happy to see this coming up and hopefully coming to fruition.	31 to 64 years old
The ice rink.	Maybe a little on the large size. Maybe do a couple of phases to make sure the design and use catches on before spending so much.	No	Cost is too high.	31 to 64 years old
Family oriented				
All season gathering place.	I think there should be spots for food trucks or some sort of food you can buy. Sandwiches. Fries. Burgers. Ice cream. Got chocolate.	Food vendors	Everything looks great! Just my suggestion on possibly having food vendors	31 to 64 years old
Multi use to bring events all times of year	Parking	Outdoor work out equipment similar to clergue park	24 hr security considering additional places for drug use in the most heavily drug related part of town.	19 to 30 years old
Skating rink	More benches	Nope	Nothing	19 to 30 years old
Looks good. Hope ice is artificially frozen for longer skating period (as in many cities). Glad to see washrooms close to Queen St.	Would have to think about that. Bicycle racks? Hope the sound system is good and make sure lighting is esthically pleasing for all season lighting, especially duringe Christmas, Easter, Halloween etc.	outdoor heatingunits/shelter i.e. a partially enclosed gazebo taking into consideration that the wind from the river/lake is often brutal	lights, lights, lights	65 years old or above
I think it is extremely disappointing that the city is funding buildings for the Mill Market and not for the original Farmer's Market.	A waste of money for the downtown. To make the downtown vibrant again you need more businesses and better parking and not gouging for parking.	A waste of money especially with the pandemic going on and so many out of work.	What a waste, we are not in Southern Ontario, someone had a bright idea on how to waste more taxpayers' money. Our city taxes should not be going up almost 3% a year. No one gets a wage increase like that yearly.	Prefer not to say
Providing famy activities on the waterfront	The design duplicates and competes with existing attraction(s) the skating trail at Clergue Park and a private development at the Mill Market. Not ideal location, should be nearer waterfront or Bondar tent. This would be a better location for transit terminal.	Splash pad	Not a good concept, location or use of that space	31 to 64 years old
Connecting bay and queen	Way more shade and trees needed This place can be used as an area for downtown workers to eat their lunch outside but that only happens if there's protection from the sun	"THE SOO" lit up letter feature A single bike repair stand (pump/tool)	The water feature should just be a simple stream fountains. A couple spouts that grow and shrink in size. If the overspray gets in the way of benches and pathways people aren't going to use it on the regular	19 to 30 years old
It's open	Location- downtown needs major clean up	I don't know if people will go because of needles around the bondar pavilion. What will you do for this area? Security personnel?	Security and safety for kids	31 to 64 years old

What do you like about the concept design for the plaza?	What could be improved about the design?	The concept plan includes several elements, including a skating rink/water feature, public washrooms, a skate change room, a flexible gathering/event area, a stage and screen, a play zone, and lots of seating. Are there any additional activities not included in the current plan that would draw you and your family or friends to the plaza?	Please share any additional comments about the plaza design.	Please specify your age group.
Nothing	You could spend the money where it is more urgently needed	No	How about we make it so our city stops flooding before wasting money on things like this	31 to 64 years old
It's visually pleasing.	More parking.	Somewhere to get warm food/drinks in winter. Cold drinks and icecream in summer.	Just doesn't seem like enough parking. Downtown already has this issue everywhere.	19 to 30 years old
everything, its great Nothing. This is a HUGE waste of money and would be much better spent elsewhere.	Scrap the entire project. Worry about working on fixing the real problems the residents of the Sault face rather than providing a new place to be vandalized and destroyed.	Nothing about this would draw myself or my family there. It's a dilapidated ghost town that is overrun by illegal activity and an overall unsafe place to be.	GET RID OF THIS ASAP!	31 to 64 years old
Its a great idea, A gathering place, but really another rink?	Honestly its hard to support a new project when the city dosent finish other it starts . So many halves. When will you build phase 2 of the skatepark instead of yet another rink?	SKATEPARK as in skateboarding not ice skating.	Again so hard to support this when other projects at a fraction of the cost are left lingering for years, decades!	31 to 64 years old
Looks inviting, open, modern.	More seating, greenspace like trees. Spots for outdoor vendors selling coffee/hot chocolate and food	A stage for various events, connection to hub trail. Bike parking. Public drinking fountains	Space should be eco friendly. Lots of living plants and trees	19 to 30 years old
The idea is community minded	Location	Walking track	Parking?	31 to 64 years old
I think it's good!	Skating.	I don't think so. Maybe a chip stand in the summer.	Can't wait.	19 to 30 years old
I really liked the design aspect of using steps/seating to consider the gradient. This will be a lovely change for our downtown. The spot is currently an underused parking lot.	The staging area looks a little sad and unwelcoming, especially in comparison with the design features/elements in the plaza otherwise	As Councillor Hilsinger mentioned, there is a severe lack of public art in Sault Ste. Marie. Having an art installation, interactive or not, would be a great draw for myself and my family.	It is difficult to see in the photos but the wood seating looked weathered. Can it be treated to further prevent this weathering?	31 to 64 years old
Very nice	Park playground area for kids or splash pad for summer months	Splash pad	Affordable food canteen....and place for pop up stores and vendors	31 to 64 years old
The skating rink.	I'm not sure.	Nothing comes to mind at this time		
outdoor open recreational space + modern design	adding either a heater or firepit and adding a gazebo shelter area	Either a modern art backdrop, neon lights sign, colourful design, or other photo opp.	Love the concept	31 to 64 years old
I like the rapid idea. Perhaps some historical posters taking about the importance of the rapids would add to the importance of the concept.	I like the farmers market. I hope the area that they can set up in will be protected from rain and wind. I have been to winter Christmas markets in Alberta that are half outdoor and half indoor and they are magical. So if we could provide that to vendors it could be a really fun value added experience.	It's pretty similar to what is already at the bondar tent. I think some indoor/outdoor market flex space for special events and markets (winter, Christmas, summer, moonlight, etc) would draw me there. Food will bring me there. Perhaps food truck area or some flex food spaces for locals to showcase their cultural food and or latest food endeavour would definitely get me to return over and over again.	Honestly it's a repeat of what we have already. It seems pretty similar to bondar tent, new rink is going up at Porco's, outdoor skate at library. Anytime I lived in a larger centre (Tokyo, London, Australia, Toronto, calgary) what got me excited was food, nightlife, art markets, youthful vibe. Let's get some of that going. Families have a million places to go. Where do the people who enjoy being social go?	31 to 64 years old
Will be a nice place to gather.	More indigenous representation in the design and fulfilment given it was their land. Otherwise ensuring there is equal greenery and open space around the area, ie would be gorgeous at the empty harbourfront area where there was an old helipad, but may be over shadowed by the old hospital structure or industrial/aged parking lots and structures.	A dog park/off leash area fenced in by the water would bring a lot of folks and multi-activity outings to the waterfront	Hopefully the other rink downtown will be used as well. A little confused as to why there will be an additional skating rink when we already have the skating path out behind the mall, and another a bit further east, and the Grand Gardens open skating a few blocks away. Happy nonetheless to see progress and investment in downtown, but would much prefer to see investment in shops and restaurants along the harbourfront. Water and pond feature not really necessary when right beside fresh water.	19 to 30 years old
It's a place for a community to go.	I can't think of anything.	No	None	31 to 64 years old
Nothing, waste of monet	Fix our roads first! We do not need a rink/ park until roads are fixed.	Where are people suppose to park? There is barely any parking now. Will there be ppl there every hour of every day picking up used needles & other drug paraphernalia?	FIX OUR ROADS FIRST!!!!	31 to 64 years old
I don't like it	Spend the tax payers money on areas of the city that need improvements, instead of building a new space			
Four seasons design	More trees/plants. Hard to get an idea in drawings	No	Looks great	31 to 64 years old
Outside ice rink	More nature	Summer roller rink	None	31 to 64 years old
Everything	Not sure.	No	It would be nice to have it acoustically designed so that concerts/live music can occur later in the evening without affecting the surrounding residences.	31 to 64 years old
Seems like a nice open concept design.	perhaps a bit too cluttered (?)	Canoe rentals? I've been here 2 years and perhaps I am just not aware of where to rent them in town. Most places seem out of town but I may just not know.	This is actually the first I am hearing about it because I moved to the west side so that's exiting!	31 to 64 years old
Nothing	At this point in time scrap it unless you can get rid of the druggies	no	We don't need another outdoor skating rink we need parking	65 years old or above
I don't. I think the money should be used as a deterrent for the excess criminal activity that is occurring in this city. More policing,courts serving harsher sentences.	It should be scrapped. It's not a place I would ever go to. This city is so unsafe in all neighborhoods.	None	Again I feel the money needs to be directed to making this city safer.	31 to 64 years old
Nothin	Where's the parking and where will the police be stationed	Staff that will Actually clean the areas unlike the other city facilities	Who's going to keep out the drug addicts	31 to 64 years old
the design				
Not much	Scale it down- see if people will use it	How about a vibrant downtown core- with cool cafes and local shops	It is too expensive for right now	31 to 64 years old

What do you like about the concept design for the plaza?	What could be improved about the design?	The concept plan includes several elements, including a skating rink/water feature, public washrooms, a skate change room, a flexible gathering/event area, a stage and screen, a play zone, and lots of seating. Are there any additional activities not included in the current plan that would draw you and your family or friends to the plaza?	Please share any additional comments about the plaza design.	Please specify your age group.
The skating area open, accessible, family oriented	All is perfect outdoor shelter/warming station	Biking quite well laid out	Amazing, I hope see this great project come true will there be any trendy/fun lighting? like old style bulbs, etc?	31 to 64 years old
Good	Add Heaters or fire pits	Food and drinks	Good	19 to 30 years old
I love how inviting it is. Great place for all to gather.	Shops around. Like a market or pop up stores. Gives people something to look at and spend some money locally.	Shops, food, stores	Love the idea and I think our downtown needs it. Thank you	31 to 64 years old
activities				
Very welcoming and family oriented	N/a	No sounds wonderful	N/a	31 to 64 years old
It's gorgeous - if it actually gets finished. And under budget. Or even at par.	Pare it down. Build it in affordable stages. Or wait until all the other stuff that needs to get done actually gets done.	Yes. Better roads. Crappy low- income homes fixed up. East end water fiasco put to bed. Residential public playgrounds maintained properly. Roads plowed for an entire winter before the money allocated runs out. Proper support in place for the addicted souls in this city that can't get any help getting clean because they aren't clean "long enough" on their own to deserve placement and support.	It's too soon. Our money needs to be spent on other things right now.	31 to 64 years old
Open, vibrant on sunny days.				
All season	Stage	Food and beverages	What equipment is included with the stage? Theatrical lighting? Lighting board installation? What capacity for providing sound amplification for musical acts, bands, theatrical performances and public presentations? What is the stage made of? Suitable for dancers? Is there an indoor area for performers? Private Dressing rooms? Storage?	31 to 64 years old
I like that it is close to the waterfront	Make room for food trucks and vendors!!!!	Food!!!!	Looking forward to a substantial commitment to bring things to the downtown core!!!!?????	31 to 64 years old
That it is all season.				
That it is multi seasonal	Parking seems minimal. A lot of residents seem to rely on driving their car everywhere they go. Will this be a problem?	Gardens	Not sure if you have considered this but there needs to be a plan to manage the number of dogs allowed. I would suggest none. Many people are allergic to animals, afraid of animals or are not dog people. I don't want to have to be bothered by others dogs, dog fights or dog droppings. Please don't think that posting a sign saying dogs must be leashed will take care of the problem. It doesn't work in Bellevue Park so don't see why this area would be different. And it's a lot smaller.	31 to 64 years old
I like the idea of having a place where adults and kids can enjoy, also allowing the business to be involve	it could have a food court where the families can eat while enjoying the plaza	a food court and vendors place not and only for farmers market but someplace that includes other kinds of business and products. for example specialty foods, handmade decoration etc.	I cannot wait for having this in the city. we need more spaces to share with the family and the community	31 to 64 years old
Multi seasonal and a water feature	More seating	Room for outdoor games and green grass	I think it is a good. plant material needs to take into consideration the plantings already in the downtown and avoid a mono culture. They also need to be planted at the right spacing to avoid overcrowding. Overcrowding seems to be the architectural trend in the latest plantings downtown. That will not do us any favors in the long run.	31 to 64 years old
Nice design, what's the cost to taxpayers this time. Why not give us a rebate on property taxes instead of this.	Not building it and saving taxpayers money	We have lots of rinks already. Stop squandering tax payers money. No one wants this.	Save the tax revenue and fix a road.	19 to 30 years old
More places for activities	Space looks small, especially after covid we need to ensure people have sufficient space	Honestly I doubt I will use it as crowded areas are not for me. Especially when I can go out of town for the same thing. (Camping) and it doesn't take all of the city's budget	Please don't spend a lot of money on this. It's not worth it when we have an arena to use	19 to 30 years old
Openness	A larger outdoor market space - Covid has shown the importance of outdoor spaces and food accessibility.	Everything is there, assuming the stage can hold the symphony when it is allowed to start up again.	It looks like a great addition to the downtown.	31 to 64 years old
it's open and family friendly	n/a	coffee bar or snack bar of some kind	So nice to see more development downtown, sure hope it is monitored and has some security. I don't feel safe in our downtown lately.	31 to 64 years old
The skating rink	Better outdoor night lightning and "blue light" safety buttons for emergency uses	Accessible and FREE parking	Looks beautiful	19 to 30 years old
It's terrible	Cancel it altogether	No because this is a big waste of money	Quit wasting money. This is so ridiculous	31 to 64 years old
Layout	Hard to tell from pic	Food vendor	Good layout	65 years old or above
Gathering and sitting spot for downtown. Nice to have lunch or meet there.				
Good design				
Seems nice and open, like that it's a pedestrian only concept.	Hopefully the Algoma Farmers' Market is included in this benevolent funding.	Equitable distribution of funding to both farmers' markets that are in the city.	nothing to add	Prefer not to say
The openness of the design.	Maybe push the water/rink a bit farther away from Queen St.	I think the bonfires that were at the rink close to city hall were a hit along with Beaver Tails!	none	31 to 64 years old

What do you like about the concept design for the plaza?	What could be improved about the design?	The concept plan includes several elements, including a skating rink/water feature, public washrooms, a skate change room, a flexible gathering/event area, a stage and screen, a play zone, and lots of seating. Are there any additional activities not included in the current plan that would draw you and your family or friends to the plaza?	Please share any additional comments about the plaza design.	Please specify your age group.
nothing	maybe money is better spent elsewhere, why dont we look at the HUNDREDS of issues we have in our downtown core, there is no support for local business with this. and if you think THIS will bring business downtown youre sorely mistaken	a plan to assist the businesses downtown. a plan to assist the people downtown with no homes and drug issues	not well thought out AND the machine shop is already doing it.	31 to 64 years old
The design beautifully accommodates the 6' elevation difference from Queen to Bay. A great linkage to waterfront. Very pedestrian friendly.	Bigger access to future Farmers Market.	Some sort of eatery.	Very impressive. Suggest good wayfinding signage to waterfront,CityHall,etc.	31 to 64 years old
To be honest nothing	the location needs to be reconsidered due to current activities that are occurring in that area with drugs use and vandalism	no. All of these ideas are not needed. We have sufficient enough outdoor rinks already in this city. All this other "extra" stuff is completely unnecessary	I believe that the money going to be wasted in this project could be better put to use fixing the issues already in this city. Trying to mask our problem by putting in something new and flashy will not make anything better. This city council needs to re evaluate and look at putting this money into the drug issues in this city as well as the other eye sores that could use work.	31 to 64 years old
Encompasses many ideas for use in one space	Make space for food vendors (perhaps this is part of the farmer's market?). Coffee, hot chocolate etc needs to be available for cold winter skating	Food vendors	NA	31 to 64 years old
I like that there is an integrated stage for performances	If you're going to have a performance stage, please consult with a professional sound design company (locally I'd consult George Ravlich from Crank Sound Distribution) to make sure that a permanent sound system is suitably selected and installed properly.	A regularly scheduled Concert Series, featuring local talent.	If you're going to have a performance stage, please consult with a professional sound design company (locally I'd consult George Ravlich from Crank Sound Distribution) to make sure that a permanent sound system is suitably selected and installed properly.	31 to 64 years old
Looks great.	Not sure	Snowshoe trail or fat bike trail	Design looks great but unless the homeless drug problems are taken care of first they will sleep there at night like on Queen St.	31 to 64 years old
More to do downtown will mean more people, more police presence, less drugs.	Sidewalk space	Affordable snacks and beverages.. The nearby Tim Hortons will be crazy.	Add video surveillance and more police to downtown	31 to 64 years old
I love that there is a rink/water park area	Do we need the metal fence around the entire area?	N/a	Looks great, looking forward to it	19 to 30 years old
Nothing...it is a waste of money. Your down town is full of drugs and thieves. Clean it up first. Everything your building we already have. You build this then those areas will become empty and abandoned. The downtown core is disgusting and needs to be cleaned up before building this. I am new to this city so I am a fresh set of eyes looking in. Which other city/town has a skating rink downtown?? There is a new one going up by the machine shop? And all the fancy lights? What for? To make it look pretty. Do not build this	The downtown area needs to be cleaned up first. Fix the drug and stealing issue first or this will be their new breeding ground or it will get vandalized. Look at Gore street...waste of money...how much money spent and it is ugly and abandoned. Because of the drugs and crime. This city has a huge problem they are ignoring	I would probably go here once with my family and never go back...what happens if it is a warm winter the rink will never open...there are already how many outdoor skating areas in this city...a better rink is being built blocks away?? I get you want people downtown but this is not the solution. Stop the drugs and crime and people will open stores and go downtown. People are afraid and if you think this will change that your wrong. It will be great at first then slowly fade away	It looks nice on paper but the drugs and crime downtown is insane. This is a bandaied fix. It will be nice and busy but it will slowly die. Do you think people will go down skating and spend money in stores? Clean up the downtown. Offer cheap rent to new store owners, better signage, more flowers, sweep the sidewalks. All the stores are closed on weekends? The downtown is not very inviting, lots of vacant shops, its dirty, druggies every where. Fix the small issues first then start to re build	31 to 64 years old
The idea is great but not the location	Location	Snack bar	The concept is great	31 to 64 years old
I think spending money on this would be a waste of tax payer dollars	Don't so it	You already wasted money on Bay Street. Stop spending money you don't have	The downtown core needs to be cleaned up first before something like this happens	31 to 64 years old
Open concept, welcoming, in a good location	Have a few shelters set up for warmth in the winter...like shelters around the benches	Small shops	Design is good	19 to 30 years old
Available washrooms although with the city's drug problem - not sure how you will keep them safe	Not sure	Maybe food.. otherwise not sure	Free parking! The parking in our city is annoying	31 to 64 years old
Everything				
That is designed to be USED by the public... Not just another space,	not much... it looks like a lot of thought went into it..	pop up vendors?	Glad to see the city is FINALLY investing in the downtown..	31 to 64 years old
It seems like a nice design.	I'm not sure	Food trucks would be a great addition!	A big concern is location as the downtown core is becoming an unsafe area. Who will truly benefit from this plaza? Also, although there will be washrooms will they be open all the time? And what about security for the area? The downtown boardwalk : marina doesn't have the washrooms open for long periods of time, evenings etc so that would be a deterrent as all.	31 to 64 years old
Everything	Think about reducing insurance costs for vendors. No vendors if insurance is high. Also food truck spot and if you have food truck waste disposal program. Charge it in vendor fee. Washrooms for the public and biohazard waste disposal in them for diabetics and addicts.	mural area to feature local artists, and large enough to display movies from a projector.	If available to book for events then don't run events simultaneous at Bondar Pavillion and The Plaza. Also should have public name the plaza. Unless it's named for someone already.	31 to 64 years old
There is space for the market there.	Perhaps considering planting food plants or including natural play items for youngsters outside.	Outdoor book swap. Community building concepts.	Nice work	31 to 64 years old
It will bring life to the area, something to do with the family.	I think an area to feature local artist	Nothing that I can think of	It is a welcome addition to the city.	31 to 64 years old
multiple activities year-round	opportunities for public art could be enhanced	spaces for vendors to set up outside	a great design !	31 to 64 years old

What do you like about the concept design for the plaza?	What could be improved about the design?	The concept plan includes several elements, including a skating rink/water feature, public washrooms, a skate change room, a flexible gathering/event area, a stage and screen, a play zone, and lots of seating. Are there any additional activities not included in the current plan that would draw you and your family or friends to the plaza?	Please share any additional comments about the plaza design.	Please specify your age group.
Beautiful design. Invites more pedestrian foot traffic into downtown core.	Would love to see opportunities for cafes and retail fronting onto the plaza.	Retail, cafes / lunch markets.	I love that it creates flow between Queen St. And Bay St. Proper lighting should make it inviting for both day and night. Would love to see more spaces like this connecting attractions downtown like the library, bushplane museum, station mall and arena that are pedestrian friendly.	31 to 64 years old
Modern, family friendly	Skate rental, food/drink vender, more green space	Hub trail access	I think this will be great for downtown. Food/drink vendors would help retain people downtown. The restaurants in the current area. with have poor hours,limited seating,or not family friendly	31 to 64 years old
It's a great idea but not sure how safe it would be.	Nothing	A safe downtown.	Address the issues of downtown.	31 to 64 years old
The intent of bringing people together	Not my expertise	We have a lot of rinks already. This will be #4.	None	31 to 64 years old
I think it's good for kids to have more things to do in the city	I would want it to include more sensory play or educational play elements	Art	I think it's a good idea	19 to 30 years old
It has skating	Queen st is very noisy all year round. I would suggest some kind of sound deadening. Also I think their should be somewhere you can out food down to eat. Even if it's just a picnic table brought over from clergue park.	Beat the taggers to the punch and get some kind of mural up other than John's garage	None	31 to 64 years old
Nothing	Nothing because the money could be better spent in our community	Nope	Why are we spending 6 million on a plaza when it could be better spent in our community. We have huge mental health probelems and sre in the middle of a pandemic yet this is what our city thinks is good to spend the money on.	19 to 30 years old
Water play	No skating rink. The one at clergue will be close and it's beautiful on the water front	Market	None	31 to 64 years old
It's a lovely idea overall but seems shortsighted in the face of an opioid epidemic and global pandemic. I.e. as a priority, it seems too high on the list. Could this be rolled out in conjunction with social programs to support addicts and expanded affordable housing?	Could this be rolled out in conjunction with social programs to support addicts and expanded affordable housing?	it sounds well planned as an family/public entertainment concept	Again, lovely concept, but this city should have other priorities. if serious social issues are addressed concurrently, it would really be something worth celebrating- and somewhere to celebrate.	31 to 64 years old
It's great to have more gathering places in the downtown core. Provided that once these spaces have been built, that there be some kind of organization or programming to ensure there is always something going on. Not another dead space.Events bring people downtown, bring customers to local businesses and money into the economy. This could be something great.	Looks good as long as there is enough room for people to walk around as well.	There should be a few spaces dedicated for food vendors as well.	Great concept. Would love to see more of these spaces throughout the community.	19 to 30 years old
Meh				
It looks modern	More washrooms	No	Make sure the parking is big enough for plenty automobiles	31 to 64 years old
Natural elements, fire pit, farmers market, stage				
Aesthetically pleasing	Not sure	Water fountain like in a piazza	It would be great if it connected to the hub trail and boardwalk area easily	31 to 64 years old
The multiple public features, and public washrooms.	Add multiple drinking water fountains and bottle filling stations	Free Drinking water fountains. Also, and area for food trucks to sell items! It would be nice to grab as food and sit and enjoy the new space. But a free water fountain is vital A greenhouse space such as Belleview park would be wonderful. It offers something nice to look at, and a warm inviting space in the winter For the winter, it would be nice to have a warming station and hot chocolate hut.	.	31 to 64 years old
I like that it will be able to be used through all 4 seasons	The seating around the rink	Heating areas to get warm in the winter	I hope this works out. I think it is a great investment for our city!	31 to 64 years old
Central, downtown. Open air, multi-purpose.	More green.	Facilitating food (licensed temporary vendors?). Kiosks for other vendors linked to market.	Great idea. Please make sure there is adequate provision of proper bike racks (like new one on Bay) at the plaza and all down adjacent Queen Street from East to Gore.	31 to 64 years old
Nothing. Who is using this...crack heads	Nothing scrap it	Shopping. We need places to shop..and not expensive local shops no one can afford	Waste of my tax dollars. We need things to bring in tourists and no one is coming to the soo for this. When we were closed it was 2hr wait to get into walmart. We need more places to buy things when we r closed again. Bring big name places to shop	31 to 64 years old
It's design with 4 seasons usage in mind.	The design could use more overhead protection, usage for protection during inclement weather and protection for vendors usage during events held in the square.	I like the idea of screens for stage usage but led screens could also be used for the lighting and focal points with possible advertising revenue during non event times. The new scoreboard at the Gardens shows how far the technology has come and the possible uses on something like a clock tower etc. in the park.	This would be the perfect open space for some civic pride, the photo op for tourists to check in to, that lit sign or wall that says "I'm in Sault Ste. MarieCA"	31 to 64 years old
Creates more pedestrian areas downtown				
Everything	Nothing Everything looks good	Stores multicultural Food vendors	Food vendors and souvenirs store	31 to 64 years old
Not much	A different location	Beer gardens	Not enough people to utilize it properly or enough. Just like the gardens. Will be a slow bleed on the cities money	31 to 64 years old

What do you like about the concept design for the plaza?	What could be improved about the design?	The concept plan includes several elements, including a skating rink/water feature, public washrooms, a skate change room, a flexible gathering/event area, a stage and screen, a play zone, and lots of seating. Are there any additional activities not included in the current plan that would draw you and your family or friends to the plaza?	Please share any additional comments about the plaza design.	Please specify your age group.
It will bring people to the downtown core, stimulating necessary growth				
I like the community aspects, attractions for all ages. Year-round activities.	There is an existing farmer's market at Bondar pavilion less than 1km away and a skating trail across the street. It seems like a lot of overlap in services.	No. I do like that there are change rooms and possibility of skate rentals though.	There is an existing farmer's market at Bondar pavilion less than 1km away and a skating trail across the street from the proposed plaza site. It seems like a lot of overlap in services. I also have a great deal of concern about the plaza being used as a place to sleep by our growing homeless population, and very concerned about the likelihood of there being drug use on site and substance use paraphernalia left onsite. I struggle to feel confident families will feel safe and comfortable bringing their families here.	31 to 64 years old
Every aspect	Nothing	No	Looking forward to taking my family here!	31 to 64 years old
The outdoor performance space and the skating area	Nothing from what I could see	Perhaps a space for local vendors	Looking good!	31 to 64 years old
All Looks good.	Na			
The rink				
There isn't enough parking downtown already, where are people who use the plaza, going to park? Much of the parking downtown are private lots, with owners already having to write tickets for those illegally parking. Where do you plan to build the new parking lot, as this plaza is taking away downtown parking?	Nothing really, other than you are taking away parking to build it.	I don't think my family will be drawn to this as there is a public ice rink at the arena near my home. I wouldn't drive downtown for this, when my neighbourhood has a rink that's close to my home.	How do you plan to protect this new plaza from crime and vandalism? For example, the "green space" on Gore Street is beautiful, yet is the now the hangout for persons who struggle with addictions. We have 2 methadone clinics on Queen Street. People hang out and vandalize property now. What measures will be put in place to protect this investment?	31 to 64 years old
It is recreation focused, central downtown, and will promote community.	I think there needs to be considerations that ice skating is not an accessible sport. Unless you are going to have a program where underprivileged folks can rent skates for free, this is not an inclusive sport to be the main focus. A basketball court should be included & there should be a recreation activity available that is accessible to folks with disabilities too.	Market type local vendors, mental health and addictions programming that is recreation based, accessible activities/spaces, a basketball net (so badly needed downtown), live music.	I support this initiative but please think about how our vulnerable populations will access the space and programs. Not everyone has the luxury of owning skates and this is a major focus of the design. There needs to be thought that goes into how to make skates accessible to anyone who may want to try - especially those with disabilities and what will be offered to those who may be wheelchair bound.	19 to 30 years old
4 seasons, Canadian elements	music system	food concession	video cameras to limit crime	65 years old or above
everything about the plaza except the skating rink	find something other than a skating rink....the rest is fine	no	honestly I think the site should wait and use these funds for mental health and addiction problems. I love the idea but it is not the time. Just look on the streets. we need more funds funneled into our inner city problems	65 years old or above
everything. This is a great thing for our city and downtown. Very forward thinking and a great way to link the downtown to our beautiful waterfront	an area for evening music performances	no	I like this idea. Maybe adding ponds with small rivers connecting it would be great	31 to 64 years old
Fire pit	Larger space for audience/stage	Farmers market, cafe, tables (in addition to the seating, having places to eat, play a game, meet)	Disappointed to see it shrink in size from the initial proposals	31 to 64 years old
Open and light/ moves from Queen Street to Bay Street	If the Mill Market is moved there then a building at least the size of the current building needs to go there. Very important for the in climate weather and to be available all 4 seasons, otherwise doesn't make sense to close current Mill Market site. Also would need to make sure that there was adequate parking for the market - the current parking lot there is usually over-full. Doesn't look to me from the plan or from the presentation at the last council meeting that there will be adequate space for it. The little bit of space outside is not adequate for what the market has become. A big draw pre-COVID-19.	A proper farmers' market/artisan market as currently exists in the Mill Market.	Looks lovely. Unfortunately that part of town has become quite unsafe especially in the evening and early nighttime hours. Would definitely need to up security and police presence. Not sure that I would want my teens going down there on their own. I do not feel comfortable going down there myself now even though I used to live in that area of Queen Street when I was a young adult - the vibe has definitely changed, and not for the better.	65 years old or above
Has a great flow , multi level , modern , clean lines	We desperately need more green space downtown , more flowers , more grass , trees - needs to have more accessibility , the ramping is nice, but it would be better to have more access all around	Portable seating , standardized hanging for decor and banners , ( eyelits abd wire time hang holiday banners or special event banners ) speaker and sound systems , soft ground space to be used for fitness classes , a play area ( slide swings etc ) for young children	Na	19 to 30 years old
The fact that it connect Queen to Bay and continues on to the river.	Remove the Tim Hortons for more openness.	Hope there are lots of gardens and trees that our talented Parks employees create.	A great city needs a lot of attractive public space. This seems to be gaining traction with our elected and administrative powers that be.	65 years old or above
It is 4 season use and multipurpose	not sure	Does this include the space the city was considering for pop-up markets?	It is wonderful and will be a valuable and well used addition to our downtown	31 to 64 years old
will bring people back downtown safe lighting	nothing	no, as the plan seems quite complete	very professional and well thought out and designed kudos	Prefer not to say
Great thinking--gives a fresh vision that should boost the tired downtown area. Gives a reason to go downtown.	Difficult to tell at this point	A stage. etc., for live music, plays?	Hope the momentum continues.	31 to 64 years old

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The space can accommodate a variety of activities. Like the fact there will be a market area.	Have some kind of food or coffee outlet and outdoor patio tables and chairs with umbrellas for staying and people watching - like a European square or Lonsdale Quay in North Vancouver - see pic of Tap and Barrel where people can sit outside at a patio table and watch their kids in the play pool. <a href="https://www.instagram.com/p/B9Vd51PB5jh/">https://www.instagram.com/p/B9Vd51PB5jh/</a> Have an enclosed food area for winter gathering to watch the skating. The point is to make it a vibrant people place when no special activities are happening, a craft or art sale/display area - possibly in the market area - not just all vegetables for sale.	food and people watching - outdoor patio area and food court with a glass wall to the outside for winter.	Don't make it too barren and sterile. Make it a place people would like to check out at any time - arts and crafts booths, displays, food	65 years old or above
it would clean up the property	The design reproduces facilities and features which are already available in abundance in our city. Lower cost options and new ideas should be explored.	no	outdoor event space, water play area, outdoor skating - these are all things our city already has. In remembering annually increasing municipal assessments, our city's limited tax dollars should not be used to support this unnecessary development, but rather for maintaining and better utilizing the exceptional features we already have.	31 to 64 years old
It will be a reason to go downtown in the evening. With this maybe some stores will stay open later. The lighting gives it a bright safe space. A public washroom is nice.	Not sure. It seems to have flexibility built into the design for future uses.	Pop up markets, but this is sort of in the plan. Going to other cities they have these arts and crafts vendors on various weekends and they are always very busy.	I like the design. I think it is a good thing for the downtown and the city. When the Bondar tent was constructed I wasn't sure how much it would actually get used, but it is used for a lot of events and it is very recognizable. I think this plaza will be the same.	31 to 64 years old
the overall design and the proposed lighting	not sure at this stage	an area for food trucks	no	31 to 64 years old
Greenery	Remove the splash pad/skating rink - include parking	Parking	If the city wishes to build a white elephant on Queen Street this is probably as good as any design.	65 years old or above
Everything. Cant wait!	not sure	No	Where will security posts be? Going to need it. Especially if OATC remains in its current vacation. As it stands, I would be afraid to go to this plaza with my 2 small children.	31 to 64 years old
Great for families.	I am finding it difficult to visualize. I would need more information about it before I could suggest any improvements.	A few different food courts would be good to have for the families that go there.	I would like to know where between Queen and Bay it would be built? Also, what is the size of the rink? If you build this rink would you still have the outside rink you had near the library still. I believe it was quite popular. Also, what did you mean by a water feature,.....would that be another splash pad? Will there be enough shade for hot summer days and enough seating? Where would people park? Would there be a charge/cost to use it or is it free? It probably would be a good idea to have city buses stop there on both Queen Street and Bay Street. Would this facility have certain hours that it would open or close? After this survey is received, it would be great to have all of the questions answered and put on-line. Have similar plaza's like this been already built in other cities? It would be very helpful for the people of the Soo to see videos of them. That way, you would all receive people's input about what they like and don't like and how to improve it. Thank you.	65 years old or above
I like that the spaces are different in the winter and summer months to account for the changing seasons. I love the theatre space for live events. I like the green trees and vegetation added into the space. I like the location, since I believe our downtown has a lot of potential. I like the market for local produce.	There could be a downtown event board where local businesses can advertise upcoming events downtown. There could be more seating around the bonfire, and more than one bonfire. There could be local cuisine available for purchase.	As mentioned, more bonfire spaces or a larger space for the bonfire would be great. Also, as mentioned, places to purchase local cuisine would be great. I love the idea of live music, or live theatre, poetry readings, and such. Also, live outdoor yoga classes would be great!	I think this will be a great addition to our downtown!	31 to 64 years old
Adding trees to the downtown everything	love it all	food beverage vendors	awesome hope it happens	31 to 64 years old
right direction	there is no integration with private sector. no designated commercial space to monetize the area. same issue with the board walk .. tourists can't spend money and contribute economically	buy things, e.g., cafe / hot chocolate.	again the city is failing to partner with private sector to leverage private funds and investment ... or consider linking the different areas to bring together a fractured downtown ... many good investments and efforts downtown (public and private), but it is all fractured in different areas instead of leveraging / building on investments to make the sum greater than the parts. e.g., mill market, splash pad, gore street, skating trail ... no connection and possible competition between everything ... i don't understand this continued disregard to partner / leverage private investors with an overall grand plan ... it all seems very piece meal acting on individual ideas as they come up.	31 to 64 years old

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It looks nice but in the wrong part of town sorry but the downtown is not somewhere I will go	location	I dont think any activity will be safe in this area	why do we have to waste money on things that I dont feel are well thought out. This area is not safe. I see this will be a nice tenting area for our homeless. I wish you would use this money to first help the homeless. I am not sure why anyone would think this will work. Bad Bad idea sorry	31 to 64 years old
Downtown location/ease of access; contemporary design; reflection of city location elements	What about sound system for music, announcements. Needs to be better than other Civic facilities to be effective/useful/contribute to experience.	There's no reference to community group involvement and programming so difficult to comment - Mini plays? Music events (sound system needs)? Amount of seating (lots?) will dictate budget to hire performing talent. Engagement of those equipped to program the centre/facility and those who can promote it will help ensure success and prevent creating another - under utilized - Bondar Pavillion.	Wind curtains were an after thought at Bondar Pavillion. Design should ensure appropriate shelter features.	65 years old or above
nothing, it's a waste of taxpayer money	scrap it, it's a waste of taxpayer money	nobody will use this white elephant except the drug addicts, it's a waste of taxpayer money	DON'T DO IT	65 years old or above
Outdoor activities	Need safe secure place to lock up bicycles with security cameras. More ppl would bike if they weren't afraid of bike being stolen	Must have a good concert space. We need more live music here. Have to attract big names or we're just wasting money.	Should have lots of natural features and elements. Maybe a special area that attracts birds and butterflies	31 to 64 years old
A positive addition for the downtown area which will help bring people downtown on a more consistent basis	Perhaps some type of food or drink available - although we do have many great restaurants nearby. Maybe hot cocolate/coffee or an ice cream vendor	Some type of food/drink service, like a food truck or ice cream/gelato stand. A small information centre/board highlighting what other businesses and offerings are available in the downtown area close by and within walking distance. Patios nearby and their hours of operation, yoga studios, shopping, special events etc.	Very exciting addition to the downtown!	31 to 64 years old
i love the water feature for children	it might be beneficial to have bike racks for people to park their bikes	chess tables?	it is exciting to be looking forward to a space that will be available to all and inclusive for everyone - great progress	31 to 64 years old
Nothing it is unnecessary	not make it	just stop	you're wasting your time	31 to 64 years old
I like the stage and seating! I like the open flow.	more for those who don't skate	Perhaps a Cafe or space for a food truck! A walking path that winds through and attaches to the rest of the trail system down town! Trees that can be lit in the winter would bring people.	Excited to see downtown revitalized! Hoping the area where the mall is can also be opened up to highlight the beauty of the waterfront.	31 to 64 years old
Rink, even with other rinks in vicinity; use of rink space as dancing space in warm season (think free dance lessons with live music as experienced in other cities!) stage, fire pit, and play space. Also happy to hear that mill mkt plans to relocate close by	Year round food vendor, parking discuss accessibility of site, versatility for events, parking, parking for food trucks or food vendors, flexible space for pop ups, licensed patio/licensed event capability	I think I listed them previously, not knowing I'd have the chance to here! Other things to consider: skate rental/shop, bike rental	I like the design but fail to get a sense for the size of it! I'll look into it further!	31 to 64 years old
The skating rink and public washrooms access, space for entertainment and light business				
That it's downtown. That it will offer year round activities. It will beautify our landscape. It will modernize our community.	n/a	n/a	n/a	31 to 64 years old
Variety of gathering areas	Smaller pond	We already gave a skate park, it would be nice to get different activities down there. Tennis, shuffleboard etc	No skate park + built in seating options	19 to 30 years old
Open	Vendors? Like on the canal in ottawa	Instagram stations/spot for pictures #SSM or something of that nature		31 to 64 years old
Looks beautiful if was in a bigger area	Move to Mill Market area	Not safe in downtown core - would not use in evenings	Love the concept, beautiful design but strongly feel wrong location. Bus terminal moving to Mill Market area, mire parking, easier access for those that use transit.	31 to 64 years old
It's a nice idea	Seems like it may be a small area for the amount of ideas being added into the design	A section for local food trucks to add their business for events/gatherings	What a great idea to add to ssm	31 to 64 years old
Looks nice	On the plans.... I wish the other buildings were labeled I had a better idea on exactly where between bay and Queen St e	Some park structures would be great for the active children	None at the moment	31 to 64 years old
Market and modern outdoor space	Get rid of the splash pad	Market	N/a	31 to 64 years old
I like the variety of things going into the plaza	There doesn't seem to be a barrier (fence) of some type between the drive-thru and the space.	No	none	31 to 64 years old
Love it!				
Skating rink / water feature	More green space	No	What is to stop vandalism and lowlifes from hanging around there	31 to 64 years old
Farmers market	More seating available	Food/refreshment vendor space for events going on	Should be an area for security especially at events	31 to 64 years old

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That it will allow for activities all year round	Allow more opportunities for artists/vendors to set up ... create a vendors alley	Vendors alley for artists/local artisans to display and sell their work. Food stands should be considered/allowed.	Security needs to be a priority, programming it needs to be a priority, live music, community organizations should be invited to help program it, use it for food festivals, market the heck out of it, love this project! Artisan alley should be a part of it as artisans are starved for venues to sell their work, fitness facilities can help program it ...eg outdoor yoga, circuit classes etc, climbing wall, aerial games make it all ages friendly, food and bar options should be a part of it, regular concerts	31 to 64 years old
The design elements and the fact that the rink is designed for family skate, not hockey.	Parking closer to queen street and the change room building. Some families will be toting bags of equipment across uneven ground to get to the building.	24 hour security on premises. There is a significant safety concern of drug use and paraphernalia left in this area on a regular basis. I have concerns that without 24 hour surveillance the drug use activity will increase in this space. Bodily elements in the splash of, needles in the green spaces/ snow.	I believe the concept is beautiful and design elements will be a welcome addition to the area landscape. But no matter how beautiful something is, if it is not functional...it will fail.	31 to 64 years old
Media Screen, Water feature, access to future market, greenery	there are already too many skating rinks in the downtown area. limited parking (especially when the farmers market is there).	Creative art sculptures, creative benches (not just standard benches)	I would worry about traffic from Tim Hortons drive-thru so ensuring there is some sort of blockade to protect park-goers. I imagine much of the parking would be taken up by their customers and the neighbouring businesses customers. So parking would likely be an issue especially if the Mill Market is put there in the future.	31 to 64 years old
I love the location and how central it is to downtown. I can picture skating in the winter and then stopping by a downtown restaurant for something warm to drink afterwards.	There was nothing I could think of to change.	If I bring my kids there in the summer, I would likely bike there. A safe place to park my bike while the kids play would be great.	This is a great investment by the City and I look forward to using it with my family!	31 to 64 years old
love the multifunctional aspect, love the beauty of the design that will entice people to utilize the plaza & come together, a cool place to 'hang out'	Public art! Many may not view the lighting as art. As Ms Hilsinger mentioned there is little public art in the Soo, so adding say a decorative screen or mural would be nice	possible pop up boutiques or people selling their wares	Really proud to see this move forward and would love to contribute if possible with time, funds or work	31 to 64 years old
I think we need to have a skating rink and splashpad in the centre of our downtown business district.	Make it more attractive to senior citizen access and use.	No	Far too complex and costly at this time when the city has many CRITICAL needs such as housing for the homeless, more seniors long term care and homecare services and more staffing throughout our healthcare system.	65 years old or above
The concept has a lot of pluses of activity driven family outings	The improvement of design could be enhanced but incorporating small business outside of the farmers market. The downtown needs to be revitalized as it has already started to shape with new roadways and bike paths. A great compliment would be creating space weather in new hub or surrounding area for local businesses so we can build on shop local campaign.	Local business being involved. It's great for activities but would like to see more pop ups. Also where do patrons park my belief is to rid downtown of parking meters. My question I guess would be what if we placed parking meters where major box stores were what would effect be. So why do we take and affect our own small business. This will be a factor.	Parking, incorporate small business pop ups along side farmers market, but design does look promising	31 to 64 years old
It brings together existing ideas in one accessible area.	I think it's best to keep play areas further from business areas for deliberate visits, otherwise some parents might avoid the place altogether. After shopping, most parents are tired and want to go home, which is difficult if the children are refusing because they've already spotted and just begun climbing a play structure.	The plans mentioned a fire pit, and I'd just like to suggest building an arbour around it for days when wind and/or precipitation might be an issue. Sault College and Algoma U, for example, have fire arbours for ceremonial purposes, and store wood under their seating areas.	I like that instead of working to flatten the whole area, designers used some of the already existing elevations to create the two rooms. It means less time tearing up the place!	19 to 30 years old
Nothing	Scrape it	Shopping. We need more places to shop not a skating rink in crack town	Waste of tax payers money. Bring businesses to town. A skating rink won't bring money to our city. We need people to travel here...a skating rink won't bring anyone	31 to 64 years old
Nice idea to have a plaza however wrong location and we already have a splash pad and new downtown ice facility at old St. Marys Paper.	Just make a park/green space there for families. Do not reproduce what we already have. We have the tent theatre, a water park at Bellvue and rink at Esposito park and old St. Mary's	Not at that location	Should have a larger facility and multi concept facility at current Station Mall location which includes: A Fur Trade Post recreation, native arts and crafts, mill market, Fish and tackle shop, guided fishing tours, lazy river/canal system around Fur trade post that allows kayak, canoe lessons in the summer and a skating canal in the winter. This would access, tourism, local culture, First Nations Education for all and promote the local fishing activities and produce	31 to 64 years old
The rink is a great idea but why not create an oval rink with the centre area used in the summer for the splash pad activities.	See answer in question 1 of survey.	I'd like to see provisions made for outdoor cafes, restaurants etc.	This has to happen sooner than later as I live close to the downtown area and am seeing a severe deterioration of our downtown core. What ever is built will have to be policed as to keep it safe for all visitors.	65 years old or above
A way to get children back in the downtown core after very poor planning pulled the schools from downtown.	Although the design looks to be appealing. Conceptually the downtown core is still overridden with drug users and dangerous people. I will not bring my kids downtown for this reason.	Biohazard disposal bins	None	19 to 30 years old

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Open space. The skating rink	Dump the splash pad, which will discourage older people from gathering there. More open space could be useful in the summer for gathering and smaller events, especially those linked to events on Queen Street.	Public spaces in European cities usually have restaurants or cafes. It would be nice to have some food and drink here.	It's hugely over-organized. Too many permanent attractions that greatly reduce the flexibility that would allow multiple and varied uses of parts or all of the stage. For example, it would make a great site for Poutinefest but they'd have to work around water features, a stage and a zamboni garage.	65 years old or above
I like the splash pad/skating rink and the added greenery.	From the design there appears to be few shaded sitting areas that surround the splash pad.	I can not think of any other activities at this time. The skating rink/water feature would be a big draw for my family.	I do not have any additional comments at this time.	19 to 30 years old
Thoughtfulness of design elements mimicking local geological features. Water features are amazing for kids - as is the skating rink.	It looks good to me.	I'm not sure if they're already included but drinking fountains are always a plus and draw me places when I'm out for a walk.	It looks great!	31 to 64 years old
That it is downtown, central and near bus stops.	Don't understand the firepit and why no real seating around it or purpose and safety with people in the plaza. Not sure we need another skating rink to compete with the Mill Market. Is there a stage for entertainment with decent sound system and comfortable seating when needed? Will the Farmer's Market have character and room and parking like the buildings near the Mill Market?	Don't skate so wouldn't draw me there in winter. What foods would be available other than Tim Horton's next door? Maybe some unique cuisine or attraction e. g. the Beaver Tail shop at the Bondar Pavillion.	Looks like too much jammed in a small spot with little parking. I like the Farmer's Market 2 locations as they are both close together. The one at Mill Market has character and fits in with what the Mill Market is doing to promote tourism in the city. Don't need to compete with them with another skating rink.	65 years old or above
the idea	show how the farmers market integrates into the space	places to lock up bicycles	the space could use lots of trees and vegetation	31 to 64 years old
The skating rink looks amazing Lots of seating is important.	For fire pits, is there a place for wood storage or handing out?	Not that I can think of.	Would the rink be under-cooled? Would be a good idea to extend the season for skating overall.	31 to 64 years old
I love it. Very exciting mix of amenities for all season. Very good human scale and re-purposing a parking lot.	Nothing comes to mind.	Is there a public water fountain planned as well?	I am really supportive of this design.	31 to 64 years old
encourages activity downtown	no overhead wires on Bay St.!! Have an opportunity for small vendors to be able to set up booths on site -think of the Brewery district in Toronto where there are small vendor huts - those huts add something to the experience	3 or 4 outdoor chess tables	Good idea whose time is long overdue.	31 to 64 years old
Not much	Waste of money....nobody goes downtown	No	I think this is a waste of taxpayers money. Did we even get a chance to voice our opinion before the properties were bought?	31 to 64 years old
Rink	Year round ice.	Year round ice skating.	Need security	31 to 64 years old
Concept great. location terrible.	Move it away from the dreaded downtown area.	No	Relocate it to a safer area. Would never visit it.	Prefer not to say
I like the concept of making downtown a more vibrant space. It often seems like a ghost town when I visit the area during evenings and weekends. Late at night it is an area to be avoided.	eliminate the fire pit. eliminate portions which compete with private sector ... market building, farmers market area - private sector players are already providing these. eliminate unit pavers for accessibility/trip hazards. better integration with existing commercial developments. embrace tim hortons ... many plaza patrons will be going there anyway, so build in access instead of making it more difficult. move play area and the future market door away from the tim's drive-through. relocate or adjust the mech/change room building ... it's blocking too much of the plaza frontage - open this up and it will appear much more inviting from Queen Street.	no additional activities	Lighting design is too complex. Make lighting more traditional . no fancy in-ground lighting, keep it simple with post mounted lights and possibly overhead string lighting seasonally. I don't like the concept sketches for the mech/change room building. Vending area blocks view from the ice surface into the change area. washroom layout produces a large blind area/corridor - keep sight lines open - think parents/kids. Understanding that the survey is primarily intended to solicit comments regarding design, a commentary on the impetus for the project may be relevant. Although downtown revitalization is important and needed, the development proposed seems more like a politician's dream of a legacy project and the funds for it can be better spent elsewhere. Private sector players are currently providing and/or developing facilities for many of the proposed plaza activities - and they are paying taxes. Politicians in the meantime are cancelling or scaling back on projects involving more critical infrastructure such as needed McMeeken arena upgrades, roads, upkeep of existing facilities, etc. For some reason, this project appears to be taking on a priority among council and/or staff when they should be concentrating on other existing challenges. The space should be dressed up a bit with a limited budget (less than \$200k)- it could accommodate farmers markets quite easily, as well as a portable bandshell/stage on occasion. The capital budget, as well as the ongoing operations/maintenance costs for the proposed plaza would be more responsibly spent addressing other current needs.	31 to 64 years old
It's spacious and lots of different areas without being too much	Maybe adding a small building/kiosk for summer lemonade sales / winter hot chocolates	Bike parking !	Great job, thrilled with the plan! Go SSM!	31 to 64 years old
Nothing	Not spending a dime	Area looks too small to add much , looks like your going to need much more space than there is	Hoping there's going to be a great turn out doesn't seem to be as many kids around as there use to be , surveillance cameras all over will be a bonus , and security measures added	19 to 30 years old
Open spaces and a variety of activities for all ages; visually appealing	extend further south of Bay St. to bring in the river and marina	live street or stage performances programmed on a regular schedule like what has occurred along Queen Street during street closures; very popular	an excellent addition to a healthy downtown; well worth the effort and expense,	65 years old or above

What do you like about the concept design for the plaza?	What could be improved about the design?	The concept plan includes several elements, including a skating rink/water feature, public washrooms, a skate change room, a flexible gathering/event area, a stage and screen, a play zone, and lots of seating. Are there any additional activities not included in the current plan that would draw you and your family or friends to the plaza?	Please share any additional comments about the plaza design.	Please specify your age group.
It's something different and has a stage for events	Include a misting station to keep people cool in the summer and a water bottle refilling station to reduce waste	Splash pad.	Please include proper PA equipment and. Account for acoustics.	31 to 64 years old
The rink and splash pad sound like a good idea. Downtown needs something pretty and this design is exactly that.	I'm a little worried about parking.	Little eateries and interesting food options. Maybe some different cultures of food coming together. Use our new found diversity to continue the growth of our city as multicultural.	I would like to ensure that there will be security on site. My one concern is that it becomes a meeting ground for the troubled people in the downtown area.	31 to 64 years old
welcoming to tourists and locals	needs more info as to where it will be located beside queen and bay	equipment for seniors or adults to work out, like those seen at some nursing homes	brilliant idea,however downtown needs to be cleaned up, no one will want to use it if it is unsafe due to current downtown issues with drugs and crime	31 to 64 years old
Everything . I think it's fantastic. Always looking for sometime to do with my kids down , as I live right down . So glad I won't have to bus or walk far to do something with them	I don't know anything about design :)	Hopefully there's lots for young toddlers , so they can have fun too	Great idea . Can't wait till it's all ready	31 to 64 years old
seems like a good size and lots of seating for people	i saw one option for a fire pit, would there be more heating spots?	cool lights sculptures (art element)	na	31 to 64 years old
Including outdoor rink and areas for event tents	Consideration of temporary structures. Upgrade to mapping buildings and projectors to eliminate the need for a "movie screen"?	Public Art	Artists or designers should be commissioned at least as consultants for all of these structures. Contractors may be able to pull off the design, but will not be innovative in the layout for foot traffic, events and intervening behaviour.	31 to 64 years old
Stores	Better casino not a tent	More stores	Could be bigger	31 to 64 years old
Variety of program opportunities, green infrastructure, year-round design	What consultation was done in advance of arriving at this concept?	How does this space fit in with the broader facility portfolio of the City? Is there an operations budget associated with the design and build of this project? How can Queen Street businesses feel involved and integrated with this new space?	n/a	19 to 30 years old
Very welcoming to locals and tourists				
All of it. Love the skating rink and the seating.	As Councillor Hollingsworth said, lots of bike parking and a repair facility. Encouraging active transportation to the site.	None	We want to make sure there are integrated measures to prevent vehicles from entering the plaza to prevent any attacks (ex. planters, bollards)	13 to 18 years old
rink and playground and movie screen	make sure the playground part is unique. make it natural. Make it draw for the surrounding regions to bring their families. Maybe make it natural	i would consider a fire pit assuming the skating rink and change rooms are going to be staffed. Whistler has a lovely fire pit in their town square	Make it unique. Don't do cookie cutter. Use old canoes for seating, use cool features in the playground, put solar powered patio lanterns in the trees, provide good secure bike storage	31 to 64 years old
Nothing. It's a waste of money	Don't do it. Invest in a medical detox instead	BUILD A MEDICAL DETOX	it's a waste of MONEY. The BIGGEST WASTE OF MONEY. BUILD A MEDICAL DETOX INSTEAD. OUR PEOPLE ARE STRUGGLING. WE NEED BETTER SUPPORTS FOR OUR COMMUNITY	19 to 30 years old
Everything displayed.				
Public restrooms and how open it is	You should add a roller rink	A roller rink	Please add a roller rink	19 to 30 years old
Skating rink and concert area	Not sure is best location. Need to improve and renovate older buildings surrounding it. Better choice would have been across the street on Bay in front of civic center	Overhead walkway across Bay St. connecting to water front and hub trail	Nice idea..trying to improve downtown	65 years old or above
zcx	Xcz	Czxcc	xcvzc	65 years old or above
sdf	fsdf	df	fgdS	65 years old or above
fhj	df	k.v	bm...	65 years old or above
sadfa	asdfas	asdfas	asdf	65 years old or above
Super duper	Nothing, all good	Food	it's all good	31 to 64 years old
Looks Great	Integrate with adjacent buildings/farmers market building, play equipment	Those are all good features	It looks great	31 to 64 years old



## Rachel Tyczinski

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**Subject:** FW: Plaza

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**From:** Mary-Jane Burke  
**Sent:** Wednesday, April 20, 2022 3:05 PM  
**To:** Rachel Tyczinski <r.tyczinski@cityssm.on.ca>  
**Subject:** Plaza

I trust this letter will be forwarded to the Mayor and city council.

I just wanted to state, that myself and several other people I have spoken to feel that the Plaza is an unnecessary expense to the city, considering the roads and other necessary infrastructure needs to be the priority! If funds allocated to roads is being used for the Plaza, then this is a whole other problem.

At this point, it seems as though the Mayor and council, is trying to get this all pushed through as quickly as possible, since learning where some of the funding is coming from. Also, wants done before election, where it should be voted on by the citizens, since councilors not representing some of their constituents. My taxes have been going up and I don't think spending it on the Plaza is where I want my taxes supporting.

With all the controversy over the Plaza, I think more investigation is warranted before continuing any further. This Plaza is NOT a solution to cleaning up the downtown area.

Thank you for your time.

Mary-Jane Burke

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**Rachel Tyczinski**

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**Subject:** FW: Concerned Tax payer

Sent: Monday, April 25, 2022 7:36 PM

To: Paul Christian <p.christian@cityssm.on.ca>; Sandra Hollingsworth <s.hollingsworth@cityssm.on.ca>

Cc: City Clerk <cityclerk@cityssm.on.ca>

Subject: Concerned Tax payer

Good day

Now is not the time to build the downtown plaza. The Sault has too many other issues that need to be dealt with first.

Sault tax payers should have a voice and from what I am hearing, most agree it should NOT be built.

We need to get the Sault back to a safe and healthy community like it once was. 8 million dollars definitely could help get us there.

Please, NO plaza

Thanks

Vick Gilmar

## The WEB

Welcome to the web of Sault Ste. Marie. Literally speaking, if you drive all of the streets between **Wellington Street, East Street, and Bay Street**, all the way west to the steel plant, this is what I call the WEB. Just as in the spider analogy, many of our citizens are struggling in this downtown area and their quality of life is less than most in our community. The Downtown Plaza will be at the heart of the WEB.

As a downtown property owner and founder of a new support organization called Lodge 137 Inc. I work with those who are experiencing homelessness, urgent housing, and active addictions. I provide zero gravity lounge chairs for resting, a washroom, shower, snacks, WIFI, telephone, computer use, printer, housing applications, job postings, life coaching, beverages, a place to warm up, basic hygiene, warm accessories, community referrals, harm reduction, first aid, art supplies, notebooks, journals, wellness events, training, advocacy, and more. I am doing this as a privately funding venture, with contributions from others who also want to help.

I am writing to you today regarding our concerns with the Downtown Plaza. I was declined the opportunity to bring a delegation or speak at the upcoming council meeting to provide public input. I understand that a further increase to the budget is once again pending, and I would like to provide my thoughts on the matter, before your next meeting.

I spend 5-7 days a week with members of Lodge 137 who are living a lifestyle that most of us would not be able to handle. I have over 200 members to date (and growing), in only the last four months. They come freely through my door to request help for everything from the use of a phone, to first aid, to something to eat, to a shower. They are tired, stressed, often under the influence, or experiencing despair. They have often not eaten in days, showered in weeks, or had a home in months or years.

With a group of caring volunteers, peers, and college placement students, we provide respectful and empathic service to their needs and help in any way that we possibly can. We have assisted with resumes, bus passes, band aids, housing, hats, socks, gloves, a listening ear, and more.

On that note, the Downtown Plaza project has become a source of conversation and extreme frustration. If only the same amount of passion, resources, time, money, attention, and effort could be directed to address our issues of homelessness and addictions, we could potentially put a dent in this dire situation. Also, how successful will another venue be if the current downtown stigma is not addressed?

Most citizens who are not working or living with those who are struggling may be oblivious to this plight. In all fairness, not everyone is exposed to, understands, or is involved in any way with the life and death situation facing some of our citizens. Many judge, get frustrated, become victims of theft, property damage, or otherwise and choose to label or ridicule those who they see as perpetrators of the offences. This is in no way excusing of any behaviour that is criminal or problematic. I believe, though, that we have to provide a healthy environment for individuals to thrive; they need to be heard.

What is interesting is that 99% of my interactions with members are cordial, polite, and respectful. They take care of my belongings, my space, my washrooms, and my property. They are appreciative, thankful, helpful, and clean up after themselves. They assist with garbage, wiping down chairs, cleaning countertops, and keeping areas tidy. They bring their friends, they say kind things, make coffee, and help each other. Together, we problem-solve crisis on a daily basis.

This group of individuals has created their own network and community among themselves, in order to survive. They somehow manage through nights on the street, being beaten up, sexually manipulated, robbed, freezing, living in poverty, being drugged, being trafficked, being abused, overdosing, or living in conditions that we could never even imagine.

Many can't trust authority, police, or agencies because they have been discriminated against, hurt, violated, talked down to, abused, victimized, assaulted, discriminated against, bullied, or marginalized by those who are supposed to be helping.

We are talking about individuals who are parents, grandparents, former business owners, former employees, former medical staff, college and university graduates, former homeowners, and more. There are many reasons that people end up homeless or suffering from the medical disease of addiction. They all have stories that would make most weep and some have brain and mental health conditions that impact their ability to thrive.

Here we are today, though, as among all of your other roles, you have decided to represent the citizens of Sault Ste. Marie as council members. You have all put up your hand to be the voice of the people who live in this city. Many of those citizens are complaining about crime, property standards, fear, discomfort, and the root and problematic issues facing Sault Ste. Marie.

Many are questioning the costs for the plaza while complaining about the condition of our streets. The recycled asphalt is not holding. The anticipated savings of recycled asphalt is resulting in crews having to repair the same pot holes, over and over again, which is an absolute waste of tax money, human resources, and wages. At our former home on Carpin Beach Road, the city crews would repair the same several holes repeatedly, as rain or normal use would turn the asphalt back to gravel. The product the city is using is not working and needs to be upgraded.

My main concern; however, is that I implore you is to stop the madness of this Downtown Plaza project. If this project can be stopped, please do that and put it on the backburner until the Covid aftermath has passed, at minimum. If contracts are already signed, then refuse further budget increases. If only part of the project has already been committed to legal contracts, then work within the existing budget to do the project by reducing costs in other areas or doing the project in phases. Start with the part of the project that doesn't already exist in the downtown.

We already have outdoor staking rinks, concert venues at GFL Memorial Gardens, Bellevue Park, Mill Market, the Roberta Bondar Tent, the Hub Trail, the Canal District, The Machine Shop, parks in front of the Public Library, Art Gallery, and Casino, etc. The plaza is primarily replacing or adding to things that already exist in the downtown.

To an outsider, this seems as if common sense is not prevailing here and many say this is either ego driven, someone made a promise that they are intending to keep at all costs, someone stands to benefit, or the decision-makers are out of touch with the reality of what is happening in our downtown core. I have yet to hear of one person who is in support of this project, other than those directly involved in creating it.

The Downtown Plaza is a recreational/entertainment venue. People are literally sleeping outside, Covid has brought this to a head, and many do not have their own bed, or a place to call home. City staff, departments, and organizations have spent thousands upon thousands of dollars in wages and time

focusing all of this attention on a downtown plaza that may have been a good idea in 2020, but since Covid, has lost its luster. Public opinion is majority against the plaza project. Just ask the citizens in your ward.

The project is seen as the elites not in touch with the true needs of the community and appears to be someone's pet project that will line the pockets of the construction companies that already dominate the market. Do you really want to be known as a council that is so out of touch with reality?

Please drive around the WEB. Really look at the condition of the houses, the garbage, the debris, the property standards of many of the residential properties. Really look at the empty, boarded up, and vacant commercial and residential spaces. Who wants to park their nice vehicles in the downtown for events? Who feels safe walking around at night, in the downtown core?

Although I do, I love being downtown, I love the boardwalk, and I love the waterfront, I know that many do not. Here are a few things that may be able to be done to address some of these issues:

- Change C2 Commercial Zoning to remove the clause about no residential units on the main level. This will allow many commercially zoned buildings to convert to residential units, or mixed residential/commercial to assist with the dire housing market
- Allow a no cost permit for certain times of the year when inspectors are more readily available to encourage property owners to upgrade their properties
- Ensure that inspections are done in a timely manner so that property owners are not held up and delayed by the inspection process, especially when it comes to creating more housing
- Have city garbage pickup for larger items, more garbage than fits in the bins, etc. to assist those without vehicles to go to the landfill, especially in the downtown core, to be able to rid of the garbage and debris in homes and properties
- Ensure unsafe and uninhabitable properties are getting follow-up by the City, as they become safety concerns and eyesores in the downtown
- Provide more incentives for additional affordable and healthy housing. Affordable means \$500/month range for the thousands of clients currently living on Ontario Works
- Ensure there are enough year-long shelter beds for the need, are low-barrier, respectful to clients, have locked personal storage, and have properly trained staff who are effectively able to deescalate volatile situations
- Plan for and track the progress to build at least 300 supportive housing units in Sault Ste. Marie so that those who are lacking the life, social, and housing skills to stay housed can be assisted on a daily basis
- Plan for the thousands of extra students who are being attracted to college and university in Sault Ste. Marie, as most of the affordable units are now being occupied by students (many have several students crammed in one unit)
- Change by-laws and policies to allow for land to be divided into smaller lots for building new homes, which will result in additional property taxes, permit income, and jobs
- Change your tender process to diversify to include smaller, local companies, who can benefit from subcontracts or portions of the project, instead of awarding the contract to one or two large companies only

- Provide incentives for beautifying, cleaning up properties, encouraging affordable rental units, repurposing commercial to residential buildings, encouraging mixed commercial/residential buildings
- Provide a large enough 24-hr grassroots community drop-in centre location (using a vacant downtown city property, with no rent) for those who are experiencing homelessness and active addictions or support grassroots organizations so that we can do it with proper resources (Lodge 137, in partnership with other organizations, can take the lead on this with college and university student placements, and volunteers, using the current Lodge 137 support model that is working)

I know that some of these items require support from other levels of government or sponsors or donors, etc. but considering how much has been raised for the Downtown Plaza, there just needs to be a shift in priorities. What is more important for the future of our city?

The obstacle is not that these things are not possible. The obstacle in Sault Ste. Marie is that there is not the will to create solutions. It is not enough to pass the buck to a different level of government, every time we talk about mental health, addictions, or housing. Crime will go down, paramedic services will go down, policing costs will go down, etc. when we focus on healing those who are struggling the most.

If the same effort into the lobbying, the fundraising, the millions of dollars, the time, the attention, and the focus went in to solving our dire housing and addictions crisis in Sault Ste. Marie that has gone in to building an entertainment/recreational venue such as the Downtown Plaza, then there is hope for this community.

If this next budget increase to the Downtown Plaza is approved, without the same level of commitment to the core and root issues plaguing the WEB of Sault Ste. Marie, then your council may be known as just another group of privileged and entitled bureaucrats to let down the citizens of Sault Ste. Marie. I know that you are all in this role to make a positive contribution and want to improve our community.

You are a highly intelligent group of people who can make a difference in Sault Ste. Marie, whether you are on your way out of politics, or will be around a long time. I dream of a downtown that resembles many other communities who have revitalized their downtown core. I dream of clean streets, young families buying up the more affordable houses in the WEB so that we can refresh, renew, and revitalize the homes and streets.

I dream of all of our citizens being housed in a place that is safe, clean, energizing, and supportive. I dream of services being available for everyone who decides that they are ready to get healthy. I dream of businesses in the downtown vibrant and successful, with lots of foot traffic, shopping, and events. I dream of being able to fill the downtown of Sault Ste. Marie with all citizens feeling safe, enjoying the recreation and spaces that are fun and healthy.

With the number of social services and support agencies in the downtown of Sault Ste. Marie, those who are currently visible, homeless, or experiencing addictions will not be going away any time soon. The WEB are all of the streets that connect all of these services. There are almost as many service agencies in the downtown as small businesses. It is best to come up with a way to involve them in rebuilding the downtown. We will even offer regular clean up in the WEB, with our members, to work on the rebuild.

All people want is to know that our leadership is going to bat for the long-range vision of our community and truly in touch with the pulse of our community. This plaza project has made so many people lose faith. Our community is in trouble.

This process of healing needs to be initiated and started by a courageous majority on council who will take the lead and make a committed decision to make renewing the people of our downtown a priority; not just the infrastructure. Please vote down this next Downtown Plaza budget increase, and please implement any idea you can, to change things up for the downtown core.

Julie Hryniewicz – Lodge 137 Inc.



Sherry Woodcock and  
Byron Woodcock  
290 Lake St.  
Sault Ste. Marie  
ON P6A 4B4

Dear Mr. Mayor, Mr. or Madam Chairperson, Council Members,

Myself, Sherry Woodcock and my husband, Byron Woodcock, would like to express our total disagreement of the construction of the Downtown Plaza, which, in our opinion, is a luxury we simply cannot and should not afford at this time.

We suggest that this project be terminated, in light, that our city trustees may focus on the immediate and necessary return of the monies that were awarded to our city from the GTF and the CCBF, to better serve the immediate infrastructure initiatives, with prioritizing, our city roads, and ‘the cleaning up’ of the delinquent and criminal activities, in our downtown areas. Addressing both initiatives, would bring peace of mind, safety and aesthetically pleasing cleanliness, for our citizens and tourists, while frequenting businesses, hotels, restaurants, the boardwalk and other gathering places alike.

**THE INAPPROPRIATE ALLOCATION OF ROAD FUNDS:** Our city leaders, made the decision, to take funds from the road’s initiatives, and allocated those funds, to the Downtown Plaza, knowing the desperate need for road repair and maintenance in our city, for which the roads budget has been ‘zeroed out’ for the past number of years. These allocated monies, were/are, awarded to our community from the Gas Tax Fund (GTF) and also from the CCBF (Canada Community Building Fund, which is the Gas Tax Fund renamed, As of June 29, 2021,) (Gas Tax Fund renamed the Canada Community-Building Fund CCBF ) <https://www.infrastructure.gc.ca/prog/gtf-fte-tab-eng.html>

**SAFETY FIRST (Roads):** Every motorist and every pedestrian, especially children, and seniors alike, are at risk each time they leave their place of residence, school, doctor's office etc. In the case of a motor vehicle driver, including motorcyclists.... Talking on the phone and/or texting is illegal when driving, due to the division and distraction of attention for the driver. PERIOD.

Having to negotiate and navigate through dangerous, deep, dark and very large, potholes, especially after sunset, is in fact a forcible distraction for drivers. Simply based on the neglect of repair and maintenance of our road ways, a driver, may not be able to see a pedestrian, a child, an animal or another vehicle, in time, during their temporary period of distraction. Drivers are at risk for being criminally liable for damage to others, to property, **including** possible loss of life or bodily impairment.

**HELD HOSTAGE: CLEAN UP THE DOWNTOWN AREA:**

No detailed explanation is necessary for this initiative. Only to say that, criminal activity, threatens everyone and reduces social and economic value in any city, not to mention the undertow of mental stressors, based on fear. Addiction and 'addiction related activities' are hostage takers and holders, of not only residences and business owners but, also of the addicted person themselves... They are hostage to their addiction and a city becomes hostage to the addicted. And that is how it works...

**Safety should be the priority:** of our council for every community member and visitor in our city. By making safety the priority, municipal leaders will be setting a precedent that will be the example for other municipalities to emulate.

We implore you Mr. Mayor, Mr./Madam Chairperson, Trusted Members of Council to bear this in mind.

With considering the purest of virtue and highest standard of moral responsibility, as community members, myself and my husband, as we cannot speak for others, it would give us great confidence, to be able to affirm that our trusted council and mayor, will immediately bring forth the

adjustment in our budget, that will be afforded the community the invaluable promise of 'safety first' for our road and the 'cleaning up of the downtown area'.

If we do not have the luxury of 'safety', then we have no luxury at all. Not for ourselves and certainly not for any tourist or visitor to our city.

The Downtown Plaza is not affordable at this time, offers no potentiality for generating new revenue, does not provide employment, and will be a burden of debt for its daily upkeep and annual maintenance, for years to come.

Thank you.

Sherry Woodcock  
Byron Woodcock

[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]  
[REDACTED]

## Rachel Tyczinski

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**Subject:** FW: The Downtown Plaza MUST NOT be funded at this time!  
**Attachments:** Downtown Plaza Attachment.docx

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**From:** Margo Dale  
**Sent:** Saturday, April 30, 2022 8:36 AM  
**To:** City Clerk <[cityclerk@cityssm.on.ca](mailto:cityclerk@cityssm.on.ca)>  
**Subject:** The Downtown Plaza MUST NOT be funded at this time!

### **ENOUGH!!!**

Funding this Downtown Plaza at this time in our history is irresponsible.

You are putting the cart before the horse in attempting to build the Downtown Plaza at this time.

Taken from the project rationale, as prepared by Tom Vair, for Monday's City Council meeting:

*Finally, and perhaps most importantly, the health of a community's downtown is...one of the most important factors.... use(d) to assess the health of a community.*

*Downtown areas play a central role in defining the character of our city.*

It is common knowledge that the outward symptoms of our addiction/mental health/homeless crises are obvious in the downtown area. These symptoms are not going to magically disappear just because millions of dollars of infrastructure is built there.

Common sense says that that there is a logical order of events.

Unless and until the underlying causes of these crises have been addressed, then the Downtown Plaza plans must be put on the shelf.

\*Other projects must take priority because they involve saving lives.

\*Families and tourists will not feel comfortable in even visiting the Downtown area no matter what activities are there.

\*Any infrastructure that is built would be a target for vandalism.

\*Businesses are not going to open there because of vandalism and reluctance of customers to go there.

Several times already, city staff has come to council with an overrun. History says that there will be more overruns in order to complete the project. Is this an indication of lack of attention to detail in the plan or a deliberate attempt to get a buy in because of a lower price, counting on acceptance for further expenses because of the initial investment? Either way, we loose.

Since the inception of the Downtown Plaza, the city staff have been adamant that all the planned elements are vital to achieve the desired outcomes. That is probably true. If it is worth doing, it is worth doing right. They have learned from mistakes made previously. Over the years, the City would have experienced significant financial benefits by the proposed Olympic sized swimming pool with provisions for spectators. At the time, in order to further cut building costs for the pool, the planned

insulation material was replaced by a different material only to result in major expenses shortly after because the original material was chosen for its particular, necessary qualities. The downsized waterfront fountain became an embarrassment as it was smaller than the fountain in a considerably smaller nearby locality. When compromises are made, especially on a short time line, mistakes result. The go to political response is that funds from some sources can't be used for other different types of projects.

There are solutions to our problems that will require funding. We can't be overextended. It is vital that we position ourselves so that we are open, ready and able to take advantage of opportunities as they arise. Some funding opportunities are contingent on having funds available as a prerequisite to apply.

It is reasonable to assume that the reputation of the entity asking for money as a grant or loan from various levels of government or lending institutions, is taken into consideration. Money sources look at how much you owe and where your spending priorities have been. Since our drug problems have been the focus of a national television report and our statistics for opioid use, addiction, mental health issues, homelessness and suicide rates are all higher than the provincial averages, prioritizing spending money on another wading pool, another outdoor performance stage (we have 2 others), another outdoor skating rink (we have many) and a high-performance sound system, would seem to be misguided to most observers.

Taken from the project rationale, as prepared by Tom Vair, for Monday's City Council meeting:

*"The plaza project is a critical component of the downtown revitalization strategy."*

Even if that were true, it is NOT the first step that is required in this process.

Sault Ste. Marie is experiencing several crises and we must demand they are treated as such.

Mature decision making considers prioritizing needs before wants.

The unprecedented situations Sault Ste. Marie faces regarding the opioid use crisis, addiction crisis, mental health crisis, homelessness crisis, climate crisis, suicide rate and food insecurity demands that we be concerned and totally focused on needs not wants.

The Downtown Plaza MUST NOT be funded at this time!

## **WHAT DO WE KNOW FOR SURE?**

### **CHALLENGES:**

**HOMELESSNESS:** Homelessness is up over 250% in Sault Ste. Marie in three years. A report to the District of Sault Ste. Marie Administration Board in Nov/21, stated there are 244 individuals who identify as homeless in our community. That is an increase of 262 percent.

**OPIOID CRISIS:** According to Algoma Public Health, Opioid-related mortality in Algoma is higher than the average for Ontario.

Sault Ste. Marie Police Service Chief Hugh Stevenson, speaking with members of the Police Services Board:

"The use of the naloxone and the increase thereof that you've seen, as well as the crimes of robbery and violence in our community are...related to a public health issue, and that is long-term drug usage ...— and we just have to do more."

"People who are dependent on opioids and other substances have a health problem – often described as addiction. Addiction is not a crime. It is not a moral failing. It is a health problem. According to Dr. Jane Philpott, former Minister of Health, the drivers of problematic substance use are well known. They include: stigma and discrimination, poverty and the absence of social supports, isolation, rejection, abandonment, abuse, conflict, and mental illness."

**MENTAL HEALTH CRISIS:** The Sault & Area Drug Strategy 2019 states, "...The death by suicide rate as well as the mental health and addictions hospitalization rate (in Sault Ste. Marie) surpasses provincial rates." Since then, it has gotten worse.

**FOOD INSECURITY:** Poverty is very real in our community and families and individuals are making impossible choices like whether to put food on the table, pay the rent or pay for medication. More than 11,000 people in Sault Ste. Marie struggle with food insecurity and poverty, creating a serious impact on the physical and mental health of our community. Jane McGoldrick reports that Harvest Algoma is actually doing about 1,700 meals each week.

**CLIMATE CRISIS:** With a global pandemic, wildfires, increases in intensity of hurricanes and typhoons, expanding drought, flooding, dangerous air quality, and individual extreme events from tornadoes to heat waves, people have gotten the message that the climate crisis is an emergency here and now.

It is a scientific fact that the critical time to address Climate Change is 2030 -only 8 years away. The climate crisis presents an imminent fight for our lives. Decisive, committed action must be started now to implement the changes that are required.

There is no time for excuses.

The time to act was twenty years ago. But now that the abyss is within sight, the last thing we need to do is keep marching towards it.

### ***What MUST be done?***

These crises can be separated into 2 parts.

Part A - addiction, mental health, homelessness

Part B - climate crisis and food insecurity

#### **Part A: ADDICTION, MENTAL HEALTH, HOMELESSNESS**

Addiction, mental health and homelessness is a collection of complex, overlapping crises. With that in mind, The District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) has been extremely prudent in starting construction of one building which will house the various agencies/supports needed to address the causes of the problems. This is a huge step forward, as it will allow each client to have a treatment plan geared to their particular needs and their barriers to success addressed in the same building.

Counsellors would create and manage an individual treatment plan for each client. The counsellors would have direct access to the network of 42 agencies already established by The Algoma Leadership Table and the Social Equity Action Team in its Municipal Community Safety and Well Being Plan 2021-2026.

At the same time, The District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) has been extremely prudent in preparing a building which will house those who are homeless or vulnerably housed. The DSSMSSAB knows it is vital to have trained counsellors at this location 24/7.

These counsellors would work in close liaison with The Algoma Leadership Table's 42 agencies. This housing would offer clients individualized supports rooted in harm reduction and skill building with an overarching goal of social and community integration.

This results in a totally client centred approach, which has been proven to be the most effective for client success and allows the most efficient, effective use of the total system of resources.

Even though solutions are forthcoming, because the effects of addiction, mental health and homelessness has become so pervasive in Sault Ste. Marie, resolution of these issues will need time.

To manage the current situation, Sault Ste. Marie NEEDS more police officers. We need all our police officers trained in the Mental Health First Aid Course set up by the Mental Health Commission of Canada and racial profiling. We need mental health workers to travel with officers for domestic violence/mental health concern calls. (More in the attachment listed alphabetically under Mental Health First Aid Course) The joint responsibility of initiation and regular review of the Municipal Community Safety and Well Being Plan 2021-2026 will be primarily led by the Sault Ste. Marie Police Services with the support of the City of Sault Ste. Marie. The Police Department needs more funds.

### **PLAN B: CLIMATE CRISIS AND FOOD INSECURITY**

When the City Council assumes the leadership role, it serves as a motivator for city staff, citizens, funders, local media to buy in and help build the momentum needed to create a paradigm shift which will fuel the completion of action items.

I am sure if the same level of dogged determination, enthusiasm, level of commitment and creative book keeping was applied to the climate crisis and food insecurity solutions by the city staff, the vital action plans would be initiated quite quickly.

There are many very talented citizens in Sault Ste. Marie that have the expertise, skill sets and experience necessary to do a remarkable job. Grassroots power can and are doing incredible things around the world. Working together towards common, positive goals, building a team spirit of co-operation and enthusiasm will promote improved mental health. That is what Sault Ste. Marie citizens need especially at this time when issues around the virus, addiction, mental health, homelessness and food insecurity have downed our spirits.

If asked and given the opportunity, the citizens will become very creative. As they see the Community improving, it will be an incentive for more participation in more action items.

### **CLIMATE CRISIS**

#### **GREEN SPACE**

\*We NEED to plant trees using Miyawaki forests theory

- The trees in a Miyawaki forest absorb 30 times as much carbon as a normal forest.  
(More in the Attachment -Miyawaki forests)

- Little Forests Kingston has provided city residents with aids to use this technique in town. They are using parks, strips of neglected public land.

\*We NEED to plant pollinator gardens.

In many Dutch cities, you can now find things like 'bee hotels,' 'bee stops,' and 'honey highways.' These are vital initiatives that are keeping urban bee populations from dying off! (More in the Attachment under Bees)

Emily Cormier could organize a committee to make these happen:

- \*Travis Reid -Parks Division
- \*Head of Forestry & Horticulture Division
- \*Representative from FutureSSM- mandate: a holistic four pillar approach to supporting community resilience that includes Cultural Vitality, Economic Growth & Diversity, Environmental Sustainability and Social Equity
- \*Erik Emilson -Natural Resources, Environmental Sustainability Committee member
- \*Pedro -Plant & Soil Ecology, Algoma University, Environmental Sustainability Committee member
- \*Representatives from Clean North and the Sault Naturalists -community involvement and resources to rally community volunteers
- \*Representative from Invasive Species Centre -a source of the types of bees here & their preferred flowers

## **BUILDINGS**

\*We NEED a community retrofit fund for S.S.M. (Better Homes)

\*We NEED to build net-zero and sustainable design buildings (More in the Attachment under Sudbury is building a net-zero and sustainable design building.)

Travis Anderson and Dave Ellis have been doing research on these issues.

\*We NEED electric vehicles charging stations.

## **ENERGY**

### **Solar Panel Parking Lots**

Corporate campuses, hotels, malls, schools, sports arena parking lots are some of the places that have added solar panels to their parking lots. The solar panels generate cheaper power for the buildings. The canopies increase vehicle fuel efficiency as they stay cooler underneath the shade, reducing the need for the air conditioning, saving energy and expenses. Electric vehicles can be charged in the plug-in ports. The asphalt and concrete that compose the parking lot absorb the sun's energy and retain heat which is one reason cities remain so hot.

(More in the Attachment under Solar Options for Municipality-Owned Parking Facilities)

## **TRANSPORTATION**

\*We NEED to purchase only vehicles that are highly efficient and run on zero-carbon and renewable energy fuels.

\*We NEED to develop and maintain bike friendly infrastructure (e.g., bike lanes, trails and racks)

\*We NEED electric vehicles charging stations.

Vancouver's battery-electric buses charge in just five minutes. These zero-emission buses were made by Canadian e-bus manufacturers and will cut pollution, fuel costs, noise, and exhaust. Each bus is expected to cut 100 tonnes of emissions and save \$40,000 in fuel costs per year compared to a conventional diesel bus.

## **WASTE**

South Korea recycles 95% of food waste. Waste collected is squeezed at the processing plant to remove moisture, which is used to create biogas and bio-oil. Dry waste is turned into fertiliser that is helping to grow the country's urban farm industry or animal feed. The number of urban farms or community gardens in the capital city has increased sixfold in the last seven years. Recycling food

waste saves the country up to \$600,000 dollars that would otherwise have been used to process it in a landfill or sewage plant. ( More in the Attachment under Waste)

We must prioritize. We must be pragmatic. We must collaborate to make a game plan of action items. Then we work together to make it happen. TEAM. (Together Everyone Accomplishes More)

#### BUILDING CODES AND ZERO-EMISSIONS NEW BUILDINGS

We need to make sure future buildings do not produce carbon emissions. We need building codes or municipal standards that mandate all new buildings to be net-zero emissions within the next few years and specific policies for moving away from using fossil fuels such as natural gas in buildings.

#### LOW-CARBON TRANSPORTATION AND ZERO-EMISSIONS VEHICLES

We need to move to zero-emission vehicles (including transit and school bus fleets) as quickly as possible. Many cities and provinces in Canada already have mandates for 100 per cent zero-emission vehicle sales, some by as early as 2030. Municipalities can install charging infrastructure and require new buildings to be electric-vehicle ready.

#### LOCAL, DISTRIBUTED RENEWABLES

To meet our climate goals, all new energy must be renewable and free of carbon emissions. Solutions like rooftop solar, energy storage and community- or Indigenous-owned renewable energy projects can play an important role in your local plan, particularly in provinces with a significant amount of coal- or gas-fired electricity.

<https://davidsuzuki.org/what-you-can-do/top-solutions-decreasing-emissions/>

It's time for concrete, specific language. We need to heat the air inside our homes and buildings using electricity, not oil or gas. We need to invest in heat pumps, proper insulation and solar power. We need to move goods and people using electric motors, not gasoline or diesel. We need to invest in bike racks and electric vehicles charging stations.

It is imperative that we invest our money and labour resources in ways that will address the current crises we face.

Decisions to make purchases must be made with the focus on whether it contributes to addressing the climate crisis problem or not. At this point, any purchases that don't contribute towards the solution are part of the problem and we can't afford it. That includes designating spending of potential money that will come to us from any source in the future.

The Downtown Plaza MUST NOT be funded at this time!

Sent from [Mail](#) for Windows

## **ATTACHMENT: (alphabetically)**

### **The Algoma Leadership Table**

The Algoma Leadership Table is composed of 42 representatives from school boards, post-secondary institutions, the health sector, social services and emergency services. Along with the Social Equity Action Team, it was authorized by city council to create the Community Safety and Well-Being Plan, mandated for all municipalities by the Province of Ontario. Input was also received from community members and staff from various organizations.

The idea is to ensure that municipalities have a footprint and can coordinate work between agencies and services and ensure that there are no gaps or overlap of services.

### **'Bee hotels,' 'bee stops,' and 'honey highways.'**

Human development like urbanization and industrial farming are responsible for a ton of lost plant and animal life -- degradation of habitats, loss of food sources, and proximity to humans and their roads, pesticides, and pollution have taken a huge toll on biodiversity. But for bees and other pollinators, at least, we have ways to make our human-dominated environments way more hospitable!

Made up of nearly 20,000 distinct species, the global bee population makes up a huge percentage of pollinators who are responsible for supporting the reproduction of almost 90% of all flowering plants, and nearly 70% of crops.

In many Dutch cities, you can now find things like 'bee hotels,' 'bee stops,' and 'honey highways.' These are vital initiatives that are keeping urban bee populations from dying off!

'Bee hotels' or 'bee bed and breakfasts' are constructed from bamboo and other hollow plant trunks and stems, and give bees who are busy pollinating a place to rest and nest.

'Bee stops' are mini gardens of native plants that are built on top of bus stops, otherwise unused and often unattractive spaces, bringing beauty to urban landscapes and food sources to urban bees.

The Honey Highway initiative works with cities to plant wildflowers in normally un- or underused spaces next to roads, waterways, and train tracks, again bringing beauty and bees in one fell swoop.

These initiatives aren't just beautiful ideas -- they are proving really, really effective. Amsterdam, for example, saw a 45% increase in solitary bee species between 2000 and 2015. More recently, thousands of Dutch citizens from many different cities participated in a bee census, spending time in their own gardens and backyards observing and counting bees. A combination of the data showed that over the years, bee numbers have remained steady!

## **Buses**

Clean Energy Canada | 2019

Vancouver is plugging into the future with battery-electric buses that charge in just five minutes. These zero-emission buses were made by Canadian e-bus manufacturers and will cut pollution, fuel costs, noise, and exhaust. Each bus is expected to cut 100 tonnes of emissions and save \$40,000 in fuel costs per year compared to a conventional diesel bus. This two-and-a-half-year bus pilot project is part of a pan-Canadian initiative led by the Canadian Urban Transit Research and Innovation Consortium (CUTRIC).

<https://cleanenergycanada.org/all-stories/vancouver-is-plugging-into-the-future-with-battery-electric-buses-that-charge-in-just-five-minutes/>

## **Mental Health First Aid Canada**

Programs: basic, police, adults who interact with youth, First Nations, Inuit, Northern Peoples, Seniors, Veteran Community

“Mental Health First Aid is the help provided to a person developing a mental health problem, experiencing the worsening of an existing mental health problem or in a mental health crisis. Just like physical first aid is provided until medical treatment can be obtained, MHFA is given until appropriate support is found or until the crisis is resolved,” the Mental Health Commission of Canada states on its website.

Mental Health Commission of Canada

<https://www.mhfa.ca/>

## **Miyawaki Forests:**

There has been particular focus on planting Miyawaki forests in urban environments as there are significant benefits to tree planting in towns and cities, and this method maximises the space available.

\*Trees in a Miyawaki forest grow up to ten times faster at around a metre per year, reaching a stable multi-layered forest community in 20 to 30 years instead of hundreds of years

\*The trees in a Miyawaki forest absorb 30 times as much carbon as a normal forest because it's so densely planted, the trees grow more quickly and there are 30 times as many.

\*The Miyawaki method has been successful where other planting projects have failed, due to high survival rates.

\*Native trees thrive in the conditions to which they are adapted and are more resilient to environmental changes.

\*Miyawaki forests have been found to have far higher biodiversity than neighbouring woodland, on average 18 times higher.

\*Little Forests Kingston (using Miyawaki forests theory) has provided city residents with aids to use this technique in town. They are using parks, strips of neglected public land.

## **Solar Options for Municipality-Owned Parking Facilities**

Elevated shade structures or Carports help keep cars dry in inclement weather, provide security from sun and hail damage, and keep cars cooler in hot weather. But the structures can also be used as the racking system for a solar installation, maximizing the utility of the space by adding energy-producing value.

Municipalities can pay for the installation of the solar panels over the parking lots or on the roofs with its own funds. Energy generated is used in the associated buildings. Ultimately, throughout the life of the solar energy system, the Municipality will save on energy costs.

Municipalities and/or parking facilities without access to upfront capital have the option of financing a solar energy project through a power purchase agreement (PPA), which is a mechanism through which a third party pays for the installation of the solar system and takes on all finance, design, installation, ownership, and maintenance costs. This third party then pays the savings forward by selling the power back to the parking facility owner at a predetermined, economical rate. The benefit of a PPA is that it allows parking facilities to enjoy the immediate cost savings and environmental benefits of a renewable energy system without the upfront costs, while third-party investors bear all financial risk and maintenance costs. When the agreement comes to a close, the facility owner has the opportunity to renew the PPA, purchase the system outright at fair market value, or have it removed at no charge.

... Another method is to rent the roof space of the canopy to a solar project developer. This is, in effect, the same idea as having a tenant, only this one is not under the roof as much as it's positioned atop a parking lot or garage. The tenant—a solar developer, an independent third party, or a partnership between the two—installs and owns the solar installation. The tenant obtains a contract to sell the clean energy to the local utility, then installs the system, generates revenue from selling energy to the utility and pays rent to the facility owner for use of the space and add a consistent revenue stream to the bottom line. This arrangement has no effect on the facility operations.

<https://www.parking.org/wp-content/uploads/2016/01/TPP-2013-11-Let-the-Sun-Shine.pdf>

### **Sudbury is building a net-zero and sustainable design building.**

Sudbury is building a net-zero and sustainable design building after a feasibility study assessed the energy performance sustainability options as well as non-energy sustainability features that consider the site, water usage, material use and indoor environmental air quality.

The study found that they should pursue net-zero carbon and LEED silver certification to reduce greenhouse gas emissions, demonstrate an enhanced level of environmental performance and meet global standards in green buildings.

The study was carried out by Fluent Group, a sub-consultant of WZMH Architects, the architectural and engineering consultant for the building project.



A view of the proposed Junction East project. YOUTUBE IMAGE

## **WASTE**

South Korea recycles 95% of food waste. Waste collected through the scheme is squeezed at the processing plant to remove moisture, which is used to create biogas and bio-oil. Dry waste is turned into fertiliser that is helping to grow the country's urban farm industry or animal feed. The number of urban farms or community gardens in the capital city has increased sixfold in the last seven years.

The city government provides between 80% and 100% of the start-up costs, and now has plans to install food waste composters to support urban farms.

In 2005, dumping food in landfill was banned, and in 2013, compulsory food waste recycling using biodegradable bags was introduced. An average four-person family pays USD\$6 a month for the bags, a fee which helps to encourage home composting and meet 60% of the cost of running the scheme, which has increased the amount of food waste recycled from 2% in 1995 to 95% today.

Recycling food waste saves the country up to \$600,000 dollars that would otherwise have been used to process it in a landfill or sewage plant.

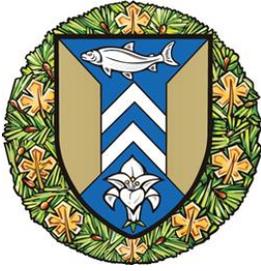
**South Korea Has Almost Zero Food Waste, Here's How**

<https://www.intelligentliving.co/south-korea-zero-food-waste/>

Check out:

25 Facts about Food Waste

[HTTPS://EARTH.ORG/FACTS-ABOUT-FOOD-WASTE/](https://earth.org/facts-about-food-waste/)



**The Corporation of the  
City of Sault Ste. Marie**

**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Karen Marlow, Manager of Purchasing

DEPARTMENT: Finance Department

RE: Tender – Downtown Plaza Development

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**PURPOSE**

Attached hereto for your information and consideration is a summary of the tenders received for Construction of the Downtown Plaza, as required by Community Development and Enterprise Services. Staff is seeking Council approval of the tender recommendation.

**BACKGROUND**

On September 27, 2021 City Council passed the following resolution:

Resolved that the report of the Deputy CAO, Community Development and Enterprise Services dated September 27, 2021 concerning the downtown plaza be received: further that Council:

- authorize an additional amount of up to \$1,646,000 to come from the Canada Community Building Fund top up funds to support plaza construction;
- authorize City staff to submit relevant funding applications to support the plaza, including the Rural Economic Development program in the amount of \$250,000;
- approve the plaza development with a total project cost of \$8,447,068 with a total City contribution of up to \$6,993.068 and expected annual operating costs of \$265,000;
- authorize staff to finalize the construction drawings and issue a tender for the construction of the downtown plaza with the plaza construction costs and fees estimated to be \$7,844,000

The tender for the construction of the downtown plaza was publicly advertised. Opening of the tenders took place on April 7, 2022 with the City and Deputy City Clerk in attendance. Present at opening included City Staff representation from CDES, with available virtual meeting access to bidders registered.

## **ANALYSIS**

Submission from two (2) bidders was received prior to closing deadline. The tenders received have been thoroughly evaluated and reviewed with the City's Consultant for the project Brook McIlroy Inc., and City staff representation from CDES and Purchasing.

Tenders received as follows:

Pioneer Construction Inc.	\$10,890,886.77
Avery Construction Ltd.	\$ 8,791,899.71

Bid submissions were in excess of project estimates. Per Procurement Policy (Section 26) negotiations with Lowest Complaint bidder was undertaken to Value Manage within the project estimate.

## **FINANCIAL IMPLICATIONS**

The low tendered negotiated price meeting specifications as recommended by the review committee, is \$8,745,794.45; including non-rebatable portion of HST.

A report from the Deputy CAO, Community Development and Enterprise Services appears elsewhere on the agenda for reporting of current funding and budgeting information regarding this project.

## **STRATEGIC PLAN / POLICY IMPACT**

This project directly aligns with the Corporate Strategic Plan in multiple focus areas. The project aligns directly with the focus area of "Quality of Life" and the priorities identified which include Promote Quality of Life Advantages, Promote and Support Arts & Culture, Welcome and Seek Out Immigration and Create Vibrant Downtown Areas.

The project also aligns with the FutureSSM Community Development Strategy and Downtown Development strategy.

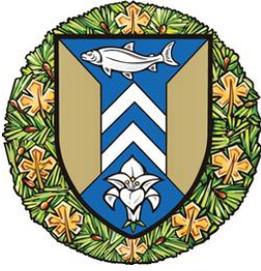
## **RECOMMENDATION**

Resolved that the report of the Manager of Purchasing dated May 2, 2022 be received and the recommendation that the tender submitted by Avery Construction Ltd. for Construction of the Downtown Plaza at the negotiated tendered price of \$8,594,530.71, plus HST, as requested by Community Development and Enterprise Services, be approved.

A By-law authorizing signature of the Contract for this project will appear on a future Council Agenda.

Respectfully submitted,

Karen Marlow  
Manager of Purchasing  
705.759.5298  
[k.marlow@cityssm.on.ca](mailto:k.marlow@cityssm.on.ca)



The Corporation of the  
City of Sault Ste. Marie  
**COUNCIL REPORT**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Jonathan Kircal, Planner  
DEPARTMENT: Community Development and Enterprise Services  
RE: A-3-22-Z.OP 189 Upton Road & 1035 Wellington Street  
East (Zion Evangelical Lutheran Church)

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**PURPOSE**

The applicant, Zion Evangelical Lutheran Church, has submitted an application to redesignate and rezone 189 Upton Road, 185 Upton Road and 1035 Wellington Street East to permit office uses in the meeting hall building.

**PROPOSED CHANGE**

Amend the Official Plan from Residential, to Residential with a notwithstanding clause to permit office space on 189 Upton Road, 185 Upton Road and 1035 Wellington Street East.

Rezone 189 Upton Road and 1035 Wellington Street East from Single-Detached Residential Zone (R2) to Single-Detached Residential Zone (R2.S) with a Special Exception to permit, in addition to the uses permitted in an R2 zone, office uses.

**Subject Property:**

- Location: Situated on the south side of Wellington Street East, at the intersection of Upton Road and Wellington Street East.
- Approximate Size of the Properties: 62m (203') of frontage along Wellington Street with a depth of 83m (272'). Total area of the properties is 0.61 hectares (1.52 ac).
- Present Use: Place of worship, inclusive of a meeting hall addition that was constructed in 2012.
- Owner: Zion Evangelical Lutheran Church

**BACKGROUND**

In 2001, the Committee of Adjustment approved a variance to reduce the Wellington Street setback to permit a sign for the church.

**ANALYSIS**

This application is being revised to include all three properties which form the Zion Lutheran Church property and the supporting technical amendments. To provide

sufficient time to advertise the amended public notice, this application is being postponed to the May 24, 2022 meeting.

**FINANCIAL IMPLICATIONS**

Postponement of this application does not impact municipal finances.

**STRATEGIC PLAN / POLICY IMPACT**

Postponement of this application is not linked to any policies contained within the Corporate Strategic Plan.

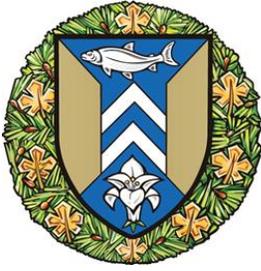
**RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Planner dated May 2, 2022 concerning Official Plan and Rezoning Application A-3-22-Z.OP be received and that Council postpone this application to May 24, 2022.

Respectfully submitted,

Jonathan Kircal, RPP  
Planner  
705.759.6227  
j.kircal@cityssm.on.ca



**The Corporation of the  
City of Sault Ste. Marie**

**C O U N C I L   R E P O R T**

May 2, 2022

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Jonathan Kircal, Planner  
DEPARTMENT: Community Development and Enterprise Services  
RE: A-4-22-Z.OP 522 Allen's Side Road

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**PURPOSE**

The applicant, Cesar Developments Inc.(c/o Anthony Cesario), has submitted an application to redesignate and rezone the southerly 74 metres of 522 Allen's Side Road from Rural Area Zone (RA) to Light Industrial Zone (M1). This portion of the property will then be merged with civic address 488 Allen's Side Road (also known as 520 Allen's Side Road). No development is proposed at this time.

**PROPOSED CHANGE**

Redesignate the southerly 74 metres of 522 Allen's Side Road from Rural Area to Industrial on Land Use Map (Schedule C) of the Official Plan.

Rezone the southerly 74 metres of 522 Allen's Side Road from Rural Area Zone (RA) to Light Industrial Zone (M1).

**Subject Property:**

- Location: Situated on the east side of Allen's Side Road, 206 metres north of the intersection of Allen's Side Road and Second Line West.
- Approximate Size:
  - *Subject property:* 215m (705') of frontage along Allen's Side Road with a depth of 200m (656'). Total area is 4.3 hectares (10.6 ac).
  - *Area to be rezoned to M1:* 74m (242') of frontage along Allen's Side Road with a depth of 200m (656'). Total area is 1.48 hectares (3.65 ac).
- Present Use: Vacant
- Owner: Cesar Developments Inc.

**BACKGROUND**

In February 2022, the applicant obtained conditional approval from the Committee of Adjustment to convey the southerly 74 metres of the subject property to 488 Allen's Side Road, a light-industrial used property currently occupied by Heliene Inc, a manufacturer and assembler of solar panels.

As a condition of the Committee of Adjustment's approval, the conveyed lands must be rezoned from Rural Area (RA) to Light Industrial Zone (M1) in order to prevent sensitive land uses, such as a residential dwelling, on a lot occupied by an industrial use.

## **ANALYSIS**

### **Conformity with Official Plan**

The subject property is designated as Rural Area in the Land Use Schedule of the Official Plan. A Land Use map change is required for the southerly 74 metres of the property to redesignate it to Industrial.

### **Conformity with Provincial Policy Statement 2020**

This application is consistent with the policies of the PPS that address matters such as the protection of land uses from one another and efficiently using municipally serviced land.

#### **1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns:**

*a) Promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term.*

*c) Avoiding development and land use patterns which may cause environmental or public health and safety concerns.*

This proposal is consistent with the PPS.

### **Conformity with Growth Plan for Northern Ontario 2011**

Approval of this application does not conflict with the plan.

## **COMMENTS**

The portion of the property that is the subject of this application is the southerly 74 metres of 522 Allen's Side Road. This proposal to rezone and redesignate the lands is to satisfy a condition that would allow it to be merged with 488 Allen's Side Road, which is the location of Heliene.

No development is proposed at this time. The applicant has indicated that merging the properties will increase the development potential of the site as well as provide sufficient space to provide any required buffers.

In 2010, Council approved an official plan amendment and rezoning for 488 Allen's Side Road to permit Heliene on the property. Planning staff concluded that the light industrial nature of the proposed operation (i.e. highly automated, no outdoor storage, infrequent truck movements), would pose minimal land use impacts. The Light Industrial Zone (M1) was recommended and approved for the purposes of restricting more intense industrial uses.

Planning staff is recommending that those same controls that were approved in 2010 to ensure land use compatibility between industrial and rural area zones be extended to the lands that are the subject of this current application. Site-specific zoning and site plan control are therefore being recommended as part of this application.

Site-specific zoning:

It is recommended to extend site-specific exception #291(S.291) so that it applies to the lands to be rezoned/redesignated. S.291 is currently in effect for the Heliene property, and prohibits a number of higher intensity uses that would not be compatible in the area, such as contractors yard, delivery and courier services, dry cleaning and laundry plants, manufacturing of food and beverages, rental and leasing, warehousing, wholesaling and distribution centres (see attached).

The desired effect of the S.291 exception is to scope out the uses that are associated with excess noise, dust, odour, truck traffic, and generally permit small scale, self-contained uses with little to no nuisance issues.

Site plan control and buffering:

Site plan control will enable the City to secure buffering and landscaping enhancements in the form of distance separations, fencing, and vegetative buffers. The lands to be rezoned are large enough to provide sufficient distance separations that meet Provincial guidelines. A 20 metre separation from sensitive use properties would likely be required at the site plan control stage. The rural area zoned properties to the north and to the west, across Allen's Side Road, would warrant such attention. A light industrial use and an auto shop yard abut the subject property's south and east lot line and would not require the same degree of compatibility controls.

Site plan control only becomes in effect once a development is proposed. Building permits cannot be obtained prior to site plan control approval from the City.

## **CONSULTATION**

Public notices were mailed to all neighbouring properties within 120m (400') of the subject property on Friday, April 8, 2022. The notice that was mailed to property owners is attached to this report. The notice was also advertised on the City website and in the Sault Star on Saturday, April 9, 2022.

## **Public Comments**

Planning staff has received no comments at the time of preparing this report.

## **Application Circulation**

As part of the application review, this proposal was circulated to City divisions and external agencies for detailed technical review and comment.

Engineering commented that there is no sanitary sewer for the property.

## **FINANCIAL IMPLICATIONS**

Approval of this application will not result in any incremental changes to municipal finances.

## **STRATEGIC PLAN / POLICY IMPACT**

Approval of this application is not directly linked to any strategic directions contained within the Corporate Strategic Plan.

## **SUMMARY**

This application proposes to rezone and redesignate the southerly 74 metres of the subject property to Light Industrial Zone (M1). Approval of this application is required for this parcel to be merged to 488 Allen's Side Road, which is the location of Heliene, a manufacturer and assembler of solar panels.

No development is proposed at this time.

Planning staff is recommending that the land use compatibility controls and Special Exception S.291 that are in place for the Heliene property also be extended to the lands that are subject to this application. These controls include site plan control and site-specific zoning. These controls have the effect of scoping out the more intense industrial uses as well as the ability to secure required distance separations and landscaping to buffer the subject area from abutting neighbours.

## **RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Planner dated May 2, 2022 concerning Official Plan and Rezoning Application A-4-22-Z.OP be received and that Council:

Redesignate the southern 74 metres of 522 Allen's Side Road from Rural Area to Industrial on Land Use Schedule C of the Official Plan by approving Official Plan Amendment #238.

Rezone the southern 74 metres of 522 Allen's Side Road from Rural Area Zone (RA) to Light Industrial Zone (M1.S291) with Special Exception 291 to, in addition to the uses permitted in a Light Industrial Zone (M1);

1. Permit the manufacture and assembly of solar panels.
2. Prohibit the following uses:
  - Contractors yard,
  - Delivery and courier services,
  - Dry cleaning and laundry plants,
  - Manufacturing of food and beverages,
  - Rental and leasing, and
  - Warehousing, wholesaling and distribution centres.

And that the southern 74 metres of 522 Allen's Side Road be deemed subject to site plan control as per section 41 of the Planning Act.

And that the Legal Department be requested to prepare the necessary by-law(s) to effect the same.

Respectfully submitted,

Jonathan Kircal, RPP

Planner

705.759.6227

[j.kircal@cityssm.on.ca](mailto:j.kircal@cityssm.on.ca)

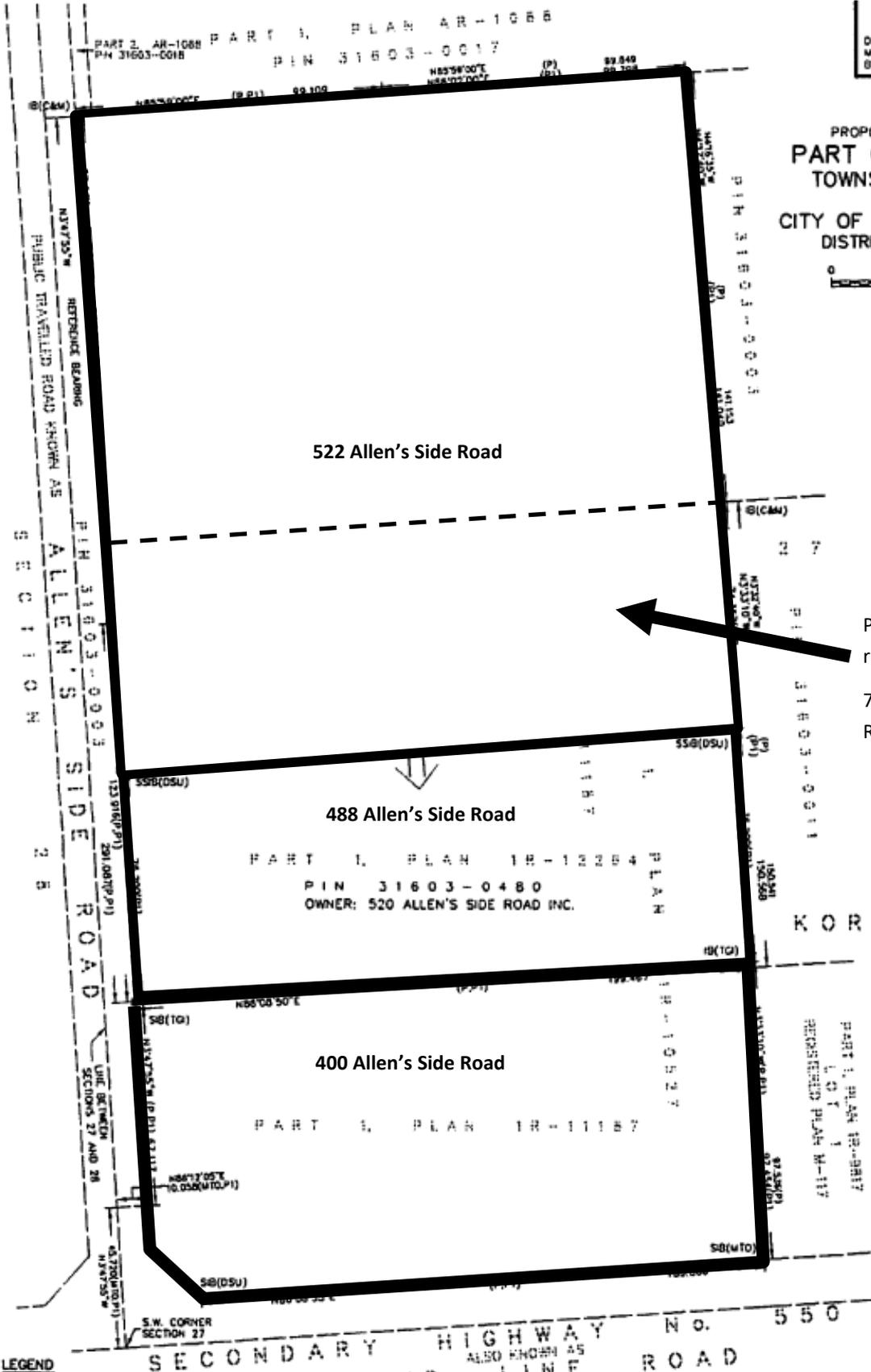
**METRIC**

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

PROPOSED SEVERANCE OF  
**PART OF SECTION 27**  
TOWNSHIP OF KORAH  
NOW IN THE  
CITY OF SAULT STE. MARIE  
DISTRICT OF ALGOMA



Portion of the property to be rezoned/  
redesignated.  
74 metres of frontage along Allen's Side  
Road with a depth of 200 metres



- LEGEND**
- DENOTES FOUND MONUMENT
  - DENOTES PLANTED MONUMENT
  - IB DENOTES IRON BAR
  - SIB DENOTES STANDARD IRON BAR
  - SSIB DENOTES SHORT STANDARD IRON BAR
  - M DENOTES MEASURED

January 19, 2022  
SAULT STE. MARIE, ONT.

**AMENDMENT NO. 238  
TO THE  
SAULT STE. MARIE OFFICIAL PLAN**

**PURPOSE**

This Amendment is an amendment to Land Use Schedule C of the Official Plan.

**LOCATION**

PART SEC 27 KORAH DESIGNATED AS PART 1 PL 1R12264; CITY OF SAULT STE. MARIE; Sault Ste. Marie having Civic Number, 522 Allen's Side Road, located at the east side of Allen's Side Road, 206 metres north of the intersection of Allen's Side Road and Second Line West.

**BASIS**

This Amendment is necessary in view of a request to permit industrial uses on the subject property.

The proposal does not conform to the existing Land Use Schedule C map of the Official Plan.

Council now considers it desirable to amend the Official Plan.

**DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO**

Land Use Schedule C of the Sault Ste. Marie Official Plan is hereby amended by re-designating the southern 74 metres of 522 Allen's Side Road from Rural Area to Industrial.

**INTERPRETATION**

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.

OPA NO. 238

SUBJECT PROPERTY

RA

IND

AREA TO BE REZONED 74M FROM SOUTHERN LOT LINE

Allen's Side Road

Second Line West

Haldimand Court

Brookfield Avenue

RES

Document Path: G:\Applications (2017 - Present)\Planning Act Applications\2022\A-4-22-Z-OPA-522 Allen's Side Road - Cesar Developments\GIS Maps\A-4-22-ZOP\_LanduseMap\_March2022\_8x11\_V1.mxd

- Application Map Series**
- Subject Property  Official Plan Landuse
  - Existing Zoning  Aerial Image
  - Official Plan Amendment

**Legend**

- Subject Property
- Area to be Rezoned
- Residential
- Commercial
- Institutional
- Parks Recreation
- Industrial
- Rural Area
- Airport Lands
- Public



**SAULT STE. MARIE**

**Planning and Enterprise Services**

Community Development and Enterprise Services Department

99 Foster Drive, Sault Ste Marie, ON P6A 5X6

saultstemarie.ca | 705-759-5368 | planning@cityssm.on.ca

*This map is for general reference only*

Orthophoto: None

Projection Details:

NAD 1983 UTM Zone 16N

GCS North American 1983



As we mentioned in the Committee of Adjustment application, there is no sanitary sewer for the property.

Please let me know if you require anything further.

Regards,

**Maggie McAuley, P.Eng.**

Municipal Services Engineer,

Engineering Division

Public Works and Engineering Services

705.759.5385 [m.mcauley@cityssm.on.ca](mailto:m.mcauley@cityssm.on.ca)



OPA NO. 238

SUBJECT PROPERTY

577

598

565

598  
2

558

540

540  
REAR

541

524

535

525

513

Allen's Side Road

501

482

522

978  
B

AREA TO BE REZONED 74M FROM SOUTHERN LOT LINE

465

488

0

1100

1090

1074

400

978

948

988

984

980

976

972

968

960

956

950

Second Line West

Haldimand Court

Brookfield Avenue

935

931

192

190

184

180

189

176

1101

396

2

388

380

368

1

1025

11

1001

60

1001

56

1001

46

1001

51

1001

32

1001

36

1001

16

1001

24

1001

10

1001

6

1001

3

937

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1115

Application Map Series

- Subject Property
- Official Plan Landuse
- Existing Zoning
- Aerial Image
- Official Plan Amendment

Property Information

Civic Address: 522 Allen's Side Road  
 Roll No.: 060040253040000  
 Map No.: 77/1-85  
 Application No.: A-4-22-ZOP  
 Date Created: March 25, 2022

Legal Department Reference

Legend

-  Subject Property
-  Area to be Rezoned



SAULT STE. MARIE

Planning and Enterprise Services

Community Development and Enterprise Services Department  
 99 Foster Drive, Sault Ste Marie, ON P6A 5X6  
 saultstmarie.ca | 705-759-5368 | planning@cityssm.on.ca

This map is for general reference only

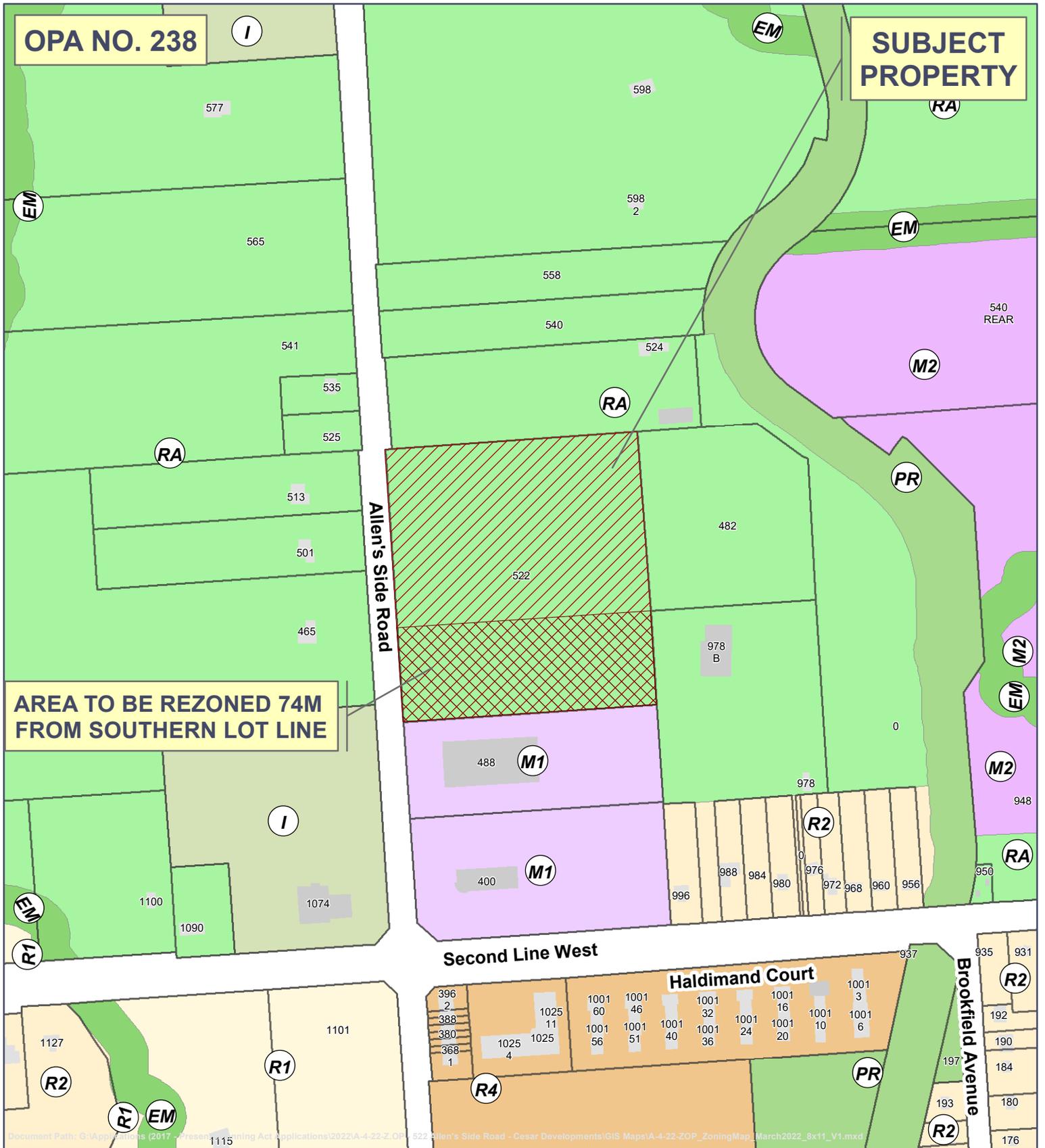
Orthophoto: None

Projection Details:

NAD 1983 UTM Zone 16N  
 GCS North American 1983

0 12.5 25 50 Meters  
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**Application Map Series**

Subject Property  Official Plan Landuse

Existing Zoning  Aerial Image

Official Plan Amendment

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**Property Information**

Civic Address: 522 Allen's Side Road  
 Roll No.: 060040253040000  
 Map No.: 77/1-85  
 Application No.: A-4-22-ZOP  
 Date Created: March 25, 2022

**Legend**

C1 - Traditional Commercial Zone	R3 - Low Density Residential Zone
C2 - Central Commercial Zone	R4 - Medium Density Residential Zone
CT2 - Commercial Transitional Zone	R5 - High Density Residential Zone
C3 - Riverfront Zone; C3hp	R6 - Mobile Home Residential Zone
C4 - General Commercial Zone; C4hp	I - Institutional Zone
C5 - Shopping Centre Zone	EM - Environmental Management Zone
HZ - Highway Zone	PR - Parks and Recreation Zone
M1 - Light Industrial Zone	RA - Rural Area Zone
M2 - Medium Industrial Zone; M2hp	RP - Rural Precambrian Uplands Zone
M3 - Heavy Industrial Zone	REX - Rural Aggregate Extraction Zone
R1 - Estate Residential Zone	AIR - Airport Zone
R2 - Single Detached Residential Zone; R2hp	CD - Commercial Dock

Parcel Fabric

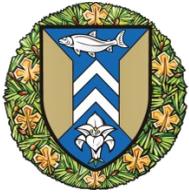
**SAULT STE. MARIE**

**Planning and Enterprise Services**

Community Development and Enterprise Services Department  
 99 Foster Drive, Sault Ste Marie, ON P6A 5X6  
 saultstemarkie.ca | 705-759-5368 | planning@cityssm.on.ca

*This map is for general reference only*  
 Orthophoto: None  
 Projection Details:  
 NAD 1983 UTM Zone 16N 0 25 50 100 Meters  
 GCS North American 1983

Page 292 of 408



The Corporation of the City of Sault Ste. Marie  
99 Foster Drive, Sault Ste. Marie, Ontario P6A 5X6  
saultstemarie.ca | 705.759.2500 | info@cityssm.on.ca

## NOTICE OF APPLICATION & PUBLIC MEETING

**522 Allen's Side Road**  
**Application No.: A-4-22-Z.OP**  
**Applicant: Cesar Development's Inc.**

**Date: Monday, May 2, 2022**  
**Time: 5:30 PM**

**Location: City of Sault Ste. Marie**  
**Civic Centre, Council Chambers**  
**99 Foster Drive**

### PURPOSE

The applicant, Cesar Developments Inc., has submitted an application to redesignate and rezone the southerly 74 metres of 522 Allen's Side Road from Rural Area Zone (RA) to Light Industrial Zone (M1). This portion of the property will then be merged with 520 Allen's Side Road (Heliene Inc.). No development is proposed at this time.

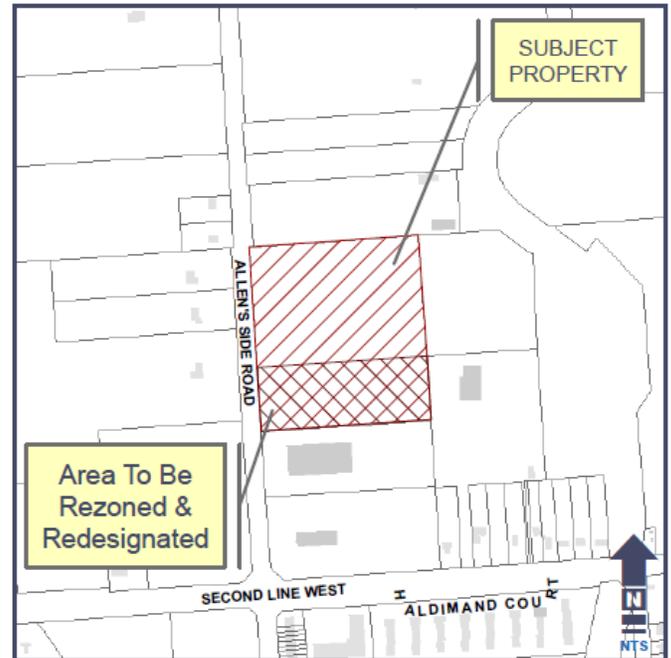
### PROPOSED CHANGE

Re-designate the southerly 74 metres of 522 Allen's Side Road from Rural Area to Industrial on Land Use Map (Schedule C) of the Official Plan.

Rezone the southerly 74 metres of 522 Allen's Side Road from Rural Area Zone (RA) to Light Industrial Zone (M1).

### HAVE YOUR SAY

Input on the proposed Zoning By-Law amendment is welcome and encouraged. You can provide input by making a written submission or by making a public presentation.



**TAKE NOTICE THAT** the Council of The Corporation of the City of Sault Ste. Marie will hold a Public Meeting on Monday, May 2, 2022, at 5:30 p.m. to consider an Official Plan Amendment and Zoning By-law Amendment (under sections 17, 22 and 34 of the Planning Act, R.S.O 1990, c. P13, as amended). This meeting will be broadcast by Shaw Cable and may be viewed on Shaw Cable's Community Channel, Sootoday.com and on the City's YouTube Channel <https://www.youtube.com/saultstemarieca>

Any person wishing to present at the public meeting must contact the City Clerk at [cityclerk@cityssm.on.ca](mailto:cityclerk@cityssm.on.ca) or 705-759-5388 to register as a presenter. Any written submissions received in advance of the meeting will be included with Council's Agenda. Registered presenters will be provided with instructions as to how to join the meeting in advance. Only those individuals who wish to make a presentation need to register with the City Clerk.

### MORE INFORMATION

The application may be reviewed upon request. The report of the Planning Division will be available on Friday, April 29, 2022 as part of City Council's Agenda. Please contact the Planning Division at 705-759-5368 or [planning@cityssm.on.ca](mailto:planning@cityssm.on.ca) to request a digital copy. Please refer to the application file number.

### WRITTEN SUBMISSION

To provide input in writing, or request notice if the proposed application is approved, please submit a letter to the Planning Division, 99 Foster Drive, Sault Ste. Marie, ON P6A 5X6, or e-mail to [planning@cityssm.on.ca](mailto:planning@cityssm.on.ca) with your name, address and application file number on or before **Monday, May 2, 2022**.

If you wish to be notified of the Council of the City of Sault Ste. Marie decision to adopt or refuse the approval of an application, you must make a written request to the Planning Division at the address noted above.

### LEGAL NOTICE CONCERNING YOUR RIGHT TO APPEAL

If a person or public body does not make oral submission at a public meeting or make written submission to the City of Sault Ste. Marie before the By-law is passed, the person or public body may not be entitled to appeal the decision of the Council of the City of Sault Ste. Marie to the Local Planning Appeal Tribunal.

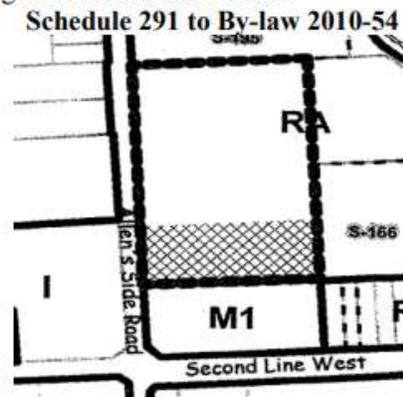
If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Sault Ste. Marie before the By-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

## Special Exception 291

### **291 520 ALLENS SIDE ROAD**

Despite the provisions of By-law 2005-150, the southern 76.2m of 520 Allen's Side Road as shown on the subject property map attached may be used for the manufacture and assembly of solar panels, in addition to the uses permitted in a Light Industrial Zone (M1), however the following M1 uses are prohibited upon the subject property:

1. Contractors Yard
2. Delivery and Courier Services
3. Dry Cleaning and Laundry Plants
4. Manufacturing of Food and Beverages
5. Rental and Leasing
6. Warehousing, Wholesaling and Distribution Centres



**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-64**

**AGREEMENT**: A by-law to authorize the execution of the Agreement between the City and The Sault Ste. Marie District Social Services Administration Board authorizing the extension of the lease agreement regarding 65 Old Garden River Road.

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Agreement dated May 1, 2022 between the City and The Sault Ste. Marie District Social Services Administration Board, a copy of which is attached as Schedule "A" hereto. This Agreement authorizes the extension of the Lease Agreement regarding 65 Old Garden River Road.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

## Schedule "A"

THIS AGREEMENT made in duplicate this 1<sup>st</sup> day of May, 2022

BETWEEN:

**THE CORPORATION OF THE CITY OF  
SAULT STE. MARIE (hereinafter called the "City")**

OF THE FIRST PART

- AND -

**THE SAULT STE. MARIE DISTRICT SOCIAL SERVICES  
ADMINISTRATION BOARD (hereinafter called the "DSSAB")**

OF THE SECOND PART

**WHEREAS** the City is the owner of lands and premises known municipally as 65 Old Garden River Road, City of Sault Ste. Marie, Ontario (the "City Property");

**AND WHEREAS** DSSAB has requested that its EMS Division occupy space at the City Property and the City and DSSAB entered into an Agreement for same for the period of January 1, 2008 to December 31, 2018, a copy of which is appended as Schedule "A" hereto ("Initial Agreement");

**AND WHEREAS** the Initial Agreement was thereafter extended by agreement made January 1, 2019 between the parties, a copy of which is appended as Schedule "B" here, for a period of one year commencing January 1, 2019 and ending on December 31, 2019 ("Extension Agreement") which Extension Agreement thereafter automatically renews on a yearly basis on the same terms and conditions except as provided for in the Extension Agreement;

**AND WHEREAS** pursuant to Section 4 of the Extension Agreement, the parties agreed that if the City ceases to provide ambulance service at any point on the future the Extension Agreement shall terminate forthwith;

**AND WHEREAS**, the City ceased to provide ambulance service on January 1, 2020 and thereby the Extension Agreement is terminated;

**AND WHEREAS** DSSAB desires to continue to lease the City Property and the City is prepared to grant permission for same, subject to the terms and conditions set out herein;

**NOW THEREFORE** in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set out the parties hereto agree as follows:

**1. FOR PERIOD JANUARY 1, 2020 TO APRIL 30, 2022 – APPLICATION OF EXTENSION AGREEMENT**

The parties acknowledge and agree that the terms and conditions as set out in the Extension Agreement shall continue to apply to the parties for the period commencing January 1, 2020 and ending on April 30, 2022.

## 2. FOR PERIOD MAY 1, 2022 AND ONGOING DURING TERM

The parties acknowledge and agree that effective May 1, 2022, the Extension Agreement appended as Exhibit "B" hereto shall cease and the terms and conditions of this Agreement shall apply and govern the relationship between the parties as it relates to DSSAB's lease of a portion of the City Property.

## 3. LEASED AREA

In consideration of the rents reserved and the covenants and agreements herein, the City hereby leases to the DSSAB a portion of the City Property, specifically the "Leased Area" defined as follows:

- (a) Living/Office Space = 3863.35 square feet
- (b) Apparatus Floor Space = 5703.5 square feet.

The parties acknowledge and agree that DSSAB occupies 38.6% of space in the City Property and staffs 77% of total Fire/EMS Staffing.

## 4. TERM

The Term of this Agreement shall be for a period of twenty (20) months commencing May 1, 2022 and ending on December 31, 2023 ("Term"). Provided that the Tenant is not in default in the performance of any obligations contained in this Agreement, the Agreement will automatically renew on a yearly basis thereafter on the same terms and conditions except as provided for in Section 5, and include an agreed to CPI determination for the renewal year (s) ("Renewal Terms"), unless terminated by either party per Section 8 of the Agreement.

## 5. RENT

- A. FOR THE PERIOD COMMENCING JANUARY 1, 2020 AND ENDING ON DECEMBER 31, 2021, the parties acknowledge and agree that Rent has been paid in accordance with the terms and conditions set out in the Extension Agreement.
- B. FOR THE PERIOD COMMENCING JANUARY 1, 2022 AND ENDING ON DECEMBER 31, 2022, DSSAB has paid Rent in accordance with the terms and conditions set out in the Extension Agreement. For clarity sake, the amount is as follows:

<b>Re: Annual Lease Invoice to operate Ambulance Service out of the Regional Emergency Services Complex (RESC) at 65 Old Garden River Road from January 1 to December 31, 2022</b>	Base Rent from 2021 before tax	\$155,872.70
	CPI 3.3% (Nov 2021)	\$5,143.80
	Sub Total	\$161,016.50
	<b>HST</b>	<u>\$20,932.14</u>
<b>TOTAL TO BE INVOICED</b>		<b>\$181,948.64</b>

DSSAB paid to the City the total sum One Hundred Eighty One Thousand, Nine Hundred Forty Eight (\$181,948.64) Dollars and Sixty Four Cents on January 1, 2022, which accounts for base rent, plus CPI and plus HST.

- C. FOR THE PERIOD COMMENCING MAY 1, 2022 TO DECEMBER 31, 2022, the parties acknowledge and agree that DSSAB shall also pay a percent of annual building maintenance costs of the “Leased Area”. The Annual building maintenance costs of the “Leased Area”, shall consist of prorated costs for May 1, 2022 to Dec. 31, 2022 and are as follows:

### DSSAB Recovery - RESC Annual Maintenance Costs 3 Year Comparison 2019-2021

Year	WATER/ ELECTRICITY	NATURAL GAS	NATURAL GAS - UNIT B	HVAC	WASTE	SNOW/SAND	TOTAL UTILITIES	JANITORIAL
2019	\$82,369.17	\$18,876.14	\$9,649.05	\$1,226.29	\$3,531.05	\$14,803.75	\$130,455.45	\$10,770.67
2020	\$83,523.38	\$19,163.66	\$8,743.81	\$1,134.96	\$5,478.37	\$7,193.34	\$125,237.52	\$11,399.34
2021	\$81,314.81	\$18,787.52	\$7,521.44	\$1,134.96	\$7,789.72	\$12,345.31	\$128,893.76	\$11,216.05

3 Year average	\$128,195.58	\$11,128.68
Total Utilities at RESC x 38.6% occupancy	\$49,483.49	
Total Janitorial at RESC x 77% EMS staffing	\$8,569.09	
<b>Grand Total</b>	<b>\$58,052.58</b>	

For the balance of 2022 (May – Dec) pro-rated 8 months due = \$58,052.58/12 x 8months = \$38,701.72. As such, DSSAB shall pay the City the sum of Thirty Eight Thousand, Seven Hundred and One (\$38,701.72) Dollars and Seventy Two Cents on or before May 24, 2022.

REST OF PAGE INTENTIONALLY LEFT BLANK

- D. FOR THE PERIOD COMMENCING JANUARY 1, 2023 TO DECEMBER 31, 2023, DSSAB shall pay rent to the City as set out herein specifically consisting of Base Rent, plus a percentage of the annual building maintenance costs of the “Leased Area”, plus CPI (TBD by the City) and thereafter HST on the Subtotal Rent Payable. For clarify sake, the total rent payable for the period January 1, 2023 to December 31, 2023 shall be:

<b>Annual Lease Invoice to operate Ambulance Service out of the Regional Emergency Services Complex (RESC) at</b>	Base Rent from 2022 before tax	\$161,016.50
<b>Building Cost Recovery</b>	Building Maintenance	\$58,052.58
<b>Estimated CPI at Nov 2022 – TBD</b>	CPI (TBD )	\$TBD
<b>65 Old Garden River Road</b>	Sub Total	\$TBD
<b>January 1 to December 31,2023</b>	<b>HST</b>	<u>\$TBD</u>
<b>TOTAL TO BE INVOICED</b>		<b>\$TBD</b>

THEREFORE, FOR THE PERIOD COMMENCING JANUARY 1, 2023 TO DECEMBER 31, 2023, DSSAB shall pay the rent set out herein to “The Corporation of the City of Sault Ste. Marie” in one annual payment, payable on the first day of January.

- E. For each Renewal Term, if applicable, DSSAB shall pay rent to the City as set out herein specifically consisting of Base Rent, plus a percentage of the annual building maintenance costs of the “Leased Area”, plus CPI as applicable for that year as determined by the City, and thereafter HST on the Subtotal Rent Payable, thereby resulting in the Total Year Rent Payable for the Renewal Term(s). DSSAB shall pay the Total Year Rent Payable for the Renewal Term(s) as set out herein to “The Corporation of the City of Sault Ste. Marie” in one annual payment payable on the first day of January for each Renewal Term (if applicable).
- F. In each timeframe as set out herein, being Section 5 C, D AND E, the City shall invoice DSSAB the total amount of rent payable as set out herein, and DSSAB shall pay the total amount of rent payable to The Corporation of the City of Sault Ste. Marie no later than the 1<sup>ST</sup> date of the applicable month in the Term or Renewal Term as the case may be.

**6. TENANT’S COVENANTS**

DSSAB, which shall herein include any and all of its employees, agents, servants and contractors, covenants with the City as follows:

- A. To use the Leased Area to fulfill the DSSAB’s mandate only for EMS related functions as contemplated by this Agreement and for no other purpose.
- B. To abide by the following:

- (i) No one shall use the Leased Area for sleeping apartments or residential purposes, or for the storage of personal effects or articles not required to carry out the permitted use under this Agreement.
- (ii) DSSAB shall uphold and respect the City's privacy and professional confidentiality requirements to the satisfaction of the City. DSSAB shall not hinder or negatively impact the City's use and operations at the City Property including the Leased Area as the Leased Area is non-exclusive to DSSAB.
- (iii) DSSAB shall not obstruct or use any sidewalks, entries, passages, hallways, elevators and staircases for any purpose other than an ingress to and egress from the Leased Area.
- (iv) DSSAB shall use the Leased Area and attend at the City Property during the operating hours of the City Property, which is 24 hours per day, 7 days per week.
- (v) No animals other than service animals shall be brought into the City Property.
- (vi) DSSAB shall immediately repair at its sole expense any portion of the Leased Area upon notice in writing by the City and leave the Leased Area and in a good repair, subject to ordinary wear and team.
- (vii) If the Leased Area or any part of the Leased Area/City Property internal or external needs repairing or becomes damaged through the negligence, carelessness or misuse by DSSAB, the expense of the necessary repairs, replacements or alterations shall be borne by DSSAB and paid forthwith on demand.
- (viii) To provide DSSAB with notice, as soon as reasonably possible, of any accident or defect of any part of the Leased Area.
- (ix) To not do or omit or permit to be done or omitted upon the City Property and Leased Area anything which causes the rate of insurance for the City Property to be increased and if the rate of insurance for the City Property is to be increased by reason of anything done or omitted or permitted to be done or omitted by DSSAB or anyone permitted by DSSAB to be upon the City Property and/or the Leased Area, DSSAB shall pay to the City the amount of such increase.
- (x) To comply with all provisions of law, including federal and provincial legislative enactments, building by-laws, and all other governmental or municipal regulations which relate to their operation and use of the Leased Area, and to comply with all police, fire and sanitary regulations imposed by any federal, provincial or municipal authority or made by fire insurance underwriters, and to obey all governmental and municipal regulations and other requirements governing the conduct of any business conducted in the City Property and Leased Area.
- (xi) To not do or permit any waste or damage, disfiguration or injury to the Leased Area or the fixtures and equipment thereof or permit any overloading of the floors thereof, and to not place therein any safe, heavy business machine or other heavy thing, without first obtaining the consent in writing of the City.
- (xii) To maintain the Leased Area in a reasonably tidy state and to the satisfactory of the City. Participation in daily cleaning of all shared space shall be expected.
- (xiii) To not undertake cosmetic changes to the interior and exterior of the Leased Premises or any other part of the City Property. Further to not make or erect in the Leased Area any installations, alterations, additions or partitions without the express consent of the City.

- (xiv) To cover the cost of all telephone, cable and internet usage, set-up, and installation fees (if any) shall be exclusively at the DSSAB expense.
  - (xv) To not use or permit the use of the Leased Area for any dangerous, noxious or offensive trade of business or cause or permit any nuisance in, at or on the Leased Area. Further, to not cause or permit the storage of any hazardous materials upon the Leased Area.
- C. DSSAB acknowledges and covenants that notwithstanding this Agreement and their use and/or occupation of the Leased Area:
- (i) the Leased Area and the City Property remain the property of the City and the DSSAB receives no right, title or interest in the Leased Area or the City Property; and
  - (ii) the employees, agenda, servants and contractors of DSSAB are the responsibility and liability of DSSAB and in no way do these individual gain any status, rights or responsibilities as City employees, agents, servants and contractors.
- D. DSSAB shall only permit those employees, agents, servants and contractors necessary to use and occupy the Leased Area to complete their work permitted under this Agreement. No other persons shall be permitted to attend at the Leased Area or any other portion of the City Property by DSSAB unless prior written consent is granted by the City.

## **7. INDEMNITY AND INSURANCE**

- A. DSSAB hereby covenants and agrees that it shall, at all times, fully indemnify and hold harmless the City and their respective councillors, officials, officers, directors, employees, consultants, agents, successors, contractors, employees and assigns, or any of them, from any actions, causes of action, claims, demands, interest, damages, expenses, liens, losses, costs, charges and other proceedings (including without limitation those relating to environmental, workplace safety and insurance compensation and occupational health and safety matters, and including solicitor client costs on a substantial indemnity scale basis and disbursements) whatsoever kind and nature that may be made or brought against or suffered by or imposed upon any or all of them as a result of anything related directly or indirectly to this Agreement, the intent being that the City shall be at no risk or expense to which it would not have been had DSSAB not occupied or used the Leased Area.
- B. To this end, DSSAB hereby acknowledges and agrees that the City shall retain counsel of its own choice to defend any such any actions, causes of action, claims, demands, interest, damages, expenses, liens, losses, costs, charges and other proceedings as set out herein, and that the City shall have full control over the City's defence and or response to such proceedings, and further, that all costs incurred by the City in the defence and/or response to such proceedings (including solicitor/client costs on a substantial indemnity scale basis), shall be paid by DSSAB immediately upon demand by the City as incurred by the City.
- C. DSSAB hereby releases and forever discharges the City, including its elected officials, officers, employees, agents and contractors; and DSSAB further agrees that

notwithstanding anything to the contrary contained herein, the City, including elected officials, officers, employees, agents and contractors shall not be liable to DSSAB or to anyone for whom DSSAB may be in law responsible for any loss of or damage to property, personal injury or death or any other losses, actions, claims, causes of action, damages, both direct or indirect and such other costs and expenses, however and whatsoever incurred, suffered or sustained by DSSAB or any of the DSSAB's agents, employees and contractors in relation to or in connection with this Agreement.

D. DSSAB agrees to maintain at all times during the currency of this Agreement hereinbefore described the following insurance:

**(i) All Risks Property Insurance**

All risks (including sewer damage, flood and earthquake) property insurance in an amount equal to the full replacement cost of property of every description and kind owned by DSSAB or for which the DSSAB is legally responsible, and which is located on or about the City Property, including, without limitation, anything in the nature of a leasehold improvement;

**(ii) Commercial General Liability Insurance**

DSSAB shall, at their expense obtain and keep in force during the term of the Lease, Commercial General Liability Insurance satisfactory to the City's Risk Manager and underwritten by an insurer licensed to conduct business in the Province of Ontario. The policy shall provide coverage for Bodily Injury, Property Damage and Personal Injury and shall include but not be limited to:

1. A limit of liability of not less than \$ 5 million/occurrence with an aggregate of not less than \$ 25 million
2. Add the City as an additional insured with respect to the operations of the Named Insured
3. The policy shall contain a provision for cross liability and severability of interest in respect of the Named Insured
4. Non-owned automobile coverage with a limit not less than \$ 2 million and shall include contractual non-owned coverage (SEF 96)
5. Products and completed operations coverage
6. Broad Form Property Damage
7. Contractual Liability
8. Hostile fire
9. The policy shall provide 30 days prior notice of cancellation

**(iii) DSSAB's/Tenant's Legal Liability Insurance**

DSSAB's/Tenant's legal liability insurance for the actual cash value of the building and structures on the demised premises, including loss of use thereof;

**(iv) Boiler and Machinery Insurance**

Comprehensive Boiler and Machinery insurance on mechanical equipment in the premises controlled by DSSAB/Tenant. The City is to be named as an additional insured if the objects insured qualify as DSSAB's/Tenant's improvements.

### **Applicable to Each Insurance Above**

Each policy will provide that the insurer will not have any right of subrogation against the City on account of any loss or damage covered by such insurance or on account of payments made to discharge claims against or liabilities of the City or DSSAB/Tenant covered by such insurance. The cost or premium for each and every such policy will be paid by DSSAB.

Primary Coverage – DSSAB’s insurance shall be primary coverage and not additional to and shall not seek contribution from any other insurance policies available to the City.

Certificate of Insurance – DSSAB shall provide a Certificate of Insurance satisfactory to the City’s Risk Manager evidencing coverage in force at least 10 days prior to contract commencement. No policy shall be cancelled or allowed to lapse without at least thirty (30) days written notice having been given to the City.

## **8. TERMINATION**

If either party wishes to terminate this Agreement, that party may do so by giving the other party thirty (30) days written notice of its intention to terminate.

Notice to the City shall be provided to the Fire Chief, 72 Tancred St, Sault Ste. Marie, ON P6A 5S2

Notice to DSSAB shall be provide to the CEO, Mike Nadeau, Social Services, 390 Bay Street, Sault Ste. Marie, ON, P6A 5L8

On termination of this Agreement, DSSAB shall forthwith remove all belongings from the City Property/Leased Area at DSSAB’s sole risk and expense and leave the City Property/Leased Area in a condition satisfactory to the City. Provided that if the DSSAB’s belongings are not removed from the Leased Area/City Property within a period of thirty (30) days from the date of such termination, the City may remove it at the expense and risk of DSSAB.

## **9. COVID**

DSSAB, which shall herein include any and all of its employees, agents, servants and contractors, acknowledges, covenants and agrees that:

- A. that the use of the City Property and Leased Area permitted herein may include possible exposure to and illness from infectious diseases including but not limited to COVID-19. DSSAB knowingly and freely assumes all such risks, both known and unknown, even if arising from the negligence of the City. Further, DSSAB for itself and on behalf of its employees, agents, servants and contractors in relation to and in connection with the use of the City Property/Leased Area permitted under this Agreement hereby releases and holds harmless The Corporation of the City of Sault Ste. Marie its councillors, officials, officers, directors, employees, consultants, agents, successors, contractors, and assigns, or any of them, from any actions, causes of action, claims, demands, interest, damages, expenses, losses, costs, charges and other proceedings (including without limitation those

relating to any infectious disease including COVID-19, and including solicitor client costs on a substantial indemnity scale basis and disbursements) whatsoever kind and nature that may be made or brought against or suffered by or imposed upon any or all of them as a result of anything related directly or indirectly to the use of the City Property/Leased Area permitted under this Agreement.

- B. the City has a Vaccination Policy and other COVID related directives in place, which may change from time to time during the Term and any Extended Term(s) (collectively referred to as the “City’s COVID/Vaccination Policies”). While at the City Property, DSSAB shall ensure that DSSAB and its employees, agents, servants and contractors fully and unequivocally comply with any and all of the City’s COVID/Vaccination Policies and produce any documentation as requested by the City to demonstrate such adherence and compliance immediately upon demand. To this end, DSSAB acknowledges and agrees that:
- (i) the City’s COVID/Vaccination Policies may be different, more stringent or less stringent than DSSAB’s COVID/Vaccination Policies;
  - (ii) notwithstanding Section 8B.(i) above, that DSSAB while at the City Property shall adhere to the City’s COVID/Vaccination Policies;
  - (iii) if there are any differences or conflicts between the City’s COVID/Vaccination Policies and the City’s Vaccination Policies, as it relates to the City Property and DSSAB’s (including its employees, agents, servants and contractors) use and occupation of the Leased Area, the requirements set out in the City’s COVID/Vaccination Policies requirements shall take precedence and prevail; and
  - (iv) DSSAB shall adhere to any and all Public Health Directives relating to COVID-19 that are applicable to DSSAB and DSSAB acknowledges and agrees that the City may have differing requirements and the City shall continue to adhere to the City’s requirements. In the event that DSSAB cannot continue to operate at the City Property/Leased Area as set out in this Agreement given DSSAB’s COVID/Vaccination Policies and Public Health Directives applicable to DSSAB, then this Agreement shall be suspended until such time as DSSAB can operate at the City Property/Leased Area and be compliant with their Public Health Directives and COVID/Vaccination Policies and if the suspended time frame exceeds 3 months, then this Agreement shall terminate.
  - (v) the City may at any time with written notice amend or add additional requirements to this Agreement, including the immediate suspension of the use of the City Property/Leased Area on the basis of any Provincial Order and/or Public Health Directives relating to COVID-19 that may impact the use of the City Property. Upon receipt of any written notice, DSSAB shall forthwith comply with any and all newly amended and/or additional terms as required by the City. Upon discovery of non-compliance with any term of this Section, the City’s COVID/Vaccination Policies, any Provincial Order or any Public Health Directive,

DSSAB acknowledges that the City may immediately terminate or suspend DSSAB's right to use the City Property/Leased Area pursuant to this Agreement. The City shall not be responsible for any losses to DSSAB from any termination or suspension of this Agreement.

## **10. MISCELLANEOUS**

- A. DSSAB shall not assign this Agreement without the written consent of the City.
- B. In the event that any provision of this Agreement is deemed to be invalid or unenforceable, it is understood between the Parties that such provision shall, whenever possible, be interpreted, construed, limited or as necessary be severed to the extent necessary to eliminate such invalidity or unenforceability. All the remaining provisions of the lease shall remain valid and continue to bind the parties. If required, the parties agree to negotiate in good faith a valid enforceable substitute provision which most nearly reflects the parties' original intent in entering into the Agreement or to provide an equitable adjustment in the event so much provision can be added.
- C. The headings in this Agreement have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope of meaning of this Agreement nor any of the provisions hereof.
- D. This Agreement and everything herein contained shall operate to the benefit of any and be binding upon the respective successors, assigns and other legal representatives, as the case may be, of each of the parties hereto subject to the granting of consent by the Landlord as provided herein to any assignment or sublease, and every reference herein to any party hereto shall include the successors, assigns and other legal representatives of such party.
- E. This Agreement shall be governed by and construed in accordance with the laws of Ontario.

F. Time shall be of the essence hereof.

IN WITNESS WHEREOF the Party of the first part has hereto affixed its corporate seal attested by the hands of its duly authorized officers and the parties of the Second part have hereunto set their hands and seals.

SIGNED, SEALED AND DELIVERED in the presence of

THE CORPORATION OF THE CITY OF SAULT STE.  
MARIE

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MAYOR – CHRISTIAN PROVENZANO

---

CITY CLERK – RACHEL TYCZINSKI

THE DISTRICT OF SAULT STE. MARIE SOCIAL  
SERVICES ADMINISTRATION BOARD



---

CEO – MIKE NADEAU

**THIS LEASE** made in duplicate the  
Forms of Leases Act.

in pursuance of the Short

**BETWEEN: THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

hereinafter called the "City"

**OF THE FIRST PART**

- and - **THE SAULT STE. MARIE DISTRICT SOCIAL SERVICES  
ADMINISTRATION BOARD**

hereinafter called the "DSSAB"

**OF THE SECOND PART**

**WHEREAS** The City as the owner of lands and premises located at 65 Old Garden River Road and

**WHEREAS** The DSSAB is responsible for the delivery of land ambulance services carried out under contract with the City of Sault Ste. Marie and operated by its Fire Services, EMS Division, hereinafter referred to as EMS and

**WHEREAS** It is both practical and desirable that EMS operate from the subject premises now therefore in consideration of the mutual covenants and conditions herein the parties have agreed as follows:

1. This agreement shall be enforced for a term of ten (10) years commencing January 1, 2008 up to December 31, 2018.
2. The DSSAB agrees to pay rent to the City in the amount of \$127,586.90 per year. Rent will be adjusted annually in accordance with the Consumer Price Index (CPI). It is agreed between the parties hereto that the total rent is calculated according to the following formula:

Living/office space = 3863.35 square feet @ \$19.00 per square foot  
for a total of \$73,403.65

Apparatus floor space = 5703.5 square feet @ \$9.50 per square foot  
for a total of \$54,183.25

The combined flat rental rate of \$73,403.65 plus \$54,183.25 for a total of \$127,586.90 per year.

3. The DSSAB agrees to pay the rental payment to the City annually commencing January 1, 2008 for the term of this lease.
4. It is agreed by the parties hereto that in the event that the City ceases to provide ambulance service at any point in the future this agreement shall terminate forthwith.
5. The DSSAB shall not assign this agreement without the consent in writing of the City.

**IN WITNESS WHEREOF** the parties have affixed their respective corporate seals attested by the hands of their respective officers dually authorized in that behalf.

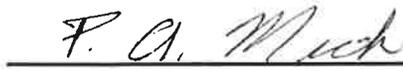
**SIGNED, SEALED AND DELIVERED**  
in the presence of

**THE CORPORATION OF THE CITY OF  
SAULT STE. MARIE**

  
\_\_\_\_\_  
MAYOR, JOHN ROWSWELL

  
\_\_\_\_\_  
CITY CLERK, DONNA P. IRVING

**THE DISTRICT OF SAULT STE. MARIE  
SOCIAL SERVICES ADMINISTRATION BOARD**

  
\_\_\_\_\_  
BOARD CHAIR

Schedule "B"

THIS EXTENSION AGREEMENT made in duplicate this 1<sup>st</sup> day of January 2019

BETWEEN:

**THE CORPORATION OF THE CITY OF  
SAULT STE. MARIE (hereinafter called the "City")**

**OF THE FIRST PART**

- AND -

**THE SAULT STE. MARIE DISTRICT SOCIAL SERVICES  
ADMINISTRATION BOARD (hereinafter called the "DSSAB")**

**OF THE SECOND PART**

**WHEREAS** the City as the owner of lands and premises located at 65 Old Garden River Road;

**AND WHEREAS** DSSAB is responsible for the delivery of land ambulance services carried out under contract with the City of Sault Ste. Marie and operated by its Fire Services, EMS Division, hereinafter referred to as EMS;

**AND WHEREAS** it is both practical and desirable that EMS operate from the subject premises;

**AND WHEREAS** an Agreement for the above service between the City and DSSAB was entered for the period of January 1, 2008 to December 31, 2018, Schedule "A" hereto (hereinafter referred to as the "Agreement");

**AND WHEREAS** the Agreement has since expired, but the parties wish to continue to benefit from the provisions as stipulated in the Agreement and those as added in this Extension Agreement;

**AND WHEREAS** the Parties hereto acknowledge that the Agreement does not stipulate for such amendments, extensions, renewals, or other form of continuation;

**NOW THEREFORE** in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set out the parties hereto agree as follows:

1. In accordance with this Extension Agreement, the Parties hereto agree to renew the Agreement for a term of one (1) year commencing January 1<sup>st</sup>, 2019 and ending on December 31, 2019 ("Current Term"). This Extension Agreement shall automatically renew on a yearly basis thereafter on the same terms and conditions except as provided for in Section 3, and include an agreed to CPI determination for the renewal year(s) ("Renewal Terms"), unless terminated by either party per Section 8 of this Extension Agreement.

2. For the Current Term, DSSAB agrees to pay rent to the City as set out in Section 2 of the Agreement and along the same terms and conditions, being the combined flat rental rate as calculated in 2018 plus HST and applicable CPI. The total amount payable for the Current Term shall be:

<b>Re: Annual Lease Invoice to operate Ambulance Service out of the Regional Emergency Services Complex (RESC) at 65 Old Garden River Road from January 1 to December 31, 2019</b>	Base Rent from 2018 before tax	\$148,920.19
	CPI 1.7 % (Dec 2018)	\$2,531.64
	Sub Total	\$151,451.83
	<b>HST</b>	<u>\$19,688.74</u>
	<b>TOTAL TO BE INVOICED</b>	<b>\$171,140.57</b>

The Parties acknowledge and agree that on January 30, 2019, DSSAB paid to the City in full the rent owed to the City under this Extension Agreement for the 2019 Current Term, in the amount of \$171,140.57.

3. For each and every Renewal Term (if applicable), the yearly rent payable shall be calculated as the **previous** year's combined "Subtotal Rent Payable" (being Base Rent plus applicable CPI), plus applicable CPI for the previous year, and thereafter HST on the Subtotal Rent Payable. For clarity sake, if the parties renew the lease for **2020**, the rent payable for 2020 shall be calculated as follows:

#### **Rent Payable for 2020**

Base Rent Plus CPI for 2019	\$151,451.83
Applicable CPI (December 2019)	TBD
-----	
Subtotal	TBD
HST	13% of Subtotal
Total Invoiced for 2020	Subtotal plus HST

For each and every Renewal Term (if applicable), the City shall invoice DSSAB the total amount payable for the applicable year as set out herein, and DSSAB shall pay the total yearly rent payable to 'The Corporation of the City of Sault Ste. Marie' no later than the last day of January of the applicable Renewal Term year. The parties further acknowledge and agree that the Base Rent is calculated on the basis of DSSAB occupying 38.6% of the total space at 65 Old Garden River Road. In the event that DSSAB expresses a desire to occupy additional square footage at 65 Old Garden River Road for the Current Term or any other Renewal Term, and if so approved by the City, the parties acknowledge and agree that the Base Rent payable shall be recalculated on a prorata basis to reflect the increased space so occupied by the DSSAB.

4. It is agreed by the parties hereto that if the City ceases to provide ambulance service at any point in the future this Extension Agreement shall terminate forthwith.
5. DSSAB shall not assign this Extension Agreement without the written consent of the City.
6. DSSAB hereby covenants and agrees that it shall, at all times, fully indemnify and hold harmless the City and their respective councillors, officials, officers, directors, employees, consultants, agents, successors, contractors, employees and assigns, or any of them, from any actions, causes of action, claims, demands, interest, damages, expenses, liens, losses, costs, charges and other proceedings (including without limitation those relating to environmental, workplace safety and insurance compensation and occupational health and safety matters, and including solicitor client costs on a substantial indemnity scale basis and disbursements) whatsoever kind and nature that may be made or brought against or suffered by or imposed upon any or all of them as a result of anything related directly or indirectly to this Extension Agreement or the Agreement.
7. To this end, DSSAB hereby acknowledges and agrees that the City shall retain counsel of its own choice to defend any such any actions, causes of action, claims, demands, interest, damages, expenses, liens, losses, costs, charges and other proceedings as set out herein, and that the City shall have full control over the City's defence and or response to such proceedings, and further, that all costs incurred by the City in the defence and/or response to such proceedings (including solicitor/client costs on a substantial indemnity scale basis), shall be paid by DSSAB immediately upon demand by the City as incurred by the City.
8. DSSAB hereby releases and forever discharges the City, including its elected officials, officers, employees, agents and contractors; and DSSAB further agrees that notwithstanding anything to the contrary contained herein, the City, including elected officials, officers, employees, agents and contractors shall not be liable to DSSAB or to anyone for whom DSSAB may be in law responsible for any loss of or damage to property, personal injury or death or any other losses, actions, claims, causes of action, damages, both direct or indirect and such other costs and expenses, however and whatsoever incurred, suffered or sustained by DSSAB or any of the DSSAB's agents, employees and contractors in relation to or in connection with this Extension Agreement or the Agreement.
9. If either party wishes to terminate this Agreement, that party may do so by giving the other party three (3) months written notice of its intention to terminate. Unless terminated earlier, this Agreement shall terminate on December 31, 2019. If DSSAB wants to extend this Agreement beyond the said date, DSSAB shall give to the City at least three (3) months (for example, by September 30 of 2019) written notice of its intention to renegotiate a new agreement.

Notice to the City shall be provided to the Fire Chief, 72 Tancred St, Sault Ste. Marie, ON P6A 5S2

Notice to DSSAB shall be provide to the CAO, 390 Bay St., Unit 405, Sault Ste. Marie, ON, P6A 5L8

10. This Extension Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of the parties hereto.

IN WITNESS WHEREOF the Party of the first part has hereto affixed its corporate seal attested by the hands of its duly authorized officers and the parties of the Second part have hereunto set their hands and seals.

SIGNED, SEALED and DELIVERED

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

\_\_\_\_\_  
MAYOR-CHRISTIAN PROVENZANO

\_\_\_\_\_  
CITY CLERK- RACHEL TYCZINSKI

**THE SAULT STE. MARIE DISTRICT SOCIAL SERVICES ADMINISTRATION BOARD**

  
\_\_\_\_\_  
CAO – MIKE NADEAU

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-65**

**AGREEMENT**: A by-law to authorize the execution of the Agreement between the City and The Sault Ste. Marie District Social Services Administration Board authorizing a one year temporary agreement regarding 72 Tancred Street.

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Agreement dated May 1, 2022 between the City and The Sault Ste. Marie District Social Services Administration Board, a copy of which is attached as Schedule "A" hereto. This Agreement authorizes a one year temporary agreement regarding 72 Tancred Street.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

## Schedule "A"

THIS AGREEMENT made in duplicate this 1<sup>st</sup> day of May 2022

BETWEEN:

**THE CORPORATION OF THE CITY OF  
SAULT STE. MARIE (hereinafter called the "City")**

OF THE FIRST PART

- AND -

**THE SAULT STE. MARIE DISTRICT SOCIAL SERVICES  
ADMINISTRATION BOARD (hereinafter called the "DSSAB")**

OF THE SECOND PART

**WHEREAS** the City is the owner of lands and premises known municipally as 72 Tancred Street, City of Sault Ste. Marie, Ontario (the "City Property");

**AND WHEREAS** DSSAB has requested that its EMS Division occupy space at the City Property on a temporary basis and the City is prepared to grant permission for same, subject to the terms and conditions set out herein;

**NOW THEREFORE** in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set out the parties hereto agree as follows:

### **L. TEMPORARY LEASED AREA**

In consideration of the rents reserved and the covenants and agreements herein, the City hereby leases to the DSSAB a portion of the City Property, specifically the "Leased Area" defined as follows:

- (a) 2 Ambulance Bays each 15X30 Feet, being 900 square feet total; and
- (b) Kitchen/Lounge/Washrooms at the City Property, consisting of 1264 square feet.

The Leased Area will be used in common with the City and is not exclusive to DSSAB. DSSAB acknowledges and agrees that the Leased Area represents 14.05% of the total space at the City Property.

### **2. TERM**

The Term of this Agreement shall be for a period of one (1) year commencing May 1, 2022 and ending on April 30, 2023 ("Term").

Provided that DSSAB is not in default in the performance of any obligations contained in this Agreement, the Agreement will automatically extend on a month to month basis thereafter (the "Extended Term(s)) on the same terms and conditions as set out herein unless terminated by either party pursuant to Section 7 of this Agreement.

**3. RENT**

- A. For the Term, DSSAB shall pay rent to the City as set out in Section 3 herein of this Agreement, specifically consisting of the Base Rent, plus a percentage of the annual building maintenance costs of the “Leased Area”, plus HST on the Subtotal Rent Payable. For clarity sake, the total rent payable for the Term shall be:

<b>One Year Lease Invoice to operate Ambulance Service from 72 Tancred Street</b>	<b>May 1, 2022 to April 30, 2023</b>	
Living/Kitchen space	1264 sq ft x \$19.00 per sq ft	\$ 24,016
Apparatus Floor Space	900 sq ft x \$ 9.50 per sq ft	\$ 8,550
Base Rent		\$ 32,566
<i>(add CPI for subsequent years as in Section 3C herein)</i>	<i>If applicable</i>	
Building Costs (14.05% of space occupied)	See below	\$ 7,749.84
<b>SUB TOTAL</b>		<b>\$40,315.84</b>
	HST	\$5,241.06
<b>TOTAL ANNUAL</b>		<b>\$45,556.90</b>

- B. For the Term, DSSAB shall pay the rent set out in Section 3A above to “The Corporation of the City of Sault Ste. Marie” in equal monthly payments, payable on the first day of every month in the Term in the sum of Three Thousand, Seven Hundred and Ninety Six (\$3,796.41) Dollars and Forty One Cents.
- C. For each and every monthly Extended Term (if applicable), the rent payable shall be calculated as follows: Yearly Base Rent, plus a percentage of the annual building maintenance costs of the “Leased Area”, plus applicable CPI for that relevant year (as added in Section 3A above) and thereafter HST on the Subtotal Rent Payable, calculated on an annual basis for the period commencing May 1, 2023 and ending April 30, 2024 and each May 1<sup>st</sup> to April 30<sup>th</sup> of each applicable year thereafter (the “Extended Yearly Rent Payable”). Given that each Extended Term shall consist of only one month as set out in Section 2 of this Agreement, the rent payable for each Extended Term shall be the applicable Extended Yearly Rent Payable divided by twelve (12) as the parties acknowledge the CPI shall change each year. DSSAB shall pay the Extended Rent payable for each applicable Extended Term to “The Corporation of the City of Sault Ste. Marie” on the first day of such Extended Term.

- D. For each month in the Term and Extended Term, the City shall invoice DSSAB the total amount of rent payable as set out herein, and DSSAB shall pay the total amount of rent payable to The Corporation of the City of Sault Ste. Marie no later than the 1<sup>ST</sup> date of the applicable month in the Term or Extended Term as the case may be.

#### **4. COST OF EXHAUST HOSE SYSTEM and OTHER UNFORESEEN EXPENSES**

An exhaust hose system is required to be installed at the Leased Area for the two ambulances and the City consents to same. DSSAB shall be responsible for all costs, liabilities and expenses of any nature and kind associated with the installation, use, maintenance and operation of the exhaust hose system at the Leased Area during the Term and any applicable Extended Term. DSSAB acknowledges and agrees that the costs for the exhaust hose system as set out herein are in addition to the Rent payable by DSSAB as set out in Section 3 herein and any other costs or expenses set out in this Agreement. DSSAB shall further be responsible for any unforeseen expenses that may arise from their presence, use and occupation at the Leased Area.

#### **5. TENANT'S COVENANTS**

DSSAB, which shall herein include any and all of its employees, agents, servants and contractors, covenants with the City as follows:

- A. To use the Leased Area to fulfill the DSSAB's mandate only for EMS related functions as contemplated by this Agreement and for no other purpose.
- B. To abide by the following:
  - (i) No one shall use the Leased Area for sleeping apartments or residential purposes, or for the storage of personal effects or articles not required to carry out the permitted use under this Agreement.
  - (ii) DSSAB shall uphold and respect the City's privacy and professional confidentiality requirements to the satisfaction of the City. DSSAB shall not hinder or negatively impact the City's use and operations at the City Property including the Leased Area as the Leased Area is non-exclusive to DSSAB.
  - (iii) DSSAB shall not obstruct or use any sidewalks, entries, passages, hallways, elevators and staircases for any purpose other than an ingress to and egress from the Leased Area.
  - (iv) DSSAB shall use the Leased Area and attend at the City Property during the operating hours of the City Property, which is 24 hours per day, 7 days per week;
  - (v) No animals other than service animals shall be brought into the City Property.
  - (vi) DSSAB shall immediately repair at its sole expense any portion of the Leased Area upon notice in writing by the City and leave the Leased Area and in a good repair, subject to ordinary wear and tear.
  - (vii) If the Leased Area or any part of the Leased Area/City Property internal or external needs repairing or becomes damaged through the negligence, carelessness or misuse by DSSAB, the expense of the necessary repairs, replacements or alterations shall be borne by DSSAB and paid forthwith on demand.

- (viii) To provide DSSAB with notice, as soon as reasonably possible, of any accident or defect of any part of the Leased Area.
- (ix) To not do or omit or permit to be done or omitted upon the City Property and Leased Area anything which causes the rate of insurance for the City Property to be increased and if the rate of insurance for the City Property is to be increased by reason of anything done or omitted or permitted to be done or omitted by DSSAB or anyone permitted by DSSAB to be upon the City Property and/or the Leased Area, DSSAB shall pay to the City the amount of such increase.
- (x) To comply with all provisions of law, including federal and provincial legislative enactments, building by-laws, and all other governmental or municipal regulations which relate to their operation and use of the Leased Area, and to comply with all police, fire and sanitary regulations imposed by any federal, provincial or municipal authority or made by fire insurance underwriters, and to obey all governmental and municipal regulations and other requirements governing the conduct of any business conducted in the City Property and Leased Area.
- (xi) To not do or permit any waste or damage, disfiguration or injury to the Leased Area or the fixtures and equipment thereof or permit any overloading of the floors thereof, and to not place therein any safe, heavy business machine or other heavy thing, without first obtaining the consent in writing of the City.
- (xii) To maintain the Leased Area in a reasonably tidy state and to the satisfactory of the City. Participation in daily cleaning of all shared space shall be expected.
- (xiii) To not undertake cosmetic changes to the interior and exterior of the Leased Premises or any other part of the City Property. Further to not make or erect in the Leased Area any installations, alterations, additions or partitions without the express consent of the City.
- (xiv) To cover the cost of all telephone, cable and internet usage, set-up, and installation fees (if any) shall be exclusively at the DSSAB expense.
- (xv) To not use or permit the use of the Leased Area for any dangerous, noxious or offensive trade of business or cause or permit any nuisance in, at or on the Leased Area. Further, to not cause or permit the storage of any hazardous materials upon the Leased Area.

C. DSSAB acknowledges and covenants that notwithstanding this Agreement and their use and/or occupation of the Leased Area:

- (i) the Leased Area and the City Property remain the property of the City and the DSSAB receives no right, title or interest in the Leased Area or the City Property; and
- (ii) the employees, agents, servants and contractors of DSSAB are the responsibility and liability of DSSAB and in no way do these individual gain any status, rights or responsibilities as City employees, agents, servants and contractors.

D. DSSAB shall only permit those employees, agents, servants and contractors necessary to use and occupy the Leased Area to complete their work permitted under this Agreement.

No other persons shall be permitted to attend at the Leased Area or any other portion of the City Property by DSSAB unless prior written consent is granted by the City.

## 6. INDEMNITY AND INSURANCE

- A. DSSAB hereby covenants and agrees that it shall, at all times, fully indemnify and hold harmless the City and their respective councillors, officials, officers, directors, employees, consultants, agents, successors, contractors, employees and assigns, or any of them, from any actions, causes of action, claims, demands, interest, damages, expenses, liens, losses, costs, charges and other proceedings (including without limitation those relating to environmental, workplace safety and insurance compensation and occupational health and safety matters, and including solicitor client costs on a substantial indemnity scale basis and disbursements) whatsoever kind and nature that may be made or brought against or suffered by or imposed upon any or all of them as a result of anything related directly or indirectly to this Agreement, the intent being that the City shall be at no risk or expense to which it would not have been had DSSAB not occupied or used the Leased Area.
- B. To this end, DSSAB hereby acknowledges and agrees that the City shall retain counsel of its own choice to defend any such any actions, causes of action, claims, demands, interest, damages, expenses, liens, losses, costs, charges and other proceedings as set out herein, and that the City shall have full control over the City's defence and or response to such proceedings, and further, that all costs incurred by the City in the defence and/or response to such proceedings (including solicitor/client costs on a substantial indemnity scale basis), shall be paid by DSSAB immediately upon demand by the City as incurred by the City.
- C. DSSAB hereby releases and forever discharges the City, including its elected officials, officers, employees, agents and contractors; and DSSAB further agrees that notwithstanding anything to the contrary contained herein, the City, including elected officials, officers, employees, agents and contractors shall not be liable to DSSAB or to anyone for whom DSSAB may be in law responsible for any loss of or damage to property, personal injury or death or any other losses, actions, claims, causes of action, damages, both direct or indirect and such other costs and expenses, however and whatsoever incurred, suffered or sustained by DSSAB or any of the DSSAB's agents, employees and contractors in relation to or in connection with this Agreement.
- D. DSSAB agrees to maintain at all times during the currency of this Agreement hereinbefore described the following insurance:
- (i) **All Risks Property Insurance**  
All risks (including sewer damage, flood and earthquake) property insurance in an amount equal to the full replacement cost of property of every description and kind owned by DSSAB or for which the DSSAB is legally responsible, and which is located on or about the City Property and Leased Area, including, without limitation, anything in the nature of a leasehold improvement;

**(ii) Commercial General Liability Insurance**

DSSAB shall, at their expense obtain and keep in force during the term of the Lease, Commercial General Liability Insurance satisfactory to the City's Risk Manager and underwritten by an insurer licensed to conduct business in the Province of Ontario. The policy shall provide coverage for Bodily Injury, Property Damage and Personal Injury and shall include but not be limited to:

1. A limit of liability of not less than \$ 5 million/occurrence with an aggregate of not less than \$ 25 million
2. Add the City as an additional insured with respect to the operations of the Named Insured
3. The policy shall contain a provision for cross liability and severability of interest in respect of the Named Insured
4. Non-owned automobile coverage with a limit not less than \$ 2 million and shall include contractual non-owned coverage (SEF 96)
5. Products and completed operations coverage
6. Broad Form Property Damage
7. Contractual Liability
8. Hostile fire
9. The policy shall provide 30 days prior notice of cancellation

**(iii) DSSAB's/Tenant's Legal Liability Insurance**

DSSAB's/Tenant's legal liability insurance for the actual cash value of the building and structures on the City Property and Leased Area, including loss of use thereof;

**(iv) Boiler and Machinery Insurance**

Comprehensive Boiler and Machinery insurance on mechanical equipment in the premises controlled by DSSAB/Tenant. The City is to be named as an additional insured if the objects insured qualify as DSSAB's/Tenant's improvements.

**Applicable to Each Insurance Above**

Each policy will provide that the insurer will not have any right of subrogation against the City on account of any loss or damage covered by such insurance or on account of payments made to discharge claims against or liabilities of the City or DSSAB/Tenant covered by such insurance. The cost or premium for each and every such policy will be paid by DSSAB.

Primary Coverage – DSSAB's insurance shall be primary coverage and not additional to and shall not seek contribution from any other insurance policies available to the City.

Certificate of Insurance – DSSAB shall provide a Certificate of Insurance satisfactory to the City's Risk Manager evidencing coverage in force at least 10 days prior to contract commencement. No policy shall be cancelled or allowed to lapse without at least thirty (30) days written notice having been given to the City.

## 7. TERMINATION

If either party wishes to terminate this Agreement, that party may do so by giving the other party thirty (30) days written notice of its intention to terminate.

Notice to the City shall be provided to the Fire Chief, 72 Tancred St, Sault Ste. Marie, ON P6A 5S2

Notice to DSSAB shall be provide to the CEO, Mike Nadeau, Social Services, 390 Bay Street, Sault Ste. Marie, ON, P6A 5L8

On termination of this Agreement, DSSAB shall forthwith remove all belongings from the City Property/Leased Area at DSSAB's sole risk and expense and leave the City Property/Leased Area in a condition satisfactory to the City. Provided that if the DSSAB's belongings are not removed from the Leased Area/City Property within a period of thirty (30) days from the date of such termination, the City may remove it at the expense and risk of DSSAB.

## 8. COVID

DSSAB, which shall herein include any and all of its employees, agents, servants and contractors, acknowledges, covenants and agrees that:

- A. that the use of the City Property and Leased Area permitted herein may include possible exposure to and illness from infectious diseases including but not limited to COVID-19. DSSAB knowingly and freely assumes all such risks, both known and unknown, even if arising from the negligence of the City. Further, DSSAB for itself and on behalf of its employees, agents, servants and contractors in relation to and in connection with the use of the City Property/Leased Area permitted under this Agreement hereby releases and holds harmless The Corporation of the City of Sault Ste. Marie its councillors, officials, officers, directors, employees, consultants, agents, successors, contractors, and assigns, or any of them, from any actions, causes of action, claims, demands, interest, damages, expenses, losses, costs, charges and other proceedings (including without limitation those relating to any infectious disease including COVID-19, and including solicitor client costs on a substantial indemnity scale basis and disbursements) whatsoever kind and nature that may be made or brought against or suffered by or imposed upon any or all of them as a result of anything related directly or indirectly to the use of the City Property/Leased Area permitted under this Agreement.
- B. the City has a Vaccination Policy and other COVID related directives in place, which may change from time to time during the Term and any Extended Term(s) (collectively referred to as the "City's COVID/Vaccination Policies"). While at the City Property, DSSAB shall ensure that DSSAB and its employees, agents, servants and contractors fully and unequivocally comply with any and all of the City's COVID/Vaccination Policies and produce any documentation as requested by the City to demonstrate such adherence and compliance immediately upon demand. To this end, DSSAB acknowledges and agrees that:

- (i) the City's COVID/Vaccination Policies may be different, more stringent or less stringent than DSSAB's COVID/Vaccination Policies;
- (ii) notwithstanding Section 8B.(i) above, that DSSAB while at the City Property shall adhere to the City's COVID/Vaccination Policies;
- (iii) if there are any differences or conflicts between the City's COVID/Vaccination Policies and the City's Vaccination Policies, as it relates to the City Property and DSSAB's (including its employees, agents, servants and contractors) use and occupation of the Leased Area, the requirements set out in the City's COVID/Vaccination Policies requirements shall take precedence and prevail; and
- (iv) DSSAB shall adhere to any and all Public Health Directives relating to COVID-19 that are applicable to DSSAB and DSSAB acknowledges and agrees that the City may have differing requirements and the City shall continue to adhere to the City's requirements. In the event that DSSAB cannot continue to operate at the City Property/Leased Area as set out in this Agreement given DSSAB's COVID/Vaccination Policies and Public Health Directives applicable to DSSAB, then this Agreement shall be suspended until such time as DSSAB can operate at the City Property/Leased Area and be compliant with their Public Health Directives and COVID/Vaccination Policies and if the suspended time frame exceeds 3 months, then this Agreement shall terminate.
- (v) the City may at any time with written notice amend or add additional requirements to this Agreement, including the immediate suspension of the use of the City Property/Leased Area on the basis of any Provincial Order and/or Public Health Directives relating to COVID-19 that may impact the use of the City Property. Upon receipt of any written notice, DSSAB shall forthwith comply with any and all newly amended and/or additional terms as required by the City. Upon discovery of non-compliance with any term of this Section, the City's COVID/Vaccination Policies, any Provincial Order or any Public Health Directive, DSSAB acknowledges that the City may immediately terminate or suspend DSSAB's right to use the City Property/Leased Area pursuant to this Agreement. The City shall not be responsible for any losses to DSSAB from any termination or suspension of this Agreement.

## **9. MISCELLANEOUS**

- A. DSSAB shall not assign this Agreement without the written consent of the City.
- B. In the event that any provision of this Agreement is deemed to be invalid or unenforceable, it is understood between the Parties that such provision shall, whenever possible, be interpreted, construed, limited or as necessary be severed to the extent necessary to eliminate such invalidity or unenforceability. All the remaining provisions of the lease shall remain valid and continue to bind the parties. If required, the parties agree to negotiate in good faith a valid enforceable substitute provision which most nearly

reflects the parties' original intent in entering into the Agreement or to provide an equitable adjustment in the event so much provision can be added.

- C. The headings in this Agreement have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope of meaning of this Agreement nor any of the provisions hereof.
- D. This Agreement and everything herein contained shall operate to the benefit of any and be binding upon the respective successors, assigns and other legal representatives, as the case may be, of each of the parties hereto subject to the granting of consent by the Landlord as provided herein to any assignment or sublease, and every reference herein to any party hereto shall include the successors, assigns and other legal representatives of such party.
- E. This Agreement shall be governed by and construed in accordance with the laws of Ontario.
- F. Time shall be of the essence hereof.

IN WITNESS WHEREOF the Party of the first part has hereto affixed its corporate seal attested by the hands of its duly authorized officers and the parties of the Second part have hereunto set their hands and seals.

SIGNED, SEALED AND DELIVERED in the presence of

THE CORPORATION OF THE CITY OF SAULT STE.  
MARIE

\_\_\_\_\_  
MAYOR – CHRISTIAN PROVENZANO

\_\_\_\_\_  
CITY CLERK – RACHEL TYCZINSKI

THE DISTRICT OF SAULT STE. MARIE SOCIAL  
SERVICES ADMINISTRATION BOARD

  
\_\_\_\_\_  
CEO - MIKE NADEAU

## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

### BY-LAW 2022-75

**TAXES:** A by-law to adopt optional tools for the purposes of administering limits for the commercial and industrial property classes.

**WHEREAS** the Corporation of The City of Sault Ste. Marie (hereinafter referred to as “the Municipality”) may in accordance with s. 329.1 of the *Municipal Act, 2001*, S.O. 2001 c.25, as amended (hereinafter referred to as “the Act”), and *Ontario Regulation 73/03*, as made and amended under the Act, modify the provisions and limits set out in Part IX of the Act, with respect to the calculation of taxes for municipal and education purposes for properties in the Commercial and Industrial and Property Classes;

**AND WHEREAS** this By-Law shall only apply to properties in any of the Commercial and Industrial property classes to which Part IX of the Act applies;

**AND WHEREAS** for the purposes of this By-Law the Commercial Property Classes shall be considered a single property class and the Industrial Property Classes shall be deemed to be a single property class;

**AND WHEREAS** “uncapped taxes” means the taxes for municipal and education purposes that would be levied for the taxation year but for the application of Part IX of the Act;

**AND WHEREAS** “capped taxes” means the taxes for municipal and education purposes that would be levied for the taxation year as a result of the application of Part IX of the Act;

**AND WHEREAS** Section 8.2 of Ontario Regulation 73/03 as amended provides that a municipality may pass a by-law providing that Part IX of the Municipal Act, 2001 (limitation on taxes for certain property classes), does not apply to any property in the commercial classes, to any property in the industrial classes if, in the previous taxation year in the municipality, the taxes for each property in the commercial classes and industrial classes, as the case may be, were equal to the uncapped taxes for the property for the taxation year, as shown on the final tax bill for the taxation year for the property, and a by-law under this section applies to the taxation year in which it is passed and to subsequent taxation years;

**AND WHEREAS** the Council may pass a By-Law to apply any one or any combination of the following options:

- a) Set the annual cap of the previous year’s capped taxes at a maximum of 10% of the previous year’s capped taxes; and/or,
- b) Set an upper limit on annual increases at the greater of the amount calculated under (a) and up to 10% of the previous year’s annualized CVA tax; and/or,
- c) Establish a capping adjustment threshold of up to \$500 for increasing properties, decreasing properties or both, whereby no capping adjustments less than the threshold amount would be applied; and/or,

- d) Exempt properties from the capping calculation where the previous year's capped taxes for the property were equal to the uncapped taxes for that year; and/or,
- e) Exempt properties from the capping calculation where the previous year's capped taxes were less than the previous year's CVA taxes, and the current year's capped taxes would otherwise be greater than the current year's CVA taxes, or vice-versa.
- f) Remove classes from the application of Part IX of the Act where all properties within a class were taxed at the uncapped tax level last year.

**AND WHEREAS** the Council has reviewed the provisions of subsection 329.1 of the Act and the provisions of Ontario Regulation 73/03, and hereby deems it necessary and appropriate to adopt optional tools for the purpose of administering limits for the Commercial and Industrial property classes;

**AND WHEREAS** Ontario Regulation 73/03, provides that a municipality may pass a by-law, to phase out the application of Part IX of the *Municipal Act, 2001*, providing that the amount of taxes for municipal and school purposes for the previous taxation year under subsection 329 (1) of the Act were equal to or greater than 50 per cent of the uncapped taxes for the property for the taxation year, as shown on the final tax bill for the taxation year for the property;

**AND WHEREAS** the Commercial class qualifies to be phased out of Part IX of the *Municipal Act, 2001*, commencing in 2022 over the next four years;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF SAULT STE MARIE HEREBY ENACTS** as follows:

1. **THAT** paragraphs 1, 2 and 3, of subsection 329.1 (1) of the Act shall apply to the Commercial and Industrial Property Classes for 2022.

2. **AND THAT**

- (i) In determining the amount of taxes for municipal and education purposes for 2022 under s. 329(1) of the Act and the amount of the tenant's cap under s. 332(5) of the Act, the greater of the amounts determined under paragraphs a) and b) as set out below shall apply in determining the amount to be added under paragraph 2 of s. 329(1) of the Act, and the increasing amount under paragraph 2 of s. 332(5) of the Act:
  - (a) The percentage set out in s. 329(1)2 of the Act and s. 332(5)2 of the Act shall be ten per cent (10%) for Commercial; and Industrial, and
  - (b) The amount of the uncapped taxes for the previous year multiplied by ten per cent (10%) for Commercial and five percent (5%) for Industrial;
- (ii) The amount of the taxes for municipal and education purposes for a property for a taxation year shall be the amount of the uncapped taxes for the property for the year if the amount of the uncapped taxes exceeds the amount of the taxes for municipal and education purposes for the property for the taxation year as determined under s. 329 of the Act, as modified under s. 329.1 of the Act and

this By-Law, by five hundred dollars (\$500.00) or less for Commercial and Industrial.

- (iii) The amount of the taxes for Municipal and education purposes for a property for a taxation year shall be the amount of the uncapped taxes for the property for the year if the amount of the taxes for Municipal and education purposes for the property for the taxation year as determined under s. 330 of the Act, as modified under section s. 329.1 of the Act and this By-Law exceed the uncapped taxes, by five hundred dollars (\$500.00) or less for Commercial and Industrial.
3. **AND THAT** paragraphs 1, 2 and 3, of s. 8.0.2 (2) of *Ontario Regulation 73/03* shall apply to the Commercial and Industrial Property Classes for 2022.
  4. **AND THAT** properties that meet any of the following conditions shall be exempt from the capping calculations set out under Part IX of the Act for the 2022 taxation year:
    - (i) The capped taxes for the property in the previous year were equal to its uncapped taxes for that year.
    - (ii) The capped taxes for the property in the previous year were lower than the property's uncapped taxes for that year, and the current year's capped taxes would be higher than the current year's uncapped taxes if Part IX were applied.
    - (iii) The capped taxes for the property in the previous year were higher than the property's uncapped taxes for that year, and the current year's capped taxes would be lower than the current year's uncapped taxes if Part IX were applied.
  5. **AND THAT** the Commercial class be entered into the first year of the phase out of the application of Part IX of the *Municipal Act, 2001*.
  6. **AND THAT** By-law 2021-82 is hereby repealed.
  7. **AND THAT** this by-law shall be effective as of January 1<sup>st</sup>, 2022

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW NO. 2022-76**

**TAXES:** A by-law to provide for 2022 final tax billing.

**WHEREAS** the *Municipal Act, 2001 S.O. 2001, c.25*, as amended, provides that the council of a local municipality, may pass a by-law levying amounts on the assessment of property in the local municipality ratable for local municipality purposes;

**AND WHEREAS** the Council of the Corporation of the City of Sault Ste. Marie deems it appropriate to provide for such levy on the assessment of property in this municipality;

**THEREFORE THE COUNCIL** of the Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. In this by-law the following words shall be defined as:

“Act” shall mean the *Municipal Act, 2001 S.O. 2001, C.25*, as amended

“Minister” shall mean the Minister of Finance;

“MPAC” shall mean the Municipal Property Assessment Corporation;

“Treasurer” means the treasurer of the Corporation of the City of Sault Ste. Marie or a person delegated the Treasurer’s powers and duties under s.286(5) of the Act.

2. All taxes levied under this by-law shall be payable into the hands of the Treasurer in accordance with the provisions of this by-law.
3. The provisions of this by-law apply in the event that assessment is added for the year 2022 to the Tax Roll after the date this by-law is passed and the tax levy shall be imposed and collected.
4. There shall be imposed on all taxes a penalty for non-payment or late payment of taxes in default of the installment dates set out below. The penalty shall be one and one-quarter percent (1¼%) of the amount in default on the first day after the due date and the first day of each calendar month during which the default continues, but not after the end of 2022.
5. Following December 31, 2022, interest charges of one and one-quarter percent (1¼%) shall be imposed upon the amount in default on the first calendar day of each month during which the default continues.
6. The final tax levy imposed by this by-law shall be paid in two installments due on the following dates:
  - 6.1 One-half (1/2) thereof on the 5<sup>th</sup> day of July, 2022.

6.2 One-half (1/2) thereof on the 6<sup>th</sup> day of September, 2022.

7. A notice specifying the amount of taxes payable, may be mailed or cause to be mailed to the address of the residence or place of business of each person taxed under this by-law by the Treasurer.
8. The notice to be mailed under this by-law shall contain the particulars provided for in this by-law and the information required to be entered in the Tax roll under Section 340 of the *Act*.
9. The Treasurer shall be authorized to accept part payment from time to time on account of any taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under section 4 and 5 of this by-law in respect of non-payment or late payment of any taxes or any installment of taxes.
10. Nothing in this by-law shall prevent the Treasurer from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.
11. In the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.

12. **EFFECTIVE DATE**

This by-law takes effect from the date of its final passing.

**PASSED** in open Council this day of May 2, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-77**

**TAXES:** A by-law to provide for the adoption of tax ratios.

**WHEREAS** Section 308 of the *Municipal Act*, 2001, as amended provides that the council of a local municipality shall pass a by-law to establish tax ratios for the 2022 Taxation Year.

**THEREFORE THE COUNCIL** of the Corporation of the City of Sault Ste. Marie pursuant to the *Municipal Act*, as amended **ENACTS** as follows:

1. **SCHEDULE “A”**

Schedule “A” hereto forms part of this by-law.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

CITY OF SAULT STE MARIE  
2022 TAX RATIOS

Schedule A

Residential	1.000000
Multi-Residential	1.082000
Multi-Residential New Construction	1.082000
Commercial Occupied	2.058220
Commercial New Construction	2.058220
Commercial Excess Land	1.440754
Shopping Centres	2.184934
Shopping Centres-New Construction	2.184934
Shopping Centres-Excess Land	1.529454
Office Building	2.861279
Office Building-New Construction	2.861279
Office Building-Excess Land	2.002895
Parking Lots & Commercial Vacant Land	1.521701
Industrial Occupied	4.426700
Industrial-New Construction	4.426700
Industrial-Excess Land	2.877355
Industrial-Vacant Land	2.877355
Large Industrial	7.861940
Large Industrial-Excess Land	5.110261
Landfills	1.884024
Pipelines	2.093910
Farmland	0.250000
Managed Forests	0.250000

**THE CORPORATION OF THE CITY OF SAULT STE MARIE**

**TAX RATE (LEVY) BY-LAW FOR 2022**

**BY-LAW 2022-78**

**TAXES:** A by-law to provide for the adoption of property tax rates for 2022.

**WHEREAS** Section 312 of the *Municipal Act, 2001* provides that the Council of a local municipality shall, after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class, and;

**WHEREAS** Sections 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios, and;

**WHEREAS** the 2022 municipal tax levy for all purposes including debenture principal and interest payments has been set at \$128,077,959 comprised of \$123,383,887 for the overall (rural) area and an additional \$4,694,072 for the urban area only including debenture principal and interest payments specific to the special area;

**NOW THEREFORE** the Council of the Corporation of the City of Sault Ste. Marie hereby **ENACTS** the tax rates for municipal purposes as set out in Schedule "A" hereto annexed, and forming part of this by-law.

1. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

2. **EFFECTIVE DATE**

This by-law takes effect on the date of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

**URBAN AREA**

Property Class	RTC/RTQ	Municipal
Residential	RT/RH	0.01495575
Multi-Residential-New Construction	MT/NT	0.01618212
Commercial Occupied-New Construction	CT/CH/XT/XH	0.03017482
Commercial-New Construction-Excess Land	CU/XU	0.02112238
Commercial-Vacant Land-Parking Lots	CX/GT	0.02230911
General Rate Only (International Bridge Plaza)	CM	0.03017482
Shopping Centres Occupied-New Construction	ST/ZT	0.03203254
Shopping Centres-Excess Land	SU	0.02242278
Office Buildings Occupied-New Construction	DT/YH	0.04194818
Office Building-Excess Land	DU	0.02936372
Industrial Occupied-New Construction	IT/IH/JT	0.06489825
Industrial-New Construction-Excess Land-Vacant Land	JU/IU/IX/IJ	0.04218387
Large Industrial-Occupied	LT	0.11526108
Large Industrial-Excess Land	LU	0.07491969
Landfills	HT	0.02817699
Pipeline	PT	0.03131600
Farm-Managed Forests	FT/TT	0.00373894

**RURAL AREA**

Property Class	RTC/RTQ	Municipal
Residential	RT/RH	0.01434743
Multi-Residential-New Construction	MT/NT	0.01552392
Commercial Occupied-New Construction	CT/CH/XT/XH	0.02892276
Commercial-New Construction-Excess Land	CU/XU	0.02024594
Commercial-Vacant Land-Parking Lots	CX/GT	0.02138343
Shopping Centres Occupied-New Construction	ST/ZT	0.03070340
Shopping Centres-Excess Land	SU	0.02149238
Office Buildings Occupied-New Construction	DT/YH	0.04020761
Office Building-Excess Land	DU	0.02814532
Industrial Occupied-New Construction	IT/IH/JT	0.06220540
Industrial-New Construction-Excess Land-Vacant Land	JU/IU/IX/IJ	0.04043352
Large Industrial-Occupied	LT	0.11047850
Large Industrial-Excess Land	LU	0.07181102
Landfills	HT	0.02703090
Pipeline	PT	0.03004223
Farm-Managed Forests	FT/TT	0.00358686

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW NO. 2022-79**

**ZONING:** A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 149 Pim Street (Scott/Lock).

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 34 of the *Planning Act*, R.S.O. 1990, c. P.13 and amendments thereto, **ENACTS** as follows:

1. **149 PIM STREET; LOCATED ON THE WEST SIDE OF PIM STREET, APPROXIMATELY 73M NORTH OF THE HERRICK STREET INTERSECTION; CHANGE FROM R3 TO R3.S WITH A “SPECIAL EXCEPTION”**

The zone designation on the lands described in Section 2 of this by-law, which lands are shown on Map 8 of Schedule “A” to By-law 2005-150, is changed from R3 (Low Density Residential) zone to R3.S (Low Density Residential) zone with a “Special Exception”.

2. **BY-LAW 2005-151 AMENDED**

Section 2 of By-law 2005-151 is amended by adding the following subsection 2(420) and heading as follows:

**“2(420) 149 Pim Street**

Despite the provisions of By-law 2005-150, the zone designation on the lands located on the west side of Pim Street approximately 73m north of the Herrick Street intersection and having civic no. 149 Pim Street and outlined and marked “Subject Property” on the map attached as Schedule 420 hereto is changed from R3 (Low Density Residential) zone to R3.S (Low Density Residential) zone with a “Special Exception” to, in addition to those uses permitted in an R3 zone:

1. Permit pet grooming services as a home based business;
2. Prohibit the boarding and overnight accommodation of animals; and,
3. Permit one parking space in a required front yard.”

3. **SCHEDULE “A”**

Schedule “A” hereto forms a part of this by-law.

4. **CERTIFICATE OF CONFORMITY**

It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie authorized and in force on the day of the passing of this by-law.

PASSED in Open Council this 2<sup>nd</sup> day of May, 2022.

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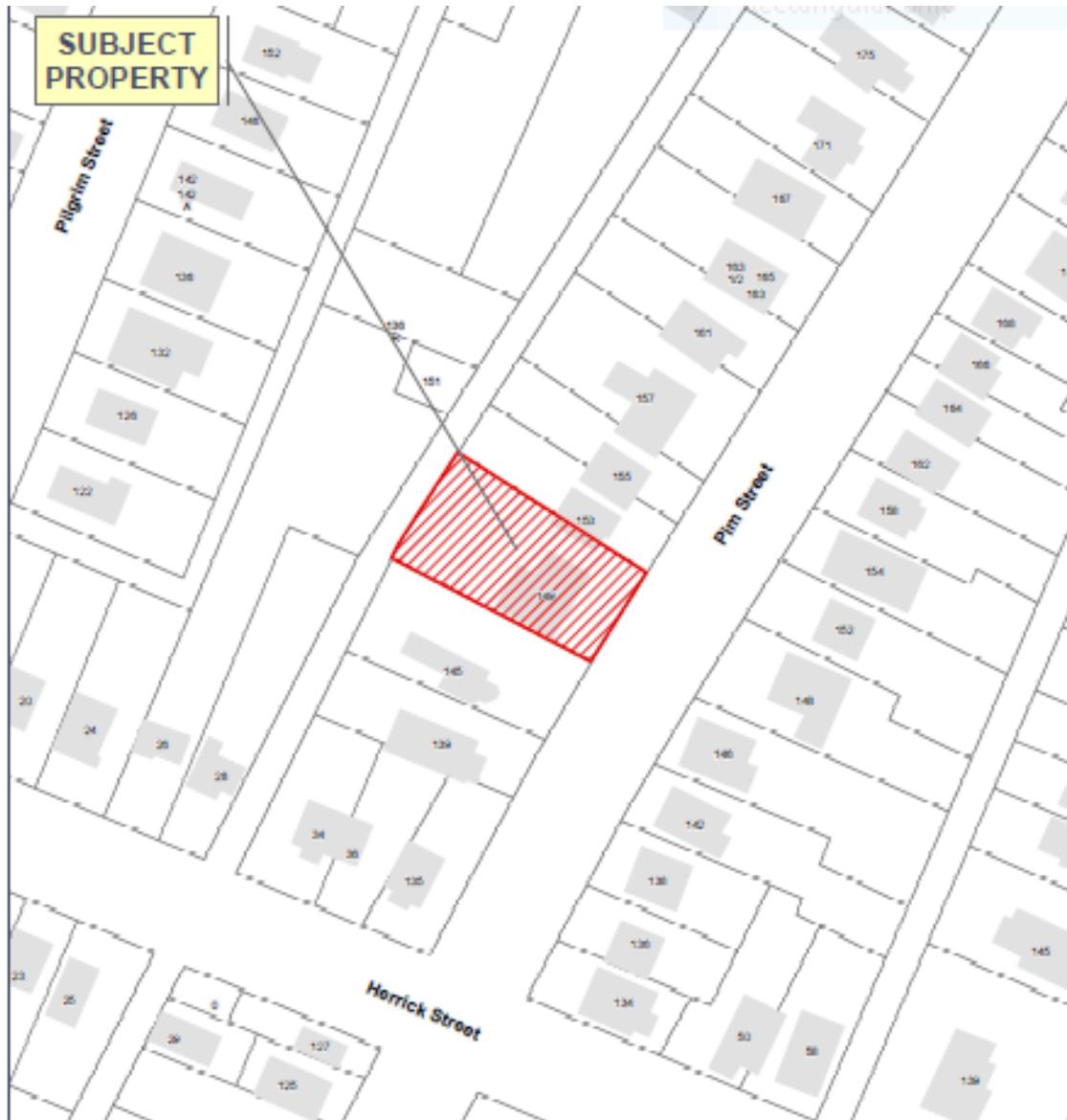
**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

da LEGAL\STAFF\LEGAL\ZONING\2022\PIM STREET, 149\2022-79 ZONING.DOCX

SCHEDULE "A" TO BY-LAW 2020-201 AND  
SCHEDULE 420 TO BY-LAW 2005-151



**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-80**

**AGREEMENT**: A by-law to authorize the execution of the Agreement between the City and AECOM Canada Limited for the South Market storm sewer rehabilitation project.

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Agreement dated May 2, 2022 between the City and AECOM Canada Limited, a copy of which is attached as Schedule "A" hereto. This Agreement is for the South Market storm sewer rehabilitation project.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

Schedule "A"

Association of Consulting Engineering  
Companies | Ontario (ACEC-Ontario) in  
partnership with the  
Municipal Engineers Association (MEA)

CLIENT/ENGINEER AGREEMENT  
FOR  
*PROFESSIONAL CONSULTING SERVICES*

*2020  
(VERSION 3.1)*

*Please enter the title of the project/ assignment*

Storm Sewer Rehabilitation  
South Market Area  
Clark Creek Drainage System

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**AGREEMENT  
FOR  
PROFESSIONAL CONSULTING SERVICES**

Dated the 2nd day of May 2022

-BETWEEN-

The Corporation of the City of Sault Ste. Marie

Hereinafter called the 'Client'

-AND-

AECOM Canada Limited

Hereinafter called the 'Engineer'

WHEREAS the Client intends to (Description of Project)

Provide engineering services for the proposed rehabilitation of nine storm sewer sections on McNabb St., South Market St., and Boundary Rd.

Hereinafter called the 'Project' and has requested the Engineer to furnish professional Services in connection therewith.

**NOW THEREFORE WITNESSETH** that in consideration of the covenants contained herein, the Client and the Engineer mutually agree as follows:

## DEFINITIONS

### 1. Client

Client shall be the party identified herein, and shall mean a municipality within the Province of Ontario or a related municipal organization representing the interests of Ontario municipalities.

### 2. Engineer

Engineer shall be the party identified herein, and shall be properly qualified to provide the professional services prescribed in this Agreement.

### 3. Municipal Engineers Association (MEA)

MEA shall mean the association of public sector Professional Engineers engaged in performing the various functions that comprise the field of municipal engineering in Ontario

### 4. Association of Consulting Engineering Companies | Ontario (ACEC-Ontario)

shall mean the industry association created to represent the business interests of member consulting engineering firms, working with all levels of government and other stakeholders to promote fair procurement and business practices to support its member firms as necessary.

### 5. Order of Precedence:

- i. Standard Agreement
- ii. Schedule A: Supplementary Conditions to the Standard Agreement
- iii. Schedule B: Addenda to the Request for Proposals (RFP)
- iv. Schedule C: Request for Proposal (RFP)
- v. Schedule D: Proposal submission document(s) from the Engineer
- vi. Schedule E: Other

## ARTICLE 1 - GENERAL CONDITIONS

### 1.1 **Retainer**

The Client hereby retains the services of the Engineer in connection with the Project and the Engineer agrees to provide the services described in Article 2 (Services to be provided) for the Project under the general direction and control of the Client.

### 1.2 **Compensation**

The Client shall pay the Engineer in accordance with the provisions set forth in Article 3. For purposes of this agreement, the basis of payment shall be as specified in Article 3.2.

### 1.3 **Staff and Methods**

The Engineer shall perform the services under this agreement with the degree of care, skill and diligence normally provided in the performance of such services as contemplated by the agreement at the time such services are rendered and as required by the Professional Engineers Act (RSO 1990, Chapter P.28) and the regulations therein. The Engineer shall employ only competent staff who will be under the supervision of a senior member of the Engineer's staff. The Engineer shall obtain the prior agreement of the Client before making any changes to the staff list after commencement of the Project.

### 1.4 **Drawings and Documents**

Subject to Article 3, drawings and documents or copies thereof required for the Project shall be exchanged between the parties on a reciprocal basis. Documents prepared by the Engineer for the Client may be used by the Client, for the Project herein described, including "record" drawings. Subject to Article 1.5, the Client has ownership of the drawings and the client indemnifies the Engineer for unauthorized use of the documents and deliverables.

### 1.5 **Intellectual Property**

All concepts, products or processes produced by or resulting from the Services rendered by the Engineer in connection with the Project, or which are otherwise developed or first reduced to practice by the Engineer in the performance of his/her Services, and which are patentable, capable of trademark or otherwise, shall be and remain the property of the Engineer.

The Client shall have permanent non-exclusive royalty-free license to use any concept, product or process, which is patentable, capable of trademark or otherwise produced by or resulting from the Services rendered by the Engineer in connection with the Project and for no other purpose or project.

### 1.6 **Records and Audit**

- a) In order to provide data for the calculation of fees on a time basis, the Engineer shall keep a detailed record of the hours worked by staff employed for the Project.
- b) The Client may inspect timesheets and record of expenses and disbursements of the Engineer during regular office hours with respect to any item which the Client is required to pay on a time scale or disbursement basis as a result of this Agreement.

- c) The Engineer, when requested by the Client, shall provide copies of receipts with respect to any disbursement for which the Engineer claims payment under this Agreement.
- d) For seven (7) years after the expiry date or any date of termination of the Agreement, the Engineer shall maintain all necessary records to substantiate i) all charges and payments under the Agreement and ii) that all deliverables were provided in accordance with the Agreement.

### **1.7 Changes and Alterations and Additional Services**

With the consent of the Engineer, the Client may in writing at any time after the execution of the Agreement or the commencement of the Services delete, extend, increase, vary or otherwise alter the Services forming the subject of the Agreement, and if such action by the Client necessitates additional staff or Services, the Engineer shall be paid in accordance with Section 3.2.2.1 for such additional Services and staff employed directly thereon, together with such expenses and disbursements as allowed under Section 3.2.4, or as otherwise agreed in writing between the parties.

### **1.8 Delays**

In the event that the start of the project is delayed for sixty (60) days or more for reasons beyond the control of the Engineer, the Engineer shall have the right to renegotiate the agreement before the commencement of the project.

### **1.9 Suspension or Termination**

The Client may at any time by notice in writing suspend or terminate the Services or any portion thereof at any stage of the project. Upon receipt of such written notice, the Engineer shall perform no further Services other than those reasonably necessary to close out his/her Services. In such an event, the Engineer shall be entitled to payment in accordance with Section 3.2 for any of the Engineer's staff employed directly thereon together with such expenses and disbursements allowed under Section 3.2.

If the Engineer is an individual and deceases before his/her Services have been completed, this Agreement shall terminate as of the date of his/her death, and the Client shall pay for the Services rendered and disbursements incurred by the Engineer to the date of such termination.

### **1.10 Indemnification**

The Engineer shall indemnify and save harmless the Client from and against all claims, actions, losses, expenses, costs or damages of every nature and kind whatsoever which the Client, his employees, officers or agents may suffer, to the extent the Engineer is legally liable resulting from the negligent acts of the Engineer, his employees, officers or agents in the performance of this Agreement.

The Client agrees to hold harmless, indemnify and defend the Engineer from and against any and all claims, actions, losses, expenses, costs or damages of every nature including liability and costs of defense arising out of or in any way connected with the presence, discharge, release or escape of contaminants of any kind, excluding only such liability as may arise out of the negligent acts of the Engineer in the performance of his/her Services to the Client within this project.

### **1.11 Insurance**

The Client will accept the insurance coverage amount specified in this clause section (a) or (b), or whichever is applicable to the claim or as specified in the RFP as the aggregate limit of liability of the Engineer for Clients damages.

- a) Comprehensive General Liability and Automobile Insurance

The Insurance Coverage shall be \$ 5,000,000 per occurrence and in the aggregate for general liability and \$ 2,000,000 for automobile insurance. When requested, the Engineer shall provide the Client with proof of Comprehensive General Liability and Automobile Insurance (Inclusive Limits) for both owned and non-owned vehicles.

b) **Professional Liability Insurance**

The Insurance Coverage shall be in the amount of \$ 2,000,000 per claim and in the aggregate. When requested, the Engineer shall provide to the Client proof of Professional Liability Insurance carried by the Engineer, and in accordance with Professional Engineers Act (RSO 1990, Chapter P.28) and Regulations therein.

c) **Additional Coverage**

If the Client requests to have the amount of coverage increased from that detailed in the RFP, or requests other special insurance for this Project then the Engineer shall endeavour forthwith to obtain such additional or special insurance at the Client's expense as a disbursement allowed under Section 3.2.

It is understood and agreed that the coverage provided by these policies will not be changed or amended in any way nor cancelled by the Engineer until (30) days after written notice of such change or cancellation has been delivered to and acknowledged by the Client.

### **1.12 Force Majeure**

The Client agrees that the Engineer is not responsible for damages arising directly or indirectly from any delays for causes beyond the Engineer's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labour disputes; severe weather disruptions or other natural disasters or acts of God; fires; riots, war or other emergencies; failure of performance by the Client or the Client's contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if such delays resulting from any such causes increase the cost or time required by the Engineer to perform its services in an orderly and efficient manner, the Engineer shall be entitled to a reasonable adjustment in schedule and compensation.

### **1.13 Contracting for Construction**

The Engineer or any person, firm or corporation associated or affiliated with or subsidiary to the Engineer shall not tender for the construction of the Project or have an interest either directly or indirectly in the construction of the Project.

### **1.14 Assignment**

Neither party may assign this Agreement or any portion thereof without the prior consent in writing of the other party.

### **1.15 Previous Agreements**

This Agreement supersedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the Project.

### **1.16 Approval by Other Authorities**

Unless otherwise provided in this Agreement, where the work of the Engineer is subject to the approval or review of an authority, department of government, or agency other than the Client, such applications for approval or review shall be the responsibility of the Engineer, but shall be submitted through the offices of the Client and unless authorized by the Client in writing, such applications for approval or review shall not

be obtained by direct contact by the Engineer with such other authority, department of government or agency. Costs for all application fees shall be borne by the Client unless otherwise provided for by the Engineer. The foregoing in no way limits the Engineer's responsibility to identify, understand and coordinate any and all approvals and permits required for the Project unless otherwise specified in the RFP or agreed to by the Client.

#### **1.17 Sub-Consultants**

The Engineer may engage Sub-Consultants for specialized services provided that prior approval is obtained, in writing, from the Client and may add a mark-up of 5 % of the cost of such Services to cover office administration costs when claiming reimbursement from the Client.

#### **1.18 Inspection (Review by the Client)**

The Client, or persons authorized by the Client, shall have the right, at all reasonable times, to inspect or otherwise review the Services performed, or being performed, under the Project and the premises where they are being performed.

#### **1.19 Publication**

The Engineer agrees to obtain the consent in writing of the Client before publishing or issuing any information regarding the Project.

#### **1.20 Confidential Data**

The Engineer shall not divulge any specific information identified as confidential, communicated to or acquired by him/her, or disclosed by the Client in the course of carrying out the Services provided for herein. These obligations of confidentiality shall not apply to information which is in the public domain, which is provided to the Engineer by a third party without obligation of confidentiality, which is independently developed by the Engineer without access to the Client's information, or which is required to be disclosed by law or court order. No such information shall be used by the Engineer on any other project without the approval in writing of the Client.

#### **1.21 Dispute Resolution**

- 1) Negotiation
  - a) In the event a matter of difference between the Engineer and the Client in relation to the Contract the grieved party shall send a notice in writing of dispute to the other party which contains the particulars of the matter in dispute and the relevant provisions of the Contract Documents. The responding party shall send a reply in writing to the dispute within ten (10) business days after receipt of the notice of dispute setting out particulars of this response and any relevant provisions of the Contract Documents.
  - b) The Engineer and the Client shall make all reasonable efforts to resolve their dispute by amicable negotiations and agree to provide, without prejudice, frank, candid and timely disclosure of any and all relevant facts, information, and documents to facilitate these negotiations.

- c) In the event of failure by the Engineer and the Client to reach agreement within ten (10) business days of receipt of the responding party's reply, or if either party concludes that further negotiation is unlikely to result in agreement, the matter shall be referred to mediation as provided in Section 2 herein.

## 2) Mediation

- a) The Engineer and the Client shall jointly select an impartial Mediator who shall be, preferably, properly qualified in the area of work as contemplated by this Contract. In the event that the parties, acting reasonably, cannot agree on a mediator, the candidates selected by the parties shall, acting reasonably, choose a third party to act as the Mediator.
- b) The Mediator shall meet with the parties within ten (10) business days after the selection of the Mediator, or as soon thereafter as is practicable, to attempt to mediate and resolve the dispute. The Engineer and the Client shall observe such reasonable procedures for conducting the mediation as the Mediator may reasonably request.
- c) If no agreement is reached upon mediation, or if either party concludes that further mediation is unlikely to result in agreement, then either the Engineer or the Client may request the Mediator to recommend (and only recommend) a basis, or bases, for resolution of the dispute. The Mediator shall, after consideration of the parties' positions and written submissions (if so requested), issue a written recommendation in this regard. Any recommended basis for resolution shall have absolutely no binding effect upon either party unless both parties agree to accept it and shall be without prejudice to the parties' positions in any further proceeding.
- d) If no agreement is reached either party may refer such matter as is arbitrable to arbitration as provided in Section 3 herein or exercise any legal rights it may have.
- e) All meetings and proceedings shall be held in the municipality of the Client or a reasonable alternate at a time and location as determined by the parties.
- f) The costs and expenses of the Mediator shall be shared equally by the Engineer and the Client.

## 3) Arbitration

- a) In the event that the parties are unable to settle any dispute between them which is under mediation, either party may refer such matter to arbitration as provided herein:
  - i. The Client and the Engineer shall select an arbitrator within ten (10) business days of the submission of a dispute to arbitration under this Section, which arbitrator shall be neutral and independent of the parties. If the parties are unable to agree on an arbitrator, either party shall be at liberty to seek an appointment of an arbitrator upon application under the Arbitration Act, 1991, S.O. 1991, C. 17.
  - ii. The arbitration shall be conducted in accordance with the provisions of the *Arbitration Act, 1991*, S.O. 1991, C.17, unless the parties otherwise agree. If the issue in dispute is particularly time sensitive, the parties shall, in good faith, take such reasonable steps as may be required to expedite the arbitration process. In any event, all disputes shall be submitted to the arbitrator within thirty (30) calendar days of the selection of the arbitrator. All arbitration meetings and proceedings shall be held in the municipality of the Client or a reasonable alternate, at a time and location determined by the parties, but in any event no later than thirty (30) calendar days following the submission of the dispute to the arbitrator.
  - iii. In addition to the examination of the parties by each other, the arbitration panel may examine, in the ordinary course, the parties or either of them and the witnesses in the matter referred to the arbitration panel, and the parties and witnesses, if examined, shall be examined on oath or affirmation.
  - iv. The arbitration panel shall, after full consideration of the issues in dispute, the relevant facts and applicable law, render a decision within thirty (30) calendar days after argument of the issue to the arbitrator, which decision shall be final and binding on the parties and not subject to appeal or challenge, except such limited relief provided under Subsection 45(1) (appeal on a question of law, with leave) or Section 46 (setting aside award) of the *Arbitration Act, 1991*.
  - v. Each party shall bear its own costs and expenses incurred in the arbitration, and the parties shall share equally in the costs and expenses of the arbitrator.

- vi. Any award of the arbitration panel may, at the instance of either of the parties to this Agreement and without notice to the other of them, be made an Order of the Superior Court of Ontario, pursuant to the *Arbitration Act, 1991* and the *Courts of Justice Act, R.S.O. 1990, c.C-43*.

4) Adjudication

- a) Nothing in this Agreement shall prevent the right of either the Engineer or the Client to refer to adjudication any dispute which may be adjudicated under the provisions of section 13.5 of the *Construction Act, R.S.O. 1990, c. C-30*.
- b) Any such adjudication shall be governed by the provisions of Part II.1 CONSTRUCTION DISPUTE INTERIM ADJUDICATION of the *Construction Act*.

**1.22 Time**

The Engineer shall perform the Services in accordance with the requirements of Article 2 and shall complete any portion or portions of the Services in such order as the Client may require.

The Client shall give due consideration to all designs, drawings, plans, specifications, reports, tenders, proposals and other information submitted by the Engineer, and shall make any decisions which he/she is required to make in connection therewith within a reasonable time so as not to delay the work of the Engineer.

**1.23 Estimates, Schedules and Staff List**

**1.23.1 Preparation of Estimate of Fees, Schedule of Progress and Staff List**

When requested by the Client, and where payment is calculated on a time basis, the Engineer shall provide, for approval by the Client:

- a) An estimate of the total fees to be paid for the Services.
- b) A Schedule showing an estimate of the portion of the Services to be completed in each month and an estimate of the portion of the fee which will be payable for each such month.
- c) A Staff list showing the number, classifications and hourly rate ranges for staff, Principals and Executives, for which the Engineer will seek payment on a time basis. The Engineer shall relate such information to the particular type of work that such staff is to perform, while employed on the Project. Such list shall designate the member of the Engineer's staff who is to be the liaison person between the Engineer and the Client.

**1.23.2 Subsequent Changes in the Estimate of Fees, Schedule of Progress and Staff List**

The Engineer will require prior written approval from the Client for any of the following changes:

- a) Any increase in the estimated fees beyond those approved under Subsection 1.23.1 (a).
- b) Any change in the schedule at progress which results in a longer period than provided in Subsection 1.23.1 (b).
- c) Any change in the number, classification and hourly rate ranges of the staff provided under Subsection 1.23.1 (c).

**1.23.3 Monthly Reporting of Progress**

When requested by the Client, the Engineer shall provide the Client with a written report showing the portion of the Services completed in the preceding month.

**1.24 Additional Conditions**

Any requirements regarding insurance, WSIB, permits, approvals, AODA, etc. to be listed here. If there are no additional conditions, then this section is to be left blank. Documentation supporting additional conditions detailed here shall be contained in Article 5.

N/A

## ARTICLE 2 – SERVICES TO BE PROVIDED

- 2.1 Services to be provided by Engineer as detailed in the RFP and as provided for in the Engineer's Proposal.

Refer to the attached AECOM Proposal dated March 3, 2022 re: Storm Sewer Rehabilitation - South Market Area - Clark Creek Drainage System

- 2.2 Services to be provided by Client as detailed in the RFP and as provided for in the Engineer's Proposal.

Refer to the attached AECOM Proposal dated March 3, 2022 re: Storm Sewer Rehabilitation - South Market Area - Clark Creek Drainage System

## ARTICLE 3 - FEES AND DISBURSEMENTS

### 3.1 Definitions

For the purpose of this Agreement, the following definitions shall apply:

#### a) Cost of the Work:

- i. The "Cost of the Work" shall mean the total construction cost of the Project including all materials, equipment, sales taxes, labour and contractor's overhead and profit, necessary to complete the work for which the Engineer prepares designs, drawings or specifications, for which he/she is responsible. Where sales taxes are not included in the cost of the work, the fee shall be adjusted upwards by the factor equivalent to the sales taxes. The adjusted fee may be computed to the nearest one-tenth of one percent (1/10%).
- ii. Wherever the Client furnishes labour or other service which is incorporated in the work, the current price of labour or other service when the work was executed shall be used to compute the Cost of the Work.
- iii. Whenever used materials or equipment is furnished by or on behalf of the Client, the fair market value of such materials or equipment, as though it was purchased new, shall be used to compute the Cost of the Work.
- iv. In computing the Cost of the Work, no deductions shall be made on account of any penalties or damages claimed by the Client from any contractor or on account of any other sum withheld from any contractor.
- v. The Cost of the Work shall not include any fees and disbursements due to the Engineer, the Client's engineering and office expenses, or cost of land.

#### b) Site:

Site includes the actual work site and other locations where the checking of materials, equipment and workmanship is carried out.

### 3.2 Basis of Payment for this agreement      Fees Calculated on Time

*Note: If you have multiple bases of payment please select "Applies" in the appropriate sections below. If one basis of payment applies, be sure it is the only option selected.*

#### 3.2.1 Fees Calculated on a Percentage of Cost Basis

The Client shall pay the Engineer fees to be calculated as a percentage of the Cost of the Work for normal projects as follows:

#### CALCULATION OF FEE

TYPE OF SERVICE	PERCENTAGE

### **3.2.2 Fees Calculated on a Time Basis**

a) Fees

The Client shall pay the Engineer a fee, calculated on a time basis, for that part of the Services described in Article 2. Fees on a time basis for all staff shall be hourly rates based on job classifications as detailed in the Engineer's proposal.

For a project of over one (1) year duration, or for projects which become extended beyond one (1) year in duration, the Engineer may from time to time seek approval from the Client to adjust hourly rates and such approval shall not be unreasonably withheld.

b) Time Expended

All time expended on the assignment, whether in the Engineer's office, at the Client's premises, or elsewhere, and including travel time, shall be chargeable.

### **3.2.3 Upset Cost Limit**

- (a) The Engineer shall be paid a fee, calculated on a time basis, for the Services.
- (b) Included in the fee, the Engineer shall be reimbursed at cost plus an administrative charge of 5 % for all reasonable expenses properly incurred by them in connection with the Services, including but not limited to: vehicle use charges, traveling and living expenses, long distance telephone charges, report production costs, photography, special delivery charges, supplies and equipment, field equipment costs, laboratory costs. Computer and office charges are considered part of overhead and shall not be invoiced as disbursements.
- (c) Notwithstanding Subsections (a) and (b) of this Section, the total fees and disbursements paid by the Client to the Engineer for the Services shall not exceed the total upset amount of \$ 184,200, plus, applicable taxes made up as follows:
- (i) \$ \_\_\_\_\_ plus, applicable taxes for Core Services as described in Schedule A; and,
- (ii) \$ \_\_\_\_\_ plus, applicable taxes as a Contingency Allowance for Additional Services that may be required but are not included in Schedule A.
- (d) Notwithstanding Subsections (a) and (b) of this Section, the Client, at its sole discretion, may limit the fees and disbursements paid by the Client to the percentage equivalent to the project complete in the opinion of the Client.
- (e) The Engineer must request and receive the written approval of the Client before any Additional Services are carried out that are not included in Schedule A. The Engineer shall not be entitled to any payment from the Contingency Allowance unless the Engineer has satisfied this condition. When approving Additional Services that are not included in Schedule A, the Client, at its sole discretion, may, in writing, set a limit on the monies from the Contingency Allowance that may be permitted for the requested Additional Services.

### **3.2.4 Reimbursable Expenses – Apply to 3.2.1. through 3.2.3. and shall be included in 3.2.5.**

In addition to the fee, the Engineer shall be reimbursed at cost plus an administrative charge of 5 %, for all expenses and disbursements properly incurred by the Engineer in connection with the project.

### **3.2.5 Lump Sum Basis**

- a) Fees for the scope of work covered under this Agreement will be on a Lump Sum Price Basis, inclusive of labour, disbursements and reimbursable expenses.
- b) Monthly progress invoices will be based on the percentage of project completed or

milestone achieved as detailed in the RFP.

- c) If the project is abandoned or delayed for any reason beyond the Engineer's control, the Client shall pay a fee for services rendered to that date, plus the termination expenses reasonably incurred by the Engineer in winding down the project.

### 3.3 **Payment**

#### 3.3.1 **Fees Calculated on a Time Basis** Applies

The Engineer shall submit an invoice to the Client for all Services completed in the immediately preceding month.

#### 3.3.2 **Fees Calculated on a Percentage of Cost Basis** Does Not Apply

##### a) Monthly Payment

The Engineer shall submit an invoice to the Client for that part of the design of the Project completed in the immediately preceding month calculated upon the basis of the Engineer's estimate of the cost of that part of the Project, and, if the Client agrees with such estimate and that such part has been completed, the Engineer will be paid the amount of the fee so invoiced.

##### b) On Award of Contract

Following the award of the contract for the construction of the Project, the Engineer shall recalculate his/her fee on the basis of the tender quantities and prices on which the contract for the construction of the Project was awarded, plus the estimated cost of materials and other services supplied by the Client and upon such recalculation, the amount paid to the Engineer shall be adjusted to equal the full amount of the recalculated fee including the repayment by the Engineer of any overpayment made to the Engineer.

##### c) Delay of Award of Contract

In the event the contract for construction of the Project is not awarded within \_\_\_\_\_ months of the acceptance of the Design by the Client the final fee for design shall be determined as in paragraph (a) above, and paragraph (b) shall not apply.

Further services for the Project beyond the \_\_\_\_\_ months will be undertaken on a time basis.

##### d) On Completion of the Work

Following Completion of the Work, the Engineer shall recalculate his/her fee on the basis of the actual Cost of the Work and upon such recalculation the amount paid to the Engineer shall be adjusted to equal the full amount of the recalculated fee including the repayment by the Engineer of any overpayment to the Engineer.

### 3.3.3 Lump Sum Does Not Apply

Based on a milestone basis as per the Engineer's proposal.

### 3.3.4 Invoices Generally

#### a) Requirements for a proper invoice

All invoices submitted by the Engineer to the Client under this Agreement shall contain the following information:

- (1) The Engineer's name and address;
- (2) The date of the invoice and the period during which invoiced Services were supplied;
- (3) Information identifying the Agreement under which Services were supplied;
- (4) A description of the services supplied;
- (5) The amount payable for the services supplied, and a statement that payment is due upon receipt;
- (6) The name, title, telephone number and mailing address of the person to whom payment is to be sent; and
- (7) The following additional information (if any):

#### b) Disputed invoices

If the Client intends to dispute any invoice delivered by the Engineer, in whole or in part, the Client shall within 14 calendar days of receiving the invoice, deliver to the Engineer a notice of non-payment in Form 1.1 as prescribed by the *Construction Act*.

Any undisputed portion of any invoice shall remain payable upon receipt in accordance with the terms of payment set out in section 3.3.5.

### 3.3.5 Terms of Payment

The Client will compensate the Engineer in accordance with the fees and charges for services as set out in the proposal or as otherwise mutually agreed.

All fees, irrespective of their basis, shall be exclusive of HST, and HST will be added to each invoice.

All fees and charges will be payable in Canadian funds unless noted otherwise.

Invoices will be due and payable, as presented and without hold-backs, by the Client upon receipt, and in any event no later than 28 days after receiving the proper invoice.

Interest on overdue accounts will be charged at the rate of 12 % per annum.

## ARTICLE 4 – FORM OF AGREEMENT

**ENGINEER:** AECOM Canada Ltd.

The signatory shall have the authority to bind the Engineer for the purposes of this agreement.

This \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_

Signature		Signature	
Name	Rick Talvitie	Name	
Title	Associate Vice President	Title	

**CLIENT:** The Corporation of the City of Sault Ste. Marie

The signatory shall have the authority to bind the municipality or its agency for the purposes of this agreement.

This 2nd Day of May, 20 22

Signature		Signature	
Name	Christian Provenzano	Name	Rachel Tyczinski
Title	Mayor	Title	City Clerk

## ARTICLE 5 – SCHEDULES

*Copies of Request for Proposal and Proposal Submission documents if required.*

This article includes all schedules, (i.e. Request for Proposal, Proposal Submission, Certificates of Insurance, etc.) as well as any additional information required to form the Agreement, such as supplemental general conditions, etc.

The following schedules form part of:

Schedule A: Supplementary Conditions – attached OR not used

Schedule B: Addenda – attached OR not used

Schedule C: Scope of Services – RFP attached OR not used

Schedule D: Proposal from engineer – attached OR not used

Schedule E: Other

Attached
<input checked="" type="checkbox"/>
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NOTE: Attach all appropriate schedule documents as indicated (✓).

## Schedule A: Supplementary Conditions

Insurance and Indemnity provisions and considerations for use with the “Association of Consulting Engineering Companies/Ontario (ACEC-Ontario) in Partnership with the Municipal Engineers Association (MEA)” - “Client/Engineer Agreement for Professional Consulting Services 2020 (Version 3.1)”

Notwithstanding the Order of Precedence as set out in the M.E.A./C.E.O. CLIENT/ENGINEER AGREEMENT, the Indemnification and Insurance sections below take precedence over anything to the contrary contained in the aforesaid Agreement.

Remove sections “**1.10 Indemnification**” and “**1.11 Insurance**” in their entirety and replace with the following:

### **1.10 Indemnification**

The Engineer shall indemnify and hold harmless the City, its officers, Council members, partners, agents and employees from and against:

- (a) all actions, claims, demands, losses, costs, damages, suits or proceedings whatsoever which may be brought against or made upon the City; and
- (b) all losses, liabilities, judgements, claims, suits, demands or expenses which the City may sustain, suffer or be put to,

provided that same results from or arises out of the Engineer’s failure to exercise reasonable care, skill or diligence or the Engineer’s omissions in the performance or rendering of any work or service required hereunder to be performed or rendered by the Engineer, its agents, officials and employees. This indemnification shall include any legal costs incurred by the City on a substantial indemnity basis, including those incurred to defend any criminal prosecutions against the City resulting from the actions of the Engineer.

### **1.11 Insurance**

Without restricting the generality of the requirement to indemnify the City, the Engineer shall obtain, maintain, pay for and provide evidence of insurance coverage, taken out with insurance companies licensed to transact business in the Province of Ontario and acceptable to the City’s Risk Manager. Listed below are the minimum insurance requirements deemed necessary for the Contract by the City’s Insurance and Risk Manager.

#### **Commercial General Liability Insurance**

Commercial General Liability (“**CGL**”) insurance must include the City as an Additional Insured, with limits of not less than five million dollars (\$5,000,000.00) inclusive per occurrence for bodily and personal injury, death and damage to property including loss of use. The CGL insurance will include Cross Liability and Severability of Interest Clauses, Products and Completed Operations coverage (twelve (12) months) and Standard Non-Owned Automobile liability endorsement.

### **Automobile Liability Insurance**

Automobile Liability Insurance in respect of licensed vehicles must have limits of not less than two million dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, death and damage to property. Coverage shall be in the form of a standard owner's form automobile policy providing third party liability and accident benefits insurance and covering licensed vehicles owned and/or leased or operated by or on behalf of the Engineer.

### **Professional Liability Insurance**

Professional Liability Insurance coverage must have limits of not less than two million dollars (\$2,000,000.00) inclusive per claim, covering services or activities that are professional in nature and excluded under the CGL policy.

The City will accept in place of the above-mentioned insurance coverage, a combination of primary liability limits and umbrella insurance or excess liability limits which meet the CGL and/or Automobile Liability coverage limits noted above.

Such coverage must in all respects be satisfactory to the City's Insurance and Risk Manager and shall be maintained continuously by the Engineer from either the commencement of the Services or the signing of the Contract, whichever is earliest. The policies must be endorsed to provide the City with not less than thirty (30) days' written notice in advance of cancellation, or any change or amendment restricting coverage.

All of the above insurance must be evidenced, by the Engineer only upon Contract award, on the C.S.I.O. standard Certificate of Insurance form or if on another form, one that is satisfactory to the City.

### ***Article 3 – Fees and Disbursements, Clause 3.2 – Basis of Payment***

Clause 3.2.3 (b) is deleted in its entirety and replaced with the following:

“Included in the fee, the Engineer shall be reimbursed at cost for all reasonable expenses properly incurred by them in connection with the Services, including but not limited to: vehicle use charges, traveling and living expenses.

“In addition a communication/Information Technology (IT) charge equal to 5% of invoiced labour costs will be charged to cover telephone charges, long distance telephone charges, facsimile transmission charges, printing and reproductions, progress photography, special delivery and express charges, postage and IT costs. The IT assessment shall include all information technology resources required for purposes of providing the services contemplated under this agreement, including: computer equipment/systems, computer software, computer supplies, networking (local and wide area), and labour associated with computer management, administration and support. Computer systems include all types of computers, such as: general purpose microcomputers, PC-CADD microcomputers, graphic design workstations, and notebooks. The cost for reproducing specifications and drawing sets shall not be included in this rate.”

# Storm Sewer Rehabilitation

South Market Area  
Clark Creek Drainage System

The Corporation of the City of Sault Ste. Marie

04010224.2111

March 2022

Ms. Catherine Taddo, P. Eng.  
Land Development and Environmental Engineer  
City of Sault Ste. Marie  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5X6

March 3, 2022

**Proposal #**  
04010224.2111

**Subject: Storm Sewer Rehabilitation – South Market Area**

Dear Ms. Taddo:

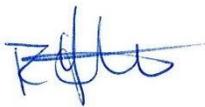
Please find attached AECOM's proposal for engineering services for the proposed rehabilitation of nine storm sewer sections on McNabb Street, South Market Street and Boundary Road as previously identified in our Technical Memorandum dated February 13, 2020.

Our proposed team combines experienced local staff that are very familiar to the City and have been engaged in numerous infrastructure projects, with staff in other AECOM offices that have direct involvement and experience with storm sewer rehabilitation projects.

We confirm that we comply with the City's pre-qualification program. We also confirm that Rick Talvitie is authorized to bind AECOM to the contents of our proposal inclusive of the pricing.

Thank you for the opportunity to submit this proposal. We would be pleased to elaborate on any aspect of this submission at your convenience

Sincerely,  
**AECOM Canada Ltd.**



Rick Talvitie, P. Eng.  
Associate Vice President

Encl.

# Proposal Assumptions and Limitations

AECOM will perform all professional services in accordance with the standard of care customarily observed by professional consulting firms performing similar services at the same time and location. The standard of care will include adherence to all applicable published standards of the profession and laws, regulations, by-laws, building codes and governmental rules.

If performance of the services is affected by causes beyond AECOM's reasonable control ("Force Majeure"), and subject to mutual agreement, the project schedule and the compensation may be equitably adjusted to compensate AECOM for any reasonable increase in the time and costs necessary to perform the services. Force Majeure shall include, but not be limited to "acts of God", abnormal weather conditions or other natural catastrophes, war, terrorist attacks, sabotage, computer viruses, riots, strikes, lockouts or other industrial disturbances, pandemics, epidemics, health emergencies, viruses (e.g., SARS Cov-2), disease (e.g., COVID-19), plague, quarantine, travel restrictions, discovery of hazardous materials, differing or unforeseeable site conditions, acts of governmental agencies or authorities.

Please note that, notwithstanding its construction contract administration services, AECOM shall have no responsibility for construction means; methods; techniques; sequences and procedures, all of which remain the sole responsibility of the contractor performing the work.

AECOM Canada Ltd. is a wholly owned subsidiary of AECOM (NYSE: ACM). As with any large engineering company, AECOM's operating companies may become involved in claims, litigation, and alternative dispute resolutions (hereinafter "Claims").

AECOM does not comment on pending or past Claims for a number of reasons, including, but not limited to, a desire and need to maintain the attorney-client privilege, the protections of the attorney work product doctrine, and the private and confidential nature of settled Claims, which often are associated with confidentiality and non-disclosure agreements.

AECOM maintains adequate insurance for its professional services. Further, AECOM has no reason to believe that any of the Claims could reasonably be expected to materially impact AECOM's ability to perform services under this or any other contract. If you have further questions, please let us know.

## Prepared for:

The Corporation of the City of Sault Ste. Marie  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5X6

## Prepared by:

Rick Talvitie, P. Eng.  
AECOM Canada Ltd.  
523 Wellington Street East  
Sault Ste. Marie, ON P6A 2M4  
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- Appendix A. Sample Tender Drawing – Relining of Watermains

# 1. Introduction

The City of Sault Ste. Marie has requested AECOM submit a work program and fee estimate to provide engineering services for the proposed rehabilitation of nine storm sewer sections on McNabb Street, South Market Street and Boundary Road as previously identified in our Technical Memorandum “Storm Sewer Assessment – South Market Area (Clark Creek Drainage System from Black Road to Bennett Blvd.)” dated February 13, 2020.

In the following pages we present our proposed project team, several relevant project references, our detailed work program and proposed schedule and fee estimate.

# 2. Project Team’s Ability and Expertise

We have identified a highly skilled project team with significant experience in condition assessment, rehabilitation and renewal of underground sewer infrastructure. The proposed project team members have proven, on previous assignments, that they have the technical and managerial capabilities to ensure that the project is carried out efficiently and in strict compliance with City and Third party design standards/guidelines, and within the established budget and time frame.

The key members of our project team have been with AECOM for periods ranging from a minimum of 22 years to 44 years. This knowledge base is extremely important in successfully delivering projects of this type without incurring significant additional costs. We have summarized the key team members, and relevant experience that will be instrumental in successfully delivering this assignment.

## Project Director

**Rick Talvitie, P. Eng.**

Rick is an Associate Vice President, Senior Project Manager and Branch Manager of the Sault Ste. Marie office. His responsibilities include oversight of AECOM’s northern Ontario operations. He has over 34 years of experience in project management, planning, design and construction management of Environmental, Transportation and Municipal Infrastructure projects in Northern Ontario. Rick will be responsible for QA/QC including sealing of the “For Construction” documents. He will also ensure adequate and appropriate resources are assigned throughout each stage of the project and will provide oversight of the project schedule and budget.

## Senior Technical Advisor

**Chris Macey, P. Eng.**

Chris is the Americas Technical Practice Leader for Condition Assessment and Rehabilitation for AECOM’s Water Business. He is AECOM’s global Technical Practice Network Leader for the discipline as well. Chris has considerable expertise in the assessment, design, and construction/rehabilitation of both sewer and water distribution infrastructure. He has extensive knowledge of pipeline materials, pipe/soil structure design principles, pipeline deterioration processes and is a recognized global expert on pipe rehabilitation technologies. Chris has been a major contributor to the development of both the NASTT CIPP Good Practices course and publication and has worked on CIPP projects and major programs virtually all over North America. He was elected to the North American Society for Trenchless Technologies (NASTT) Hall of Fame in 2019. Chris authored the Storm Sewer Assessment – South Market Area (Clark Creek Drainage System from Black Road to Bennett Blvd.) Technical Memorandum and he will be available to provide guidance on the technical aspects of the project.

**Project Manager**

**Darrell Maahs, C. Tech.**

Darrell is a Senior Project Manager with over 39 years of experience, specializing in management of municipal infrastructure projects throughout Northern Ontario. He has extensive experience with the management and coordination of multi-disciplinary projects including road design, municipal servicing (wastewater and potable water), storm water management, wastewater pumping stations and water and wastewater treatment. He was also Project Manager for recent water distribution structural lining project procured on behalf of the PUC. His responsibilities include project management, public consultations, field surveys, conceptual and preliminary designs, detailed design, compilation of contract specifications and tender documents, construction cost estimates, contract administration and overseeing field staff as well as budget control and management. Darrell will be responsible for overall project management, attending project planning and design meetings, coordinating local and specialty staff input into the project design, construction administration and implementing the quality control plan.

**Senior Design and Construction Technician**

**Jerry Tulloch, C. Tech.**

Jerry is a Senior Technician with over 33 years of experience. He performs the duties of a senior design technician, surveyor, and construction inspector. He is responsible for supervision of all aspects of design and construction of urban and rural road projects; sanitary, storm, and water works; job estimating, quantity take-offs; and multiple survey applications. He is proficient with AutoCAD Civil 3D, Auto LISP, Waterworks, PC SWM, ArcGIS, and Eaglepoint Land Development software. Jerry will be responsible for undertaking any necessary field work, producing the tender drawings and completing construction inspections.

**Senior Design and Construction Technician**

**Kerry Young, A.Sc.T.**

Kerry is a Senior Designer with over 22 years of experience in municipal infrastructure design, contract drawing preparation, and field inspection. He divides his time between office and field work related to municipal engineering projects. His experience includes drafting/design for municipal infrastructure including watermains, sanitary sewer, forcemains, pumping stations and road reconstruction. Kerry will provide assistance in the design and construction phases.

**QA/QC**

**Nathan Kehler, P.Eng.**

Nathan is a Municipal Engineer with AECOM's Water Conveyance business line, focussing on community infrastructure. He has experience in design, construction and renewal of underground sewer and water utilities. Nathan's rehabilitation experience includes condition assessment, design and contract administration work for CIPP lining projects, as well as design of spray-applied manhole liners. His CIPP design experience includes the design of circular and non-circular CIPP liners using ASTM F1216 and WRc design methods for circular and non-circular gravity sewers ranging from small diameter to large egg sewers. Nathan also has experience in design and construction of pressure liners for sewage force mains, siphons, and critical water distribution systems within the City of Winnipeg. Nathan has worked on projects across Western and Central Canada including Winnipeg, Edmonton, Regina and Toronto, and provides support to AECOM offices across North America on condition assessment and rehabilitation projects. Nathan will provide technical peer reviews throughout the design phase and be available as a resource during the construction phase.

### 3. Relevant Project Experience

Our Project Team has been involved in numerous similar projects in many jurisdictions. We have included in this Section some representative project references that demonstrate our experience and capabilities.

#### 3.1 CIPP and Trenchless Experience – Winnipeg

- ◆ Sewer Renewals by Cured-in-Place Pipe (CIPP) Lining Methods (project specific from 1989 to 1997 and in the current program format, continuously from 1998 to Present)
- ◆ Large Diameter and Non-Circular Sewer Renewals by CIPP and Glass Reinforced Plastic (GRP) Methods (2004 to Present)
- ◆ Pre-Qualification Document Preparation and Evaluation for CIPP Lining (1998 to 2007)
- ◆ Coordination and Inspections of CIPP Wet-Outs (1998 to mid-2000's)  
(AECOM continues to undertake Wet-Out inspections for other jurisdictions in North America)
- ◆ Sewer Renewals by CIPP Trenchless Point Repair (TPR) Methods (1998 to 2007)
- ◆ Sewer Renewals by Full Segment Replacements and Repairs (1981 to Present).
- ◆ Gravity and pressurised sewer siphon repair using CIPP (2015 to Present).

#### 3.2 Other Related Projects – Winnipeg

- ◆ Basement Flood Relief Projects (1989 to Present)
- ◆ Emergency Sewer Repairs
- ◆ Sewer Condition Assessment Projects (1998 to Present)
- ◆ Sewer Condition Assessment of the Interceptor Network (2011 to Present)
- ◆ Sewer Management System (SMS) Development and upgrading (1998 to 2009).

#### 3.3 CIPP and Trenchless Experience – Across Canada

- ◆ City of Hamilton, ON – CIPP and GRP Lining (from 2004 to 2016)
- ◆ City of Toronto, ON – CIPP and GRP Lining (2005 to Present)
- ◆ Region of Niagara – CIPP Lining (2010 to Present)
- ◆ Region of York, ON – Aurora/Newmarket CIPP Relining (2012-2013)
- ◆ City of Kingston, ON – CIPP Lining (2005)
- ◆ City of London, ON – CIPP Lining (2008 to 2016)
- ◆ City of Niagara Falls, ON – CIPP Lining (2006)
- ◆ County of Renfrew, ON – CIPP Lining (2009)
- ◆ City of Thunder Bay, ON – CIPP Lining (2010)
- ◆ City of Regina, SK – CIPP Lining (2007 to Present)
- ◆ City of Saskatoon, SK – CIPP Lining (2004 to 2016)
- ◆ City of Edmonton, AB – CIPP Lining (2006 to Present)
- ◆ Strathcona County, AB – CIPP Lining (2004 to 2015)
- ◆ City of Leduc, AB – CIPP Lining (2009 to 2014)
- ◆ Metro Vancouver, BC – CIPP Lining (2009 to Present)
- ◆ City of Vancouver, BC – Pipe Bursting and Slip lining in Stanley Park (2002)
- ◆ City of Richmond, BC – CIPP, Pipe Bursting and TPR programs – (2001-2008)
- ◆ New Westminster, BC – CIPP Lining (2006)
- ◆ City of Victoria, BC – CIPP and GRP Lining (2010 to Present)
- ◆ City of Saanich, BC – CIPP Lining (2014 to present)
- ◆ Town of Sydney, BC – FFP Lining (2002).

Project Team members also have considerable circular and non-circular experience in the U.S. market: segmental GRP work in Cleveland, OH (2011 to 2013), preliminary design for large diameter sewer rehabilitation Detroit, MI (ongoing), CIPP rehabilitation of a river crossing siphon in Norfolk VA (2017), and globally: miscellaneous project support for AECOM in South Africa and Australia (2013 to Present).

### 3.4 AECOM and CIPP Technology in North America

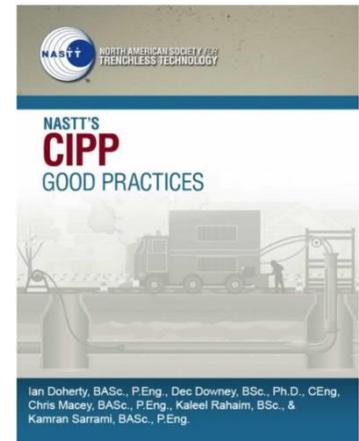
AECOM's Winnipeg office has been a major contributor to the advancement of sewer rehabilitation by CIPP methods across North America.

The technical specifications template and local approach to both design and the provision of quality assurance services during construction that were originally developed for the City's current CIPP program in 1998 have played a major role in the development of CIPP programs in the City of Toronto and the Greater Toronto Area, Hamilton, Saskatoon, Calgary, Edmonton, the majority of the municipalities in the lower mainland of B.C. as well as the Capital Region of B.C.

In 2005, AECOM in conjunction with a consortium of authors working through the Centre for Advancement for Trenchless Technology (CATT) produced the initial CIPP Good Practices course for the North American Society for Trenchless Technology (NASTT). The CIPP Good Practices Course has been delivered to practitioners across North America, predominately with AECOM team members as instructors. The course is often mandated training by EPA Consent Order in the U.S. market where massive CIPP programs are required to upgrade deteriorating and failing sewer infrastructure. AECOM has participated in EPA mandated training to facilitate CIPP programs in the billions of dollars in the Cities of Atlanta, GA; New York, NY; Richmond, VA, Orlando, FL, Seattle, WA, and Washington, DC to name a few.

AECOM has also delivered extensive training across Canada in the Greater Toronto Area; Saskatoon, SK, Edmonton, AB; and through much of the lower mainland and Capital Region in B.C.

In more recent years, AECOM through CATT again, played a major role in the development of the CIPP Good Practices Publication to further advance CIPP training in North America. The CIPP Good Practices Publication captures the essentials of the original CIPP Good Practice course combined with the myriad of technical advancements in CIPP over the past six years ranging from the widespread transition to steam from hot water cures, the introduction of UV cures to the North American market, to the advent of styrene free resins.



Through its participation in the NASTT CIPP Good Practices course and publication development, AECOM has truly demonstrated its leadership in the advancement of CIPP technology for the North American marketplace.

Most recently, key members of AECOM's Winnipeg design team have been involved in the development of updated design standards for CIPP liners through the publication of peer reviewed technical papers, involvement with the development of AWWA standards on pressure pipe lining, and the review of new ASCE publications on the design of circular and non-circular liners.

## 4. Proposed Work Program / Methodology

We have prepared a workplan and fee estimate to provide engineering services for the proposed rehabilitation of nine storm sewer sections on McNabb Street, South Market Street and Boundary Road as previously identified in our Technical Memorandum dated February 13, 2020. The proposed rehabilitation will consist of cured in-place lining of six pipe segments and internal chemical grouting of three pipe segments.

Work on this project will be broken into seven tasks, which will be organized as follows. Tasks 1 through 7 will generally be completed sequentially, building upon the outcomes of preceding activities, with Tasks 5 and 6 completed in tandem. A high level summary of the tasks is provided below and more detailed information related to each task is provided in Sections 4.1 to 4.7.

### **Task 1 - Preliminary Engineering**

- Orientation/kickoff meeting with the City.
- Preliminary site survey (as required) – in general we are not anticipating any significant site survey activities (included an allowance for four hours of field work) and we are proposing to leverage existing plan/profile drawings and aerial imagery to develop suitable base plans/tender drawings for this project. We implemented a similar approach for a recent PUC watermain lining project and have prepared numerous CIPP and grouting programs in a similar manner. A sample plan is attached from the PUC watermain project.
- Review existing CCTV inspection videos to reaffirm proposed rehabilitation strategies within the nine storm sewer segments previously identified.

### **Task 2 - Design and Specification Development**

- Detailed design of nine sewer rehabilitations using CIPP and grouting.
- Tender drawings and details for nine sewer locations.
- Development/revisions of AECOM's technical specification template.

### **Task 3 - Contract Document Preparation**

- Prepare front end tender documents including, information to bidders, schedule of quantities, etc.
- Prepare pre-tender estimate.
- Contract document review meeting with the City.

### **Task 4 - Procurement Process**

- Advertise/distribute tender documents.
- Respond to contractor's inquiries during tender period.
- Review and summarize bids in a letter.

### **Task 5 - Resident Construction Services**

- Provide on-site resident inspection.
- Provide QA/QC procedures to industry and City standards.
- Maintain daily diary records and provide weekly project reports to the City.

### **Task 6 - Contract Administration Services**

- Co-ordinate lane closures with the City and Contractor.
- Co-ordinate and monitor project progress.
- Prepare and certify monthly progress payments.
- Prepare Substantial, Total, and Final Acceptance certificates.

### **Task 7 - Post Construction Services (Record Drawings)**

- Revise construction drawings to record drawing status.

- Create record drawings.

## 4.1 Task 1 – Preliminary Engineering

Preliminary Engineering will commence with a kick-off meeting to review expectations, limits, and schedule of the project.

Work will include the collection of information from record drawings, previous reports, CCTV inspections, City work orders, maintenance and repair records and service record sheets. At this time, base plans will be prepared utilizing previous record drawings and aerial imagery and will reflect all available existing information on the location and nature of existing utilities and surface features.

Based on the CCTV inspections previously completed and assuming as-constructed records are available AECOM has limited the preliminary survey for CIPP sewer locations to where discrepancies exist in the record information and further clarification is needed.

The objective of reviewing existing information is to confirm the previously identified rehabilitation strategy and constructability challenges. This review will fall into two categories:

- A review of the existing inspection information (sewer CCTV inspections) and identification of any additional CCTV or manhole inspections that are required.
- A review of constructability, identification of required external point repairs (EPR's), characterizing the host pipe design condition state, and clarifying pipeline access considerations and flow control requirements.

Deliverables will include kick-off meeting minutes and a technical memo documenting the approach.

## 4.2 Task 2 – Design and Specification Development

### 4.2.1 Design

Upon review of the existing information, detailed design can commence. The primary focus will be to clearly define site specific repair requirements, equipment access and flow control.

Site specific repair requirements are required in all instances to clearly show what repairs (if any) are needed prior to lining as well as any required preparation work. Preparation work includes but is not limited to; removal of intruding catch basin drainpipes, debris removal, and internal sewer grouting at the manhole interfaces. Additionally, AECOM will identify all required External Point Repairs (EPR) required prior to lining, review with the City, and include in the tender package. Based on the previous CCTV inspections, no EPR's are contemplated as being required.

A review of available existing manhole condition assessment information will be completed to confirm their suitability for access for CIPP lining and AECOM will advise the City of any manholes that need modifications to facilitate CIPP installation. In addition, any rehabilitation required to make the MH's watertight within the limits of the sewer rehabilitation work would be identified and included in the overall rehabilitation scope of work.

Design of CIPP lining will include:

- Preliminary thickness design using typical ranges of material properties used in various CIPP lining products to assess constructability issues.
- Review of typical site set up alternatives and curing times to provide input into flow control assessment and to develop traffic management plans.

- Initial environmental exposure reviews to establish resin and curing selection controls that would be incorporated into the control to mitigate the effects of or restrict the use of styrene which is a common monomer used in many CIPP resins. AECOM has worked with NASSCO on producing the most current North American Standards on styrene management for CIPP.
- Development of a project specific quality assurance template to be implemented in the construction phase to confirm design intent has been achieved in construction.

The design of the internal grouting portions of the work, will involve product selection, review of various grouting products and the development of quality assurance and acceptance requirements to be implemented in construction.

Flow control requirements will be reviewed for all installations. While a large part of larger sanitary sewer CIPP installation design is focussed on flow control, in storm sewer the review is typically limited to assessing the degree of dry weather flow present from infiltration and extreme weather variations and assessing the ability and need to use upstream storage capacity for interim periods during construction. Both CIPP and grouting works need access to the interior of the pipe to complete the work, the duration of flow interruption, however, is usually limited. For grouting it is limited to typical workdays during dry weather periods and for CIPP it is limited to the time required to cure the liner during installation. CIPP installations are typically timed to avoid being undertaken in extreme wet weather events.

In past storm sewer rehabilitation projects, we have found that storm sewers can be lined or rehabilitated without the need for by-pass pumping, the boundary conditions, however, do warrant review to mitigate risks associated with inducing upstream flooding events.

All of the above information will be communicated to the City for acceptance of the risk mitigation approach prior to inclusion in the Bid Opportunity. AECOM will develop more comprehensive flow control concepts and controls if required.

A review of the impact of existing traffic will be performed and a Traffic Management Plan will be developed with the approval of City Public Works. Relevant items of this plan will be included in the appropriate Traffic Control section of the Bid Opportunities' Supplemental Conditions.

The final recommendations will be reviewed in a Design Review Meeting with the City. This meeting will be conducted prior to tendering with sufficient time to finalize the design and tender drawings.

Deliverables will include minutes of the design review meeting.

#### **4.2.2 Development/Revisions of the CIPP Specification Template**

AECOM continues to expend significant efforts developing and updating a standard CIPP Template specification for both small and large diameter pipes. This template has been used for many other lining contracts in both Canada and the US. These updated specifications will be used as the primary basis for the contract documents, revisions will be made to incorporate general and specific project conditions not already included and any updates required after the most recent CIPP work. AECOM will provide the City the benefit of the latest developments in the North American CIPP market, for consideration for inclusion in an upgraded CIPP specification template based on our experience in recent years.

Project specific details such as; Commencement Dates, Schedule Restrictions, Substantial Performance and Liquidated Damages, will be reviewed with the City prior to tender.

Deliverables will include the operational constraints and technical specifications for the proposed work.

### 4.2.3 Tender Drawings

Drawings will be produced and printed at a suitable horizontal scale to clearly define the work. The drawings will identify the location and limits of each CIPP liner, including existing utilities (as necessary), major features, properties, road widths, manhole invert and rim elevations. To facilitate greater clarity in surface feature definition, the drawings will incorporate aerial imagery as was done for recent watermain lining projects.

AECOM will review for the presence of overhead utilities where they may impact constructability and make notes on the drawings accordingly. Third party utilities will be included on the drawings if EPRs have been identified or where manhole modifications are anticipated.

Limits of EPRs, if required, will be shown for construction purposes in advance of the liner installations. In addition, manholes that need modification or that require rehabilitation works requiring excavation will be shown on the construction drawings.

Deliverables will include tender drawings.

## 4.3 Task 3 – Tender Document Preparation

Tender documents will include drawings and specifications. The document will be based upon the standard template used for other City civil construction contracts. Unit price schedules will be produced using quantities from the final design. The dates of Substantial and Final Completion will be confirmed with the City prior to tender.

Final design drawings and specifications will be submitted to the City for review 10 days prior to tendering. Any comments received on this set will be incorporated into the tender documents. A pre-tender estimate will be provided to the City for review prior to tendering.

Deliverables will include the tender package and pre-tender estimate.

## 4.4 Task 4 – Procurement Process

We will arrange for a Contract number with the City and select a bid period and closing date suitable to meet the project schedule.

A complete set of documents will be prepared and provided to the City for tendering purposes. The tender package will include; tender drawings, instruction to bidders, general conditions, supplemental conditions, schedule of prices, specifications and special provisions all in pdf format.

Once tenders are posted, all contractor concerns will be addressed as they may arise. At tender closing, bids will be summarized in tabular form and a letter will be issued to the City summarizing the results of the tendering process.

## 4.5 Task 5 – Resident Construction Services

AECOM will provide on-site resident inspection services during the installation of CIPP liners to monitor the work for conformance with the specifications and design intent. We will monitor the progress of the work, act as liaison between the Public, the Contractor, other utilities, and the City, and respond to construction issues that arise throughout the project duration.

The required site inspection time will depend on the Contractor's schedule. 480 hours (average of 30 hours per week) have been included for resident services based on similar effort in recent CIPP projects, without non-typical site issues arising during the lining preparation and installation. For the purposes of quantifying Resident Services time, we've assumed that the work can be completed in 16 weeks.

We have allotted time for full time inspection during all liner installations and EPR's (10 hours per day if required) and part time inspection during prep work, CCTV inspections and restoration (4-5 hrs per day) plus reporting and site meetings.

AECOM has extensive experience in facilitating successful rehabilitation of sewers by relining methods and across Canada including in Sudbury and Timmins and we will leverage this experience during the construction phase. We also have extensive experience in rehabilitation using chemical grouting methods in large programs in the Greater Toronto area, Winnipeg, and the lower mainland of BC and Victoria, BC.

Resident Inspection Services will also include:

- Track Contractor prep work activities;
- Review of Contractor's traffic signage setup (prep work, liner installations, and post-lining CCTV activities) for conformance with OTM for Temporary Traffic Control;
- Review of Contractor's flow control setup;
- Monitor CIPP liner activities for conformance with the approved Method Statements;
- Determine samples to be tested based upon an agreed testing rubric;
- Coordinate testing as part of the material testing cash allowance;
- Confirm and track concerns from businesses and residents, document and monitor contractor efforts to resolve disputes to accepted industry standards, and act as a liaison between the property owner and the City.

We will also prepare daily and weekly progress reports, assist in the review of claims for Changes in the Work submitted by the Contractor, and prepare a list of quantities for progress payments.

## 4.6 Task 6 – Contract Administration Services

We will co-ordinate and monitor the progress of the work, act as liaison between the Public, the Contractor, other utilities, and the City, and respond to construction issues that arise throughout the project duration.

We will prepare monthly progress certificates, review claims for Changes in the Work submitted by the Contractor, and make recommendations to the City for payment, if any. We will closely monitor and project final construction costs throughout the project and keep the City informed at all times.

AECOM will prepare a monthly status report in conjunction with our monthly invoice to reflect the status of the work in terms of:

- Current and projected status of all engineering costs.
- Current and projected status of the work outlining Tender Amount, Total Cost of Construction to Date, Projected Cost at Completion, percentage variance, and a comments field addressing any significant variances from the Tender Amount or highlighting any known or potential claims that could have a significant impact on the Final Construction Amount.

We will also review submissions provided by the Contractor which include but are not limited to:

- Change Order Requests;
- Construction Schedule;
- Review, submit, and coordinate lane closure requests;
- The pre-lining CCTV video inspections - to confirm completion of prep-work and liner readiness;
- Operational Protocol – to confirm resin type matches what has been Pre-Qualified;
- Construction Protocol – to confirm flow control procedures;
- CIPP Liner Designs – to confirm design variables match those in the specifications and to confirm the proposed resin products match products that have been previously reviewed and approved under the tender process;
- Grouting Product Submission and Work Method Statements.

Upon completion of the liner installations, we will review the CIPP test results and the post-lining CCTV video inspections for deficiencies. This will include final review of all testing results versus the design objectives to confirm design intent has been achieved in each installation. Further we will provide the contractor a list of deficiency items for correction and liaise with the contractor and City until all work has been completed to the requirements of the specifications. For the Grouting work, we will also review all acceptance testing and review the completed work for compliance with the Technical Specifications.

Our work program also includes review of the 1-year Warranty CCTV video inspection for Final Acceptance and project close-out.

## 4.7 Task 7 – Record Drawings

Within two months of the date of Substantial Performance, prepare and submit drawings for the as-constructed work. The Record Drawings are to include:

- All new construction details;
- A complete list of materials; and
- The CIPP installation Contractor.
- The Grouting Contractor

Upon receipt of reviewed preliminary record drawings by the City, revisions will be made to incorporate the comments, and subsequent submittal of the final Record Drawings will be completed.

All contractor submittals namely; CCTV video inspections, and corresponding defect codes, will be provided to the City.

Provide a final Project Report summarizing construction issues, their resolution, and recommendations to improve future CIPP lining and/or grouting projects.

## 5. Project Schedule

We have developed an overall project schedule that we believe is realistic based on the scope of the project (refer to Figure 1).

## 6. Fee Schedule

We have incorporated a very skilled and experienced project team. Our work program incorporates an appropriate level of quality control and quality assurance during the design phase to ensure our tender package is “tight” to minimize the potential for significant change orders during construction. A well-prepared tender package can often lead to substantial project savings. We have included on Figure 1 the name, role and billing rate for each of our proposed project team members, our total fee estimate for the assignment and the assumptions that we have applied in developing the fee estimate.

Our total estimated fee inclusive of expenses is \$184,200.00 plus HST inclusive of expenses..

CITY OF SAULT STE MARIE

**PROPOSED WORK PROGRAM & SCHEDULE**



FIGURE 1

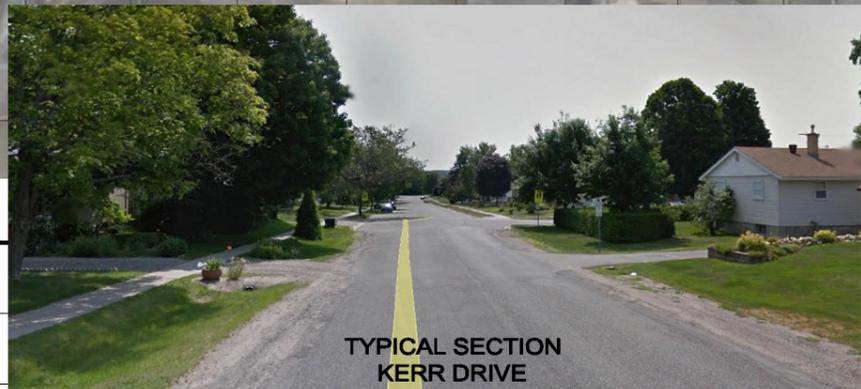
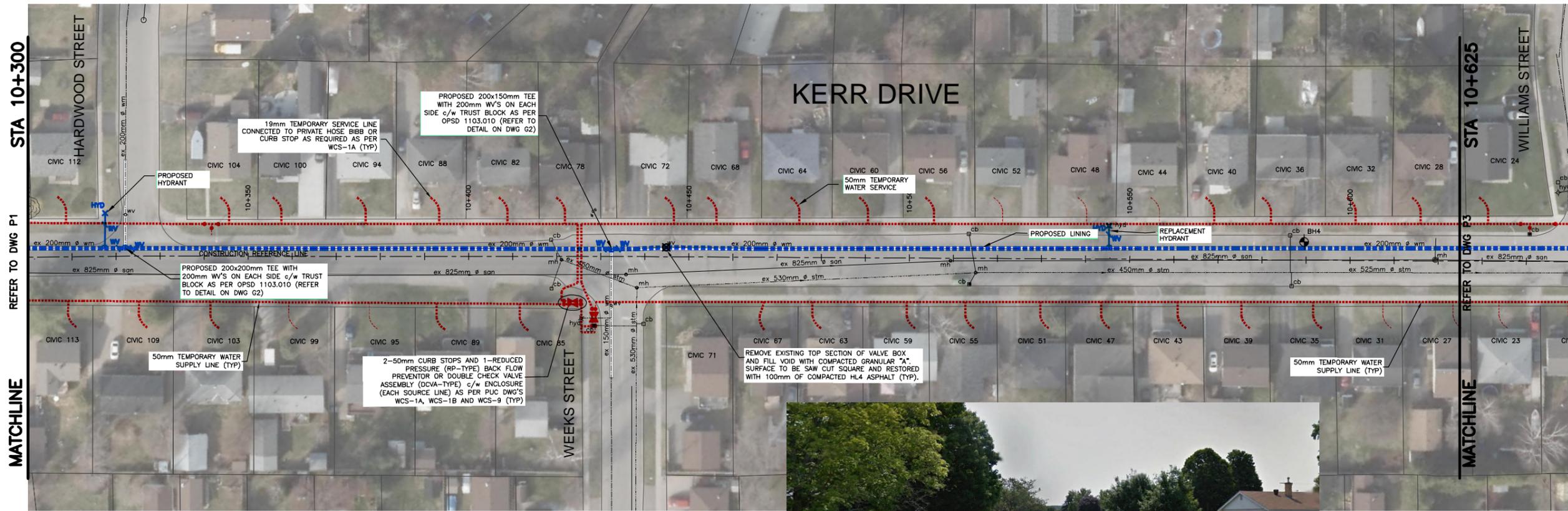
**South Market Storm Sewer Rehabilitation**

Date: March 4, 2022

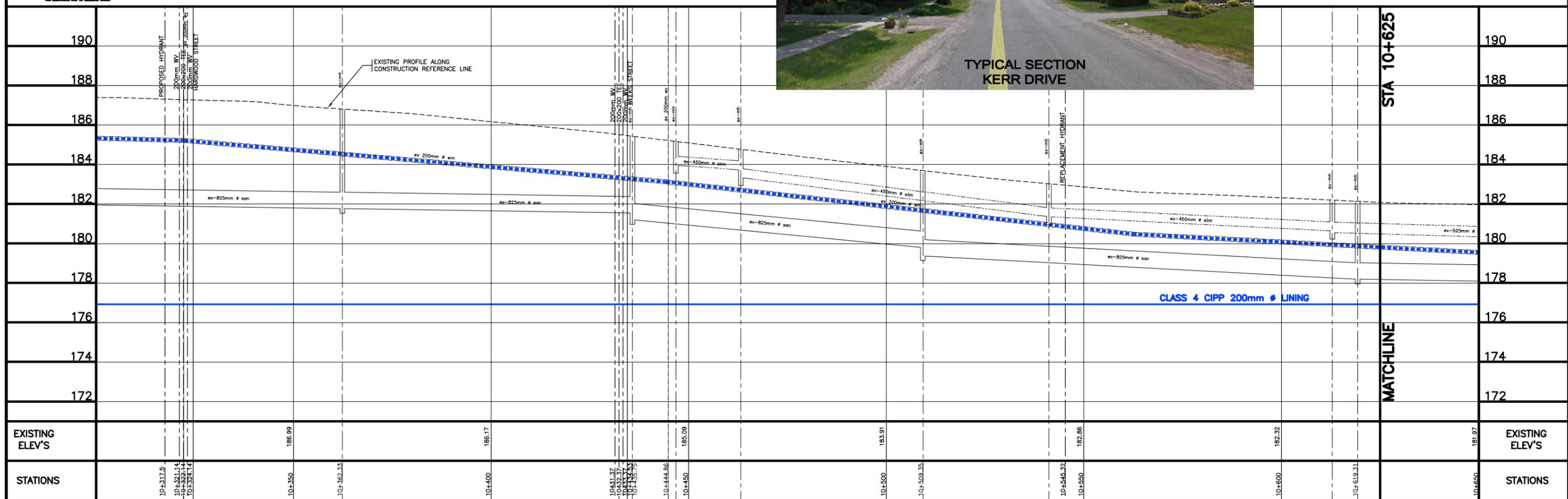
TASKS	TIMING (months)											Estimated Fees (Incl. Expenses)
	2022										2023	
	March	April	May	June	July	August	September	October	November	December	Jan-Oct	
<b>Task 1 - Preliminary Engineering and Project Management</b>											<b>\$15,900</b>	
1	Project Management & QA/QC											
2	Startup and Progress Meetings with City											
3	Collect and review background information											
4	Conduct site review and assess constructability challenges											
5	Review existing CCTV videos and reaffirm proposed strategies											
<b>Task 2 - Design and Specifications</b>											<b>\$43,200</b>	
1	Identify traffic control, flow control, access and setup requirements											
2	Detailed Design of 9 Sewer Rehabilitations using CIPP and grouting											
3	Technical Specifications											
4	Tender Drawings and Details											
<b>Task 3 - Tender Documents</b>											<b>\$10,100</b>	
1	Tender Documents											
2	Pre-Tender Estimate											
3	QA Review of Tender Documents											
4	Review meeting with City											
<b>Task 4 - Tender</b>											<b>\$4,300</b>	
1	Issue Tender Documents											
2	Respond to Contractor Inquiries and Issue Addenda as required											
3	Review and Summarize Bids											
<b>Task 5 - Resident Construction Services</b>											<b>\$63,300</b>	
1	Contract Award (July 11th Council Meeting)											
2	Resident Inspection some full time and some part time (16 weeks)											
3	QA/QC Procedures to Industry & City Standards											
4	Daily and Weekly Records											
<b>Task 6 - Contract Administration Services</b>											<b>\$38,500</b>	
1	Contract Administration (Payments, Change Orders, Certificates etc.)											
2	Site Visits											
3	Monthly Progress Meetings											
<b>Task 7 - Post Construction Services</b>											<b>\$8,900</b>	
1	Warranty Period Monitoring and Inspection											
2	As-Built Drawings											
<b>Legend</b>												
Meetings -												
Timeline -												
<b>TOTAL ESTIMATE FEES (Incl. Expenses &amp; Excl. HST) -&gt;</b>											<b>\$184,200</b>	

# Appendix **A**

## Sample Tender Drawing – Relining of Watermains



TYPICAL SECTION KERR DRIVE



NOTE:  
 IT IS THE RESPONSIBILITY OF THE CONTRACTORS TO INFORM THEMSELVES OF THE EXACT LOCATION OF, AND ASSUME ALL LIABILITY FOR DAMAGE TO ALL UTILITIES, SERVICES AND STRUCTURES WHETHER ABOVE GROUND OR BELOW GRADE BEFORE COMMENCING THE WORK. SUCH INFORMATION IS NOT NECESSARILY SHOWN ON THE DRAWING, AND WHERE SHOWN, THE ACCURACY CANNOT BE GUARANTEED.  
 WITH THE SOLE EXCEPTION OF THE BENCHMARK(S) SPECIFICALLY DESCRIBED FOR THIS PROJECT, NO ELEVATION INDICATED OR ASSUMED HEREON IS TO BE USED AS A REFERENCE ELEVATION FOR ANY PURPOSE.

**AECOM**  
 AECOM Canada Ltd.  
 523 Wellington Street East, Suite 200, St. Marie Ontario, Canada  
 P6A2M4 T705.942.2612 F705.942.3642

NO.	DESCRIPTION	DATE	BY	CHKD BY
2.	ISSUED FOR TENDER	MAY 5/2020	JST	DRM
1.	ISSUED FOR REVIEW	MARCH 28/2020	JST	DRM
NO.	DESCRIPTION	DATE	BY	CHKD BY

**PUC SERVICES INC.**  
 500 SECONDLINE EAST SAULT STE MARIE, ONTARIO P6A 6P2

HORIZ.	1:500(A1) 1:1000(A3)
VERT.	1:100(A1) 1:200(A3)
DATE	MARCH 2020
DWN. BY	JST
GED BY	KLY

Scale: 0 0.5 METRES HORIZONTAL, 0 5 METRES VERTICAL

PLAN AND PROFILE WATERMAIN REHABILITATION BY CIPP LINING  
**KERR DRIVE (CHAMBERS TO QUEEN)**  
 STA 10+300 TO 10+625 CONSTRUCTION

CONTRACT No. 20 02 006  
 DRAWING NO. **P2**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-81**

**REGULATIONS:** (Firearms and Noise) A by-law to exempt the Ermatinger•Clergue National Historic Site, from By-law 2008-168 being a firearms by-law to prohibit the discharge of firearms in the municipality and from By-law 80-200 being a by-law respecting noises in the City of Sault Ste. Marie.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie, pursuant to the *Municipal Act, 2001*, S.O. 2001, **ENACTS** as follows:

1. **BY-LAW 2008-168 AMENDED**

Despite the provisions of By-law 2008-168, the Ermatinger•Clergue National Historic Site may be allowed to discharge a firearm from May 3, 2022 to December 31, 2022.

2. **BY-LAW 80-200 AMENDED**

Despite the provisions of By-law 80-200 the noise associated with the Ermatinger•Clergue National Historic Site from May 3, 2022 to December 31, 2022 is deemed not to be in violation of By-law 80-200.

3. **EFFECTIVE DATE**

This by-law is effective on the date of its passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-82**

**PARKING:** A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule “A” to By-law 90-305.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie pursuant to Section 15 of the *Police Services Act*, R.S.O. 1990, chapter P.15 and amendments thereto, **ENACTS** as follows:

1. **SCHEDULE “A” TO BY-LAW 90-305 AMENDED**

Schedule “A” to By-law 90-305 is hereby repealed and replaced with Schedule “A” attached to this by-law.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

---

**CITY CLERK – RACHEL TYCZINSKI**

**JUDGE SPECIAL CONSTABLE  
SCHEDULE "A"**

**EMPLOYER**

**PROPERTY LOCATION**

26	MCLEOD,ROD	FLEMING & SMITH	378 QUEEN ST E & APARTMENTS & 27 KING ST
30	KENDRELL,VERN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
151	PARR,DEREK	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/E
163	BUMBACCO,PHILIP	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
196	MCGRAYNE,LAURA LEE	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
253	TRAVESON,TERRANCE	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
267	CORBIERE,JOHN(TED)	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/E
276	SMITH,DENNIS.ROBERT	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
334	MILLER,BRADLEY	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
344	HARPE,KEN	HOLIDAY INN.	320 BAY ST.
366	TROINOW,VICTORIA	G4S SECURE SOLUTIONS	SAULT HOSPITAL
370	HANSEN,LOUIS	ONT.FINNISH HOME ASS.	725 NORTH ST.
372	BENOIT,ALAIN	ONT.FINNISH HOME ASS.	725 NORTH ST.
374	TAAVEL,ANDRE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
397	LAFRAMBOISE,YVON	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
411	MOORE,ROBERT	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/E
443	MARCIL,MARK	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/E
446	HALLIDAY,DANA	SAULT COLLEGE	443 NORTHERN AVE
456	CONEYBEARE,KEVIN	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
459	SLEEMAN,RAY	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
460	BOUGIE,DAN	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
463	MORIN,ALEX	CORPS. OF COMM.	GREAT LAKES FOREST RESEARCH CENTRE
464	DITOMMASO,RYAN	2220917 ONT. INC.	489 BAY ST/535 QUEEN ST E
465	DELAVALLE,DON	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
484	MCLEOD, VIRGINIA	CITY OF SAULT STE MARIE	PARK&SPORTS COMPLEX/QE.SPORTS COMPLEX/JOHN RHODES COMMUNITY
493	BROWN,FRASER	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
516	GAY,JAMES	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
517	ROY,BRENDA	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
541	DIMMA,WILLIAM	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
547	LIEPA,MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
548	CARON,ROGER	CITY OF SAULT STE MARIE	99 FOSTER DR. (CIVC CENTRE)
565	LISCUMB,GERALD	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/E
566	SWEET,WILLARD	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
568	PICK,DENNY	CORPS OF COMM	SAULT AIRPORT
574	BOUCHARD,DARYL	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
599	BUMBACCO,CARL	CB HOME INSTALLTIONS	321 JOHN ST /342,346 ST GEORGE'S AVE.
601	HART,JASON	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/E
602	GREENWOOD,LESLIE	GREENWOOD HARDWARD	41 ALBERT ST W
603	LAMMING,DAVE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
607	FROST,CHRISTIAN	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
608	ALISAT,THOMAS	ALISATS RUST PROOFING	24 QUEEN ST W
609	ROBINSON,SHAWN	ALISATS RUST PROOFING	24 QUEEN ST W
611	MIZZI,PRESTON	WENDY'S	1 QUEEN ST W
619	BERTO,DEBORAH	GATEVIEW REALTY INC.	304-310 ALBERT ST/420A&B MCNABB/715 DOUGLAS/67 ELGIN/47 PRINCESS/18 FERGI
622	PROULX,PATRICK	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTREMCKEKKEN CENTRE/NORTHERN COMMUNITY CENTI
623	AYTON,BENJAMIN	CITY OF SAULT STE MARIE	JOHN RHODES/GFL MEMORIAL GARDENS/MCMEEKEN CENTRE/NORTHERN COMMUI
624	MIHAILIUK,JASON	CITY OF SAULT STE MARIE	JOHN RHODES/GFL MEMORIAL GARDENS/MCMEEKEN CENTRE/NORTHERN COMMUI
627	BAKER,WILLIAM	STANDARD PARKING	ONTARIO REALTY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E/BREWERY BLC
633	HILL,MICHAEL	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
634	TIBBLES,COLLEEN	STANDARD PARKING	ONTARIO REALTY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E/BREWERY BLC
637	TOMASONE,LUIGI	LOU'S AUTOMOTIVE	317 ALBERT ST E
638	SICOLY,TERESA	AIRPORT	1-475 AIRPORT RD.
643	SHAW,KEVIN	CITY OF SAULT STE MARIE	BELLUVUE MARINA &PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPC
644	SANTA MARIE,ROBERT	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTREMCKEKKEN CENTRE/NORTHERN COMMUNITY CENTI
646	BOOTH,ABBY	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTREMCKEKKEN CENTRE/NORTHERN COMMUNITY CENTI
649	GRAHAM,STEVEN	FENGATE PROPERTY	248 NORTHERN AVE
653	BIOCCHI,CHRISTOPHER	AIRPORT	1-475 AIRPORT RD.
664	HAMMERSTEDT,ERIC	STRICTLY CONFIDENTIAL INC	RJ'S MARKET
665	MATTHEWS,SUANNE	NORTHLAND ANIMAL HOSP	695 TRUNK RD
666	AITKEN ANDREW	G4S SECURITY	SAULT HOSPITAL
669	BOREAN,RICK	CITY OF SAULT STE MARIE	BELLUVUE MARINA &PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPC
670	MCGUIRE STEVE	REGENT PROPERTY	402/302 BAY ST/390 BAY/RIVERWALK CONDOS
671	MCGUIRE PATRICK	REGENT PROPERTY	402/302 BAY ST/390 BAY/RIVERWALK CONDOS
674	DERASP,RICHARD	CORPS OF COMM	SAULT AIRPORT
676	THOMPSON JOHN	CORPS OF COMM	SAULT AIRPORT
677	MACMILLAN TYLER	CORPS OF COMM	SAULT AIRPORT
678	FERRON JENNIFER	CORPS OF COMM	SAULT AIRPORT
679	CHATEAUNEUF YVON	CORPS OF COMM	SAULT AIRPORT

686	ASH,KEITH	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
687	POSSAMAI.MIKE	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
688	KING.MICHAEL	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
689	SUBRAMANIAM.DASA	DAYS INN	332 BAY ST
694	LIPPE, ANDREW	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
695	LAURICELLA, DIEGO	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
696	CLARIDA, JEFF	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
697	OLAR, GREG	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
698	DEPLONTY, HERBERT	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
707	FINN, ROBERT	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
708	POWLEY, CHAD	G4S SECURITY	SAULT AREA HOSPITAL
711	MASON, STEPHEN	Riversedge Developments	503 BAY ST
712	KOOSTACHIN, ANDREW	Ontario Finnish Resthome	725 North St.
713	Cho, Linda	Jennex Cho Enterprises	129 Second Line West
714	DESANDO, ALEXANDER	G4S SECURITY	SAULT AREA HOSPITAL
715	MITCHELL, SPENCER	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/E
717	GUY, AMY	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
718	SCOTLAND, KEVIN	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
723	ROCCA, ANTHONY	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/E
724	ROULEAU, MICHEAL	CORPS OF COMM	SAULT AIRPORT
725	PAAT, EMMA LEE	AIRPORT	SAULT AIRPORT
727	CLARK, DYLAN	G4S SECURITY	SAULT AREA HOSPITAL
731	NOTT, REGINALD	CORPS OF COMM	SAULT AIRPORT
733	GREGORCHUK, CATHERINE	REAL ESTATE STOP INC	2 QUEEN STREET WEST
735	KEMP, ROBERT	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
736	BLAIR, BRENT	PROPERTY ONE	421 BAY ST
737	MARTONE, DONATO	PROPERTY ONE	421 BAY ST/ ST. BERNARDS 1139 QUEEN ST E / 303 MACDONALD AVE / 405 QUEEN S
740	VERMA, ABBISHEK	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
741	DEGASPARRO, SHERRI	AIRPORT	SAULT AIRPORT
742	VOWELS-WING, LAURIE	NORTH 44 PROPERTY MGT	844 & 860 QUEEN ST E, 524,524A,536,& 536A GOULAIS AVE
743	MILNE, GEORGE	CROATIAN VILLAGE	80 SACKVILLE RD
744	MCLEAN, JEFF	SKYLINE LIVING	SKYLINE PROPERTIES/621 MACDONALD AVE
745	QUESNELLE, TIMOTHY	PROPERTY ONE	421 BAY ST/COMMUNITY FIRST CREDIT UNION
746	BELANGER, CARL	PERZIA GROUP	70 EAST ST/ 700 BAY ST
747	SCOTT, RYAN	YMCA	235 MCNABB STREET
748	GRAHAM, TIMOTHY	PINE/ALLARD APTS	751/769 PINE STREET/171 WILLOW AVE/94/108 ALLARD STREET
750	NEVEAU, ERIC	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
751	BRETON, JULIEN	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
752	HARTEN, ARYANNA	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
753	DISANO, RONALD	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
754	DAVIES, RHONDA	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
755	HEIDT, TERRY	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/E
756	MCCOY, ROBERT	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/E
757	WERTH, KARL	KC SECURITY	CONTRACTED CLIENTS ON PRIVATE PROPERTY
759	FITTON, MATTHEW	G4S SECURITY	SAULT AREA HOSPITAL
760	FARKAS, DARIEN	G4S SECURITY	SAULT AREA HOSPITAL
761	SLATER, KYLE	KC SECURITY	CONTRACTED CLIENTS ON PRIVATE PROPERTY
762	MACKENZIE, JENNA	G4S SECURITY	SAULT AREA HOSPITAL
763	CIOTTI, MARK	DSSAB	SSM HOUSING PROPERTIES Bellevue Park&Marina, Strathclair Park, James Elliot Park, Roberta Bondar Park&Marina,Pointe Des Chenes, PWT, 556 Queen St E, ADSB& HSCDSB-All Locations.
764	PARDY, NATHAN	KC SECURITY	Bellevue Park&Marina, Strathclair Park, James Elliot Park, Roberta Bondar Park&Marina,Pointe Des Chenes, PWT, 556 Queen St E, ADSB& HSCDSB-All Locations.
765	LAPRADE, DANIEL	KC SECURITY	JOHN RHODES/GFL MEMORIAL GARDENS/MCMEEKEN CENTRE/NORTHERN COMMUI
766	PALARO, DONALD	CITY OF SAULT STE MARIE	ROBERTA BONDAR PARK & BELLEVUE MARINA
767	JOHNSON, DREW	CITY OF SAULT STE MARIE	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
768	TULLOCH, BRANDON	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
769	WEST, NADINE	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
770	BHARDWAJ, RISHABH	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
771	JANKAR, PAVAN	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
772	SINGH, ARSHPREET	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
773	VERMA, PUNEET	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
774	GILL, HARPREET	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
775	KUMAR, ANKUR	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
776	FRANCE, ADAM	NEPTUNE SECURITY	SAULT STE. MARIE AIRPORT
777	LONG, CHRISTYNE	NEPTUNE SECURITY	SAULT STE. MARIE AIRPORT
778	SEWELL, CAROLYN	NEPTUNE SECURITY	SAULT STE. MARIE AIRPORT
779	BONIN, THOMAS	NEPTUNE SECURITY	SAULT STE. MARIE AIRPORT
780	SINGH, GURPREET	NEPTUNE SECURITY	SAULT STE. MARIE AIRPORT
781	PATEL, JANKI	NEPTUNE SECURITY	SAULT STE. MARIE AIRPORT
782	PATEL, PARAS	NEPTUNE SECURITY	SAULT STE. MARIE AIRPORT
783	THOROLD, EDWARD	NEPTUNE SECURITY	SAULT STE. MARIE AIRPORT
784	MORIN, KEVIN	KC SECURITY	CONTRACTED CLIENTS ON PRIVATE PROPERTY
785	SULLIVAN, KASSANDRA	G4S SECURITY	SAULT AREA HOSPITAL
786	DUDGEON, JAMIE	KC SECURITY	CONTRACTED CLIENTS ON PRIVATE PROPERTY
787	HINZ, MIKAELA	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JC
788	LAPISH, ALEXANDER	ALGOMA STEEL	LOTS OFF WEST & PATRICK ST. KORAH RD. GOULAIS AVE
789	BRUNI, MICHAEL	G4S SECURITY	SAULT AREA HOSPITAL
790	GREGO, JOSHUA	166721 ONTARIO INC	DOCTORS BUILDING - 955 QUEEN ST E
791	SGOURADITIS, RENEE	UNIT PARK	DOCTORS BUILDING - 955 QUEEN ST E
792	CHARMAN, DANIEL	ALGOMA STEEL	LOTS OFF WEST & PATRICK ST. KORAH RD. GOULAIS AVE

793 DEEVEY, CODY-LEE  
794 CHIASSON, VIOLOA  
795 PLAUNT, DOUGLAS  
796 SINGH, RAMANDEEP  
797 PETERS, JOHNATHAN  
798 ROBINSON, GRANT  
799 VINE, GLEN  
800 GRECO, GIUSEPPE  
801 FOUCHER, JORDAN  
802 ROBERT, LEONARD

KC SECURITY  
WILLIAMS MCDANIEL  
NEPTUNE SECURITY  
NEPTUNE SECURITY  
HOLIDAY INN EXPRESS  
HOLIDAY INN EXPRESS  
HOLIDAY INN EXPRESS  
QUEENSTOWN IDA  
KC SECURITY  
NORTHEAST SECURITY

CONTRACTED CLIENTS ON PRIVATE PROPERTY  
GARDEN COURTS APARTMENTS - 721/731 PINE ST, 62/76 ALLARD ST  
SAULT STE. MARIE AIRPORT  
SAULT STE. MARIE AIRPORT  
320 BAY STREET  
321 BAY STREET  
322 BAY STREET  
302 QUEEN ST E (PROPERTY ON KING ST)  
CONTRACTED CLIENTS ON PRIVATE PROPERTY  
773 GREAT NORTHERN RD (GROUP HEALTH CENTRE)

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-83**

**AGREEMENT**: A by-law to authorize the execution of the Amending Agreement between the City and Green Circle Environmental Recycling Inc. to amend the Agreement dated August 12, 2002 for the provision of curbside recyclables collection and processing. (GFL Environmental Inc.)

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Amending Agreement dated June 1, 2022 between the City and Green Circle Environmental Recycling Inc., a copy of which is attached as Schedule "A" hereto. This Agreement is to amend the Agreement dated August 12, 2002 for the provision of curbside recyclables collection and processing.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

## SCHEDULE "A"

This Amending Agreement is made effective the 1st day of June, 2022.

### **BETWEEN:**

#### **THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

(hereinafter referred to as the "City")

– and –

#### **GREEN CIRCLE ENVIRONMENTAL RECYCLING INC.**

(hereinafter referred to as the "Contractor")

**WHEREAS** the City and the Contractor entered into an Agreement dated August 12, 2002 for the provision of curbside recyclables collection and processing;

**AND WHEREAS** the City and the Contractor entered into an original ten year agreement, the first one ending in 2012. The parties entered into a further 10 year extension contract entered into from October 1, 2012 terminating on September 30, 2022;

**AND WHEREAS** the Contractor went through an amalgamation and name change on January 1, 2022 to GFL Environmental Inc. and the agreement needs to be updated to reflect the name change;

**AND WHEREAS** the City and the Contractor want to change a term in Section 3 Specifications of the contract to amend the Material Revenue section 4.1 effective June 1, 2022;

**AND WHEREAS** the Contractor has requested and the City agrees to amend the said agreement to extend the expiry date in the Agreement to September 30, 2023 with a further one year extension if required for the transition period;

**NOW THEREFORE** the parties agree as follows:

1. The name of the Contractor will be deleted and replaced with the new corporate name of GFL Environmental Inc.;
2. That Section 3 Specification, subsection 4.1 Material Revenue will be deleted:  
"4.1 Material Revenue

The Contractor shall have full ownership and responsibility for all processed materials at the MRF. The acquisition and selection of end markets shall be the responsibility of the Contractor, but shall be reviewed periodically by the City.

The City will be credited on a quarterly basis, for 50% of material revenue from the recyclables collected and processed under this contract. The revenue to be shared will be net of any transportation costs to the end markets.

The Contractor will be responsible for ensuring that the material going to market is properly sorted and contaminant free. The Contractor shall be responsible for all costs related to rejections by end markets due to quality or lack thereof.

The Contractor shall provide monthly statements of all marketing transactions involving recovered material and shall make available all financial information in support thereof to the City. These statements should include, but not be limited to, the following information:

- bills of lading from the end market;
- purchase orders; and,
- other supporting documentation.

And replaced with:

**“4.1 Material Revenue**

The Contractor shall have full ownership and responsibility for all processed materials at the MRF.

3. That the contract will now terminate on September 30, 2023, and allow for a one year extension period if required.
4. The remaining paragraphs, Schedules, terms and conditions of the said Agreement remain in full force and effect.

**IN WITNESS WHEREOF**, the Parties have executed this Amending Agreement effective as of the date written above.

**THE CORPORATION OF THE CITY OF  
SAULT STE. MARIE**

Per:

\_\_\_\_\_  
**MAYOR – CHRISTIAN PROVENZANO**

\_\_\_\_\_  
**CITY CLERK – RACHEL TYCZINSKI**

Per:

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NAME:

TITLE:

---

NAME:

TITLE:

I/We have the authority to bind the Corporation

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-84**

**AGREEMENT**: A by-law to authorize the execution of the Agreement between the City and The Sault Ste. Marie Economic Development Corporation and Algoma Tubes, Inc. to formalize the previously approved Economic Development Program contribution.

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Agreement dated November 11, 2020 between the City and The Sault Ste. Marie Economic Development Corporation and Algoma Tubes, Inc., a copy of which is attached as Schedule "A" hereto. This Agreement is to formalize the previously approved Economic Development Program contribution.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

**CITY OF SAULT STE. MARIE FUNDING AGREEMENT**

**THE AGREEMENT** is effective as of the 11<sup>th</sup> day of November, 2020 (Effective Date).

**BETWEEN:**

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

**(hereinafter referred to as the "City")**

-and-

THE SAULT STE. MARIE ECONOMIC DEVELOPMENT CORPORATION

**(hereinafter referred to as the "EDC")**

ALGOMA TUBES, INC.

**(hereinafter referred to as the "Recipient")**

**WHEREAS** the City Council has passed a resolution to contribute funding to the above noted recipient on a claims basis to transform Tenaris' Canadian pipe manufacturing operations into one location in Sault Ste. Marie;

**AND WHEREAS** the parties have mutually agreed to the covenant and funding as set out in this Agreement;

**NOW THEREFORE** the parties hereto agree as follows:

**1.0 Term**

The Agreement will commence on the Effective Date and will expire twenty (20) months after:

- i) The completion of the project; or
- ii) Upon the date on which all amounts due to the Recipient by the City under this Agreement, have been paid in full

Whichever is later, unless terminated by the City pursuant to the terms contained herein.

Upon the expiry of the Agreement, the Recipient shall follow the provisions of Section 3.5 of this Agreement.

## **2.0 Use of Funds**

The Recipient acknowledges and agrees to the following:

- i. To use the Funds solely for the activities and/or services eligible for funding as set out in Schedule "A" and that the City retains the right to assess the Recipient's use of Funds at any time; and
- ii. That the amount of Funds available to it pursuant to this Agreement is determined by calculating the actual costs to the Recipient and applying a percentage that the City will funding towards project costs. The project is estimated to be a minimum of \$70M CDN and the contribution from the City and Sault Ste. Marie Economic Development Corporation (EDC) totals \$1M or 1.42%.

## **3.0 Funds Provided**

Subject to the terms and conditions of the Agreement, The City and the SSMEDC shall provide Funds to the Recipient in respect to the Project in the amount not exceeding the lesser of:

- i. \$500,000 from the City and the EDC each, for a total of \$1,000,000
- ii. 1.42% from the City and EDC of the incurred Eligible & Supported Costs of \$70,000,000 of the Project outlined in Schedule A

The Recipient acknowledges that:

- i. It is not eligible to receive any funding or grants from any City source in addition to the Funds agreed to herein for the Term of the Agreement save and except for Municipal Tax Rebate Programs and City Council approved special grant programs; and
- ii. Any and all amounts owing to the City must be paid in full before the Funds will be released.

The City agrees to administer the processing of claims and distribution of funds and will invoice the EDC to receive payments as the project advances.

## **3.1 Use of Funds**

The Recipient shall use the Funds solely and exclusively to support the Eligible and Supported Costs of the Project as detailed in Schedule B and shall carry out the Project in a diligent and professional manner.

## **3.2 Funds upon Expiry of Agreement**

The Recipient shall, upon expiry of the Agreement or upon termination of the Agreement by the City, forthwith return to the City any remaining Funds in its possession using a method of payment that is agreeable to the City.

## **3.3 Repayment of Overpayment**

If at any time the City or the EDC provides Funds to the Recipient in an amount excess to that which the Recipient is entitled to under the Agreement, the City may:

- i. Deduct an amount equal to the excess Funds from any further installments; or
- ii. Demand that the Recipient repay an amount equal to the excess Funds to the City, wherein the Recipient shall forthwith comply.

**3.4 Accounting Records**

The City retains the right to review or audit the Recipient's accounting records relating to the receipt and use of the Funds at any time and the Recipient shall provide full access to any and all such records as requested by the City.

**3.5 Reports**

The Recipient shall:

- i. Submit to the City all reports and documents in accordance with the timelines and content requirements set out in the Reports Schedule C.
- ii. Ensure that all Reports are signed on behalf of the Recipient by an authorized signing officer; and
- iii. Present to City Council a final report following the completion of the project on a date specified by the City including but not limited to a summary of its funding, revenue and expenses, and a summary of the impact that the City funding has had, if any, on fulfilling the mandate of the organization.

**4.0 Total Government Funding**

- i) The Recipient hereby confirms that for the purpose of this Project, the following additional sources of government funding including without limitation, federal, provincial, municipal, or local government assistance has been approved or received:

Northern Ontario Heritage Fund Corporation	\$5M
FedNor	\$5M

**5.0 Procurement**

5.1 The Recipient shall be responsible and accountable for the procurement of goods, services or Assets related to the Project in accordance with a written policy.

5.2 The Recipient shall favour a competitive process for the procurement of goods, assets and services for the Project that enhances access, transparency, competition and fairness and results in best value. The Recipient agrees, where appropriate, to ensure that a reasonable number of suppliers are given an opportunity to bid and should avoid situations where there may be a bias toward awarding a contract for goods, services or Assets for the Project to a specific person or entity.

5.3 The Recipient shall maintain procurement files containing all relevant procurement documentation including, without being limited to, purchase requisitions, tender documents or records of telephone bids, tender evaluations, contracts or purchase orders, invoices, and shipping and receiving documentation.

## **6.0 Claims and Payments**

Subject to the terms and conditions of the Agreement, the City shall reimburse the Recipient for Eligible Project Costs paid by the Recipient up to the amount of the maximum funds

### **6.1 Payment Procedures**

Payments will be made on the basis of documented claims for reasonable eligible and supported costs incurred. To initiate reimbursement of Eligible and Supported Costs, the Recipient shall submit:

- i. Copies of vendor invoices, proof of payment, spreadsheet detailing applicable HST rebates, and copies of government funding claims, such as FedNor or NOHFC.
- ii. A certification, by an authorized signatory of the Recipient, with respect to the accuracy of the claim and submitted documentation and with respect to its compliance with the terms and conditions of the Agreement
- iii. A completed electronic funds transfer information form which will enable the City to deposit the Funds into the Recipient's designated bank account by way of electronic funds transfer;
- iv. Any other documentation in support of the claim as may be required by the City

6.1.1. The City shall review and approve the documentation submitted by the Recipient following the receipt of the Recipient's claim, or will notify the Recipient of any deficiency in the documentation submitted which the Recipient shall immediately take action to address and rectify.

6.1.2. Subject to the maximum Contribution amounts set forth in subsection 3.0 and all other conditions in this Agreement, the City shall pay to the Recipient the City's portion of the Eligible and Supported Costs set forth in the Recipient's claim in accordance with the City's payment practices.

6.1.3. The City may request at any time that the Recipient provide satisfactory evidence to demonstrate that all Eligible and Supported Costs claimed have been paid.

6.1.4. The City may require that any claim submitted for payment of the Contribution be certified by the Recipient's external auditor or by an auditor approved by the City.

### **6.2 Final Claim Procedures**

In addition to the requirements set out in subsection 6.1, with respect to the Recipients' final claim for any Eligible and Supported Costs, the Recipient shall submit to the City in scope and detail:

- i. A final statement of total Project costs;
- ii. A statement of the total funding provided from all sources for the Project, including total government funding received;
- iii. A final Activity Report on the Project;
- iv. A final Results Report on the outcomes and impacts of the Project for evaluation purposes; and
- v. A certification, by an authorized signatory of the Recipient, that this is the final claim for payment and includes all final Eligible and Supported costs incurred and paid (or submitted for payment)

The Recipient shall submit the final claim for Eligible and Supported Costs no later than six (6) months after the completion date or early termination date of the project. The City shall have no obligation to pay any claims submitted after that date.

## **7.0 Recognition**

Recognition of the City of Sault Ste. Marie Community Development Fund contribution to the project is required. The City logo is to be included in project reports and appropriate marketing products.

## **8.0 Insurance**

The Licensee(s) agrees to maintain at all times during the currency of this license hereinbefore described, a minimum of Five Million (\$5,000,000.00) Dollars comprehensive general liability insurance in respect of personal injury, death, loss or damage of or to any person or property of third parties, with insurers licensed to conduct business in Ontario. The City shall be added as an Additional Insured to the required liability insurance policy or policies. An Insurance Certificate, on the C.S.I.O. form, shall be filed with the City of Sault Ste. Marie Community Development & Enterprise Services Department on or before April 30, 2022.

## **9.0 Indemnity**

The Recipient hereby agrees to indemnify and hold harmless the City, its respective officers, employees and agents of, from and against all actions, suits, claims, costs, damages, executions and demands of any nature whatsoever which may be brought against or made upon the City, its respective officers, servants and agents, by reason of or on account of loss or damage to property or injury (including death) occasioned by any party arising out of the activities or services listed in Schedule "A" to this Agreement and all activities or services ancillary thereto.

## **10.0 Default**

The Recipient agrees that any default to the terms and conditions contained herein by the Recipient shall result in the immediate stoppage of payments from the City and may result in the immediate termination of the Agreement. The Recipient further agrees that a default arising from any use of Funds that is contrary to the terms of this Agreement as determined by the City may also result in the repayment of Funds to the City in an amount proportionate to the Funds that were improperly used in a method of payment specified by the City. Each of the following events shall constitute an **"Event of Default"**:

- ii) If in the opinion of the City, the Recipient has knowingly provided false or misleading information regarding its request for funding or in any communication with the City;
- iii) If in the opinion of the City, the Recipient breaches any term or condition of the Agreement, including failing to do any of the following in accordance with the terms and conditions of Agreement:
  - a) Carry out the Project
  - b) Use or spend Funds; and/or
  - c) Provide Reports

- iv) The nature of the Recipient's operations or its corporate status changes so that it no longer meets one or more of the applicable eligibility requirements of the program under which the City provides the Funds;
- v) The Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or is petitioned into bankruptcy, or files for the appointment of a receiver;
- vi) If any bankruptcy, reorganization, arrangement or insolvency proceedings for relief under any bankruptcy or similar laws for the relief of debtors are instituted against the Recipient or is consented to by the Recipient, or, if contested by the Recipient, is not dismissed within 30 days;
- vii) The Recipient ceases to operate; or
- viii) A Conflict of interest that cannot be resolved to the City's satisfaction, acting reasonable

10.1 If an Event of Default occurs, the City may, at any time, take one or more of the following actions:

- i) Initiate any action the City considers necessary in order to facilitate the successful continuation or completion of the Project;
- ii) Suspend the payment of Funds for such period as the City determines appropriate;
- iii) Reduce the amount of the Funds;
- iv) Cancel all further payment of Funds;
- v) Demand the repayment of any Funds remaining in the possession or under the control of the Recipient, whereupon the amount demanded by the City shall immediately become due and payable;
- vi) Demand the repayment of an amount equal to any Funds the Recipient used for purposes not agreed upon by the City, whereupon the amount demanded by the City shall immediately become due and payable;
- vii) Terminate the Agreement, effective immediately, upon giving written Notice to the Recipient; and/or
- viii) Exercise any other rights or remedies available to the City under this Agreement or applicable law.

### **11.0 Termination**

The City may, at its sole discretion at any time and for any reason, cancel this Agreement on six (6) months' written notice to the Recipient. In the event of such early termination of this Agreement, the Recipient acknowledges that same shall result in the immediate stoppage of any future payment of Funds from the City up to the date of termination.

In the event that the City elects to terminate the Agreement as a result of an Event of Default on the part of the Recipient, as set out in Section 10.0 above, the sole determination of which shall be made by the City in its sole discretion, the remedies, terms and conditions set out in Section 10.0 and Section 10.1 herein shall apply.

### **12.0 Notice**

Any notice pursuant to any of the provisions of this Agreement shall be given in writing addressed:

In the case of notice to the City of SSM:

Tom Vair  
Deputy CAO, Community Development & Enterprise Services  
The Corporation of the City of Sault Ste. Marie  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5N1

In the case of notice to the Recipient:

David McHattie  
Vice President of Institutional Relations,  
530 8 Ave SW, Suite 400  
Calgary, AB T2P 3S8

### **13.0 General Provisions**

#### **13.1 General Expenses Incurred**

Any charges or expenses incurred by either party in preparation for or as a result of this Agreement or the parties' meetings and communications or any work done hereunder are to the sole account of the party incurring same unless otherwise agreed in writing.

#### **13.2 Applicable Law**

This Agreement shall be governed by the laws of the Province of Ontario and the laws of Canada applicable therein.

#### **13.3 Assignment**

The Recipient shall not assign or transfer this Agreement without the prior written consent of the City, which consent shall not be unreasonably withheld.

#### **13.4 Entire Agreement**

This Agreement constitutes the entire agreement of the parties and supersedes all prior representations, proposals, discussions, and communications, whether oral or in writing. This Agreement may be modified only by written instrument signed by both parties.

**14.0 Execution of Agreement**

IN WITNESS WHEREOF the parties hereto have executed this Agreement the day, month and year first above written.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

By: \_\_\_\_\_

Date \_\_\_\_\_

Name and Title \_\_\_\_\_

By: \_\_\_\_\_

Date \_\_\_\_\_

Name and Title \_\_\_\_\_

I/we have authority to bind the Corporation.

SAULT STE. MARIE ECONOMIC DEVELOPMENT CORPORATION

By: \_\_\_\_\_

Date \_\_\_\_\_

Name and Title \_\_\_\_\_

By: \_\_\_\_\_

Date \_\_\_\_\_

Name and Title \_\_\_\_\_

I/we have authority to bind the Corporation.

ALGOMA TUBES, INC.

By: \_\_\_\_\_

Date \_\_\_\_\_

Name and Title \_\_\_\_\_

By: \_\_\_\_\_

Date \_\_\_\_\_

Name and Title \_\_\_\_\_

I/we have authority to bind the Corporation.

## SCHEDULE "A" PROJECT DESCRIPTION

### 1. PROJECT DESCRIPTION

### 2. THE KEY PERFORMANCE TARGETS ARE:

#### A) Equipment Investment:

The project will see \$70M CDN invested in new equipment and related engineering and installation services at the Sault Ste. Marie manufacturing facility. The investments will include equipment and automation of the following areas:

- New ERW line

#### B) Net Job Creation:

Algoma Tubes, Inc. has indicated the project will create 75 new jobs in Sault Ste. Marie in year 1 and an additional 50 new Full Time Employees (FTEs). Algoma Tubes' jobs in Sault Ste. Marie include salaried employees who earn on average \$100,000/year and unionized employees who earn 50% more than the average family income for the region. The project will employ up to 50 FTE in project construction with significant investment in subcontractors during construction, and purchase of third party services.

#### C) Increased Tax Assessment:

The project will add approximately 30,000 sq. ft. leading to an increase in the tax assessment value of the facility.

#### D) Project Dates:

- a. Commencement Date – October 2020
- b. Completion Date – June 2022

**SCHEDULE "B" PROJECT COSTS AND FINANCING**

**RECIPIENT'S NAME:** Algoma Tubes, Inc.

**ALLOCATION:** \$500,000 from the City of Sault Ste. Marie CDF  
\$500,000 from the Sault Ste. Marie Economic Development Corporation

The Recipient acknowledges this is a claims based payment for Eligible Projects with Eligible Costs

**ELIGIBLE GRANT EXPENDITURES**

\* Eligible Costs include the amount of Harmonized Sales Tax, (HST), net of any refund or eligible credits due from the Canada Revenue Agency.

\*\* Upon request, the Recipient will provide copies of invoices for other cost categories to monitor overall Project spending and the City's share of eligible and total costs.

## **SCHEDULE "C" REPORTING**

The following documents shall be filed with the Finance Department of the City:

1. Claims for Eligible and Supported costs incurred in accordance with 6.1
2. Final claims procedures in accordance with 6.2



**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-85**

**ENGINEERING:** A by-law to authorize the execution of the Contract between the City and Trimount Construction Group Inc. for the reconstruction of Angelina Avenue (Contract 2022-2E).

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Contract dated May 2, 2022 between the City and Trimount Construction Group Inc., a copy of which is attached as Schedule "A" hereto. This Contract is for the reconstruction of Angelina Avenue (Contract 2022-2E).

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

Schedule "A"

**CORPORATION OF THE CITY OF SAULT STE. MARIE**

**CONTRACT 2022-2E**

**FORM OF AGREEMENT**

This Agreement made (in triplicate) this 2nd day of May in the year 2022 by and between **Trimount Construction Group Inc.** hereinafter called the "Contractor"

AND

The Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the labour, equipment, and materials and all of the works shown and described in the Contract Documents entitled:

**Reconstruction of Angelina Avenue  
Contract No. 2022-2E**

which have been signed in triplicate by both parties and which were prepared by WSP Canada Inc., acting as Agent and Contract Administrator and herein entitled, "the Contract Administrator".

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions, Information for Tenderers, Form of Tender, Addenda (if any), and the Drawings.
3. The Contractor will complete all the work under the supervision and direction and to the entire satisfaction of the Contract Administrator within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions, and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Contract Administrator and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions, or as otherwise stipulated in Section FT.04 of the Form of Tender.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, including the Contract Administrator, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers. The Contractor shall also indemnify The Public Utilities Commission of the City of Sault Ste. Marie, PUC Distribution Inc. and PUC Services Inc., its officers, employees, agents and affiliates, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against The Public Utilities Commission of the City of Sault Ste. Marie, PUC Distribution Inc. and/or PUC Services Inc., its officers, employees, agents and affiliates, by reason or in consequent of the execution and performance or maintenance of the work by the Contractor, its employees, agents, officers, or those for whom at law the Contractor is responsible.
7. All communications in writing between the Corporation, the Contractor and the Contract Administrator shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or

an officer of the Corporation for whom they are intended, or if sent by post or by telegram addressed as follows:

**The Corporation:** The Corporation of the City of Sault Ste. Marie  
Civic Centre, 99 Foster Drive  
Sault Ste. Marie, Ontario, P6A 5X6

**The Contractor:** TRIMOUNT CONSTRUCTION GROUP INC.  
510 Second Line East  
Sault Ste. Marie, Ontario, P6B 4K1

**The Contract Administrator:** WSP Canada Inc.  
185 East Street  
Sault Ste. Marie, Ontario, P6A 3C8

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered  
in the presence of

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

\_\_\_\_\_  
MAYOR – CHRISTIAN PROVENZANO

(seal)

\_\_\_\_\_  
CITY CLERK – RACHEL TYCZINSKI

**THE CONTRACTOR**

\_\_\_\_\_  
TRIMOUNT CONSTRUCTION GROUP INC.

(seal)

\_\_\_\_\_  
SIGNATURE

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-86**

**TEMPORARY STREET CLOSING**: A by-law to permit the temporary closing of Angelina Avenue from May 15, 2022 to November 30, 2022.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie pursuant to section 10 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF ANGELINA AVENUE**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Angelina Avenue from May 15, 2022 to November 30, 2022.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

iv \\citydata\LegalDept\Legal\Staff\COUNCIL\BY-LAWS\2022\2022-86 Street Closing Angelina Avenue.docx

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-87**

**ENGINEERING:** A by-law to authorize the execution of the Contract between the City and Avery Construction Limited for the reconstruction of Cedar Street and Dufferin Street (Contract 2022-4E).

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Contract dated May 2, 2022 between the City and Avery Construction Limited, a copy of which is attached as Schedule "A" hereto. This Contract is for the reconstruction of Cedar Street and Dufferin Street (Contract 2022-4E).

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

Schedule "A"

**CORPORATION OF THE CITY OF SAULT STE. MARIE**

**CONTRACT 2022-4E**

**FORM OF AGREEMENT**

This Agreement made (in triplicate) this 2<sup>nd</sup> day of May in the year 2022 by and between **Avery Construction Limited** hereinafter called the "Contractor"

AND

The Municipal Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all the works shown and described in the contract documents entitled:

**RECONSTRUCTION OF CEDAR STREET AND DUFFERIN STREET  
CONTRACT 2022-4E**

Which have been signed in triplicate by both parties and which were prepared under the supervision of Carl Rumiell, P. Eng, Director of Engineering acting as and herein entitled, the Owner.

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions and the Drawings.
3. The Contractor will complete all the work to the entire satisfaction of the Owner within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Owner and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall completely indemnify and save harmless the Owner, its employees, officers and agents from any and all claims, demands, actions, losses, expenses, costs or damages of every kind and nature whatsoever and howsoever caused that the Client, its employees, officers or agents may sustain or suffer as a consequence of the actions, inactions or omissions of the Contractor, its employees, agents or officers or as a result of the performance of this Agreement by the Contractor, its employees, agents or officers or as a consequence of the negligent actions or inactions of the Contractor, its employees, agents or officers whether or not the Client is partially or wholly responsible for such claims, demands, actions, losses, expenses, costs or damages.
7. The Contractor shall also indemnify The Public Utilities Commission of the City of Sault Ste. Marie, PUC Distribution Inc. and PUC Services Inc., its officers, employees, agents

and affiliates, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against The Public Utilities Commission of the City of Sault Ste. Marie, PUC Distribution Inc. and/or PUC Services Inc., its officers, employees, agents and affiliates, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents, officers, or those for whom at law the Contractor is responsible.

8. All communications in writing between the Corporation, the Contractor and the Owner shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended or if sent by post or by facsimile as follows:

**THE CORPORATION:** The Corporation of the City of Sault Ste. Marie  
Civic Centre  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5X6

**THE CONTRACTOR:** Avery Construction Limited  
940 Second Line West  
Sault Ste. Marie, ON P6C 2L3

**THE OWNER:** Mr. Carl Rumiel, P. Eng  
Director of Engineering  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5X6

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered  
in the presence of

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

\_\_\_\_\_  
MAYOR - CHRISTIAN PROVENZANO

(seal)

\_\_\_\_\_  
CITY CLERK – RACHEL TYCZINSKI

**THE CONTRACTOR**

**AVERY CONSTRUCTION LIMITED**  
COMPANY NAME

(seal)

\_\_\_\_\_  
SIGNATURE

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-88**

**TEMPORARY STREET CLOSING:** A by-law to permit the temporary closing of Cedar Street between Tancred Street and Wilson Street and Dufferin Street between Grosvenor Avenue and Trelawne Avenue from May 15, 2022 to November 30, 2022.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie pursuant to section 10 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF CEDAR STREET AND DUFFERIN STREET**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Cedar Street between Tancred and Wilson Street and Dufferin Street between Grosvenor Avenue and Trelawne Avenue from May 15, 2022 to November 30, 2022.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2022-89**

**REGULATIONS:** A by-law to exempt the various locations of filming of the film *The Day Lacy Called*, overnight on May 4<sup>th</sup> and 5<sup>th</sup>, 2022 from the Noise Control By-law 80-200.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie, pursuant to section 129 of the *Municipal Act, 2001* S.O. 2001 c. 25 **ENACTS** as follows:

1. **EXEMPTION FROM NOISE CONTROL BY-LAW**

Despite the provisions of By-law 80-200 the noise associated with the filming of the film *The Day Lacy Called*, overnight on May 4<sup>th</sup> and 5<sup>th</sup>, 2022, for the following locations and times is deemed not to be in violation of By-law 80-200:

- Herrick Street from Pim Street – Pilgrim Street and Pilgrim Street from Towers Street – Wellington Street East – 7:00 p.m. to 1:00 a.m.;
- Summit Avenue from dead end to Pim Street – 7:00 p.m. to 11:30 p.m.; and
- Third Line East from Black Road to 1406 Third Line East – 12:30 a.m. to 5:00 a.m.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 2<sup>nd</sup> day of May, 2022.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO 2022-39

**LANE CLOSING & CONVEYANCE:** A by-law to stop up, close and authorize the conveyance of a lane in the McDougald Subdivision, Plan 366MCD.

**WHEREAS** the lane more particularly hereinafter described was established as a public lane and assumed for public use by By-law 2022-38;

**NOW THEREFORE THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to *the Municipal Act, 2001*, S.O. 2001, **ENACTS** as follows:

1. **LANE CLOSED, DECLARED SURPLUS AND CONVEYANCE AUTHORIZED**

The lane more particularly described as PIN 31542-0306 (LT) 15 FT Lane PL 366MCD St. Mary's S of LT 1-3 & N of LT 22; SAULT STE. MARIE, McDougald Subdivision, Plan 366MCD, having been assumed by the Corporation for public use, is hereby stopped up, closed, declared surplus to the requirements of the Municipality and the conveyance of same is authorized.

2. **EXECUTION OF DOCUMENTS**

The City Solicitor is hereby authorized by By-law 2018-55 for and in the name of the Corporation to execute and to affix the seal of the Corporation to all documents required to give effect to this by-law.

3. **EASEMENTS TO BE RETAINED**

The lane is subject to the retention of easements if required.

4. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**READ** the **FIRST** and **SECOND** time in open Council this 22<sup>nd</sup> day of February, 2022.

**MAYOR - CHRISTIAN PROVENZANO**

**CITY CLERK - RACHEL TYCZINSKI**

**LANE CLOSING & CONVEYANCE:** A by-law to stop up, close and authorize the conveyance of a lane in the McDougald Subdivision, Plan 366MCD, PIN 31542-0306 (LT) 15 FT LANE PL 366MCD ST. MARY'S S OF LT 1-3 & N OF LT 22; SAULT STE. MARIE, MCDOUGALD SUBDIVISION.

Read the **THIRD** time in open Council and passed this 2<sup>nd</sup> day of May, 2022.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

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