



The Corporation of the City of Sault Ste. Marie  
Historic Sites Board  
Agenda

Wednesday, October 9, 2024

12:00 pm - 1:30 pm

Old Stone House

Meetings may be viewed live on the City's YouTube channel  
<https://www.youtube.com/user/SaultSteMarieOntario>

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Pages

1. **Call to Order**

We acknowledge with respect that this meeting is held in Robertson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe, known as Baawaating. Baawaating is the home of Garden River First Nation, Batchewana First Nation, and the Historic Sault Ste. Marie Métis Council.

2. **Declaration of Pecuniary Interest**

3. **Adoption of Agenda**

Mover \_\_\_\_\_

Seconded \_\_\_\_\_

Resolved that the Agenda for Historic Sites Board meeting for October 9, 2024 as presented be approved.

4. **Adoption of Minutes**

3 - 5

Mover \_\_\_\_\_

Seconded \_\_\_\_\_

Resolved that Minutes of Historic Sites Board meeting of June 26, 2024, be approved.

5. **Business Arising**

6. **Accounts**

6 - 7

## **Financial Statement Year to Date - end of August 2024**

Mover \_\_\_\_\_

Seconded \_\_\_\_\_

"Be it resolved that the members of the Historic Sites Board approve the expenditures to date - ending August 2024, as presented."

### **7. Curator's Report**

a) Fall Rendezvous - hosted by "Friends"

b) end of peak season - hours - cruise ships, bus tours.

### **8. Municipal Heritage Committee**

### **9. New Business**

### **10. Next Meeting**

December 11, 2024

Summer Kitchen - Old Stone House

12:00 noon

### **11. Adjournment**

Mover \_\_\_\_\_

Seconded \_\_\_\_\_

Resolved that this Committee now adjourn.



**The Corporation of the City of Sault Ste. Marie  
Historic Sites Board  
Minutes**

Wednesday, June 26, 2024  
12:00 pm ~ Old Stone House

Present: S. Casola, D. Conyers, C. Wiseman, Sandra Hollingsworth,  
Heather Bot, Kelly Marshall, Brittany Paat

Absent: Joe Bumbacco

Officials: K. Fisher

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**1. Call to Order**

We acknowledge with respect, that we are meeting in the Robinson-Huron Treaty Territory, that the land on which we are gathered is the traditional territory of the Anishinaabe, known as Baawaating. Baawaating is the home of Garden River First Nation, Batchewana First Nation, and the Historic Sault Ste. Marie Métis Council.

**2. Declaration of Pecuniary Interest**

none noted

**3. Adoption of Agenda**

Moved by: Sandra Hollingsworth

Seconded by: Brittany Paat

Resolved that the Agenda for Historic Sites Board meeting for June 26, 2024 as presented be approved.

**Carried**

**4. Adoption of Minutes**

Moved by: Sandra Hollingsworth

Seconded by: S. Casola

Resolved that Minutes of Historic Sites Board meeting of April 17, 2024 be approved.

**Carried**

**5. Business Arising**

none noted

**6. Accounts**

Moved by: D. Conyers

Seconded by: Sandra Hollingsworth

"Resolved that the members of the Historic Sites Board approve the expenditures to date - end of May 2024, as presented."

**Carried**

**7. Curator's Report**

Suggestion was noted to send copies of the letter (Minister of Tourism, Culture and Gaming) regarding CMOG - to Destination Northern Ontario, Algoma Country, and the Ontario Museum Association.

Moved by: D. Conyers

Seconded by: S. Casola

"Resolved that the members of the Historic Sites Board approve the submission of the CMOG application and the relevant documents required."

**Carried**

Moved by: Heather Bot

Seconded by: Brittany Paat

"Resolved that the members of the Historic Sites Board approve the submission of the letter to the Ministry of Tourism, Culture and Gaming, regarding the level of funding through CMOG."

**Carried**

**8. Municipal Heritage Committee**

Information provided regarding the Heritage Award, and the registry of listed designated properties.

**9. New Business**

Moved by: D. Conyers

Seconded by: Sandra Hollingsworth

"Resolved that the members of the HSB approve the Proposed User Fees 2025, as presented"

**Carried**

Moved by: S. Casola

Seconded by: Brittany Paat

"Resolved that the members of the HSB approved the proposed submission for an increase in service level for the 2025 budget"

**Carried**

Moved by: C. Wiseman

Seconded by: D. Conyers

"Resolved that the members of the HSB approve the priorities list ECNHS Asset Management submission 2025, for consideration in budget 2025."

**Carried**

**10. Next Meeting**

**11. Adjournment**

Moved by: Brittany Paat

Seconded by: Sandra Hollingsworth

Resolved that this Committee now adjourn.

**Carried**




**SAULT  
STE. MARIE**

CITY OF SAULT STE MARIE

HSB - OLD STONE HOUSE

For the Eight Months Ending Saturday, August 31, 2024

		YTD	Budget	2023 Actual To:	2023 Actual	Budget
<i>FISCAL YEAR REMAINING% :</i>	August	Actual	2024	August	Year End	2023
<b>REVENUE</b>						
Fees and user charges	(\$17,139.55)	(\$70,669.12)	(\$84,968.00)	(\$76,680.31)	(\$132,292.70)	(\$80,976.00)
Government grants	(\$4,575.00)	(\$24,531.52)	(\$18,780.00)	(\$153,140.30)	(\$173,148.80)	(\$18,780.00)
	(\$21,714.55)	(\$95,200.64)	(\$103,748.00)	(\$229,820.61)	(\$305,441.50)	(\$99,756.00)
<b>EXPENDITURES</b>						
Salaries	\$41,402.44	\$206,743.04	\$293,814.00	\$176,087.27	\$271,044.49	\$278,757.00
Benefits	\$7,761.76	\$40,533.34	\$63,678.00	\$35,704.91	\$54,574.35	\$62,004.00
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$49,164.20</b>	<b>\$247,276.38</b>	<b>\$357,492.00</b>	<b>\$211,792.18</b>	<b>\$325,618.84</b>	<b>\$340,761.00</b>
Travel and training	(\$464.00)	\$2,614.32	\$3,300.00	\$54.95	\$205.39	\$3,200.00
Vehicle allowance, maintenance and repairs	\$0.00	\$39.20	\$100.00	\$37.52	\$97.83	\$100.00
Utilities and fuel	\$2,119.58	\$19,459.42	\$33,270.00	\$25,569.39	\$38,877.59	\$35,270.00
Materials and supplies	\$3,673.56	\$39,696.03	\$26,830.00	\$93,904.09	\$139,119.66	\$25,330.00
Maintenance and repairs	\$551.24	\$22,144.71	\$21,393.00	\$42,435.79	\$58,595.85	\$19,670.00
Goods for resale	\$288.00	\$16,625.24	\$9,100.00	\$10,792.47	\$23,231.96	\$9,000.00
Financial expenses	\$638.63	\$3,620.00	\$1,750.00	\$3,206.33	\$6,541.99	\$1,750.00
Purchased and contracted services	\$385.17	\$5,799.93	\$9,082.00	\$12,968.92	\$17,087.60	\$9,782.00
<b>TOTAL OTHER EXPENSES</b>	<b>\$7,192.18</b>	<b>\$109,998.85</b>	<b>\$104,825.00</b>	<b>\$188,969.46</b>	<b>\$283,757.87</b>	<b>\$104,102.00</b>
	\$56,356.38	\$357,275.23	\$462,317.00	\$400,761.64	\$609,376.71	\$444,863.00
<b>NET (REVENUE)/EXPENDITURE</b>	<b>\$34,641.83</b>	<b>\$262,074.59</b>	<b>\$358,569.00</b>	<b>\$170,941.03</b>	<b>\$303,935.21</b>	<b>\$345,107.00</b>

 <b>SAULT STE. MARIE</b>		CITY OF SAULT STE MARIE					
		HSB - OLD STONE HOUSE					
		For the Eight Months Ending Saturday, August 31, 2024					
					2023	2023	
			YTD	Budget	Actual To:	Actual	Budget
<b>FISCAL YEAR REMAINING% :</b>		August	Actual	2024	August	Year End	2023
<b>REVENUE</b>							
Fees and user charges:							
10-550-5550-5630 FEES OLD ST HOUSE ADMISSION	(\$5,304.54)	(\$15,136.33)	(\$22,003.00)		(\$17,001.61)	(\$25,890.26)	(\$21,500.00)
10-550-5550-5631 FEES OSH VENUE RENTAL	(\$792.47)	(\$1,135.99)	(\$1,476.00)		(\$137.16)	(\$453.05)	(\$1,476.00)
10-550-5550-5632 FEES OLD ST HOUSE SOUVENIER	(\$3,673.68)	(\$15,525.38)	(\$17,000.00)		(\$11,941.94)	(\$30,846.23)	(\$17,000.00)
10-550-5550-5634 FEES OSH CONSIGN COM	(\$225.13)	(\$874.39)	(\$1,500.00)		(\$1,077.38)	(\$2,654.51)	(\$2,500.00)
10-550-5550-5636 FEES - OSH - COURSES	(\$7,143.73)	(\$37,997.03)	(\$42,989.00)		(\$46,522.22)	(\$72,448.65)	(\$38,500.00)
Total Fees and user charges	(\$17,139.55)	(\$70,669.12)	(\$84,968.00)		(\$76,680.31)	(\$132,292.70)	(\$80,976.00)
Government grants:							
10-550-5550-5205 ONT SPEC GRANT OTHER	\$0.00	(\$10,264.42)			(\$4,976.80)	(\$4,976.80)	
10-550-5550-5311 CAN SPEC GRANT CAN WORKS	(\$4,575.00)	(\$14,267.10)			(\$148,163.50)	(\$149,392.00)	
10-550-5550-5224 ONT SPEC GRANT MUSEUM			(\$16,680.00)		\$0.00	(\$18,780.00)	(\$16,680.00)
10-550-5550-5210 ONT SPEC GRANT PAY EQUITY			(\$2,100.00)				(\$2,100.00)
Total Government grants	(\$4,575.00)	(\$24,531.52)	(\$18,780.00)		(\$153,140.30)	(\$173,148.80)	(\$18,780.00)
	(\$21,714.55)	(\$95,200.64)	(\$103,748.00)		(\$229,820.61)	(\$305,441.50)	(\$99,756.00)