



The Corporation of the City of Sault Ste. Marie
Environmental Sustainability Committee
Agenda

Monday, September 16, 2024

4:00 pm - 5:30 pm

Thompson Room, Civic Centre

Meetings may be viewed live on the City's YouTube channel
<https://www.youtube.com/c/saultstemarieca>

Pages

1. **Call to Order**

2. **Land Acknowledgement**

I acknowledge, with respect that we are on Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

3. **Adoption of Minutes**

4 - 5

Mover _____

Seconder _____

Resolved that Minutes of Environmental Sustainability Committee meeting of July 16, 2024 be approved.

4. **Declaration of Pecuniary Interest**

5. **Adoption of Agenda**

Mover _____

Seconder _____

Resolved that the Agenda for Environmental Sustainability Committee meeting for September 16, 2024 a presented be approved.

6. **Notice of Resolution Placed on Agenda by Committee Members**

6 - 13

Green Initiatives Fund Terms of Reference Amendment

Mover Andrew Judge

Seconders Ngaire Roubal

Resolved that, as an Environmental Sustainability Committee (ESC), at the City of Sault Ste. Marie, whose municipality is in the heart Of Robinson Huron/Superior Treaty Territory, unsundered lands of the Anishinaabeg peoples, known to them as Bawating - the place of the rapids - a capital city that was historically a centre for trade and knowledge sharing, for which the City of Sault Ste. Marie acknowledges at the start of each of their meetings, that considerations of Anishinaabe perspectives be included in the ESC's terms of reference.

Be it further resolved that sustainability from an Anishinaabeg perspective means considering a whole view of sustainability and the impacts of sustainability decisions on the following 9 factors at a minimum: Minerals, Weather, Plants, Trees, Fungi, Birds, Mammals, Fish, Reptiles and Arthropods, which the Anishinaabeg consider as "relatives".

Be it further resolved that the current terms of reference for the ESC do not go far enough to consider the larger impacts of sustainability choices with respect to the perspective of the original peoples whose lands the city currently occupies, including the human/social and environmental (9 factors noted above) costs of sustainability, specifically as it relates to the supply chain for things like electric vehicles, nor the long term environmental impacts of these choices, nor the disproportionate impacts of these choices on the lands and lives of marginalized people of colour and Indigenous peoples worldwide.

Therefore the ESC moves to amend its terms of reference to ensure a more holistic perspective be considered when both promoting and later evaluating the sustainability of applications to the ESC fund and that applicants must provide some level of evidence that their applications have considered holistic factors as they relate to the Indigenous peoples of Bawating.

7. Environmental Sustainability Terms of Reference Update

14 - 16

Mover _____

Seconders _____

Resolved that the Environmental Sustainability Committee supports the request to approve the revised Environmental Sustainability Terms of Reference, and that Council approve the request.

8. Staff Update

9. Next Meeting

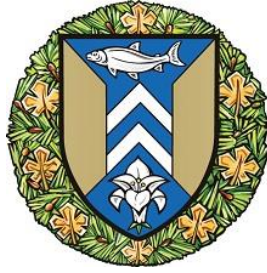
Thursday October 10, 2024, 4:00 – 5:30 PM – Regular Meeting – Hybrid (In-personal and virtual)

10. **Adjournment**

Mover _____

Seconder _____

Resolved that this Committee now adjourn.



**The Corporation of the City of Sault Ste. Marie
Environmental Sustainability Committee Minutes**

Tuesday July 16, 2024
12:00 pm
Virtual - Zoom

Present: D. Hilsinger, M. Britton, E. Emilson, C. Gardi, N. Roubal, T. Kern
Absent: A. Riopel, A. Judge, V. Prouse
Officials: E. Cormier

1. Call to Order

Meeting was called to order at 12:00 p.m

2. Land Acknowledgement

3. Adoption of Minutes

Moved by: M. Britton

Seconded by: E. Emilson

Resolved that Minutes of Environmental Sustainability Committee meeting of May 2, 2024 be approved.

Carried

4. Declaration of Pecuniary Interest

5. Adoption of Agenda

Moved by: T. Kern

Seconded by: C. Gardi

Resolved that the Agenda for Environmental Sustainability Committee meeting for July 16, 2024 as presented be approved.

Carried

6. CDF Green Initiatives Fund Application Review

Mover: C. Gardi
Seconded: M. Britton

Resolved that the Environmental Sustainability Committee supports the request for funding from the CDF Green Initiatives Program from the City of Sault Ste. Marie – Roberta Bondar Park Electric Lawn Maintenance Equipment Project for \$1,274 and recommends that Council approves the request.

Carried

7. Boulevard Garden Webpage Feedback Discussion

8. Staff Update

9. Next Meeting

Tuesday September 17, 2024 4:00 – 5:30 PM – Regular Meeting – Hybrid (In-person and virtual)

10. Adjournment

Moved by: T. Kern
Seconded by: N. Roubal

Resolved that this Committee now adjourn.

Carried

Chair



**SAULT
STE. MARIE**

Environmental Sustainability Committee Meeting

Monday September 16, 2024 4:00 – 5:30 PM

****NB: ESC meetings are fast paced. Please come prepared by reviewing the materials in advance.***

6. Notice of Resolution Placed on Agenda by Committee Members

Green Initiatives Fund Terms of Reference Amendment

Mover: A. Judge
Seconder: N. Roubal

Resolved that, as an Environmental Sustainability Committee (ESC), at the City of Sault Ste. Marie, whose municipality is in the heart Of Robinson Huron/Superior Treaty Territory, unsundered lands of the Anishinaabeg peoples, known to them as Bawating - the place of the rapids - a capital city that was historically a centre for trade and knowledge sharing, for which the City of Sault Ste. Marie acknowledges at the start of each of their meetings, that considerations of Anishinaabe perspectives be included in the ESC's terms of reference.

Be it further resolved that sustainability from an Anishinaabeg perspective means considering a whole view of sustainability and the impacts of sustainability decisions on the following 9 factors at a minimum: **Minerals, Weather, Plants, Trees, Fungi, Birds, Mammals, Fish, Reptiles and Arthropods**, which the Anishinaabeg consider as "relatives".

Be it further resolved that the current terms of reference for the ESC do not go far enough to consider the larger impacts of sustainability choices with respect to the perspective of the original peoples whose lands the city currently occupies, including the human/social and environmental (9 factors noted above) costs of sustainability, specifically as it relates to the supply chain for things like electric vehicles, nor the long term environmental impacts of these choices, nor the disproportionate impacts of these choices on the lands and lives of marginalized people of colour and Indigenous peoples worldwide.

Therefore, the ESC moves to amend its terms of reference to ensure a more holistic perspective be considered when both promoting and later evaluating the sustainability of applications to the ESC fund and that applicants must provide some level of evidence that their applications have considered holistic factors as they relate to the Indigenous peoples of Bawating.

7. Environmental Sustainability Terms of Reference Update

Key Changes

- Alignment with format of other Committee of Council TOR
- Amend meetings from quarterly to bi-monthly and as needed
- Reduce term length from 4 to 2 years (in alignment with the majority of other City Committee's of Council)
- Amend responsibilities pillar to include timeline (March 31) to review City's Annual Sustainability Report and develop feedback and recommendations for budget considerations

8. Staff Update

2023 ESC Priority Letter Update

- **Email from Tom Vair, CAO:** City's Draft Strategic Plan will include an accompanying document which will outline actions, timelines and metrics for all high-level goals. This is where specific action items will be included and some of the priorities mentioned in the ESC letter could be included, i.e.:
 - Short-term priorities
 - Make Climate Change Action a top priority in the City's Strategic Plan - that is before Council now with their feedback on the Plan and whether what is included is appropriate
 - Conduct an annual 'Sustainability Audit' of the City's Budget
 - Require City staff to have their climate impact statement on Council Reports reviewed by the Sustainability Coordinator
- The long-term priorities (ESG policy, develop a green development standard (GDS), corporate sustainable roads approach and/or strategy) would be significant effort of Staff and require a Council resolution.

8. Staff Update

Deep Energy Retrofit (DER) Audit Project – the audit of the City’s top six (6) emitters of community buildings (John Rhodes Community Centre, GFL, Transit Building, Public Works Building, Fire Hall 4 and the East End Wastewater Treatment Plant. The full DER project is expected to be completed by the end of September 2024.

Battery Electric Bus Study – Work is ongoing on the City of Sault Ste. Marie’s Battery Electric Bus Study. This study will provide the city with costing, technology and timelines to support the electrification of their bus fleet.

John Rhodes Roof Replacement Kickoff – July 15, 2024 – a kickoff meeting was held for the John Rhodes Roof Replacement Kickoff. This project seeks to replace the roof to accommodate future solar panels, and also implement a heat recovery and HVAC replacement, aligning with the City’s energy efficiency goals.

Transit Administration Building Solar Project - Work is ongoing on the City of Sault Ste. Marie’s Transit Administration Building Solar Project, it’s first solar project.

Manzo Pool LED Retrofit Conversion – a full conversion of the Manzo Pool to LED lighting was completed in September.

8. Staff Update

Buildings to Net Zero Project: the City of Sault Ste. Marie was selected as a cohort in ICLEI (Local Governments for Sustainability) [Building to Net-Zero \(BNZ\) Project](#), a project designed to support municipalities in the adoption of building energy performance frameworks.

City Sustainability Summer Student Work - The City had a sustainability summer student (Hannah Grisdale) who creating educational programing to be shared at City community centres and the Plaza for environmental days including: Pollinator, Forest, Water Day and Earth Day Activities. The summer student also created and held youth pollinator activities at the Plaza, Manzo and Greco Pools.

Green Initiatives Fund 2024 Intake #3: Applications are open for the next intake of the City's Green Initiatives Fund. The fund closes September 30, 2024. Please spread the word in your networks. [Click here](#) to learn more and view the application [form here](#).

2023 Sustainability Report WIP (will include Corporate GHG update, community GHG update and sustainability report – ETA Fall 2024)

Sault Climate Hub Event – Friday September 20, 4:30 pm at Clergue Park, Sault Ste. Marie – “Positive Climate Change Action in Sault Ste. Marie and Algoma

9. Next Meeting

- Thursday October 10, 2024, 4 PM
- Hybrid (In-personal and virtual)

Notes

- Please make every attempt to join **in person**



Thank You. Questions?

TERMS OF REFERENCE - Environmental Sustainability Committee

COMMITTEE NAME

Environmental Sustainability Committee

COMMITTEE TYPE

Committee of Council

PURPOSE

The Environmental Sustainability Committee is a committee of City Council that uses an inclusive community-based approach to support projects that relate to environmental sustainability.

The Committee's role is to oversee the implementation of the Sault Ste. Marie Community Greenhouse Gas Reduction Plan and provide advice to City Council on issues, policies and strategies related to environmental sustainability in the city. The Environmental Sustainability Committee also makes recommendations to council on disbursement of the Community Development Fund (CDF) - Green Initiatives Fund (GIF), participates in city planning and development processes and undertakes special initiatives approved by City Council.

DUTIES

- Oversee and assist with the review and implementation of the Sault Ste. Marie Greenhouse Gas Reduction Plan.
- Review the City's Annual Sustainability Report (report to be completed by March 31 each year) to develop priorities for consideration as part of the annual budget cycle.
- Evaluate and recommend to City Council projects to receive disbursement from the City's CDF GIF.
- Assist in formulating and recommending environmental and sustainability policies, plans and practices, and making recommendations for continuous improvement.
- Support local initiatives that promote environmental sustainability and conservation of the local natural environment and ecosystems.
- Create and highlight opportunities for the general public to learn about and advocate for Climate Change in Sault Ste. Marie as well as encouraging activities and outreach in environmental matters, specifically educational programs.

Any duties not clearly identified within these Terms of Reference will be the responsibility of the City of Sault Ste. Marie. Council may at its discretion change the Terms of Reference for this Committee at any time. Any changes proposed to these Terms of Reference by the Committee will be recommended to Council via the appropriate staff person through a report to Council.

COMPOSITION OF THE COMMITTEE

The members of the Environmental Sustainability Committee are appointed every two (2) years and will include:

- a) Mayor – Ex-officio
- b) One (1) City Councilor

- c) Minimum of eight (8) members from the community to provide diverse input and community involvement (e.g., Indigenous, energy, business, health, science, non-profit and industrial sectors)

OFFICERS

At its first meeting in each calendar year, a Chair and Vice-Chair will be selected by the Committee.

MEMBER RESPONSIBILITIES

Committee members are responsible for:

- Attending and actively participating in meetings.
- Declaring any conflict of interest regarding specific agenda items.
- Keeping confidential any information, which is identified by the Committee as such.

CHAIR RESPONSIBILITIES

A Chair and Vice Chair shall be selected by the Committee members at their first meeting each year. The responsibilities of the Chair include.

- Assist the staff resource in identifying items for the meeting agenda, ensure the appropriate materials are distributed in advance of the meeting and liaise with Committee members as required.
- Preside over each meeting, ensuring the rules of procedure are followed in the City's Procedure By-law.
- Monitor members' participation on the Committee.
- Guide the Committee in addressing issues and concerns as they arise.
- Act as the official spokesperson for the Committee as required.

The Vice Chair will undertake these responsibilities in the absence of the Chair.

VACANCIES

When vacancies on the Committee arise, the Committee shall request that the Clerk's Department advertise the vacant positions. Applications received shall be reviewed by the Board and Committees Nominating Committee who make a recommendation to City Council for appointment to the Committee. All recommended candidates shall meet the requirements under Section 2 of this by-law and are not required to be a member of a local cultural group.

MEETINGS

- Meetings will be held bi-monthly (every two months) and as needed on the first Tuesday of the month at 4:00 PM unless the Chair or Vice Chair cancel a meeting due to lack of business. There will be flexibility given to the Chair or Vice Chair to call meetings at noon hour should quorum prove difficult at the stated time.
- Additional meetings called at the discretion of the Chair or Vice Chair.
- All meetings of the Committee shall be subject to the open meeting provisions of the Municipal Act, 2001.
- When no quorum exists, the meeting will be cancelled.

- The Committee shall keep Minutes of meetings. The minutes will be posted on the municipal website where every member of the Committee, Public and Council may have access. Minutes of open meetings of the Committee are public documents.
- All out of town travel by Committee members for business related to the Committee shall first be approved by a resolution of City Council.
- All meetings of the Committee will be open to the public except where a meeting may be closed to the public by the Municipal Act; or applicable legislation.
- A person may be expelled from a meeting for improper conduct at a meeting.

AD-HOC/SUB-COMMITTEES

- Sub-committees may be formed for specific tasks and dissolved once the mandate is met.
- Chairs of sub-committees must be members of the Environmental Sustainability Committee.
- Membership on such Sub-Committees may be extended to community representatives and/or experts outside of the Committee's membership.
- Membership on such Sub-Committees must be approved by a resolution of the Committee.
- Sub-Committees shall report their findings to the Committee and shall have no authority to make decisions on behalf of the Committee.

DELEGATIONS

Where members of public wish to address the Committee, a request must be made in writing, at least one week prior to the scheduled meeting. It is the Chair's responsibility to grant or deny the request.

Where members of the public attend open meetings, they may only participate at the Chair's discretion.

CONFLICT OF INTEREST

Where a member has a direct or indirect pecuniary interest, the member shall:

- Disclose the interest and its general nature before the matter is considered at the meeting.
- Not take part in the discussion of, or voting on the matter.
- Not attempt to influence the discussion before, during or after the meeting.

See Municipal Conflict of Interest Act for further information.

Procedures By-law 2023-100

Procedures By-law 2023-100, governs aspects of meeting procedure for the Environmental Sustainability Committee.