



Accessibility Advisory Committee Agenda, November 12, 2024

Northern Community Centre, Steelton Room

2:00-4:00 PM

In-person and via Zoom

[Join Zoom Meeting](#)

Meeting ID: 880 3793 1737

Passcode: 858453

[Youtube livestream link](#)

1. Meeting called to order

2. Chair's comments

3. Approval of Minutes – AAC meeting October 9, 2024

4. Declaration of Conflict of Interest

5. New Business

- 5.1. Respect Video
- 5.2. Transit Staff in attendance for questions and answers
- 5.3. Guide Dog etiquette presentation
- 5.4. Open House Oct 30th, 2024 update
 - 5.4.1. [Public Input site](#) for accessibility feedback

6. Old Business

- 6.1. Follow-up re: Carol's presentation in September
- 6.2. Follow-up re: discussion about countdown timers
- 6.3. Follow-up re: 'Barriers' mentioned in Strategic Plan
- 6.4. Plaza Adult Change table update
 - 6.4.1. Be it resolved that the AAC recommend the expenditure of not more than \$11,000 from the Barrier Removal Reserve, in addition to the previously approved \$7500 from the 2024 operating budget, for

the installation of a wall-mounted/flip-up adult change table for the universal washroom at the downtown Plaza.

Moved by Dree Labonte, Seconded by Diana Gerhart

7. Barrier Removal Updates

7.1. Barrier Removal budget status

8. Site Plan Sub-Committee Report

8.1. Site Plan Sub-Committee Report attached

9. Adjournment

Next meeting December 11, 2024

In-person and via Zoom 2:00 to 4:00 PM



Accessibility Advisory Committee Minutes

Date: October 09, 2024

2:00-4:00 p.m.

In Person & Via Zoom

Minutes

In Attendance: Councillor Lisa Vezeau-Allen, Councillor Sandra Hollingsworth, Don McConnell, Diane Morrell, Diana Gerhart, Kerri Tucket, Andree Labonte, Derrick Lavallee

Regrets: Jordan Derochie. Craig Kohler, Wayne Scharfenberg, Peter Tonazzo – Director of Planning

Zoom: Carol Magnan

Recorder: Samir Thapa – Planning

1. Meeting called to order 2:25 p.m.

- Start late due to a technical issue.

2. Chair's Comments

- Welcome back and round table introductions

3. Approval of Minutes – AAC Meeting September 11, 2024

Moved by: D. Lavallee

Seconded by: D. Gerhart

All in favour.

CARRIED

4. Conflict of Interest – None.

5. New Business

5.1 Enabling Accessibility Fund for Manzo Park updates

- \$120,000 funding has been applied for Manzo Park
- Install ramp into pool, widening pool deck, upgrade pathways, update bocce court and small accessible playground.

5.2 AAC letter of support for Green and Inclusive Community Buildings Grant application

- Application due October 16
- Includes request for funding for accessible viewing area at John Rhodes
- AAC previously committed funds for unfunded portion of grant

5.3 Site review of challenging intersections

- Site review with City Staff.
 - Planning (Peter, Jonathan) Engineering (Carl, Dan, Maggie) & (PW) Susan
- Switching hand to countdown system on priority intersections – Councillor Sandra
- Follow up with Susan (PW) for an update.
- Invite Susan (PW) for AAC meeting.

5.4 Snow removal priorities due at this meeting

- Contact Diane for any areas that need to snow plowing for Accessibility
- October 31st is the deadline for submitting the snow-plowing request.
- Public consultation open house will be held on October 30th at the Accessibility Centre from 3 p.m. to 6 p.m.
 - Accessibility, Transit and Parks will be in attendance

5.5 January 8th meeting moved to January 15th

- Due to the Christmas & New Year holidays.

6. Old Business

6.1 Response to Committee Member request for feedback

- Consult with City staff to provide feedback for the November meeting

7. Barrier Removal Updates

7.1 Video Remote Interpreter (VRI) update

- The trial will take place tomorrow (Oct. 10th) at the Civic Centre.

7.2 Bellevue Kayak Dock update

- Paving for Bellevue Kayak Dock completed; railings and step remediation still to come

8. Site Plan Sub-Committee Report – none

- Site visit to Sinclair Yards; Derrick, Don and Diane attended

9. Adjournment: 3:55 p.m.

Moved by: A. Labontee

Seconded by: K. Tucket

Next meeting November 13, 2024 In-person and via Zoom 2:00 to 4:00

Transit Questions for AAC meeting Nov 12, 2024

- 1. Bus on Demand is not safe for pedestrians and drivers. Can this be changed?**
- 2. Parabus is curb to curb service, and it should be door to door service.**
- 3. There are 15 Parabuses in the fleet, but only 5 on the road at a time. Can service be increased because we have plenty of busses?**
- 4. Why doesn't the Community Bus run on weekends? Weekends are when events happen. Parades, craft shows etc.**
- 5. When booking Parabus, if the day/time slot is already booked, can the dispatcher check the address of the booking to allow for more than one passenger at a time on Parabus?**
- 6. Explain the two-week booking window?**
- 7. Many people use the Community Bus from the Finnish Rest home and often more people than seats available. Is there some way for this to be tracked so that a second bus could be put on during busy times?**
- 8. Can Transit do a presentation at the Finnish Rest Home and ask residents what they need from Transit Services?**



Site Plan Report – November 12, 2024

Committee members: Derrick Lavallee - Chairperson, Donald McConnell – Chairperson AAC, Carol Magnan, Wayne Scharfenberg

Diane Morrell – Staff Resource

Site Plans:

1. Plaza Patio Extension

- The current Plaza accessible parking spaces will be lost during major events as this becomes part of the event space. The Site Plan Sub-Committee has concerns with a lack of barrier free parking at the Plaza for events.
- At the Brock Street Soo Market there are currently two barrier free spaces and four regular spaces.
- We think that we could fit a total of five barrier free spaces on the Brock Street Market parking lot and during all major events such as the New Years Eve Party, more would be required.
- The west side of Brock Street, between Bay and Queen, has four on-street parking spaces and the east side has seven. With proper signage, we could convert all 11 spaces for barrier free use.
- Additionally, the Brock Street Market parking lot is steeply sloped toward the street, so concrete wheel stops are required to keep any ‘run-away’ mobility devices from going onto the sidewalk and street.
- The provision of these barrier free spaces should be monitored to see if there is sufficient barrier free parking for future events.

- Parabus drop off should be on the west side of Brock Street at the building or sidewalk.
- The Soo Market building should be open to provide a safe and accessible path of travel to the event area, as well as having the bathrooms available during events.
- Please include the Accessibility Coordinator in making final arrangements for events.

2. 44 Great Northern Road, BMO

- The Site Plan Sub-Committee recognizes that 2 barrier free parking spaces are required as calculated with 22 total required parking space, however 47 are being provided for this space and strongly suggests 3 Barrier Free parking space to meet the Zoning By-law requirement for 47 total spaces.
- It is unclear if the sidewalk in front of the building is raised, and the Site Plan Sub-Committee strongly recommends at grade sidewalk so that ramps/curb cuts will not be required to access the building. It is also noted that the drawings show two doors opening, which will obstruct the accessible path of travel to the entrance of the building. Suggest sliding doors or one door that swings toward the east side of the building, away from the accessible path of travel from the barrier free parking OR provide a 5' unobstructed path of travel when the door is open.
- A safe accessible pedestrian path of travel with pavement markings are required from the bus shelter on Great Northern Road to the building, with adequate safety measures put in place to accommodate for drive through traffic. Additionally, a safe accessible pedestrian path of travel with pavement markings is required from the mall to the building for pedestrian safety.
- Site Plan Sub-Committee suggests strong exterior lighting to provide safety for pedestrians to protect against crime, especially if there is an exterior bank machine.

Sincerely,

Derrick
Lavallee

Derrick Lavallee
Chair, Site Plan Sub Committee