



Accessibility Advisory Committee Minutes

Date: December 11, 2024

2:00-4:00 p.m.

In Person & Via Zoom

Minutes

In Attendance: Peter Tonazzo, Dan Perri (PW), Carol Magnan, Councilor Sandra Hollingsworth, Diane Morrell, Diana Gerhart, Kerri Tucket, Derrick Lavallee, Wayne Scharfenberg, Craig Kohler.

Regrets: Don McConnell, Jordan Derochie

Zoom: Councilor Lisa Vezeau-Allen, Andree Labonte

Recorder: Samir Thapa – Planning

Interpreter: Leslie Sawchyn

Guest: Karen Gamble, Zoe Sanguinetti (Communication & Digital Media Coordinator)

1. Meeting called to order 2:15 p.m.

2. Chair's Comments

- Welcome back and round table introductions.

3. Approval of Minutes – AAC meeting November 13, 2024

Moved by: Wayne Scharfenberg

Seconded by: Craig Kohler

All in favour

CARRIED

4. Conflict of Interest – None.

5. New Business

5.1 Guide Dog etiquette presentation with Carol Magnan and Osmond, and guest Karen Gamble and Tula.

- Councilor Sandra Hollingsworth asked if there is a Presentation/Guide Dog etiquette document.
- There are two places where dogs are not permitted:
 - a. The operating room of a Hospital.
 - b. Food preparation areas
- New buildings should consider including a guide dog relief area close to building with appropriate signage

5.2 Mandatory Accessibility and Human Rights Training requirements.

- New committee members will need to undergo training.
- Anyone interested in group training, kindly send an email to the Diane (Accessibility Coordinator).

6. Old Business

6.1 From Sept 11, 2024 meeting

6.1.1 Follow up on Carol's presentation September 11, 2024

- Working with Dan Perri to get follow up on APS issues

6.2 From Oct 9th 2024 meeting

6.2.1 Follow up on count down timers

- Councilor Sandra brought forward discuss about developing a priority list of countdown timer intersections.
- Diane (Accessibility Coordinator) spoke with Dan Perri (PW) and Site Plan Sub-Committee will follow up on that and develop the list.

6.3 Plaza Adult Change table update

6.3.1 Item on hold pending further information about site.

- There are some logistics problems with that site. The committee has committed funds of \$6000 for it in June. Additional logistics that need to be worked through before installation.

7. Barrier Removal Updates

7.1 None.

8. Site Plan Sub-Committee Report

8.1 Report attached.

- Downtown Plaza patio expansion for New Year's event.
- 540-548 Albert Street East – Sever 540 and 548 Albert Street lots.

9. Adjournment: 3.45 p.m.

Moved by:

Seconded by:

All in favour.

Next meeting January 15, 2024

In-person and via Zoom

2:00 p.m. to 4:00 p.m.