



The Corporation of the City of Sault Ste. Marie
Environmental Sustainability Committee
Agenda

Monday, April 14, 2025

11:00 am - 12:00 pm

Thompson Room, Civic Centre

Meetings may be viewed live on the City's YouTube channel
<https://www.youtube.com/c/saultstemarieca>

Pages

1. **Call to Order**

2. **Land Acknowledgement**

I acknowledge, with respect that we are on Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

3. **Adoption of Minutes**

3 - 4

Resolved that Minutes of Environmental Sustainability Committee meeting of January 21, 2025 be approved.

4. **Declaration of Pecuniary Interest**

4.1 **A. Riopel - Clean North Repair Café Project - \$5,155.03**

Volunteer at the event.

4.2 **D. Hilsinger - Save Our Young Adults (SOYA) Community Garden Project - \$13,492.09**

Volunteer at SOYA

5. **Adoption of Agenda**

Resolved that the Agenda for Environmental Sustainability Committee meeting for ____ as presented be approved.

6. **Ontario Nature Ecological Corridor Project** 5 - 14

7. **CDF Green Initiatives Fund Applications Review Q1** 15 - 138

Resolved that the Environmental Sustainability Committee supports the request for funding from the CDF Green Initiatives Program for the following 2025 Q1 projects and amounts and recommends that Council approve the requests.

Clean North Repair Café Project _____
Downtown Association Teracycle Project _____
Save Our Young Adults (SOYA) Community Garden Project _____
ARCH Hospice LED Lighting Project _____

7.1 **Clean North Repair Café Project - \$5,155.03**

A. Riopel declared a conflict on this item. (Volunteer at the event.)

7.2 **Downtown Association Teracycle Project - \$5,198**

7.3 **Save Our Young Adults (SOYA) Community Garden Project - \$13,492.09**

D. Hilsinger declared a conflict on this item. (Volunteer at SOYA)

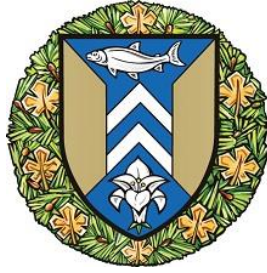
7.4 **ARCH Hospice LED Lighting Project - \$17,952.94**

8. **Staff Update** 139 - 143

9. **Next Meeting**

10. **Adjournment**

Resolved that this Committee now adjourn.



**The Corporation of the City of Sault Ste. Marie
Environmental Sustainability Committee Minutes**

Monday January 21, 2025
12:00 pm
Hybrid – Zoom and In-Person

Present: D. Hilsinger, E. Emilson, V. Prouse, A. Judge, N. Roubal, A. Riopel,
Absent: T. Kern, C. Gardi, M. Britton,
Officials: E. Cormier

1. Call to Order

Meeting was called to order at 12:02 p.m

2. Land Acknowledgement

3. Adoption of Minutes

Moved by: E. Emilson
Seconded by: V. Prouse

Resolved that Minutes of the Environmental Sustainability Committee meeting of November 18, 2024, be approved.

Carried

4. Declaration of Pecuniary Interest

5. Adoption of Agenda

Moved by: M. Britton
Seconded by: C. Gardi

Resolved that the Agenda for the Environmental Sustainability Committee meeting for November 18, 2024, as presented, be approved.

Carried

6. 2025 ESC Chair & Vice Chair Selection

Moved by: V. Prouse
Seconded by: N. Roubal

Resolved that Donna Hilsinger be appointed as the Chair for the 2025 Environmental Sustainability Committee.

Moved by: A. Judge
Seconded by: N. Roubal

Resolved that Mark Britton be appointed as the Vice Chair for the 2025 Environmental Sustainability Committee.

7. Terms of Reference Task Force Update

8. Staff Update

9. Next Meeting

Tuesday April 8, 2025, 12:00 – 1:30 PM – Regular Meeting – Hybrid (In-person and virtual)

10. Adjournment

Moved by: N. Roubal
Seconded by: A. Riopel

Resolved that this Committee now adjourn.

Carried

Chair

Ecological Corridors Project & 30x30

Sault Ste. Marie and Garden River Area

© Vladimir Melnikov

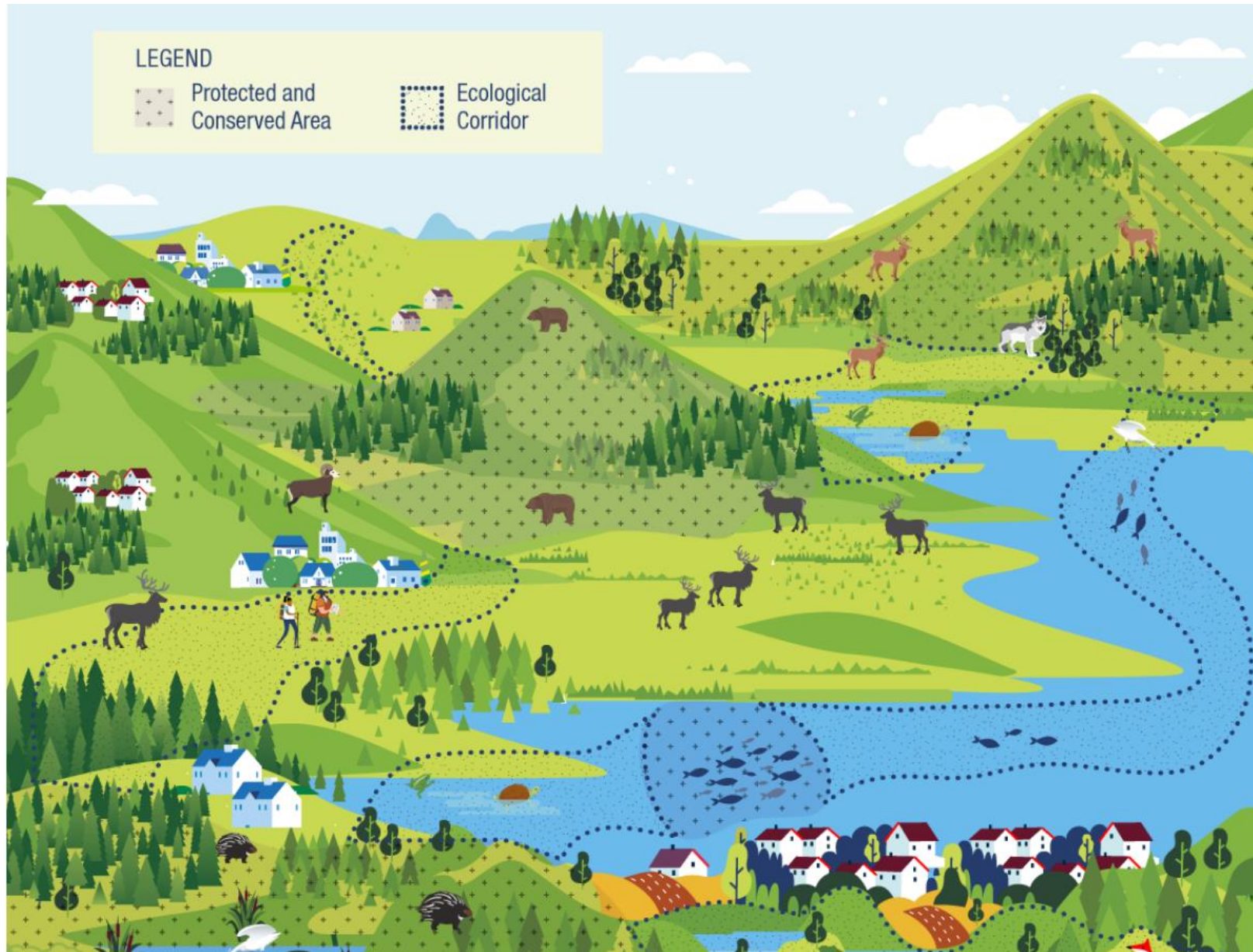


**Algoma Highlands
Conservancy**

Presentation Outline

- What are ecological corridors?
- Ecological corridors project overview
- Opportunities for the City's involvement
- The 30x30 target





Ecological Corridors

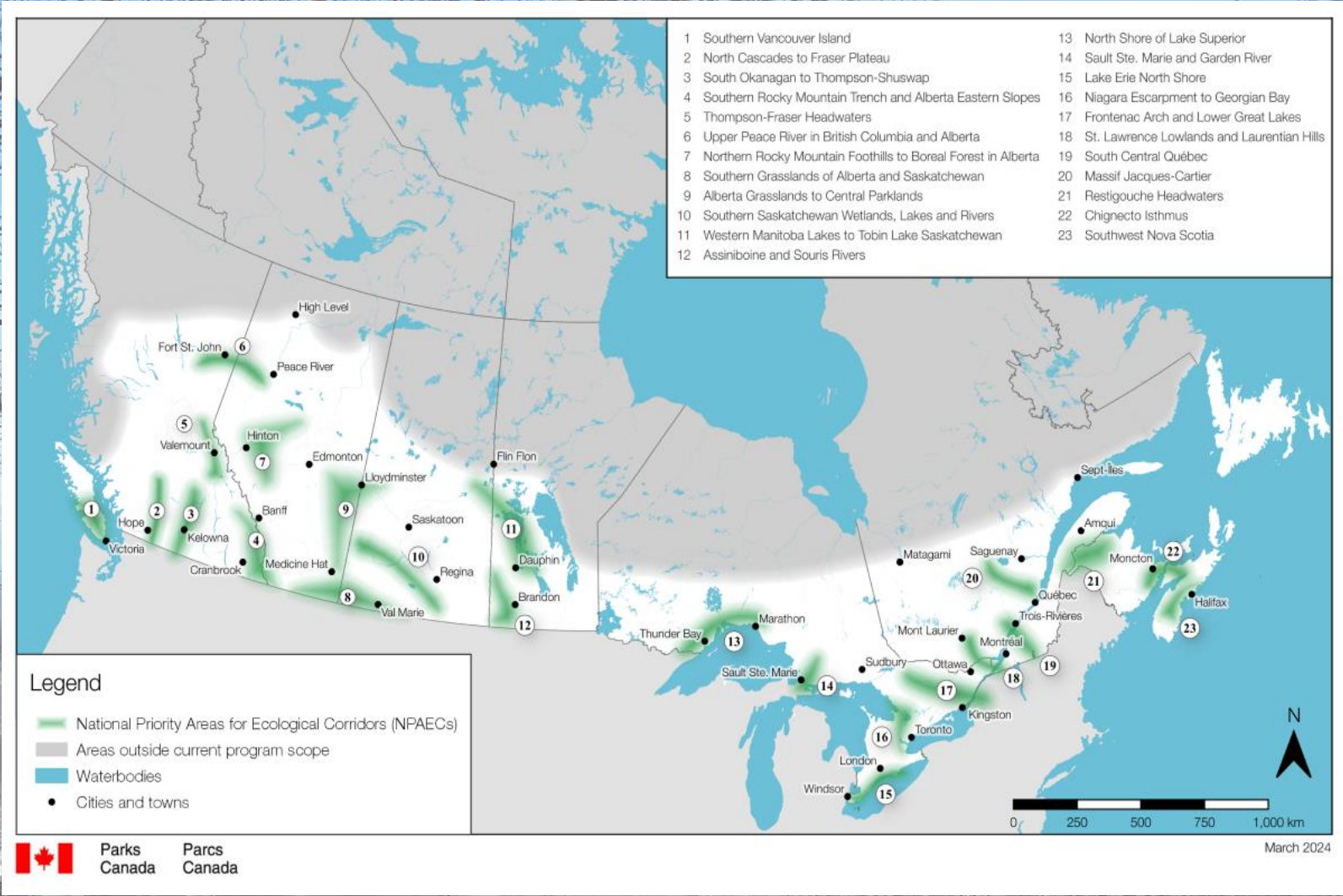
“A clearly defined geographical space where governance, management and stewardship over the long term maintain or restore effective ecological connectivity while upholding Indigenous stewardship values.” — IUCN 2020

Parks Canada National Priority Areas for Ecological Corridors

Areas where ecological corridors are most
needed

Identified through analysis and collaborative
engagement

23 Priority Areas identified across Canada



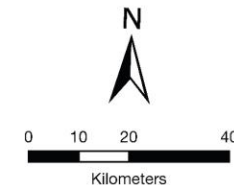
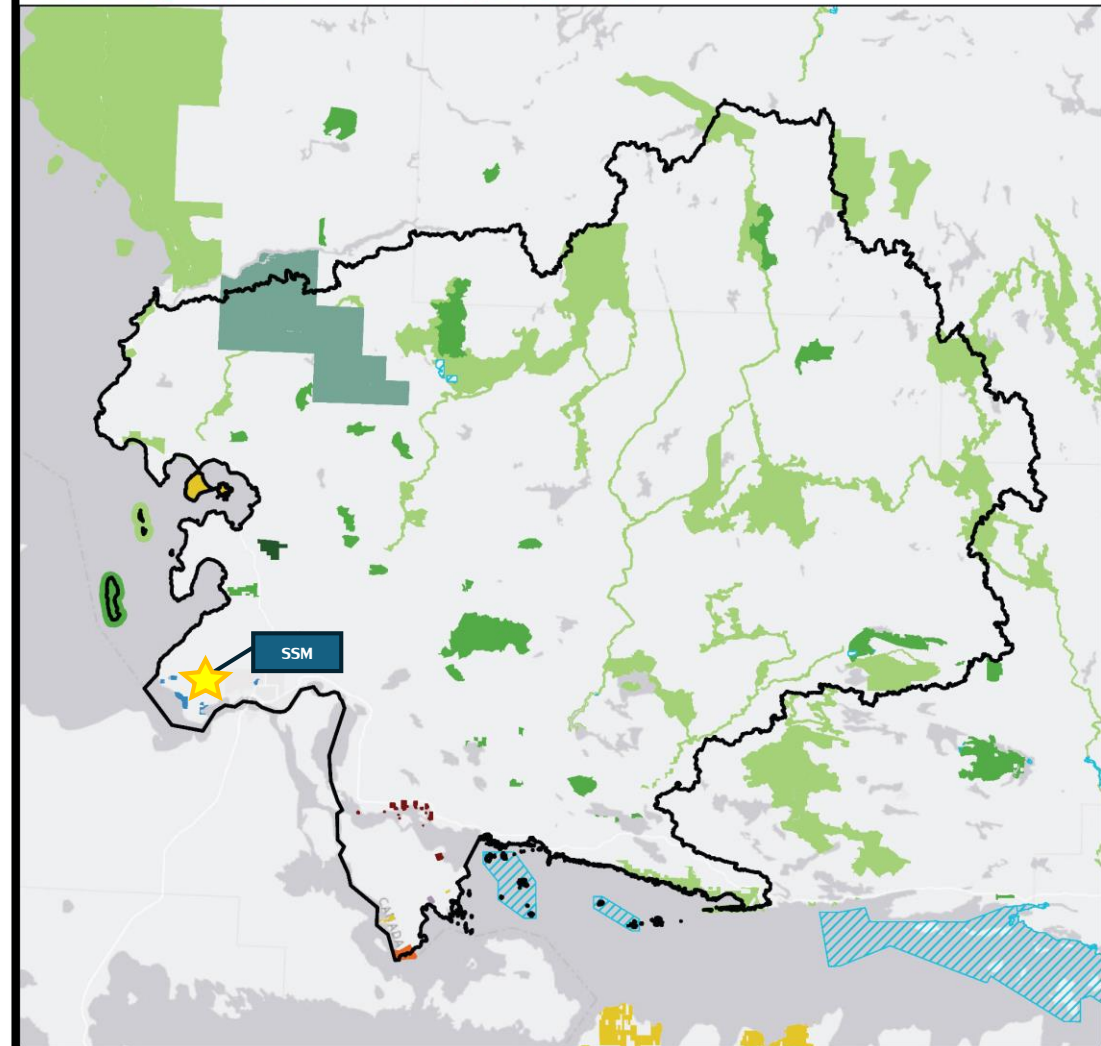
Expected Outcomes

Objective: Identify opportunities to establish a continuous corridor with aligned management by:

- Delineating corridor
- Conducting field assessments
- Developing draft governance and management approaches

Outcome: maintain ecological connectivity while identifying opportunities for increased land protection.

Protected Areas in Sault Ste. Marie Ecological Corridor Project Area



Data Sources:

Environment and Climate Change Canada, 2024
Algoma Highlands, 2025
Ontario Nature, 2025
Perimeter Forest, 2025
Sault Ste. Marie Region Conservation Authority, 2025
The Kensington Conservancy, 2025

Projection: UTM Zone 17N, NAD83

Opportunities for the City's Involvement

- Support municipal protected area mapping and management planning
- Support corridor field assessments in urban areas
- Commit to Canada's 30x30 target
- Strengthen policies to protect land



TARGET

3

The "30x30" Target

Conserving and effectively
managing 30% of land and water

Establishing Well-Connected,
Equitably Governed Systems

Recognizing and respecting
Indigenous rights and traditional
territories

Ensuring that sustainable use of areas,
where appropriate, is fully consistent with
conservation outcomes

30%

of land and waters conserved

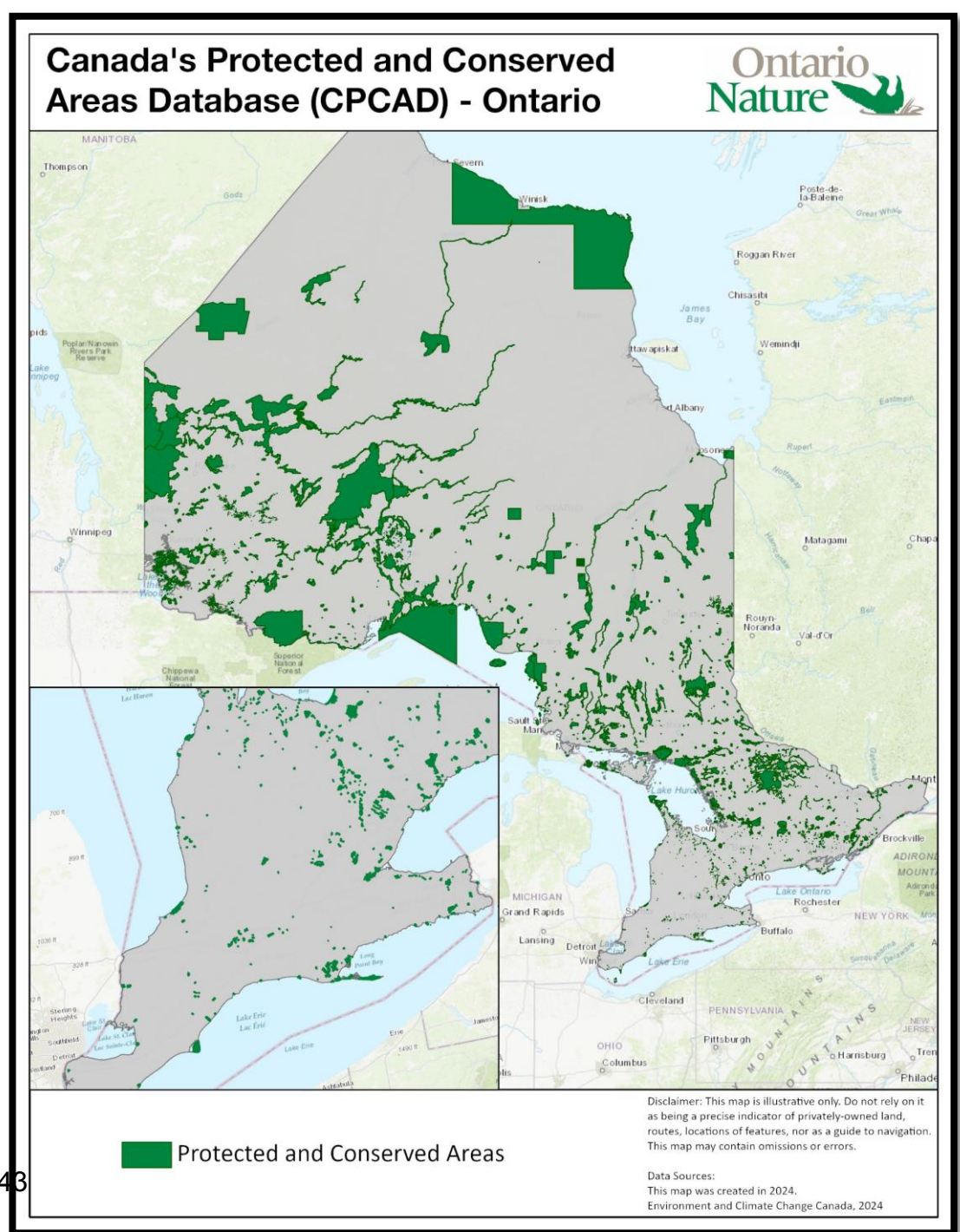
X

by the year

2030

Current Status

- 13.8% of Canada protected
- Less than 11% of Ontario protected
- Opportunities for municipalities, conservation authorities and other conservation land managers to contribute



Additional Mechanisms for Protection

Securing natural areas for conservation

- Leveraging the development approvals process
- Land acquisition strategies

Policies to protect natural areas from incompatible activities

- Implementing Official Plan policies and designations
- Zoning By-laws
- Parkland classification By-laws

Monitoring biodiversity values and taking stewardship actions

- Natural heritage management plans
- Biodiversity strategies
- Restoration and naturalization plans

MUNICIPAL CONTRIBUTIONS TO CANADA'S PROTECTED AREAS TARGET: A Review of Wise Practices in Ontario





Thank you!

© Belinda Myers

Contact Information

jennak@ontarionature.org - *Protected Places Coordinator*

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Ontario
Nature 

CDF – Green Initiatives Program Fund Overview

1.0 Purpose

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in improved environmental sustainability in Sault Ste. Marie.

2.0 Policy

The City of Sault Ste. Marie's (the City) Environmental Sustainability Committee (ESC) may recommend the allocation of funds for eligible projects or programs that support of the City's environmental plans and practices, in particular the reduction of greenhouse gas (GHG) emissions and other community environmental sustainability activities.

Funding applications will be reviewed by the ESC in accordance with the CDF – Green Initiatives Program guidelines and will be recommended to Council for approval.

Total funds available for all projects under the CDF – Green Initiatives Program is \$50,000. This amount will be reviewed on an annual basis.

3.0 Definitions

3.1 "Environmental sustainability" means: projects that support reducing our community GHG emissions and reducing pollution, maintaining our natural environment and managing the use of natural resources in a way that ensures their availability for future generations.

3.2 "Eligible Applicant" means either a:

- i. Incorporated Not-for-profit organization
 - ii. Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
 - iii. Local School or School Group / Committee
 - iv. City of Sault Ste. Marie Department
- "Eligible Project" means any project or activity that demonstrates environmental benefits or improvements and is consistent with City policies, and may include, but is not limited to greenhouse gas (GHG) reduction, improving water quality / rehabilitation, increases energy efficiency, healthy and resilient ecosystems, including habitat restoration active transportation or waste reduction.

3 Processing for Evaluating Proposals

4.1 The Community Development and Enterprise Services Department (CD&ES) will provide the resources to support the intake of applications and support the proponent(s) in the development of their proposal.

4.2 City Finance and CD&ES will provide recommendations regarding economic resources available and related concerns (e.g., due diligence collaboration, risk management, etc.)

4.3 Once an application has been deemed eligible and complete by City staff, applications will be reviewed with the Environmental Sustainability Committee for recommendation to City council.

4.4. All requests will be presented to Council in writing with supporting presentations by the applicant, if required. A copy of the application will be included in the Council package, which is public. Any confidential material to support the application should be contained in a separate document and marked confidential.

4.5 City Council will make the final decision regarding the approval of financial contributions.

4 Accountability, Monitoring and Reporting of Results

The following will be expected from the successful applicants:

5.1 Recognition of the Community Development Fund contribution to the project in reports and appropriate marketing products, including the City logo.

5.2 Progress reports for longer duration projects as outlined in their application timetable and proposal to City Council.

5.3 A final project report containing an evaluation of the success of the initiative in meeting its goals and key performance targets as well as the benefits to the community is required within 60 days of project completion.

5.4 A complete report of all revenues and disbursements for the project within 6 months of completion of the project. The City Finance Department will require supporting financial documentation (e.g. paid invoices, etc.) and has the right to review or audit projects.

The Green Initiatives funds are provided on a re-imbursement basis, i.e., an organization incurs the cost, provides invoices to the City in a claim report and the City's contribution level to the project is then provided. Where other levels of government or other funding programs are involved, the City will receive claim packages as submitted to the other funding agencies and pay their proportional share of approved and eligible project costs.

Community Development Fund Application Form

Green Initiatives Stream

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
<input checked="" type="checkbox"/> Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
<input type="checkbox"/> Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
<input type="checkbox"/> Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
<input type="checkbox"/> Q4	October 1 – October 31	Last Friday in October of each calendar year	November	After December 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☒ Incorporated Not-for-profit organization
- ☐ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
- ☐ Local School or School Group / Committee
- ☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: Sault Downtown Association

Address: 496 Queen Street East

Phone Number: 705-942-2919

Fax:

Contact Name: Nicholas Luck

Email: executive@saultdowntown.com

Phone: 705-971-5088

Names of Organization Officers, Directors & Principals (if applicable): Nicholas Rosset, Chair; Paul Scornaienchi, Vice-Chair; Kristi Cistaro, Treasurer; Tamar Tucker, Director; Marnie Stone, Director; Jacob Rendell, Director; Angela Romano, Director; Angela Caputo, Director.

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

The Sault Downtown Association (SDA) is the designated Business Improvement Area (BIA) in Downtown Sault Ste. Marie; see Section 204 on Business Improvement Areas: *Municipal Act, 2001*. The SDA comprises of 132 property owners including 200 businesses, professionals, community organizations, etc. within those properties in the area along Queen Street between Pim Street and Dennis Street including a growing Associate Membership outside the defined area.

The SDA is a not-for-profit corporation as well as a standing board of Council with a governing board of directors of elected representatives (by the Membership) as well as one municipally appointed representative. Each board member chairs respective subcommittees including beautification, safety and security, events, communications, etc.

The SDA operates as an advocate for the merchants within the BIA, works strategically with the municipality and partners to attract and retain businesses, create a sense of place and a vibrant public realm, a promoter of the area as a tourist destination and to local residents, an activator of public spaces to bridge arts and culture with commerce through special events, aims to foster a diverse business mix and build strong public-private relationships, directs investment to revitalization efforts, and drive a self-empowered downtown for business owners, their patrons, residents, and visitors to Sault Ste. Marie.

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

Clean North, in-kind promotion of the initiative, Bill Cole, 705-971-8773 | bill59cole@gmail.com;
Public Works, in-kind support of installation of receptacles, Susan Hamilton Beach, 705-759-5207 | s.hamiltonbeach@cityssm.on.ca.

Section 3: Project Information

Please provide key information about your project including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

The project we are seeking to pursue is the "Bin It! No Butts on Queen." initiative. This is a public realm enhancer to install cigarette butt waste receptacles on lamp poles along Queen Street. As the SDA cleans the streetscape daily, we record large amounts of littered cigarette butts. To reduce this harmful waste from entering the ecosystem and our waterways we are seeking funding for the acquisition of TerraCycle cigarette waste receptacles. TerraCycle also offers a cigarette waste recycling program in which through this initiative SDA will empty the receptacles and recycle the cigarette waste. Funding from the GIF will allow the SDA to acquire the receptacles to be installed on lamp poles along Queen Street. SDA will report on date(s) when the receptacles are installed and will be tracking the volume of waste removed from the receptacles to be recycled on a weekly basis and provide monthly reports.

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

The objective of the Bin It! No Butts on Queen is to reduce cigarette litter downtown and keep this waste out of local ecosystems and waterways. The aim is to encourage smokers to dispose of cigarette butts responsibly and to detail the environmental impact of incorrect disposal of this

waste. Target audience will be smokers in downtown, local businesses, community organizations, and the public. There will be a social media and email announcement post including infographics, carousel posts, etc. There will be a landing page on the SDA website. There will also be an official announcement via a press release to all local media. Our partner, Clean North, will also be promoting the program via their social media channels, email subscribers, and website. We will be measuring the impact of the initiative via engagement metrics on social media, volume of cigarette waste collected and recycled, community feedback, and the reduction of cigarette litter in areas where the receptacles are installed.

Section 4: Costs and Financing

Total amount of assistance requested \$5198.00

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

GIF will only be utilized for the purchase of the receptacles.

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

☒ Yes

☐ No

If yes, please specify:

The SDA BIA levy is collected through the City of Sault Ste. Marie tax department. Our organization has also received funding via the Tourism Development Fund and the Green Initiatives Fund in the past. Public Works has also provided in-kind assistance with past SDA initiatives.

Have you received Green Initiative funding from the City previously?

☐ No

☒ Yes ☒ Amount (\$) 4019.65

Project Title / Description: "Downtown Reusable Bag Giveaway & Green Tips" included the giveaway of reusable tote bags to both the Sault Downtown Association retail members as well as members of the public at the SDA's August 11, 2022, block party. A total of 1500 bags were purchased with 900 that went to retail members. The remaining 600 bags were given away at the block party event to members of the community. The SDA partnered with Clean North to increase community environmental education. Each bag included a 4" x 9" rack card with Clean North's top 7 tips on going green. The initiative encouraged downtown shoppers and residents to decrease their use of single use plastic bags, as well as increased their knowledge of ways to

reduce their environmental impact, specifically on cutting down greenhouse gas emissions, water consumption, and becoming more energy efficient in their day to day lives.

What was the last year received: **2022** (specify year)

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Please select the category that your project best falls under (check all that apply)

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

Cigarette butts are the most common type of waste among tobacco products and are a major source of litter on urban streets and in public spaces. They pose significant environmental risks, particularly to aquatic organisms, and can be toxic if ingested by infants, pets, or wildlife. These discarded butts contain harmful chemicals such as nicotine, heavy metals, polycyclic aromatic hydrocarbons (PAHs), polycyclic aromatic compounds (PACs), arsenic, benzene, hydrogen cyanide, pyridine, and ethylphenol. Additionally, cigarette filters are made from non-biodegradable materials like cellulose acetate, a type of plastic, meaning they persist in the environment for an extended period. (Public Health Ontario, 2023) Through our beautification efforts, we have determined locations on Queen Street where we find large quantities of cigarette waste on sidewalks, streets, and in drains. Implementing cigarette waste receptacles will divert this harmful toxic waste and recycled through TerraCycle. Cigarette waste is collected and sorted by material type. The recyclable components are processed into raw materials used in manufacturing new products, while the ash and tobacco are separated and composted through a specialized process. (TerraCycle) The Bin It! No Butts on Queen initiative both contributes to diverting toxic waste from the environment and engages in the circular economy.

¹ 1. Public Health Ontario. (2023) *Smoke-Free Series: Post-Consumer Waste of Tobacco and Vaping Products*. Retrieved from: <https://www.publichealthontario.ca/-/media/Documents/S/2021/synthesis-post-consumer-waste.pdf?rev=78>

2. TerraCycle. *UNSMOKE Cigarette Free Recycling Program*.

Retrieved from: <https://www.terracycle.com/en-CA/brigades/cigarette-waste-en-ca#@40.77027075200147:-95.93705549677736zoom:4>

Section 6: Community Benefits

How does the project compliment other local initiatives?

This project is in alignment with the City of Sault Ste. Marie 2020-2030 Greenhouse Gas Reduction Plan particularly the Waste Diversion objective. The "Bin It! No Butts on Queen" initiative will reduce cigarette waste from entering the environment and landfill through the recycling component of the initiative through our TerraCycle partnership.

What is the anticipated impact on the community as a whole from your planned project?

We are anticipating less cigarette waste found on sidewalks, streets, and drains on Queen Street.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

In collaboration with Clean North, we will leverage the initiative to educate more businesses, community members, and visitors about the impacts of improper disposing of toxic tobacco materials. We also hope to inspire businesses and individuals to ensure safe disposal of these materials operationally or in their daily lives.

Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.
- City of Sault Ste. Marie property held by the organization must have a current and up-to-date tax payments upon the City's receipt of application. Through the grant period, tax payments must be maintained and up-to-date. Organizations whose property taxes are in arrears will not be considered for this program. Organizations who default on their property taxes through the grant period will not receive any payment from the City of Sault Ste. Marie, and the grant agreement may be terminated immediately.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this 18th day of MARCH, 2025

NAME	Title	Signature	Phone Number
Nicholas Luck	Executive Director	<u>Nicholas Luck</u>	705-942-2919

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Emily Cormier
Sustainability Coordinator, Community Development & Enterprise Services
99 Foster Drive, Level 1
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 989-8748
Email: e.cormier2@cityssm.on.ca

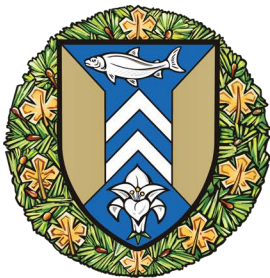
INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By: _____ **Date:** _____

Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m.c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.



The Corporation of the City of Sault Ste. Marie
99 Foster Drive, Sault Ste. Marie, Ontario P6A 5X6
saultstemarie.ca | 705.759.2500 | info@cityssm.on.ca

Post Grant Report

The purpose of the Post Grant Report is to provide accountability to the City of Sault Ste. Marie for the financial assistance that was received.

Date of Grant: August 11, 2022

Amount: \$4090.19

Or In-Kind Service Provided: _____

Type of Grant: ☐ Cultural/Arts Organization

☐ Sports Organization

☒ Other

Purpose of Grant as per original application:

To produce and distribute to the public at the downtown merchants, reusable shopping bags that support the City's move to eliminate single use plastics

Did the use of the Grant deviate from original purpose? If so, please explain what grant was used for.

The grant was used as intended. All requested items were purchased as expected. The event took place on August 11, 2022 with bags being given away to the public. The remainder of the bags were distributed over the following weeks to retail merchants to give away to customers.

Please provide details how the grant affected the activities of your organization.

The bag assisted us with encouraging shopper's to transition away from single use plastic bags. This supported the Downtown merchants who are adapting to the new policy. As well it encouraged attendance at our street party to obtain a bag for free. The bags also allowed us to use our logo and the City's to promote this initiative. Our activities were affected in obtaining the bags and distributing them.

If grant was for a one-time event, please provide a summary of expenditure and copies of invoices supporting the grant amount.

Name: Salvatore Marchese Title: Executive Director (DTA)

Signature: _____ Date: September 20, 2022

Name: _____ Title: _____

Signature: _____ Date: _____

** A Post Grant Report must be submitted no later than September 1st for financial assistance that was received in the current year, if applicable. No further grants will be awarded until Post Grant Report is received.*



Clean North

736-A Queen Street East, Sault Ste. Marie ON P6A 2A9 • (705)945-1573
info@cleannorth.org • cleannorth.org • social media: @cleannorthsault

Greening
the Sault
since 1989

March 12, 2025

Ms. Emily Cormier
Sault Ste. Marie Sustainability Coordinator
99 Foster Drive
Sault Ste. Marie, ON P6A 5X6

Dear Ms. Cormier:

On behalf of Clean North, I am writing to express our strong support for the Sault Ste. Marie Downtown Association's application for a municipal Green Initiatives grant to purchase and install cigarette butt receptacles throughout the downtown area. We also recognize and support the commitment from the Downtown Association to empty the installed receptacles and process the collected material for recycling with Teracycle. This takes the project a step further than just reducing the litter load on our downtown streets, but also by reducing the amount of material going into our municipal landfill. This project is a significant step toward promoting a cleaner, more sustainable community and aligns very strongly with Clean North's mission and values.

Cigarette butts are one of the most common forms of litter in our community, and their improper disposal poses significant environmental risks. Not only do they contain toxic chemicals that can leach into the soil and waterways, but their presence on streets and sidewalks contributes to an overall perception of neglect and disregard for public spaces. Providing dedicated receptacles for cigarette disposal will reduce littering, protect our environment, and enhance the downtown experience for businesses, residents and visitors alike.

More importantly, initiatives like this play a powerful role in shifting public attitudes toward sustainability. When individuals see accessible and clearly designated places for cigarette disposal, they are more likely to make responsible choices, reducing overall littering habits. Encouraging proper cigarette butt disposal can serve as a gateway to broader environmentally friendly behaviors—such as recycling, composting, and reducing single-use plastics. By making small, positive changes, individuals become more conscious of their environmental footprint, creating a ripple effect that benefits the entire community. This multiplier effect is part of the 'Think globally, act locally' philosophy that Clean North has always advocated.

Clean North will support the Downtown Association's project by committing to publishing announcements, photos and key project milestones on the Clean North web page and social media outlets (Facebook, X, Instagram). We estimate that this in-kind contribution to the project

will be at least 2 person-hours per month for the first year of the project from the Clean North communications specialist.

Clean North urges your committee and the Sault Ste. Marie City Council to approve the Downtown Association's grant proposal. The installation of cigarette butt receptacles is a simple yet impactful solution that can lead to meaningful change in attitudes and behaviors surrounding waste management and sustainability.

Thank you for your time and consideration. We look forward to seeing Sault Ste. Marie continue its leadership in environmental responsibility.

Sincerely,



Bill Cole

Clean North Board Chair

CC:

Nicholas Luck, Downtown Association

Detailed Project Costs for GIF "Bin It! No Butts on Queen"

Line No	Item	Cost	HST	Total
1	Cigarette Receptacles (6-Pack with Customized Stickers) x 4	\$ 4,600.00	\$ 598.00	\$ 5,198.00

<

Confirm

< Back to cart

Confirm Your Information

Billing Address

Edit →

Nicholas Luck
Queenstown Association, 496 Queen Street East, Sault Ste. Marie ON
P6A1Z8
Canada
7059422919

Shipping Address

Edit →

Nicholas Luck
Queenstown Association, 496 Queen Street East, Sault Ste. Marie ON
P6A1Z8
Canada
7059422919

Payment Information

Edit →



▼







Recycle
Ending in 6544 Box™

with Loop TerraCycle with us

Nicholas Luck (\$5,198.00)

Complete purchase

Your total

Product	Qty	Total
Cigarette Receptacles (6-Pack with Customized Stickers) <i>Order frequency: One-time order</i>	4	\$1,150.00
Subtotal:		\$4,600.00
Ontario Tax 13%:		\$598.00
Total:		\$5,198.00

- Learn More
- Free Recycling Programs
- Press
- Paid Services



4

Recycle

Facility Services

Box™

with Loop

TerraCycle

with us

▼

Innovation

▼

Customer Care

▼



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Cigarette receptacle specifications

Rectangular surface or pole-mounted receptacle

Capacity

~700 cigarette butts

Dimensions

3 1/8" × 3 1/8" × 19" high

Construction

- Fire-safe aluminum
- 100% rust-resistant

Security

Lockable

Installation

- Bolted (bolts included)
- Steel-banded (optional kit)

Special features

- Easy installation and servicing
- Weather-resistant
- Stock vinyl stickers included, opportunity to add your logo





Purchasing options

Single order shop.terracycle.com/products/cigarette-receptacle-zero-waste-supplies

- Includes 1 receptacle and 3 stock stickers (one for each visible receptacle side)

Set of six shop.terracycle.com/products/cigarette-receptacles-6-pack

- Includes 6 receptacles and 18 stock stickers (one for each visible receptacle side)

Set of six customized with logo shop.terracycle.com/products/cigarette-receptacles-6-pack-with-customized-stickers

- Includes 6 receptacles and 18 custom stickers with your logo added (one for each visible receptacle side)

Sticker options

- Stickers are not pre-affixed to receptacles, but rather should be affixed by customer on installation
- Please email litter@terracycle.com to order fully customized stickers with the print-ready design file you provide

Stock	Customized with logo	Full customization with your own design



Cigarette receptacle logo requirements*

*For receptacle stickers being customized with logo only

Accepted file types



Please provide a high-resolution JPEG or PNG with a minimum of 300 dpi. If it's not already established in the file, please let us know if your logo has a clear space requirement. Email your logo file to litter@terracycle.com with your purchase receipt.

Cigarette receptacle full customization requirements*

*For receptacle stickers with your own design

Accepted file types



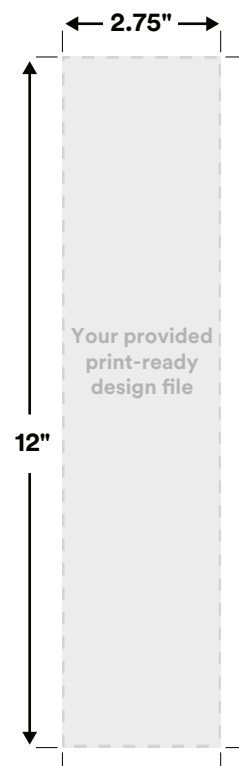
Please provide a high-resolution JPEG or PNG with a minimum of 300 dpi. Email your print ready file to litter@terracycle.com with your purchase receipt.

Do

- Leave room for the TerraCycle logo
- Clearly state the receptacle is for cigarette recycling
- Make sure your file is print-ready before submitting (it will go to print based on your submittal and will not be proofed)

Don't

- Incorporate the chasing arrows symbol 
- Overcrowd the design





Steel-banding installation (optional)

Materials needed

Purchasable uline.com/BL_2905/Stainless-Steel-Strapping

Item #	Description	Quantity
S-14377	5/8" Stainless steel banding	Varies depending on number of receptacles and width of post
S-14378	5/8" Banding seals	Two seals per receptacle
H-1273	Tensioner to tighten bands around post	Varies on number of individuals installing

Steel-banding installation instructions

1. Three vinyl stickers should be applied to each receptacle. One for each exposed side.
2. Measure 40 inches from ground level. The bottom of the receptacle should be 40 inches from ground level when installed.
3. Ensure that the receptacle is vertically level and the front faces the sidewalk.
4. Measure the stainless steel band on the circumference of the pole.
5. Pass the band through the top portion of the mounting bracket.
6. Tighten the band.
7. Repeat the steps above with the lower band.
8. Check that the receptacle is tightly mounted by alternately placing light pressure against the sides of the receptacle.
9. Cut off the excess banding.



What's included





Servicing instructions

Instructions

1. Receptacles must not reach a fill rate of more than 85% as a safety precaution.
2. Receptacles must be closed securely after emptying.
3. Place a bag or bucket beneath the receptacle, raising the rear edge at least two inches behind the receptacle between the receptacle and the pole.
4. Hold the bag/bucket with one hand.
5. With the other hand, unlock the receptacle door with the receptacle key. Please note that the servicer will be required to keep and safeguard the receptacle keys.
6. Tap the side of the receptacle gently to dislodge any material lodged inside.
7. Close and lock the receptacle.
8. Aggregate all collected cigarette waste and seal it in trash bags. Then ship it in a cardboard box for it to be recycled.
9. Print your free shipping label from your TerraCycle account.



Financial Statements of

**BOARD OF MANAGEMENT OF
QUEENSTOWN, THE SAULT STE. MARIE
CENTRAL BUSINESS
DISTRICT IMPROVEMENT AREA**

And Independent Auditor's Report thereon

Year ended December 31, 2024



Page 2

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Statement of Financial Position

December 31, 2024, with comparative information for 2023

	2024	2023
Financial assets		
Cash	\$ 150,960	\$ 140,454
Term deposit	44,922	43,181
Accounts receivable (note 2)	12,387	13,416
Total financial assets	208,269	197,051
Financial liabilities		
Accounts payable, accrued and lease liabilities (note 3)	22,046	16,094
Deferred revenue (note 4)	13,797	12,310
Total financial liabilities	35,843	28,404
	172,426	168,647
Non-financial assets		
Tangible capital assets (note 5)	14,076	12,116
Prepaid expenses	196	196
Total non-financial assets	14,272	12,312
Commitments (note 11)		
Economic dependence (note 12)		
Accumulated surplus (note 9)	\$ 186,698	\$ 180,959

The accompanying notes are an integral part of the financial statements.

On behalf of the Board:

 Director

 Director

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Statement of Changes in Net Financial Assets

Year ended December 31, 2024, with comparative information for 2023

	2024 Budget (note 8)	2024	2023
Annual surplus (deficit)	\$ (719)	\$ 5,739	\$ 30,491
Acquisition of tangible capital assets	(5,829)	(5,829)	-
Amortization of tangible capital assets	3,000	3,869	2,833
	(3,548)	3,779	33,324
Change in prepaid expenses	-	-	1,763
Change in net financial assets	(3,548)	3,779	35,087
Net financial assets, beginning of year	168,647	168,647	133,560
Net financial assets, end of year	\$ 165,099	\$ 172,426	\$ 168,647

The accompanying notes are an integral part of the financial statements.

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Notes to Financial Statements

Year ended December 31, 2024

The Board of Management of Queenstown, The Sault Ste. Marie Central Business District Improvement Area (the "Board") was established on September 28, 1976, to foster and enhance commercial interests in the downtown business improvement area of Sault Ste. Marie, Ontario.

1. Significant accounting policies:

The financial statements of the Board are prepared by management in accordance with Canadian generally accepted accounting principles for government organizations as recommended by the Public Sector Accounting Board (of the Chartered Professional Accountants of Canada).

Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Revenue recognition:

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Assessments are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Events and rent revenues are recognized when the services are performed, collection of the relevant receivable is probable, persuasive evidence of an arrangement exists and fees are fixed or determinable. Amounts received for future events or services are deferred until the service is provided.

(b) Financial Instruments:

The Board initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument. Amounts due to and from related parties are measured at the exchange amount, being the amount agreed upon by the related parties. The Board subsequently measures its financial assets and financial liabilities at amortized cost, except for investments in equity securities that are quoted in an active market or financial assets or liabilities designated to the fair value category, which are subsequently measured at fair value. Unrealized changes in fair value are recognized in the statement of operations.

Financial assets measured at amortized cost include cash, term deposits and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable, accrued and lease liabilities.

Financial assets measured at amortized cost are tested for impairment when there are indicators of possible impairment. When a significant adverse change has occurred during the period in the expected timing or amount of future cash flows from the financial assets, a valuation allowance is used to reflect the financial asset at the lower cost and estimated net recoverable value, and, as adjustments become necessary, they are reported in earnings in the year in which they become known.

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Notes to Financial Statements

Year ended December 31, 2024

3. Accounts payable, accrued and lease liabilities:

	2024	2023
Trade payables	\$ 3,532	\$ 1,230
Accrued liabilities	16,129	11,749
Lease liability	2,385	3,115
	<u>\$ 22,046</u>	<u>\$ 16,094</u>

Interest of \$257 (2023 – \$257) relating to lease liability has been included in miscellaneous expense.

4. Deferred revenue:

The balances in deferred revenue consist of:

	2024	2023
Vivid Art Festival	\$ 13,797	\$ –
Digital Main Street Program	–	12,310
	<u>\$ 13,797</u>	<u>\$ 12,310</u>

Continuity of deferred revenue is as follows:

	2024	2023
Balance, beginning of year	\$ 12,310	\$ 51,723
Contributions received	60,000	56,750
Contributions taken into revenue	(58,513)	(96,163)
Balance, end of year	<u>\$ 13,797</u>	<u>\$ 12,310</u>

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Notes to Financial Statements (continued)

Year ended December 31, 2024

5. Tangible capital assets (continued):

Cost	Balance at December 31, 2022	Additions	Disposals	Balance at December 31, 2023
Furniture and equipment	\$ 11,031	\$ 3,795	\$ -	\$ 14,826
Photocopier	3,795	-	-	3,795
Computer equipment	12,574	-	-	12,574
Signage	15,078	-	-	15,078
Leasehold improvements	12,581	-	-	12,581
Work in process	3,795	-	(3,795)	-
Total	\$ 58,854	\$ 3,795	\$ (3,795)	\$ 58,854

Accumulated Amortization	Balance at December 31, 2022	Disposals	Amortization Expense	Balance at December 31, 2023
Furniture and equipment	\$ 5,704	\$ -	\$ 1,445	\$ 7,149
Photocopier	63	-	759	822
Computer equipment	10,479	-	629	11,108
Signage	15,078	-	-	15,078
Leasehold improvements	12,581	-	-	12,581
Total	\$ 43,905	\$ -	\$ 2,833	\$ 46,738

	Net book value, December 31, 2022	Net book value, December 31, 2023
Furniture and equipment	\$ 5,327	\$ 7,677
Photocopier	3,732	2,973
Computer equipment	2,095	1,466
Signage	-	-
Leasehold improvements	-	-
Work in process	3,795	-
Total	\$ 14,949	\$ 12,116

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Notes to Financial Statements

Year ended December 31, 2024

9. Accumulated surplus:

Accumulated surplus is comprised of:

	2024	2023
Invested in tangible capital assets	\$ 11,691	\$ 9,001
Operating fund surplus	175,007	171,958
	\$ 186,698	\$ 180,959

10. Segmented reporting:

The Chartered Professional Accountants of Canada Public Sector Accounting Handbook Section PS2700 – Segmented Disclosures establishes standards on defining and disclosing segments in a government's financial statements. Government organizations that apply these standards are encouraged to provide the disclosures established by this section when their operations are diverse enough to warrant such disclosures. The Board has only one identifiable segment, considered to be fostering and enhancing commercial interests in the downtown business improvement area of Sault Ste. Marie, Ontario as presented in these financial statements.

11. Commitments:

The Board is committed to minimum monthly office lease payments of \$1,763 through January 31, 2024. Subsequent to year end, the lease agreement has not yet been renewed and is continuing on a month to month basis at payments of \$2,045.

The Board has entered into a financing agreement for a photocopier purchase with minimum monthly payments of \$72 for a term ending on November 30, 2027. The liability has been recorded in accounts payable accrued liabilities, accrued and lease liabilities.

12. Economic dependence:

The Board receives approximately 70% (2023 – 56%) of its funding from membership assessments as approved in the annual operating budget. The future of the Board is reliant on the continuation of such assessments to manage the requirement of current and future years.

CDF – Green Initiatives Program Fund Overview

1.0 Purpose

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in improved environmental sustainability in Sault Ste. Marie.

2.0 Policy

The City of Sault Ste. Marie's (the City) Environmental Sustainability Committee (ESC) may recommend the allocation of funds for eligible projects or programs that support of the City's environmental plans and practices, in particular the reduction of greenhouse gas (GHG) emissions and other community environmental sustainability activities.

Funding applications will be reviewed by the ESC in accordance with the CDF – Green Initiatives Program guidelines and will be recommended to Council for approval.

Total funds available for all projects under the CDF – Green Initiatives Program is \$50,000. This amount will be reviewed on an annual basis.

3.0 Definitions

3.1 "Environmental sustainability" means: projects that support reducing our community GHG emissions and reducing pollution, maintaining our natural environment and managing the use of natural resources in a way that ensures their availability for future generations.

3.2 "Eligible Applicant" means either a:

- i. Incorporated Not-for-profit organization
- ii. Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
- iii. Local School or School Group/Committee

- “Eligible Project” means any project or activity that demonstrates environmental benefits or improvements and is consistent with City policies, and may include, but is not limited to greenhouse gas (GHG) reduction, improving water quality / rehabilitation, increases energy efficiency, healthy and resilient ecosystems, including habitat restoration active transportation or waste reduction.

3 Processing for Evaluating Proposals

4.1 The Community Development and Enterprise Services Department (CD&ES) will provide the resources to support the intake of applications and support the proponent(s) in the development of their proposal.

4.2 City Finance and CD&ES will provide recommendations regarding economic resources available and related concerns (e.g., due diligence collaboration, risk management, etc.)

4.3 Once an application has been deemed eligible and complete by City staff, applications will be reviewed with the Environmental Sustainability Committee for recommendation to City council.

4.4. All requests will be presented to Council in writing with supporting presentations by the applicant, if required. A copy of the application will be included in the Council package, which is public. Any confidential material to support the application should be contained in a separate document and marked confidential.

4.5 City Council will make the final decision regarding the approval of financial contributions.

4 Accountability, Monitoring and Reporting of Results

The following will be expected from the successful applicants:

5.1 Recognition of the Community Development Fund contribution to the project in reports and appropriate marketing products, including the City logo.

5.2 Progress reports for longer duration projects as outlined in their application timetable and proposal to City Council.

5.3 A final project report containing an evaluation of the success of the initiative in meeting its goals and key performance targets as well as the benefits to the community is required within 60 days of project completion.

5.4 A complete report of all revenues and disbursements for the project within 6 months of completion of the project. The City Finance Department will require supporting financial documentation (e.g. paid invoices, etc.) and has the right to review or audit projects.

The Green Initiatives funds are provided on a reimbursement basis, i.e., an organization incurs the cost, provides invoices to the City in a claim report and the City's contribution level to the project is then provided. Where other levels of government or other funding programs are involved, the City will receive claim packages as submitted to the other funding agencies and pay their proportional share of approved and eligible project costs.



Community Development Fund Application Form

Green Initiatives Stream

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's

Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake Submission Period	Application Due	ESC and Council Review	Project Implementation
<input checked="" type="checkbox"/> Q1 January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
<input type="checkbox"/> Q2 April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
<input type="checkbox"/> Q3 July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
<input type="checkbox"/> Q4 October 1 – October 31	Last Friday in October of each calendar year	November	After December 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☒ Incorporated Not-for-profit organization
- ☐ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
- ☐ Local School or School Group / Committee
- ☐ City of Sault Ste. Marie (list Department):

Organization/Collection/School/School Group Name:
SOYA (SAVE OUR YOUNG ADULTS) FROM DRUG ABUSE

Address: 179 Gore St. Sault Ste. Marie, ON P6A 1M2

Phone Number: 705-257-8174

Fax:

Contact Name: Connie Raynor Elliott

Email: soyasaves2009@gmail.com

Phone:

Names of Organization Officers, Directors & Principals (if applicable):

Connie Raynor Elliott, Trudy Wamsley, Kelly Iaconis, Gary Elliott

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

Save our Young Adults (SOYA) is a non-profit corporation located in Sault Ste. Marie. We are a grassroots local organization created 14 years ago. SOYA invites members of the community who are interested in taking a stand against the substance use crisis at hand. We are here to provide education, awareness, advocacy, information, and support to all those who require help and knowledge.

SOYA has formed partnerships with other agencies, nonprofit organizations, and businesses. By working together, we can offer the best support, referrals, and services needed in our community.

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

SOYA intends to partner with Clean North and the City on this project. Clean North will provide expertise in community gardening, as they are involved with several community garden projects, and the City will provide infrastructure support services. Key partner contacts are:

1. Clean North

Don McGorman

mcgormd@hotmail.com

705-945-1573

2. The City of Sault Ste. Marie

Virginia McLeod

Manager of Recreation and Culture

Community Development and Enterprise Services

705.759.5311 v.mcleod@cityssm.on.ca

Travis Reid

Manager of Parks

Public Works and Engineering Services

705-574-1096

t.reid@cityssm.on.ca

Section 3: Project Information

Please provide key information about your project including: project description, objectives,

performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

Project Description: The project includes moving the Étienne Brule Community Garden from Captain Nichola Goddard Park to Esposito Park, rebuilding the 22 garden beds that have reached the end of their lifespan, and building a perimeter fence to protect the garden beds. Funding is sought to help pay for the new garden beds and fence, as well as equipment and tools as well as amenities for the gardens.

Objectives: The primary objective of the project is to enhance local environmental sustainability by creating a vibrant and sustainable green space within the community in an underutilized area. This project aims to improve biodiversity, promote local food production, and reduce the carbon footprint through the use of organic gardening practices and reducing fuel and shipping of produce from southern Ontario. Additionally, it seeks to educate residents on sustainable gardening techniques and foster a sense of community engagement. The initiative will support municipal goals for greener urban spaces while contributing to food security and environmental resilience.

Performance Targets: The performance targets for the project is to ensure significant environmental and community impact. The project will involve the restoration and revitalization of all 22 garden beds, making them fully functional and capable of supporting a variety of plant and vegetable species. To enhance local biodiversity, native plant species and pollinator-friendly plants will be introduced. The initiative will also engage community members through workshops and volunteer opportunities, fostering greater awareness of sustainable gardening practices. Additionally, the project will focus on reducing the carbon footprint by implementing composting and organic farming methods, contributing to a measurable decrease in local greenhouse gas emissions. Lastly, the goal is to increase local food production, with the intention of harvesting and distributing fresh produce to local residents or food banks in the first year. These targets will be monitored and adjusted to ensure the project's success and alignment with environmental sustainability goals.

Impacts and Limitations: The project is expected to have a positive impact on both the local environment and community. The project promotes biodiversity, increasing local food production, and reducing carbon emissions through sustainable gardening practices. It will also foster a stronger sense of community engagement and awareness around sustainability. The project may face limitations such as budget constraints and the need for consistent volunteer participation to maintain the garden beds. Additionally, factors like adverse weather conditions or soil quality issues could hinder the growth and sustainability of certain plants. Despite these challenges, the project's potential to create lasting environmental and community benefits remains significant.

Timing: The plan is to purchase supplies and build the new garden boxes prior to the start of the gardening season typically in mid-May. The boxes will be constructed over the summer and then installed at the end of the growing season (September 2025).

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

To promote the project, multiple channels will be leveraged to reach a broad audience. A press release will be distributed to local media outlets to announce the project. In addition, a targeted social media campaign will be launched to encourage community participation. This social media campaign will be coordinated with project partners to amplify the message. Social media posts will not only highlight key milestones but also provide educational content on sustainable gardening and ways for the public to get involved. In addition to these efforts, Clean North will include details in their email newsletter for further engagement.

The target audience for this project includes residents, especially those interested in sustainable living, urban gardening, and environmental stewardship. Special

attention will be given to families and young adults, providing them with educational opportunities and fostering long-term environmental awareness.

The anticipated impacts of the project include increased community engagement through volunteerism. By raising awareness of sustainable gardening techniques, the project aims to educate residents on how to reduce their environmental impact, specifically through composting and organic farming. Additionally, the project will contribute to the reduction of local carbon emissions, support biodiversity, and enhance local food production, which supports food security and encourages healthier, more sustainable living practices. Moreover, the project will acknowledge the Community Development Fund's contribution by incorporating this recognition in reports and appropriate marketing materials, including the display of the City logo, ensuring the fund's support is highlighted in all communications.

Section 4: Costs and Financing

Total amount of assistance requested \$13,492.09

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

Funds will go towards materials to build the garden beds (wood and hardware) and the perimeter fence (posts, fencing, gate, and hardware). See Detailed Project Costs below for cost breakdown.

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

☐ Yes

☒ No

If yes, please specify:

Have you received Green Initiative funding from the City previously?

☒ No

☐ Yes

☐ Amount (\$)

Project Title / Description:

What was the last year received:

(specify year)

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs – *included below*
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

☐

Section 5: Environmental Benefits

Please select the category that your project best falls under (check all that apply)

☒ Greenhouse gas reduction

☐ Improves water quality/rehabilitation

☒ Increases energy efficiency

☒ Healthy and resilient ecosystems, including habitat restoration

☐ Active transportation

☐ Waste reduction

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

The project contributes to environmental sustainability by utilizing organic gardening methods. By doing this the project reduces the need for chemical fertilizers and pesticides, which helps to prevent soil and water pollution, ultimately improving local water quality. Additionally, the integration of composting practices in the garden beds will divert organic waste from the landfill, supporting City waste reduction goals and reducing emissions associated with waste decomposition in the landfill. Gardens require significantly less energy than large-scale industrial farming, further reducing the energy footprint associated with production, storage, and transport of the produce produced in these gardens.

The project also supports the creation of a more resilient ecosystem by promoting biodiversity. Planting native species and pollinator-friendly plants will attract local wildlife, such as bees, birds, and butterflies, enhancing habitat restoration and fostering a healthier, more diverse ecosystem. This increased biodiversity can help ensure that the local ecosystem is better able to withstand climate changes and other environmental pressures.

Furthermore, the project encourages sustainable living practices, such as local food production, which reduces the carbon footprint associated with the transportation of food. By growing and distributing locally produced food, the project decreases the need for long-distance transportation, which contributes to a reduction in GHG emissions. The community will also be educated on water conservation techniques, such as rainwater harvesting and efficient irrigation methods, further improving water use efficiency.

The project also supports active transportation by promoting walking and biking to the garden site, reducing reliance on fossil fuel-powered transportation. This, in turn, helps to reduce emissions from transportation and

promotes a more active, healthier lifestyle for residents.

Section 6: Community Benefits

How does the project compliment other local initiatives?

The project complements a number of other local initiatives, creating a cohesive network of community gardens across Sault Ste. Marie. This network provides easy access to green spaces where community members from various neighborhoods can engage in sustainable gardening, fostering a sense of connection and environmental responsibility. Additionally, the project directly supports the City of Sault Ste. Marie's commitment to the *Local Food Act*, 2013, which aims to strengthen local food systems throughout Ontario. By increasing access to locally grown food and promoting environmentally friendly food production methods, the project aligns with the broader goal of enhancing food security and sustainability in the region.

The project also ties into the City's GHG Reduction Plan, specifically supporting the green space pillar. By revitalizing and creating urban green spaces, the garden beds contribute to carbon sequestration and improve the overall environmental health of the area. These green spaces help absorb carbon dioxide, reduce the urban heat island effect, and increase the city's resilience to climate change. The promotion of sustainable gardening practices and local food production further supports the city's objectives to reduce greenhouse gas emissions and create a more sustainable, low-carbon urban environment.

What is the anticipated impact on the community as a whole from your planned project?

Beyond the positive environmental outcomes already outlined, the project will play a crucial role in revitalizing and beautifying an underutilized area within an urban neighborhood, transforming it into a vibrant green space. This will not only enhance the aesthetic appeal of the area but also create a more inviting environment for residents and visitors. The garden will serve as a hub for community interaction, bringing together individuals from different backgrounds and fostering a sense of connection, pride,

and ownership within the neighborhood.

The project will also provide valuable educational opportunities, teaching community members about sustainable gardening practices, healthy eating, and the importance of environmental stewardship. Many residents, particularly those who may not have had the chance to learn about gardening, will gain hands-on experience and knowledge that can be applied in their own lives. Additionally, the garden will help address food insecurity by providing access to fresh, locally grown produce, and offering healthier food options to those who may not have easy access to them.

Moreover, the garden has the potential to contribute to improved safety in the area by increasing foot traffic and encouraging positive, community-driven activity. The presence of more people in the neighborhood can deter crime and foster a sense of ownership and responsibility among residents. The project will also support local businesses by increasing demand for gardening supplies such as seeds, tools, and materials used in the garden's creation, which could help stimulate the local economy. Over time, the success of this project may encourage the creation of additional community gardens in other parts of the city, further strengthening the sense of community. Finally, the beautification of the area may contribute to increased property values, benefiting homeowners and the wider community.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

The project seeks to increase environmental sustainability education and awareness in the community through a variety of engagement activities and educational initiatives. The project will teach volunteers about sustainable gardening practices, composting, and organic farming techniques, providing hands-on learning opportunities for community members. Volunteers and gardeners will learn how to grow their own food, conserve resources, and reduce their environmental impact, thereby fostering greater awareness of sustainable practices.

Over time, Clean North and SOYA will consider partnering to further expand educational efforts such as workshops and community outreach programs focused on sustainability, native plant species, pollinator-friendly gardening, and the role of green spaces in enhancing biodiversity and mitigating climate change. This collaboration will broaden the reach of the educational initiatives, engaging a wider audience and strengthening community involvement.

The garden will also serve as a living classroom, where individuals can learn about local food production and the environmental benefits of growing food sustainably. By showcasing how urban spaces can be used to grow food, the project will raise awareness about the importance of local food systems and help reduce food transportation.

Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.
- City of Sault Ste. Marie property held by the organization must have a current and up-to-date tax payments upon the City's receipt of application. Through the grant period, tax payments must be maintained and up-to-date. Organizations whose property taxes are in arrears will not be considered for this program. Organizations who default on their property taxes through the grant period will not receive any payment from the City of Sault Ste. Marie, and the grant agreement may be terminated immediately.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this 31 day of March 2025

NAME Connie Raynor Elliott Title President
Signature [Signature] Phone Number [Blank]
Connie Raynor Elliott

**PLEASE RETURN THIS FORM AND RELATED
SUPPORTING DOCUMENTATION TO:**

Emily Cormier

Sustainability Coordinator, Community Development &
Enterprise Services

99 Foster Drive, Level 1

Sault Ste. Marie, ON P6A 5X6

Telephone inquiries: (705) 989-8748

Email: e.cormier2@cityssm.on.ca

**INCOMPLETE APPLICATIONS WILL NOT BE
CONSIDERED.**

FOR OFFICE USE ONLY

Application Received By:

Date:

Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m.c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.

☐ Etienne Brule Community Garden Detailed Project Costs

**Total Project Cost: \$11,939.90 (+HST)
 \$13,492.09 (including HST)**

Fence Steel Netting and T-Posts

Total: \$934.88

\$569.76 - 300' of 4' H fence

\$299.40 - 30 T-Posts

\$65.72 - 2 packs clips

6 foot T-Post - \$9.98

<https://www.homedepot.ca/product/peak-6-feet-h-steel-t-post-in-green/1001888526>

Peak 6 feet, H Steel T-Post in Green

Model # 6152 | Store Stock # 1001832129

(0) [Write a Review](#) [Q&A\(1\)](#)



\$9.98 each

✓ 60 in stock at [Saint-Sauveur](#) | Aisle 19, Bay 016

Delivery Delivery options for PSB 529 As soon as Mar 27 \$66.00	Store Pick-Up 60 at Saint-Sauveur As soon as Mar 26 FREE
--	--

Prices, in's fees and estimates. See each Sales and fees buying machine.

Qty: 1 **Add to Cart**

Buy Now

For faster checkout, [enable Buy Now](#)

50' L x 4' H steel netting fence with 2"x4" mesh - \$94.96

Everbilt 50 ft. L x 48-inch H 15-Gauge Welded Wire Galvanized Steel Netting Fence with 2-inch x 4-inch Mesh

Model # 3143 | Store Stock # 1001106478

(215) [Write a Review](#) [Q&A\(11\)](#)



Click here to view the product



\$94.96 each

Choose Your Options

Height: 1 x Length: (ft.) 4 x 50

3 x 50 1 x 50

✓ 14 in stock at [Saint-Sauveur](#) | Aisle 10, Bay 020

Delivery Delivery options for PSB 429 Apr 2-9 FREE Need it within 3 hours? Order before 4:00 PM. View cart for next-day delivery - options starting at \$12.57	Store Pick-Up 14 at Saint-Sauveur As soon as Mar 26 FREE
---	--

Prices and fees are estimates. See each item and fees buying machine.

Want it installed?

☐ Connect me to Local Pros

Local Pros are available near **PSB 429**

[What are Local Pros?](#)

<https://www.homedepot.ca/product/everbilt-50-ft-l-x-48-inch-h-15-gauge-welded-wire-galvanized-steel-netting-fence-with-2-inch-x-4-inch-mesh/1000106478>

T-Post Clips package of 100 - \$32.86 (need 2 packs: ~5/per post)

Patio, Lawn & Garden • 4 ft. x 16 ft. Roll • 100 Clips • 16 AWG • 16 AWG • 16 AWG • 16 AWG



Click here to view the product



Zareba T-Post Wire Clips - Agricultural Fencing Hardware - Silver - 100 Pack - Wire Clip

Brand: Zareba

4.5 (1,136 ratings)

-10% **\$32.86** (was \$36.51)

Available at a lower price from [select sellers](#) that may not offer free Prime delivery.

Brand: Zareba
Size: 100 Pack
Product Dimensions: 6 in. L x 16 AWG Centimeters
Colour: Silver
Number of pieces: 100
Power source: Physical Force

[See more](#)

About this item

- For attaching non-electrified wire to T-posts
- Fit standard wire 1/2" and 1/4" studded T-posts
- Heavy duty - Manufactured from 11-12 gauge wire that is heavily galvanized
- Designed for fast and easy attachment
- 100 per bag

☐ Report an issue with this product

\$32.86 (was \$36.51)

FREE delivery Monday, March 31 on your first order

Or fastest delivery Sunday, March 30. Order within 1 hr 45 mins.

☐ Delivery to Saint-Sauveur (Maple Plus) - Update location

In Stock

Quantity: 1

Add to Cart

Buy Now

Payment: [Credit Card](#) [Debit Card](#) [Amazon Pay](#) [Apple Pay](#) [Google Pay](#) [Pay Later](#) [Pay in 4](#) [Pay in 3](#) [Pay in 2](#) [Pay in 1](#)

☐ Add gift options

☐ Add to Wish List

Product sold by Zareba, Inc.

[Zareba T-Post Wire Clips - Agricultural Fencing Hardware - Silver - 100 Pack - Wire Clip](#) [Amazon.ca: Patio, Lawn & Garden](#)

Garden

Gate

Total: \$179.26

\$124.00 - gate

\$24.98 - hardware

\$27.78 - 2 posts

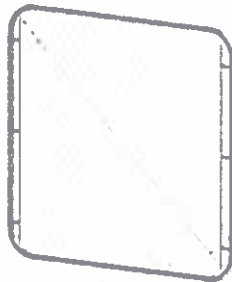
\$2.50 - 2 post caps

68" W x 4' H gate - \$124.00

Peak Chain Link Fencing 68-inch W x 4' H x 1 3/8-inch D Adjustable Galvanized Steel Chain Link Fence Gate (2-inch Mesh)

Model # 4259 | Store # 1001094305

★★★★★ (12) [Write a Review](#) [Q&A \(1\)](#)



Click and drag to expand



\$124.00 each

✓ In stock at [South Shore Store](#) | Aisle 19, Bay 016

Delivery

Delivery options for **\$124.00**

Mar 29 - Apr 7 **FREE**

Need it within 3 hours?
Order before 4:00 PM. View cart for more delivery options starting at \$12.97

Store Pick-Up

6 at [South Shore Store](#)

As soon as Mar 28 **FREE**

Prices and fees are estimates. See each store's page during checkout.

Want it installed?

☐ Connect me to Local Pros

Local Pros are available near **\$124.00**

What are Local Pros?

Add To Cart

<https://www.homedepot.ca/product/peak-chain-link-fencing-68-inch-w-x-4-ft-h-x-1-3-8-inch-d-adjustable-galvanized-steel-chain-link-fence-gate-2-inch-mesh-/1001094305>

Hardware - \$24.98

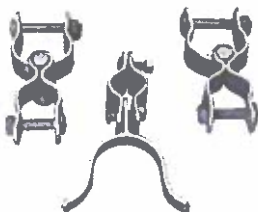
Home > Building Materials > Fencing & Gates > Chain Link Fencing > Chain Link Fence Gates > 1000168716

Peak Chain Link Fencing Galvanized Steel Gate Hardware Kit for Chain Link Fencing (2 Hinges, 1 Fork Latch and Fasteners)

Model # 1001 | Store # 1000168716

★★★★★ (6) [Write a Review](#) [Q&A \(1\)](#)

[View Specs](#)



\$24.98 each

✓ In stock at [South Shore Store](#) | Aisle 19, Bay 016

Delivery

Delivery options for **\$24.98**

Apr 2-9 **FREE**

Need it within 3 hours?
Order before 4:00 PM. View cart for more delivery options starting at \$12.97

Store Pick-Up

5 at [South Shore Store](#)

As soon as Mar 28 **FREE**

Prices and fees are estimates. See each store's page during checkout.

Want it installed?

☐ Connect me to Local Pros

Local Pros are available near **\$24.98**

What are Local Pros?

<https://www.homedepot.ca/product/peak-chain-link-fencing-galvanized-steel-gate-hardware-kit-for-chain-link-fencing-2-hinges-1-fork-latch-and-fasteners-/1000168716>

Posts - \$13.89 (need 2)

Peak Chain Link Fencing 7 1/2 ft. H x 1 7/8-Inch D Galvanized Steel Main Post for Chain Link Fencing
Model # 5111 | Store SKU # 1000168573
★★★★★ (31) [Write a Review](#) [Q&A \(1\)](#)

\$13.89 /each

✓ 59 in stock at [Sault Ste Marie](#) | Aisle 19, Bay 016

By Delivery Delivery options for \$13.89 As soon as Mar 27 \$65.00	Store Pick-Up \$9 at Sault Ste Marie As soon as Mar 26 FREE
---	---

Colors and fees are estimated. See in-store and test during the trial.

Want it installed?

☐ Connect me to Local Pros
 Local Pros are available near [\\$19.42](#)
[What are Local Pros?](#)



<https://www.homedepot.ca/product/peak-chain-link-fencing-7-1-2-ft-h-x-1-7-8-inch-d-galvanized-steel-main-post-for-chain-link-fencing/1000168573>

Post Caps - \$1.25 (need 2)

Peak Chain Link Fencing 1 7/8-Inch Galvanized Aluminum Main Post Cap for Chain Link Fencing
Model # 5011 | Store SKU # 1000168698
★★★★★ (2) [Write a Review](#) [Q&A \(1\)](#)

\$1.25 /each

✓ 57 in stock at [Sault Ste Marie](#) | Aisle 19, Bay 016

By Delivery Delivery options for \$1.25 As soon as Mar 27 \$9.97	Store Pick-Up \$7 at Sault Ste Marie As soon as Mar 26 FREE
---	---

Colors and fees are estimated. See in-store and test during the trial.

Want it installed?

☐ Connect me to Local Pros
 Local Pros are available near [\\$18.42](#)
[What are Local Pros?](#)



<https://www.homedepot.ca/product/peak-chain-link-fencing-1-7-8-inch-galvanized-aluminum-main-post-cap-for-chain-link-fencing/1000168698>


Garden Beds

Total: \$10,825.76

Each bed requires approximately:

- twelve (12) 2in x 6in x 8ft rough sawn white cedar boards (\$28.93 each) [\$347.16]
- six (6) 4in x 4in x 2ft rough sawn white cedar boards (\$43.28/8ft, need 12 feet) [\$64.92]
- eighty (80) 4in lag screws with washers (\$1.00 each) [\$80]

Total materials cost per garden bed is ~\$492.08
 [\$10,825.76 for 22 beds]



2 X 6 X 8 PREMIUM CEDAR

\$28.93 Each 50' in stock at South Sea Marine

1 **ADD TO CART** **ADD TO LIST**


Product Overview
2 X 6 X 8 PREMIUM CEDAR

Specifications

Thickness:	2 in
Width:	6 in

[Click for more](#)

<https://soomill.com/shop/?id=175>



4 X 4 X 8 S4S APPEARANCE CEDAR

\$43.28 Each 50' in stock at South Sea Marine

1 **ADD TO CART** **ADD TO LIST**

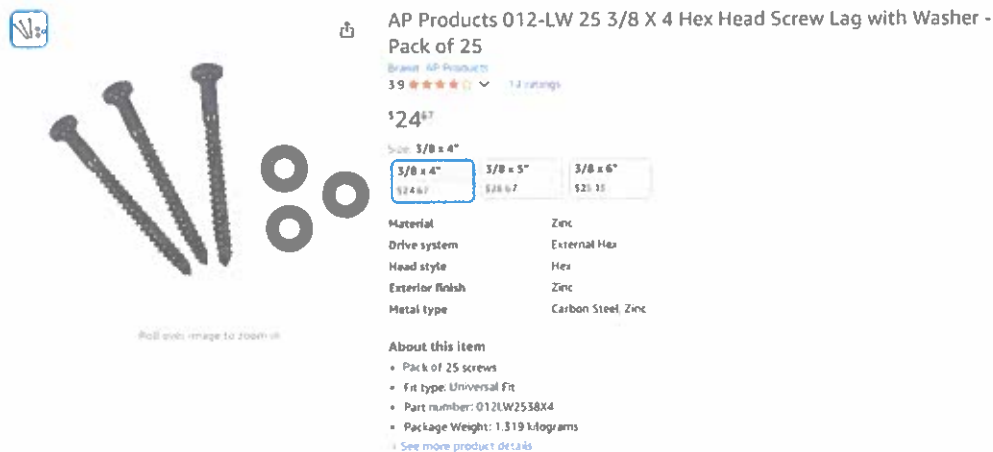
Product Overview
4 X 4 X 8 S4S APPEARANCE CEDAR

Specifications

Thickness:	4 in
Width:	4 in

[Click for more](#)

<https://soomill.com/shop/?id=177>



https://www.amazon.ca/AP-Products-012-LW-25-Washer/dp/B002N5LCDO/ref=sr_1_9?dib=eyJ2IjoiMSJ9.U5lszbK7cL_gyhGjvINqBn3WaNcGcBkMJoFarorF_-vuframLTLoFWJAAicbcMd9HnX287E9a8HoU8bzyYKX739xFXfett4shzjxqPQ3eqr3auU79aa99w555gOHxnxoumVHLK5AoV4cX0ccJ3ID9HnNtulefFrkgHRJp3kpFdz12e-07QOBb71qtNu0RVU_bG5K9w68ljCpP8FkAXgNWrxHBmoLmh5mAJX4DwpFr821YDkrJWljoavnoUhNFuQocA1Z4huA8OyTaroQBx49_oZBhlzfTmmi2ETW8flWupx6iAOfxlNJFgExAfPjw-02zE-XeXpWAJnlmn-1A9Ag6cVValggMZm7aJrk3yus.89cYN8-0s9t_3VquZG9J7uMKXVxQruBX9DVNQFF0OCA&dib_tag=se&keywords=4%22%2Btag%2Bscrew%2Bwasher&qid=1743167196&s=hi&sr=1-9&th=1

Project Title: Clean North – 2025 Repair Café Project

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the city's Environmental Sustainability Coordinator (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Section 2: Applicant Information

Please select which type of organization you represent:

- ☐ Incorporated Not-for-profit organization
- ☒ ✓ Unincorporated organization/collective- must be composed of at least 2 members and have been active as a group for at least 1 year (Clean North is not incorporated, but is a Registered Charitable Organization with Canada Revenue)
- ☐ Local school or school group/committee
- ☐ City of Sault Ste. Marie (List Department):

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
✓ Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
<input type="checkbox"/> Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
<input type="checkbox"/> Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
<input type="checkbox"/> Q4	October 1 – December 31	Last Friday in December of each calendar year	January	After February 1

Organization/Collection/School/School Group Name: Clean North, The Sault and District Recycling Association

Organization Address: 736-A Queen St. East, Sault Ste Marie, ON P6A 2A9

Organization Phone Number: 705-945-1573

Contact Name: Bill Cole

Contact Email: bill59cole@gmail.com

Contact Phone: 705-971-8773

Names of organization officers, directors and principals (if applicable):

- Bill Cole, Board Chair
- Peter McLarty, Vice Chair
- Anne Arnott, Treasurer
- Emma Jones, Secretary
- Jeanne Huntley, Repair Café project lead

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives):

Established in 1989, Clean North is a registered charitable environmental awareness group (Charity Registration #130567456RR0001; Canada.ca/charities-giving) dedicated to helping our friends and neighbours become as informed and as clean and green as possible. We strongly believe in and try to exemplify the motto 'Think globally. Act locally.'

Our leadership led to the creation and subsequent transfer to the city of the curbside blue box recycling program. For 36 years, Clean North has planned and carried local collection and recycling programs for Christmas trees, e-waste, styrofoam, books and printed material, used medicine bottles, and organic food, diverting tonnes of material from the municipal landfill.

On its own and in collaboration with other community organizations like Harvest Algoma, the Invasive Species Centre, the Indigenous Friendship Centre, and the Sault Downtown Association to name a few, Clean North organizes and carries out organic food refuse collection, tree plants, litter clean ups, and invasive plant pulls. We provide volunteer opportunities to community members and students of all ages seeking community service opportunities.

Clean North builds and sells green products like worm composting kits, rain barrels and bat houses. Clean North collects and processes native wildflower seeds, and distributes free seed packets at local horticultural events like Seedy Saturday. Clean North builds and maintains community garden beds at multiple locations around the city, providing low cost access to gardens and expertise for individuals and families to grow some of their own food.

Clean North provides free public information and education on many environmental topics (e.g., recycling, waste reduction, composting, invasive plants and native alternatives, local industrial pollution) through our website (cleannorth.org) and social media platforms (Facebook, X, Instagram). We participate as a vendor/exhibitor at local environmental events several times per year, and provide in-class school workshops.

Clean North offers low cost memberships to residents, and holds open monthly meetings.

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

- Repair Café International Foundation, Amsterdam, The Netherlands (www.repaircafe.org) – Inviting member organizations to join free by voluntary donation, this non-profit foundation offers leadership, expertise, ideas, literature, guidance, videos, and inspiration to local non-profit groups wishing to establish their own Repair Cafés. Clean North has joined Repair Café International, becoming one of approximately 75 across Canada, but only the second Northern Ontario (Thunder Bay). According to the Repair Café International website, worldwide, their foundation has helped establish 4088 Repair Cafes, with an estimated 61,320 volunteers involved and over 73,000 repairs per month.
- Royal Canadian Legion Branch 25, 96 Great Northern Rd, rclbranch25@gmail.com, 705-945-8721; providing public meeting space free by donation where our two Sault Repair Cafés will be held.

Section 3: Project Information

Please provide key information about your project, including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council):

Clean North will hold its inaugural Sault Repair Café on April 26, 2025, at the Royal Canadian Legion Branch 25 as part of Earth Week. The second planned Repair Café will be on October 18, 2025 at the same location.

Repair Cafés are free meeting places and they're all about repairing things (together). In the place where a Repair Café is located, you'll find tools and materials to help you make any repairs you need. On clothes, furniture, electrical appliances, bicycles, crockery, appliances, toys, et cetera. You'll also find expert volunteers, with repair skills in all kinds of fields. The first Sault Repair Café will focus on three repair themes:

1. Sewing/knitting/darning
2. Bicycles
3. Small household electrical (cords, plugs, switches)

Repair visitors bring their broken items from home. Together with the specialists they start making their repairs in the Repair Café. It's an ongoing learning process. If you have nothing to repair, you can enjoy a cup of tea or coffee. Or you can lend a hand with someone else's repair job. You can also get inspired at the reading table – by leafing through books on repairs and DIY.

The goals of the Sault Repair Café are to:

- Introduce the repair café concept to Sault Ste. Marie and promote the concept 'repair, not replace';
- Divert damaged and broken items from the landfill by diagnosing and carrying out simple user-friendly repairs; properly recycle what cannot be repaired;
- Engage with visitors to help them learn and build confidence in their ability to diagnose and fix items that still have utility and value;
- Engage the local volunteer community with a new and exciting opportunity for 15-20 volunteers per event;
- Engage the local fix-it community to support a local repair café with their expertise;
- Hold a successful inaugural event that leads to a sustainable, regularly recurring local movement, with at least 1-2 repair cafés per year to follow.

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

Clean North will use its existing web site (www.cleannorth.org) and social media platforms (Facebook, X, Instagram) to advertise/promote the Repair Cafés. We will post announcements and seek volunteers on local DIY and event announcement Facebook pages. Local media will be

contacted 2-3 weeks before each event with event announcements, press releases, and an invitation to promote and cover the events. Signs and posters will be designed and printed locally for posting in public locations such (e.g., Sault Public Library, Royal Legion Hall, City Hall). Clean North will contact its registered volunteers by email to solicit volunteers for event days (15-20 needed per event). Clean North and the event planning teams have also begun contacting local vendors and businesses who offer repair services and expertise in our three core areas (fabric repair, bike repair, electrical cord/plug/switch repair) to inform them engage their support with the goal of increasing the general community awareness and interest in repair vs replace.

The target audiences for the event communications are:

- Community members with items to be repaired (i.e., repair visitors)
- Volunteers with general skills to assist with visitor registration and support
- Volunteers with specialized skills in one of the three Sault Repair Café core areas (fabrics, bikes, small electrical cord/plug/switch)
- Local vendors who have expertise or who could benefit from increased awareness and demand for repair services.

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

N/A

Section 4: Costs and Financing

Total amount of assistance requested: \$ 5,155.03

See detailed spreadsheet and online quotes (attached files)

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

Yes –

- Financial grant to support Clean North Christmas tree recycling depot, \$7500 in Jan 2025,
- free loan of traffic barricades for Christmas tree recycling depot

Note: Clean North has submitted a letter of support to the city for the Downtown Association Cigarette Butt collection and recycling Green Initiatives project proposal. Clean North will not directly participate in nor receive any financial assistance from that grant if it is approved.

Have you received Green Initiative funding from the City previously?

- ☐ ✓ Yes
- ☐ No

Amount (\$) 8604.32

Project Title/ Description: Clean North cedar tree transplant (to plant trees at Northway Residential Treatment Facility)

What was the last year received: (specify year): 2023

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Copy attached

Submit the following required attachments with your application:

- 1) Detailed project costs
- 2) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- 3) In-kind contributions
- 4) Balance, financial statements, cash flow projections (historical and projected), where appropriate
- 5) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

The primary environmental benefits of Repair Cafés are to reduce/divert material from going to the landfill, and to reduce the demand for the purchase of new items that would be bought to replace discarded items. Items that are repairable are kept in use.

There will be a direct benefit of keeping many items brought in for assessment and repair at the two Sault events. Since this is our first repair café in the Sault, we do not have a useful estimate of the number of items (fabric/garments, bikes, electrical devices) that visitors will bring and that can be repaired.

A second outcome is that repair café visitors will be taught and encouraged to repeat the process, integrating the concept of 'repair, not replace' into their family norms, thus diverting other family household items from the landfill on their own or at subsequent repair cafés.

A third outcome of the repair café will be to collect fabric, electrical and bike-related discards that cannot be repaired and properly recycle all that can be recycled and repurposed. We will collect metal, electronics and batteries that may be brought in that we are not equipped to repair, bikes that are beyond repair and other metal items, and fabric.

Section 6: Community Benefits

How does the project compliment other local initiatives?

The Sault Repair Cafés:

- Will generate public awareness and awareness within the Clean North planning team of other repair types that could be included in future repair cafés.
- Will generate awareness and provide opportunities for experienced and skilled individuals to volunteer their time and expertise at future repair cafés
- Will provide volunteer opportunities for community members, including students seeking volunteer hours
- Will inspire other civic organizations and businesses to become partners with Clean North for future repair cafés
- Will provide additional exposure to the community of the opportunities to use the public meeting and event space at the new Royal Legion Branch 25 facility on Great Northern Rd.
- Align with the City's Greenhouse Gas reduction waste reduction pillar.

What is the anticipated impact on the community as a whole from your planned project?

We anticipate that the first Sault Repair Café will be successful, attracting 50-100 repair visitors. Early marketing on the Clean North website and social media pages has already attracted many emails and public social media posts expressing support, and seeking more information. We anticipate that a successful first café will lead to increased community awareness of the repair café movement, as well as even more community awareness and participation in the second planned 2025 café in October. We also hope to expand the repair subject areas for subsequent repair cafés as we receive café ideas and volunteers self-identify with repair skills they wish to contribute. Examples of expanded repair café ideas are furniture repair (seat fabric, lawn chair webbing, wooden joint gluing), knife sharpening, vacuum cleaner repair and cleaning.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

Clean North is very experienced and committed to sharing information and increasing public awareness of environmental issues, events and volunteer opportunities, and the compounding effects of 'think globally, act locally' on our community. Clean North will continue to share event announcements for events like the two planned 2025 Sault Repair Cafés, how-to guides, and environmental consequences and benefits of making better, sustainable-focused decisions in our daily lives. In addition, Clean North will contact the local Sault and area high schools to make guidance counselors and environment/science faculty aware of the Repair Café International Foundation, the two planned 2025 Sault repair cafés, and to offer student volunteer opportunities at both events.

I UNDERSTAND that by signing this application, I agree that my project:

- ✓ Has a distinct start and end date with the year that the grant is provided;
- ✓ Has specific deliverables based on the project
- ✓ Will benefit the residents of Sault Ste. Marie

City of Sault Ste. Marie property held by the organization must have a current and up-to-date tax payments upon the City's receipt of application. Through the grant period, tax payments must be maintained and up-to-date. Organizations whose property taxes are in arrears will not be considered for this program. Organizations who default on their property taxes through the grant period will not receive any payment from the City of Sault Ste. Marie, and the grant agreement may be terminated immediately.

I certify that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization, society or City department which I represent.

DATED in Sault Ste. Marie, this 20th day of March, 2025
(day number) (month) (year)

William Cole	Clean North Board Chair	705-971-8773
NAME	Title	Signature
		Phone Number

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Emily Cormier
Sustainability Coordinator, Community Development & Enterprise Services
99 Foster Drive, Level 1
Sault Ste. Marie, ON P6A 5X6
Telephone inquiries: (705) 989-8748
Email: e.cormier2@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By:

Date:

Personal information of the Green Initiatives Fund Application is collected under the authority of the the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.

a	b	c	d	e	f	g	h
Cost item	April 26 Café (pre- HST)	October 18 Café (pre- HST)	Both events subtotal	Applicable HST (13% on d)	CRA Tax rebate to Clean North (9.06% on d)	Residual tax expensed to Green Initiatives Grant (3.94% on d)	Grant expense claimed (d + g)
Facility Rental (main hall and staff support room)(Free by donation to Legion)	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
Food and beverage for event volunteers	\$ 350.00	\$ 350.00	\$ 700.00	\$ 91.00	\$ 63.42	\$ 27.58	\$ 727.58
Materials for on-site signs, (poster board, markers)(Staples)	\$ 163.44	\$ -	\$ 163.44	\$ 21.25	\$ 14.81	\$ 6.44	\$ 169.88
Printing (registration forms, publicity flyers, posters)(Staples print quote)	\$ 593.95	\$ 48.00	\$ 641.95	\$ 83.45	\$ 58.16	\$ 25.29	\$ 667.24
Miscellaneous office supplies (pens, tape, nametags, etc.) (Staples)	\$ 168.51	\$ 67.02	\$ 235.53	\$ 30.62	\$ 21.34	\$ 9.28	\$ 244.81
Storage and transport supplies (Canadian Tire)	\$ 308.95	\$ -	\$ 308.95	\$ 40.16	\$ 27.99	\$ 12.17	\$ 321.12
Event display supplies (literature holders, easels) (Staples)	\$ 332.94	\$ -	\$ 332.94	\$ 43.28	\$ 30.16	\$ 13.12	\$ 346.06
Table top computer display monitor for demo videos (Best Buy)	\$ 353.98	\$ -	\$ 353.98	\$ 46.02	\$ 32.07	\$ 13.95	\$ 367.93
Fabric repair station supplies (zippers, scissors, seam rippers, etc) (Fabricland)	\$ 138.85	\$ 69.43	\$ 208.28	\$ 27.08	\$ 18.87	\$ 8.21	\$ 216.49
Electrical repair station supplies (wire, sample plugs, sockets, lamp repair parts, etc.) (Canadian Tire)	\$ 366.68	\$ -	\$ 366.68	\$ 47.67	\$ 33.22	\$ 14.45	\$ 381.13
Bike repair station (parts, chain oil, tools) (Velorution)	\$ 685.78	\$ -	\$ 685.78	\$ 89.15	\$ 62.13	\$ 27.02	\$ 712.80
Event subtotals	\$ 3,963.08	\$ 1,034.45	\$ 4,997.53	\$ 519.68	\$ 362.18	\$ 157.50	\$ 5,155.03

Your cart



ULTRA SHARP SCISSORS

\$10.98

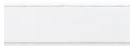
Colour: TURQUOISE

2



Subtotal

\$21.96



KNIT ELASTIC 32MM

\$5.50

Colour: 000 WHITE

3



Subtotal

\$16.50



HOOK & LOOP TAPE PEEL & STICK 1.9CM

\$1.80 ~~\$4~~

Colour: 0HW HOOK - WHITE

 -55%

 YOU SAVE -\$4.40

Quilt in Comfort! Save on Select Batting

Subtotal

\$3.60 ~~\$8~~



SUEDE PATCHES 10.2CM X 15.2CM

YOU SAVE **-\$7.41**

\$6.08 ~~\$13.49~~

Colour: 060 CAMEL

-55%

1



Subtotal

\$6.08 ~~\$13.49~~



DENIM IRON ON PATCHES

YOU SAVE **-\$2.19**

\$1.80 ~~\$3.99~~

Colour: 635 MED. BLUE

-55%

1



Subtotal

\$1.80 ~~\$3.99~~



MEASURING TAPE & MARKING PENCILS

\$7.99

3



Quilt in Comfort! Save on Select Batting

\$23.97



BIAS TAPE DOUBLE FOLD

\$3.20

Colour: 000 WHITE

1



Subtotal

\$3.20



TAPE HEM IRON-ON

\$7.25

Colour: 000 WHITE

1



Subtotal

\$7.25



ONE WAY SEPARATING ZIPPER 30 INCH

\$2.75 ~~\$6.10~~

Color: 001 BLACK



-55%

1



Subtotal

\$2.75 ~~\$6.10~~

YOU SAVE -\$3.35

Quilt in Comfort! Save on Select Batting



\$8.55 ~~\$19~~

Colour: 004 SHINY BLACK NICKEL TEETH/BLACK TAPE

 **-55%**

1



Subtotal

\$8.55 ~~\$19~~



NON-SEPARATING ZIPPER 23CM

 **YOU SAVE -\$7.97**

\$6.53 ~~\$14.50~~

Colour: 001 SHINY BLACK NICKEL TEETH/BLACK TAPE

 **-55%**

1



Subtotal

\$6.53 ~~\$14.50~~


Quilt in Comfort! Save on Select Batting



 **YOU SAVE** **-\$1.64**

\$1.35 ~~\$2.99~~

Colour: 001 BLACK

 **-55%**

1



Subtotal

\$1.35 ~~\$2.99~~



DRESS & SKIRT ZIPPER 14 INCH

 **YOU SAVE** **-\$1.04**

\$0.86 ~~\$1.90~~

Colour: 020 NATURAL

 **-55%**

1



Subtotal

\$0.86 ~~\$1.90~~



DRESSMAKER PINS 27MM

\$7.99

2



Subtotal

\$15.98

Quilt in Comfort! Save on Select Batting



Colour: 999 ASSORTED

1



Subtotal

\$8.49



HAND SEWING NEEDLES ASSORTED

\$4.99

2



Subtotal

\$9.98

Order summary

Add order note



Taxes and shipping calculated at checkout.

YOU SAVE **-\$38.45**

Total

\$138.85

Enter discount code

APPLY



I agree to the terms and refund policy

Checkout

Quilt in Comfort! Save on Select Batting

Same-day pick up* or deliver

Sault Ste. Marie, ON

Open · Closes at 10:00 p.m.



5

Cart (5)

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MAXIMUM

MAXIMUM Extra-Deep Stackable Parts Organizer Tray w/Lid, 12 Removable Bins, 18x14x4-in

\$39.99


– 1 +

Best Seller Top Rated

Only 1 Left! – Limited Stock

Ready for pick up by 4:30 pm, Mar 13

[Change to Ship to Home](#)

 Products You May Also Need

Checkout



HARPER
Convertible Nylon Lightweight Hand Truck, 700-lb Capacity


\$199.99


- 1 +

Exclusive

Only 1 Left! – Limited Stock
Ready for pick up by 4:30 pm, Mar 13

[Change to Ship to Home](#)

 Products You May Also Need

 Save for later

 Remove




Mastercraft
Mastercraft Heavy Duty Stackable Storage Box with Lid, 102-L, Black/Blue

\$24.99

- 1 +

[Change to Ship to Home](#)

 Products You May Also Need

 Save for later

 Remove



Mastercraft

Mastercraft Heavy Duty Stackable Storage Box with Lid, 70-L, Black/Blue

\$43.98

\$21.99

Each


- 2 +

Best Seller **Top Rated**

Ready for pick up by 4:30 pm, Mar 13

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 Products You May Also Need

 Save for later

 Remove

Order Summary

Subtotal	\$308.95
Pick Up	FREE
Sault Ste. Marie, ON ⓘ Change	
HST	\$40.16
Total	\$349.11

Checkout

Or checkout with Click to Pay:



*[Taxes and fees](#) are subject to change which may result in a change in your total purchase price.

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± Was price reflects the last national regular price this product was sold for.

*** Tax is not included in this price. Tax is calculated at the time of purchase. Tax rates vary by province and territory. Tax is not included in this price. Tax is calculated at the time of purchase. Tax rates vary by province and territory.



Your Cart: 6 Items



Staples 4-Tier Magazine Size Literature Holder

Item: 965317

Est. delivery date : March 18, 2025

- ✓ Delivery available
- ✓ Pickup available
345 Great Northern Road
[Check other stores](#)

- 1 +

\$74.99

[Remove Item](#)

[Save for Later](#)



Staples Slanted Acrylic Desktop Sign Holders, 8 1/2" x 11", 4 Pack

Item: 488075

Est. delivery date : March 18, 2025

- ✓ Delivery available
- ✓ Pickup available
345 Great Northern Road
[Check other stores](#)

- 1 +

\$84.99

[Remove Item](#)

[Save for Later](#)



Azar Displays 4-Tier 4-Pocket Trifold Brochure Holder, 2 Pack (252388)

Item: 2717501

Est. delivery date : March 27 - April 2, 2025

✓ Delivery available

✗ Not sold in stores

- 1 +

\$37.99

[Remove Item](#)

[Save for Later](#)



Staples Instant Adjustable/Foldable Easel

Item: 875379

Est. delivery date : March 18, 2025

✓ Delivery available

✓ Pickup available
345 Great Northern Road

[Check other stores](#)

- 3 +

\$44.99

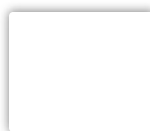
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[Save for Later](#)

Saved For Later

You have no saved items

Recently Viewed Items



Exclusive



**Staples 4-Pocket Acrylic
Leaflet Holder, Clear**

★★★★★ (81)

\$34.99

ADD TO CART



**ViewSonic 24" 10-Point Touch
Display with Advanced...**

★★★★★ (2)

\$565.99

ADD TO CART

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Find a lower advertised price and we'll match any Authorized Canadian Retailer.

Easy Returns

Online and In-Store. Always Free.

TERMS & CONDITIONS:

The tax shown is an estimate. Your Order Confirmation Email will include shipment details, product availability, and estimated tax. If you are a tax-exempt customer please see our Tax-Exempt Information, important Information concerning coupons and sales tax and our return policy. We reserve the right to cancel, to terminate or not to process orders (including accepted orders) where the price or other material

information set out on the site is inaccurate. Our prices may vary from store and catalog prices. Not all items available. We reserve the right to limit quantities, including the right to prohibit sales to resellers.

ORDER SUMMARY

SUBTOTAL (6 Items): \$332.94

Taxes (applicable taxes and eco fees will be re-calculated at checkout before finalizing purchase)

EST. TOTAL: \$332.94

CHECKOUT



\$27.75/month

for 12 months with the Staples Card. [Learn More](#)

 [Apply Now](#)

WAYS TO GET YOUR ORDER



Delivery available

Estimated delivery Thursday, March 27, 2025

Delivery to P6A6C1

[Change Postal Code](#)



Pickup not available

FREE Pickup in store ready within 2 hours

Pickup at **345 Great Northern Road**

[Check other stores](#)

345 Great Northern Road,
Sault Ste. Marie, ON P6B 4Z8

[Change Store](#)

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[Staples Studio](#)

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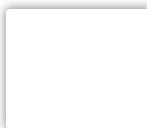
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Your Cart

How would you like to get your order?

Your choice will apply to all items in your cart.



Delivery

Free shipping on most orders over \$35



Pickup

Ready in as little as 1 hour

Estimated Total (2 Items)

\$359.32



Free shipping to P6A

[Change postal code >](#)



Sold and shipped by Best Buy Canada



Insignia 12-Outlet Surge Protector with USB-A/USB-C Ports - Only at Best Buy

\$69.99

✓ Available to ship

✓ Available at nearby stores



1



Remove



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Can't find your location

 Sold and shipped by Best Buy Business




VIEWSONIC 24" Ultrawide FHD 5ms GTG IPS LCD Monitor (VG2448A) - Black

SAVE \$36
\$247.99

✓ Available online only

 Marketplace seller

 1 

 Remove

 Save for later

Product Total \$247.99

Order Summary

Product Subtotal	\$353.98
Order Discounts	-\$36.00
Estimated Shipping	Free
Estimated Taxes	\$41.34
Estimated Total	\$359.32

Continue to Checkout

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





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My Cart 3 Item(s)

Delivery or Pickup

	8.5" x 11" - repair cafe print quote test pages.docx White 92 Bright, 20-lb. BondB&W (Letter) 500-999	 Please refer to the product page or FAQs below for delivery time details by product.	<div><div>-</div><div>200</div><div>+</div></div>	\$72.00
Edit Product	Remove			
	8.5" x 11" - Sample flyer for print quote.png 100# Cardstock White LetterColour (Letter) 10-99	 Please refer to the product page or FAQs below for delivery time details by product.	<div><div>-</div><div>50</div><div>+</div></div>	\$48.00
Edit Product	Remove			
	36x48 Poster Gloss 36x48 Foam Core	 Please refer to the product page or FAQs below for delivery time details by product.	<div><div>-</div><div>4</div><div>+</div></div>	\$471.96
Edit Product	Remove			

Discounts and Coupons

[Apply Discounts and Coupons](#)

Order Summary

Subtotal: 3 Item(s)	\$591.96
Service Fee 	\$1.99

Taxes and shipping calculated during checkout

Estimated Total \$593.95

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Sault Ste. Marie, ON

Open · Closes at 10:00 p.m.



32

Cart (32)

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Vista

PVC Connector, 20 Amp, 125 Volt, Grounding, Commercial Grade, Yellow

\$11.99

- 1 +

Top Rated

Ready for pick up by 6:30 pm, Mar 14

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Products You May Also Need

Save for later

Checkout



Vista

Leviton 515PV-000 PVC Plug, 15 Amp, 125 Volt, 2 Pole, 3 Wire, Grounding, Residential Grade, Yellow

\$8.99

– 1 +

TESTED Top Rated

Ready for pick up by 6:30 pm, Mar 14

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Products You May Also Need



Save for later



Remove





Leviton


Leviton 115PV-000 PVC Plug, 15 Amp, 125 Volt, Non Grounding, Residential Grade, Yellow

\$5.99

– 1 +

 Products You May Also Need

 Save for later

 Remove



Vista


Vista 2-Wire Round Plug, Black


\$2.99

– 1 +

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove




Vista


Rubber Connector, 15 Amp, 125 Volt, Grounding, Commercial Grade, Black

Top Rated

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove



Leviton


Leviton 115CV-000 PVC Connector, 15 Amp, 125 Volt, Non Grounding, Residential Grade


\$6.99

– 1 +

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove



Vista

PVC Connector, 15 Amp, 125 Volt, 2 Pole, 3 Wire, Residential Grade, Yellow


\$11.99

- 1 +

Top Rated

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

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Atron Electro Industries


Atron Electro Industries LA847 Push Through Socket, 1/8 IP, 660W, 250V, Chrome


\$7.99

- 1 +

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove



Atron Electro Industries

Atron Electro Industries LA1135 Keyless Medium Base Phenolic Socket, 1/8 IP, 660W, 250V, Black


\$6.99

– 1 +

Only 4 Left! – Limited Stock

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove



Atron Electro Industries


Atron Electro Industries LA846 Medium Base Turn Knob Socket, 250W, 250V, Chrome

\$6.99

– 1 +

Only 2 Left! – Limited Stock

[Change to Ship to Home](#)

 Products You May Also Need

 Save for later

 Remove



Atron Electro Industries

Atron Electro Industries FA763 All Purpose Nickel Lamp Repair Kit, 1/8 IP, 15-pcs


\$4.99

– 1 +

Only 4 Left! – Limited Stock

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove




Atron Electro Industries

\$5.49

– 1 +

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove



Atron Electro Industries

Atron Electro Industries LA972 Medium Base Push Thru Socket, 660W, 250V, Brass


\$5.99

– 1 +

Top Rated

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove



Atrion Electro Industries

Atrion Electro Industries LA1140 Medium Base Tri-Lite Turn Knob Socket, 1/8 IP, 250W, 250V, Brass

\$7.49

-

1


+

Best Seller TESTED

Only 3 Left! – Limited Stock

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove



Leviton

Leviton 3 Wire 15A - 125V Connector, Assorted Colours


Colour: Black

Top Rated

Updated

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove



Leviton

Leviton 3W101-749 End Plug, 15 Amp, 125 Volt, 2 Pole, 3 Wire, Grounding, Residential Grade, Black

\$9.99


– 1 +


Top Rated

Updated

Ready for pick up by 6:30 pm, Mar 14

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 Products You May Also Need

 Save for later



Atron Electro Industries

Atron Electro Industries LA802 Make-A-Lamp Kit, 100W, 8-ft

\$19.99


– 1 +


Only 4 Left! – Limited Stock

Updated

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove




Atron Electro Industries


Atron Electro Industries LA801 Lamp Kit with 10-in Harp and 8-ft Cord, White/Brass


\$24.99

– 1 +

[Change to Ship to Home](#)

 Products You May Also Need

 Save for later

 Remove



Atron

Atron Black Lamp Cord, 15-ft

\$14.99


– 1 +


Only 3 Left! – Limited Stock

Updated

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove



Atron Electro Industries LA945 Lampcord with Switch, Assorted Colours, 6-ft

Colour: Translucent

\$23.96

\$5.99

Each


– 4 +

Top Rated

Updated

Ready for pick up by 7:00 pm, Mar 14

[Change to Ship to Home](#)

 Products You May Also Need

 Save for later

 Remove



Atron Electro Industries


Atron Electro Industries LA970 Inline Cord Switch, White


\$4.99

– 1 +

Updated

Ready for pick up by 7:00 pm, Mar 14

 Products You May Also Need

 Save for later

 Remove



Electrimart

Electrimart Heavy Duty Cord Switch, White


\$8.99


- 1 +


Updated

Ready for pick up by 7:00 pm, Mar 14

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 Products You May Also Need

 Save for later

 Remove



Mastercraft

Southwire Lamp Cord 18-2, 7.5M

Colour: Brown

\$47.97

\$15.99

Each

– 3 +


Only 2 Left! – Limited Stock

Updated

2 Ready for pick up by 7:00 pm, Mar 14

1 Ready for pick up by Mar 15 - Mar 27

[Change to Ship to Home](#)

 Products You May Also Need

 Save for later

 Remove



Mastercraft

Southwire 56311801 SPT-1 and SPT-2 Lamp Cord, 18-2, Silver, 24.6-ft

\$50.97

\$16.99

Each


– 3 +


Exclusive


Only 3 Left! – Limited Stock

Updated

Ready for pick up by 7:00 pm, Mar 14

 Products You May Also Need

 Save for later

 Remove



MAXIMUM

MAXIMUM Extra-Deep Stackable Parts Organizer Tray w/Lid, 12 Removable Bins, 18x14x4-in

\$39.99

– 1 +


Best Seller Top Rated


Only 1 Left! – Limited Stock

Updated

Ready for pick up by 7:00 pm, Mar 14

[Change to Ship to Home](#)

 Products You May Also Need

 Save for later

 Remove

[🔖 Show Save For Later Items \(3\)](#)

Order Summary

Subtotal	\$366.68
Pick Up	FREE
Sault Ste. Marie, ON ⓘ Change	
HST	\$47.67
Total	\$414.35

Checkout

Or checkout with Click to Pay:



*[Taxes and fees](#) are subject to change which may result in a change in your total purchase price.

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Mastercraft

Mastercraft Heavy Duty Stackable Storage Box with Lid, 70-L, Black/Blue

Qty: 2

\$43.98

\$21.99

each

Best Seller **Top Rated**

Ready for pick up by 6:30pm, Mar 14

Move to cart

X Remove



Mastercraft

Mastercraft Heavy Duty Stackable Storage Box with Lid, 102-L, Black/Blue

Qty: 1

\$24.99

Top Rated **Exclusive**

Ready for pick up by 6:30pm, Mar 14



HARPER

Convertible Nylon Lightweight Hand Truck, 700-lb Capacity

Qty: 1

\$199.99

Exclusive

Ready for pick up by 6:30pm, Mar 14

Move to cart

X Remove

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± Was price reflects the last national regular price this product was sold for.



Your Cart: 6 Items



Sharpie King Size Permanent Markers, Chisel Tip, Black, 12 Pack
Marker Ink Colour: Black
Writing Pack Size: 12 Pack

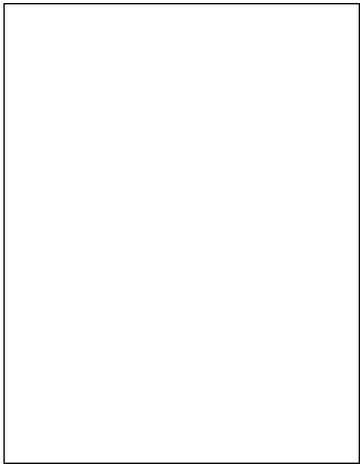
Item: 640969
Est. delivery date : March 19, 2025

- ✓ Delivery available
- ✗ Not sold in stores

-1+

\$30.99

[Remove Item](#)
[Save for Later](#)



Staples Foam Board - 30" x 20" - White - 3 Pack
Item: 916643
Est. delivery date : March 19, 2025

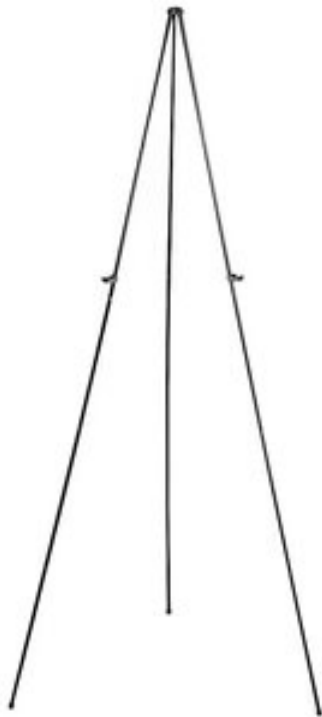
- ✓ Delivery available
- ✓ Pickup available
345 Great Northern Road
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-5+

\$26.49

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Exclusive

Staples Instant Adjustable/Foldable Easel

★★★★★ (35)

\$44.99

ADD TO CART

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Exclusive

Staples Slanted Acrylic Desktop Sign Holders, 8 1/2" x 11", 4 Pack

★★★★★ (36)

\$84.99

ADD TO CART

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Items Related To Your Cart



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Staples Copy Paper - 20 lb. - 8.5" x 11" - White - 5000 Sheets

★★★★★ (4050)

\$81.99

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Get fast, free shipping on most items.

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Find a lower advertised price and we'll match any Authorized Canadian Retailer.

Easy Returns

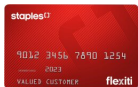
Online and In-Store. Always Free.

TERMS & CONDITIONS:

The tax shown is an estimate. Your Order Confirmation Email will include shipment details, product availability, and estimated tax. If you are a tax-exempt customer please see our Tax-Exempt Information, important Information concerning coupons and sales tax and our return policy. We reserve the right to cancel, to terminate or not to process orders (including accepted orders) where the price or other material information set out on the site is inaccurate. Our prices may vary from store and catalog prices. Not all items available. We reserve the right to limit quantities, including the right to prohibit sales to resellers.

ORDER SUMMARY

SUBTOTAL (6 Items) :	\$163.44
Taxes (applicable taxes and eco fees will be re-calculated at checkout before finalizing purchase)	
EST. TOTAL:	\$163.44

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Estimated delivery Wednesday, March 19, 2025

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FREE Pickup in store ready within 2 hours

Pickup at **345 Great Northern Road**

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345 Great Northern Road,
Sault Ste. Marie, ON P6B 4Z8

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Quote



031325173441789

Vélorution Bike & Ski
12 Fish Hatchery Rd.
Sault Ste. Marie, ON P6A 6J8
Canada
Phone: 705-253-9388
<https://velorution.ca/>
info@velorution.ca

Bill To

ANDRE RIOPEL
200 CASE RD
SAULT STE. MARIE, ON P6A6J8

Ship To

ANDRE RIOPEL
200 CASE RD
SAULT STE. MARIE, ON P6A6J8
Phone1: 705-943-2459
Phone2: 705-942-3119

Date: 03-13-2025
Sales Person: Jack Perrotta-Lewin

Description	Item Number	MSRP	Price	Qty	Extended
JAG BASICS MTB GLV BRK CBL	JAG246404610	\$79.99	\$50.00	1	\$50.00
JAGWIRE CEX BRAKE HOUSING 5MM BLACK 1FT	JAG33254128M	\$89.99	\$60.00	1	\$60.00
LEX-SL: 3MM WORKSHOP ROLL-30M	LEX23348873M	\$123.99	\$74.40	1	\$74.40
Jag Cbl Tip Brkshft Multix100	JAG258254400	\$39.99	\$25.44	2	\$50.88
JAGWIRE HOUSING ENDS 4MM PLASTIC BLACK	JAG448610260	\$31.99	\$31.99	2	\$63.98
JAG OPN ECAP BRK CHRBLK 200PC	JAG24521371C	\$29.99	\$20.00	1	\$20.00
MUC-OFF NANO TECH BIKE CLEANER 25L	MUC28121396L	\$229.99	\$161.99	1	\$161.99
MUC-OFF CHAIN CLEANER 5L	MUC20287319L	\$149.99	\$106.91	1	\$106.91
Muc-Off Dry Lubricant 300ml	MUC23286540L	\$26.99	\$20.39	1	\$20.39
Muc-Off Dry Lubricant 300ml	MUC23286540L	\$26.99	\$20.39	1	\$20.39
49N PATCH KIT	058817985744	\$4.99	\$1.71	4	\$6.84
JAGWIRE BASICS DERAILLEUR CABLES SRAMSHIMANO GALVANIZED 2300MM	JAG641049510	\$79.99	\$50.00	1	\$50.00

Subtotal: \$685.78

Shipping: \$0.00

Tax: \$89.15

Total: \$774.93

Amount Due: \$774.93

Total Savings: \$316.05

4 Puncture Repair Kits
100 Brake Cables
50 Metres of Brake Housing
100 Brake/Gear Cable End Caps
200 Brake Ferrules
100 Gear Cables
200 Gear Ferrules
30 Metres of Gear Housing
5 Litres of Degreaser
600mls of Chain Lubricant
25 Litres of Bike Wash

Quotes are valid for 30 days

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Customer Signature: _____ Date: _____



Your Cart: 16 Items

⚠ **Minimum stock required.** Please increase the quantity of the item to meet the minimum requirements for shipping.

Staples 8" Stainless Steel Multi-Purpose Scissors Value Pack - Red - 3 Pack

Item: 450482

Est. delivery date : March 19, 2025



- ✓ Delivery available
- ✓ Pickup available
345 Great Northern Road
[Check other stores](#)

- 1 +

\$12.99

[Remove Item](#)

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Staples String-Style Name Badge Kit - 4" W x 3" H - White - 10 Pack

Item: 21568

Est. delivery date : March 19, 2025



- ✓ Delivery available
- ✓ Pickup available
345 Great Northern Road
[Check other stores](#)

- 3 +

\$11.49

[Remove Item](#)

[Save for Later](#)

Baseline Wood-cased Pencils, HB / #2 - 10 Pack

Item: 555903

Est. delivery date : March 19, 2025



- ✓ Delivery available
- ✓ Pickup available
345 Great Northern Road
[Check other stores](#)

- 2 +

\$1.29

[Remove Item](#)

[Save for Later](#)

Scotch Magic Tape - 19mm x 21.5m
Item: 2516924



- ⚠ Minimum quantity required for some items
- ✓ Pickup available
345 Great Northern Road
[Check other stores](#)

- 1 +

\$19.99

[Remove Item](#)
[Save for Later](#)

⚠ Minimum quantity of 2 is required for delivery. Please increase the quantity to have this product delivered

BIC Round Stic Extra Value Ballpoint Stick Pens - 1.0mm - Blue - 12 Pack
Ink Colour: Blue
Writing Pack Size: 12 Pack



- Item: 15083
Est. delivery date : March 19, 2025
- ✓ Delivery available
- ✓ Pickup available
345 Great Northern Road
[Check other stores](#)

- 3 +

~~\$2.29~~
\$1.69

[Remove Item](#)
[Save for Later](#)

Staples Hardboard Clipboard - Letter Size - 9" x 12" - 2 Pack
Item: 496525
Est. delivery date : March 19, 2025



- ✓ Delivery available
- ✓ Pickup available
345 Great Northern Road
[Check other stores](#)

- 5 +

\$7.99

[Remove Item](#)
[Save for Later](#)



"Admit One" Tickets with Coupon, 1,000/Roll

Item: 23639

Est. delivery date : March 19, 2025



Delivery available



Pickup not available

345 Great Northern Road

[Check other stores](#)

- 1 +

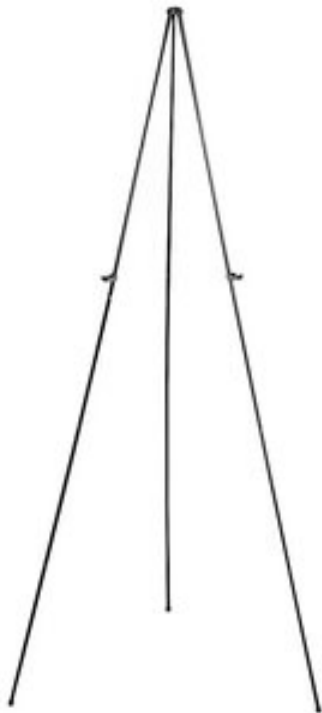
\$18.99

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✗ Instore pick up not available at this store: [Change Store](#)

Saved For Later



Exclusive

Staples Instant Adjustable/Foldable Easel

★★★★★ (35)

\$44.99

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Exclusive

Staples Slanted Acrylic Desktop Sign Holders, 8 1/2" x 11", 4 Pack

★★★★★ (36)

\$84.99

[ADD TO CART](#)

[Remove Item](#)



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Always In-Stock*

Shop Canadian

Staples Copy Paper - 20 lb. - 8.5" x 11" - White - 5000 Sheets

★★★★★ (4050)

\$81.99

ADD TO CART

Staples White Vinyl Erasers - 2 Pack

★★★★★ (124)

\$1.29

ADD TO CART

Baseline Refill Paper - 150 Sheets

★★★★★ (148)

\$2.49

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ORDER SUMMARY

SUBTOTAL (16 Items): \$134.04

Taxes (applicable taxes and eco fees will be re-calculated at checkout before finalizing purchase)

EST. TOTAL: \$134.04

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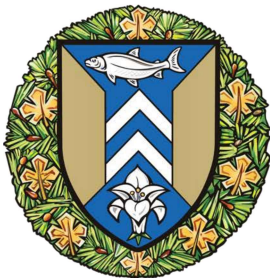
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The Corporation of the City of Sault Ste. Marie
99 Foster Drive, Sault Ste. Marie, Ontario P6A 5X6
saultstemarie.ca | 705.759.2500 | info@cityssm.on.ca

Post Grant Report

The purpose of the Post Grant Report is to provide accountability to the City of Sault Ste. Marie for the financial assistance that was received.

Date of Grant: 24 Feb 2023

Amount: \$8604.32 (proposed); 8569.31 (actual)

Or In-Kind Service Provided: _____

Type of Grant: ☐ Cultural/Arts Organization
☐ Sports Organization
☒ Other

Purpose of Grant as per original application:

The objective of this project is to transplant 300-500 eastern white cedar trees from the Clean North nursery site to the SAH Residential Withdrawal Management Centre. Clean North is donating the trees and required labour as an in-kind contribution to the project.

Did the use of the Grant deviate from original purpose? If so, please explain what grant was used for.

No. A total of 85 cedar and 15 red oak trees of various sizes were successfully transplanted to the Northway Wellness Centre site. The total number of trees met the final project requirements of the SAH project team, lead by their contracted landscape architect.

Please provide details how the grant affected the activities of your organization.

As originally proposed, the Green Initiatives Grant provided funds to rent an appropriate skid steer tractor, and to purchase the tools, equipment and supplies required to successfully and safely lift, transport and replant the subject trees. The grant was instrumental in achieving the final project outcomes.

If grant was for a one-time event, please provide a summary of expenditure and copies of invoices supporting the grant amount.

Name: William G Cole` Title: Clean North Cedar Tree project lead

Signature: _____ Date: October 2, 2023

Name: _____ Title: _____

Signature: _____ Date: _____

** A Post Grant Report must be submitted no later than September 1st for financial assistance that was received in the current year, if applicable. No further grants will be awarded until Post Grant Report is received.*

CDF – Green Initiatives Program Fund Overview

1.0 Purpose

The purpose of the Green Initiatives Program of the Community Development Fund (CDF) is to support green initiatives that result in improved environmental sustainability in Sault Ste. Marie.

2.0 Policy

The City of Sault Ste. Marie's (the City) Environmental Sustainability Committee (ESC) may recommend the allocation of funds for eligible projects or programs that support of the City's environmental plans and practices, in particular the reduction of greenhouse gas (GHG) emissions and other community environmental sustainability activities.

Funding applications will be reviewed by the ESC in accordance with the CDF – Green Initiatives Program guidelines and will be recommended to Council for approval.

Total funds available for all projects under the CDF – Green Initiatives Program is \$50,000. This amount will be reviewed on an annual basis.

3.0 Definitions

3.1 "Environmental sustainability" means: projects that support reducing our community GHG emissions and reducing pollution, maintaining our natural environment and managing the use of natural resources in a way that ensures their availability for future generations.

3.2 "Eligible Applicant" means either a:

- i. Incorporated Not-for-profit organization
 - ii. Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
 - iii. Local School or School Group / Committee
 - iv. City of Sault Ste. Marie Department
- "Eligible Project" means any project or activity that demonstrates environmental benefits or improvements and is consistent with City policies, and may include, but is not limited to greenhouse gas (GHG) reduction, improving water quality / rehabilitation, increases energy efficiency, healthy and resilient ecosystems, including habitat restoration active transportation or waste reduction.

3 Processing for Evaluating Proposals

4.1 The Community Development and Enterprise Services Department (CD&ES) will provide the resources to support the intake of applications and support the proponent(s) in the development of their proposal.

4.2 City Finance and CD&ES will provide recommendations regarding economic resources available and related concerns (e.g., due diligence collaboration, risk management, etc.)

4.3 Once an application has been deemed eligible and complete by City staff, applications will be reviewed with the Environmental Sustainability Committee for recommendation to City council.

4.4. All requests will be presented to Council in writing with supporting presentations by the applicant, if required. A copy of the application will be included in the Council package, which is public. Any confidential material to support the application should be contained in a separate document and marked confidential.

4.5 City Council will make the final decision regarding the approval of financial contributions.

4 Accountability, Monitoring and Reporting of Results

The following will be expected from the successful applicants:

5.1 Recognition of the Community Development Fund contribution to the project in reports and appropriate marketing products, including the City logo.

5.2 Progress reports for longer duration projects as outlined in their application timetable and proposal to City Council.

5.3 A final project report containing an evaluation of the success of the initiative in meeting its goals and key performance targets as well as the benefits to the community is required within 60 days of project completion.

5.4 A complete report of all revenues and disbursements for the project within 6 months of completion of the project. The City Finance Department will require supporting financial documentation (e.g. paid invoices, etc.) and has the right to review or audit projects.

The Green Initiatives funds are provided on a re-imbusement basis, i.e., an organization incurs the cost, provides invoices to the City in a claim report and the City's contribution level to the project is then provided. Where other levels of government or other funding programs are involved, the City will receive claim packages as submitted to the other funding agencies and pay their proportional share of approved and eligible project costs.

Community Development Fund Application Form

Green Initiatives Stream

Before filling out an application, please discuss your project and/or activity with Community Development and Enterprise Services (CD&ES) staff. Contact information is available in Section 7 of the application. Staff will help guide potential applicants through the process and answer any questions regarding the program and application form.

Please fill in each of the following sections:

Section 1: Intakes

Applications will be accepted quarterly every year and recommended for Council approval by the City's Environmental Sustainability Committee (ESC) at their quarterly meetings. Please select the intake round you wish to apply for funds.

Intake	Submission Period	Application Due	ESC and Council Review	Project Implementation
<input checked="" type="checkbox"/> Q1	January 1 – March 31	Last Friday in March of each calendar year	April	After May 1
<input type="checkbox"/> Q2	April 1 – June 30	Last Friday in June of each calendar year	July	After August 1
<input type="checkbox"/> Q3	July 1 – September 30	Last Friday in September of each calendar year	October	After November 1
<input type="checkbox"/> Q4	October 1 – December 31	Last Friday in December of each calendar year	January	After February 1

Section 2: Applicant Information

Please select which type of organization you represent:

- ☒ Incorporated Not-for-profit organization
☐ Unincorporated organization/collective – must be composed of at least 2 members and have been active as a group for at least 1 year
☐ Local School or School Group / Committee
☐ City of Sault Ste. Marie (list Department): _____

Organization/Collection/School/School Group Name: ARCH Hospice

Address: 229 Fourth Line W, Sault Ste. Marie, ON P6A 0B5

Phone Number: 705-942-1556

Fax: _____

Contact Name: Julie Premo

Email: premoj@archhospice.ca

Phone: 705-942-1556 X 261

Names of Organization Officers, Directors & Principals (if applicable):

Nicole Pearce - Executive Director
Julie Premo - Operations Manager

Briefly describe the function or purpose of your organization (e.g. include a short history, mandate, goals and objectives)

ARCH Hospice provides quality, compassionate care through end-of-life to Algoma District families at no cost. The emotional, spiritual, and physical comfort of our residents and their loved ones is our highest priority. We offer a home-away-from-home during one of life's most important moments: the end-of-life journey.

We are only partially government-funded, requiring \$850,000 annually in support as well as the generosity of over 140 volunteers to provide our services. By donating to ARCH, you are contributing to the comfort of the entire

Contributing partners (elaborate on the partner (name), type of partnership (e.g. joint venture, in-kind organization) or proposed collaboration, and provide references):

N/A

Section 3: Project Information

Please provide key information about your project including: project description, objectives, performance targets, impacts and limitations of project, methodology and timing (including key dates for progress reports and final report to council)

ARCH Hospice LED Lighting Retrofit Project

ARCH Hospice has been a part of Sault Ste. Marie since 2008. Most lighting in our original wings still relies on fluorescent bulbs. This project will replace outdated fixtures with energy-efficient LEDs, reducing energy use and addressing an inconveniently placed light switch. As a 24/7 facility, this upgrade will enhance efficiency and sustainability.

Outline your communication strategy for promoting the project you are seeking GIF for (e.g., press release, social media post, community event, etc.) and any plans to ensure that the project is brought to the attention of the community. Please also include the target audience of your project and anticipated impact (e.g., education, awareness, reduced emissions, water quality improvement)

Communication Strategy for the Project Implementation

1. Initial press release - an initial press release will be drafted once the project funding is approved. It will include details about the retrofit project, information regarding the Green Initiatives Program Fund, and a rough timeline. A second press release will be drafted once the project is finalized.

Section 4: Costs and Financing

Total amount of assistance requested \$ 15,887.56 + HST (2,065.39)

Please specify as accurately as possible how the Green Initiatives Fund will be used if approved. Requests for capital purchases or printed material must include a minimum of one quote from a firm/business to provide the service/material.

If approved, the Green Initiative Fund will be used in full to pay for the ARCH LED Retrofit project. We have included a quote from S&T Group for the estimated costs of the project in this GIF application package.

If you are a City Department, please elaborate on how you plan to use this request to build a pathway into future operating and/or capital budgets. Please also tie this into the environmental sustainability section of the corporate strategic plan.

N/A

Does your organization currently receive other financial assistance from the City, either in-kind or direct funding?

☐ Yes

☒ No

If yes, please specify:

N/A

Have you received Green Initiative funding from the City previously?

☒ No

☐ Yes ☐ Amount (\$) _____

Project Title / Description:

N/A

What was the last year received: N/A (specify year)

If yes, for the last year that the grant was received, append a copy of a Post-Project Report. Please note that applicants can apply more than once a year, providing their last project post-project report has been submitted to and approved by the City. For grants given to assist in capital purchases or printed material, please append an example and/or colour photo of the item(s).

Submit the following required attachments with your application:

- i) Detailed project costs
- ii) Financing arrangements (e.g., equity, loans, etc.) and funding partners
- iii) In-kind contributions
- iv) Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate
- v) Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Section 5: Environmental Benefits

Description of how the project achieves environmental sustainability, such as a reduction in GHGs, improvement in water quality, energy efficiency, healthy and resilient ecosystems, including habitat restoration, active transportation and/or waste reduction.

The ARCH Hospice LED Lighting Retrofit Project will allow our building to be completely LED lit. It is known that LED light bulbs are incredibly efficient, lasting 3 to 5 times longer than a CFL bulb, and up to 30 times longer than an incandescent bulb. LED bulbs also emit very little heat. In comparison, incandescent bulbs release 90% of their energy as heat, and CFLs release about 80% of their energy also as heat.

By having an entirely LED lit facility, will significantly reduce our energy expenditure. As stated before, LEDs use significantly less energy than CFLs while providing the same illumination, leading to immediate reductions in electricity costs. Additionally, LEDs longer life expectancy will mean lowering maintenance and replacement expenses over time. This efficiency upgrade will not only decrease our environmental impact but also allow us to redirect savings toward providing quality, compassionate care to our community.

Section 6: Community Benefits

How does the project compliment other local initiatives?

Our project directly compliments other LED retrofit projects in the community, aiming to reduce energy consumption and GHG emissions. By lowering electricity use, our project contributes to the city's broader sustainability efforts.

What is the anticipated impact on the community as a whole from your planned project?

This project will contribute to a greener, more energy-efficient community by reducing electricity consumption and lowering greenhouse gas emissions. By demonstrating the benefits of simple, cost-effective sustainability upgrades through our planned press releases and social media posts, we can inspire other local organizations to adopt similar energy-efficient solutions.

Additionally, the long-term cost savings from reduced energy use and maintenance will allow ARCH Hospice to allocate more resources to essential services, benefiting the families we serve. As part of a city-wide movement toward sustainability, this initiative supports Sault Ste. Marie's broader environmental goals while fostering a culture of responsible energy use.

If applicable, how does your project plan to increase environmental sustainability education and awareness in our community?

As a cherished local charity, ARCH Hospice provides quality, compassionate care through the end-of-life to hundreds of residents and their loved ones each year. Through our CDF – Green Initiatives Program Fund application, we expect that, upon approval and implementation, our staff can increase environmental sustainability education and awareness in our community by explaining the measures ARCH Hospice is implementing through this potential grant funding.

Section 7

I UNDERSTAND that by signing this application, I agree that my project:

- Has a distinct start and end date within the year that the grant is provided.
- Has specific deliverables based on the project.
- Will benefit the residents of Sault Ste. Marie.
- City of Sault Ste. Marie property held by the organization must have a current and up-to-date tax payments upon the City's receipt of application. Through the grant period, tax payments must be maintained and up-to-date. Organizations whose property taxes are in arrears will not be considered for this program. Organizations who default on their property taxes through the grant period will not receive any payment from the City of Sault Ste. Marie, and the grant agreement may be terminated immediately.

I CERTIFY that to the best of my knowledge, the information provided in the Green Initiatives Program Fund application is accurate and complete and is endorsed by the organization society or City department, which I represent.

DATED in Sault Ste. Marie, this 28 day of March, 2025

NAME

Julie Premo

Title

Operations Manager

Signature

Julie Premo

Phone Number

705-942-1556 ext 261

PLEASE RETURN THIS FORM AND RELATED SUPPORTING DOCUMENTATION TO:

Emily Cormier

Sustainability Coordinator, Community Development & Enterprise Services

99 Foster Drive, Level 1

Sault Ste. Marie, ON P6A 5X6

Telephone inquiries: (705) 989-8748

Email: e.cormier2@cityssm.on.ca

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

FOR OFFICE USE ONLY

Application Received By: _____ Date: _____

Collection of Personal Information Notice

Personal information of the Green Initiative Fund Application is collected under the authority of the Municipal Freedom of Information and Protection of Privacy ACT R.S.O. 1990 m.c.M.56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the address noted in the Competition Outline.

Quotation

To: Arch / 229 Fourth Line W

Date: Mar.17/2025

Re: Retrofit lighting

We are pleased to submit the following quotation:

Work includes the following:

- Supply and install 35 1x4 flat panel light fixtures.
- Supply and install 10 SWW 80Cri strip light fixtures.
- Supply and install 20 3W 150W LED dimmers.
- Remove of old light fixtures.
- Cost includes labour, and materials.
- All work completed by S&T Electrician.
- Esa permit included.
- 1 year S&T group installation guarantee.

Not included:

- Any additional work or repairs outside the scope of the work listed above.

Total Quote: \$9,526.92+ HST

**Financing available OAC.*

**All accepted quotes require signature; deposit of 50% if not financing.*

Thank you,

"All Credit Card purchases may be subject to a service fee of 2.5%"

- Serving Northern Ontario Since 1984 -

**Tom Vernelli 705-206-1545
Sales Consultant**

Terms & Conditions of Sale

1. Contract Terms

All contracts for the sale of goods and services concluded between S. & T. Electrical Contractors Limited, doing business as S. & T. Group, (herein after called "STG") and the purchaser, (herein after called the "Purchase Order" are subject to the following terms and conditions. Any variation from the terms and conditions herein contained will require written consent of STG signed by its duly authorized representative.

Purchase orders received from the purchaser for STG products will be subject to the standard STG terms and conditions. STG will not be bound by any terms and conditions or pricing stated on the purchase order, unless agreed to in writing by STG.

2. Proprietary Information

This is our submission which is proprietary to us and meant only for the sole purpose of part of your company's own bid submission for this particular project. It is being provided to you in confidence and in trust.

3. Prices

Unless otherwise stated, prices quoted are valid for acceptance for a period of 30 days from tender closing date. Should the decision to accept our offer be delayed to a later date, we would be pleased to either confirm our offer or rebid.

Unless otherwise stated, prices do not include the arrangement and cost of a utility shutdown. The shutdown must be arranged directly with the Utility by the purchaser.

Prices quoted are based on foreign exchange rates, sales tax, customs tariffs and other direct taxes in effect at the date of quotation. Any changes in foreign exchange rates, sales taxes, customs tariffs or other taxes shall be for the account of the purchaser.

Unless otherwise stated, prices do not include any external wiring or cabling from the equipment.

Unless otherwise stated, prices are FOB site. Shipping charges are extra.

4. Taxes

Prices quoted do not include taxes.

5. Terms of Payment

Terms are net 30 days from date of invoice. Late payments will be subject to interest charges at the rate of two (2%) per month.

Invoices for pro-rata payments become due on the date of shipment. If at purchaser's request, shipments are delayed, payments for the product will be invoiced to the purchaser to the extent of completion, as a percentage of the total contract price. Equipment held for the purchaser shall be at the risk and expense of the purchaser.

6. Delivery

Delivery dates quoted are subject to confirmation at the time of contract award. All confirmed dates are based on the prompt receipt by STG of all necessary information enabling work to proceed without interruption.

When the contract is for the supply and installation of equipment, a delivery date will be established at the time of contract award. Should the installation of the equipment be delayed beyond that date, STG reserves the right to invoice for the supply portion of the contract and ship or place the material into storage at the customer's option expense.

7. Force Majeure

STG will not be liable for any non-performance of a contract if such delay or non-performance is due to any cause beyond the reasonable control of STG and/or which STG could not reasonably foresee and/or reasonably provide against and which prevents STG from carrying out the terms of the contract. This includes but is not limited to the following: the effects of the Covid 19 Pandemic as decreed by the World Health Organization on March 11, 2020, whether or not the effects thereof are foreseeable or not, an Order, Decree or Directive under any Government Law, ordinance, or regulation, including but not limited to an Order pursuant to the Emergency Management and Civil Protection Act R.S.O. 1990 c. E-9 (or successor thereof) which inter alia mandates the closure of the construction site where the contract work is being performed, war, revolution, insurrection or hostilities (whether declared or not), riot, civil commotion or uprising, flood, earthquake, tempest, hurricane, lightning, abnormally adverse weather

conditions or other natural disaster; fire or explosion; strike, lockout or other industrial disturbance whether at STG or one of its suppliers; sabotage, accident, embargo, car shortage, wrecks, or delays in transportation, non-delivery of materials or order or action of government authority. Any delay resulting from such cause shall extend the date of delivery accordingly. STG reserves the right to cancel the contract, if in its opinion such circumstances threaten or cause extended delay in the performance thereof.

8. Cancellation

Purchase orders placed by the purchaser and accepted by STG may be canceled only with the consent of STG. A cancellation charge may be payable by the purchaser to cover costs, including design and engineering, materials purchased and production costs incurred to a maximum of 100% of the selling price.

9. Liability

STG shall not be liable for any damages arising from the use of the goods supplied there under, or for any special, indirect or consequential damages arising from delays, however caused through non-delivery, or through defects in materials or workmanship or from any other cause whatsoever. No claim of any kind whether as to a product delivery or for non-delivery of a product, shall be greater in amount than the purchased price of the product in respect of which the claim is made.

10. Warranty

STG warrants the goods and services described herein, of its own manufacture against defects in material or workmanship arising under normal use and service for a period of one year from the date of shipment or completion of the work. The obligation of STG under this warranty is limited to the replacement or repair without charge FOB the factory of STG provided that the purchaser will give STG written notice of the defect immediately after the defect has come to the purchaser's attention.

STG shall not be responsible for defects in material or workmanship of, or work done, goods furnished or repairs made by third parties.

These conditions shall supersede all warranties and conditions whether legal, conventional or implied, and STG assumes no responsibility for any excess warranty additional hereto, unless in writing and signed by an authorized officer of STG.

11. Loss or Damage of Goods in Transit

Delivery of goods by STG will be deemed to be made to the purchaser upon obtaining a signed receipt from the carrier showing receipt of the goods in good order. Title to the goods will remain with STG until payment in full is made by the purchaser and all risk for safekeeping and condition of the goods will become the responsibility of the purchaser upon deemed delivery.

STG is not liable for any loss or damage, delay or non-delivery. STG's responsibility ceases upon receipt of acknowledgment in writing from the carrier of shipments in good order.

12. Safety

Site and working conditions must meet conditions as laid out in the applicable Health and Safety Act and Regulations.

If applicable, the purchaser must provide upon request to S. & T. Group personnel copies of appropriate WHMIS manuals and floor plans indicating areas where hazardous materials and chemicals are located and emergency exits for service rooms and other areas of operation.

13. Governing Law

The terms, provisions and conditions hereof and all matters arising out of the execution, construction, interpretation or breach thereof, are to be governed by the laws of Ontario, Canada. STG agrees to bring any action claims or legal proceedings in any way pertaining to this order, or the execution, construction, interpretation or branch thereof in the courts of the jurisdiction specified above and in no other court or tribunal whatsoever.

Quotation

To: Arch / 229 Fourth Line W

Date: Mar.17/2025

Re: Retrofit lighting Pot lights

We are pleased to submit the following quotation:

Work includes the following:

- Supply and install 40 8-inch pot lights.
- Remove of old light fixtures.
- Cost includes labour, and materials.
- All work completed by S&T Electrician.
- Esa permit included.
- 1 year S&T group installation guarantee.

Not included:

- Any additional work or repairs outside the scope of the work listed above.

Total Quote: \$6,360.64+ HST

**Financing available OAC.*

**All accepted quotes require signature; deposit of 50% if not financing.*

Thank you,

"All Credit Card purchases may be subject to a service fee of 2.5%"

- Serving Northern Ontario Since 1984 -

**Tom Vernelli 705-206-1545
Sales Consultant**

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**SAULT
STE. MARIE**

Environmental Sustainability Committee Meeting

Tuesday April 14, 2025 11:00 AM – 12:30 PM

****NB: ESC meetings are fast paced. Please come prepared by reviewing the materials in advance.***

8. Staff Update

- ESC GIF TOR Update (delayed to May 2025)
- Corporate EV Charging Study
- Transit Depot Solar Project WIP
- John Rhodes Roof Replacement, Heat Recovery and HVAC Replacement Project
- FCM CEF Phase 2: Program Design for a home-grown community retrofit program in SSM (gearing to go to RFP)
- 2023 Sustainability Report
 - 2023 Corporate Inventory
 - 2022 Community Inventory Update
- 2024 City of SSM Energy Conservation and Demand Management Plan

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9. Next Meeting

- Tuesday, May 6, 2025, 4:00 – 5:30 PM)
- Regular Meetings – Hybrid (In-personal and virtual)



Thank You. Questions?