



Community Development Award Committee

Minutes

**Wednesday, March 19th, 5:00pm
Plummer Room, Level 3, Civic Centre**

Live Stream: <https://www.youtube.com/user/SaultSteMarieOntario>

Present: S. Suwal, M. Jones, P. Christian
Regrets: J. Parsons
Staff: S. Zuppa

1. Welcome and Introductions

Land Acknowledgement

2. Review Terms of Reference – Attached

S. Zuppa noted that this is a Committee of Council, which means it is subject to Procedural By-law 2013-100 – so we have to follow the procedures in that By-law. Most of this is covered in the Terms of Reference for the committee.

The purpose of the committee is to recognize exceptional community development projects by recommending one award winner per year to Council. Council ultimately approves that recommendation.

The term “Community Development” is broad. For a project to be eligible for the award, it should positively benefit the community in one or more of the following ways:

- Enhance the visual quality of the built environment
- Pursue sustainable development and protect the natural environment
- Promote equity and accessibility to a variety of people, income groups, and abilities
- Maximize employment and earning opportunities
- Facilitate heritage preservation

3. AODA and Human Rights Code Training Requirements

All members of the Committee are required to take this training and to confirm that they have done so. Committee members to email confirmation by March 31st.

4. Elect Chair and Vice Chair

a. Election of Chair

Opened floor to nominations. P. Christian nominates M. Jones as Chair. Seconded by S. Suwal. Nominations Closed.

Moved by: P. Christian
Seconded by: S. Suwal

Motion: Resolved that Mark Jones be appointed as Chair of the Community Development Award Committee. CARRIED

b. Election of Vice-Chair

Opened floor to nominations. M. Jones nominates P. Christian as Vice-Chair. Seconded by S. Suwal. Nominations Closed.

Moved by: M. Jones
Seconded by: S. Suwal

Motion: Resolved that Paul Christian be appointed as Vice-Chair of the Community Development Award Committee. CARRIED

5. List of Previous Award Winners

Went through the list of previous winners, including the past two years.

6. Discussion – Community Development Award 2025

- The Committee's framework is flexible, though past awards focused on 'bricks and mortar' projects and considered public vs. private projects/funding.
- Members can choose how to deliberate nominations, whether through discussion or by establishing evaluation criteria.
- Nominations are open until April 25, and members can nominate projects. Nominations from the previous two years will also carry over.
- Deliberations must happen in Closed Sessions, not via email or outside meetings.
- The goal is to select a winner by early June for a bronze plaque presentation at the awards ceremony in September.

7. Other Business

8. Next Meeting(s)

No meeting date set. S. Zuppa will send out a poll to determine the best date for the following meeting. Should take place after the nomination period closes.

9. Adjournment

Moved by: P. Christian
Seconded by: M. Jones

Motion: Resolved that this Committee meeting now adjourn. CARRIED