



SAULT STE. MARIE
Arts and Culture Assistance Program
Post-Grant Report

A. Grant Recipient Information

Grant Recipient (Organization, Individual or Collective):

Project Title:

Grant Amount Received:

Please select all grant streams for which you received funding support for this application from the Arts and Culture Assistance Program:

Large Project

Small Project

Operating

Festival/Events

Cultural Diversity

Multiple Grant Streams

Project Start Date:

Project Completion Date:

Contact Name & Title:

Contact Email:

Contact Phone Number:

B. Project Summary

- I. Provide a brief summary of your project/activities/programming. Include the goals, activities, and any significant outcomes that were achieved (maximum 250 words):

- II. Did the use of the grant deviate from its original proposal? If yes, please explain how the funds were used (maximum 250 words).

C. Financial Summary

- I. Please include a breakdown of how the grant funds were used. You may attach a detailed financial report or use the space below.

D. Supporting Documentation

Please attach or include:

- Pictures or images with captions and/or photo credits of your activity/project/event
- Examples of promotional materials used to promote this project (posters, social media posts/screenshots, links to news releases or media coverage, etc.)
- If grant funds were used for the purchase of a capital item or the development of a new product, work or recording, please attach receipts, invoices, and/or photos if applicable.
- Please note, PDF, Microsoft Suite, Google Suite, jpeg and png files preferred.

E. Declaration

Name:

Title:

Signature:

Date:

Name:

Title:

Signature:

Date:

Please complete and return this form and supporting documentation to Aliesha Moore, Arts and Culture Lead at a.moore@cityssm.on.ca or csd@cityssm.on.ca within four months (120 days) of activity/project/event completion.

Applicants will not be considered eligible for subsequent Arts and Culture Assistance Program funding requests if post-grant reporting requirements have not been met.