

Building Division revision date January 1, 2025

Schedule "A"

1. Permit fee shall be based on the formula given below unless otherwise specified in this schedule or a fixed fee (ff) will apply.

Permit fee = $SI \times A$

Where SI = Service index for class of proposed work A = floor area in m² of work involved.

- 2. A minimum fee of \$130.00 shall be charged for all work or if not described below as a Fixed Fee (FF).
- 3. For Building Classifications that are not described in sections 5-9 permit fees shall be based on the value of the proposed construction as determined by the Chief Building Official at a rate of 1% of the determined construction value.
- **4.** Additional fees for construction without a permit will be based on percentage of the equivalent permit fee. Where construction has commenced, the fee shall be an additional 25%. Where construction of framing has commenced the fee shall be an additional 50%.

Building Classification

5. New Construction / Alterations and Renovations

Service Index (SI) \$ x 1m² unless otherwise indicated

GROUP A – ASSEMBLY OCCUPANCIES

School, churches – New Construction	\$34.75
Restaurants – New Construction	\$34.75
All other assembly – New Construction	\$34.75
Alterations and Renovations (includes decks & roof structures)	\$9.50
Air supported structure	\$9.50
Emergency lighting	\$370.00 ff per Storey
Fire alarms	\$370.00 ff per Storey
Parking garage repairs	\$6.75
Portable classrooms foundations	\$9.50
Residing, re-roofing	\$1.50
Sprinkler, standpipes	\$370.00 ff plus \$0.60 / m ²
Tents - less than 225m ²	\$135.00
Tents - greater than 225m ²	\$450.00 ff
Window / Door replacement	\$135.00 ff + \$5.25 / opening



GROUP B – CARE, TREATMENT, OR DETENTION OCCUPANCIES

All types – New Construction	\$34.75
Alterations and Renovations (includes decks & roof structures)	\$9.50
Emergency lighting	\$370.00 ff per Storey
Fire alarms	\$370.00 ff per Storey
Parking garage repairs	\$6.75
Residing, re-roofing	\$1.50
Sprinkler, standpipes	\$370.00 ff plus \$0.60 / m ²
Window / Door replacement	\$135.00 ff + \$5.50 / opening

GROUP C - RESIDENTIAL OCCUPANCIES

Single Dwelling (SFD, townhouse, semi, duplex) – New Construction	\$28.50
Single Dwelling Modular Units – New Construction	\$24.75
All other multiple units – New Construction	\$23.00
Hotels, motels – New Construction	\$30.50
Alterations and Renovations (includes decks & roof structures)	\$7.75
Balcony repairs	\$135.00 ff + \$9.25 / unit
Basement finishing	\$7.00
Basement new under existing dwelling	\$7.75
Canopy, carport	\$14.00
Emergency lighting	\$370.00 ff per Storey
Fire alarms	\$370.00 ff per Storey
Foundation water / damp proofing & tile, pools, fencing, residing,	
reroofing, decks	
Single Family Dwelling up to a 4 plex (including accessory buildings)	\$135.00 ff
All others	\$1.50 / m ²
Attached garage and accessory buildings	\$7.00
Detached garage	\$7.00
Shed < 25 m2	\$135.00 ff
Sprinkler, standpipes	\$370.00 ff plus \$0.60 / m ²
Window / Door replacement - Single Family Dwelling up to a 4 plex	\$135.00 ff
(including accessory buildings)	
Window / Door replacement – all others	\$130.00 ff + \$5.50 / opening

GROUP D – BUSINESS & PERSONAL SERVICE OCCUPANCIES

Offices and all others – shell only – New Construction	\$26.00
Interior tenant finishing – New Construction	\$7.25
Alterations and Renovations (includes decks & roof structures)	\$7.75
Emergency lighting	\$370.00 ff per Storey
Fire alarms	\$370.00 ff per Storey
Parking garage repairs	\$6.75
Residing, re-roofing	\$1.50
Sprinkler, standpipes	\$370.00 ff plus \$0.60 / m ²
Window / Door replacement	\$130.00 ff + \$5.50 / opening



GROUP E-

MERCANTILE OCCUPANCIES

Retail store shell, department store, supermarkets, all other Group E - New	w Construction \$19.75
Interior tenant finishing	\$7.25
Alterations and Renovations (includes decks & roof structures)	\$7.75
Emergency lighting	\$370.00 ff per Storey
Fire alarms	\$370.00 ff per Storey
Parking garage repairs	\$6.75
Residing, re-roofing	\$1.50
Sprinkler, standpipes	\$370.00 plus \$0.60 / m ²
Window / Door replacement	\$130.00 ff + \$5.50 / opening

GROUP F –

INDUSTRIAL OCCUPANCIES

Industrial building shell less than 7500 m ² – New Construction	\$15.25
Industrial building shell greater than 7500 m ² – New Construction	\$12.50
Pre manufactured personal storage buildings (single storey with direct exterior access to each unit – no interior corridors) – New Construction	\$9.50
Parking garage - New Construction	\$10.00
All other F occupancies – New Construction	\$15.25
Interior Building Systems / Works	\$7.25
Alterations and Renovations (includes decks & roof structures)	\$7.75
Emergency lighting	\$370.00 ff per Storey
Fire alarms	\$370.00 ff per Storey
Farm buildings	\$6.75
Industrial Equipment Foundations	1% of construction value
Parking garage repairs	\$6.75
Residing, re-roofing	\$1.50
Sprinkler, standpipes	\$370.00 ff plus \$0.60 / m ²
Window / Door replacement	\$130.00 ff + \$5.50 / opening

DEMOLITION PERMITS

Group C – Single Family Dwelling up to a 4 plex (including accessory buildings)	\$135.00 ff
All other Part 9 Buildings (up to 3 storeys and 600 m ²)	\$285.00 ff
Part 3 Buildings (greater than 3 storeys or 600 m ²)	\$135.00 + \$0.60 / m ²

DESIGNATED STRUCTURES

(OBC SUBSECTION 1.3.1.1.)

Crane runway	\$1,080.00 ff / structure
Exterior tanks	\$1,080.00 ff / structure
Outdoor pool and spa	\$36.00
Wind power towers	\$1,080.00 ff / structure
All other structures	\$495.00 ff / structure

STANDALONE MECHANICAL

New ductwork or piping	\$22.25 per diffuser, radiator, or unit
Group C residential Single Family Dwelling (unit and ductwork)	\$210.00 ff
New unit	\$210.00 / unit
Special mechanical system (exhaust hoods, solar panels etc.)	\$450.00 ff
Plumbing & drainage	\$20.75 / fixture
Water Distribution Piping (including fire stopping)	\$365.00 ff plus \$0.60 / m ²
Sewer installation & capping (per unit)	\$135.00 ff
Site services (water, sewer servicing for all other buildings)	\$450.00 ff
Oil & Grit Interceptor	\$135.00 ff

ADDITIONAL CHARGES

Conditional permit 10% of applicable building permit fees (\$210.00 ff minimum) Change of use permit \$460.00 ff Foundation for a portable structure \$9.50 Permit renewal/transfer \$235.00 ff Moving permit \$135.00 ff Missed Inspection Fee (Building and By-Law) \$135.00 ff Sign permit (Exempt for Not-for-Profit) \$135.00 ff \$135.00 ff Sign permit (Exempt for Not-for-Profit) \$135.00 ff each Portable signs \$135.00 ff each Culvert as determined by Public Works Department Single driveway — per driveway \$3,590.00 Double Entrance Driveway - per driveway \$5,985.00 Additional culvert length — per meter \$1,195.00 Culvert Couplings - per coupling \$300.00 Curb or sidewalk depression \$135.00 ff Certificate of zoning conformity Single Family Dwelling \$137.17 ff + HST (\$155.00) Certificate of zoning conformity Other \$269.91 ff + HST (\$305.10) File Inquiry and plans inquiry Single Family Dwelling \$137.17/SFD + HST (\$305.10) Removal of Order (Building Code) \$200.00 ff Liquor License Application — all data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no data provided by applicant(1) Liquor License Application — no	Occupancy permit	\$23.00 ff / unit
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·	Over \$525.00	25% of cost
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Short term rental on-site inspection fee \$135.00 ff	Short term rental on-site inspection fee	\$135.00 ff

⁽¹⁾ A liquor license application that is accompanied by occupant load calculations prepared by a qualified person (BCIN / architect / engineer) will be subject to the \$137.17 + HST fee.



Applications requesting simply approvals will be subject to the \$137.17 + HST fee.

Applications that are not accompanied by occupant load calculations will be subject to the \$654.87 + HST fee.