

**The Corporation of the
City of Sault Ste. Marie**



LEGAL DEPARTMENT

LICENCE OF OCCUPATION REQUEST

Please provide the following documents to the Legal Department to start the process:

PIN (paper copy obtained from the Land Registry Office)

Corporate Report (if a company is the requester)

I, hereby request to enter into a Licence of Occupation with the City to utilize the property known as:

INTENDED USE:

PLEASE NOTE: ATTACHED IS A STANDARD LICENCE TO OCCUPY CITY PROPERTY AGREEMENT

ADDITIONAL INFORMATION:

PLEASE PROVIDE A SKETCH WITH DIMENSIONS

FIRST NAME: _____ LAST NAME: _____

ADDRESS: _____

CITY/TOWN: _____

PROVINCE: _____ POSTAL CODE _____

TELEPHONE NUMBER: _____

CELL NUMBER: _____

EMAIL ADDRESS: _____

SIGNATURE: _____

DATE: _____