

Job Vacancy

Position: Manager of Development & Environmental Engineering
Job Posting: 031-037-2025
Department: PWES
Division: Engineering
Status: Full Time

Wage Range: \$118,547 – \$141,145
Job Class: 8
Shifts: 35 hours/week
Posted: March 5, 2025
Closes: March 23, 2025, 4:30pm

Primary

- Manage all aspects of environmental and land development engineering including wastewater treatment and engineering matters related to the landfill.
- Provide technical advice on environmental policies and standards to ensure regulatory applicability.
- Manage various areas of environmental and land development engineering and the design & construction of various municipal capital works project.
- Engineering Lead of the City's Corporate Asset Management Program.

Primary Duties and Accountabilities include, but are not limited to:

- Administer contracted services for operation of wastewater treatment plants and major lift stations; inclusive of related budget control and capital planning.
- Oversee engineering matters at the Landfill including management of wastewater plant biosolids.
- Contract administration of in-house projects and contracted consultants; ensuring continuity of design, material and construction on non-linear capital works projects.
- Manage various non-linear capital works projects; ensuring compliance with specifications and regulatory standards.
- Engineering lead of the City's Corporate Asset Management Program; provide updates and ensure regulatory requirements are met.
- Provide recommendations to Council for modifications to various environmental infrastructure, and manage various aspects of related contracted out assignments and environmental assessments.
- Assist with preparation of contract documents by City staff or consultants through pre-design, design, tender, construction and post-construction phases for various infrastructure; in accordance with industry and regulatory standards.
- Conduct studies to develop short and long-range plans for asset management.
- Represent City at public information forums for Environmental Assessments, master plans and for matters related to various infrastructure.
- Manage special engineering programs; e.g. storm water infiltration program.
- Liaise with various stakeholders, outside agencies, regulatory authorities, utilities, developer's engineers and City departments on matters related to municipal infrastructure; ensuring compliance with city and provincial standards and specifications.
- Administer non-linear construction contracts; main point of contact for matters of construction contractual dispute.
- Act as City witness for construction matters that are arbitrated or litigated.
- Provide engineering advice to other City departments.
- Manage employees in accordance with City policy and applicable collective agreements inclusive of ensuring satisfactory work performance, maintaining acceptable conduct and taking appropriate disciplinary actions.
- Attend and present at Council meetings, as needed.
- Maintain a working knowledge of the City's health and safety policies and procedures
- Perform other duties as required.

Qualifications:

- Bachelor's Degree in Civil Engineering, or university degree in a related field.
- Registered Professional Engineer in the Province of Ontario.
- Valid Class 'G' Driver's License.
- Four (4) years post-licensure experience in the design, construction, administration and management of municipal infrastructure assets.
- Seven (7) years supervisory/management skills; municipal experience is preferred.
- Computer literacy with software programs, and Microsoft experience in Excel, Word and Outlook.
- Understand health & safety practices and regulations.
- Communicate in an effective and tactful manner with various levels of staff.
- Excellent interpersonal skills, with the ability to communicate effectively both verbally and in writing with a range of stakeholders on a variety of issues.
- Organize time and tasks successfully.
- Ability in decision-making and problem-solving.

To apply for this exciting opportunity, please provide a cover letter and resume highlighting your qualifications to:

Email human.resources@cityssm.on.ca
Subject line 031-037-2025 Manager of Development & Environmental Engineering

❖ *The Corporation of the City of Sault Ste. Marie is an inclusive employer. Accommodation is available in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005.*

❖ *In accordance with the Municipal Freedom of Information & Protection of Privacy Act, all information is collected under the authority of the Municipal Act, 2001, and will only be used during the selection process for the subject posting.*