



**SAULT
STE. MARIE**

Job Vacancy

Position:	Janitor-Watchperson	Wage Range:	\$25.79
Job Posting:	070-081-2021	Job Class:	3
Department:	PW & ES	Shifts:	40 hours/week – shift work
Division:	Works – Equipment & Buildings	Posted:	November 29, 2021
Status:	Full Time	Closes:	December 6, 2021, 4:30pm

Primary Duties and Accountabilities include but are not limited to:

- Clean designated building areas; including sweep, scrub, mop, restroom cleaning etc.
- Carry out heavy cleaning tasks and/or special projects.
- Notify management of occurring deficiencies or needs for repairs.
- Stock and maintain supply rooms.
- Lawn maintenance and garden work.
- Clear doorways of ice and snow.
- Salt and sand walkways.
- Receive and record telephone calls and operate two-way radio.
- Communication liaison between work crews and Public Works.
- Perform patrol watches.
- Monitor Boiler system at Works Centre.
- Monitor City Pump Station System.
- Respond to emergencies.
- Work outside with exposure to various weather elements.
- Follow all health and safety regulations; wear various Personal Protection Equipment to complete tasks.
- 24 / 7 operations; attend scheduled shifts; including shift work, weekends, short notice, as needed.
- Replacement for Janitors, as required.
- Perform other related duties as assigned.

Qualifications:

- Secondary School Diploma and/or experience in a commercial/institutional environment.
- One year working experience as a janitor and/or watchman.
- Knowledge of the Occupational Health and Safety Act.
- Knowledge of cleaning chemicals and supplies
- Familiar with Material Safety Data Sheets and WHMIS.
- Basic computer literacy in a Microsoft environment.
- Read, write and communicate to perform the duties of the position.
- Ability to work independently.
- Must be physically able to perform the work, including but not limited to:
 - use hands to operate objects, tools or controls, and reach with hands and arms.
 - stand, walk, sit, climb, balance, stoop, kneel, crouch, and crawl.
 - repetitive bending / lifting (heavy)

To apply for this exciting opportunity, please provide a cover letter and resume highlighting your qualifications to:

Email human.resources@cityssm.on.ca
Subject line 070-081-2021 Janitor-Watchperson

This position is covered by a collective agreement, CUPE PW Local 3. Applications from outside the bargaining unit are welcome, but can only be considered if the position is not filled from within the bargaining unit.

The Corporation of the City of Sault Ste. Marie is an inclusive employer. Accommodation is available in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005.