

Attn:

Building Division  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5X6

Dear,

**RE:**

It has been brought to our attention that the requirements of 10.2(1) (Notice of Readiness for Inspection) of the Ontario Building Code Act and Subsection 1.3.5. Division. C Part 1 (Notice and Inspections, Prescribed Notices) of the Ontario Building Code have not been complied with in regards to the above noted project.

The required  
was not scheduled and/or reviewed by the City Building Division prior to covering.

This report has been compiled for your consideration and serves as notice under Sentence 1.3.5.3.(3) Division C Part 1 (Prescribed Inspections) of the Ontario Building Code that our firm has conducted onsite inspection(s) and have reviewed the work completed under said missed inspection. We can confirm that the work has been completed in accordance with the approved plans and the Ontario Building Code.

Attached is a copy(s) of our Site Visit Report(s) regarding said inspection.

Yours sincerely,

Note: A fee of \$126.27 must be paid to the City Building Division for each completed Missed Inspection Letter before the letter can be accepted and the inspection passed

(Signed and Dated Seal)