



Building Division revision date 2018-12-14
Passed by Council on 2019-01-14

Schedule "A"

1. Permit fee shall be based on the formula given below unless otherwise specified in this schedule or a fixed fee (ff) will apply.

$$\text{Permit fee} = \text{SI} \times \text{A}$$

Where SI = Service index for class of proposed work
A = floor area in m² of work involved.

2. A minimum fee of \$121.95 shall be charged for all work or if not described below as a Fixed Fee (FF).
3. For Building Classifications that are not described in sections 5 – 9 permit fees shall be based on the value of the proposed construction as determined by the Chief Building Official at a rate of 1% of the determined construction value.
4. Penalties for construction without a permit will be based on percentage of the equivalent permit fee. Where construction has commenced, the penalty shall be an additional 50%. Where framing has commenced the penalty shall be an additional 100%.

Building Classification

5. New Construction / Alterations and Renovations

Service Index (SI)
\$ x 1m² unless otherwise indicated

Group A – (assembly occupancies)	
School, churches – New Construction	\$31.39
Restaurants – New Construction	\$31.39
All other assembly – New Construction	\$31.39
Alterations and Renovations (includes decks & roof structures)	\$8.66
Air supported structure	\$8.66
Emergency lighting	\$338.74 ff per Storey
Fire alarms	\$338.74 ff per Storey
Parking garage repairs	\$5.99
Portable classrooms foundations	\$8.66
Residing, re-roofing	\$1.05
Sprinkler, standpipes	\$338.74 ff plus \$0.56 / m ²
Tents - less than 225m ²	\$121.95
Tents - greater than 225m ²	\$406.48 ff
Window / Door replacement	\$4.85 / opening + \$121.95 ff

Group B - (institutional occupancies)	
All types – New Construction	\$31.39
Alterations and Renovations (includes decks & roof structures)	\$8.66
Emergency lighting	\$338.74 ff per Storey
Fire alarms	\$338.74 ff per Storey
Parking garage repairs	\$5.99
Residing, re-roofing	\$1.05
Sprinkler, standpipes	\$338.74 ff plus \$0.56 / m ²
Window / Door replacement	\$4.85 / opening + \$121.95 ff
Group C – (residential occupancies)	
Single Dwelling (SFD, townhouse, semi, duplex) – New Construction	\$25.84
Single Dwelling Modular Units – New Construction	\$22.55
All other multiple units – New Construction	\$20.80
Hotels, motels – New Construction	\$27.75
Alterations and Renovations (includes decks & roof structures)	\$6.93
Balcony repairs	\$121.95 ff + \$8.66 / unit
Basement finishing	\$6.15
Basement new under existing dwelling	\$6.93
Canopy, carport	\$12.83
Emergency lighting	\$338.74 ff per Storey
Fire alarms	\$338.74 ff per Storey
Foundation water / damp proofing & tile, pools, fencing, residing, reroofing, decks	\$121.95 ff
Attached garage and accessory buildings	\$6.15
Detached garage	\$6.15
Shed < 25 m ²	\$121.95 ff
Sprinkler, standpipes	\$338.74 ff plus \$0.56 / m ²
Window / Door replacement	\$4.85 / opening + \$121.95 ff
Group D – (business & personal services occupancies)	
Offices and all others – shell only – New Construction	\$23.85
Interior tenant finishing – New Construction	\$6.50
Alterations and Renovations (includes decks & roof structures)	\$6.93
Emergency lighting	\$338.74 ff per Storey
Fire alarms	\$338.74 ff per Storey
Parking garage repairs	\$5.99
Residing, re-roofing	\$1.05
Sprinkler, standpipes	\$338.74 ff plus \$0.56 / m ²
Window / Door replacement	\$4.85 / opening + \$121.95 ff
Group E – (mercantile occupancies)	
Retail store shell, department store, supermarkets, all other Group E – New Construction	\$17.89
Interior tenant finishing	\$6.50
Alterations and Renovations (includes decks & roof structures)	\$6.93
Emergency lighting	\$338.74 ff per Storey
Fire alarms	\$338.74 ff per Storey
Parking garage repairs	\$5.99
Residing, re-roofing	\$1.05
Sprinkler, standpipes	\$338.74 plus \$0.56 / m ²
Window / Door replacement	\$4.85 / opening + \$121.95 ff

Group F – (industries occupancies)	
Industrial building shell less than 7500 m ² – New Construction	\$13.87
Industrial building shell greater than 7500 m ² – New Construction	\$11.27
Parking garage – New Construction	\$8.92
All other F occupancies – New Construction	\$13.87
Interior tenant finishing	\$6.50
Alterations and Renovations (includes decks & roof structures)	\$6.93
Emergency lighting	\$338.74 ff per Storey
Fire alarms	\$338.74 ff per Storey
Farm buildings	\$5.98
Industrial Equipment Foundations	1% of construction value
Parking garage repairs	\$5.99
Residing, re-roofing	\$1.05
Sprinkler, standpipes	\$338.74 ff plus \$0.56 / m ²
Window / Door replacement	\$4.85 / opening + \$121.95 ff
6. Demolition	
Group C – Single Family Dwelling 55 m ² or less	\$130.08 ff
All others	\$260.14 ff
7. Designated Structures OBC Subsection 1.3.1.1.	
Crane runway	\$979.90 ff / structure
Exterior tanks	\$979.90 ff / structure
Outdoor pool and spa	\$32.60
Wind power towers	\$979.90 ff / structure
All other structures	\$450.92 ff / structure
8. Standalone Mechanical	
New ductwork or piping	\$20.06 per diffuser, radiator, or unit
Group C residential Single Family Dwelling (unit and ductwork)	\$190.78 ff
New unit	\$190.78 / unit
Special mechanical system (exhaust hoods, solar panels etc.)	\$407.56 ff
Plumbing & drainage	\$18.72 / fixture
Sewer installation & capping (single residential unit)	\$121.95 ff
Site services (water, sewer servicing for all other buildings)	\$407.56 ff

9. Additional Charges		
Occupancy permit		\$20.80 ff / unit
Conditional permit	10% of applicable building permit fees (\$193.00 ff minimum)	
Change of use permit		\$416.23 ff
Permit renewal/transfer		\$212.28 ff
Moving permit		\$121.95 ff
Re-inspection		\$121.95 ff
Sign permit		\$121.95 ff each
Portable signs		\$121.95 ff each
<i>Culvert as determined by Pubic Works & Transportation Dept</i>		
Curb or sidewalk depression		\$43.36 ff
Certificate of zoning conformity Single Family Dwelling		\$52.03 ff + HST (\$58.79)
Certificate of zoning conformity Other		\$104.06 ff +HST (\$117.59)
File Inquiry and plans inquiry Single Family Dwelling		\$52.03/SFD + HST (\$58.79)
Other		\$104.06/others + HST (\$117.59)
Annual Fee		\$867.16/Year + HST (\$979.89)
Lift Order (By-Law)		\$182.10 ff
Work Order Appeal (By-Law)		\$182.10 ff
Lift Order (Building Code)		\$182.10 ff + HST (\$205.77)
Liquor License Application		\$104.06 ff +HST (\$117.59)
Alternative Solution Proposal (per application)		\$677.47 ff