Ontario

Ministry of Municipal Affairs and Housing

Financial Statement - Auditor's Report Form 4

Municipal Elections Act, 1996 (Section 78)

Instructions:

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses beyond the nomination fee must complete Boxes C, D, Schedule 1, and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of $10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who was responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) YYYY: 2015 MM: 11 DD: 12 **to** YYYY: 2016 MM: 02 DD: 01

☐ Primary filing reflecting finances to December 31 (or 45th day after voting day in a by-election)

☐ Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name: MILNE

Given Name(s): SUSAN

Name of office for which the candidate sought election: Councillor

Ward name or no. (if any): 2

Name of Municipality: Sault Ste Marie

Spending limit issued by clerk: $ 13,281.55

☐ I did not accept any contributions or incur any expenses other than the nomination fee. *(Complete Box A and B only)*

Box B: Declaration

I, Susan C Milne, a candidate in the municipality of Sault Ste Marie, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before (clerk or commissioner)

in the City of Sault Ste Marie

on (yyyy/mm/dd) 2016 03 30

Signature of Clerk or Commissioner

S. Milne

Signature of Candidate

2016 03 30

Date Filed in the Clerk's Office (yyyy/mm/dd)

 © Queen's Printer for Ontario, 2013

Disponible en français

Box C: Statement of Campaign Income and Expenses

LOAN

Name of bank or recognized lending institution: n/a

Amount borrowed: $ 0

INCOME

Total amount of all contributions (From line 1A in Schedule 1)	+ $	2913.27
Refund of nomination filing fee	+ $	100.00
Sign deposit refund	+ $	
Revenue from fund-raising events not deemed a contribution (From Part III of Schedule 2)	+ $	
Interest earned by campaign bank account	+ $	
Other (provide full details)		
1.	+ $	
2.	+ $	
3.	+ $	
Total Campaign Income (Do not include loan)	= $	3013.27 C1

EXPENSES (Note: include the value of contributions of goods and services)

Expenses subject to spending limit

Nomination filing fee	+ $	100.00
Inventory from previous campaign used in this campaign (list details in Table 5 of Schedule 1)	+ $	500.00
Advertising	+ $	1678.77
Brochures/flyers	+ $	734.50
Signs (including sign deposit)	+ $	
Meetings hosted	+ $	
Office expenses incurred until voting day	+ $	
Phone and/or Internet expenses incurred until voting day	+ $	
Salaries, benefits, honoraria, professional fees incurred until voting day	+ $	
Bank charges incurred until voting day	+ $	
Interest charged on loan until voting day	+ $	
Other (provide full details)		
1.	+ $	
2.	+ $	
3.	+ $	
Total Expenses subject to spending limit	= $	3,013.27 C2

Expenses not subject to spending limit

Accounting and audit	+ $	-
Cost of fund-raising events/activities (list details in Part IV of Schedule 2)	+ $	-
Voting day party/appreciation notices	+ $	-
Office expenses incurred after voting day	+ $	-
Phone and/or Internet expenses incurred after voting day	+ $	-
Salaries, benefits, honoraria, professional fees incurred after voting day	+ $	-
Bank charges incurred after voting day	+ $	-
Interest charged on loan after voting day	+ $	-
Expenses related to recount	+ $	-
Expenses related to controverted election	+ $	-
Expenses related to compliance audit	+ $	-
Expenses related to candidate's disability (provide full details)		
1.	+ $	-
2.	+ $	-
3.	+ $	-
Other (provide full details)		
1.	+ $	
2.	+ $	
3.	+ $	
Total Expenses not subject to spending limit	= $	C3
Total Campaign Expenses (C2 + C3)	= $	3,013.27 C4

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income – Total Expenses) (C1 – C4)	+ $ 0	D1
Eligible deficit carried forward by the candidate from the last election	– $ 0	D2
Total (D1 – D2)	= $ 0	
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	– $ 0	
Surplus (or deficit) for the campaign	= $ 0	D3

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Amount of $ 0 paid to municipal clerk in the municipality of _____.

Schedule 1 - Contributions

Part I – Summary of Contributions

Contribution from candidate (include the value of inventory listed in Table 5)	+ $	2088.27
Contribution from spouse	+ $	0
Total value of contributions not exceeding $100 per contributor • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is $100 or less (do not include contributions from candidate or spouse).	+ $	25.00
Total value of contributions exceeding $100 per contributor (from line 1B; list details in Tables 1 – 4) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds $100 (do not include contributions from candidate or spouse).	+ $	800.00
Less: Contributions returned or payable to the contributor	– $	0
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding $10	– $	0
Total Amount of Contributions (Record in Box C)	= $	2913.27 1A

Part II – List of Contributions from Each Single Contributor Totalling more than $100

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Amount $
Spencer Milne	71 Hamilton Ave, S.S. Marie	300.00
Tori Cook	20 The Drive, S.S. Marie, ON	500.00
SALLY Cook	24 Montgomery Ave, S.S. Marie, ON	25.00
☐ Additional information is listed on separate supplementary attachment	**Total**	825.00

Table 2: Monetary contributions from corporations or unions

Name (Legal and Carrying on Business As)	**Full Address**	**President or Business Manager**	**Authorized Representative**	**Amount $**

☐ Additional information is listed on separate supplementary attachment **Total**

Table 3: Contributions in goods or services from individuals other than candidate or spouse
(Note: must also be recorded as expenses in Box C)

Name	**Full Address**	**Description of Goods or Services**	**Value $**

☐ Additional information is listed on separate supplementary attachment **Total**

Table 4: Contributions in goods or services from corporations or unions (Note: must also be recorded as expenses in Box C)

Name of Corporation (Legal and Carrying on Business As)	Full Address	President or Business Manager	Authorized Representative	Description of Goods or Services	Value $

☐ Additional information is listed on separate supplementary attachment — **Total**

Total Part II Contributions (Add Totals from Tables 1–4) (Record in Part I – Summary) — $ _____ 1B

Part III – Inventory

Table 5: Inventory of Campaign Goods and Materials from Previous Campaign used in this Campaign (Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Current Market Value $	Quantity	Total Value $
lawn signs.	2003(?)	(?)	$500.00	120.	$500.00

☐ Additional information is listed on separate supplementary attachment — **Total** $500.00

Schedule 2 – Fundraising Events and Activities

Fundraising Event/Activity
Complete a separate schedule for each event or activity held

☐ Additional schedule(s) attached

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket Revenue

Admission charge (per person)
(If there are a range of ticket prices, attach complete breakdown of all ticket sales) + $ _____ **2A**

Number of tickets sold X _____ **2B**

Total Ticket Revenue (2A X 2B) (Include in Schedule 1) = $ _____

Part II – Other revenue deemed a contribution

(provide details (e.g. revenue from goods sold in excess of fair market value))

1.	_____	+ $ _____
2.	_____	+ $ _____
3.	_____	+ $ _____
4.	_____	+ $ _____
5.	_____	+ $ _____

Total Part II Revenue (include in Schedule 1) = $ _____

Part III – Other revenue not deemed a contribution

(provide details (e.g. contributions of $10 or less; market value of goods or services sold))

1.	_____	+ $ _____
2.	_____	+ $ _____
3.	_____	+ $ _____
4.	_____	+ $ _____
5.	_____	+ $ _____

Total Part III Revenue (include in Box C) = $ _____

Part IV – Expenses related to fundraising event or activity (provide details)

1.	_____	+ $ _____
2.	_____	+ $ _____
3.	_____	+ $ _____
4.	_____	+ $ _____
5.	_____	+ $ _____
6.	_____	+ $ _____
7.	_____	+ $ _____
8.	_____	+ $ _____

Total Part IV Expenses (include in Box C) = $ _____

Auditor's Report

Municipal Elections Act, 1996 (Section 78)

A candidate who has received contributions or incurred expenses in excess of $10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality	Date (yyyy/mm/dd)

Contact Information

Last Name	First Name	Licence Number

Address

Suite/Unit No.	Street No.	Street Name

City/Town	Province	Postal Code

Telephone No. (including area code) ext.	Fax No.	Email Address

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

☐ Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 78 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.