



SAULT STE. MARIE

Building Division revision date January 1, 2024

Schedule "A"

1. Permit fee shall be based on the formula given below unless otherwise specified in this schedule or a fixed fee (ff) will apply.

$$\text{Permit fee} = \text{SI} \times \text{A}$$

Where SI = Service index for class of proposed work
 A = floor area in m² of work involved.

2. A minimum fee of \$130.00 shall be charged for all work or if not described below as a Fixed Fee (FF).
3. For Building Classifications that are not described in sections 5 – 9 permit fees shall be based on the value of the proposed construction as determined by the Chief Building Official at a rate of 1% of the determined construction value.
4. Additional fees for construction without a permit will be based on percentage of the equivalent permit fee. Where construction has commenced, the fee shall be an additional 25%. Where construction of framing has commenced the fee shall be an additional 50%.

Building Classification

5. **New Construction / Alterations and Renovations** Service Index (SI)
\$ x 1m² unless otherwise indicated

GROUP A – ASSEMBLY OCCUPANCIES

School, churches – New Construction	\$34.00
Restaurants – New Construction	\$34.00
All other assembly – New Construction	\$34.00
Alterations and Renovations (includes decks & roof structures)	\$9.25
Air supported structure	\$9.25
Emergency lighting	\$365.00 ff per Storey
Fire alarms	\$365.00 ff per Storey
Parking garage repairs	\$6.50
Portable classrooms foundations	\$9.25
Residing, re-roofing	\$1.25
Sprinkler, standpipes	\$365.00 ff plus \$0.60 / m ²
Tents - less than 225m ²	\$130.00
Tents - greater than 225m ²	\$440.00 ff
Window / Door replacement	\$130.00 ff + \$5.25 / opening



GROUP B – CARE, TREATMENT, OR DETENTION OCCUPANCIES

All types – New Construction	\$34.00
Alterations and Renovations (includes decks & roof structures)	\$9.25
Emergency lighting	\$365.00 ff per Storey
Fire alarms	\$365.00 ff per Storey
Parking garage repairs	\$6.50
Residing, re-roofing	\$1.25
Sprinkler, standpipes	\$365.00 ff plus \$0.60 / m ²
Window / Door replacement	\$130.00 ff + \$5.25 / opening

GROUP C – RESIDENTIAL OCCUPANCIES

Single Dwelling (SFD, townhouse, semi, duplex) – New Construction	\$28.00
Single Dwelling Modular Units – New Construction	\$24.25
All other multiple units – New Construction	\$22.50
Hotels, motels – New Construction	\$30.00
Alterations and Renovations (includes decks & roof structures)	\$7.50
Balcony repairs	\$130.00 ff + \$9.25 / unit
Basement finishing	\$6.75
Basement new under existing dwelling	\$7.50
Canopy, carport	\$13.75
Emergency lighting	\$365.00 ff per Storey
Fire alarms	\$365.00 ff per Storey
Foundation water / damp proofing & tile, pools, fencing, residing, reroofing, decks	
Single Family Dwelling up to a 4 plex (including accessory buildings)	\$130.00 ff
All others	1.25 / m ²
Attached garage and accessory buildings	\$6.75
Detached garage	\$6.75
Shed < 25 m ²	\$130.00 ff
Sprinkler, standpipes	\$365.00 ff plus \$0.60 / m ²
Window / Door replacement - Single Family Dwelling up to a 4 plex (including accessory buildings)	\$130.00 ff
Window / Door replacement – all others	\$130.00 ff + \$5.25 / opening

GROUP D – BUSINESS & PERSONAL SERVICE OCCUPANCIES

Offices and all others – shell only – New Construction	\$25.75
Interior tenant finishing – New Construction	\$7.00
Alterations and Renovations (includes decks & roof structures)	\$7.50
Emergency lighting	\$365.00 ff per Storey
Fire alarms	\$365.00 ff per Storey
Parking garage repairs	\$6.50
Residing, re-roofing	\$1.25
Sprinkler, standpipes	\$365.00 ff plus \$0.60 / m ²
Window / Door replacement	\$130.00 ff + \$5.25 / opening



GROUP E – MERCANTILE OCCUPANCIES

Retail store shell, department store, supermarkets, all other Group E – New Construction	\$19.25
Interior tenant finishing	\$7.00
Alterations and Renovations (includes decks & roof structures)	\$7.50
Emergency lighting	\$365.00 ff per Storey
Fire alarms	\$365.00 ff per Storey
Parking garage repairs	\$6.50
Residing, re-roofing	\$1.25
Sprinkler, standpipes	\$365.00 plus \$0.60 / m ²
Window / Door replacement	\$130.00 ff + \$5.25 / opening

GROUP F – INDUSTRIAL OCCUPANCIES

Industrial building shell less than 7500 m ² – New Construction	\$15.00
Industrial building shell greater than 7500 m ² – New Construction	\$12.25
Pre manufactured personal storage buildings (single storey with direct exterior access to each unit – no interior corridors) – New Construction	\$9.25
Parking garage – New Construction	\$9.75
All other F occupancies – New Construction	\$15.00
Interior Building Systems / Works	\$7.00
Alterations and Renovations (includes decks & roof structures)	\$7.50
Emergency lighting	\$365.00 ff per Storey
Fire alarms	\$365.00 ff per Storey
Farm buildings	\$6.50
Industrial Equipment Foundations	1% of construction value
Parking garage repairs	\$6.50
Residing, re-roofing	\$1.25
Sprinkler, standpipes	\$365.00 ff plus \$0.60 / m ²
Window / Door replacement	\$130.00 ff + \$5.25 / opening

DEMOLITION PERMITS

Group C – Single Family Dwelling up to a 4 plex (including accessory buildings)	\$130.00 ff
All other Part 9 Buildings (up to 3 storeys and 600 m ²)	\$280.00 ff
Part 3 Buildings (greater than 3 storeys or 600 m ²)	\$130.00 + \$0.60 / m ²

DESIGNATED STRUCTURES

(OBC SUBSECTION 1.3.1.1.)

Crane runway	\$1,060.00 ff / structure
Exterior tanks	\$1,060.00 ff / structure
Outdoor pool and spa	\$35.25
Wind power towers	\$1,060.00 ff / structure
All other structures	\$485.00 ff / structure



STANDALONE MECHANICAL

New ductwork or piping	\$21.75 per diffuser, radiator, or unit
Group C residential Single Family Dwelling (unit and ductwork)	\$205.00 ff
New unit	\$205.00 / unit
Special mechanical system (exhaust hoods, solar panels etc.)	\$440.00 ff
Plumbing & drainage	\$20.25 / fixture
Water Distribution Piping (including fire stopping)	\$360.00 ff plus \$0.60 / m ²
Sewer installation & capping (per unit)	\$130.00 ff
Site services (water, sewer servicing for all other buildings)	\$440.00 ff
Oil Interceptor	\$130.00 ff

ADDITIONAL CHARGES

Occupancy permit	\$22.50 ff / unit
Conditional permit	10% of applicable building permit fees (\$205.00 ff minimum)
Change of use permit	\$450.00 ff
Foundation for a portable structure	\$9.25
Permit renewal/transfer	\$230.00 ff
Moving permit	\$130.00 ff
Missed Inspection	\$130.00 ff
Inspection Fee (Building and By-Law)	\$130.00 ff
Sign permit (Exempt for Not-for-Profit)	\$130.00 ff each
Portable signs	\$130.00 ff each
Curb or sidewalk depression	\$130.00 ff
Certificate of zoning conformity Single Family Dwelling	\$132.74 ff + HST (\$150.00)
Certificate of zoning conformity Other	\$265.49 ff +HST (\$300.00)
File Inquiry and plans inquiry Single Family Dwelling	\$132.74/SFD + HST (\$150.00)
Other	\$265.49/others + HST (\$300.00)
Removal of Order to Remedy Violation from Title	\$195.00 ff
Removal of Order (Building Code)	\$195.00 ff + HST (\$220.35)
Liquor License Application – all data provided by applicant ⁽¹⁾	\$132.74 ff +HST (\$150.00)
Liquor License Application – no data provided by applicant ⁽¹⁾	\$641.59 ff + HST (\$725.00)
Alternative Solution Proposal (per application)	\$730.00 ff
Building/By-Law Enforcement Administration Fee:	
Up to \$200.00	\$49.56 + HST (\$56.00)
Over \$200.00	25% of cost
Short term rental file review	\$130.00 ff
Short term rental on-site inspection fee	\$130.00 ff

- (1) A liquor license application that is accompanied by occupant load calculations prepared by a qualified person (BCIN / architect / engineer) will be subject to the \$132.74 + HST fee.
 Applications requesting simply approvals will be subject to the \$132.74 + HST fee.
 Applications that are not accompanied by occupant load calculations will be subject to the \$641.59 + HST fee.

